



KANSAS BOARD OF REGENTS

1000 SW JACKSON • SUITE 520 • TOPEKA, KS 66612-1368

TELEPHONE – 785-296-3421
FAX – 785-296-0983
www.kansasregents.org

Closed School Request for Transcript

A fee of \$7.00 in cash or money order per document must accompany this form

Institution Name: _____

Student Name: _____
*(as it was during attendance)

Student Social Security Number: _____

Approximate dates of attendance: _____

Address to mail transcripts to: _____

Additional copies to be mailed to: _____

Student's Signature: _____

***Processing can take up to 10 days from the date request is received*