

KANSAS BOARD OF REGENTS

February 19-20, 2003

2002-2003

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Janice DeBauge, Vice Chair

COMMISSIONS

Community Colleges/Vocational- Technical Education

Donna Shank, Chair
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STANDING COMMITTEES

Academic Affairs

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Deryl Wynn

Fiscal Affairs

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CEO Assessment

Lew Ferguson, Chair
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TABLE OF CONTENTS

MEETING SCHEDULE	3
BOARD AND CONSTITUENT COMMISSIONS AGENDA	5
BOARD MINUTES OF JANUARY 15-16, 2003	8
DISCUSSION AGENDA	19
CONSENT AGENDA	22
DISCUSSION AGENDA	29
OTHER AGENDAS	
State University Council of Presidents.....	35
System Council of Chief Academic Officers.....	36
Council of Chief Academic Officers.....	40
Council of Faculty Senate Presidents.....	44
RESOURCES	
Board Meeting Schedule and Deadlines for Submission of Agenda Items.....	46
Board Committee Listing	47

KANSAS BOARD OF REGENTS
AND CONSTITUENT COMMISSIONS
MEETING SCHEDULE
February 19-20, 2003
1000 S.W. Jackson Street, Suite 520
Topeka, Kansas

WEDNESDAY, FEBRUARY 19, 2003

- 8:00 – 10:00 a.m. Performance Agreement Task Force – *Board Room*
- 10:00 – 11:00 a.m. System Council of Chief Academic Officers – *Kathy Rupp Conference Room*
- 11:00 – 12:00 p.m. Council of Chief Academic Officers – *Kathy Rupp Conference Room*
- 12:00 – 2:00 p.m. **Lunch – Board of Regents** – *Hosted by Community Colleges and Phi Theta Kappa (Recognition of All-Kansas Academic Team) – The Kansas Ballroom, Holiday Inn West, 605 S.W. Fairlawn, Topeka, KS*
- 1:00 – 2:30 p.m. Faculty Senate Presidents – *Conference Room B*
- 2:30 – 4:00 p.m. **Board of Regents** – *Board Room*
- 4:00 – 5:00 p.m. State University Council of Presidents – *Kathy Rupp Conference Room*
- 4:00 – 5:00 p.m. Students' Advisory Committee – *Conference Room B*
- 6:30 p.m. **Dinner – Board of Regents, State University Council of Presidents and President and CEO Robinson** – *Top of the Tower, Director's Room, 1 Townsite Plaza, 535 S. Kansas Avenue, Topeka*

February 19-20, 2003

THURSDAY, FEBRUARY 20, 2003

- 7:30 – 8:30 a.m. **Breakfast – Board of Regents and Community College Presidents –
*Salon B, Holiday Inn West, 605 S.W. Fairlawn, Topeka, KS***
- 9:00 a.m. **Board of Regents, Resume Meeting – *Board Room***
- 11:30 a.m. **Lunch – Board of Regents – *Conference Room B***

KANSAS BOARD OF REGENTS
BOARD AND CONSTITUENT COMMISSIONS
AGENDA

February 19-20, 2003
1000 S.W. Jackson Street, Suite 520
Topeka, Kansas

WEDNESDAY, FEBRUARY 19, 2003

I. CALL TO ORDER

- A. Approval of Minutes/Board Meeting on January 15-16, 2003

Page 8

II. CONSIDERATION OF DISCUSSION AGENDA

- A. *Academic Affairs*
Regent Bill Docking

Dr. Amanda Golbeck
Vice President for Academic Affairs

1. Discuss Report from Performance Agreements Task Force
2. Receive Report on Adult Education
3. Discuss Service Areas

Page 19

- B. *Other Matters*

Dick Carter
Director of External Relations

1. Receive Legislative Report

THURSDAY, FEBRUARY 20, 2003

III. REPORTS

- A. Introductions
- B. Report from the Chair
- C. Report from the President and CEO
- D. Report from the State University Council of Presidents
- E. Report from the Council of Faculty Senate Presidents
- F. Report from the Students' Advisory Committee

Chairperson Jack Wempe
Reggie Robinson
Dr. Don Beggs
Dr. Kirk Lancaster
Daron Jamison

IV. APPROVAL OF CONSENT AGENDA

A. *Academic Affairs* **Dr. Amanda Golbeck**
Regent Bill Docking **Vice President for Academic Affairs**

- 1. Approve New Degree Request for a Master of Science in Curriculum and Instruction – KSU *Page 22*

B. *Fiscal Affairs* **Marvin Burris**
Regent Fred Kerr **Vice President for Finance and Administration**

Eric King
Director of Facilities

- 1. Amend FY 2003 Rehabilitation and Repair List – KU *Page 27*
- 2. Amend FY 2004 Capital Improvements Request – KU *Page 27*
- 3. Amend FY 2003 Capital Improvements Request – KSU *Page 27*

V. CONSIDERATION OF DISCUSSION AGENDA

A. *Academic Affairs* **Dr. Amanda Golbeck**
Regent Bill Docking **Vice President for Academic Affairs**

- 1. Discussion of Statement of Intent to Submit a Proposal: Doctor of Philosophy Degree in Instructional Design and Technology (FIRST READING) – ESU *Page 29*
- 2. Review Progress Report from President’s College School of Law *Page 30*

B. *Fiscal Affairs* **Marvin Burris**
Regent Fred Kerr **Vice President for Finance and Administration**

- 1. Receive Update on University Five-Year Tuition Plans (Ten Minute Presentations)

Emporia State University
Fort Hays State University
Pittsburg State University
The University of Kansas
Kansas State University
Wichita State University

C. *Other Matters*

**Mary Prewitt
General Counsel**

1. Consider University Research and Development Enhancement Corporation Budget

Page 32

VI. EXECUTIVE SESSION/MATTERS DEEMED CONFIDENTIAL IN THE ATTORNEY-CLIENT RELATIONSHIP (Update on IRS Claim)

I. B. APPROVE MINUTES/BOARD MEETING ON JANUARY 15-16, 2003

**KANSAS BOARD OF REGENTS
AND CONSTITUENT COMMISSIONS**

MINUTES

January 15-16, 2003

The meeting of the Kansas Board of Regents and its constituent commissions was called to order by Chairperson Jack Wempe at 4:08 p.m. on Wednesday, January 15, 2003, in its offices located at 1000 S.W. Jackson, Suite 520, Topeka, Kansas. Proper notice was given according to law.

MEMBERS PARTICIPATING: Jack Wempe, Chairperson
Dick Bond
Janice DeBauge
William R. Docking
Lew Ferguson
Jim Grier
Fred Kerr
Donna Shank
Deryl Wynn

INTRODUCTIONS

President Don Beggs was called upon by the Board Chair to introduce Dr. Peer Moore-Jansen. Dr. Jansen serves as Chairman of the Wichita State University Department of Anthropology and was recently named the Kansas Professor of the Year by the Carnegie Foundation for the Advancement of Teaching and the Council for the Advancement and Support of Education (CASE), an honor given to outstanding undergraduate teachers.

Dr. Beggs also recognized Regents university chief executive officers Bob Hemenway, Chancellor of the University of Kansas, and Kay Schallenkamp, President of Emporia State University. Dr. Hemenway serves as the National Collegiate Athletic Association Chair of Division I schools and Dr. Schallenkamp was recently named Chair for the NCAA Division II schools.

APPROVAL OF MINUTES

Regent Grier moved that the minutes of the December 18-19, 2002, meeting of the Board be approved. Following the second of Regent Wynn, the motion carried.

APPROVAL OF CONSENT AGENDA

Regent Docking moved, with the second of Regent Ferguson, that the consent agenda be approved. The following measures were adopted:

APPROVE SOUTHEAST KANSAS EDUCATION SERVICE CENTER (GREENBUSH) INTERLOCAL AGREEMENT

Fort Scott Community College and Unified School Districts 101 (Neosho County), 248 (Crawford County), 366 (Woodson County), and 404 (Cherokee County) were authorized to enter into the interlocal agreement which establishes the Southeast Kansas Education Service Center, also known as Greenbush.

APPROVE AMENDMENT TO PARLIAMENTARY PROCEDURES

Approval was given to amend the By-laws, Article II, relating to Board sessions as follows:

Section 5. The following parliamentary rules shall apply to all Board Sessions:

* * *

Rule 3: Motion Practice

(The text of the following rule is from The Modern Rules of Order: A Guide for Conducting Business Meetings, 2nd Edition by Donald Tortorice. Copyright 1999 Donald A Tortorice. Reproduced by permission. All rights reserved. This information or any portion thereof may not be copied or disseminated in any form or by any means or downloaded or stored in an electronic database or retrieval system without the express written consent of the American Bar Association.)

Motions should be limited to those set forth below. They are grouped into three categories and listed in order of precedence:

- a) When any motion is pending, any motion listed above it in the list is in order, but those below it are out of order; and
- b) Where a required vote is stated, reference is made to those present.

MEETING CONDUCT MOTIONS

1) Point of Privilege

Characteristics:

- May interrupt a speaker
- Second not required
- Not debatable
- Not amendable
- Resolved by the Chair, no vote is required

2) Point of Procedure

Characteristics:

- May interrupt a speaker
- Second not required
- Not debatable
- Not amendable
- Resolved by the Chair, no vote is required

Similar Motions Included: Point of order, point of inquiry

3) To Appeal a Ruling of the Chair

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Not amendable
- Majority vote required

Special Note: If a ruling of the Chair is based on governing law (e.g., not a proper subject of the meeting or a matter requiring prior notice), it is not appealable.

4) To Recess the Meeting

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

5) To Adjourn the Meeting

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

DISPOSITION MOTIONS

1) To Withdraw a Motion

Characteristics:

- May interrupt a speaker
- Second not required
- Not debatable
- Not amendable
- Resolved by the Chair, no vote is required

2) To Postpone Consideration

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

Similar Motion Included: To table; to postpone indefinitely

3) To Refer

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

4) To Amend

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required

5) To Limit, Extend or Close Debate

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Two-thirds vote required

Similar Motions Included: To move the question; to call the previous question

6) To Count the Vote

Characteristics:

- May not interrupt a speaker
- Second required
- Not debatable
- Not amendable
- Mandatory when seconded, no vote required

Similar Motions Included: To divide the assembly

MAIN MOTIONS

1) To take action OR to reconsider action taken

Characteristics:

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required unless a greater vote is prescribed by the bylaws, articles, or law

* * *

Rule 5: Recess and Adjournment

The Chair is generally responsible for recessing and adjourning a meeting, although Board members may also make a motion for a recess or adjournment according to the Board's motion practice. Recess generally occurs when a break in the business is needed, such as to break for lunch or to continue the meeting on the following day. Adjournment generally occurs after completion of the agenda and when Board members indicate no further business is on hand. The Chair may recess or adjourn either by motion or by general announcement. If adjournment occurs before the agenda is completed, the Chair or the Board member who is responsible for the motion to adjourn will announce the reason for early adjournment.

DISCUSSION AGENDA**Academic Affairs****REPORT FROM PERFORMANCE AGREEMENTS TASK FORCE**

Regent Docking, Chair of the Task Force, reported on the group's meeting which was held earlier in the day. The planned focus of the meeting was to develop goals for the performance agreement initiative. Discussion included whether an individual on the task force was to represent his or her respective institution, the institutional sector, or the person's "peer group" (e.g., university presidents). It was determined that an individual represents the sector and peer groups but the ultimate goal of the task force should be establishing goals which would be good for the entire system. Agreements will be developed between the Board and each institution in which some goals will be institution-specific and others will be system oriented, and Regent Docking stated that the Task Force sees its charge to be the development of systemwide goals.

Twelve systemwide goals were distributed to members in advance of the meeting to allow members to rank them and discuss at the meeting. An issue relating to those goals was determining whether the focus should be on aspects which are already being done very well because of their importance, or whether the goals should be on more challenging areas which are not currently being accomplished. The example noted was the inclusion of existing positive efforts being made for student access versus less successful external research measures. The group determined that positive, important areas should continue to be the goal, in addition to including challenging, meaningful goals. The current timeline calls for having the twelve goals clarified and resubmitted to task force members for ranking prior to consideration at the February meeting. If consensus is reached at that meeting, the goals will proceed to the councils for consideration and then to the Board for consideration at its March meeting.

Regent DeBauge, who serves on the Task Force, and Regent Wynn, who also attended the task force meeting, commented positively about the value of the discussion. Regent Docking continued by noting discussion about whether goals should be short-term or long-term, and explaining that there is value in short-term goals because of funding and long-term, more challenging goals could create funding issues. Mr. Docking expressed his feeling that the goals

are for the betterment of the system and would be for multi-year periods. As an institution makes progress, the Board could look at modifications.

REPORT FROM SOUTHWEST KANSAS ACCESS GROUP

Regent Kerr, Chair of the Southwest Kansas Access Group, updated the Board on the projected timelines and provided background on the forthcoming recommendation to the Board. The group has held four meetings at which they were receiving information about the need for upper level education in Southwest Kansas and how to meet that need. The next meeting will be in March at which time the group will hear revised proposals from institutions or combinations of institutions in response to the priorities established at the meeting earlier today. Regent Kerr indicated that plans are for a report to be made to the Board at its April meeting, followed by Board consideration in May.

At its meeting earlier today, the group tried to be very specific so that groups wanting to submit a proposal would know how to shape those plans. The group decided against one fixed location and plans to recommend a proposal that provides multiple locations. Greatest need appears to be in nursing, education and business and the plan is for those programs to be rotated through the identified locations. Once the program has met the need in a specific location, it would end. A program could be offered in more than one location at the same time. A third consideration was whether to use a new or remodeled site and the decision was to use existing facilities in the communities. Attention will be paid to the cost and a lower cost will be a consideration factor. Another decision reached by the group was to use a combination of course delivery methods with some being face-to-face while others would be via technology. Regent Kerr noted that collaboration between institutions was encouraged with the successful proposal having at least two institutions working together to provide the service. By using existing facilities, the cost might be contained to a coordinator and perhaps increased instructional services for the instructors in the area.

Regents Shank and Ferguson, also members of the group, commented on the decisions reached. Regent Shank stated expectations have been raised in western Kansas but there is no funding to guarantee that they can be met. The goal of the group is to increase access and develop a proposal that is the least expensive to everyone involved. With the decisions reached by the group, she is hopeful that institutions will be in a better position to put a proposal together. In support of the previous comments, Regent Ferguson added that he was pleased with the broad outline established at today's meeting.

Chairperson Wempe commended the efforts of the group and expressed appreciation to Board staff for their efforts. Regent Kerr also expressed appreciation to Board staff members Dr. Amanda Golbeck, Dr. Kathyne Mueller and Sherry Farris for their assistance in supporting the work of the group.

At 4:45 p.m., Chairperson Wempe announced a recess of the meeting until 8:30 a.m. the following morning.

At 8:50 a.m. on Thursday, January 16, 2003, Chairperson Wempe reconvened the meeting of the Board and constituent commissions.

MEMBERS PARTICIPATING: Jack Wempe, Chairperson
Dick Bond
Janice DeBauge
William R. Docking
Lew Ferguson
Jim Grier
Donna Shank
Deryl Wynn

MEMBERS ABSENT: Fred Kerr

INTRODUCTIONS

President Kay Schallenkamp introduced Christina Kerns, who recently assumed the position of Student Body President at Emporia State University, and Ryan Diehl, who moved into the position of Vice President and President of the Student Senate. She also recognized President Don Beggs who serves on the NCAA Executive Committee as Chair of the Missouri Valley Conference.

REPORTS

Chairperson Wempe reported that the Board received a letter of resignation from former Regent Steve Clark from his position on the Research and Development Enhancement Corporation. Regent Docking moved, followed by the second of Regent Wynn, that the resignation be accepted. The motion carried. Regent Wempe recommended Regent Grier to fill that vacancy. Regent Ferguson moved, with the second of Regent Shank, that Jim Grier be named to the vacancy on the Research and Development Enhancement Corporation. The motion carried.

President and CEO Reggie Robinson reported on the White Paper which was recently prepared by the Council of Business Officers at the request of the Board and the State University Council of Presidents. The document identified where changes could be made to administrative statutes and policies to save money and provide more efficiency in purchasing and other administrative areas and was initiated to provide information to the efficiency teams appointed by Governor Sebelius following her election. The COBO comprehensive response was done very quickly and was transmitted to Dr. Beggs, the Board office and then the Regents in a short span of time. The report was also submitted to the efficiency teams named by the Governor. The Governor is expected to name an efficiency team for the area of education and former Regent Sylvia Robinson has been identified to head that group. This report will also be shared with that group when it is announced. Mr. Robinson indicated that the Board office will continue to monitor progress related to the initiative and expressed appreciation to COBO Chairman Roger Lowe and the other members for a timely and thorough response.

The next report came from Dr. Beggs as Chair of the State University Council of Presidents. His council received a report from the legislative liaisons which Dr. Beggs noted would be shared with Board members in greater detail later in the meeting by Dick Carter, the Board's Director of External Relations. Representatives from the universities, community colleges and technical colleges have met and mapped out a legislative plan. Dr. Beggs noted his concern about

forthcoming legislative measures such as H.B. 2010, which mandates additional tuition waivers for students. He expressed his appreciation for the cohesive and coordinated legislative effort which is being developed.

COBO reported to SUCOPs that the first selling of bonds by the Research and Development Enhancement Corporation will be held on January 22, 2003, and the remaining bond indebtedness will occur in 2004. The council is continuing to identify areas of possible reduced costs.

Following the recommendation from the Council of Chief Academic Officers, SUCOPs approved a degree of Master of Science in Curriculum and Instruction for Kansas State University, a degree that merges two former programs into one curriculum. Board action will be sought in February. Dr. Beggs also shared COCAO's report on this year's joint Tilford and Department Chair's Conference, an event designed to increase and maintain diversity in faculty on campuses. COCAO is also preparing information related to the formulation of performance agreements. President Beggs closed his report by indicating that the State University Council of Presidents had also discussed the formulation of the performance agreements.

Dr. Kirk Lancaster briefed the Board on the meeting of the Council of Faculty Senate Presidents. Discussion topics included the impact of the budget and resulting faculty vacancies and the program review process. The Council also discussed tuition increases and the importance of having sufficient funding to fulfill the mission of each institution. The tuition setting process was discussed and the Council passed the following statement of resolution: "The Council of Faculty Senate Presidents recommends that the Board of Regents encourage the administration of the Regents institutions to include faculty and students proactively in decisions regarding tuition increases." The Council appreciates the legislative efforts of the Board and expressed a willingness in helping in any way possible.

Daron Jamison, Chair of the Students' Advisory Committee, reported that the students had an in-depth discussion regarding the role for students in the Board's legislative process. He noted the eagerness of the students to be involved in a coordinated legislative effort. The Committee discussed the possibility of expanding its one day legislative effort into a week-long effort, possibly having student leaders paired with a Regent for making individual legislative contacts and also possibly developing a systemwide letter writing campaign for students and parents. He noted the benefit in having an open exchange of ideas between all segments of the Regents system and the value in keeping both students and faculty updated on daily legislative happenings. SAC is supportive of the proposal for Regents' Faculty of the Year Awards.

The Committee also discussed the formulation of the upcoming tuition proposals. Daron noted the students' interest in being included in the campus discussions for those proposals and also expressed the students' concern about the timeline for those decisions.

Discussion and questions followed the SAC report. In response to a question from Regent Grier about the timeline for tuition decisions, Daron noted that the earlier, the better, for students to be aware of the cost for the next year and be able to make plans. Having that information before the students leave at the end of the spring semester would be very helpful. Responding to another

question, Daron noted that additional budget cuts would impact student services. Regents expressed appreciation to the students for their interest and willingness to be involved. Daron noted that the legislative liaisons play a lead role in the lobbying efforts but the students would like to be involved in those efforts.

The report from the legislative liaisons was given by Dick Carter, Director of External Relations for the Board. As part of his report, Mr. Carter shared with the Board the liaisons' Strategic Plan for the 2003 Legislative Session. The plan updates the previous year's document with the inclusion of representatives from community colleges, technical schools and colleges and Washburn. The group is once again developing a standardized budget template so that the entire system will have the same message. A similar document is in the developmental stages to be used by faculty, students, alumni, employees and Board members with different constituent groups throughout Kansas. This template would have a map of Kansas with highlights according to the specific group which reflects a piece of the entire plan. This document has potential for further development to be used in future years.

At a recent meeting the liaisons shared information about events planned at the campus level. Emerging from that is a coordinated effort for groups which formerly came to the Statehouse on an individual basis but now are coming in a more organized manner. Representatives from different constituent groups are scheduled throughout February.

The Board's three legislative priorities were identified as 1) maintaining the budget level, 2) obtaining funding for the third year of S.B. 345, and 3) developing the governing bodies for the technical schools and colleges. Mr. Robinson followed with comments about his responsibility to develop a coherent message and to coordinate the dissemination of that message with the various constituencies.

University chief executive officers also commented positively on the legislative process. Suggestions included the possibility of a website for talking points which could be updated as the need arose, and substantive planning in advance of the session. It was noted that University officials have protected students from many of the programmatic cuts, but students will be impacted greatly if there are more budget cuts.

(Strategic Plan Filed with Official Minutes)

At 10:30 a.m., Chairperson Wempe announced a recess. The meeting resumed at 11:00 a.m.

Regent Lew Ferguson reported on the CEO assessment process established by he and Regent Wynn. The schedule has been compressed into four months, rather than five, as follows:

March	Bryant and Hammond
April	Beggs and Schallenkamp
May	Hemenway and Wefald
June	Robinson

Additionally, two provisions were added to the self-evaluation process.

(Procedures Filed with Official Minutes)

APPROVAL OF CONSENT AGENDA

Regent Docking moved that the consent agenda be approved. Following the second of Regent Wynn, the motion carried. The following measures were adopted:

Academic Affairs

APPROVE NEW DEGREE REQUEST FOR A MASTER OF PUBLIC HEALTH - KSU

Kansas State University was authorized to establish a Master of Public Health degree. The program will be funded through internal reallocation.

APPROVE NEW DEGREE REQUEST FOR A MASTER OF LAW AND LETTERS IN ELDER LAW – KU

The University of Kansas received approval to offer a Master of Law and Letters in Elder Law degree. The program will be funded through program generation.

DISCUSSION AGENDA

Academic Affairs

PROPOSAL FOR REGENTS' FACULTY OF THE YEAR AWARDS

Regent Docking briefed the Board on the proposal initiated by the Council of Faculty Senate Presidents. The proposed policy was endorsed by COCAO and SUCOPS, as well as SAC. The Board Academic Affairs Committee also approved the policy, subject to Board approval. General Counsel Mary Prewitt reviewed the proposed policy language which provides for two awards per campus, one tenured and one non-tenured individual, with any cost to be assumed by the campus.

Regent Ferguson, with the second of Regent Wynn, moved to add the University of Kansas Medical Center faculty to the policy language. The motion carried. Regent Bond moved the amended policy language be adopted. Following the second of Regent Wynn, the motion carried. The policy is as follows:

Faculty of the Year Award

In order to recognize and encourage excellence in teaching, research, and service, the Board will, on an annual basis, present an award to one tenured and one non-tenured but tenure track faculty member at each state educational institution and the University of Kansas Medical Center. To assist the Board in identifying appropriate recipients for the award, the Faculty Senate of each state educational institution and the University of Kansas Medical Center shall adopt criteria by

which each Faculty Senate shall annually select two faculty members to recommend to the Board for recognition. The criteria shall seek to identify faculty members whose teaching, research, and service over the preceding academic year have exemplified excellence and commitment to the mission of the institution. The criteria may be adopted and amended at any time in accord with the governance procedures of the individual Faculty Senates but shall be submitted to and subject to final review and approval by the President and CEO of the Board. Nominations shall be submitted to the Board in adequate time for review and approval or rejection at the Board's annual August retreat. Recipients shall be called before the Board for recognition at the September Board meeting by invitation of the Board Chair.

ADJOURNMENT

In announcing the adjournment of the meeting, Chairperson Wempe reminded the attendees that the Board meeting structure is evolving and there may continue to be changes in the two day meeting format. The meeting was adjourned at 11:15 a.m.

J. R. Wempe, Chair

Reginald L. Robinson, President and CEO

II. CONSIDERATION OF DISCUSSION AGENDA

A. *Academic Affairs*
Regent Bill Docking

Dr. Amanda Golbeck
Vice President for Academic Affairs

1. **DISCUSS REPORT FROM PERFORMANCE AGREEMENT TASK FORCE**
2. **RECEIVE REPORT ON ADULT EDUCATION**
3. **DISCUSS SERVICE AREAS**

Summary and Staff Recommendation

No comprehensive examination of service areas has been undertaken since the reorganization of the Board of Regents under the Kansas Higher Education Coordination Act. Service areas were created by various pre-Act policies and statutes. Given the new role of the Board as the coordinating authority for all of Kansas higher education, a reexamination of the service area concepts may be in order.

Background

Service areas associated with Kansas institutions of higher education have originated in various sources and developed over time. The purpose of this paper is to outline the sources and parameters of service areas.

State Universities

The geographic jurisdiction areas assigned to the state universities appear to have originated in policies addressing off-campus or academic extension educational services. Currently, those policies are collected in Appendix F of the Policy and Procedures Manual. Appendix F, section 4, divides the state into three geographic areas served dually by the University of Kansas and Pittsburg State University, Wichita State University and Emporia State University, and Kansas State University and Fort Hays State University. KU, KSU, ESU and Washburn University all share responsibility for serving Shawnee County. The stated purpose of the geographic areas is “to ensure that needs for off-campus face-to-face courses and programs are met without unnecessary duplication.” Accordingly, the geographic areas are not applicable to distance education courses or programs. Institutions that share a geographic service area have primary responsibility for meeting the needs of the area and take precedence over other state universities and Washburn in offering off-campus face-to-face courses and programs. State universities may develop academic extension specialty programs to be offered at approved locations or statewide subject to approval by COCAO and the Vice President of Academic Affairs. Off-campus face-to-face courses which are not part of an approved academic extension specialty program and which are offered outside an institution’s geographic service area must be reviewed and approved by the other state universities in the service area and by the Vice President of Academic Affairs.

State university CEO's also have the statutory authority to limit the offering of courses by community colleges in the county where the main campus of their institution is located (see below).

Community Colleges

The NORED report contains the following about community college service areas:

The Department of Education designed service areas during the early 1970s when the community colleges and technical institutions were within its purview, and these continue to apply, but they are not the same for each program or service function, and they may not be appropriate to today's needs in any case. Service area needs may diverge for academic fields, on the one hand, and technical programs, on the other. The service areas were intended as boundaries for the delivery of draw services into remote areas, although for some institutions they may have become a claim right. The service areas were not intended to deny service, and as originally conceived, if the resident institution could not provide a needed service, another institution could, except, of course, in the case of university counties.

A further limit on community college off-campus offerings is created by K.S.A. 71-609. That statute limits the receipt of state aid for community college courses that are offered outside the college's county and further requires that courses offered within the county of the main campus of a state university must be pre-approved by the university CEO.

71-609 (a) No amount of a state entitlement shall be based upon enrollment in any subject or course the principal part of which is taught at a location outside the county of the main campus of the community college, unless the location of such subject or course is specifically authorized by the state board of regents.

(b) (1) No amount of a state entitlement shall be based upon enrollment in any subject or course which is taught in a county in which the main campus of a state educational institution is located, unless the teaching of such subject or course is specifically authorized by the chief executive officer of the state educational institution or by a designee of the chief executive officer. The chief executive officer of each state educational institution may designate and authorize a person or committee to act on behalf of the chief executive officer in granting the authorizations required by this subsection.

(2) For the purposes of this subsection, the term "main campus of a state educational institution" as applied to Kansas state university of agriculture and applied science means and includes the campus of the university located in Riley county and the campus of the university's college of technology located in Saline county.

Service areas have not been revisited under the Board’s statewide coordination authority. In addition, it appears that the concept of service areas has not been fully considered in light of changes brought about by digital education. The Board may wish to assign the topic for further study and recommendations by an appropriate advisory group.

B. *Other Matters*

Dick Carter
Director of External Relations

1. RECEIVE LEGISLATIVE REPORT

III. REPORTS

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> A. Introductions B. Report from the Chair C. Report from the President and CEO D. Report from the State University Council of Presidents E. Report from the Council of Faculty Senate Presidents F. Report from the Students’ Advisory Committee | <p>Chairperson Jack Wempe
 Reggie Robinson
 Dr. Don Beggs
 Dr. Kirk Lancaster
 Daron Jamison</p> |
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IV. APPROVAL OF CONSENT AGENDA

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| <ul style="list-style-type: none"> A. <i>Academic Affairs</i>
 Regent Bill Docking | <p>Dr. Amanda Golbeck
 Vice President for Academic Affairs</p> |
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1. APPROVE NEW DEGREE REQUEST FOR A MASTER OF SCIENCE IN CURRICULUM AND INSTRUCTION – KSU

Summary and Recommendations

Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. Kansas State University has submitted an application for approval of a Master of Science in Curriculum and Instruction. The proposing academic unit has responded to all of the requirements of the program approval process. The program will be funded through internal reallocation. Board staff concurs with Council of Chief Academic Officers and Council of Presidents in recommending approval.

Background

<u>Criteria</u>	<u>Program Summary</u>
<p>1. Program Identification</p>	<p>This is a proposal to <u>consolidate two existing master’s degrees into one new degree.</u></p> <p>Drop: 131202 M.S. in Elementary Education Drop: 131205 M.S. in Secondary Education</p> <p>New: 130301 M.S. in Curriculum and Instruction</p>
<p>2. Academic Unit</p>	<p>Three departments in the College of Education:</p> <ul style="list-style-type: none"> • Dept. of Elementary Education • Dept. of Secondary Education • Dept. of Foundations and Adult Education

<p>3. Program Description</p>	<p>New degree: M.S. in Curriculum and Instruction</p>
<p>4. Demand/Need for the Program</p>	<p>The existing master’s degrees in elementary education and secondary education have limitations in the following ways:</p> <ul style="list-style-type: none"> • The current degrees do not accommodate teachers with kindergarten to 12th grade (K-12) responsibilities. These teachers currently must select either the elementary education or the secondary education degree. • The current degrees enable limited consideration of K-12 curriculum and instruction issues due to the focus on certain grade levels. • The current degrees do not require students to take any coursework in educational technology even though technology use is an important part of today’s classrooms. • The current degrees do not require students to conduct an original investigation in a project, report, or thesis even though such requirements would enhance the student’s professional development. <p>The proposed consolidation of the two existing degrees into one new degree (M.S. in Curriculum and Instruction) will overcome the difficulties outlined above.</p> <p>The proposed degree is central to the mission of the College of Education to prepare graduate students to be knowledgeable, ethical, caring decision makers for a diverse world.</p> <p>Demand for the existing M.S. in Elementary Education and M.S. in Secondary Education is strong. There has been an average of 63 graduates each year from these two programs over the last five years. The proposed new M.S. in Curriculum and Instruction will receive the students who normally would apply to the elementary education or secondary education master’s degree programs. Thus, the demand for the new degree will be as strong as the demand for the existing two master’s degrees.</p>

<p>5. Comparative/ Locational Advantage</p>	<p>The two existing degrees (M.S. in Elementary Education and M.S. in Secondary Education) were previously approved by the Board of Regents. Thus, they serve the region and do not interfere with graduate degree offerings from other Regents institutions. Since the proposed M.S. in Curriculum and Instruction is simply a consolidation of those two existing degrees, there should be no interference with any other Regents institution.</p>
<p>6. Curriculum</p>	<p>The proposed M.S. in curriculum and Instruction has required credits in five core categories: (1) curriculum, (2) teaching and learning, (3) diversity, (4) educational technology, and (5) research and scholarship. Each of those categories requires three credits.</p> <p>In addition, each student must select a 15-credit area of specialization. Specialization choices include:</p> <ul style="list-style-type: none"> • Elementary/Middle-Level Curriculum and Instruction • Reading/Language Arts • The Reading Endorsement • Middle-Level/Secondary Curriculum and Instruction • Educational Computing, Design, and Distance Education • Classroom Technology • English as a Second Language • Multicultural/Urban Education • Learning Skills/School Improvement • Community/Junior college <p>Finally, each student must take 1-6 credits of a research project, report, or thesis.</p> <p>Thus, the degree has a total of 31-36 credits.</p>
<p>7. Faculty Profile</p>	<p>There are 28 permanent faculty members who teach the courses in the core categories and in the areas of specialization. Each of these faculty members has a doctoral degree in education, with additional expertise in the particular area in which they teach. Vita for all of these faculty members were sent to the Board of Regents staff.</p> <p>The same faculty members who have been serving the two existing master’s degrees will be used in the consolidated, new M.S. in Curriculum and Instruction. Thus, there will be no change in staffing from the existing situation.</p>
<p>8. Student Profile</p>	<p>Students entering the proposed M.S. in Curriculum and Instruction will be similar to students entering the existing masters degrees in elementary education and secondary education. Most are part-time students who are currently employed as teachers. They seek the master’s degree for their professional development and to enhance their knowledge and skills to work with students in K-12 classrooms.</p>

<p>9. Academic Support</p>	<p>Sufficient academic support exists for the current master’s degrees in elementary education and secondary education, and that support would be then become available for the consolidated new M.S. in Curriculum and Instruction. The academic support includes advising services, library resources, and computing services. No additional supporting staff, services, or resources are needed for the new consolidated degree.</p>
<p>10. Facilities and Equipment</p>	<p>Facilities and equipment being used for the existing M.S. in Elementary Education and M.S. in Secondary Education will be used in the consolidated M.S. in Curriculum and Instruction. Thus, no new facilities and equipment are needed.</p>
<p>11. Program Review, Assessment, Accreditation</p>	<p>The existing master’s degrees in elementary education and secondary education are accredited by the Kansas State Department of Education and the National Council for the Accreditation of Teacher Education. Both existing programs were reaccredited in 2002. Periodic review of graduate programs also takes place at Kansas State University, and an assessment plan to provide information and feedback about the master’s degree programs is in place.</p> <p>The same program review, assessment, and accreditation procedures used for the existing two master’s degrees will be used on the new, consolidated M.S. in Curriculum and Instruction.</p>
<p>12. Costs, Financing</p>	<p>A fiscal summary has been prepared for the proposed new program. That budget summary essentially represents the budget for offering the current master’s degrees in elementary education and secondary education. No new costs will be needed to deliver the new M.S. in Curriculum and Instruction.</p>

Attachment I

May 19, 1994

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

_____MS in Curriculum and Instruction_____

II. Provide courses required for each student in the major:

Course Name & Number	Credit Hours
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Core Courses (15 credits):

(Students take the listed courses or an alternative approved by the advisor.)

<u>EDCIP 803 Curriculum Development</u>	_____3_____
<u>EDCIP 803 Contemporary Issues in Teaching and Learning</u>	_____3_____
<u>EDCIP 750 Multicultural Issues in Teaching</u>	_____3_____
<u>EDETC 718 Learning Technologies</u>	_____3_____
<u>EDCEP 816 Research Methods</u>	_____3_____

Area of Specialization (15 credits):

(Students select a 15-credit area of specialization in an area of curriculum and instruction from the following choices:)

- Elem./Middle-Level Curriculum and Instruction
- Reading/Language Arts
- The Reading Endorsement
- Middle-Level/Secondary Curriculum and Instruction
- Educational Computing, Design, and Distance Education
- Classroom Technology
- English as a Second Language
- Multicultural/Urban Education
- Learning Skills/School Improvement
- Community/Junior College

Research Project, Report, or Thesis (1-6 credits):

(Students select one of these options.)

<u>EDCIP 890 Master’s Project</u>	___1-6___
<u>EDCIP 898 Master’s Report</u>	___1-6___
<u>EDCIP 899 Master’s Thesis</u>	___1-6___

Total: ___31-36___

FY 2002
 Fiscal Summary for Proposed Academic Programs
 Institution: Kansas State University
 Proposed Program: M.S. In Curriculum And Instruction

Part I. Anticipated Enrollment	Fall, Implementation Year		Fall, Year 2		Fall, Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	9	111	10	120	12	135
B. Total SCH taken by all students in program	1,976		2,000		2,250	
Part II. Program Cost Projection						
A. In year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Fall, Implementation Year		Fall, Year 2		Fall, Year 3	
	One-Time Enhancement	Base Budget	One-Time Enhancement	Base Budget	One-Time Enhancement	Base Budget
<u>Costs:</u> Salaries		37,956		39,095		40,268
OOE		21,666		22,316		22,985
Total		59,622		61,411		63,253
<u>Funding Source:</u> Internal Reallocation*		59,622		61,411		63,253
Program Generation**						
Special Program Enhancement Request***						
Total		59,622		61,411		63,253

Revised 4/18/2001

* Funding transferred from another budget unit within the institution

** Income generated by the program

***Legislative request to be approved by the Board

approved: May 17, 2001

B. *Fiscal Affairs*
Regent Fred Kerr

Marvin Burris
Vice President for Finance and Administration

Eric King
Director of Facilities

1. **AMEND FY 2003 REHABILITATION AND REPAIR LIST - KU**
The University of Kansas requests authorization to amend the University of Kansas Medical Center's list of Rehabilitation and Repair to include a project to design and construct offices and clinical support area for Neurology. The project includes the renovation of approximately 7,500 square feet of the Landon Center gymnasium area for the Department of Neurology. The project will provide offices for faculty and residents as well as clinical support. Total project costs are estimated to be \$456,750 and will be funded from Service Clearing Funds (\$320,000) and from Sponsored Research Overhead Funds (\$136,750).
2. **AMEND FY 2004 CAPITAL IMPROVEMENTS REQUEST – KU**
The University of Kansas requests authorization to amend its FY 2004 Capital Improvements request to include a project to renovate Hashinger Hall. The Department of Student Housing proposes a major renovation to convert the living units in this residence hall to suites. The project will be modeled after the three previous residence hall renovations. Design of the \$12.6 million project will begin in FY 2004 with construction to follow in FY 2005. The project will be funded with a combination of Housing funds and revenue bonds issued by the Kansas Development Finance Authority secured with a pledge of revenues from the Housing System.
3. **AMEND FY 2003 CAPITAL IMPROVEMENTS REQUEST – KSU**
Kansas State University requests authorization to amend its FY 2003 Capital Improvements request to include a project to renovate and construct an addition to the Vanier Football Complex. The project involves renovating about 14,000 square feet of existing space to relocate and/or expand the weight room, training room, equipment room, player locker room and coaches' locker room. It also includes construction of a 6,800 square foot addition to the facility to provide space for a sports medicine/training room hydrotherapy area, players' lounge and staff offices. This \$2.8 million project will be completed in six phases as funds become available. The project will be entirely funded by private gifts on deposit with the KSU Foundation.

V. CONSIDERATION OF DISCUSSION AGENDA

A. *Academic Affairs*
Regent Bill Docking

Dr. Amanda Golbeck
Vice President for Academic Affairs

**1. DISCUSSION OF STATEMENT OF INTENT TO SUBMIT A PROPOSAL:
 DOCTOR OF PHILOSOPHY DEGREE IN INSTRUCTIONAL DESIGN AND
 TECHNOLOGY (FIRST READING) – ESU**

Summary and Staff Recommendation

Emporia State University is submitting a Statement of Intent to Submit a Proposal: Doctor of Philosophy Degree in Instructional Design and Technology. Kansas Board of Regents Policy and Procedure Manual Chapter II D.7.d.(3)(a) acknowledges that special or unique opportunities for doctoral programs may arise. The Board of Regents may consider proposals for doctoral programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the degree approval process, the proposing regional university must provide the Board with a "Statement of Intent" to develop a doctoral program.

Background

Kansas Board of Regents Policy and Procedures Manual Chapter II D.7.d.(3)(a) Acknowledging that special or unique opportunities for doctoral programs may arise, the Board may consider proposals for doctoral programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the degree approval process, the proposing regional university must provide the Board with a "Statement of Intent" to develop a doctoral program which demonstrates that the proposed program (i) is unique to the Regents system; (ii) has a large student and employer demand; (iii) has been clearly targeted for excellence by the university; (iv) cannot be feasibly delivered through joint or cooperative arrangements with either the University of Kansas, Kansas State University or Wichita State University, or through a reciprocal agreement; and (v) is consistent with the institution's statement of Mission, Role and Aspiration. Once the Board has approved the "Statement of Intent," the proposing regional university may proceed to the review process identified in (b) below and in Appendix G, "Policies and Procedures for the Approval of New Degrees."

(b) When any institution proposes a new doctoral program the Board of Regents shall employ three external consultants selected jointly by the three doctoral universities to review the requesting institution's ability to deliver the proposed program and to review all similar programs in the system, if there are any. The criteria referenced in Policies and Procedures for the approval for new academic programs shall be followed by the consultants in determining the quality of the proposed program. The consultants' report shall be reviewed by the Council of Academic Officers and the Council of Presidents and the Board before a final decision regarding the proposed doctoral program. All expenses of the special review shall be borne by the proposing institution. Cost of subsequent reviews related to deficiencies shall be borne by institutions found to have deficient areas. (12-19-86; 6-23-88; 5-18-89; 11-16-89; 3-21-91; 5-20-93; 9-16-93)

Proposal

Emporia State University (ESU) is proposing a Doctor of Philosophy Degree in Instructional Design and Technology. The proposed curriculum consists of 69/70 credit hours of academic instruction including a dissertation. The courses will be taught either through distance education or in existing classrooms or laboratories. The program target is P-12 educators, personnel in postsecondary institutions, and staff development specialist in business and industry. Currently there is no equivalent program in Kansas under CIP Code 13.05001. According to a survey conducted by ESU and statistics from the U.S. Department of Labor’s Occupational Outlook Handbook, there appears to be large student and employer demand for the program. Since there is no other programs in the state offering a doctoral degree in Instructional Design and Technology, the program will be freestanding, the program is consistent with ESU’s Vision 2020 report and mission statement.

2. REVIEW PROGRESS REPORT FROM PRESIDENT’S COLLEGE SCHOOL OF LAW

Summary and Staff Recommendation

In February 2001 KBOR approved Presidents College School of Law (PCSL) to award the Juris Doctorate in the state of Kansas for a four-year period, with an acceptable progress report furnished to the Board after two years. PCSL has submitted the progress report as required. Staff recommends acknowledgment of receipt of the PCSL progress report, and recommends that the Board request from PCSL additional information related to “the adequacy of the financial resources of the institution.” [Kansas Administrative Regulation (K.A.R.) Authorization to Confer Degrees 88-16-5(3)(F)]

Background

In February 2001 KBOR approved Presidents College School of Law (PCSL) to award the Juris Doctorate in the state of Kansas for a four-year period, with an acceptable progress report furnished to the Board after two years. The following four conditions were applied:

1. By March 31, 2003, PCSL will submit the following:
 - a. to the American Bar Association (ABA), a completed application for provisional approval, as described in the ABA Rules of Procedure for Approval of Law Schools, Section C – Applying for Provisional or Full Approval, Rule 4 – Application for Provisional or Full Approval, and
 - b. to the KBOR, a full copy of the completed application.
2. By June 30, 2003, PCSL will provide to the KBOR evidence that the ABA has taken the following actions:
 - a. advanced PCSL to candidacy for provisional accreditation, and
 - b. scheduled the PCSL site visit. At this time, PCSL will also disclose the site visit schedule to the KBOR office.

3. By February 15, 2005, PCSL will present to the KBOR evidence of provisional accreditation by the ABA.
4. By February 15, annually, PCSL will provide the following information to the KBOR:
 - a. changes in the faculty accompanied by transcripts for new faculty;
 - b. full-time faculty FTE utilizing the formula prepared by KBOR staff;
 - c. student attrition data utilizing the formula and dates defined by KBOR staff;
 - d. a financial audit certified by an accountant;
 - e. evidence of insurance;
 - f. evidence of bonding accompanied by a statement by an independent certified public accountant confirming that the amount of the bond equals or is in excess of the largest amount of prepaid tuition held by the institution at any time, but in no case less than \$20,000; and
 - g. a detailed report on institutional progress toward ABA accreditation.

Recommendation

The annual report outlined in condition 4 above has been filed by PCSL. Staff recommends acknowledgment of receipt of the PCSL progress report, and recommends that the Board request from PCSL additional information related to “the adequacy of the financial resources of the institution.” [K.A.R. Authorization to Confer Degrees 88-16-5(3)(F)]

B. *Fiscal Affairs*
Regent Fred Kerr

Marvin Burris
Vice President for Finance and Administration

1. RECEIVE UPDATE ON UNIVERSITY FIVE YEAR TUITION PLANS (TEN MINUTE PRESENTATIONS)

Emporia State University
Fort Hays State University
Pittsburg State University
The University of Kansas
Kansas State University
Wichita State University

C. *Other Matters*

**Mary Prewitt
General Counsel**

**1. CONSIDER UNIVERSITY RESEARCH AND DEVELOPMENT
ENHANCEMENT CORPORATION BUDGET**

Summary and Staff Recommendation

Under the Memorandum of Understanding with the University Research Development and Enhancement Corporation approved by the Board at its October meeting, the Corporation must submit a budget for its expenses to be reviewed and approved by the Board. The following information was submitted by the Corporation’s Chairman for the Board’s consideration.

Background

The following expenses are budgeted to advance the facilitation of the University Research Development and Enhancement Corporation. The Corporation has seven Board members and one paid professional staff person. No money has been requested for expenses incurred from August through December, 2002.

	Per Month	
I. Board meeting expense*	\$ 500.00	\$ 500.00
II. Project manager expense*		
Professional Fee	3,000.00	
Mileage/tolls	500.00	
Meals	150.00	
Support	<u>150.00</u>	3,800.00
Miscellaneous/Chairman mileage/meals/long distance/contractor/architect meetings	300.00	<u>300.00</u>
		\$4,600.00
		<u>x 12</u>
		\$55,200.00/year

*Specifics provided below.

I. Board Expense/month

Board Mileage (from Topeka):

Wichita	325
Kansas City (110 x 2 Board members)	220
Manhattan	120
Lawrence	<u>50</u>
	715

715 miles x .365/mile	\$260.98
Tolls – turnpike	16.00
8 meals and tips	<u>120.00</u>
	\$396.98
	Say \$400.00

Board meetings - \$400	\$400.00
Board hospitality/special trips/month	<u>100.00</u>
	\$500.00

II. Project Manager Expense - Support

Phone - cell	\$40.00
Copying - Kinko's	20.00
Internet	50.00
Postage	20.00
Office supplies	<u>20.00</u>
Total Support	\$150.00
	per month

Project Manager

Mileage - WSU/Lawrence	325
KSU/Lawrence	175
KUMC/Lawrence	80
Topeka/Lawrence	<u>50</u>
	630
	<u>x 2/month</u>
	1,260
	<u>x .365/mile</u>
	\$460.00

	\$460.00
Tolls	<u>40.00</u>
	\$500.00
Meal allowance	<u>150.00</u>
	\$650.00

Sufficient funds have been included in the Costs of Issuance account of the initial bond issue approved by the Board to cover the first year of the Corporation's expenses. It is not clear at this time whether future years expenses may all be included under costs of issuance of the bond or will have to be charged against the bond principal proceeds. In either event, all expenses of the corporation become part of the bonded debt which must be repaid by the institutions.

VI. EXECUTIVE SESSION – MATTERS DEEMED CONFIDENTIAL IN THE ATTORNEY-CLIENT RELATIONSHIP (Update on IRS Claim)

February 19-20, 2003

STATE UNIVERSITY COUNCIL OF PRESIDENTS

Kansas Board of Regents Offices
1000 S.W. Jackson Street
Suite 520
Kathy Rupp Conference Room
Topeka, Kansas

Wednesday, February 19, 2003

1. Approval of the January 15, 2003 Minutes
2. Report from University Liaisons – Sexton
3. Report from Council of Business Officers – Lowe
4. Report from Council of Chief Academic Officers – Kindrick
5. Proposal for Regents' Faculty of the Year Awards – Lancaster
6. Other Business

System Council of Chief Academic Officers

Wednesday, February 19, 2003
10:00 a.m. to 11:30 a.m.
Kathy Rupp Conference Room
Kansas Board of Regents
1000 SW Jackson, Suite 520
Topeka, Kansas

A G E N D A

1. Approval of Minutes of January 15, 2003
2. Mission, Vision
3. Performance Agreements
4. High School Courses for Credit
5. Early Childhood Education
6. Child Care Curriculum
7. Other Business

MEETING DATES	AGENDA MATERIALS DUE
March 26, 2003 (Topeka)	March 4, 2003
April 16, 2003 (Topeka)	March 25, 2003
May 14, 2003 (Topeka)	April 22, 2003
June 25, 2003 (Topeka)	June 3, 2003

System Council of Chief Academic Officers

Wednesday, January 15, 2003

10:00 a.m.

**Kansas Board of Regents
Kathy Rupp Conference Room
Topeka, KS**

The System Council of Chief Academic Officers met in the Kathy Rupp conference Room of the Kansas Board of Regents Office, 1000 S. W. Jackson, Suite 520, Topeka, Kansas, 10:00 a.m.

Members Present:

Jim Coffman, Kansas State University
Amanda Golbeck, KBOR
Larry Gould, Fort Hays State University
Ted Kalthoff, Cloud County Community College
Roxanne Kelly, Flint Hills Technical College
Robert Kindrick, Wichita State University
Bob Ratzlaff, Pittsburg State University
Marilyn Rhinehart, Johnson County Community College
John Schwenn, Emporia State University
David Shulenburger, University of Kansas
Jim Stratford, Pratt Community College
Kaye Walter, Kansas City Kansas Community College
Ron Wasserstein, Washburn University

Guests:

Robert Masters, KBOR
Kathyrne Mueller, KBOR

1. SCOCAO Board of Regents Policy

Discussion centered on the charge of SCOCAO. Although SCOCAO is charged with matters of system-wide input, the term system-wide is not defined. At least two members (Dave Shulenberger and Ted Kalthoff) expressed the opinion that the charge should be more policy-related and should not include program approval. One suggestion was to seek guidance from SCOP on the proper charge for SCOCAO. Another suggestion was to ask the staff to sort out the difference between governance and coordination. Larry Gould suggested that Amanda Golbeck identify potential “triggers” for action by SCOCAO and bring these to the next meeting for consideration.

The group discussed the charge of continuous academic planning and whether or not the Regents have a system plan with a timeline. One member suggested that Kansas does not have a true system of higher education but simply a collection of institutions and policies. The relationship

between this issue and the possible system goals under discussion by the Performance Agreement Task Force was discussed. Larry Gould mentioned that nationwide, a disconnect has existed between public policy and institutional performance; an article to that effect was distributed.

Kaye Walter asked whether the Board has a mission statement for higher education. Shouldn't establishing the mission for higher education be the Board's first task? Amanda Golbeck will send the latest copy of the Board's mission statement to members via email. Further discussion of missions ensued.

2. SCOCAO Retreat

The group decided to continue with plans for a JCAO retreat in lieu of a SCOCAO retreat. JCAO could then meet either before or after the COCAO retreat. The retreat will be held in Wichita.

3. Transfer and Articulation Agreements of Kansas

Kathyrne Mueller indicated that only editorial changes have been made in the agreement between universities and community colleges. She also indicated that legislation passed since the last time the agreements had been approved required that universities be included in the agreement between community colleges and technical schools/colleges.

Larry Gould questioned the changes in the general studies transfer classes (to public speaking and to college algebra or above). Ted Kalthoff responded that these changes reflected changes in practice as a result of the core competency project. He explained the intent of the algebra statement was to exclude intermediate algebra as a college-level general studies course.

Roxanne Kelly questioned the change in the credit hour conversions. She indicated that some technical programs may be comprised of as few as 730 hours. Ted Kalthoff commented that an additional category of 700 to 900 clock hours might be necessary.

Kathyrne Mueller pointed out that the current agreements expire this spring. David Shulenburger indicated that this was not a concern, since agreements had been extended in the past.

Both transfer and articulation agreements were referred to the February meeting of COCAO. The group was advised to consult their constituencies and to bring all comments to the March meeting of SCOCAO.

4. Seamless Education

The group appointed a mini-task force to define seamless education. The members will be:

Jim Coffman
Bob Ratzlaff
Marilyn Rhinehart
Kaye Walter
Two students
Two faculty

5. Performance Agreements

Amanda Golbeck summarized the work of the Performance Agreement Task Force to date. A draft timeline has been established. The task force is considering system goals. Input was received from the task force members and a working document was prepared on the basis of that input.

The question again arose as to whether the Performance Agreement initiative was guided by a Board mission.

6. Other

Amanda Golbeck asked whether co-chairs had been elected. Kaye Walter will call a meeting to ensure the co-chair is elected. Amanda Golbeck also asked how SCOCAO will be made aware of the input from all constituents. Ted Kalthoff remarked that Kaye Walter does an excellent job of informing all constituents via email.

The meeting was adjourned at 11:35.

Council of Chief Academic Officers

Wednesday, February 19, 2003
11:30 a.m. to 1:00 p.m.
Kathy Rupp Conference Room
Kansas Board of Regents
1000 SW Jackson, Suite 520
Topeka, Kansas

A G E N D A

1. Approval of Minutes January 15, 2003
2. COCAO Retreat
3. MSEP Admission Caps (Coffman)
4. Discussion of Articulation Agreements
5. Performance Agreements
6. SCOCAO Matters
7. New Degree - First Reading
 - a. KSU - Bachelor of Science in Athletic Training
8. New Degree - Second Reading
 - a. KUMC - Doctor of Physical Therapy Degree Program in Physical Therapy
9. Informational Item
 - a. KU - Peace and Conflict Studies Minor within Humanities and Western Civilization
10. Report on Department Chairs Conference (Nitham Hindi)
11. Other Business

MEETING DATES	AGENDA MATERIALS DUE	LUNCH ROTATION
March 26, 2003 (Topeka)	March 4, 2003	WU
April 16, 2003 (Topeka)	March 25, 2003	KUMC
May 14, 2003 (Topeka)	April 22, 2003	KCIA
June 25, 2003 (Topeka)	June 3, 2003	PSU

COUNCIL OF CHIEF ACADEMIC OFFICERS

Wednesday, January 15, 2003
11:30 a.m. to 1:30 p.m.
Kathy Rupp Conference Room
Kansas Board of Regents
1000 SW Jackson, Suite 520
Topeka, Kansas

MINUTES

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents, 1000 SW Jackson, Suite 520, Topeka, Kansas, at 11:50 a.m.

Members Present:

Dr. Robert Kindrick, VPAAR, WSU, Chair
Dr. James Coffman, Provost, KSU
Dr. Amanda Golbeck, VPAA, KBOR
Dr. Larry Gould, Provost, Fort Hays
Dr. Robert Ratzlaff, VPAA, Pittsburg State

Dr. Allen Rawitch, VCAA, KU Medical Center
Dr. John Schwenn, VPAA, Emporia State
Dr. David Shulenburger, Provost, KU
Dr. Ronald Wasserstein, VPAA, Washburn

Approval of Minutes December 18, 2002

A motion was made and seconded (Rawitch/Ratzlaff) to approve the minutes of December 18, 2002. Motion carried unanimously.

COCAO Retreat

Dr. Golbeck asked for a determination on the dates for the retreat. She also distributed additional information on the Castle Inn Riverside in Wichita. Following discussion, COCAO members decided to hold the retreat June 9 and 10. SCOCAO members would also need to reserve the day before or after this time, as those members agreed to have the SCOCAO retreat in conjunction with the COCAO retreat.

Dr. Wasserstein asked COCAO if they wanted to restructure this group, thereby eliminating his presence, since he is also a member of SCOCAO. Discussion ensued. The group decided to retain Dr. Wasserstein in COCAO.

Tilford Conference

John Augusto, Co-Chair of the Joint Tilford/KRACC Conference, provided an overview of previously shared materials on the Conference, the goal of which was to focus on increasing and maintaining the diversity of faculty on campuses. Conference sessions explored current and past departmental diversity initiatives and methods to incorporate successful initiatives within a specific department. Ninety-five department chairs and faculty representatives from the eight different Kansas campuses were in attendance. Provost Jim Coffman provided the opening session, which reminded department chairs of their important role in creating diversity initiatives

and the need to incorporate these initiatives into the larger university setting. The conference included a Breakout Session, which provided participants with a scenario to learn how to recruit and maintain a diverse faculty by asking them to define the importance of diversity within a department's mission, including necessary prerequisites in order to pursue such recruitment and identifying roadblocks and possible solutions to recruiting and maintaining a diverse faculty. A Panel Discussion involving current and former department chairs provided examples of diversity initiatives on their particular campuses, followed by more in-depth discussion about planning and executing these types of initiatives. Issues raised in this session included how to incorporate existing faculty into new diversity initiatives, what types of initiatives can be considered given the current legal environment, and how department chairs need the support of the central administration in supporting these opportunities. The Campus Action Session organized participants by campus and provided the following four topics for them to address regarding increasing and maintaining a diverse faculty and learning environment: concerns, strengths, initiatives for possible implementation, and steps the central administration could take. Conference evaluations indicated that overall participants were pleased with the event and that the committee was pleased with the results. Mr. Augusto shared a copy of the budget for the entire event, which totaled \$2,717.25, not including expenses that campuses may have incurred, such as providing transportation.

Based on the results of conference evaluations, the Kansas Regent Academic Chairs Committee and the Kansas Tilford Committee on Diversity and Multiculturalism recommended the following: (1) that Department Chairs at each campus work with their faculty to create direct hire committees that would be available to review possible minority faculty candidates; (2) that each Chief Academic Officer create a diversity action plan for faculty recruitment and maintenance, particularly the use of recruiting minority ABDs for temporary summer and pre-tenure track positions; and (3) that the Board of Regents coordinate a system-wide action plan for increasing the number of minority faculty within the Kansas regents institutions and consider ways to attract minority graduate students from regional campuses into the three doctoral-granting institutions.

Mr. Augusto thanked committee members for their efforts in pulling together the conference in a relatively short period of time. In the future, in order to "grow" the issue of diversity awareness on campuses, the plan is not to maintain the conference as a sole event but rather as a year-round outcomes-based best-practices campus event, the results of which would be reported at a once-a-year conference. Drs. Gould and Coffman recommended that the central element of this effort be advancing diversity in faculty and staff in order to advance diversity in the curriculum. There is a concern about faculty and staff being able to adequately do this in addition to their other responsibilities and without a more diverse environment. The Chief Academic Officers are looking to build content into courses that reflect diversity as a result of this conference. Following comments from Dr. Gould, Dr. Ratzlaff asked him what he expects from this event. Dr. Gould said he is looking for an increased number of courses that are in the general curriculum and more diversity in recruiting faculty. Dr. Shulenburger questioned the amount of utility in this multi-university event. Dr. Rawitch added that there is difficulty in recognizing not the statistical diversity, but rather the multi-cultural experience in order to better prepare students for society. He also recommended that the conference not be held every year but every two or three years, and have a format where each institution addresses a separate issue that has worked

on that campus and explains what that campus has done to enhance faculty recruitment. An exchange of diversity statistics also would be helpful. Dr. Gould suggested using a website to propose questions and share ideas from the conference.

Dr. Kindrick asked the chief academic officers for guidance in how to proceed with this conference in the future. Discussion ensued. It was suggested that a three-year conference cycle be used, first involving chairs alone, then a Tilford conference, and then a joint conference. It was also mentioned that previous comments have indicated doubt about the value of having a chairs' conference. Dr. Kindrick requested a report from the Department Chairs representative at next month's meeting. He added his main concern of whether not having another Tilford conference would prevent the chairs from developing a worthwhile conference.

Informational Items

Comments and questions were invited on these items. Discussion ensued.

- KU Renamed the concentration *Management Science* within the Ph.D. degree in Business to *Decision Sciences***
- KU Approved a joint degree program between the *MBA* and *Area Studies - Latin American Studies or Russian and European Studies***
- KUMC Psychiatric Mental Health Certificate Program Sponsored by School of Nursing**
- KUMC Joint Medical Doctor and Master of Health Services Administration**

New Doctoral Degree—First Reading

KUMC Doctor of Physical Therapy Program in Physical Therapy

COCAO approved this degree on first reading. It was noted that the degree is not a "true" doctor's degree just as a Law (J.D) or Pharmacology (PharmD) is not considered a "true" doctor's degree. In Board of Regents terminology, it is an intermediate degree.

SCOCAO Matters

SCOCAO's discussion of articulation agreements will be on next month's COCAO's agenda. Discussion was held regarding the role of COCAO representatives in formulating the white paper on seamless education.

Performance Agreements

The task force will put together a proposal regarding goals for Kansas postsecondary education. Dr. Kindrick encouraged this group to maintain continuity with what has been done so far, particularly staying with the four areas of teaching, research, service, and administrative structure.

Other Business

There was no other business.

The meeting was adjourned at 1:55 p.m.

COUNCIL OF FACULTY SENATE PRESIDENTS

Kansas Board of Regents Offices
1000 S.W. Jackson, Suite 520
Conference Room B
Topeka, Kansas

1. Approval of the minutes of the January 15, 2003, meeting
2. Discussion of the January 27, 2003, hearing of House Higher Education Committee
3. Discussion of a common policy on inter-university cooperation
4. Discussion of student tuition increases and the role of COFSP
 - Board consideration of FY 2004 tuition rates (Memo from CEO Robinson)
 - University CEO's tuition updates – what was the level of faculty input?
5. Discussion on how the university faculty can support the KBOR budget request to the Legislature
6. Discussion of academic issues related to alternative teacher certification
7. Discussion of common governance issues
8. Seamless education
9. As may arise

COUNCIL OF FACULTY SENATE PRESIDENTS

December 18, 2002

Minutes

Present:

Ellen Carson, Pittsburg State University
Perri Cagle, KU Med Center
Al Cochran, Kansas State University
John Heinrichs, Fort Hays State University
Ron Keith, Emporia State University
Kirk Lancaster, Wichita State University
Tom Mulinazzi, University of Kansas

Guests:

Tara Towns, student, FHSU
Larry Reynolds, Johnson County CC
Rick Moehring, Johnson County CC

Call to Order: The meeting was called to order by Kirk Lancaster at 10:00 am in Conference Room B, Kansas Board of Regents Office.

Minutes: Approved minutes from December 18, 2002 (MSC Heinrichs/Cochran).

Budget discussion: The group's consensus was to provide evidence in the next COFSP newsletter in how the universities have been affected with the budget cuts. Some ideas included, open positions, program discontinuance, "underfilling" positions, student services decreased, etc.

Tuition process: All shared the process for tuition setting for their institution. Most have student and faculty representation in the process.

Performance Indicators: Ron reported the committee on the work of the Performance Agreements Task Force. There followed some discussion about setting system and institutional goal priorities. Ron was encouraged to keep the committee informed about progress of the task force.

New Business: "The Council of Faculty Senate Presidents requests that the Board of Regents encourage the administrations of all Regents' Universities to include faculty and students proactively in all decisions regarding tuition increases (MSC Heinrichs/Cochran)

Health Care Group: Kirk will report at a later date regarding the progress.

Concern of Kirk is that the group has "no memory" as the turnover of members is rapid. Perhaps ideas could be shared about providing avenues to assist with follow through of ideas/initiatives of previous COFSPs.

Adjournment: Meeting adjourned at 11:30 a.m.

Submitted by Ellen Carson

**KANSAS BOARD OF REGENTS
MEETING DATES AND DEADLINES FOR SUBMISSION OF AGENDA ITEMS
FY2003 – 2004**

FY 2003

Board of Regents Meeting Dates	Agenda Material Due to Board Office
August 13-15, 2002 Retreat	
September 18-19, 2002 (Topeka)	August 27, 2002 at noon
October 16-17, 2002 (Topeka)	September 24, 2002 at noon
November 13-14, 2002 (Topeka)	October 22, 2002 at noon
December 18-19, 2002 (Topeka)	November 19, 2002 at noon
January 15-16, 2003 (Topeka)	December 24, 2002 at noon
February 19-20, 2003 (Topeka)	January 21, 2003 at noon
March 26-27, 2003 (Topeka)	March 4, 2003 at noon (amended)
April 16-17, 2003 (Topeka)	March 25, 2003 at noon
May 14-15, 2003 (Topeka)	April 22, 2003 at noon
June 25-26, 2003 (Topeka)	June 3, 2003 at noon (amended)

FY2004

**Board of Regents
Meeting Dates**

August 13-14, 2003 Retreat
September 17-18, 2003 (Topeka)
October 15-16, 2003 (Topeka)
November 19-20, 2003 (Topeka)
December 17-18, 2003 (Topeka)
January 14-15, 2004 (Topeka)
February 18-19, 2004 (Topeka)
March 17-18, 2004 (Topeka)
April 14-15, 2004 (Topeka)
May 19-20, 2004 (Topeka)
June 23-24, 2004 (Topeka)

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