

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

A virtual meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via ZOOM on December 10, 2020.

Members Present

Ray Frederick Jr., Chair
Rita Johnson
Mike Johnson
Debra Mikulka
Mike Beene
Stacy Smith

Ryan Wright
Mark Hess
Eddie Estes
Jason Cox
Tiffany Anderson

Others Present

Jim Genandt, Manhattan Area Technical College
Dennis Rittle, Cowley County Community College
Heather Morgan, KACCT
Coffeyville Community College
WSU Tech
Colby Community College
Johnson County Community College
Barton Community College
Highland Community College

Pratt Community College
Ft. Scott Community College
Washburn Institute of Technology
Cowley County Community College
Hutchinson Community College
Cloud County Community College
Highland Community College
Garden City Community College
Kansas City Kansas Community College

Kansas Board of Regents Staff Present

Scott Smathers
Charmine Chambers
Chris Lemon
Sue Grosdidier
Vera Brown
Erin Guardiola
Steve Funk
Susan Henry

Connie Beene
April Henry
Lisa Beck
Tim Peterson
Tobias Wood
Elaine Frisbie
Matt Casey

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:00 A.M. Chair Frederick provided members with virtual meeting guidelines for this meeting. He then asked members if there were any changes or additions to the Agenda. Chair Frederick asked to add to the Agenda under “E. Other Matters” an item for discussion to authorize the Budget and Finance Committee during their January 7, 2021 meeting to review and consider approving for the TEA the Excel in CTE and AOK proviso funding allocations.

Motion: Chair Frederick moved to add to the Agenda under “E. Other Matters” an item for discussion to authorize the Budget and Finance Committee during their January 7, 2021 meeting to review and consider approving for the TEA the Excel in CTE and AOK proviso funding allocations. Following a second by Member Estes, the motion carried by roll call vote.

Approval of Previous Minutes

Motion: Member Beene moved to approve the minutes of November 12, 2020. Following a second by Member Anderson, the motion carried.

REPORTS

Introductions

None.

Chair's Report

Chair Frederick reported that due to the pandemic, he has not had an opportunity to travel, but he has been in communication with institutions.

Member Liaison Reports

Chair Frederick invited TEA member activity reports.

Member Estes reported that during the November Trustees' meeting, Dodge City Community College voted to eliminate the cost of books to students for the 2021-2022 school year.

Member Anderson reported that she participated in the Johnson County Community College Virtual Civic Engagement Conference for students and applauded the institution for keeping young people engaged. She reported that the new pathway for CNA students is now open at TCALC. Chair Frederick added he would like to recognize Member Anderson for delivering holiday cheer to first responders and students in Topeka.

Vice President for Workforce Development Report

Chair Frederick called on Vice President Smathers to provide members with a Workforce Development report. Vice President Smathers reported that staff continues to work remotely. He reminded members of the new security measures at the KBOR office, requiring badges to enter the office. He reminded members that the KBOR Finance Department will be handling TEA member travel expenses, and they will be reaching out to members prior to the January 28, 2021 meeting with information on new procedures. He reported that he met with community college presidents. He reported that KBOR staff continues with work on the Pillar III efforts with the universities and specifically the Pillar II business contact efforts. He added that staff has participated in multiple national Perkins and adult education meetings, continues to support various committees, and continues to make great progress on the Lumina military grant with university/two-year sector partnerships. He reported that he and Director Henry participated in the KSDE work-based learning session and participated in the KANSASWORKS State Board meeting and strategic planning session led by Member Beene. Staff has been exploring internship opportunities, with more information coming to members in the next two months regarding an opportunity to launch micro-internships statewide. Staff continues to work on program alignment, has participated in MOA training, and is working on the renewal of the Engineering grant. He reported that he has attended a multi-state meeting with US Dept of Education and was interviewed by Opportunity America for the National Association of Community College Entrepreneurship Group, discussing program alignment in Kansas. Vice President Smathers ended his report with a request to Vice President Frisbie to provide members with information on the new COVID funding available to institutions. Vice President Frisbie provided members with a brief overview of the State's Cares Act funding. In August, \$9.4 million was awarded to the two-year sectors and reports on spending are being submitted by institutions. The State's Recovery office will redeploy unspent funds for a second round of payment for COVID Relief Fund eligible expenses, and the funds must be committed for spending by the institutions by December 30, 2020. The second round of funding is approximately an additional \$2.5 million for the community colleges, and the amount for the technical colleges is being determined.

Report from the Community Colleges

Chair Frederick called upon Cowley County Community College President Dennis Rittle to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Manhattan Area Technical College President Jim Genandt to provide members with a report from the technical colleges.

CONSENT AGENDA

Technical Program and Curriculum Committee

New Program Proposals

Garden City Community College: Early Childhood Education (19.0709)

Excel in CTE Fees

Garden City Community College: Early Childhood Education (19.0709)

Update AO-K Approved Credentials and Pathways List

Chair Frederick called for a motion to approve the Consent Agenda items from the Technical Program and Curriculum Committee.

Motion: Member Beene moved to approve the Consent Agenda items. Following a second by Member Mikulka, the motion carried by roll call vote.

OTHER MATTERS

Distribution of Kansas State Safety Funds

Commercial Driver Training Fund (*K.S.A. 8-272*)

Motorcycle Safety Fund (*K.S.A. 8-267*)

Chair Frederick called on Associate Director Chambers to present the distribution of Kansas State Safety funds. Associate Director Chambers provided members with the FY21 Commercial Driver Training Participating Institutions and Allocations and the Motorcycle Safety Participating Institutions and Allocations.

Commercial Driver Training Participating Institutions and Allocations

Institution	# of students	Amount paid per student	Allocation per Institution
Seward County Community College	31	\$600	\$18,600
Salina Area Technical College	16	\$600	\$9,600
Washburn University Institute of Technology	12	\$600	\$7,200
TOTAL	59		\$35,400

Motorcycle Safety Participating Institutions and Allocations

Institution	Headcount	Allocation per Institution
Butler Community College	15	\$1,950
Cowley Community College	17	\$2,210
Hutchinson Community College	131	\$17,030
Johnson County Community College	219	\$28,470
Kansas City Kansas Community College	122	\$15,860
TOTAL	504	\$65,520

Motion: Member M. Johnson moved to approve the distribution of the Kansas State Safety funds as presented. Following a second by Member Hess, the motion carried by roll call vote.

Excel in CTE Fees

Chair Frederick called on Director Henry to present the Excel in CTE fees. Director Henry explained that institutions were tasked with going into each course and program and reporting the fees that are charged to high school students. Staff then approved or disapproved fees according to the criteria for allowable fees that was set by a special TEA subcommittee in 2019. Excel in CTE fees were submitted for approval from the following 14 institutions for review for approval by the TEA:

- Allen County Community College
- Barton Community College
- Coffeyville Community College
- Colby Community College
- Cowley Community College
- Dodge City Community College
- Fort Scott Community College
- Garden City Community College
- Highland Community College
- Johnson County Community College
- Manhattan Area Technical College
- Pratt Community College
- Washburn Institute of Technology
- Wichita State University Campus of Applied Sciences and Technology

Director Henry explained there were no significant changes in the fees from those approved last year, and the criteria for approval has not changed. KBOR Staff worked with each institution individually. Member Beene expressed his concern about tool charges and the disparity in the charges for OSHA 10 depending on the location in which a program is offered, specifically by Washburn Institute of Technology main campus and east campus. Member Smith expressed concern over the tools and fees of some pathways, specifically the costs of certifications. Member Mikulka expressed concern in the range of fees depending on the location that the program is offered. Member Anderson expressed concern about essentially the costs of staffing issues at the east campus of Washburn Institute of Technology that are being passed on to the students. Member Mikulka added that a standardized range of program costs would be needed in order to specifically address and single out individual fees to approve/disapprove. Member Anderson and Member Beene agreed but restated their concerns in the disparity of the amount of fees dependent on course location. Chair Frederick expressed that the TEA needs to focus on whether the fees meet the set criteria, noting there may be some concerns on the difference in specific fees although they may fall within the criteria. He added that he hoped that these concerns expressed by TEA members today are being heard by the institutions for remedy.

Motion: Member M. Johnson moved to approve the Excel in CTE fees as presented. Following a second by Member Mikulka, the motion carried by roll call vote.

Legislative Update

Chair Frederick called on Director Casey to provide members with a legislative update. Director Casey reported to members that leadership elections were held last week with the Kansas House of Representatives leadership remaining essentially the same and the Senate acquiring new leadership. He reported on non-budgetary items that were discussed including a Private Postsecondary bill, Engineering Act Extension, removing legislative barriers to affiliations and mergers of institutions, increased options for 529 savings plans allowing third party contributions, and discussion on concurrent enrollment and allowing school districts to use their funding to pay tuition for dually-enrolled students.

Excel in CTE Funding Discussion

Chair Frederick recognized Vice President Frisbie to lead discussion regarding Excel in CTE funding. Vice President Frisbie provided members with information regarding the preliminary first look at Excel in CTE funding projections for the fall of 2020 (FY 2021) from the cost model. She also provided results from the fall of 2019 (FY 2020) for comparison purposes. She explained that based on the Governor's budget allotment, the Board of Regents has \$29.15 M available this year for Excel in CTE. If the colleges were successful in replicating fall enrollments in the coming spring semester, the appropriation would be \$1.8 M short this year. To the extent that spring is lower than fall, the deficit will diminish. In the budget appeal to the Governor, the Board of Regents highlighted the potential shortfall and explained that a budget amendment may be requested in the spring when spring enrollment data has been collected. For the purpose of making the January 2021 allocations to the colleges for the Excel in CTE program, data specific to each college will be provided, which will account for the amounts in the prior year that were under- or over-paid. Those prior year reconciliation adjustments will net to zero for all of the colleges and have not yet been calculated. Vice President Frisbie added that due to the pandemic, the spring 2020 special collection of enrollment data was estimated for institutions, and fall enrollments were down about 15%.

Budget and Finance Committee authorization to consider approving for the TEA the Excel in CTE and AOK proviso funding allocations

Chair Frederick called on Vice President Smathers to lead the discussion regarding this added Agenda item, to authorize the Budget and Finance Committee to consider approving for the TEA the Excel in CTE and AOK proviso funding allocations. Vice President Smathers explained that due to the timing of the January 28, 2021 TEA meeting relative to the January 20, 2021 Kansas Board of Regents meeting, as in years past, it is suggested that the Budget and Finance Committee be authorized to review the final numbers and make a recommendation to KBOR to proceed.

Motion: Member M. Johnson moved to approve the authorization of the Budget and Finance Committee to consider approving for the TEA the Excel in CTE and AOK proviso funding allocations. Following a second by Member Estes, the motion carried by roll call vote.

NEXT MEETING REMINDER

Chair Frederick reminded members that the next TEA meeting will be held at the KBOR Offices in Topeka, Kansas on January 28, 2021 at 10:00 A.M.

ADJOURNMENT

With no further business, Chair Frederick adjourned the meeting at 11:39 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant