

Program Approval

I. General Information

A. **Institution** University of Kansas

B. Program Identification

Degree Level:	Bachelor's
Program Title:	Criminal Justice
Degree to be Offered:	Bachelor of Arts/Bachelor of Science
Responsible Department or Unit:	School of Professional Studies
CIP Code:	43.0104
Modality:	hybrid and online
Proposed Implementation Date:	Fall 2023

Total Number of Semester Credit Hours for the Degree: 120

II. **Clinical Sites:** Does this program require the use of Clinical Sites? No

III. Justification

The School of Professional Studies proposes to create a hybrid and online Criminal Justice degree program (BS/BA) to meet the growing employment demands of law enforcement, corrections, policy, and courts administration related workforce in the Kansas City metropolitan area, and greater Kansas and Missouri region. The bachelor's degree program is designed for undergraduate students with a strong interest in understanding how agencies and institutions function as part of the criminal justice system. Students will learn about different ideas of justice and come to understand the impact the justice system has on lives of individuals and communities through law enforcement, the courts, and corrections. In addition to understanding the historical context that shaped current agencies and institutions, students will have the opportunity to engage timely topics like constitutional rights, police use of force, collaboration with tribal nations, alternatives to incarceration, and the use of evidence-based practices. Graduates will be well positioned for careers in law enforcement, courts administration, policy analysis, law, and intelligence.

The degree is designed for students who have already earned an associate's degree or equivalent hours and are looking to complete the last two years necessary for a bachelor's degree. The program can be completed fully online, or hybrid, based on students' location and preference. This program fits well with other transfer degrees within the School of Professional Studies which is located at KU's Edwards Campus in Overland Park. It will leverage the current transfer community infrastructure to help recruit students from area community colleges. With the KU-Edwards location down the street from the regional police training academy, there are opportunities to engage with a number of partner agencies in the Kansas City region.

Though KU-Edwards does not currently offer lower-division undergraduate (freshman-sophomore) courses, this degree accepts transfer credit from other institutions, thus offering the opportunity for students in other states to have a fully remote learning experience. Although available to a nationwide audience, we anticipate students interested in pursuing a BA or BS in Criminal Justice to come primarily from community college partners in the KC metro area, including Johnson County Community College, Kansas City Kansas Community College, and the Metropolitan Community College in Missouri. KU-Edwards staff and faculty have worked with staff and faculty at metro area two-year colleges to align course offerings and content with KU requirements and needs for seamless transfer of credit and progression from community college to KU-Edwards.

IV. Program Demand: Market Analysis option selected.

B. Market Analysis

The Kansas Law Enforcement Training Center (KLETC) is part of the University of Kansas and provides curriculum to the regional police academy located at Johnson County Community College. KLETC offers continuing education for law enforcement throughout the state and has collaborated with the School of Professional Studies on the “Law Enforcement Leadership” concentration in this degree program based on interest from participants in their training programs. A second concentration in “Law and Society” will be offered that will examine how the law works in practice in public administration, courts, the non-profit sector, policy, policing and the justice system.

All three of the major community colleges in the Kansas City metropolitan region offer coursework or degrees related to criminal justice. Between criminal justice, legal studies, and administration of justice JCCC has awarded more than 300 associate’s degrees and credentials in the past five years. Over 250 students have completed the police academy certificate (<https://www.jccc.edu/about/leadership-governance/administration/institutional-effectiveness-branch/files/degrees-by-division.pdf>). Anecdotally, the office of admissions at KU notes that criminal justice is by far the degree admissions representatives are asked about the most that KU does not yet offer.

In Kansas, Wichita State University and Fort Hays State University offer online degrees with the Criminal Justice title while Washburn University and Pittsburg State University offer on-campus degrees. ESU has an on-campus degree in crime and delinquency studies and at the time of submission of this program proposal, K-State’s program proposal for an on-campus undergraduate program in Criminology was progressing through the KBOR approval process. In the Kansas City metropolitan area, Northwest Missouri State also offers an online criminal justice degree. There are also programs with a national presence in this space.

The KU program is distinguished by its connection with the Kansas Law Enforcement Training Center which is homed at KU. Officers completing basic training at KLETC will be able to earn credit for courses through KU’s credit by examination policy and apply those credits toward the criminal justice degree. The KU program is also distinguished by strong partnerships with local community colleges. This bachelor’s program was designed to explicitly appeal to transfer students.

While the program anticipates the primary enrollment from collaboration with KLETC and local community colleges, it also appeals to high school students seeking a fast track to law enforcement. Sworn law enforcement officers in the state of Kansas must be 21 years old. The KU Edwards Campus Degree in Three Program (<https://edwardscampus.ku.edu/programs/degreein3>) allows students who identified and started this path in high school to complete a bachelor’s degree right as they are typically eligible for employment in law enforcement.

V. Projected Enrollment for the Initial Three Years of the Program

Year	Total Headcount Per Year		Total Sem Credit Hrs Per Year	
	Full- Time	Part- Time	Full- Time	Part- Time
Implementation	10	10	300	120
Year 2	20	25	600	300
Year 3	35	30	1050	360

VI. Employment

National Perspective: Law enforcement is a large and growing career field nationwide. There are over half a million people employed as police officers and sheriffs with a median salary of \$64,610 a year.

(<https://www.bls.gov/oes/current/oes333051.htm>). While individuals may be able to start their careers in law enforcement without a college degree, many departments require a degree once individuals become supervisors. The Bureau of Labor Statistics notes there are over 120,000 frontline supervisor positions in police and detective work (<https://www.bls.gov/careeroutlook/2020/interview/police-sergeant.htm>). There is a ten-year projected growth rate of 5% and a median annual wage of \$89,030, well above the median wage of \$38,640 for all workers.

Regional Perspective: The Greater Kansas City area includes multiple municipalities and has a strong federal workforce presence. According to the Occupational Report (Jobs EQ) for Law, Public Safety, Corrections and Security there are over 32,000 jobs regionally with an expected growth rate of 1% annually. There are more than 400 active job ads in this occupational area that require a bachelor’s degree. Mid-America Regional Council points out that public sector work accounts for one of the largest occupational categories in the region with large workforces in protective and legal professions (<https://www.marc.org/sites/default/files/2022-05/Public-Sector-TIE.pdf>).

VII. Admission and Curriculum

A. Admission Criteria

Students must apply to KU and be admitted by the School of Professional Studies. Prior to entering the program, students must complete two (2) years of undergraduate college course work with a total of 60 semester credit hours and a cumulative GPA of at least 2.0.

B. Curriculum

BA Criminal Justice

Year 1: Fall

Course #	Course Name	SCH 15
	Quantitative Literacy (KU Core Goal 1.2)	3
ENGL 101	Composition I (KU Core Goal 2.1)	3
	First semester language (BA requirement)	5
	Second Area of Study/Elective/Degree Hours	4

Year 1: Spring

Course #	Course Name	SCH 15
ENGL 101	Composition II (KU Core Goal 2.1)	3
	Oral Communication (KU Core Goal 2.2)	3
	Second semester language (BA requirement)	5
	Second Area of Study/Elective/Degree Hours	4

Year 2: Fall

Course #	Course Name	SCH 15
	Arts & Humanities (KU Core Goal 3H)	3
	Third semester language (BA requirement) (KU Core Goal 4.2)	3
	Additional Quantitative Reasoning (BA requirement)	3
	Second Area of Study/Elective/Degree Hours	3
	Second Area of Study/Elective/Degree Hours	3

Year 2: Spring

Course #	Course Name	SCH 15
	Natural Science (KU Core Goal 3N)	3
	Social Science (KU Core Goal 3S)	3
	BA Lab/Field Experience	1-3
	Fourth semester language (BA requirement)	3
	Second Area of Study/Elective/Degree Hours	3-5

Year 3: Fall

Course #	Course Name	SCH 15
CRIM 300	Introduction to Criminal Justice (KU Core Goal 1.1)	3
CRIM 310	Theoretical and Historical Foundations of Criminology	3
CRIM 320	Research Methods and Data Driven Decision Making in Criminal Justice	3
	Second Area of Study/Elective/Degree Hours	6

Year 3: Spring

Course #	Course Name	SCH 15
CRIM 330	Policing	3
CRIM 340	Courts and Sentencing	3
LWS 330/CRIM 400	Introduction to Law & Society/Law Enforcement Leadership	3
	Social Responsibility and Ethics (KU Core Goal 5.1)	3
	Second Area of Study/Elective/Degree Hours	3

Year 4: Fall

Course #	Course Name	SCH 15
SOC 662	Corrections	3
Goal 4.1	300+ Concentration Course (United States) (KU Core Goal 4.1)	3
	300+ Concentration Course	3
	300+ Second Area of Study/Elective/Degree Hours	6

Year 4: Spring

Course #	Course Name	SCH 15
CRIM 499 (Goal 6.1)	Capstone in Criminal Justice	3
	300+ Concentration Course	3
	300+ Second Area of Study/Elective/Degree Hours	6
	Second Area of Study/Elective/Degree Hours	3

BS Criminal Justice**Year 1: Fall**

Course #	Course Name	SCH 15
	MATH 101 College Algebra or higher (KU Core Goal 1.2)	3
	Written Communication (KU Core Goal 2.1)	3
	Natural Science (KU Core Goal 3N)	3
	Lab/Field Experience	1-3
	Second Area of Study/Elective/Degree Hours	3-5

Year 1: Spring

Course #	Course Name	SCH 15
	Written Communication (KU Core Goal 2.1)	3
	Oral Communication (KU Core Goal 2.2)	3
	Arts & Humanities (KU Core 3H)	3
	Second Area of Study/Elective/Degree Hours	6

Year 2: Fall

Course #	Course Name	SCH 15
Goal 4.2	Global Perspectives	3
	Additional Natural Science (BS requirement)	3
	Second Area of Study/Elective/Degree Hours	9

Year 2: Spring

Course #	Course Name	SCH 15
	Social Science (KU Core Goal 3S)	3
	Second Area of Study/Elective/Degree Hours	12

Year 3: Fall

Course #	Course Name	SCH 15
CRIM 300 (Goal 1.1)	Introduction to Criminal Justice	3
CRIM 310	Theoretical and Historical Foundations of Criminology	3
CRIM 320	Research Methods & Data Driven Decision Making in Criminal Justice	3
	Second Area of Study/Elective/Degree Hours	6

Year 3: Spring

Course #	Course Name	SCH 15
CRIM 330	Policing	3
CRIM 340	Courts and Sentencing	3
LWS 330/CRIM 400	Introduction to Law & Society/Law Enforcement Leadership	3
	Social Responsibility and Ethics (KU Core Goal 5.1)	3
	Second Area of Study/Elective/Degree Hours	3

Year 4: Fall

Course #	Course Name	SCH 15
SOC 662	Corrections	3
	300+ Concentration Course (United States) (KU Core Goal 4.1)	3
	300+ Concentration Course	3
	300+ Second Area of Study/Elective/Degree Hours	6

Year 4: Spring

Course #	Course Name	SCH 15
CRIM 499	Capstone in Criminal Justice (KU Core Goal 6.1)	3
	300+ Concentration Course	3
	300+ Second Area of Study/Elective/Degree Hours	6
	Second Area of Study/Elective/Degree Hours	3

Total Number of Semester Credit Hours 120

VIII. Degree Faculty

Note: * Next to Faculty Name Denotes Director of the Program, if applicable
 FTE: 1.0 FTE = Full-Time Equivalency Devoted to Program

Faculty Name	Rank	Highest Degree	Tenure Track Y/N	Academic Area of Specialization	FTE to Proposed Program
New Hire, Yr. 1*	Asst or Assoc Professor of the Practice	PhD	N	Criminal Justice	1.0
New Hire, Yr. 1	Asst or Assoc Professor of the Practice	MS or PhD	N	Criminal Justice	1.0
Hala Altamimi	Assistant Professor	PhD	Y	Budget/Finance; Nonprofit Management	.25
Charles Epp	Distinguished Professor	PhD	Y	Law	.25
Margaret Kelley	Professor	PhD	Y	Sociology	.25
Gerald (Kevin) McCannon	Assistant Teaching Professor	PhD	N	Sociology	.5
Ben Merriman	Associate Professor	PhD	Y	Law & Society	.25
Kelly Sharron	Professor	PhD	Y	Sociology	.25

Number of graduate assistants assigned to this program **[0]**

IX. Expenditure and Funding Sources (List amounts in dollars. Provide explanations as necessary.)

A. EXPENDITURES	First FY	Second FY	Third FY
Personnel – Reassigned or Existing Positions			
Faculty	\$77,963	\$160,604	\$165,422
Administrators (other than instruction time)			
Graduate Assistants			
Support Staff for Administration (.33 FTE Coach)	\$16,700	\$17,118	\$17,545
Fringe Benefits (total for all groups)	\$22,609	\$46,575	\$47,972
Other Personnel Costs -			
Total Existing Personnel Costs – Reassigned or Existing	\$117,272	\$224,297	\$230,939
Personnel – New Positions			
Faculty	\$178,000	\$183,340	\$188,840
Administrators (other than instruction time)	\$20,000	\$20,600	\$21,218
Graduate Assistants			

Support Staff for Administration (e.g., secretarial)			
Fringe Benefits (total for all groups)	\$57,420	\$59,143	\$60,917
Other Personnel Costs			
Total Existing Personnel Costs – New Positions	\$255,420	\$263,083	\$270,975
Start-up Costs - One-Time Expenses			
Library/learning resources			
Equipment/Technology			
Physical Facilities: Construction or Renovation			
Other	\$15,000	\$15,000	
Total Start-up Costs	\$15,000	\$15,000	\$0
Operating Costs – Recurring Expenses			
Supplies/Expenses			
Library/learning resources	\$500	\$500	\$500
Equipment/Technology			
Travel	\$1,200	\$1,200	\$1,200
Other	\$15,300	\$15,300	\$15,300
Total Operating Costs	\$17,000	\$17,000	\$17,000
GRAND TOTAL COSTS	\$404,692	\$519,380	\$518,914

B. FUNDING SOURCES (projected as appropriate)	Current	First FY (New)	Second FY (New)	Third FY (New)
Tuition / State Funds		\$203,700	\$436,500	\$683,850
Student Fees				
Other Sources (JCERT)				
GRAND TOTAL FUNDING		\$203,700	\$436,500	\$683,850
A. Projected Surplus/Deficit (+/-) (Grand Total Funding <i>minus</i> Grand Total Costs)		-\$200,992	-\$82,880	\$164,936

X. Expenditures and Funding Sources Explanations

A. Expenditures

Personnel – Reassigned or Existing Positions

A current academic success coach will be assigned to work with the Criminal Justice program. The Criminal Justice program will make up 33% of their student load and the Criminal Justice program will fund 33% of salary and fringe.

Four existing instructors (Altamimi, Epp, McCannon, and Merriman) will teach various pieces of the Criminal Justice core curriculum as well as the required concentrations. Enrollment during the first three years of the program is not expected to surpass existing capacity within the current course schedule. The cost of instruction attributed to existing instructors is approximately half the cost in year one than for years two and three because only half of the courses will need to be taught in the initial year.

Personnel – New Positions

In year 1, the Criminal Justice program will hire two new faculty members dedicated to the new Criminal Justice course development and instruction as well as programmatic oversight. Each faculty member will have a teaching load of eight courses a year. One faculty member will serve as Program Director, giving them a two-course load reduction.

Start-up Costs – One-Time Expenses

In order to ensure a successful launch of the program, we have designated \$15,000 for course development for each of the first two years.

Operating Costs – Recurring Expenses

All equipment, library, and supplies have been accounted for in the existing services provided to KU-Edwards students and no additional cost will be associated with the program. KU-Edwards is allocating \$500 each year for instructional resources, \$1,200 each year for travel to and from the Edwards campus in Overland Park to the main campus in Lawrence, \$2,500 each year for recruitment efforts, \$2,800 each year for professional development of the two Criminal Justice faculty members, and \$10,000 each year for marketing efforts.

B. Revenue: Funding Sources

The BA/BS in Criminal Justice program will be fully funded through KU base funding/tuition revenue. The BA/BS in Criminal Justice students will be charged an all-inclusive tuition rate of \$485 per credit hour to ensure that the program is affordable and accessible to all students, nationwide.

C. Projected Surplus/Deficit

Given the anticipated costs and revenue, the program is expected to run a deficit for the first two years of implementation. With the current enrollment estimates, the program is expected to have a revenue surplus in year three. These funds will be utilized to help improve the overall student experience and provide additional funding.

XI. References

Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Field of degree: first-line supervisors of police and detectives: <https://www.bls.gov/careeroutlook/2020/interview/police-sergeant.htm>

Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Field of degree: police and sheriff: <https://www.bls.gov/oes/current/oes333051.htm>

Johnson County Community College Degrees and Certificates Awarded by Division: <https://www.jccc.edu/about/leadership-governance/administration/institutional-effectiveness-branch/files/degrees-by-division.pdf>

Mid-America Regional Council, Talent to Industry Exchange: A Labor Analysis of the Public Sector in the Kansas City Region, 2021: <https://www.marc.org/sites/default/files/2022-05/Public-Sector-TIE.pdf>

Appendix A: Curriculum

KU Core Requirements: 36-39 Credit Hours

- Goal 1.1 Critical Thinking met by CRIM 300
- Goal 1.2 Quantitative Literacy
- Goal 2.1 Written Communication 1
- Goal 2.1 Written Communication 2
- Goal 2.2 Oral Communication
- Goal 3H Arts & Humanities
- Goal 3N Natural Sciences
- Goal 3S Social Sciences
- Goal 4.1 Human Diversity
- Goal 4.2 Global Culture/Awareness
- Goal 5 Social Responsibility and Ethics
- Goal 6 Integration and Creativity met by CRIM 499

Distinct Specialization: 60 Credit Hours (Criminal Justice Core, Concentration, Related Subjects, Capstone)

Criminal Justice Core Courses: 18 Credit Hours

- CRIM 300: Introduction to Criminal Justice (3 credit hours)
- CRIM 310: Theoretical and Historical Foundations of Criminology (3 credit hours)
- CRIM 320: Research Methods and Data Driven Decision Making in Criminal Justice (3 credit hours)
- CRIM 330: Policing (3 credit hours)
- CRIM 340: Courts and Sentencing (3 credit hours)
- SOC 662: Corrections (3 credit hours)

Concentration (Select One Concentration: Law & Society or Law Enforcement Leadership): 9 Credit Hours

Law & Society:

- LWS 330: Introduction to Law and Society (3 credit hours) [required]
- Select two additional courses:
- LWS 333: The Pursuit of Rights: Law, Democracy, and Power (3 credit hours)
- LWS 443: Theoretical Foundations of Law & Society (3 credit hours)
- LWS 494: Topics in Law and Society (3 credit hours)
- SOC 306: Principles of Social Problems (3 credit hours)
- SOC 324: Being Deviant in America (3 credit hours)
- SOC 461: Competing Perspectives on Crime and Deviance (3 credit hours)

Law Enforcement Leadership:

- CRIM 400/SPAA 400: Law Enforcement Leadership (3 credit hours) [required]
- Select two additional courses:
- CRIM 410: Racial Justice and the Criminal Justice System (3 credit hours)
- CRIM 498: Internship in Law Enforcement (3 credit hours)
- PUAD 401: Administration of Justice (3 credit hours)
- PUAD 432: Conducting the People's Business Ethically (3 credit hours)
- PUAD 435: Generating, Allocating and Managing Public Resources (3 credit hours)
- PUAD 436: Managing People in Public Organizations (3 credit hours)
- PUAD 441: Public Service Leadership (3 credit hours)
- POLS 308: Topics in Social Justice: _____ (3 credit hours)
- SOC 306: Principles of Social Problems (3 credit hours)
- SOC 324: Being Deviant in America (3 credit hours)

SOC 461: Competing Perspectives on Crime and Deviance (3 credit hours)

Related Subjects: 30 credit hours

A variety of courses can contribute to the related subjects requirement, including both transfer courses and courses completed at KU.

Capstone: 3 credit hours

CRIM 499: Capstone in Criminal Justice (3 credit hours)