

**Council of Chief Academic Officers**  
*(Revised 10/15/2010*  
*for June 2010 PSU Agenda Item)*

**Wednesday, September 15, 2010**  
**9:30 a.m. – 10:00 a.m.**  
**Room 530**  
**Curtis State Office Building**  
**Reconvene at**  
**12:00 – 1:15 p.m.**  
**Kathy Rupp Conference Room**  
**Curtis State Office Building**  
**1000 SW Jackson Street Suite 520**  
**Kansas Board of Regents**

**MINUTES**

The Council of Chief Academic Officers met, on Wednesday, September 15, 2010 in Room 530 of the Curtis State Office Building, Topeka, Kansas at 9:30 a.m. and reconvened in the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas at 12:00 p.m.

**Members Present:**

Larry Gould, Provost, FHSU	Tes Mehring, Provost, ESU
Jeff Vitter, Provost, KU	Gary Miller, Provost, WSU
April Mason, Provost, KSU	Nancy Tate, Interim VPAA, WU
Lynette Olson, Provost, PSU	Gary Alexander, KBOR
Allen Rawitch, VCAA, KU Med Center	April Mason, Provost, KSU

**Staff Present**

Jean Redeker, KBOR, Jacqueline Johnson, KBOR and Joan Warren, KBOR

**Approve Minutes of June 23, 2010**

Lynette Olson asked for a revision to the June 23, 2010 Minutes as follows:

*Amended June 23, 2010 Minutes*

*Informational Items*

- a. *PSU – Elimination of the Bachelor of Arts Sociology degree (CIP 45.1101)*
- b. *PSU – Elimination of the Second Teaching Option (13.1302), K-12 Art Teaching Certification*
- c. *PSU – Elimination of the Computational Physics and Pre-medical Emphasis in Physics (45.1101) and adding the Astrophysics and Engineering Technology Emphasis*
- d. *PSU – Public Health – A New ~~Concentration~~ Interdisciplinary Minor in the Bachelor of Science in Chemistry (CIP 40.0501) It should read: Public Health - A New Interdisciplinary Minor*
- e. *PSU – International Teaching – A New Minor within the Early Childhood/Late Childhood K-6 and Early Childhood Unified Program (13.1202)*

- f. PSU – Urban and Suburban Experience – A New Minor within the Early Childhood/Late Childhood K-6 and Early Childhood Unified Program (13.1202)*  
*Items a-f from Pittsburg State University are informational items and no action is required.*

Allen Rawitch moved and Gary Miller seconded the motion to approve the Minutes of June 23, 2010 as amended. The motion carried.

### **Learning Outcomes Update**

Gary Alexander presented information about Foresight 2020, Strategic Goal #4 Learning Outcomes. Fundamental skills, such as oral and written communication, technical and numerical literacy, critical thinking and problem-solving, need to be identified along with measurements of these skills.

The Council discussed the need to identify and measure fundamental skills. COCAO expressed its desire to determine the fundamental skills to be measured and asked that this issue be placed on the October 2010 COCAO agenda.

### **Review New Program Approval Process**

Gary Alexander discussed the process for approving new programs with Council members. Board staff asked that new programs be submitted on or before the due dates provided on the agenda each month because new program proposals require time for review and communication with the universities.

COCAO asked for a few clarifications to the new program proposal check list. The check list is an internal document used by Board staff.

COCAO went on to discuss what the private postsecondary institutions' new program proposal process is. Several points were covered:

- Kansas Private Postsecondary Education staff give these proposals rigorous review for new degree granting authority which includes course review, campus visits and review of faculty qualifications
- National discussion regarding employment of students and its potential affect on private institutions

### **New Program Requests**

#### **KU – Request Approval for a Master of Arts and Ph.D. in Women, Gender and Sexuality Studies (CIP 05.0207) – University of Kansas (SECOND READING)**

Gary Miller moved and Tes Mehring seconded the motion to recommend placing the Master of Arts and Ph.D. in Women, Gender and sexuality Studies (CIP 05.0207) on the October 2010 Council of Presidents agenda recommending approval.

No discussion. Motion carried.

**KU – Request for a Bachelor of Science in Interdisciplinary Computing (CIP 11.0101) (FIRST READING)**

The University of Kansas requests approval for a Bachelor of Science in Interdisciplinary Computing (CIP 11.0101) for first reading. Any comments, suggestions or questions should be sent to Jeff Vitter prior to the October 20, 2010 Council of Chief Academic Officers' meeting. This request will be placed on the COCAO October 20, 2010 agenda for second reading.

**Program Requests**

- a. **KUMC – Request Approval to Organize the Preventive Medicine, Biostatistics and Health Policy and Management Programs into a School of Public Health**
- b. **KSU – Request Approval to Merge the Elementary Education (40070) and Secondary Education (40080) Departments into Curriculum and Instruction (40040)**
- c. **KSU – Request Approval to Change the Name of the K-State Olathe Innovation Campus (50060) to K-State Olathe (53010)**
- d. **ESU – Request Approval to Change the Name of the Master of Science in Psychology from General Psychology to Experimental Psychology**

The University of Kansas Medical Center requests approval to organize the Preventive Medicine Biostatistics and Health Policy and Management Programs into a new School of Public Health. This is a first reading and this item will be placed on the October COCAO agenda for further review.

Larry Gould moved and Gary Miller seconded the motion to approve program request items b, c, and d as listed above. Motion carried.

**Informational Items**

**PSU – Discontinuing the Harley Davidson BAS Program**

Pittsburg State University discontinued its Harley Davidson BAS program. This is informational and no action is required.

The meeting recessed until noon.

**The Council of Chief Academic Officers reconvened at noon in the Kathy Rupp Conference Room**

**Other Business**

**Learning Outcomes**

COCAO discussed how it will identify fundamental skills and the measurement of those skills.

- The Council of Chief Academic Officers will identify the foundational skills
- Assessment plans will be developed by each university
- Board staff will develop a draft report format for review by COCAO members prior to its October 20, 2010 meeting

The Council acknowledged the group that worked on learning outcomes over the last few months. It was noted there were positive dynamics between the members collaborating, sharing information, and supporting the work on learning outcomes. As a group they recognized the value in coming together and would support some in-service activities statewide (workshops, live chat, etc.).

It was also noted that the Core Competencies Project may be adapted to deal with Learning Outcomes and Articulation and Transfer issues.

### **Council of Student Affairs Officers (COSAO)**

This council is in the Board policy manual as follows:

(c) Council of Student Affairs Officers

(i) The Council of Student Affairs Officers (COSAO), established in 1983, consists of the chief student affairs officer of each Regents institution or his or her appointee. COSAO reports directly to the Council of Presidents. The chairperson is from the same institution as the chair of the Council of Presidents. The President and Chief Executive Officer shall designate a member of the Board staff to serve as an ex officio member. The chief student affairs officer of the University of Kansas Medical Center is authorized to participate as a non-voting member when agenda items affecting that institution are to be considered.

(ii) The function of the Council is to consider the welfare and development of students and institutional services to meet their needs. (10-19-95)

This Council is in the process of reconstituting and would like suggestions from the Council of Chief Academic Officers regarding how COSAO could assist it.

It was noted that for the last few years the Tilford Conference dates have conflicted with the National Student Affairs Officers meeting. They ask if they could have input in setting the date for the Tilford Conference as many of them would like to attend both the Tilford Conference and the Student Affairs Officers National Conference.

### **Fort Hays State University Proposal to Conduct a Political Poll of Kansas Regents University Students**

Larry Gould presented the proposal to the Council. The Fort Hays State University and the Docking Institute, in pursuit of the public affairs mission of the university, propose to conduct a poll of Kansas college students at Regents universities to measure political participation and attitudes toward political candidates for dissemination to the general public.

The surveys have been approved and conducted in the past. The question for COCAO was: May Fort Hays State University and the Docking Institute contact institutions to proceed with the survey? COCAO agreed to allow Fort Hays State University staff to contact Regents universities to conduct the survey by consensus.

### **Policy Manual Regarding Eligible Retirement**

COCAO members were directed to ask the Board of Regents General Counsel for an opinion on the policy regarding when faculty are eligible for retirement.

**University Press of Kansas Antidote**

Larry Gould shared that Fred Woodward, Director of the University Press of Kansas, went above and beyond his duty when historian and author, Craig Miner (age 65), was nearing death while his last book was being published. Mr. Woodward had one copy of Mr. Miner's book published, and Fred delivered it to him a few days prior to his death.

There being no other business, the meeting adjourned by consensus.

Sincerely,

Jeff Vitter  
Provost for Academic Affairs,  
University of Kansas