



KANSAS BOARD OF REGENTS

Kansas Board of Regents
Standing Committee on Fiscal Affairs and Audit
Organization and Agenda Plan (2011-2012)

Regents: Dan Lykins, Robba Moran, Christine Downey-Schmidt (Chair), Kenny Wilk

Primary Staff: Diane Duffy, Eric King, Julene Miller

Monthly Agenda Calls: The Committee will hold a monthly meeting via teleconference to review the topics assigned to the Committee for the upcoming board meeting and other matters that require the Committee's attention. The primary purpose of the meeting is to review and approve those items staff recommends for the Board's consent agenda. The Committee determines whether the agenda item should be placed on the Board's discussion agenda. This meeting is held on Tuesday, two-weeks prior to the Board meeting, at Noon (no more than 1 hour and typically less than 30 minutes). The Committee's agenda and materials are sent via e-mail to members and posted to the Board's website on the Friday prior to the Tuesday teleconference. The 2011-2012 dates of the Tuesday, Noon, teleconferences are:

September 6	January 31
October 4	February 28
November 1	April 3
November 29	May 1
January 3	June 5

The dial in number for this meeting is 866-620-7326. The conference code is 476-523-6449.

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Calendar of Agenda Topics (Tentative): The Committee will hold a regular, monthly committee meeting on the Wednesday morning, prior to the full board meeting, 11:00am-Noon, and also on call of the Chair, if needed. Tentative agenda topics include:

September 21	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (Approve FY 2013 Unified Budget Request) • Audits, including any from Legislative Post Audit (LPA), KBOR Internal Audit – “Alumni Account” (private fund) • Review of KBOR Office Budget • Special committee charge related to budget process -- staff background memo and suggested process and timeline for the study
October 19	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (Approve Annual Budget for WSU Sedgwick County Mill Levy) • Audits, including any from LPA • Policy Manual Review – fiscal management and facilities sections (tentative)
November 16	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (State Universities Housing and Food Service Rates, Receive University Sustainability Reports) • Audits, including any from LPA • Policy Manual Review – fiscal management and facilities sections (tentative)
December 14	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (State Universities Housing and Food Service Rate Adjustments, State Universities Approve Rehabilitation and Repair Allocation) • Audits, including any from LPA. External Management Review -- ESU – Change of CEO • Policy Manual Review – applicable appendices (tentative) • Special committee charge related to impact of re-centering on two-year colleges • State University Tuition Proposals – preparation for tuition discussion
January 18	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (Governor’s Budget Recommendations, Determination of Allocation for Tax Credit Program – State University and Washburn University) • Audits, including any from LPA. Reports from Internal Auditors –

	<p>State Universities</p> <ul style="list-style-type: none"> • Policy Manual Review – applicable appendices (tentative)
February 15	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit • Audits, including any from LPA • Special committee charge related to faculty salaries and impact of no additional state resources
March 14	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit • Audits, including any from LPA • Special committee charge related to faculty salaries and impact of no additional state resources
April 18	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit • Audits, including any from LPA • Review and approve Johnson County Educational Research Triangle (JCERT) Budgets – KU, KSU • Special committee charge related to faculty salaries and impact of no additional state resources
May 16	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (State University Tuition Proposals, Approve Capital Improvement Requests and Five-year Plans, Report on Final State Appropriations, Act on JCERT budgets,) • Audits, including any from LPA
June 20	<ul style="list-style-type: none"> • Regular Board agenda items assigned to Fiscal Affairs and Audit (State University Tuition Proposals, Distribution of State Appropriations, Development of FY 2014 Unified Budget Request) • Audits, including any from LPA