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**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
AGENDA**

**Conference Call
Tuesday, November 1, 2011
11:00 a.m.**

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**Board Academic Affairs Standing Committee
Conference Call Schedule
September 2011 to June 2012**

BAASC Conf Call – 11:00 a.m.	Board of Regents Meeting Dates
Tues, September 6, 2011 BAASC Conf Call	September Board – September 21-22, 2011
Tues, October 4, 2011 BAASC Conf Call	October Board – October 19-20, 2011
Tues, November 1, 2011 BAASC Conf Call	November Board – November 16-17, 2011
Tues, November 29, 2011 BAASC Conf Call	December Board – December 14-15, 2011
Tues, January 3, 2012 BAASC Conf Call	January Board – January 18-19, 2012
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Tues, April 3, 2012 BAASC Conf Call	April Board – April 18-19, 2012
Tues, May 1, 2012 BAASC Conf Call	May Board – May 16-17, 2012
Tues, June 5, 2012 BAASC Conf Call	June Board – June 20-21, 2012

**Kansas Board of Regents
Academic Affairs Standing Committee**

**Tuesday, October 4, 2011
Conference Call
MINUTES**

The Academic Affairs Standing Committee of the Kansas Board of Regents met by Conference Call at 11:00 a.m. on Tuesday, October 4, 2011. This meeting had been properly noticed pursuant to the Kansas Open Meetings Law on September 29, 2011.

Members present: Regent Mildred Edwards, Chair
Regent Janie Perkins
Regent Fred Logan

Members absent: Regent Tim Emert

Staff present: Gary Alexander, Jean Redeker, Jacqueline Johnson, Joan Warren, Chuck Kater, Don Richards, and Julene Miller

Others present by phone: Gayle Shaw, Kansas Council for Community College Trustees; Jim Genandt, Neosho County Community College; Brenda Krumm, Neosho County Community College; Jennifer Steinkamp, Butler County Community College; Sara Rosen, University of Kansas; Brian Niehoff, Kansas State University; Ruth Dyer, Kansas State University; Rick Muma, Wichita State University; Keith Pickus, Wichita State University; Chris Crawford, Fort Hays State University; Jim Williams, Emporia State University; and Scott Rothschild, Lawrence Journal World

Meeting called to order at 11:00 a.m.

Approve Minutes of September 6, 2011

Regent Logan moved, and Regent Perkins seconded the motion, to approve the September 6, 2011 Conference Call Minutes. Motion carried.

Agenda Planning

Thursday, 10/20/2011 Consent Agenda

1. a. **Act on Request for Approval for Additional Degree Granting Authority for the following:**
 - 4) **Columbia College**
 - 5) **Rasmussen College**
 - 6) **Anthem College**

Jacqueline Johnson presented the request for additional degree granting authority for Columbia College, Rasmussen College and Anthem College. Columbia College and Rasmussen College are accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. Anthem College is an on-line division of High-Tech Institute and is accredited by the Accrediting Commission of Career Schools and Colleges, a United States Department of Education approved accrediting agency. Board staff have thoroughly reviewed these institutions' staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses. These institutions have demonstrated they have met and maintain compliance with the statutorily imposed requirements.

Regent Perkins moved, and Regent Logan seconded the motion, to recommend placing agenda item 1.a. on the Thursday, October 20, 2011 Kansas Board of Regents consent agenda. Motion carried.

- 1. b. Approve Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges from the following:**
 - a) Butler County Community College**
 - b) Neosho County Community College**

Chuck Kater presented the request for approval of degree and certificate programs submitted from Butler County Community College and Neosho County Community College. Butler's proposed Physician Coding and Neosho's Phlebotomy Technician proposals addressed the requested criteria and were subject to the 14 day comment period.

Regent Logan moved, and Regent Perkins seconded the motion, to recommend placing agenda item 1.b. on the Thursday, October 20, 2011 Kansas Board of Regents consent agenda. Motion carried.

Thursday, 10/20/2011 Discussion Agenda

- 2. Act on Request for New Degree Granting Authority for The Art Institute of Pittsburgh**

Jacqueline Johnson presented the request for new degree granting authority for The Art Institute of Pittsburgh. The Art Institute of Pittsburgh is accredited by the Middle States Commission on Higher Education that is recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. Board staff have thoroughly reviewed The Art Institute of Pittsburgh's staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses. This institution has demonstrated it has met and complies with the statutorily imposed requirements.

Regent Perkins moved, and Regent Logan seconded the motion, to recommend placing agenda item 2. on the Thursday, October 20, 2011 Kansas Board of Regents discussion agenda. Motion carried.

Discussion

Aligning Performance Agreements with Foresight 2020

Gary Alexander presented the draft document regarding the alignment of performance agreements with Foresight 2020. Jean Redeker developed the following draft model:

- Four core indicators based on *Foresight 2020* Goals 2, 3 and 4. Require all public institutions to report on these same four indicators, though measurement may vary by sector (research, regional/municipal, community college, technical college).
- Two to three sector-specific indicators. Each sector would report on the same two to three indicators. At least one indicator must support *Foresight 2020* Goal 5. The remaining indicator(s) are selected from *Foresight 2020* Goals 1, 2, 3 4, and/or 5.
- One to two institution-specific indicators from the *Foresight 2020* goals, chosen by the institution. For state universities one indicator must support *Foresight 2020* Goal 6.
- For any institution-specific indicator involving students, institutions should track outcomes by cohort and be allowed to disaggregate by sub-population (i.e. underrepresented minorities, underprepared students, etc.)

The proposed implementation cycle for the new performance agreement model follows:

	Institutions with agreements 2010-2012	Institutions with agreements 2011-2013	Institutions with agreements proposed for 2012-2014
Calendar Year 2012	Finish out current agreement.	Use current agreement.	The Board has not yet approved these agreements. Approve for 2012, with a one year extension at the Board's discretion.
Calendar Year 2013*	New model used or extend 2010-2012 agreement one year.	Finish out current agreement or ask institutions to amend agreement to use new model.	Approve one year extension for 2012 agreement or use new model.
Calendar Year 2014	New model used.	New model used.	New model used.

*If the new model is implemented in 2013, 2013 should be a hold-harmless year in which the Board awards 100% of new money to all institutions using the new model, regardless of their 2013 performance.

Staff proposes to form a working group with representatives from universities, community colleges and technical colleges to further develop the model for Board approval.

BAASC wants to balance the consistency and amount of data required by *Foresight 2020*, while retaining the unique qualities of each institution in its performance agreement.

Regent Logan moved, and Regent Perkins seconded the motion, to approve moving forward to form a working group to refine the draft model and develop indicators. Motion carried.

BAASC thanked Jean Redeker for her work on the draft model. They especially appreciated the example charts that showed what possible results would look like.

Other Business
BAASC Update Private Postsecondary Education

Summary of Activity August 26, 2011 – September 19, 2011

- New program requests received from existing schools – 76
 - Certificate – 15
 - Associate – 5
 - Bachelor – 25
 - Master – 29
 - Doctorate – 2
- Renewal applications received – 4
- Renewal files expected by October 20, 2011 – 1
- New brick and mortar campuses – 0
 - For Profit
 - Not for Profit
- New Online Schools – 1
 - For Profit
 - Columbia Southern University – Orange Beach, AL
 - Not for Profit
- Number of schools contacting KBOR – 21
 - 3 - Need to apply
 - 8 - do not need to apply
 - 10 - waiting on replies to questionnaire

There being no other business, meeting adjourned at 11:25 p.m.

Act on Requests for Additional Degree Granting Authority for the Following:

- a) **Redstone College**
- b) **Graceland University**
- c) **Regis University**

Staff Recommendation

The following institutions request approval for additional degree granting authority: (1) Redstone College, (2) Graceland University and (3) Regis University. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority.

10/20/11

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas, but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Requests

Redstone College

- Occupational Associate Degree in Wind Energy Technology

The Kansas Board of Regents first approved Redstone College in November of 2007. Founded in 1965, Redstone College is a private college located in Broomfield, Colorado. The college offers degree programs in aviation program, heating/ventilation/air condition/refrigeration and construction management.

Redstone College is accredited by The Accrediting Council for Independent Colleges and Schools. This accrediting agency is recognized and approved by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

Graceland University

- Doctor of Nursing Practice

Graceland University was first approved by the Kansas Board of Regents in November of 2004. Established in 1895 in Lamoni, IA, Graceland University offers over 50 academic programs including pre-professional programs, undergraduate and graduate programs. Graceland's nursing program began in 1910 in a cooperative program with the Independence Sanitarium and Hospital, Independence, Missouri. The Graceland campus was extended to Independence, MO with the establishment of the college's bachelor's degree program in 1968-69.

Graceland University is accredited by The Higher Learning Commission. This accrediting agency is recognized and approved by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

Regis University

- Bachelor of Science in Nursing
- Bachelor of Science in Criminology
- Bachelor of Science in Computer Information Systems
- Master of Science in Nursing
- Master of Business Administration
- Master of Science in Database Technologies

The Kansas Board of Regents first approved Regis University in September of 2010. Founded in 1877, Regis University offers undergraduate, graduate and doctorate level programs. Today it serves more than 16,000 students at its main campuses in Denver, with eight branch locations throughout Colorado and Nevada and online.

Regis University is accredited by The Higher Learning Commission, North Central Association of Colleges and Schools. This accrediting agency is recognized and approved by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

Approve Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges from Johnson County Community College

Summary and Staff Recommendation

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received one new program request to be implemented in 2011-2012. The program submitted addressed all criteria requested and was subject to the 14 day comment period required by policy. The program was reviewed by the Technical Program and Curriculum Committee of the Postsecondary Technical Education Authority and the Authority recommends approval.

11/1/11

Background

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

Description of Proposed Programs

Johnson County Community College requests approval for the following new program: Solar Technologies (15.0505). This request is for a program that is 64 credit hours in length and culminates in an AAS Degree, with a Certificate B exit point option at 32 credit hours in length.

Solar Technologies is a program of study that prepares individuals to apply basic engineering principles and technical skills in support of engineers and other professionals engaged in developing solar powered energy systems. The program will include instruction in solar energy principles, energy storage and transfer technologies, testing and inspection procedures, system maintenance procedures, and report preparation. The certificate option prepares students who wish to enter the job market with the capability to design and install solar energy systems.

Completers of the Solar Technologies program are eligible to sit for the North American Board of Certified Energy Practitioners (NABCEP) Entry Level Solar Thermal and Entry Level Solar Photovoltaic (PV) Installer certification exams.

The proposed program has a year- one implementation budget of \$65,945 for faculty and related travel expenses, and \$92,414 for equipment and supplies, for a total of \$158,359.

The faculty and related expenses will come from JCCC's general fund, and the equipment and supplies funds have been provided through a Kansas Department of Commerce Workforce Solutions Fund (Project #09-14, Solar Electric/Photovoltaic Technician Certificate/ Program).

Pratt Community College (PCC) has obtained approval to initiate a similar program under the same CIP code at the certificate level. JCCC has maintained a dialogue with PCC regarding their proposal and mutual areas of collaboration. Neosho County Community College and Colby Community college offer energy management/renewable energy programs with some solar heating and voltaic content, but these programs have a different focus.

Employment for solar energy technicians is expected to grow, given the increasing emphasis on renewable energy and energy conservation. Five Kansas City area employers indicated 14 anticipated openings within the next year and 39 within the next five years. Mean annual wage for solar energy technicians is \$43,000 in the Kansas City area. The Kansas Occupational Outlook (2006-2016) does not list any solar technology related occupations. The Bureau of Labor Statistics recently received funding to develop and implement the collection of data on green jobs which will include solar energy production; however, they do not have employment data at this time.

Letters supporting JCCC's Solar Technologies program have been included from Brightergy Solar Solutions in Lenexa, Solsource Greenbuild in Neosho, Mo., and Heartland Solar Energy Industries Association of Kansas, Missouri, Iowa and Nebraska.

No letters of objection were received in response to this proposed program.

Recommendation

The program proposal was approved during the October 12, 2011 meeting of the Postsecondary Technical Education Authority (TEA). The TEA recommends approval of this program.

Act on Request for New Degree Granting Authority for the Following Institutions:

- a) **Franklin University**
- b) **Carrington College**
- c) **Columbia Southern**
- d) **Argosy University**
- e) **South University**

Staff Recommendation

The following institutions request approval for new degree granting authority: (1) Franklin University, (2) Carrington College, (3) Columbia Southern University, (4) Argosy University, and (5) South University. Review of these programs began in June of 2011. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses, the institutions demonstrate they meet and comply with all statutorily imposed requirements described below. Staff recommends approval for their new degree granting authority. November 2011

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas, but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Degrees Requested by Franklin University for Approval:

- Associate of Science in Accounting
- a) Associate of Science in Business Administration
- b) Associate of Science in Computer Science
- c) Associate of Science in Financial Management
- d) Associate of Science in Forensic Accounting
- e) Associate of Science in Information Technology
- f) Bachelor of Science in Accounting
- g) Bachelor of Science in Allied Healthcare Management
- h) Bachelor of Science in Applied Management
- i) Bachelor of Science in Applied Psychology

- j) Bachelor of Science in Business Administration
- k) Bachelor of Science in Business Economics
- l) Bachelor of Science in Business Forensics
- m) Bachelor of Science in Computer Science
- n) Bachelor of Science in eMarketing
- o) Bachelor of Science in Financial Management
- p) Bachelor of Science in Financial Planning
- q) Bachelor of Science in Forensic Accounting
- r) Bachelor of Science in Healthcare Information Systems Management
- s) Bachelor of Science in Human Resources Management
- t) Bachelor of Science in Information Technology
- u) Bachelor of Science in Interactive Media Design
- v) Bachelor of Science in Interdisciplinary Studies
- w) Bachelor of Science in Management
- x) Bachelor of Science in Management Information Sciences
- y) Bachelor of Science in Marketing
- z) Bachelor of Science in Operations & Supply Chain Management
- aa) Bachelor of Science in Organizational Communication
- bb) Bachelor of Science in Public Relations
- cc) Bachelor of Science in Public Safety Management
- dd) Bachelor of Science in Safety, Security & Emergency Management
- ee) Bachelor of Science in Web Development
- ff) Bachelor of Science in Healthcare Management
- gg) Master of Business Administration
- hh) Master of Science in Accounting
- ii) Master of Science in Computer Science
- jj) Master of Science in Instructional Design & Performance Technology
- kk) Master of Science in Marketing & Communication

Franklin University

As a private, [nonprofit institution](#), Franklin University was [founded in 1902](#) in Columbus, Ohio. Today, Franklin University is one of Central Ohio's foremost educator of working adults and the third-largest private university in the state. Annually, Franklin University serves more than 11,000 students from across the country and around the world.

Franklin University is accredited by the [Higher Learning Commission](#) and a member of the North Central Association. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by Carrington College for Approval:

- a) Associate of Science in Accounting
- b) Associate of Science in Business
- c) Associate of Science in Computer Technology
- d) Associate of Science in Criminal Justice

- e) Associate of Science in Graphic Design
- f) Associate of Science in Health Care Administration
- g) Associate of Science in Health Information Technology
- h) Associate of Science in Paralegal Studies
- i) Associate of Science in Renewable Energy
- j) Associate of Science in Sales & Marketing
- k) Associate of Science in Veterinary Technology

Carrington College

Founded in 1967, Carrington College is a privately held, [for-profit](#) institution of [higher education](#) located in Sacramento, CA. Today the College provides health care, wellness, business, legal and technical education at the certificate and associate level. Carrington College is owned and operated by [Carrington Colleges Group, Inc.](#) a subsidiary of [DeVry Inc.](#) It has ten campuses throughout the [western United States](#), and it also offers [online programs](#). The programs provided in Kansas are all online.

Carrington College is approved by The Accrediting Commission for Community and Junior Colleges (ACCJC) accredits associate degree granting institutions in the [Western region of the U.S.](#) ACCJC operates under the corporate entity the Western Association of Schools and Colleges (WASC). The ACCJC is one of seven regional accrediting commissions. The ACCJC is authorized to operate by the U.S. Department of Education through the Higher Education Opportunity Act of 2008. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by Columbia Southern University for Approval:

- a) Associate of Arts in General Studies
- b) Associate of Applied Science in Business
- c) Associate of Applied Science in Criminal Justice
- d) Associate of Applied Science in Fire Science
- e) Associate of Applied Science in Occupational Safety & Health
- f) Bachelor of Science in Business Administration
- g) Bachelor of Science in Criminal Justice Administration
- h) Bachelor of Science in Environmental Management
- i) Bachelor of Science in Fire Science
- j) Bachelor of Science in Health Care Administration
- k) Bachelor of Science in Hospitality and Tourism
- l) Bachelor of Science in Human Resource Management
- m) Bachelor of Science in Information Technology
- n) Bachelor of Science in Marketing
- o) Bachelor of Science in Occupational Safety and Health
- p) Bachelor of Science in Organizational Leadership
- q) Bachelor of Science in Psychology
- r) Master of Science in Criminal Justice
- s) Master of Science in Emergency Services Management
- t) Master of Science in Occupational Safety and Health
- u) Master of Science in Organizational Leadership
- v) Master of Business Administration
- w) Doctor of Business Administration

Columbia Southern University

Columbia Southern University was established in 1993 in Orange Beach, AL. It is an online, for profit institution. Today Columbia Southern University has more than 25,000 students enrolled in associate, bachelor, master and doctoral programs in a variety of fields including fire science, criminal justice, business management and administration, information technology, human resource management and occupational safety and health. Undergraduate and graduate certificate programs are also available to provide focused training in specialized areas. It is one of the few accredited institutions selected by the DETC to start offering accredited online Doctorate in Business Administration (DBA), one of eight pilot doctorate programs being implemented by the DETC.

Columbia Southern University is an accredited member of the Distance Education and Training Council (DETC). The Accrediting Commission of the DETC is listed by the U.S. Department of Education as a nationally recognized accrediting agency. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by Argosy University for Approval:

- a) Bachelor of Arts in Liberal Arts
- b) Bachelor of Arts in Psychology
- c) Bachelor of Science in Business Administration
- d) Bachelor of Science in Criminal Justice
- e) Master of Arts in Education in Adult Education & Training
- f) Master of Arts in Education in Educational Leadership
- g) Master of Arts in Education in Higher and Postsecondary Education
- h) Master of Arts in Education in Teaching and Learning
- i) Master of Science in Human Resource Management
- j) Master of Science in Non Profit Management
- k) Master of Science in Organizational Leadership
- l) Master of Science in Service Sector Management
- m) Master of Business Administration
- n) Master of Public Administration
- o) Doctor of Business Administration
- p) Doctor of Education in Community College Executive Leadership

Argosy University

Argosy University was formed in September 2001 by the merging of three separate academic institutions; The American School of Professional Psychology, the University of Sarasota and the Medical Institute of Minnesota. The colleges include the College of Undergraduate Studies, College of Psychology and Behavioral Sciences, College of Education, College of Business and College of Health Sciences. Argosy University is a [for-profit university](#) owned by [Education Management Corporation](#)

Argosy University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges. The Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by South University for Approval:

- a) Associate of Science in Accounting
- b) Associate of Science in Allied Health Science
- c) Associate of Science in Business Administration
- d) Associate of Science in Criminal Justice
- e) Associate of Science in Information Technology
- f) Associate of Science in Paralegal Studies
- g) Bachelor of Arts in Psychology
- h) Bachelor of Business Administration
- i) Bachelor of Science in Criminal Justice
- j) Bachelor of Science in Health Science

South University

South University traces its heritage to 1899, when Dr. John Draughon established Draughon's Practical Business College in Savannah, Georgia. Today, South University is a private for profit institution that offers undergraduate and graduate programs at campus locations in Austin, Texas; Columbia, South Carolina; Dallas and Fort Worth, Texas; Montgomery, Alabama; Novi, Michigan; Richmond and Virginia Beach, Virginia; Savannah, Georgia; and Tampa and West Palm Beach, Florida. South University Online offers four year degree programs at the graduate and undergraduate levels ranging from Criminal Justice to an MBA. South University is owned by [Education Management Corporation](#).

South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. The Commission on Colleges of the Southern Association of Colleges and Schools is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.



KANSAS BOARD OF REGENTS

MEMO

TO: The Standing Committee on Academic Affairs

FROM: The Standing Committee on Governance

CC: Andy Tompkins, President and CEO

DATE: October 17, 2011

RE: Policy Manual Review

The Board's Standing Committee on Governance has been charged with reviewing the Board Policy Manual and updating it as appropriate. In an effort to gather input from those who use and know the most about each section of the Policy Manual, the Committee is requesting the assistance of the other Board standing committees in this endeavor.

At this time, the Governance Committee is asking the Academic Affairs Standing Committee to review:

- Section II.D., Academic Affairs.

Please feel free to include Councils and/or other existing groups, or form a new work group, to assist in your review of this section. Any proposed changes should be submitted to Julene Miller in a red-lined draft, using strike type on any language to be omitted and underlining for any new language.

The Governance Committee would like to have any proposed changes to this section submitted by **December 15, 2011**.

Thank you for your assistance.

D. Academic Affairs

1. ACADEMIC CALENDAR (6-19-70; 1-18-90; 5-20-93; 6-25-09)

- a. The Academic Calendar of each institution under the jurisdiction of the Board shall provide for an academic year minimally consisting of two sixteen week semesters totaling no fewer than 146 instructional days plus five final exam days each semester.
- b. Each Regents university shall file a three-year Academic Calendar adhering to holidays and breaks approved by the Board. Each institution shall follow the calendar as approved by the Board. Any deviation for reasons other than natural disasters or national emergencies must have prior approval of the Board.

2. COURSE NUMBERING SYSTEM

- a. In order to maintain a common system of classification of academic information for all Regents institutions, course levels are to be identified by the first digit catalog course number as follows:

000-099	No credit courses.
100-299	Lower division, undergraduate. Designed as freshman-sophomore courses.
300-499	Upper division, undergraduate. Designed as junior and senior courses.
500-699	Upper division, undergraduate. Primarily for juniors and seniors, with enrollment of less than 50% Graduate I students.
700-799	Graduate and upper division. For Graduate I students primarily; with enrollment of less than 50% undergraduates.
800-899	Designed primarily for Graduate I students.
900-999	Designed primarily for Graduate II students.

Grad. I = Courses and thesis for Masters students who will ordinarily have accumulated from 1 through 30 graduate hours and students enrolled in professional schools (Law, Veterinary Medicine, M.D., Architecture, etc.).

Grad. II = Courses for Specialists and Doctoral students who will ordinarily have completed greater than 30 hours of graduate work.

The dual listing of courses may be permitted on a limited basis with the written approval of the graduate dean of each institution. A current list of such dually listed courses shall be maintained by each university. (4-18-91)

- b. Types of Instructional courses are to be identified by a single digit as follows:

- 0 = Regularly scheduled academic courses with designated credits.
- 1 = Laboratory Courses. Those courses which require a student to spend some part of the time in a laboratory and where typically the contact hours exceed the credit hours.
- 2 = Experiential Courses. This category includes such experiences as practicums, internships, student teaching, field experiences, and other irregular courses not fitting in the category No. 0.
- 3 = Appointment Courses (non-research). This category includes courses for individuals -- readings, independent study, music lessons, etc.--with the primary criteria for determination being a one-to-one relationship between professor and student.

- 4 = Individual research courses which usually meet on an appointment basis. This category includes thesis and dissertations at the graduate level.
 - 5 = Activity Courses. Courses which meet to develop a performance criterion or skill through continued practice (i.e., band, chorus, P.E. activity course, theatre participation, debate participation, ROTC leadership training and varsity sports).
- c. Program category and subcategory as defined in the most recent edition of the manual Classification of Instructional Programs (CIP) (National Center for Education Statistics) are to be identified by the last four or six digits of the course identification, and college and department are to be identified by the first three digits, resulting in a seven or nine digit course identification number. (6-23-88; 2-19-04)
 - d. Only the three digit course level and number portion need be used by students for regular course and catalog identification purposes. The nine digit number is to be printed on the class card and at the end of the narrative course description in the catalog to facilitate data processing and visual access. (6-23-88)
 - e. Additional guidelines for application of this policy are available through the Vice President for Academic Affairs for the Board. (1972, 1986)
3. CREDIT BY EXAMINATION
- a. College-Level Examination Program (CLEP)–credit awarded by any Regents institution in conformity with this policy shall be transferable to all other institutions in the Regents system. (10-17-91)
 - b. One-half the credit hours earned through campus-developed and administered tests may be included in the instructional base. (1-18-74)
4. CREDIT FOR COURSES INVOLVING TRAVEL
- a. Academic credit for courses or programs involving travel shall be granted under the same conditions and by the same procedures as for other courses offered for credit by the institution.
 - b. No program for instructional activities outside the State of Kansas shall be approved by any Regents institution if:
 - (1) The proposed courses do not fall within the authorized program of the institution; or
 - (2) The instructors are not duly qualified members of the faculty of the institution concerned; or
 - (3) The activity is designed to produce a profit for any individual.
 - c. The organization of non-credit hours by individual faculty or staff members to be conducted at times when they are not being paid by the State of Kansas, shall be permissible provided all reasonable precautions are taken to avoid the appearance of institutional sponsorship.
 - d. Nothing in this statement is intended to modify currently accepted practice relating to extension programs. (2-18-72)
5. GRADUATE CREDIT FOR SHORT COURSES
- For each unit of graduate credit in intensive courses of short duration (e.g., workshops, skills, didactic or other special courses), there should be at least 15 hours of direct instruction together with the usual amount of out-of-class scholarly work. Direct instruction should extend over a period of at least three days per credit, with no more than one credit earned per week. In rare instances, the graduate dean may authorize exceptions in advance, provided there is documentation that the requirements for direct instruction and outside work are met. Course publicity will indicate the nature of the outside work in sufficient detail as to indicate a

reasonable understanding of the amount of work involved for a typical student, as well as a date for completion of the work. (3-16-89)

6. ACADEMIC EXTENSION (5-18-89; 9-18-97)

- a. All academic extension policies and procedures shall be considered and approved by the Board prior to implementation and shall be included herewith as Appendix F to the Board Policy and Procedures Manual.
- b. The Vice President for Academic Affairs of the Board shall be responsible for the development, implementation and coordination of policies and procedures that will serve to achieve an effective and efficient system of credit and noncredit academic extension instruction including distance education and off-campus face-to-face courses and programs.
- c. Fees for academic extension courses shall be established by the Board. Guidelines for establishing fee recommendations for academic extension courses and programs may be developed and recommended through the council system and approved by the Board.

7. INSTRUCTIONAL PROGRAM (9-17-09)

a. Academic Planning

Annually, each of the Regents institutions shall prepare and submit to the Board by December 1 the Consolidated Unclassified Report with a format developed by the President and Chief Executive Officer in consultation with COCAO. (11-16-79; 12-17-82; 6-23-88; 2-19-98)

b. Program Review

(1) In cooperation with the universities, the Board will maintain a program review cycle and a review process that will allow the universities to demonstrate that they are delivering quality programs consistent with their mission. (12-19-86; 6-23-88; 9-18-97)

(2) The review of degree programs shall encompass all levels of academic degrees from associate to doctoral. Program reviews are institutionally based and follow the departmental or unit structure of the institution. "Program" means an academic plan that is approved by the appropriate governing board and leads to an award, for example, a degree or a career/technical certificate. (12-17-82; 1-20-84; 6-23-88; 9-18-97; 6-23-05)

c. Program Participation--Outside Funding

No institution may accept a grant or gift to enter a contractual relationship for any program contrary to or outside the scope of mission and programs authorized by the Board for that institution. No program by its terms or implications can obligate the institution to continue such program after the expiration of outside funding for the program except by prior approval of the Board. (5-20-60)

d. New Academic Units and Academic Programs (9-18-97)

(1) Actions that Require Approval by COCAO and President and Chief Executive Officer: The following types of action require approval by the Council of Chief Academic Officers and the President and CEO of the Board of Regents. Action is approved when the campus receives written notice from the President and CEO.

(a) Concentrations (also called "minors"): A concentration may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; 18 credit hours at the doctoral level. Graduate certificate programs are not considered concentrations, and are determined at the campus level. (6-24-99)

(b) Changing the name of an existing unit or degree title or consolidating two or more units or degrees in one unit or degree or splitting a unit or program into two or more units or programs. (10-16-03)

(c) Approval of academic concentrations (or “minors”) is motivated by: (1) a desire to ensure sufficient resources to offer a quality program and (2) a need to monitor the proliferation of new programs within the Regents system. In many cases, development of a new concentration is the first step in the creation of a full degree program, hence the need for review and approval. In cases where degree programs already exist, neither of these two motivations apply. Hence, institutions do not need approval to establish an academic concentration in an area of study with a previously Board approved degree program. (6-24-99)

(2) Actions Requiring Approval by the Board: The following types of actions require approval by COCAO, COPS and the Board of Regents:

(a) New schools, departments, and those institutes and centers requiring new state funding. (11-16-00)

(b) New degree programs.

(c) Extension of an approved degree program to a higher degree level, e.g., Associate Degree to Bachelor's Degree.

(d) New major under an existing degree name.

(3) Requests for New Doctoral Programs: Since doctoral education requires a substantial commitment of resources in the areas of instruction and research, doctoral education will primarily occur at the University of Kansas, Kansas State University and Wichita State University.

(a) Acknowledging that special or distinct opportunities for doctoral programs may arise, the Board may consider proposals for doctoral programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the preparation of the New Program Proposal and the degree approval process as outlined in Appendix G, Policies and Procedures for the Approval of New Academic Programs, the proposing regional university must provide the Board with a "Statement of Intent" to develop a doctoral program. The “Statement of Intent” should be no more than two pages long. The “Statement of Intent” must demonstrate all three of the following:

- The proposed program will be distinct within the Regents system;
- The institution has a distinct research infrastructure and capacity in the proposed program area; and
- The proposed program captures a special or distinct opportunity that will justify an exception to the Mission, Role and Scope of the regional university.

The “Statement of Intent” will be posted on the New Program Alert System and forwarded to the Council of Chief Academic Officers and Council of Presidents for their respective review and recommendation to the Board.

Once the Board has approved the "Statement of Intent," the proposing regional university may proceed to the review process identified in (b) below and in Appendix G, "Policies and Procedures for the Approval of New Academic Programs."

(b) When any institution proposes a new doctoral program the Board of Regents shall employ three external consultants selected by the President and CEO to review the requesting institution's ability to deliver the proposed program and to review all similar programs in the system, if there are any. The criteria referenced in Appendix G, “Policies and Procedures for the Approval of New

Academic Programs” shall be followed by the consultants in determining the quality of the proposed program. The Council of Chief Academic Officers, the Council of Presidents and the Board shall review the consultants’ report before a final decision regarding the proposed doctoral program is rendered. All expenses of the special review shall be borne by the proposing institution. Cost of subsequent reviews related to deficiencies shall be borne by institutions found to have deficient areas. (12-19-86; 6-23-88; 5-18-89; 11-16-89; 3-21-91; 5-20-93; 9-16-93; 11-20-03)

(4) Requests for First Professional Degree Programs: Since first professional degree education requires a substantial commitment of resources in the areas of instruction and support, first professional degree education will primarily occur at the University of Kansas, Kansas State University, and Wichita State University.

(a) The Board may consider proposals for first professional degree programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the degree approval process, the proposing regional university must provide the Board with a “Statement of Intent” to develop a first professional degree program. The “Statement of Intent” will be posted on the New Program Alert System and forwarded to the Council of Chief Academic Officers and Council of Presidents for their respective review and recommendation to the Board. The “Statement of Intent” should be no more than two pages long. The “Statement of Intent” must demonstrate all three of the following:

- The proposed program will be distinct within the Regents system and/or aligns with professional association standards;
- The proposed program will be consistent with the Mission, Role, and Scope of the institution or justify why the proposal merits an exception; and
- The proposed program will be cost-effective and will not financially impact the quality of other programs.

Once the Board has approved the “Statement of Intent,” the proposing regional university may proceed to the review process identified in (b) below and in Appendix G, “Policies and Procedures for the Approval of New Academic Programs.

(b) When any institution proposes a new first professional degree program, the Board of Regents shall employ three external consultants selected by the President and CEO to review the requesting institution’s ability to deliver the proposed program and to ensure that the proposed program is not unnecessarily duplicative of existing first professional degree programs in the state. The criteria referenced in Appendix G, “Policies and Procedures for the Approval of New Academic Programs,” shall be followed by the consultants in determining the quality of the proposed program. Before a final decision regarding the proposed first professional degree program is rendered, the Council of Chief Academic Officers, the Council of Presidents and the Board shall review the consultants’ report. All expenses of the special review shall be borne by the proposing institution. Cost of subsequent reviews related to deficiencies shall be borne by institutions found to have deficient areas. Institutions do not need to undergo consultant review to establish a first professional degree program in an area of study with a previously Board approved doctor’s degree program. (11-20-03)

(5) Associate Degree Programs: The roles of the Regents institutions and the state's community colleges should be clearly differentiated. Therefore, the Board of Regents discourages the Regents institutions from offering associate degrees in academic programs where the baccalaureate is available; provided, however, that the Board acknowledges that student demand and community needs may engender requests for associate degree programs, particularly in areas of technology education. Requests for associate level programs shall be considered through the process identified in "Policies and Procedures for the Approval of New Academic Programs" (Appendix G). (11-28-72; 12-19-86; 3-21-91; 9-16-93)

(6) Time Schedule (9-18-97)

(a) New program requests and changes in administrative units may be submitted for consideration at any time, according to the Policies and Procedures included in Appendix G.

(b) Those programs approved by the Board but not subsequently funded by the Legislature shall be placed in priority order with all other program enhancement requests for resubmission to the Legislature for funding.

(7) Program Discontinuance and Merger

(a) In discontinuing any existing academic program, each institution shall follow its own Program Discontinuance Policy as approved by the Board of Regents. (7-10-70; 10-15-71; 9-17-76; 9-19-86) (Academic and Special Programs Committee 10-17-75)

(b) Institutions which discontinue degree programs as a result of mission differentiation will be allowed to retain funding associated with those programs to improve the quality of remaining programs. (12-19-86)

e. Centers, Institutes and Bureaus

(1) The following general criteria apply to all centers, institutes and/or bureaus established in the Regents system after June 28, 1995, with the sole exception of administrative and clinical units which are nonacademic in nature:

(a) Purpose: Establishment of such a unit should enhance the visibility of a given subject or activity. Each unit shall provide an exact and detailed description of its scope.

(b) Resources: Sufficient resources should be provided for any unit to meet the goal of increased visibility. (6-24-99)

(2) Centers of Excellence, which are funded through legislative appropriation, should have state and nation-wide recognition and should be unique within the state. Centers of Excellence require consideration and approval by the Board and the Legislature. If a unit is self-sufficient, no Board approval is required. (6-24-99)

f. Accreditation

The Kansas Board of Regents believes that accreditation is an important indicator of institutional and program quality but that it must be balanced by considerations such as the relationship of accreditation to institutional mission, role, and aspiration, as well as, the costs associated with accreditation visits and recommendations.

(1) Board approval is required when any Regents university seeks accreditation for any program which it does not hold. Board approval shall be preceded by a formal proposal to the Board to seek accreditation. Where a program at any Regents institution is unaccredited, Board approval must be obtained and granted prior to beginning the accreditation process. The proposal should include information on the accrediting agency and a table of costs associated with accreditation.

(2) The Vice President for Academic Affairs shall provide the Board with a report on the accreditation status of the Regents universities and their accredited programs each year. The report shall include information on a) whether the institution or the program is accredited for the full term of accreditation and b) whether the institution or the program has received full accreditation status or is on probationary status. (6-25-03)

(3) Copies of all final accreditation reports shall be mailed to the Board office upon their receipt from the accrediting agency. (12-20-85; 3-20- 86; 12-19-86; 6-23-88; 9-16-93)

g. Reciprocal Agreements

(1) The Board is authorized to enter into and implement reciprocal agreements with other states and colleges and universities of other states for the mutual utilization of educational facilities to permit access for residents of the state of Kansas to courses of collegiate, graduate, or professional study not offered by any of the institutions under control of the Board. All such agreements are to be approved by the attorney general and filed with the secretary of state. (K.S.A. 74- 3219 and 3220) (2-20-87)

(2) The Board is authorized to enter into and implement reciprocal agreements with governing boards of colleges and universities in other states or countries for pursuing courses of collegiate, graduate or professional study. All such agreements are to be approved by the governor and filed with the secretary of state. (K.S.A. 74-3221) (2-20-87)

(3) The Board realizes that it should not expect the state to provide educational programs in all academic areas. As a result, existing reciprocal agreements and contracts for guaranteed admission (K.S.A. 76-721a) which provides education opportunities in dentistry, optometry, osteopathy and veterinary medicine shall be continued to avoid the development of such costly programs within the Regents system. (12-19- 86; 6-23-88)

(4) The Chair of the Board shall be authorized to execute all such reciprocal agreements on behalf of the Board, subject to approval of the agreement by Board counsel as to legal form, without formal Board action. (6-23-88)

8. INTELLECTUAL PROPERTY POLICY

The purpose of the Board's Intellectual Property Policy is to foster the creation and dissemination of knowledge and to provide certainty in individual and institutional rights associated with ownership and with the distribution of benefits that may be derived from the creation of intellectual property. The policy is intended to be a broad statement to provide uniformity among the institutions while allowing for institutional flexibility. The policy applies to all full or part-time employees, including students, creating intellectual property related to the scope of their employment while under contract with a Regents institution. When revenues are to be shared, the creator(s) shall obtain his/her share only after the institution has recouped any direct costs borne by the institution for equipment and materials and costs paid to third parties. The portion of the revenues to be shared among multiple creators shall be shared equally unless otherwise agreed in writing by the creators. Institutions shall develop written policies and procedures consistent with this Intellectual Property Policy.

a. General Copyright Policy

The ownership of the various rights associated with copyright are dependent upon the specific type of intellectual property. The institutions shall assert limited ownership of some of the various rights as set forth below. Since the Board has a fiduciary responsibility for the appropriate use of state funds, unless otherwise provided for under this policy, all rights associated with works produced as "work-for-hire" or other works that make "substantial use" of institutional resources belong to the institution. "Substantial use" means that the creator receives more than normal support for the project or receives time and/or resources specifically dedicated to the project.

(1) Mediated Courseware

(a) Institutions shall have limited ownership or control rights for mediated courseware as specified below:

(i) Self-initiated mediated courseware. When employees develop mediated courseware without specific direction by the institution, unless otherwise agreed, the ownership of the courseware shall remain with the employee. Normally, no royalty, rent or other consideration shall be paid to the employee when that mediated courseware is used for instruction at the institution and such mediated courseware shall not be used or modified without the consent of the creator(s). The mediated courseware shall not be sold, leased, rented or otherwise used in a manner that competes in a substantial way with the for-credit offering of his/her own institution unless that transaction has received the approval of the chief academic officer of the institution. Should approval be granted to offer the course outside of the institution, the creator shall reimburse the institution for substantial use of institutional resources from revenues derived from the transaction offering the course.

(ii) Institution-directed mediated courseware. When the institution specifically directs the creation of mediated courseware by assigning one or more employees to develop the mediated courseware and supplies them with materials and time to develop the mediated courseware, the resulting mediated courseware belongs to the institution and the institution shall have the right to revise it and decide who will utilize the mediated courseware in instruction. The institution may specifically agree to share revenues and control rights with the employee.

(b) Institutions shall develop procedures for reporting the development of mediated courseware to the appropriate administrator at the institution.

(2) Scholarly and Artistic Works

Notwithstanding any use of institutional resources or the “work-for-hire” principle, the ownership of textbooks, scholarly monographs, trade publications, maps, charts, articles in popular magazines and newspapers, novels, nonfiction works, artistic works, like works, and supporting materials shall reside with the creator(s) and any revenue derived from their work shall belong to the creator(s). Except for textbooks, institutions shall have royalty-free use of the work within the institution, unless otherwise agreed in writing.

(3) Manuscripts for Academic Journals

(a) Notwithstanding any use of institutional resources or the “work-for-hire” principle, the ownership of manuscripts for publication in academic journals shall reside with the creator(s) and any revenue derived from their works shall belong to the creator(s).

(b) If the manuscript is to be published, the creator(s) shall request the right to provide the institution with a royalty-free right to use the manuscript within the institution in its teaching, research, and service programs, but not for external distribution, and, if successful, the creator(s) shall grant such right to the institution.

(c) Upon the establishment of national governmental or nonprofit entities whose purpose is to maintain in an electronically accessible manner a publicly available copy of academic manuscripts, the Kansas Board of Regents will review each entity and upon determination that providing the manuscripts will not jeopardize the publication of articles or infringe on academic freedom, require the creator(s) to provide to the appropriate entity a limited license for the use of each manuscript.

(4) Copyrightable Software

The rights to copyrightable software with an actual or projected market value in excess of \$10,000 annually, except software included in mediated courseware, shall be determined pursuant to the Board’s Patent and Copyrightable Software Policy.

(5) Student Academic Creations

The ownership of student works submitted in fulfillment of academic requirements shall be with the creator(s). The student, by enrolling in the institution, gives the institution a nonexclusive royalty-free license to mark on, modify, retain the work as may be required by the process of instruction, or otherwise handle the work as set out in the institution's Intellectual Property Policy or in the course syllabus. The institution shall not have the right to use the work in any other manner without the written consent of the creator(s).

b. Patent and Copyrightable Software Policy

Patents obtained on inventions or the ownership of copyrightable software with an actual or projected market value in excess of \$10,000 annually resulting from institutionally sponsored research shall be retained by the institution or may be assigned to an organization (hereinafter called the Organization) independent of the institution and created for the purpose of obtaining patents on inventions, receiving gifts, administering or disposing of such patents, and promoting research and the development of intellectual property at the institution by every proper means. The following regulations shall be followed with respect to inventions or software: (10-19-00)

(1) Anyone who conceives an invention or who develops copyrightable software that is not included in mediated courseware resulting from a research project sponsored by the institution shall report the matter to the appropriate research administrator at the institution, who will recommend whether or not to forward it to the Organization. (10-19-00)

(2) If the institution or the Organization decides that the invention does not warrant patenting, the inventor is free to patent it. In such case, however, the institution does not relinquish its right to publish any of the data obtained in the research project. If the institution or the Organization decides not to further the use of the copyrightable software, it shall assign the rights therein to the creator(s).

(3) When any revenue is obtained by or on behalf of the institution from the development or assignment of any patent or from royalties, license fees or other charges based on any patent or copyrightable software, not less than twenty-five (25) percent of revenues shall be paid to the inventor(s) or creator(s). Revenue sharing shall begin only after the institution recoups costs as set forth in this policy.

(4) The remainder of any revenue mentioned in Paragraph 3 shall be used to sponsor further research and research-related activities in the institution. The institution may agree that the Organization may retain a portion of the funds.

(5) In case of cooperative research sponsored in part by an outside corporation or individual, a written contract shall be made between the institution and the cooperating agency. This contract should include a statement of policy substantially equivalent to that outlined below:

“It is agreed by the parties to this contract that all results of experimental work, including inventions, carried on under the direction of the scientific staff of the institution, belong to the institution and to the public and shall be used and controlled so as to produce the greatest benefit to the public. It is understood and agreed that if patentable inventions or copyrightable software grow out of the investigation and such inventions or software have commercial value, the cooperating agency shall receive preferential consideration as a prospective licensee, with a view to compensating said cooperating agency in part for the assistance rendered in the investigation.”

“It is further agreed that the name of the institution shall not be used by the cooperating agency in any advertisement, whether with regard to the cooperative agreement or any other related matter.”

(6) In case of a research project where it is proposed that all costs including overhead, salary of investigator, reasonable rent on the use of equipment, etc., are to be paid by an outside party, the institution shall negotiate with the outside party the appropriate disposition of any resulting patent or

copyrightable software rights prior to the provision of any funding by the outside party. "Appropriate disposition" shall include an option to negotiate a license to any resulting intellectual property. The institution shall reserve a royalty-free right to publish all data of fundamental value to science and technology and to use the patent or copyrightable software rights for teaching, research or other educational and academic purposes. (02-17-10)

(7) Changes in the above policies may be made by the institution to conform to the requirements of the United States Government when contracting with the United States Government or a Federal Government Agency.

c. Trademark Policy

Each institution may develop a trademark policy that provides for the protection of the trademarks and servicemarks of the institution.

d. Institutional Procedures

The institution shall establish procedures that require employment contracts and course catalogs or syllabi to state that the employee or student is subject to this policy and to resolve questions concerning intellectual property rights and any disputes that develop under this policy. Final decisions on disputed matters will be made by the Chief Executive Officer or designee and shall constitute final agency action. (11-19-98)

9. KANSAS REGENTS HONORS ACADEMY

A Kansas Regents Honors Academy will be conducted annually, subject to available legislative appropriations, under the auspices of the Board as a means to enrich the academic experience of Kansas high school juniors and seniors. The Board shall appoint an Academy Coordinating Committee which shall be charged with advising the Board on all matters concerning the Regents Honors Academy. The Academy Coordinating Committee shall, on an ongoing basis, formulate and adopt policies relating to operation of the Regents Honors Academy which shall be filed with and approved by the President and Chief Executive Officer. (6-26-87)

10. NAMING OF ACADEMIC UNITS

Schools, Colleges, Institutes, Bureaus, Centers or other academic units shall be named for an individual, individuals or business entity by the Board upon the recommendation of the chief executive officer of the Regents institution and the committee of the whole considering items related to academic affairs. No public communication of a proposed name shall be made until the name is presented for consideration to the open meeting of the Committee on Academic Affairs. (2-16-89)

11. ACADEMIC ADVISING

a. Effective academic advising is central to the educational mission of the Board of Regents. To ensure that all students have access to high quality advising, each Regents university shall establish an Academic Advising System which shall provide the following:

(1) Goal Setting: Each Academic Advising System should help students to set both short-term and long-term educational goals.

(2) Information: Each Academic Advising System should be able to accurately inform students of graduation requirements of their department. It should be sensitive to the importance of strategic course selections so as to minimize the number of semesters required for graduation. Additionally, the System should be able to inform students of career opportunities in their field of study.

(3) Transitions: Each Academic Advising System should inform students how to change colleges and/or departments. Furthermore, the System should provide information to explain the process students follow to enroll in their curriculum and to drop or add courses during the semester.

(4) Accessibility: Each Academic Advising System should have reasonable hours and methods of availability for students. Additionally, students should be able to set up appointments within the System for an adequate amount of time to make curricular selections and career choices.

(5) Referral to Campus Resources: Each Academic Advising System should be able to refer students to various campus resources including, but not limited to: university counseling services, student activities, and career and employment services.

- b. Each Academic Advising System shall provide information to students to inform them of their responsibilities in the Academic Advising process.
- c. Each Academic Advising System shall be responsible for the necessary training of academic advisors to assist them in meeting the responsibilities of this policy.
- d. Each Academic Advising System shall have a mechanism to assess academic advising at the department level, relative to this policy, on a yearly basis and shall report the results of said assessment as part of Program Review to the Board of Regents. (5-20-99)

BAASC November Update

Private Postsecondary Education

Summary of Activity September 20, 2011 – October 14, 2011

- New program requests received from existing schools – 9
 - Certificate – 2
 - Associate – 0
 - Bachelor – 1
 - Master – 4
 - Doctorate – 2

- Renewal applications received – 9

- Renewal files expected by November 20, 2011 – 3

- New brick and mortar campuses – 1
 - For Profit
 1. Strayer University - KC
 - Not for Profit

- New Online Schools – 4
 - For Profit
 - Strayer University - Online
 - Not for Profit
 1. Centura College - Online
 2. Full Sail University
 3. University of Missouri – Kansas City

- Number of schools contacting KBOR – 17
 - 1- Need to apply
 - 4 - do not need to apply
 - 12 - waiting on replies to questionnaire