

Council of Chief Academic Officers

Wednesday, September 21, 2011

9:48 a.m. – 10:00 a.m.

Kathy Rupp Conference Room

Curtis State Office Building

Reconvene at

12:00 p.m. – 1:15 p.m.

Kathy Rupp Conference Room

Curtis State Office Building

1000 SW Jackson Street Suite 520

Kansas Board of Regents

MINUTES

The Council of Chief Academic Officers met on Wednesday, September 21, 2011 in the Kathy Rupp Conference Room, Curtis State Office Building in Topeka, Kansas at 9:48 a.m. and reconvened in the Kathy Rupp Conference Room at 12:00 p.m.

Members Present:

Larry Gould, Provost, FHSU

Jeffrey S. Vitter, Provost and EVC, KU

April Mason, Provost, KSU

Lynette Olson, Provost, PSU

Tes Mehring, Provost, ESU

Keith Pickus, Interim Provost, WSU

Allen Rawitch, VCAA, KU Med Center

Gary Alexander, KBOR

Members Absent:

Randy Pembroke, VPAA, WU

Others Present:

Sara Rosen, KU; Ruth Dyer, KSU; Dave McDonald, WSU; Jim Williams, ESU and Lynn Hobson, ESU

Staff Present:

Jean Redeker, Jacqueline Johnson, Joan Warren, Crystal Puderbaugh, and Julene Miller

University Press of Kansas – Fred Woodward

Fred Woodward, Director of University Press of Kansas, presented the University Press of Kansas request for FY 2012 Transfer of Operating Subsidy which reflects the 2% reduction from our FY 2011 subsidy which is how much state funding to the six universities dropped this year. He returns in December 2011 with the Press' annual report.

Jeff Vitter moved, and Keith Pickus seconded the motion, to approve the following transfer of funds:

KU	\$130,203
KSU	93,479

WSU	60,094
ESU	16,693
FHSU	16,693
PSU	16,693
Total	\$333,855

Discussion followed and COCAO asked for a total report on the use of reserve revenues and future plans.

Jeff Vitter amended the motion, and Keith Pickus seconded the motion, to approve the transfer of funds as requested and include a request for a total report of the use of revenues and reserve funds and a strategic plan. Motion as amended carried.

Fred Woodward thanked the Board of Trustees for approval of the FY 2011 funds and shared that the University Press of Kansas was put in the top tier of presses (one of two public presses mentioned) by American Political Science Literature.

Meeting recessed at 10:00 a.m. and will reconvene at noon in the Kathy Rupp Conference Room.

Meeting reconvened at noon in the Kathy Rupp Conference Room

Approve Minutes of June 15, 2011

Tes Mehring moved, and seconded the motion, to approve the Minutes of June 15, 2011, as submitted. No discussion followed. Motion carried.

KBOR update

COCAO was reminded that institutional data must be certified by September 30, 2011. FYI - For the certification, a password has to be created on the KBOR website. Please note that as of October 1, 2011 KBOR will assume this data is accurate.

Gary Alexander reviewed the Board Goals for 2011-2012 and issues related to the goals.

A draft model of the alignment of performance agreements will be on the October Board Academic Affairs Standing Committee agenda for initial discussion.

The Council of Chief Academic Officers debriefed regarding its breakfast with the three new regents: Regent Fred Logan, Regent Robba Moran and Regent Kenny Wilk. The Council noted the breakfast discussion underscored the importance of transfer and articulation to the Regents.

Library Consortium Update

April Mason updated COCAO regarding the Library Consortium. There will be no report at this time. Turnovers of the Deans and Directors of Libraries at the universities, along with reduction and uncertainty of Kan-ed and State Library funding, have made it difficult to develop a business plan. They plan to meet during the Fall semester to re-formulate a plan.

Report on Pittsburg State University's Board of Regents Campus Visit – Lynette Olson

Lynette Olson reported on the PSU visit. The Board Academic Affairs Standing Committee with the Provost Leadership Council and the Fiscal Affairs and Finance Committee met with various groups. A copy of the agenda was distributed.

Program Requests

- a. KSU - Request Approval to Change the name of *Department of Communications* to *Department of Communications and Agricultural Education***
- b. ESU - Request Approval to Change the Name of the *Environmental Biology* concentration in the B.S., M.S., and M.A. Biology degrees to *Ecology and Biodiversity***
- c. KU - Request Approval to Change the Name of the *Global Indigenous Nations Studies* to *Indigenous Studies* and the associated *MA in Global Indigenous Nations Studies* will become the *MA in Indigenous Studies***

Larry Gould moved, and Keith Pickus seconded the motion, to approve KSU's request to change the name of the Department of Communications to Department of Communications and Agricultural Education, ESU's request to change the name of the Environmental Biology concentration in the B.S., M.S., and M.A. Biology degrees to Ecology and Biodiversity and KU's request to change the name of the Global Indigenous Nations Studies to Indigenous Studies and the associated MA in Global Indigenous Nations Studies to the M.A. in Indigenous Studies. Motion carried.

Informational Items

- a. KSU - Correction of error regarding the creation to two departments**
- b. WSU - New Minor in International Business**
- c. KSU - Change the Technology Management degree program from a 2+2 bachelor degree to a standard bachelor degree**
- d. ESU – Two New Concentrations within the Ph.D. in Library Information Management – Instructional Design Technology and Information Systems**
- e. KUMC - New and Modified Concentrations within the Master of Public Health Program**

The items a – e listed above are informational and do not require action.

Other Business

April Mason asked the Council to have Rusty Andrews make a fifteen minute presentation at the October 19, 2011 noon meeting regarding conflict resolution techniques and negotiation. COCAO approved by consensus having the presentation at its noon meeting on October 19.

Provost Mason mentioned possible agenda items for 2011/2012:

- University strategic plans for the present and future – beginning on the November agenda
- Definition of Student Credit Hour – December/January agenda
- Transfer and Articulation Advisory Council – schedule and updates
- A direction and expectation for the Core Outcomes Project – October agenda

There being no further business, meeting adjourned at 1:15 p.m.

Sincerely,

April Mason
Provost for Academic Affairs
Kansas State University