

DECEMBER 14-15, 2011

Kansas Board of Regents

2011-2012
Ed McKechnie, Chair
Tim Emert, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Christine Downey-Schmidt

Fred Logan

Robba Moran

Mildred Edwards

Dan Lykins

Janie Perkins

Tim Emert

Ed McKechnie

Kenny Wilk

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Align Systems & Institutions
2. Increase Participation
3. Improve Retention & Graduation Rates
4. Enhance Student Success
5. Align with Kansas Workforce Needs
6. Ensure State University Excellence

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-296-3421.

Wednesday, December 14, 2011

Time	Committee/Activity	Location
8:30 am - 10:00 am	Governance Committee	Conference Room B
8:30 am - 9:00 am	System Council of Chief Academic Officers	Kathy Rupp Room
9:00 am or Adjournment	Council of Chief Academic Officers	Kathy Rupp Room
10:00 am - Noon	Council of Faculty Senate Presidents	Kan-Ed Conference Room
10:00 am - Noon	Students' Advisory Committee	Workforce Development Conference Room
10:00 am - 11:00 am	System Council of Presidents	Suite 530
11:00 am or Adjournment	Council of Presidents	Suite 530
10:30 am - Noon	Fiscal Affairs & Audit Standing Committee	Kathy Rupp Room
Noon - 1:15 pm	Lunch <i>Board of Regents & President Tompkins</i>	Conference Room B
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Tompkins, State University CEOs and Spouses</i>	Topeka Country Club, Garden Room

Thursday, December 15, 2011

Time	Committee/Activity	Location
7:30 am	Breakfast <i>Board of Regents, President Tompkins, and Council of Chief Academic Officers</i>	Kathy Rupp Room
9:00 am	Board of Regents Meeting	Board Room
11:30 am	Lunch <i>Board of Regents & President Tompkins</i>	Conference Room B

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, December 14, 2011

I. Announcement

- A. Announcement on the 2011 Engineering Act Governor Brownback and Secretary Pat George, Department of Commerce

II. Call To Order

- A. *Approve Minutes* Regent McKechnie, Chair
- November 16-17, 2011 Meeting p. 5

III. Reports

- A. *Introductions*
- B. *Report from the Chair* Regent McKechnie, Chair
- C. *Report from the President & CEO* Andy Tompkins, President & CEO
- D. *Report from Council of Presidents* President Schulz
- E. *Report from Council of Faculty Senate Presidents* Tom Vontz
- F. *Report from Students' Advisory Committee* Tyler Thompson

IV. Standing Committee Reports

- A. *Academic Affairs* Regent Edwards
- B. *Fiscal Affairs & Audit* Regent Downey-Schmidt
- C. *Governance* Regent McKechnie

V. Approval of Consent Agenda

- A. *Fiscal Affairs & Audit*
 - 1. Amend FY 2013 Capital Improvements Plan – KSU Eric King, Director of Facilities p. 21
 - 2. Approve Renovated Space in Sutherland Building - KUMC p. 22
 - 3. Approve Renovated Space in Delp Building – KUMC p. 22

VI. Consideration of Discussion Agenda

- A. *Presentations*
 - 1. Receive Update on Wichita State University's Strategic Plan and Aspirational Goals President Beggs, Wichita State University p. 23

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|---|--|---------------------|
| <ul style="list-style-type: none"> 2. Receive Update on University of Kansas’ Strategic Plan and Aspirational Goals | <p>Chancellor Gray-Little,
University of Kansas</p> | <p><i>p. 23</i></p> |
| B. Academic Affairs | | |
| <ul style="list-style-type: none"> 1. Receive Qualified Admissions Report | <p>Regent Edwards
Gary Alexander,
VP, Academic Affairs</p> | <p><i>p. 24</i></p> |
| C. Fiscal Affairs & Audit | | |
| <ul style="list-style-type: none"> 1. Act on FY 2013 Housing and Food Service Rate Adjustments Submitted by State Universities (Final Action) | <p>Regent Downey-Schmidt
Diane Duffy,
VP, Finance & Administration</p> | <p><i>p. 30</i></p> |
| <ul style="list-style-type: none"> 2. Adopt Bond Resolution – Rhatigan Student Center – WSU | <p>Julene Miller,
General Council</p> | <p><i>p. 58</i></p> |
| <ul style="list-style-type: none"> 3. Approve Allocation of FY 2013 Rehabilitation and Repair Appropriation - Systemwide | <p>Eric King,
Director of Facilities</p> | <p><i>p. 64</i></p> |
| <ul style="list-style-type: none"> 4. Act on EPSCoR Proposals | <p>Blake Flanders,
VP, Workforce Development</p> | <p><i>p. 68</i></p> |
| D. Other Matters | | |
| <ul style="list-style-type: none"> 1. Act on Request to Approve Granting of Honorary Degrees at the University’s Spring 2012 Commencement – KU | <p>Chancellor Gray-Little,
University of Kansas</p> | <p><i>p. 70</i></p> |

Thursday, December 15, 2011

VII. Reports

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|--|---|
| <ul style="list-style-type: none"> A. <i>Introductions</i> | |
| <ul style="list-style-type: none"> B. <i>Report from System Council of Presidents</i> | <p>President Calaway/President Schulz</p> |
| <ul style="list-style-type: none"> C. <i>Report from the Community Colleges</i> | <p>President Calaway</p> |
| <ul style="list-style-type: none"> D. <i>Report from the Technical Colleges</i> | <p>President Edleston</p> |
| <ul style="list-style-type: none"> E. <i>Report from Washburn University</i> | <p>President Farley</p> |

VIII. Approval of Consent Agenda

- | | | |
|---|--|---------------------|
| A. Academic Affairs | | |
| <ul style="list-style-type: none"> 1. Act on Request for Approval for Additional Degree Granting Authority for the following: <ul style="list-style-type: none"> a) Columbia University b) Argosy University c) South University d) Grand Canyon University | <p>Gary Alexander,
VP, Academic Affairs</p> | <p><i>p. 72</i></p> |
| <ul style="list-style-type: none"> 2. Approve Request for Degree and Certificate Program Submitted from Johnson County Community College | <p>Blake Flanders,
VP, Workforce Development</p> | <p><i>p.75</i></p> |

IX. Consideration of Discussion Agenda

A. Presentations

- 1. Receive Update from the Kansas State Department of Education Diane DeBacker, Commissioner Kansas State Department of Education *p. 77*

B. Academic Affairs

- 1. Act on Request for New Degree Granting Authority for the following:
 - a) Full Sail University
 - b) University of Missouri – Kansas City
 Regent Edwards
 Gary Alexander, VP, Academic Affairs *p. 78*
- 2. Act on 2012-2013 Performance Agreements *p. 80*
- 3. Receive Transfer Presentation: Arizona Transfer Website *p. 81*
- 4. Act on Request to Approve the Police Science/Criminal Justice Alignment Blake Flanders, VP, Workforce Development *p. 83*

C. Fiscal Affairs

- 1. Act on Allocation of FY 2013 Tax Credit Program for State Universities and Washburn University Regent Downey-Schmidt Diane Duffy, VP, Finance & Administration *p. 87*

D. Other Matters

- 1. Receive Kansas Campus Compact Update Matt Lindsey, Executive Director *p. 89*
- 2. Receive Annual Report on Workforce Alignment Blake Flanders, VP, Workforce Development *p. 89*

X. Adjournment

ANNOUNCEMENT AND MINUTES OF PREVIOUS MEETING(S)

I. Announcement

A. Announcement on the 2011 Engineering Act

Governor Brownback and
Secretary Pat George,
Department of Commerce

II. Call To Order

A. *Approve Minutes*

Regent McKechnie, Chair

KANSAS BOARD OF REGENTS

MINUTES

November 16-17, 2011

The November 16, 2011, meeting of the Kansas Board of Regents was called to order by Chairman Ed McKechnie at 1:35 p.m. The meeting was held in Board offices located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:

Ed McKechnie, Chairman
Tim Emert, Vice Chairman
Christine Downey-Schmidt
Mildred Edwards
Fred Logan
Dan Lykins
Robba Moran
Janie Perkins
Kenny Wilk

APPROVAL OF MINUTES

Regent Perkins moved that the minutes of the October 19-20, 2011 meeting be approved. Following the second of Regent Moran, the motion carried.

AMEND AGENDA

Regent McKechnie asked the Board to move the executive session for personnel matters of non-elected personnel scheduled for Thursday’s agenda to the last item on today’s agenda. Regent Emert moved and Regent Logan seconded. The motion carried.

INTRODUCTIONS

April Mason, Kansas State University’s Provost and Senior Vice President, introduced Dr. Dirk Maier, Department Head of Grain Science and Industry, and Tim DeNoble, Dean of the College of Architecture, Planning and Design. Dean DeNoble stated KSU’s College of Architecture, Planning and Design has three programs ranked among the top 10 graduate programs in the nation, and overall the College is ranked fifth in the nation, according to *DesignIntelligence* magazine.

GENERAL REPORTS

REPORT FROM CHAIR

Dr. Flentje spoke about the two Emporia State University students who died tragically in an off-campus fire on October 20. Regent McKechnie asked for a moment of silence to remember the two students.

Chairman McKechnie reported the Trustees of the University of North Carolina-Chapel Hill are presenting the William Richardson Davie Award to Chancellor Gray-Little today. The award is the highest honor given by the Trustees, and recognizes extraordinary service to the University or society. Additionally, Chairman McKechnie stated the Board had a good discussion with the Students' Advisory Committee at this morning's breakfast.

REPORT FROM PRESIDENT AND CEO

President Tompkins gave an update on the Emporia State University presidential search. He stated the Kansas Board of Regents and the Kansas State Department of Education have been working together to build the P-20 data base. To utilize the data that is being collected, the Kansas Education Research Scholars Program is being formed. This program will provide research stipends to faculty to conduct research on identified education topics. Federal grant money will be used to fund the program. Additionally, President Tompkins stated the Oral Health Task Force conducted its first meeting. Regent Moran stated the meeting was productive and the Task Force plans to have a recommendation to the Board in June 2012.

REPORT FROM COUNCIL OF PRESIDENTS

President Schulz presented the Council of Presidents' report. The Council received reports from the Council of Business Officers, the Council of Chief Academic Officers, and the newly created Council of Government Relations Officers. The Council of Business Officers reported the voluntary retirement incentive program results. The Council of Chief Academic Officers reported on transfer and articulation and their concerns about possibly needing additional time to review outcomes before the proposal goes to the Board in January. Regent Logan stated the Board adopted goals and a timeline for approving a set of General Education Core Courses for transfer and articulation and believes the goals and timeline should be met.

President Schulz stated the Council of Presidents' also discussed the university sustainability reports, which are annual reports required under Board policy. President Schulz highlighted the ongoing sustainability efforts on each campus.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

The Council of Faculty Senate Presidents' report was presented by Tom Vontz. The Council continued its discussion on transfer and articulation and clarified its position on the 45 hours of general education courses that will transfer. Mr. Vontz reviewed what the Council could and could not support. The Council could support the idea of identifying 45 hours of courses that automatically transfer as long as they clearly fit within existing general education requirements identified by each of the universities. The Council cannot support requiring each university to accept a 45 hour block of courses to satisfy general education requirements regardless of its university or department-specific general education requirements. Additionally, the Council discussed faculty advocacy and how to better communicate the value of higher education.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Tyler Thompson thanked the Board for hosting breakfast for the Students' Advisory Committee earlier in the day. Mr. Thompson reported the State Higher Education Day for students is tentatively set for Friday, February 10, and invited the Regents to attend. Regent McKechnie asked the Committee to work with the Board's Director of Government Relations and Communication on the date because Fridays are typically not good days to meet with legislators.

Mr. Thompson stated the Committee also discussed off-campus housing issues, inviting legislators to campuses, and transfer and articulation.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Edwards stated the Boards' Academic Affairs Standing Committee reviewed the academic items on the agenda and seven performance agreements.

FISCAL AFFAIRS AND AUDIT

Regent Downey-Schmidt presented the Boards' Fiscal Affairs and Audit Standing Committee report. The Committee reviewed the State Universities' Campus Safety and Security Reports. Additionally, the Council of Business Officers reported they continue to review the Board policies that were assigned to Fiscal Affairs and Audit.

GOVERNANCE

Regent McKechnie presented the Governance Committee report. The Committee reviewed the CEO evaluation and CEO hiring practices. The Committee also asked the Board staff to work with the universities on a potential policy for protecting minors on campuses.

APPROVAL OF CONSENT AGENDA

Regent Emert moved, with the second of Regent Logan, that the Consent Agenda be approved. The motion carried.

Academic Affairs

MEMORANDUM OF AGREEMENT BETWEEN THE UNIVERSITY OF KANSAS AND UNIVERSITY POLICE OFFICERS ASSOCIATION, AFFILIATED WITH KAPE/AFT – KU

The Memorandum of Agreement between the University of Kansas and the KU Police Officers' Association (KUPOA) was approved. The Chair is also authorized to execute the MOA on behalf of the Board.

MEMORANDUM OF AGREEMENT BETWEEN THE UNIVERSITY OF KANSAS AND 1290PE – KU

The amendments to the Memorandum of Agreement between the University of Kansas and the Public Service Employees Representative, Local 1290 PE were approved. The Chair is authorized to execute the MOA on behalf of the Board.

STATE UNIVERSITY SUSTAINABILITY REPORTS

The annual sustainability reports for each of the state universities were accepted.

CONSIDERATION OF DISCUSSION AGENDA

Presentations

UPDATE ON FORT HAYS STATE UNIVERSITY'S STRATEGIC PLAN AND ASPIRATIONAL GOALS

President Hammond presented Fort Hays State University's strategic plan. Fort Hays State University's vision is to be recognized as one of the nation's fastest growing universities in students served and quality of education provided by 2020. FHSU's strategic plan includes the following seven commitments: 1) Growth, 2) Lifelong Learning, 3) Entrepreneurship, 4) Intellectual Fusion, 5) Social Relevance, 6) Global Engagement, and 7)

Learner Outcomes. Under each of these commitments are specific outcomes and objectives that the university plans to accomplish by 2020.

(PowerPoint filed with Official Minutes)

BREAK

The Chair called for a short break at 3:10 p.m. and resumed the meeting at 3:30 p.m.

UPDATE ON PITTSBURG STATE UNIVERSITY'S STRATEGIC PLAN AND ASPIRATIONAL GOALS

President Scott presented Pittsburg State University's strategic plan. Pittsburg State University's vision is focused on planning, engagement, and performance. In 2007, the University adopted its current strategic plan which includes the following goals: 1) enhance learning success, 2) enhance discovery and research, 3) enhance engagement and interaction, 4) embrace emerging technologies, 5) obtain necessary resources, and 6) institutionalize sustainability. President Scott stated PSU is aligning the University's strategic plan with Foresight 2020, KBOR performance agreements, PSU's Campus Master Plan, institutional accreditation, and academic program review. The University is also actively engaged in telling its story by continually updating its web site and using social media. President Scott noted that when the accreditation team leaves the campus in 2013, the University will begin developing a new strategic plan. The current plan runs to 2015.

(PowerPoint filed with Official Minutes)

PRESENTATION ENTITLED "WILL WE BE RELEVANT TEN YEARS FROM NOW"

Dr. Ravi Pendse, Chief Information Officer at Wichita State University, gave a brief presentation on advances in technology and using this technology in the classroom. He stated today's students expect information to be accessible anytime, anywhere, and on any device.

(PowerPoint filed with Official Minutes)

Fiscal Affairs and Audit

FY 2013 HOUSING AND FOOD SERVICE RATE ADJUSTMENTS SUBMITTED BY STATE UNIVERSITIES (FIRST READING)

Proposed rates for housing and food service for FY 2013 were introduced by Vice President Duffy. It was noted the universities did receive feedback from students on the proposed rates. The Board will act on the proposed rate adjustments at its December meeting.

Governance

KANSAS BOARD OF REGENTS GOVERNANCE COMMITTEE CHARTER

Regent McKechnie introduced the proposed Governance Committee Charter and stated the Committee amended the first sentence of the Composition section to read as follows: "The Committee shall consist of Board of Regents members appointed by the Board Chairman and approved by the Board." Regent Emert moved to approve the charter as amended, and Regent Logan seconded. Following discussion, the motion carried. It was noted there was a mistake in the agenda issue paper. The Governance Committee was discussed, but not created, at the 2011 Board Retreat. The Committee was actually created in September.

(Charter, as Amended, filed with Official Minutes)

Other Matters

POLICY CREATING A COUNCIL OF GOVERNMENT RELATIONS OFFICERS AND A SYSTEM COUNCIL OF GOVERNMENT RELATIONS OFFICERS

Julene Miller, General Counsel, introduced the proposed policies creating a Council of Government Relations Officers and a System Council of Government Relations Officers. Following discussion, Regent Wilk moved to adopt. Regent Edwards seconded, and the motion carried. The following policies were adopted:

A. THE BOARD AND ITS STAFF

....

4. COUNCILS AND COMMITTEES (3-13-08)

...

(d) Council of Government Relations Officers

(i) The Council of Government Relations Officers (COGRO), established in 2011, consists of the government relations officer (i.e. legislative liaison) of each state university and reports to the Council of Presidents. The chairperson is from the same institution as the chair of the Council of Presidents, and the Director of Government Relations and Communications for the Board serves as an ex officio member.

(ii) COGRO's official function is to advise the Council of Presidents on matters relating to pending or proposed legislation and on matters related to government relations generally. The Council meets monthly during the months the Legislature is not in session, and on a weekly or as needed basis during the legislative session. (11-16-11)

**CHAPTER IV:
COORDINATION AND SUPERVISION POLICIES AND PROCEDURES
ADOPTED AFTER JULY 1, 1999**

12.c. SYSTEM COUNCIL OF GOVERNMENT RELATIONS OFFICERS

(1) The System Council of Government Relations Officers (SCOGRO), established in 2011, consists of the government relations officer (i.e. legislative liaison) of each of the state universities, up to four government relations officers (i.e. legislative liaisons) selected by the nineteen community colleges (one of whom may be the Executive Director of the Kansas Association of Community Colleges), one government relations officer (i.e. legislative liaison) selected by the six technical colleges (which may be the Executive Director of the Kansas Association of Technical Colleges), and the governmental relations officer (i.e. legislative liaison) for Washburn University. The Board's Director of Government Relations and Communications serves as an ex officio member. Two members of SCOGRO will serve as co-chairpersons: One shall be from the same institution as the state university System Council of Presidents co-chairperson; the other shall be selected by and from the non-state university SCOGRO members. SCOGRO meets quarterly, or as needed on the call of a co-chairperson, and reports to the System Council of Presidents on matters that have system-wide impact. All positions will be reported to the System Council of Presidents, and a majority will be required for SCOGRO endorsement.

(2) SCOGRO formulates recommendations relating to pending or proposed legislation and on matters related to government relations generally.

AMENDMENTS TO POLICY ON FACULTY AND STAFF COMMITMENT OF TIME, CONFLICT OF INTEREST, CONSULTING, AND OTHER EMPLOYMENT

General Counsel Miller introduced proposed amendments to the policy on Faculty and Staff Commitment of Time, Conflict of Interest, Consulting, and Other Employment. The proposed amendments will allow universities to modify the Board required reporting form, without seeking COPS approval, to timely address federal requirements that were recently revised. Regent Emert moved to adopt. Following the second of Regent Logan, the motion carried. The following amendments were adopted:

F. Faculty and Staff

....

14. COMMITMENT OF TIME, CONFLICT OF INTEREST, CONSULTING AND OTHER EMPLOYMENT (9-20-74; 12-16-77; 11-19-82; 5-17-85; 4-20-95)

Preamble:

The Board of Regents encourages the ~~Regents institutions~~ state universities to ~~interact~~ collaborate and consult with business, industry, public and private foundations, and government agencies in order to ~~assure the relevance of~~ further their missions of teaching, research and service; to provide for and facilitate the professional development of their faculty and unclassified staff; and to promote the rapid expansion and application of knowledge, gained through research, to the needs of Kansas, the region and the nation. With particular reference to such interaction, the Board of Regents considers it of utmost importance that university employees conduct their affairs so as to avoid or minimize conflicts of time commitments and conflicts of interest, and that the ~~Regents institutions~~ state universities ~~must~~ be vigilant and prepared to respond appropriately when real or apparent conflicts arise.

To those ends, the purposes of this policy are to: (i) ~~educate about~~ illustrate types of situations that generate conflicts; (ii) provide means for faculty and unclassified staff and the university to manage real or apparent conflicts; (iii) promote the best interests of students and others whose work depends on faculty direction; and (iv) describe ~~situations~~ the types of conflicts that are prohibited. Every faculty member and member of the unclassified staff has an obligation to become familiar with, and abide by, the provisions of this policy. If a situation raising questions of real or apparent conflict of commitment or conflict of interest arises, affected faculty and/or unclassified staff must meet with their department chair, school dean or supervisor, report the conflict as described below, and eliminate the conflict or manage it in an acceptable manner.

a. General Principles

(1) Conflict of Time Commitment

(a) Attempts to balance university responsibilities ~~outlined in the preamble~~ with external activities; (such as, but not limited to, consulting, public service or pro bono work;) can result in real or apparent conflicts regarding commitment of time and effort. Whenever a faculty or staff member's external activities exceed reasonable time limits, or whenever an unclassified staff or faculty member's primary professional responsibility is not to the ~~institution~~ university, a conflict of time commitment exists.

(b) Conflicts of commitment usually involve issues of time allocation. Faculty members and unclassified staff of ~~Regents institutions~~ state universities owe their primary professional responsibility to their employing institutions, and their primary commitment of time and intellectual effort ~~should~~ must be to the education, service, research and scholarship missions of

~~said~~ those institutions. Faculty and unclassified staff should maintain a presence on campus commensurate with their appointments. The specific responsibilities, position requirements, employment obligations and professional activities that constitute an appropriate and primary commitment of time will differ across schools and departments, but ~~said~~ responsibilities, requirements, obligations and activities should be initially premised on a general understanding of full-time commitment for full-time faculty or unclassified staff of the ~~institutions~~ universities. Exceptions must be justified and shown to enhance the institutional mission.

(2) Conflict of Interest

(a) A conflict of interest occurs when there is a divergence between an individual's private, personal relationships or interests and his/her professional obligations to the university such that an independent observer might reasonably question whether the individual's professional actions or decisions are determined or substantially influenced by considerations of personal benefit, gain or advantage.

(b) ~~A~~ Whether a conflict of interest or the appearance of ~~it~~ one exists depends on the situation, ~~and not necessarily~~ on the character or actions of the individual, ~~and must be determined on a case by case basis~~. The appearance of a conflict of interest can be as damaging or detrimental as an actual conflict ~~and thus, for purposes of this policy, apparent conflicts are treated the same as actual conflicts~~. ~~Thus, individuals are asked to report potential conflicts so that appearances can be separated from reality.~~

(c) Situations involving potential conflicts of interest are not ~~unusual~~ uncommon in a modern university and must be addressed. ~~For example, conflicts of interest can arise out of the fact that Regents institutions~~ State universities have as part of their mission the promotion of the public good by fostering the transfer of knowledge gained through university research and scholarship to the private sector. Two important means of accomplishing ~~the~~ this institutional mission include consulting and the commercialization of technologies derived from research. It is appropriate that university personnel be rewarded for ~~their participation~~ participating in these activities through consulting fees and sharing in royalties resulting from the commercialization of their work. It is ~~wrong~~ not appropriate, however, for an individual's actions or decisions made in the course of his or her university activities to be determined or substantially influenced by considerations of personal financial gain. Such behavior calls into question the professional objectivity and ethics of the individual, and it also reflects negatively on the employing university. ~~Regents institutions~~ State universities are institutions of public trust; faculty and unclassified staff must respect that status and conduct their affairs in ways that will not compromise the integrity of the university.

(d) Except in a purely incidental ways, university resources, including but not limited to, facilities, materials, personnel, or equipment, may not be used in external activities unless prior written approval has been received in advance from the ~~institution's~~ university's chief executive officer or his/her designee. Such permission shall be granted only when the use of university resources is determined to further the mission of the institution. When such permission is granted, the faculty member or unclassified staff member will make arrangements ~~for reimbursement of~~ to reimburse the university for ~~customarily priceable~~ institutional materials, facilities or services used in the external activity. Such use may never be authorized if it violates the Board of Regents policy on Sales of Products and Services.

(e) Proprietary or other information confidential to a ~~Regents institution~~ state university may never be used in external activities unless prior written approval has been received ~~in advance~~ from the university's chief executive officer or designee.

(f) Faculty or unclassified staff may not involve university students, classified staff, unclassified staff or faculty in their external activities if such involvement is in any way coerced or in any way conflicts with the involved participants' required commitment of time to their university. For example, a student's grades or progress towards a degree may not be conditioned on participation in a university employee's external activities.

b. Consulting and Other Employment

(1) Consulting for Other State of Kansas Agencies

Consulting by faculty members and employees of institutions under the jurisdiction of the Board for another institution under the jurisdiction of the Board, as well as consultation for other state agencies, shall be approved in advance by both (a) the institution or agency seeking these services, and approved by (b) the employee's home institution. The home institution shall effect payment through the regular process and shall receive reimbursement through the interfund transfer process.

(2) Consulting Outside the University

For members of the faculty, the ~~Regents institution~~ state university permits, and, indeed encourages, a limited amount of personal, professional activity outside the faculty member's reasonably construed total professional responsibilities of employment by and for the ~~institution~~ university, provided such activity: (a) further develops the faculty member in a professional sense or serves the community, state, or nation in a professional capacity; (b) does not interfere with the faculty member's teaching, research and service to the ~~institution~~ university; and (c) is consistent with the objectives of the ~~institution~~ university. Regular instructional service to other educational institutions is normally regarded as an inappropriate personal, professional activity and is thus generally prohibited. Without prior written approval from the university CEO or the CEO's designee, faculty members on full-time appointments must not have significant outside managerial responsibilities nor act as principal investigators on sponsored projects that could be conducted at their ~~institution~~ employing university but instead are submitted and managed through another organization. Each ~~Regents institution~~ state university is to determine how to apply or adapt the consulting policy and procedures for unclassified employees who are not faculty members. In no case shall the policy and procedures be more liberal than what is allowed for faculty. (10-18-01)

(3) Other Employment

The Board of Regents expects faculty and unclassified staff employed by the ~~Regents institutions~~ state universities to give full professional effort to their university duties and assignments. It is, therefore, considered inappropriate to engage in gainful employment outside the ~~Regents institution~~ state university that is incompatible with institutional commitments. It is inappropriate to transact business for personal gain unrelated to the ~~institution~~ university from one's ~~institutional~~ university office or with use of university resources, or at times when it might interfere with commitments to the ~~institution~~ university. Uncompensated participation in academic conferences, workshops and seminars on matters relating to education or the other functions of the university does not usually constitute consulting or outside employment. However, organizing and operating such meetings for profit may be construed as consulting or outside employment as defined in this policy.

c. Reporting Requirements

(1) Annual Reporting

As part of the annual appointment process, all faculty and unclassified staff with 100% time appointments must disclose to the university whether they or members of their immediate family (spouse and dependent children), personal household, or associate entities (e.g., corporations, partnerships or trusts) have consulting arrangements, significant financial or managerial interests, or employment in an outside entity whose financial or other interests would reasonably appear to an independent observer to be directly and significantly affected by their research or other university activities. For purposes of this policy, significant financial or managerial interests (or significant financial or other interests) means all holdings greater than \$10,000 or more than 5% ownership in a company. Faculty and unclassified staff members who hold fractional appointments and who have potential or possible conflicts of time commitments or conflicts of interest, as defined above, are also required to make the disclosures. Failure to submit the required reporting form, as approved by the Council of Presidents, will result in denial of the opportunity to submit research proposals to external funding agencies ~~until the form is submitted~~ and may result in discipline in accordance with university procedures. When the ~~institution judges~~ university determines that the information submitted indicates that ~~a an actual or apparent~~ conflict of time, commitment or conflict of interest does or may exist, the ~~institution~~ university may require that the faculty or unclassified staff member submit additional information and explanation regarding that conflict. (9-21-95)

(2) ~~Reporting Significant Ad Hoc Current or Prospective~~ Ongoing Duty to Report Conflicts As They Occur

In addition to the annual report that must be filed by faculty and unclassified staff, such employees must also disclose on the form approved by the Council of Presidents to the department chair or dean or supervisor on an *ad hoc* basis any current or prospective situations that may raise questions of conflict of time commitment or conflict interest, as soon as such situations become known to the faculty or unclassified staff member.

(3) Federal Reporting Requirements

State universities are required to adhere to and implement any additional policies and procedures and disclosure requirements that are imposed by applicable federal conflict of interest laws. State universities may modify the reporting form established pursuant to paragraph (1) of this subsection c. without seeking approval of the Council of Presidents, as necessary to meet or exceed such federal requirements. Such modifications shall not result in less comprehensive reporting.

~~(3)~~(4) Reporting of Consulting

~~The~~ Faculty members must inform the chief academic officer, through the department chair or head and the dean, of all external personal, professional activities. For all activities, except those single-occasion activities specified below, the faculty member must report in writing the proposed arrangements, and secure approval prior to engaging in the activities. Those personal, professional activities which occur within a single 24-hour period must be reported annually in writing as prescribed. For all activities concerned, the report should indicate the extent and nature of the activities, the amount of time to be spent in the activities, and the total amount of time spent or expected to be spent on all such outside activities during the current academic year.

~~(4)~~(5) Disposition of Reports

All required reports shall be submitted in accordance with institutional requirements and shall be included in individual personnel files to be used for the determination of whether an individual is in compliance with this policy. Such reports will also be available to institutional research officers to permit certification and/or verification of compliance with federal regulations. Institutions must maintain these reports for a minimum of three years.

WICHITA STATE UNIVERSITY PRESIDENTIAL SEARCH COMMITTEE, SEARCH CONSULTANT, AND CHARGE TO THE SEARCH COMMITTEE

President Tompkins presented the proposed members to serve on the Wichita State University Presidential Search Committee and the proposed charge to the search committee. Additionally, President Tompkins stated that after reviewing several firms through the RFP (request for proposal) process, the recommendation is to hire R. William Funk and Associates as the search consultant. Regent Emert moved to approve the search committee members, the charge to the committee, and the search consultant. Following the second of Regent Perkins, the motion carried. The following was adopted:

**Wichita State University Presidential Search
Charge to the Search Committee**

1. The Committee shall assist and advise the Kansas Board of Regents in the selection of the next President of Wichita State University.
2. The Committee shall recommend to the Board in the form of a “Statement of Leadership Characteristics” or position description, the criteria for the position of President of Wichita State University. The Board asks the Committee to consider inclusion of strong demonstrated skills in community collaboration, applied innovation and creative problem solving.
3. Appointees to the Committee will serve without predetermined bias for or against any prospective candidates nominated, referred, or discovered in the search process.
4. Committee members will agree to review all candidates without regard to race, religion, creed, or national origin. In fact, the Committee should make particular efforts to identify strong candidates from groups that are underrepresented in higher education leadership positions.
5. Committee members shall commit to preserve the confidentiality of the search process and candidate identities. Such confidentiality is essential to the successful outcome of the search and must be maintained with professionalism and diligence at all times throughout the search process.
6. Appointees will serve with the understanding that the Committee will meet frequently over a period of months and that attendance at scheduled meetings is a top priority.
7. The Committee shall work with the advice of an executive search consultant to search and screen for appropriate candidates. The Committee shall evaluate nominations and applications.
8. The Committee will present to the Kansas Board of Regents an unranked list of four to five candidates who are the most qualified for Board selection as the next President of Wichita State University. The Committee will work to advance the final four to five candidates to the KBOR by April 30, 2012.

(Handout of Committee Members filed with Official Minutes)

EXECUTIVE SESSION

At 5:00 p.m., Regent Emert moved, followed by the second of Regent Perkins, to recess into executive session for 30 minutes to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board, President Tompkins, and Interim President Ed Flentje. At 5:30 p.m., the meeting returned to open session.

RECESS

Chairman McKechnie recessed the meeting at 5:30 p.m.

RECONVENE

Vice Chairman Emert reconvened the meeting at 9:00 a.m. on Thursday, November 17.

MEMBERS PRESENT: Tim Emert, Vice Chairman
 Christine Downey-Schmidt
 Mildred Edwards
 Fred Logan
 Dan Lykins
 Robba Moran
 Janie Perkins
 Kenny Wilk

MEMBER ABSENT: Ed McKechnie, Chairman

INTRODUCTIONS

President Tompkins introduced Doris Givens, President of Kansas City Kansas Community College.

REPORTS

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Calaway presented the System Council of Presidents' report. The Council discussed the creation of a System Council of Government Relation Officers and transfer and articulation. President Calaway stated the members of the transfer and articulation committees are clear on the Board's objectives and the timelines that were adopted. The Council also received a presentation on the performance agreement model.

REPORT FROM THE COMMUNITY COLLEGES

President Dunn, Seward County Community College, gave a presentation on the Southwest Kansas community colleges (Dodge City Community College, Garden City Community College, and Seward County Community College). These colleges serve approximately 4,000 credit seeking students and approximately 3,500 non-credit students. The majority of the students are Kansas residents and Spanish is the primary language spoken in their households. President Dunn reviewed the top 5 collaborative initiatives, efficiency initiatives, and challenges these colleges face. Additionally, he stated the economic impact for the three counties (Ford, Finney, and Seward) where these colleges reside is approximately \$126 million, which is based on the 2010 economic impact study produced by Goss & Associates.

(PowerPoint filed with Official Minutes)

REPORT FROM THE TECHNICAL COLLEGES

President Edleston stated he is a member of the American Association of Community Colleges, and he recently attended a meeting in Washington, D.C. where the definition of completion was discussed. Currently, students who receive a degree are considered completers, but students who complete anything less than a degree, like a certificate, are not counted as a completer. This issue is being reviewed at both the national and state level.

REPORT FROM WASHBURN UNIVERSITY

President Farley reported Washburn University is currently in the process of revising its general education requirements and learning outcome requirements.

APPROVAL OF CONSENT AGENDA

Academic Affairs

ADDITIONAL DEGREE GRANTING AUTHORITY FOR REDSTONE COLLEGE, GRACELAND UNIVERSITY, AND REGIS UNIVERSITY

Approval was given to Redstone College to offer an Associate Degree in Wind Energy Technology.

Graceland University received approval to offer a Doctor of Nursing Practice.

Regis University received approval to offer the following degrees: 1) Bachelor of Science in Nursing, 2) Bachelor of Science in Criminology, 3) Bachelor of Science in Computer Information Systems, 4) Master of Science in Nursing, 5) Master of Business Administration, and 6) Master of Science in Database Technologies.

DEGREE AND CERTIFICATE PROGRAMS SUBMITTED BY JOHNSON COUNTY COMMUNITY COLLEGE

Johnson County Community College received approval to offer an Associate of Applied Science Degree (64 credit hours), with a Certificate B exit point option at 32 credit hours, in Solar Technologies (CIP 15.0505). The College's general fund will cover the faculty and related expenses. The program's equipment and supplies will be funded through a Kansas Department of Commerce Workforce Solutions Fund (Project #09-14).

CONSIDERATION OF DISCUSSION AGENDA

Academic Affairs

NEW DEGREE GRANTING AUTHORITY FOR FRANKLIN UNIVERSITY, CARRINGTON COLLEGE, COLUMBIA SOUTHERN, ARGOSY UNIVERSITY, AND SOUTH UNIVERSITY

Gary Alexander, Vice President of Academic Affairs, presented the following institutions' requests for new degree granting authority: 1) Franklin University, 2) Carrington College, 3) Columbia Southern, 4) Argosy University, and 5) South University. Regent Edwards moved to approve and Regent Logan seconded. The motion carried. The following programs were approved:

Franklin University:

- 1) Associate of Science in Accounting
- 2) Associate of Science in Business Administration
- 3) Associate of Science in Computer Science
- 4) Associate of Science in Financial Management
- 5) Associate of Science in Forensic Accounting
- 6) Associate of Science in Information Technology
- 7) Bachelor of Science in Accounting
- 8) Bachelor of Science in Allied Healthcare Management
- 9) Bachelor of Science in Applied Management

- 10) Bachelor of Science in Applied Psychology
- 11) Bachelor of Science in Business Administration
- 12) Bachelor of Science in Business Economics
- 13) Bachelor of Science in Business Forensics
- 14) Bachelor of Science in Computer Science
- 15) Bachelor of Science in eMarketing
- 16) Bachelor of Science in Financial Management
- 17) Bachelor of Science in Financial Planning
- 18) Bachelor of Science in Forensic Accounting
- 19) Bachelor of Science in Healthcare Information Systems Management
- 20) Bachelor of Science in Human Resources Management
- 21) Bachelor of Science in Information Technology
- 22) Bachelor of Science in Interactive Media Design
- 23) Bachelor of Science in Interdisciplinary Studies
- 24) Bachelor of Science in Management
- 25) Bachelor of Science in Management Information Sciences
- 26) Bachelor of Science in Marketing
- 27) Bachelor of Science in Operations & Supply Chain Management
- 28) Bachelor of Science in Organizational Communication
- 29) Bachelor of Science in Public Relations
- 30) Bachelor of Science in Public Safety Management
- 31) Bachelor of Science in Safety, Security & Emergency Management
- 32) Bachelor of Science in Web Development
- 33) Bachelor of Science in Healthcare Management
- 34) Master of Business Administration
- 35) Master of Science in Accounting
- 36) Master of Science in Computer Science
- 37) Master of Science in Instructional Design & Performance Technology
- 38) Master of Science in Marketing & Communication

Carrington College:

- 1) Associate of Science in Accounting
- 2) Associate of Science in Business
- 3) Associate of Science in Computer Technology
- 4) Associate of Science in Criminal Justice
- 5) Associate of Science in Graphic Design
- 6) Associate of Science in Health Care Administration
- 7) Associate of Science in Health Information Technology
- 8) Associate of Science in Paralegal Studies
- 9) Associate of Science in Renewable Energy
- 10) Associate of Science in Sales & Marketing
- 11) Associate of Science in Veterinary Technology

Columbia Southern University:

- 1) Associate of Arts in General Studies
- 2) Associate of Applied Science in Business
- 3) Associate of Applied Science in Criminal Justice
- 4) Associate of Applied Science in Fire Science
- 5) Associate of Applied Science in Occupational Safety & Health
- 6) Bachelor of Science in Business Administration
- 7) Bachelor of Science in Criminal Justice Administration

- 8) Bachelor of Science in Environmental Management
- 9) Bachelor of Science in Fire Science
- 10) Bachelor of Science in Health Care Administration
- 11) Bachelor of Science in Hospitality and Tourism
- 12) Bachelor of Science in Human Resource Management
- 13) Bachelor of Science in Information Technology
- 14) Bachelor of Science in Marketing
- 15) Bachelor of Science in Occupational Safety and Health
- 16) Bachelor of Science in Organizational Leadership
- 17) Bachelor of Science in Psychology
- 18) Master of Science in Criminal Justice
- 19) Master of Science in Emergency Services Management
- 20) Master of Science in Occupational Safety and Health
- 21) Master of Science in Organizational Leadership
- 22) Master of Business Administration
- 23) Doctor of Business Administration

Argosy University:

- 1) Bachelor of Arts in Liberal Arts
- 2) Bachelor of Arts in Psychology
- 3) Bachelor of Science in Business Administration
- 4) Bachelor of Science in Criminal Justice
- 5) Master of Arts in Education in Adult Education & Training
- 6) Master of Arts in Education in Educational Leadership
- 7) Master of Arts in Education in Higher and Postsecondary Education
- 8) Master of Arts in Education in Teaching and Learning
- 9) Master of Science in Human Resource Management
- 10) Master of Science in Non Profit Management
- 11) Master of Science in Organizational Leadership
- 12) Master of Science in Service Sector Management
- 13) Master of Business Administration
- 14) Master of Public Administration
- 15) Doctor of Business Administration
- 16) Doctor of Education in Community College Executive Leadership

South University:

- 1) Associate of Science in Accounting
- 2) Associate of Science in Allied Health Science
- 3) Associate of Science in Business Administration
- 4) Associate of Science in Criminal Justice
- 5) Associate of Science in Information Technology
- 6) Associate of Science in Paralegal Studies
- 7) Bachelor of Arts in Psychology
- 8) Bachelor of Business Administration
- 9) Bachelor of Science in Criminal Justice
- 10) Bachelor of Science in Health Science

Other Matters

TRANSFER AND ARTICULATION ADVISORY COUNCIL STATUS REPORT

Regent Logan stated the Board's Transfer and Articulation Advisory Council is making progress. The Council created two subcommittees that will focus on the General Education Core courses and quality assurance. The Council reviewed the State of Arizona's transfer processes and web site, which includes a Course Equivalency guide that shows how courses transfer from the state's twenty-two community colleges to its three universities. Additionally, Regent Logan stated the Board will not modify its three goals, and the Council is currently on schedule to present a list of General Education Core Courses that constitute a minimum of 45 credit hours to the Board in January.

PRESIDING OFFICER'S PROPOSED "ORDER ON REMAND"

Presiding Officer Logan stated the Shawnee County District Court remanded *Board of Trustees of Dodge City Community College, et al., v. Kansas Board of Regents*, No. 2009-C-1046, to "determine the amount Plaintiffs would have received [in FY2011] had the Board awarded them Other Institutions Aid for Technical Education funding instead of Community College Operating Grant funding in that fiscal year, treating Plaintiffs in the same manner that the Intervenor were treated in 2011." He reviewed the process that was conducted for the Order of Remand, and he presented his findings and orders. Regent Downey-Schmidt made a motion to adopt the Presiding Officer's Findings and Orders in this matter. Regent Downey-Schmidt stated she believes the Findings and Orders are consistent with what the Court has directed the Board to do, and that this is the only way to treat Pratt, Cowley and Dodge City Community Colleges in the same way that Hutchison, Johnson County, Kansas City Kansas and other institutions that received Other Institutions Aid for Technical Education in fiscal year 2011 were treated. Additionally, she stated that she offers this motion with the understanding that the Board is just carrying out the Court's latest ruling, and that entering this Order does not waive any rights the Board has to appeal the Court's rulings. Regent Lykins seconded, and the motion carried.

(Findings and Orders of the Kansas Board of Regents on Remand filed with Official Minutes)

UPDATE ON WORKFORCE ALIGNMENT

Blake Flanders, Vice President for Workforce Development, presented a preliminary report on Foresight 2020's Strategic Goal 5, which is enhancing alignment between the work of the state's higher education system and the needs of the Kansas economy. Vice President Flanders reviewed the characteristics of the Kansas workforce, the economic drivers for Kansas, and projected Kansas jobs. The annual report on Strategic Goal 5 will be presented at the December meeting and will include information on data limitations, programs and program numbers, the need for labor market intelligence, alignment and gaps, and delivery system.

(PowerPoint filed with Official Minutes)

REPORT FROM KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY

Vice President Flanders presented the Kansas Postsecondary Technical Education Authority report. The TEA has been working on workforce development and believes the areas of funding, credentials, and outcomes will create a strong workforce system. Vice President Flanders stated a new funding approach for postsecondary technical education programs has been established and work continues on program alignment, which allows students to exit programs with industry recognized credentials. The TEA is also reviewing a proposed process for establishing a set of outcome metrics to evaluate existing technical education programs.

(PowerPoint filed with Official Minutes)

FY 2013 SYSTEM-WIDE NON-BUDGETARY LEGISLATIVE PROPOSALS

Mary Jane Stankiewicz, Director of Government Relations and Communications, presented the second reading of the FY 2013 system-wide non-budgetary legislative proposals. Ms. Stankiewicz noted a proposal was added to change the process for obtaining license plates through the Educational Institution License Plate Program and corrected some of the language in the Strengthening Quality Assurance at KU Medical Center and Redesign

Vocational Education Scholarship Program proposals. Additionally, there was an amendment made to the community colleges' public notice proposal to allow the colleges to utilize an alternative path for required public notices if there is not a newspaper of general circulation within the district. Regent Wilk moved to approve the non-budgetary legislative proposals as amended. Following Regent Perkins second, the motion carried. The following items will be included in the Board's 2013 legislative package:

- 1) Allowing statutory amendment for community colleges to utilize an alternative path for required public notices
- 2) Removing sunset provision on Senate Bill 9, the Project Delivery Construction Efficiency Program
- 3) Advancing commercialization in Kansas
- 4) Strengthening quality assurance at KU Medical Center
- 5) Redesigning Vocational Education Scholarship Program creating a new Career Technical Workforce Grant
- 6) Amending provisions of the Deferred Maintenance Tax Credit legislation
- 7) Eliminating sunset for the current fee structure for private postsecondary
- 8) Changing the process in legislation for Educational Institution License Plate Program

ADJOURNMENT

The Vice Chairman adjourned the meeting at 11:30 a.m.

Andy Tompkins, President and CEO

Ed McKechnie, Chair

CONSENT AGENDA

III. Reports

- A. *Introductions*
- B. *Report from the Chair* Regent McKechnie, Chair
- C. *Report from the President & CEO* Andy Tompkins, President & CEO
- D. *Report from Council of Presidents* President Schulz
- E. *Report from Council of Faculty Senate Presidents* Tom Vontz
- F. *Report from Students' Advisory Committee* Tyler Thompson

IV. Standing Committee Reports

- A. *Academic Affairs* Regent Edwards
- B. *Fiscal Affairs & Audit* Regent Downey-Schmidt
- C. *Governance* Regent McKechnie

V. Approval of Consent Agenda

- A. *Fiscal Affairs & Audit*
 - 1. **Amend FY 2013 Capital Improvements Plan – KSU** **Eric King,**
Director of Facilities

Kansas State University requests approval to modify its FY 2013 Capital Improvements Plan to construct a privately funded physics research addition to Cardwell Hall. The existing facility, which is shared with the Mathematics Department, opened in 1963. With 133,800 gross square feet, it was intended to serve the needs of a university of 16,000 students and modest research activity.

Because K-State now has over 23,000 students and a well-established, internationally-recognized physics research curriculum, additional, specialized space is required. A well-designed, technologically equipped and physically attractive new wing will bolster efforts to bring a National Academy level physicist to K-State and enhance research by facilitating collaborations among physics faculty and with other K-State departments. In addition, this new facility will allow the department to integrate research with graduate and undergraduate education in an interactive way to facilitate commercialization of research products. Several research groups will be enhanced — the atomic-molecular-optical (AMO) physics group and its Macdonald Laboratory as well as soft matter physics.

The new facility will provide a new soft matter research area while making significant modifications and expansions to much of the AMO research space. A building expansion project will cultivate a research and teaching environment that accommodates niche research areas and the means to attract, retain and educate some of the brightest minds in physics. For the department to recruit and retain top-level physicists, it is imperative that the department provide shared laboratory facilities and attractive communal areas near offices that expand the existing space by about 24,000 square feet. The space will be designed using modular lab planning: flexible lab space that is easily adaptable to changing lab needs over time, while also being adaptable to specific requirements of each research project.

The location of the new research wing will be adjacent to the existing AMO laboratory, which will foster collaborative research and education. As part of K-State’s commitment to sustainability, it will be energy efficient and designed to LEED standards, and will have the capacity for future expansion.

Estimated project costs are \$14.4 million. The project would be funded with private gifts. All utilities, custodial, routine and maintenance costs will be paid by a combination of research and private funds.

2. Approve Renovated Space in Sutherland Building - KUMC

The University of Kansas requests approval to renovate approximately 11,000 square feet of clinical space on the second floor of the Sutherland building on the Medical Center campus. The project will renovate and upgrade finishes, casework and provide new furnishings to be more consistent with those of the adjacent new Medical Office Building. Construction costs are estimated to be approximately \$700,000 and will be contracted and funded through the Kansas University Endowment Association.

3. Approve Renovated Space in Delp Building – KUMC

The University of Kansas requests approval to renovate approximately 7,000 square feet in Delp Building on the Medical Center campus. The project will provide offices and restrooms for the Neurosurgery Department. Construction costs are estimated to be approximately \$588,436 and will be funded with Tuition funds (\$26,775), Restricted Fees funds (\$414,205) and Rehabilitation and Repair funds (\$147,456). The Rehabilitation and Repair funds are being reallocated from the Campus Interior Maintenance allocation.

DISCUSSION AGENDA

VI. Consideration of Discussion Agenda

A. Presentations

1. **Receive Update on Wichita State University's Strategic Plan and Aspirational Goals**

**President Beggs,
Wichita State University**

Background

Board Chair McKechnie asked each of the university CEOs to provide the Board with an update on their strategic plans and aspirational goals. President Beggs will be presenting an update on the progress at Wichita State University on its strategic plan and aspirational goals.

2. **Receive Update on University of Kansas' Strategic Plan and Aspirational Goals**

**Chancellor Gray-Little,
University of Kansas**

Background

Board Chair McKechnie asked each of the university CEOs to provide the Board with an update on their strategic plans and aspirational goals. Chancellor Gray-Little will be presenting an update on the progress at the University of Kansas on its strategic plan Bold Aspirations which contains its aspirational goals.

B. Academic Affairs

1. Receive Qualified Admissions Report

Regent Edwards

**Gary Alexander,
VP, Academic Affairs****Summary and Recommendation**

Annual reports on admission of the 2010-2011 freshmen class and 2010-2011 transfer students are mandated by K.S.A. 76-717. This statute requires the Board to submit to the Legislature information on three categories of student admissions: (1) the number and percentage of freshmen class admissions permitted as exceptions to the minimum admissions standards established in the statute; (2) the number and percentage of resident transfer student admissions permitted as exceptions to the minimum admissions standards; and (3) the number and percentage of non-resident transfer student admissions permitted as exceptions to the minimum admissions standards. The statute states that this information may be submitted to the Legislature in a single report. Staff recommends acceptance of this report for submission to the Legislature to fulfill K.S.A. 76-717 reporting requirements.

Background

K.S.A. 76-717, which established admission criteria for state universities, requires the Board to submit an annual report that includes information on student admissions in three categories: (1) the number and percentage of **freshmen class admissions** permitted as exceptions to the minimum admissions standards established in the statute; (2) the number and percentage of **resident transfer student admissions** permitted as exceptions to the minimum admissions standards; and (3) the number and percentage of **non-resident transfer student admissions** permitted as exceptions to the minimum admissions standards. The statute states that this information may be submitted to the legislature in a single report.

This report also includes an overview of admissions criteria, followed by the report on admissions for Academic Year 2010-2011. The information contained in Tables 3 through 5, Table 7 and Table 8 are not required by statute, but the tables do provide information that contextualizes the number of exceptions admitted.

Qualified Admissions Criteria

K.S.A. 76-717 requires freshmen applicants under the age of 21 who graduated from an accredited high school to meet one of the following criteria to gain admittance to a state university: (1) earn a minimum ACT score of 21; (2) graduate in the top one-third of the high school class; or (3) complete the precollege curriculum with a GPA of at least 2.0 for residents and 2.5 for nonresidents. Graduates of unaccredited high schools must earn a minimum ACT score of 21 for admittance. Kansas residents with a GED credential, regardless of age, must possess qualifying scores on the GED for admittance to a state university. Kansas residents 21 years of age or older qualify for admission by graduating from an accredited high school. These admissions requirements are summarized in Table 1 below.

Table 1. Minimum Statutory Criteria for Admission of Freshmen to a State University

	Resident¹	Non-resident²
Applicant under 21 years of age (with less than 24 hours of transferable postsecondary coursework)	1. Graduate from accredited high school AND o Earn ACT composite of 21 or above OR o Graduate in top 1/3 of class OR o Earn GPA of 2.0 in QA precollege curriculum OR 2. Earn GED with qualifying scores	Graduate from accredited high school AND o Earn ACT composite of 21 or above OR o Graduate in top 1/3 of class OR o Earn GPA of 2.5 in QA precollege curriculum
Applicant under 21 years of age (with less than 24 hours of transferable postsecondary coursework)	Graduate from unaccredited high school AND Earn ACT composite of 21 or above	Graduate from unaccredited high school AND Earn ACT composite of 21 or above
Applicant 21 years of age or older (with less than 24 hours of transferable postsecondary coursework)	Graduate from accredited high school OR Earn GED with qualifying scores	

¹State universities are required to admit students meeting these minimum criteria.

²State universities are not required to admit students meeting these minimum criteria. State universities may adopt additional and/or more stringent standards.

When making admission decisions for freshmen applicants under the age of 21 who graduate from an accredited high school, state universities review student materials in the following order: ACT score, class rank and precollege curriculum. The process works as follows:

1. Students with a composite ACT score of 21 or higher (or a SAT score of 980 or higher) are admitted under the test score criterion.
2. If the student’s ACT test score is below 21, the university checks the student’s high school class rank. Students graduating in the top one-third of their high school class are admitted under the class rank criterion.
3. If the student’s ACT test score is below 21 and the student ranks in the bottom two-thirds of the high school class, the university checks the student’s GPA in the QA precollege curriculum. Kansas residents with a 2.0 GPA (or higher) on a 4.0 scale on the precollege curriculum are admitted under the curriculum criterion; non-resident students with a 2.5 GPA (or higher) on a 4.0 scale on the precollege curriculum are admitted under the curriculum criterion.

Freshmen applicants under 21 years of age who graduate from an unaccredited high school are admitted under the test score criterion, provided they meet that criterion. Kansas residents with at least an overall score of 2,550 on the GED and a minimum score of 510 on each subtest are admitted under the GED criterion. Kansas residents who are at least 21 years of age and older and have graduated from an accredited high school are admitted under the age criterion.

State universities may admit Kansas residents who do not meet the minimum freshmen admissions criteria, but the number of these exceptions is limited by statute to 10% of the university’s total freshmen admissions. This is referred to as the 10% exception window. Admitting applicants as exceptions is at the discretion of the state university.

The number of freshmen resident applicants that may be admitted through the 10% exception window is calculated by totaling the number of freshmen class admissions on the 20th day of the Summer, Fall, and Spring semesters of the current year. The maximum number of exceptions for the current year is equal to 10% of the sum of these three counts. Each state university has a written policy to guide decisions about exceptions. Non-resident freshmen applicants may not be admitted as exceptions.

Freshmen Applicants

Required Report #1. Freshmen Admitted as Exceptions (Table 2)

K.S.A. 76-717 requires that on or before January 31 of each year, the Board of Regents report to the legislature on the number and percent of freshmen admitted as exceptions. The statute specifies that this information be disaggregated by institution. As a whole, the 2010-2011 freshmen data are very similar to data from previous years.

Table 2 presents the number and percent of freshmen students admitted under the 10% exception window, disaggregated by institution.

Table 2: Number of Freshmen Students Admitted as Exceptions¹

	Exceptions	Admits	Percent
Emporia State University	107	1,314	8.1%
Fort Hays State University	99	1,459	6.8%
Kansas State University	272	7,440	3.7%
Pittsburg State University	146	2,045	7.1%
University of Kansas	38	9,418	0.4%
Wichita State University	49	3,033	1.6%

¹Only Kansas residents may be admitted through the 10% exception window.

Freshmen Admission by Categories and Freshmen Denials

The following three tables are not required by statute, but the tables do provide information that contextualizes the number of freshmen exceptions admitted. Table 3 displays the aggregate number of students admitted under the ACT, class rank or precollege curriculum criteria. Students are counted only in the criterion on which they were admitted even though they may have met more than one criterion.

Table 3 shows 78.2% of resident students under the age of 21 who had graduated from an accredited high school were admitted under the test score criterion; 6.7% were admitted on the class rank criterion; and 10.6% were admitted on the curriculum criterion. Universities chose to admit as exceptions 4.5% of resident applicants who could not be admitted on the basis of test score, class rank or precollege curriculum.

Table 3: Freshmen Students Admitted by Categories

	Resident		Non-Resident	
	State Totals	Percent of Admits	State Totals	Percent of Admits
Test Score	12,361	78.2%	5,740	75.2 %
Class Rank	1,056	6.7%	782	10.2 %
Curriculum	1,683	10.6%	1,111	14.6%
Exception	711	4.5%		

Table 4 displays the “yield rate,” or the number of freshmen students admitted under the test score, class rank or precollege curriculum criteria, or as exceptions, who actually enrolled.

Table 4: Admitted Freshmen Students who Enrolled by Categories

	Resident		Non-Resident	
	State Totals	Yield Rate ¹	State Totals	Yield Rate ¹
Test Score	6,614	53.5%	1,397	24.3%
Class Rank	566	53.6%	211	27.0%
Curriculum	1,116	66.3%	386	34.7%
Exception	500	70.3%		

¹Yield Rate is the number of students who enrolled divided by the number of students who were admitted.

Table 5 shows the number of freshmen applicants denied admission to state universities.

Table 5: Number of Freshmen Applicant Denials

	Resident			Non-Resident		
	Denials	Applied	Percent	Denials	Applied	Percent
Emporia State University	2	1,107	0.2%	1	173	0.6%
Fort Hays State University	110	1,141	9.6 %	69	448	15.4%
Kansas State University	11	5,096	0.2%	5	2,251	0.2%
Pittsburg State University	13	1,386	0.9%	23	616	3.7 %
University of Kansas	100	4,895	2.0 %	432	4,956	8.7 %
Wichita State University	124	2,546	4.9 %	45	327	13.8 %

Transfer Applicants

State universities are required to admit resident transfer applicants who have earned at least 24 credit hours of transferable coursework with a cumulative grade point average of not less than 2.0 on a 4.0 scale. State universities may admit non-resident transfer applicants who have met these minimum criteria, but are not required to do so. State universities may adopt additional and/or more stringent standards to admit non-resident transfer applicants.

State universities may admit transfer applicants who have earned less than a 2.0 on 24 or more transferable credit hours, but the number of these exceptions is limited by statute. The number of resident transfer

exceptions is limited to 10% of the university’s resident transfer admissions. The number of non-resident transfer exceptions is limited to 10% of the university’s non-resident transfer admissions. Admitting applicants as exceptions is at the discretion of the state university.

Required Reports #2 and #3: Resident and Non-resident Transfer Student Admissions (Table 6)

K.S.A. 76-717 requires the Board of Regents report the following to the legislature on or before January 31 of each year: (1) the number and percent of resident transfer students admitted as exceptions, and (2) the number and percent of non-resident transfer students admitted as exceptions. The statute specifies this information be disaggregated by institution.

Table 6 presents the number and percent of transfer students admitted by each state university under the 10% exception window. This information is disaggregated by institution and by residency status.

Table 6: Number of Transfer Students Admitted as Exceptions

	Resident			Non-Resident		
	Exceptions	Admits	Percent	Exceptions	Admits	Percent
Emporia State University	14	575	2.4 %	4	68	5.9%
Fort Hays State University	69	1,373	5.0%	58	862	6.7%
Kansas State University	34	1,760	1.9%	16	986	1.6%
Pittsburg State University	14	469	3.0%	12	160	7.5%
University of Kansas	1	797	0.1%	0	247	0.0%
Wichita State University	27	2,136	1.3%	3	219	1.4%

Transfer Student Admission by Categories and Transfer Student Denials

Table 7 and Table 8 are not required by statute, but the tables do provide information that contextualizes the number of transfer exceptions admitted. Table 7 displays the “yield rate,” or number of admitted transfer students who actually enrolled in the university. Students meeting minimum requirements were admitted under the GPA criterion.

Table 7: Admitted Transfer Students who Enrolled

	State Total: Resident			State Total: Non-Resident		
	Admitted	Enrolled	Yield Rate ¹	Admitted	Enrolled	Yield Rate ¹
GPA	6,951	5,169	74.4%	2,449	1,328	54.2%
Exception	159	123	77.4%	93	39	41.9%

¹Yield Rate is the number of students who enrolled divided by the number of students who were admitted.

The number of transfer applicants denied admission to state universities is presented in Table 8.

Table 8: Number of Transfer Applicant Denials

	Resident			Non-Resident		
	Denials	Applied	Percent	Denials	Applied	Percent
Emporia State University	0	575	0%	0	68	0%
Fort Hays State University	14	1,387	1.0%	14	876	1.6%
Kansas State University	42	1,802	2.3%	65	1,051	6.2%
Pittsburg State University	4	473	0.8%	5	165	3.0%
University of Kansas	24	821	2.9%	20	267	7.5%
Wichita State University	110	2,246	4.9 %	18	237	7.6%

Admissions Standards for State Universities

On December 15, 2010, the Kansas Board of Regents approved new standards for undergraduate admission to the six state universities: Emporia State University, Fort Hays State University, Kansas State University, Pittsburg State University, the University of Kansas, and Wichita State University. The standards apply to freshmen entering high school in 2011.

At the June 2011 Board meeting, the Board approved new and amended permanent state university qualified admissions regulations that guide the implementation of the new admissions standards. During the open public comment period held before the regulations were presented to the Board for action, staff incorporated a number of suggestions received from the public and state universities that did not materially differ in subject matter or effect from the regulations as originally proposed. The comments that contained substantive changes could not be included without initiating a new rule making process. The Board directed staff to begin the process to amend the regulations again and limit the scope of the amendments to the changes suggested by the public and state universities during the open comment period. The Board will act on the proposed amendments at its March 2012 meeting.

C. *Fiscal Affairs & Audit*

Regent Downey-Schmidt

1. Act on FY 2013 Housing and Food Service Rate Adjustments Submitted by State Universities (Final Action)

**Diane Duffy,
VP, Finance & Administration**

Summary

All six state universities submitted housing and food service rate proposals for FY 2013 in November for first reading. The details are described in documentation submitted by each university and attached to this issue paper. The documentation includes: (1) proposed rates; (2) justification for the proposed rates; (3) summary housing and food service financial information (FY 2009-FY 2013). Staff recommends the proposed rates be considered for final action by the Board.

Background

Pursuant to Board policy, the state universities submit housing and food service rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, become effective July 1, 2012 at KU, KSU and WSU or fall semester 2012 at ESU, FHSU and PSU for the academic year 2012-2013.

Housing and food service operations are auxiliary enterprises; therefore, user fees must cover total costs of operation. The six universities have different housing and food service rate structures due to factors such as the amount of outstanding bonded debt, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operation. In order to illustrate the level of the proposed rate increases for each, the following table compares the current and proposed yearly (two semester) rate at each institution for a typical double occupancy room and board contract.

	Current Rate FY 2012 or AY 2011-2012	Proposed Rate FY 2013 or AY 2012-2013	\$ Increase	% Increase
KU	\$7,080	\$7,258	\$178	2.5%
KSU	\$7,198	\$7,450	\$252	3.5%
WSU	\$6,350	\$6,460	\$110	1.7%
ESU	\$6,380	\$6,547	\$167	2.6%
PSU	\$6,288	\$6,538	\$250	4.0%
FHSU	\$6,837	\$7,003	\$166	2.4%

Each university describes in their documentation the business case for their respective proposed increases. Furthermore, each state university provides summary financial information for its housing system.

Generally, the proposed increases are driven by anticipated inflationary costs for materials, food (where applicable), utilities, salaries and benefits, and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The College Board’s report, “Trends in College Pricing, 2011” calculates an average room and board charge weighted by the number of undergraduates living in college housing and reports for four-year, public institutions in the Midwest an average room and board figure of \$8,194 which compares to the FY 2012 or AY 2011-2012 column above. States included in the Midwest region are: Iowa, Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin, and West Virginia.

**THE UNIVERSITY OF KANSAS
Department of Student Housing
Fiscal Year 2013 Business Case for Increasing Student Housing Rates**

I. PROPOSED RATES FOR FISCAL YEAR 2013

The proposed rate for a traditional residence hall double room, the primary option for residence hall students, will increase from \$3,700 to \$3,804 or 2.8%. Dining options proposed for 2012-13 will increase 2.2%. The Crimson Flex dining plan (\$3,454) plus a traditional residence hall double room (\$3,804) will equal a combined total of \$7,258. This compares to \$7,080 in 2011-12, an overall 2.5% increase.

Rates for on-campus housing and meal plans proposed to be effective July 1, 2012 follow:

RESIDENCE HALLS

	2011-12	2012-13	\$ Incr.	% Incr.
Traditional Residence Halls				
Double Room (<i>2 residents per room</i>)	\$3,700	\$3,804	\$104	2.8
Single Room*	\$4,996	\$5,136	\$140	2.8
Renovated Residence Halls				
Double Room (<i>Ellsworth, GSP, Hashinger</i>)	\$4,712	\$4,862	\$150	3.2
Double Room w/Bath; 4-Person Suite (<i>any</i>) \$4,994 & Large 2-Person (<i>Hashinger</i>)	\$5,154	\$160	3.2	
2-Person Suite (<i>any</i>) & 2-Person Studio (<i>Ellsworth</i>)	\$5,372	\$5,544	\$172	3.2
Double Room as Single* (<i>Ellsworth, GSP, Hashinger</i>) & 1-Person Suite (<i>Templin</i>)	\$6,362	\$6,566	\$204	3.2

Contract rates listed in the chart above are for the 9-month academic year.
The above rates include utilities and basic cablevision
* 2-person room contracted by a single resident on a space-available basis

SUNFLOWER DUPLEX APARTMENTS

	2011-12	2012-13	\$ Incr.	% Incr.
Two Bedroom Apartment	\$656	\$676	\$20	3.0

This monthly contract rate includes water and sanitation. All other utilities, including telephone service, are paid by residents. Furnishings are not included.

Most Sunflower Duplex Apartments are short-term, transitional housing for newly hired faculty and staff relocating to Lawrence. These facilities include central air conditioning and heating, modern bath and kitchen areas, upgraded insulation, and energy-efficient windows.

STOUFFER PLACE STUDENT FAMILY APARTMENTS

	2011-12	2012-13	\$ Incr.	% Incr.	+ Util.
One Bedroom Apartment	\$327	\$334	\$7	2.0	\$85 = <i>\$419</i>
Two Bedroom Apartment	\$381	\$389	\$8	2.0	\$85 = <i>\$474</i>
Two Bedroom Apartment – Renovated	\$512	\$525	\$13	2.5	\$105 = <i>\$630</i>
Three Bedroom Apartment – Renovated	\$661	\$678	\$17	2.5	\$130 = <i>\$808</i>

New for 2012-13, proposed Stouffer Place monthly rates include utilities (*far-right column in italics*).
 Stouffer Place Apartments are unfurnished. Contracts are for a 12-month period.

JAYHAWKER TOWERS APARTMENTS

	2011-12	2012-13	\$ Incr.	% Incr.
Two-Bedroom Apartments				
4 residents per apartment, <i>cost for each</i>	\$2,962	\$3,050	\$88	3.0
2 residents per small apartment, <i>cost for each*</i>	\$4,266	\$4,394	\$128	3.0
2 residents per apartment, <i>cost for each</i>	\$5,242	\$5,400	\$158	3.0
Renovated Two-Bedroom Apartments				
4 residents per apartment, <i>cost for each</i>	\$3,820	\$3,950	\$130	3.4
2 residents per apartment, <i>cost for each</i>	\$6,764	\$6,994	\$230	3.4

Contract rates listed above are for the 9-month academic year and include utilities and basic cablevision
 * Total of 3 of these small, non-standard size apartments in the Jayhawker Towers complex.

Jayhawker Towers residents may also arrange summer contracts (*for year-round occupancy*) if they have contracted for the following academic year. Apartments are partially furnished.

SCHOLARSHIP HALLS

	2011-12	2012-13	\$ Incr.	% Incr.
Traditional Scholarship Halls (<i>Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson</i>)	\$3,248	\$3,340	\$92	2.8
Suite-Style Scholarship Halls (<i>Dennis E. Rieger, K.K. Amini, Margaret Amini, Krehbiel</i>)	\$3,528	\$3,640	\$112	3.2
Meal Charge for the 10 halls listed above	\$1,858	\$1,910	\$52	2.8
Miller and Watkins Halls (<i>women in these halls purchase and prepare their own food</i>)	\$2,226	\$2,284	\$58	2.6

Contract rates are for the 9-month academic year and include utilities.

The newer suite-style halls provide amenities including private baths and more square footage per resident which lead to higher operating costs. The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents and because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge for residents of those two women’s scholarship halls.

RESIDENTIAL DINING PLANS

Proposed dining plan rates show an aggregate 2.2% increase for Fiscal Year 2013. As residence hall students participate in the on-line contracting process they select dining plans based on their personal preferences and needs. For 2012-13, the unlimited access dining plans continue to provide the greatest flexibility and value.

	2011-12	2012-13	\$ Incr.	% Incr.
Jayhawk Unlimited Access Dining Plan Unlimited residential dining; \$500 Cuisine Cash; up to 2 Cuisine To Go meals/day; 10 guest meals; six 14" pizzas; 5% discount at register	\$3,798	\$3,882	\$84	2.2%
Rock Chalk Unlimited Access Dining Plan Unlimited residential dining; \$300 Cuisine Cash; up to 2 Cuisine To Go meals/day; 6 guest meals; four 14" pizzas	\$3,598	\$3,678	\$80	2.2%
Crimson Flex Dining Plan 400 residential dining meals; \$200 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals	\$3,380	\$3,454	\$74	2.2%
Blue Basic Dining Plan 10 residential dining meals/week; \$100 Cuisine Cash; up to 2 Cuisine To Go meals/day; 4 guest meals	\$2,798	\$2,860	\$62	2.2%
Campanile Dining Plan \$500 Cuisine Cash; 2 residential dining meals/week; up to 2 Cuisine To Go meals/day; 4 guest meals; 5% discount at register	\$1,040	\$1,062	\$22	2.2%

Rates for 2012-13 are proposed following study and review by staff of the Department of Student Housing, KU Dining Services, and the Student Housing Advisory Board (SHAB), which consists of faculty, staff, and students, including representatives from the Stouffer Place Association (SPA); the Association of University Residence Halls (AURH); the Jayhawker Towers Tenants’ Association (JTTA); and, the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB at the September 22, 29, and October 6 meetings. In addition to SHAB meetings, the Student Housing director and KU Dining director met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the interim Vice Provost for Student Affairs. SHAB’s unanimous approval of these rates was confirmed at the October 6, 2011 meeting.

II. EXPENDITURE IMPACT OF PROPOSAL

Rates are established to cover costs of maintenance, materials, food (where applicable), utilities, salaries, and benefits to maintain a qualified staff and operate facilities. The proposed housing rates incorporate projected cost increases, the most significant of which include utilities and employee health insurance.

Current and future plans focus on security and life safety enhancements including fire sprinkler system installations, increased energy efficiency, and improving amenity levels throughout the system. Windows and mechanical systems are upgraded as part of an ongoing commitment to achieve greater energy efficiency.

KU has a tradition of holding rates as low as possible, although students’ expectations continue to rise. Upgrades and renovations of traditional facilities must continue to ensure that campus housing remains

competitive in a community environment with many options from which students may choose. The G. S. Pearson Hall renovation will be completed for 2012-13, and this momentum must carry over to the scholarship halls as well as the revitalization of the Stouffer Place Apartments.

KU Dining continues to employ management practices to control expenses and implement efficiencies leading to cost savings. The proposed rates will help fund the renovation of the Ekdahl Dining Commons, in operation for nearly 20 years. Continued renovation is essential to future operations.

With the proposed increases for fiscal year 2013, KU housing and dining rates will remain below both Big-12 and national averages, reflecting good management practices and a commitment to good stewardship of students' money. There are no peripheral obligations or other budget formulas affected by this rate proposal.

POTENTIAL REVENUE IMPACT OF RATE PROPOSAL

All projected revenue is restricted use funds. Estimated revenue increases for each rate proposal are:

Residence Halls	\$479,300	Sunflower Apartments	\$4,600
Scholarship Halls	\$77,800	Stouffer Place Apartments	\$27,500
Jayhawker Towers	\$115,400		
Potential Housing Revenue Impact	\$704,600		
Potential Dining Revenue Impact	\$210,800	<i>(a unit of Kansas Memorial Unions since FY'05)</i>	

See attached supplemental financial information.

III. EXPECTED BENEFITS FROM PROPOSAL

Approximately 4,800 students currently live in Student Housing facilities. The proposed increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students' dollar.

V. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with the cost recovery of basic services. There are no State-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

VI. IMPACT OF NOT IMPLEMENTING PROPOSAL

The annual operating budget of the auxiliary housing operation is approximately \$21.7 million, with a physical plant insured replacement value in excess of \$300 million. Failure to increase revenue commensurate with increased operating expenses would jeopardize the fiscal stability of the operation. These proposed rates were carefully evaluated prior to presentation to the Student Housing Advisory Board and senior staff in Student Affairs. Rental income is pledged as part of a long-range renovation program which will continue to be financed by bonds. Each project is evaluated carefully to ensure the building's income can support its operation plus debt service. Inability to guarantee bond obligations would compromise the department's ability to finance future renovation projects.

Prepared: October 6, 2011
 Diana L. Robertson, Director
 Department of Student Housing

**The University of Kansas Department of Student Housing
Supplemental Financial Information
KBOR Rate Increase Request**

	Projected FY 2013	Estimated FY 2012	Actual FY 2011	Actual FY 2010
Gross Operating Revenue	23,601,000	22,319,300	21,693,378	21,833,230
Gross Operating Expense	<u>(17,416,000)</u>	<u>(17,026,800)</u>	<u>(16,515,774)</u>	<u>(16,867,578)</u>
Gross Operating Revenue (Loss)	6,185,000	5,292,500	5,177,604	4,965,652
Capital Improvements Expense	(2,470,000)	(1,615,290)	(2,182,179)	(1,032,255)
Annual Debt Service	(3,670,626)	(3,650,394)	(2,698,307)	(1,771,965)
Other Capital Expenditures	-0-	-0-	-0-	-0-
Net Operating Revenue (Loss)	<u>44,374</u>	<u>26,816</u>	<u>297,118</u>	<u>2,161,432</u>
Ending Balance	7,849,165	7,809,791	7,777,975	7,480,857
Residence Hall Occupancy	96.0%	92.1%	91.9%	92.4%
Long-Term Debt Outstanding (as of 6/30)	48,065,000	49,855,000	38,160,000	27,805,000
Lewis Hall (orig. 1998D) and Towers A and D, 2010A Hashinger Hall and Templin Hall Refunding, 2005E-1 Ellsworth Hall, 2002 A-1 GSP Hall, 2011C				

Capital Improvements Detail

FY11-12	\$13.45m	Gertrude Sellards Pearson Residence Hall renovation
Future	\$11.75m	McCollum Residence Hall – Phase I renovation

Capital Improvements Description

FY12 – full renovation of this 416-bed, all-female facility to a 379-bed, coed facility with a combination of single and double occupancy rooms and suite-style rooms (Gertrude Sellards Pearson Hall)
 Future –phase one of a three-phase full renovation of this 920-bed, coed facility to a 776-bed coed facility with a variety of suite-style rooms (McCollum Residence Hall)

**Kansas State University
HOUSING AND FOOD SERVICE RATES**

I. PROPOSED RATES (Room and Board)

These rates have been thoroughly reviewed by staff and overwhelmingly supported by the Association of Residence Halls.

**Regular Semester
Effective July 1, 2012**

<u>Single Students Per Person</u> ***	<u>Present</u>	<u>Room & Meals *</u> <u>Recommended**</u>
Residence Halls - 20 Meal Plan		
Double Room	\$3,599.00	\$3,725.00
Small Single Room	3,794.00	3,925.00
Double Room - Continuous	3,937.00	4,075.00
Small Single Room – Continuous	4,150.00	4,295.00
Residence Halls - 15 Meal Plan (any 15 per week)		
Double Room	\$3,552.00	3,677.00
Small Single Room	3,747.00	3,878.00
Double Room - Continuous	3,851.00	3,986.00
Small Single Room – Continuous	4,064.00	4,206.00
Residence Halls - 10 Meal Plan (any 10 per week)		
Double Room	\$3,520.00	3,643.00
Small Single Room	3,716.00	3,846.00
Double Room - Continuous	3,793.00	3,926.00
Small Single Room – Continuous	4,006.00	4,146.00
Cooperative House - 20 Meal Plan ****		
Double Room	\$3,023.00	3,129.00
Suite Options		
1 Person Regular Semester	\$1,015.00	1,056.00
1 Person Continuous	1,183.00	1,230.00
2 Person Regular Semester	\$849.00	883.00
2 Person Continuous	988.00	1,028.00
3 Person Regular Semester	\$678.00	705.00
3 Person Continuous	790.00	822.00
4 Person Regular Semester	\$511.00	531.00
4 Person Continuous	595.00	619.00

* Includes house keeping service other than within rooms. Sunday evening meals are not served.

** Plus a non-refundable application fee of \$30.00 per academic year or \$15.00 for second semester, from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee.

*** For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms”.

**** Plus assisting with house and food service operations on an average of one hour per day.
No house-keeping service is provided.

Salina Campus Regular Semester^{1,2}

Effective July 1, 2012

Single Students Per Person

	Room & Meals	
	<u>Present</u>	<u>Recommended</u>
Residence Halls - 14 Meal Plan		
Double Room	\$2,882.00	\$2,969.00
Single Room	4,617.00	4,756.00
Residence Halls - 19 Meal Plan		
Double Room	\$3,083.00	\$3,176.00
Single Room	4,818.00	4,962.00
Other Salina Campus Housing Fees		
Application Fee	\$30.00	\$30.00
Cancellation Fee	200.00	200.00

¹ A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

² The Cancellation Fee will be charged for all signed contracts that are terminated. Refund of hall payments will be based on the University refund schedule for tuition and fees.

Manhattan Campus Apartments ^{1,2}

Effective July 1, 2012

Rate Per Month

Traditional Rate Per Apartment 1, 2,

	<u>Present</u>	<u>Recommended</u>
One Bedroom Furnished	\$414.00	\$425.00
One Bedroom Unfurnished	391.00	400.00
Two Bedroom Furnished	484.00	500.00
Two Bedroom Unfurnished	461.00	475.00

Renovated Rate Per Apartment 1, 2

One Bedroom Furnished	\$467.00	\$480.00
One Bedroom Unfurnished	444.00	460.00
Two Bedroom Furnished	538.00	550.00
Two Bedroom Unfurnished	516.00	530.00

Highly Renovated Rate Per Apartment 1, 2, 3

One Bedroom Unfurnished	\$480.00	\$495.00
Two Bedroom Unfurnished	575.00	595.00
Three Bedroom Unfurnished	675.00	695.00

New Construction Rate Per Person 1, 2, 3

One Bedroom Unfurnished	\$565.00	\$580.00
Two Bedroom Unfurnished	484.00	495.00
Three Bedroom Unfurnished	418.00	430.00
Four Bedroom Unfurnished	390.00	400.00
Studio Unfurnished	525.00	540.00
Town House Unfurnished	998.00	998.00
Studio Loft Unfurnished	540.00	560.00

¹In addition to the monthly rates, a refundable deposit of \$400.00 is required at time of application and a non-refundable application fee of \$30.00 for each application from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.

²Students provide linen, dishes, telephone and electricity.

**Summer Session
Effective May, 2012**

Room and 20 Meals Weekly	Double Room as Single		Double Room	
	<u>Present</u>	<u>Recommended</u>	<u>Present</u>	<u>Recommended</u>
	\$330.00	\$342.00	\$219.00	\$227.00
Room and 15 Meals Weekly	Double Room as Single		Double Room	
	<u>Present</u>	<u>Recommended</u>	<u>Present</u>	<u>Recommended</u>
	\$327.00	\$338.00	\$216.00	\$224.00
Room and 10 Meals Weekly	Double Room as Single		Double Room	
	<u>Present</u>	<u>Recommended</u>	<u>Present</u>	<u>Recommended</u>
	\$324.00	\$335.00	\$214.00	\$221.00
<u>Salina Campus</u>				
Room and 15 Meals Weekly	Single Room		Double Room	
	<u>Present</u>	<u>Recommended</u>	<u>Present</u>	<u>Recommended</u>
	\$201.00	\$207.00	\$165.00	\$170.00
Room and 10 Meals Weekly	Single Room		Double Room	
	<u>Present</u>	<u>Recommended</u>	<u>Present</u>	<u>Recommended</u>
	\$180.00	\$186.00	\$144.00	\$149.00

Optional Meal Plans For Residents of Housing and Dining Services Apartments Per Semester

	<u>Present</u>	<u>Recommended</u>
Optional 5 Meal Plan (Lunch, M-F)	\$ 554.00	\$ 575.00
Optional 10 Meal Plan	1,439.00	1,490.00
Optional 15 Meal Plan	1,470.00	1,525.00
Optional 20 Meal Plan	1,501.00	1,560.00
<u>Salina Campus</u>		
Optional 5 Meal Plan (Lunch, M-F)	\$ 428.00	\$ 428.00

II. Expenditure Impact of Proposal.

The proposed rates are recommended to cover increased costs. Expenditures for salaries and benefits, facility maintenance, food, utilities, and other operational categories such as technology are expected to rise about 3.8% collectively. Because K-State does not require any student to live in university owned residence halls or apartments, we must provide excellent facilities and exemplary service to maintain the optimal number of residents.

Salaries and KPERs	\$225,000	Student Labor	\$87,000
Food costs Increase	\$240,000	Technology	\$30,000
Health Insurance Increase	\$150,000	Facility Maintenance	\$100,000
Utilities Increase		\$250,000 Household Supplies	\$50,000
Debt Service (Jardine)	\$700,000	Other Operational Categories	\$36,000

III. Revenue Impact of Proposal

Our Housing System operates as an auxiliary unit so all projected revenue is deposited to auxiliary funds. The estimated additional revenue, an increase of about 5.3% over FY 2012 Residence Hall and Apartment income (3.5% rate increase plus \$700,000 in new apartment revenue from additional units), is categorized as follows:

Residence Halls	\$ 1,212,000
Apartments	\$ 840,000
Total Revenue	\$ 2,052,000 (including dining service)

IV. Estimated Benefits from Proposal

Approximately 5,200 students living in Residence Halls, Cooperative House and apartments will be affected. The proposed increases are primarily driven by inflationary increases in costs for labor, utilities, food and facility maintenance. Additionally, planned upgrades to roofs, elevators, dining service facilities and academic support facilities require resources. Even though it's a challenge, we successfully maintain room and board rates that are below national and Big XII averages. Within the Big XII, we will remain in the lower one-fourth.

V. Alternatives to Proposal

None Identified. Because Housing and Dining is entirely self supporting, user fees must cover costs.

VI. Impact of Not Implementing Proposal

The Housing and Dining Services annual operating budget is approximately \$33 million. The insured replacement value of the housing facilities is about \$370 million. Prudent management and legally binding bond covenants require a fiscally stable budget and a properly maintained physical plant – in other words a stable future. Failure to properly plan, budget and operate would compromise our ability to meet core responsibilities to students. Additionally, failure to meet bond covenants would jeopardize any University efforts to finance future capital improvements.

VII. Supplemental Financial Information

Salina and Manhattan Campuses		Projected FY 2013	Projected FY 2012	Actual FY 2011	Actual FY 2010	Actual FY 2009
Gross Operating Revenue		40,822,000	38,770,000	37,459,000	34,562,000	32,392,000
Salaries and Wages		17,304,000	16,842,000	16,386,000	15,458,000	14,253,000
Other Operating Expenditures		<u>14,836,000</u>	<u>14,130,000</u>	<u>13,526,000</u>	<u>12,793,000</u>	<u>13,231,000</u>
Total Gross Operating Expense		32,140,000	30,972,000	29,912,000	28,251,000	27,484,000
Gross Operating Revenue(Loss)	(1)	8,682,000	7,798,000	7,547,000	6,311,000	4,908,000
Capital Improvements Expense		3,498,000	3,295,000	1,923,000	1,526,000	676,000
Annual Debt Service		5,220,000	4,520,000	4,378,000	4,317,000	4,169,000
Other Capital Expenditures		<u>100,000</u>	<u>100,000</u>	<u>144,000</u>	<u>22,000</u>	<u>263,000</u>
Net Revenue(Loss)		(136,000)	(117,000)	1,102,000	446,000	(200,000)
Occupancy Rate		98.09%	98.96%	98.55%	98.33%	96.64%
Housing System Earned Fund Balance	(2)	12,099,000	12,235,000	12,352,000	11,251,000	10,806,000
L/T Debt Outstanding		74,825,000	76,505,000	66,125,000	67,700,000	69,210,000

*Capital Improvements Planned:

FY 2012 - \$3,295,000 (Roofs, Elevators, and \$2 million Derby Food Service upgrade)

FY 2013 - \$5,498,000 (Roofs, Elevators and \$2 million Food Service upgrade)

- (1) Bond covenants require 1.25 times annual debt service. Failure to meet this requirement will jeopardize the university's financial rating.
- (2) Fund Balance excludes unearned advance payments that have been collected for the upcoming academic year. The remaining fund balance is primarily in place for cash flow needs such as those associated with KSU's self operated dining services, employment protection issues, reserves for capital projects (as noted above), and emergency equipment and building repairs. KSU's housing operations have buildings with replacement values in excess of \$370 million. Long term fiscal stability requires a properly maintained physical plant

**Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2013
Fiscal Impact Statement and Business Case
Submitted to the Kansas Board of Regents on October 28, 2011**

Proposed Housing and Board Rates for Fiscal Year 2013

Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2013 for the following adjustments to housing and board rates in the residence halls.

**Brennan Halls
Proposed Fiscal Year 2013 Room and Board Options**

Plan Type	FY 2012	Proposed	Percent Increase	FY 2012	Proposed	Percent Increase
	Double Occupancy	FY 2013 Double Occupancy		Single Occupancy	FY 2013 Single Occupancy	
<u>Academic Year 2012-2013</u>						
<u>Standard Size Room</u>						
19 Meal Plan with \$200 Shocker Dollars	\$5,600	\$5,730	2.32%	\$6,680	\$6,760	1.20%
15 Meal Plan with \$200 Shocker Dollars	\$5,560	\$5,690	2.34%	\$6,640	\$6,720	1.20%
10 Meal Plan with \$200 Shocker Dollars	\$5,390	\$5,520	2.41%	\$6,470	\$6,550	1.24%
5 Meal Plan with \$200 Shocker Dollars	\$4,120	\$4,245	3.03%	\$5,200	\$5,275	1.44%
19 Meal Plan with \$300 Shocker Dollars	\$5,700	\$5,830	2.28%	\$6,780	\$6,860	1.18%
15 Meal Plan with \$300 Shocker Dollars	\$5,660	\$5,790	2.30%	\$6,740	\$6,820	1.19%
10 Meal Plan with \$300 Shocker Dollars	\$5,490	\$5,620	2.37%	\$6,570	\$6,650	1.22%
5 Meal Plan with \$300 Shocker Dollars	\$4,220	\$4,345	2.96%	\$5,300	\$5,375	1.42%
\$500 Shocker Dollars	\$3,250	\$3,300	1.54%	\$4,330	\$4,330	0.00%
\$750 Shocker Dollars	\$3,500	\$3,550	1.43%	\$4,580	\$4,580	0.00%
\$1,000 Shocker Dollars	\$3,750	\$3,800	1.33%	\$4,830	\$4,830	0.00%
\$1,500 Shocker Dollars	\$4,250	\$4,300	1.18%	\$5,330	\$5,330	0.00%

Note: Increase is primarily due to the addition of Saturday morning breakfast during the academic year.

Large Size Room

19 Meal Plan with \$200 Shocker Dollars	\$5,800	\$5,930	2.24%	\$6,880	\$6,960	1.16%
15 Meal Plan with \$200 Shocker Dollars	\$5,760	\$5,890	2.26%	\$6,840	\$6,920	1.17%

10 Meal Plan with \$200 Shocker Dollars	\$5,590	\$5,720	2.33%	\$6,670	\$6,750	1.20%
5 Meal Plan with \$200 Shocker Dollars	\$4,320	\$4,445	2.89%	\$5,400	\$5,475	1.39%
19 Meal Plan with \$300 Shocker Dollars	\$5,900	\$6,030	2.20%	\$6,980	\$7,060	1.15%
15 Meal Plan with \$300 Shocker Dollars	\$5,860	\$5,990	2.22%	\$6,940	\$7,020	1.15%
10 Meal Plan with \$300 Shocker Dollars	\$5,690	\$5,820	2.28%	\$6,770	\$6,850	1.18%
5 Meal Plan with \$300 Shocker Dollars	\$4,420	\$4,545	2.83%	\$5,500	\$5,575	1.36%
\$500 Shocker Dollars	\$3,450	\$3,500	1.45%	\$4,530	\$4,530	0.00%
\$750 Shocker Dollars	\$3,700	\$3,750	1.35%	\$4,780	\$4,780	0.00%
\$1,000 Shocker Dollars	\$3,950	\$4,000	1.27%	\$5,030	\$5,030	0.00%
\$1,500 Shocker Dollars	\$4,450	\$4,500	1.12%	\$5,530	\$5,530	0.00%

Note: Increase is primarily due to the addition of Saturday morning breakfast during the academic year.

Brennan Halls
Proposed Fiscal Year 2013 Room and Board Options (cont.)

Summer Session 2012

Standard Size Room

Pre-Session with \$50 Shocker Dollars	\$255	\$302	18.43%	\$345	\$428	24.06%
(Summer 2011 was \$75 Shocker Dollars and 2 weeks of housing; 2012 is 3 weeks)						

Note: The following plans include \$125 Shocker Dollars and no traditional meal plans.

Four Week Session	\$405	\$461	13.83%	\$545	\$629	15.41%
Pre-Session Plus Four Week Session	\$585	\$615	5.13%	\$815	\$909	11.53%
Eight Week Session	\$685	\$685	0.00%	\$965	\$1,021	5.80%
Pre-Session Plus Eight Week Session	\$865	\$895	3.47%	\$1,235	\$1,357	9.88%

Large Size Room

Pre-Session with \$50 Shocker Dollars	\$273	\$323	18.32%	\$366	\$470	28.42%
(Summer 2011 was \$75 Shocker Dollars and 2 weeks of housing; 2012 is 3 weeks)						

Note: The following plans include \$125 Shocker Dollars and no traditional meal plans.

Four Week Session	\$433	\$489	12.93%	\$573	\$657	14.66%
Pre-Session Plus Four Week Session	\$631	\$664	5.23%	\$861	\$958	11.27%

Eight Week Session	\$741	\$741	0.00%	\$1,021	\$1,077	5.48%
Pre-Session Plus Eight Week Session	\$939	\$972	3.51%	\$1,309	\$1,434	9.55%

Fairmount Towers
Proposed Fiscal Year 2013 Room and Board Options

Plan Type	FY 2012 Double Occupancy	Proposed FY 2013 Double Occupancy	Percent Increase	FY 2012 Single Occupancy	Proposed FY 2013 Single Occupancy	Percent Increase
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Academic Year 2012-2013

19 Meal Plan with \$200 Shocker Dollars	\$6,350	\$6,460	1.73%	\$7,280	\$7,490	2.88%
15 Meal Plan with \$200 Shocker Dollars	\$6,310	\$6,420	1.74%	\$7,240	\$7,450	2.90%
10 Meal Plan with \$200 Shocker Dollars	\$6,140	\$6,250	1.79%	\$7,080	\$7,280	2.82%
19 Meal Plan with \$300 Shocker Dollars	\$6,450	\$6,560	1.71%	\$7,380	\$7,590	2.85%
15 Meal Plan with \$300 Shocker Dollars	\$6,410	\$6,520	1.72%	\$7,340	\$7,550	2.86%
10 Meal Plan with \$300 Shocker Dollars	\$6,240	\$6,350	1.76%	\$7,180	\$7,380	2.79%

Note: Increase is primarily due to the addition of Saturday morning breakfast during the academic year.

Fairmount Towers (cont.)
Proposed Fiscal Year 2013 Room and Board Options

Summer Session 2012

Pre-Session with 10 Meal Plan (Rate increase due to 3 weeks of housing and meals; Summer 2011 was only 2 weeks of housing and meals.)	\$362	\$432	19.34%	\$461	\$558	21.04%
Four Week Session	\$562	\$576	2.49%	\$716	\$744	3.91%
Pre-Session Plus Four Week Session	\$889	\$910	2.36%	\$1,142	\$1,204	5.43%
Eight Week Session	\$1,124	\$1,040	-7.47%	\$1,432	\$1,376	-3.91%
Pre-Session Plus Eight Week Session	\$1,451	\$1,430	-1.45%	\$1,858	\$1,892	1.83%

Note: The above plans include 10 meals per week at \$60/week with No Shocker Dollars. 15 and 19 meals are available for an additional \$20/week and \$30/week respectively.

Weekly Break Housing Only (No meals) New Rate \$70 0.00% New Rate \$112 0.00%

Wheatshocker Hall Proposed Fiscal Year 2013 Room and Board Options

Apartment Style	FY 2012 Double Occupancy Monthly Rate	Proposed FY 2013 Double Occupancy Monthly Rate	Percent Increase	FY 2012 Single Occupancy Monthly Rate	Proposed FY 2013 Single Occupancy Monthly Rate	Percent Increase
Plan 1, Studio, One Bedroom-One Bath	NA	NA	NA	\$550	\$555	0.91%
Plan 2, Large Corner ½ Suite-One Bath	NA	NA	NA	\$550	\$555	0.91%
Plan 3, Four Bedroom – One Bath	\$290	\$295	1.72%	\$450	\$455	1.11%
Plan 4, Two Bedroom – Two Bath	\$450	\$455	1.11%	\$550	\$555	0.91%
Plan 5, One or Two Bedroom-One Bath	\$450	\$455	1.11%	\$550	\$555	0.91%
Plan 6, Large Accessible Studio	NA	NA	NA	\$635	\$640	0.79%

Other Housing Fees Proposed Fiscal Year 2013

Fee Description	FY 2012 Rate	Proposed FY 2013 Rate	Percent Increase
Non-refundable Application Fee	\$75	\$75	0.00%
Late Payment Fee	\$15	\$15	0.00%
Contract Cancellation Fee	\$250	\$275	10.00%
Contract Prepayment - Fairmount & Brennan Only	\$200	\$200	0.00%
Furnished Room Monthly Fee for Wheatshocker Plan 3 Apartment	\$50	\$55	10.00%
Refundable Deposit-Wheatshocker Only	\$200	\$200	0.00%

Note: The \$200 deposit is refundable, but subject to damage, cancellation, and/or check-out charges.

Expenditure Impact of the Proposal

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service on the residence halls. The Fiscal Year 2013 rate increases will also cover mandatory meal plan cost increases in accordance with the WSU’s food service management contract.

Revenue Impact of the Proposal

The increased revenue anticipated from the proposed housing and board rates is estimated to be approximately \$75,000. This would impact 1,010 students.

Student Involvement with the Proposal

The proposed rate changes were submitted to the Residence Hall Councils and other student housing groups. The members approved the proposed rates for Fiscal Year 2013 without changes.

Estimated Benefits from the Proposal

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with computer rooms, laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute. Cable television service, local telephone service and Ethernet connections are provided to each student room. Extensive renovations to Fairmount Towers have resulted in improvements to the quality of the residential living experience. Scheduled facilities maintenance projects for Fiscal Years 2012 and 2013 are listed in the Supplemental Financial Information below. The cost of the aforementioned items is included in the recommended rates outlined in this proposal and from existing reserves.

Alternatives to the Proposal

Alternatives to the proposed rate increases have not been identified. The projected revenue from the increased rates is to be used for inflationary increases in expenditures for basic services, planned improvements and contractual agreements as mentioned above. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

Impact of Not Implementing the Proposal

If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on outstanding revenue bonds.

Implementation Date

If approved, the rates will become effective on July 1, 2012. Rates for the summer session housing will become effective with the beginning of summer contract.

Supplemental Financial Information

<u>Revenue and Expenditures</u>	<u>Projected FY 2013</u>	<u>Projected FY 2012</u>	<u>Actual FY 2011</u>	<u>Actual FY 2010</u>	<u>Actual FY 2009</u>
Gross Operating Revenue – See Note 1	\$6,900,000	\$6,760,000	\$6,470,509	\$6,277,068	\$6,376,510
Gross Operating Expenditures	4,800,000	4,615,705	4,343,870	3,804,810	3,416,481
Gross Operating Revenue (Loss)	\$2,100,000	\$2,144,295	\$2,126,639	\$2,472,258	\$2,960,029

Annual Debt Service	\$1,204,793	\$1,207,526	\$1,202,688	\$956,798	\$953,698
Other Capital Expenditures	200,000	200,000		501,704	136,184
			283,011		
Transfers (In) Out	0	0	19,026	1,653	(234,484)
Other Operating (Revenue) Expenditures	\$1,404,793	\$1,407,526	\$1,504,725	\$1,460,155	\$855,398
Net Operating Revenue (Loss)	\$695,207	\$736,769	\$621,914	\$1,012,103	\$2,104,631
Less Capital Improvement Expense – See Below	\$320,000	\$580,000	\$730,407	\$1,288,515	\$1,287,425
Net Change in Fund Balance	\$375,207	\$156,769	(\$108,493)	(\$276,412)	\$817,206
Occupancy Rate	92.0%	91.0%	88.7%	92.3%	95.1%
Housing System Earned Fund Balance - See Note 2	\$5,272,142	\$4,896,935	\$4,740,166	\$4,848,659	\$5,125,071
Long Term Debt Outstanding	\$7,635,000	\$8,455,000	\$9,250,000	\$10,010,000	\$9,235,000

Notes to Supplemental Financial Information

Note 1 – Bond covenants require gross revenues coverage of 1.25 times the annual debt service expenditures. Gross Revenue for FY 2011 provided 5.38 coverage versus the 1.25 required.

Note 2 – The Housing Fund Balance is needed for cash flow purposes, current and future capital improvements, major maintenance expenditures, capital equipment purchases, additional security for the bond holders, and the enhancement of security for future bond ratings. The Housing System Bond Covenants also require a Debt Service Reserve of \$961,963 to provide security and to provide funding for the final balloon debt service payment in Fiscal Year 2021.

Capital Improvement Expense

Capital Improvements in FY 2009, FY 2010 and FY 2011 were planned to refurbish the Housing System Facilities. The plan is for more modest improvements for FY 2012 and FY 2013.

**Emporia State University
Division of Student Affairs
Department of Residential Life and Memorial Union Corporation
Statement of proposed Residence Hall and Contract Board Rates
Academic Year 2012-2013**

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2012 as follows:

Description of Fee Adjustment: Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract’s default time period includes both the fall 2012 and the spring 2013 semesters.

Room & Board Options

<u>% Increase</u>	<u>FY2012*</u>	<u>FY2013*</u>	<u>Increase</u>	<u>% Increase</u>	<u>Total Standard Double Room+Board.</u>
Standard Double Rate (Morse, Singular, Trusler)	\$3,350	\$3,438	\$88	2.63%	
Single Room Rate (Morse, Singular, Trusler)	\$4,350	\$4,466	\$116	2.67%	
Morse Triple Rate	\$3,840	\$3,942	\$102	2.66%	
Towers Double Rate	\$3,730	\$3,829	\$99	2.65%	
Towers Suite Rate	\$3,930	\$4,034	\$104	2.65%	
Towers Single Rate	\$4,710	\$4,835	\$125	2.65%	
All Access Meal Plan	\$3,110	\$3,191	\$81	2.60%	\$6,629, 2.62%
15 Block Meal Plan	\$3,030	\$3,109	\$79	2.61%	\$6,547, 2.62%
10 Block Meal Plan	\$2,610	\$2,678	\$68	2.61%	\$6,116, 2.62%
One Bedroom Apt.	\$2,510	\$2,602	\$92	3.67%	
Two Bedroom Apt.	\$3,230	\$3,337	\$107	3.31%	

*A mandatory Laundry Fee of \$40 per semester was posted separately in the Comprehensive Fee Schedule, during FY 2012. Beginning in FY 2013 the laundry costs will be incorporated into a consolidated room rate. The above data for FY 2012 lists the charges as the posted room rate plus the mandatory laundry fee.

Justification for Fee Adjustment and Projected Revenue

Residence Hall Impact

Proposed room rates for FY13 have been held to increases of approximately 2.70%. Rate increases will generate additional gross revenue of approximately \$79,000. Estimated expenses for FY 2013 are expected to hold flat or increase moderately, with most depending upon changes to utility rates, fringe benefit rates, or to salaries through phase three of the classified pay plan adjustments. Any additional revenue, not obligated by operating increases, will be utilized to finance capital improvements in the residence halls.

Memorial Union Impact

The proposed rates for meal plans represent a 2.60% increase in food plan costs. Proposed adjustments to the board rate are needed to meet the higher food costs of dining operations. All students living in the Residence Halls participate in the one of the meal plans. The proposed increase would generate approximately \$55,000 of additional revenue, which will be used to fund projected increased costs of the food service contract for FY13.

Review of Proposal Increases

The Residence Hall and meal plan increases were developed in consultation with students who live in the residence halls, serve on the Memorial Union board of directors and Associated Student Government. The proposed increases contained in this document were presented to the Memorial Union Board of Directors and approved by that body on October 7, 2011. Additionally, housing rate increases were presented and discussed through the residence hall Complex Governments during the week of October 10, 2011. They were also posted for comment by the University's Budget Development and Tuition Committee during the week of October 10, 2011.

**Emporia State University
Housing System Financial Report Summary Prepared for KBOR Increase Request
Fiscal Years 2008 through 2012**

	Projected <u>FY 2013</u>	Estimated <u>FY 2012</u>	Actual <u>FY 2011</u>	Actual <u>FY 2010</u>	Actual <u>FY 2009</u>
Gross Operating Revenue	\$3,216,500	\$3,137,500	\$3,034,279	\$3,423,330	\$3,376,618
Salaries and Wages	1,456,000	1,404,000	1,376,079	1,343,922	1,388,806
Other Operating Expenditures	<u>738,000</u>	<u>711,000</u>	<u>685,645</u>	<u>753,078</u>	<u>855,514</u>
Gross Operating Expense	<u>2,194,000</u>	<u>2,115,000</u>	<u>2,061,724</u>	<u>2,097,000</u>	<u>2,244,320</u>
Gross Operating Revenue Gain/(Loss)	<u>\$1,022,500</u>	<u>\$1,022,500</u>	<u>\$972,555</u>	<u>\$1,326,330</u>	<u>\$1,132,298</u>
Capital Improvements Expense	\$150,000	\$150,000	\$256,294	\$265,334	\$368,215
Annual Debt Service	706,960	720,960	697,414	688,226	707,938
Other Transfers	200,000	200,000	296,190	319,403	193,497
Other Transfers - Topeka Cuts			2,617	4,569	61, 843
Bond Reserve Matured				<u>(173,256)</u>	
Net Operating Revenue Gain/(Loss)	<u><u>(\$34,460)</u></u>	<u><u>(\$48,460)</u></u>	<u><u>(\$279,960)</u></u>	<u><u>\$222,054</u></u>	<u><u>(\$199,195)</u></u>
Operating Fund Balance-June 30th	\$610,075	\$644,535	\$692,995	\$972,955	\$750,901
Occupancy Rate **	87.0%	87.0%	87.0%	72.0%	74.0%
Long Term Debt Outstanding	\$7,025,000	\$7,425,000	\$7,825,000	\$8,205,000	\$8,580,000

Capital Improvements Planned*

Fiscal Year 2012:		\$150,000
Fiscal Year 2013:	\$150,000	

***Capital Improvements Description**

FY 09 Continued Remodeling of Singular/Trusler Area

FY 10 Continued remodeling and windows in Singular/Trusler Area; Improved Internet in Morse, Singular/Trusler

FY 11 Finish internet in Morse and Towers, Chiller in Morse

FY 12 Phase 1 of continued remodeling of Singular/Trusler (assuming funding availability)

FY 13 Continue Phase 1 remodeling of Singular/Trusler (assuming funding availability)

** Occupancy rates reflect adjustment of temporary closure of Trusler Hall

PITTSBURG STATE UNIVERSITY
 BOARD OF REGENTS AGENDA
 November, 2011

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2011, meeting the following adjustments in housing rates to be effective with the 2012 Fall Semester.

Residence Halls	Academic Year	
	<u>11-12</u>	<u>12-13</u>
Double Room/Seven Day Access	\$6288	\$6538
Double Room/Any 14 Access	5910	6160
Double Room/Any 10 Access	5524	5804
Single room charge (maximum)	900	900
Crimson Commons room additional charge*	1000	1000
Willard Hall room additional charge	440	440
Renovated Hall room additional charge	220	220
Application fee	45	45
Installment fee (optional payment plan)**	32	32
Late Payment fee (maximum)	30	30

*New residence hall complex opened Fall 2010

**per semester

	<u>11-12</u>	<u>12-13</u>	<u>Increase for</u> <u>Debt Service</u>	<u>%</u>	<u>Increase for</u> <u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6288	\$6538	\$100	1.59	\$150	2.39
Double Room/14 Meal Plan	5910	6160	100	1.69	150	2.53
Double Room/10 Meal Plan	5524	5804	100	1.81	150	2.71

Student Family Apartments	Academic Year	
	<u>11-12</u>	<u>12-13</u>
Two Bedroom	\$480	\$490
Three Bedroom	545	555
Processing Fee for each new lease	45	45
Late Payment Fee	30	30

	<u>11-12</u>	<u>12-13</u>	<u>Increase for</u> <u>Debt Service</u>	<u>%</u>	<u>Increase for</u> <u>Annual Cost</u>	<u>%</u>
Two Bedroom	\$480	\$490	---	--	\$10	2.08
Three Bedroom	545	555	---	--	\$10	1.83

The proposed rates were developed by the Director of University Housing in consultation with the University Housing Accountant and the Associate Vice President for Campus Life and Auxiliary Services.

**Pittsburg State University
Financial Impact Statement
Housing Rates**

I. DESCRIPTION OF RATE ADJUSTMENT

An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2012 fall semester.

Residence Halls	Academic Year		Increase for		Increase for	
	<u>11 – 12</u>	<u>12 – 13</u>	<u>Debt Service</u>	<u>%</u>	<u>Annual Cost</u>	<u>%</u>
Double Room/Unlimited Meal Plan	\$6288	\$6538	\$100	1.59	\$150	2.39
Double Room/14 Meal Plan	5910	6160	100	1.69	150	2.53
Double Room/10 Meal Plan	5524	5804	100	1.81	150	2.71
Single room charge (maximum)	900	900	--	----	---	----
Crimson Commons room charge*	1000	1000	--	----	---	----
Willard Hall room charge	440	440	--	----	---	----
Renovated Hall room charge	220	220	--	----	---	----
Application fee	45	45	--	----	---	----
Installment fee (optional payment plan)**	25	25	--	----	---	----
Late payment fee (maximum)	30	30	--	----	---	----

*New residence hall complex opened Fall 2010

**per semester

Crimson Village Apartments

Two Bedroom	\$480	\$490	--	----	\$10	2.08
Three Bedroom	545	555	--	----	10	1.83
Processing Fee (new lease)	45	45	--	----	--	----
Late Payment fee	30	30	--	----	--	----

II. JUSTIFICATION FOR RATE ADJUSTMENT

In late May, 2009, Pittsburg State University began an ambitious but critical, multi-year, \$22 million effort to renovate all existing residence halls (approximately 1,100 beds) and a twelve month project to construct a new residence hall complex designed to accommodate 204 additional students. Funding for the new construction and an initial phase of renovation (\$14 million) was derived from sale of bonds to be repaid from the revenues received from operation of the housing system. The revenue pledged for repayment of the bonds, approved in the initial authorization for the overall project, included in part, targeted room rental rate increases beyond those authorized for annual operating cost increases (\$100 per occupant per year for each of five consecutive years beginning FY09). The remaining increased revenue for debt service will come from occupancy growth derived from the additional bed space in the new construction and reallocation of historically large and growing annual expenditures for maintenance of facilities from that category to debt service. The \$100 addition per occupant represents 1.59 percent of the total 3.98 percent proposed increase on the double room/unlimited meal plan contract option.

Aside from annual debt service, the remaining majority of University Housing expenditures are tied to areas that are subject to annual increases (food service board plan rate increase negotiated with contract provider, utility costs, and salaries and benefits). Food service, utilities, and benefits costs continue to increase. Approximately 2.39 percent of the proposed 3.98 percent rate increase will be targeted to cover those items subject to annual increases and inflation.

III. STUDENT REVIEW OF FEE ADJUSTMENT

The rate adjustment for residence halls was presented to the Residence Hall Assembly at their September 27, 2011, regular session. The assembly voted in favor of the proposed changes at that same meeting, by the following vote: 18 affirmative, 0 negative, and 11 abstentions. The group endorsed the university's continuing efforts to invest funds in the updating and improvement of the residence halls.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The rate increases should increase annual revenue by approximately \$280,000. Over 1,300 students are projected to live in the residence halls.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the university, residence hall rates are very competitive with other student housing options of equal quality in the community. The additional 204 beds available with the completion of the new construction are occupied and the housing system is at 102.2% occupancy of rated capacity for the Fall 2011 semester.

Pittsburg State University Housing
 KBOR Rate Increase Request
 Supplemental Financial Information
 October 24, 2011

	Projected FY 2013	Estimated FY 2012	Actual FY 2011	Actual FY 2010
Gross Operating Revenue	\$ 8,200,000	\$ 7,900,000	\$ 7,669,076	\$ 6,317,422
Salaries and Benefits	2,019,000	1,870,147	1,737,009	1,572,754
Other Operating Expenses	3,232,805	2,938,914	2,858,087	2,512,756
Gross Operating Revenue(Loss)	\$ 2,948,195	\$ 3,090,939	\$ 3,073,980	\$ 2,231,912
Capital Improvements Expense	750,000	967,456	1,019,600	0
Annual Debt Service	1,740,720	1,764,171	1,329,754	1,024,926
Other Capital Expenditures	0	1,600,000	0	0
Net Operating Revenue(Loss)	\$ 457,475	\$ (1,240,688)	\$ 724,626	\$ 1,206,926
Operating Fund Balance (EOY)	\$ 2,929,902	\$ 2,472,427	\$ 3,713,115	2,988,488
L/T Debt Outstanding	\$ 17,900,000	\$ 18,300,000	\$ 18,930,000	\$ 19,045,000
Occupancy Rate	100.00%	102.20%	101.90%	99.40%

There are currently three outstanding bond issues all carrying a 1.15 coverage ratio. Of the \$22.0 million approved for the current renovation project, \$14.630 million has been issued, leaving \$7.370 million yet to be issued over the next few years. The annual debt service will increase by approximately \$450,000 once the remaining bonds are issued. The operating fund balance is in place to provide adequate cash flow protection over an extended period of time. The estimated replacement value for existing housing facilities exceeds \$100.0 million. A portion of the operating fund balance (approximately \$1.1 million) was utilized to fund the renovation of Tanner Hall in FY11. An additional \$1.6 million of the operating fund balance will fund the renovation of Tanner Annex in FY12.

**FORT HAYS STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS
Department of Residential Life**

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted to the Board's November 2011 meeting.

Recommended Residence Hall & Apartment Rates – 2012-2013
Rates are reported for both fall and spring semesters

Residence Hall Double Room Rates, Fall & Spring Semester

Accommodations/Plan	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$3,435	\$3,475	\$40	1.2%
Open access meal plan	\$6,837	\$7,003	\$166	2.4%
10 meals per week	\$6,682	\$6,842	\$160	2.4%
7 meals per week	\$6,635	\$6,793	\$158	2.4%

Residence Hall Single Room Rates, Fall & Spring Semester

Accommodations/Plan	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,547	\$4,000	(\$547)	(12%)
Open access meal plan	\$7,949	\$7,528	(\$421)	(5%)
10 Meals per week	\$7,794	\$7,367	(\$427)	(5%)
7 Meals per week	\$7,747	\$7,318	(\$429)	(6%)

Tiger Place Suites, Fall & Spring Semester (New Building)

Accommodations	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	N/A	\$4,500	N/A	N/A
Open access meal plan	N/A	\$8,028	N/A	N/A
10 Meals per week	N/A	\$7,867	N/A	N/A
7 Meals per week	N/A	\$7,818	N/A	N/A

Wooster Place Apartment, Fall & Spring Semester (10 Months)

Accommodations (Unfurnished)	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	\$4800	\$5000	\$200	4.0%
2 Bedroom	\$5580	\$5420	(\$160)	(3.0%)
2 Bedroom Shared	\$4080	\$4420	\$340	7.7%

Stadium Place Apartment, Fall & Spring Semester (10 Months)

Accommodations	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
2 Bedroom	\$5070	\$5420	\$350	6.9%
4 Bedroom	\$4570	\$4920	\$350	7.7%

Additional Fees

Fee	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
Upgrade charge for a suite in a residence hall	\$200	\$200	\$0	0%
Application fee	\$35	\$35	\$0	0%
Late fee	\$25	\$25	\$0	0%

Weekly Rates

Accommodations	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
Room only between terms for persons not on continuing contract	\$113	\$113	\$0	0%
Guest room	\$165	\$165	\$0	0%

Daily Rates

Accommodations	2011-2012 Rate	2012-2013 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	\$52	\$52	\$0	0%
Guest Room	\$26	\$26	\$0	0%

Summer Term

Accommodations	2010-2011 Rate	2011-2012 Proposed Rate	Difference in Amount	Difference in Percentage
Camper daily rate for a double room	\$13	\$13	\$0	0%
Camper daily rate for a single room	\$26	\$26	\$0	0%

Residential Life					
Supplemental Financial Information	Projected	Estimated	Actual	Actual	
KBOR Rate Increase Request	FY 2013***	FY 2012**	FY 2011**	FY 2010**	
Gross Operating Revenue	\$ 7,280,894	\$ 6,930,613	\$ 6,604,525	\$ 5,886,311	
Gross Operating Expense	\$ 4,788,288	\$ 4,592,184	\$ 4,382,219	\$ 3,959,888	
Gross Operating Revenue(Loss)	\$ 2,492,605	\$ 2,338,429	\$ 2,222,306	\$ 1,926,423	
Capital Improvements Expense	\$ 1,470,000	\$ 1,625,500	\$ 1,581,283	\$ 422,951	
Annual Debt Service	\$ 498,150	\$ 150,000	\$ 500,000	\$ 579,489	

Other Capital Expenditures		\$ -	\$ -	\$ -	\$ -
Net Operating Revenue(Loss)		\$ 524,455	\$ 562,929	\$ 141,023	\$ 923,982
Occupancy Rate		90%	90%	87%	84%
Reserve Balance (EOY)		\$ 2,825,895	\$ 2,301,440	\$ 1,738,511	\$ 1,597,488
L/T Debt Outstanding		\$ -	\$ -	\$ -	\$ -
Capital Improvements Planned*					
FY 2012			\$ 1,625,500		
FY 2013		\$ 1,470,000			
* Capital Improvements Description:					
FY 2012- First phase of McMIndes window replacement, elevator replacement, HVAC system improvements.					
FY 2013- Second phase McMIndes doors and windows project, Wiest A razing costs					
Debt Service:					
** Stadium Place project's estimated cash flow owed to the partnership.					
*** Agnew replacement cash flow guarantee estimate beginning 2013.					

2. Adopt Bond Resolution – Rhatigan Student Center – WSU **Julene Miller,
General Council**

Summary and Staff Recommendation

Wichita State University requests that the Board of Regents adopt a Resolution authorizing the issuance of KDFFA Revenue Bonds in one or more series in an aggregate amount not to exceed \$33,000,000 plus costs and reserves. The purpose of the Bonds is to finance the costs of renovating, making improvements to, and equipping the Rhatigan Student Center. The Bonds will be secured and debt serviced with a pledge of a dedicated per credit hour student fee and other appropriate, unencumbered special revenue funds of the University. The total bond debt for which University funds are pledged is currently \$35,631,534.

KDFFA and WSU would also like to take this opportunity to refinance series 2002P student housing bonds, and are requesting that the adopted Resolution contain authority to do so.

The Resolution further authorizes the Chair and the President and CEO to execute the Resolution, a Pledge of Revenues Agreement and various other documents relating to the security and payment of such Bonds in such form as is approved by the General Counsel to the Board and necessary to accomplish the purposes set forth in the Resolution and the issuance of the Bonds.

Background

The Kansas Development Finance Authority (KDFFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, *et seq.*, has authority to issue bonds on behalf of the State for projects authorized by the Legislature. K.S.A. Supp. 74-8905(b) provides, in part, that:

The authority may issue bonds for activities and projects of state agencies as requested by the secretary of administration. Research facilities of state educational institutions shall be subject to the provisions of this subsection (b). No bonds may be issued pursuant to this act for any activity or project of a state agency unless the activity or project either has been approved by an appropriation or other act of the legislature or has been approved by the state finance council acting on this matter which is hereby characterized as a matter of legislative delegation and subject to the guidelines prescribed in subsection (c) of K.S.A. 75-3711c, and amendments thereto.

A project to expand and renovate the Rhatigan Student Center was authorized by the Legislature in Chapter 118, Section 118(d) of the 2011 Kansas Session Laws, the latter of which provides:

In addition to the other purposes for which expenditures may be made by Wichita state university from the moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2012 or fiscal year 2013 . . . , expenditures shall be made by Wichita state university from moneys appropriated from the state general fund or from the state general fund or funds (sic) or from any special revenue fund for fiscal year 2012 or for fiscal year 2013 to provide for the issuance of bonds by the Kansas development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project to construct Rhatigan student center: . . . *Provided, however,* That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$33,000,000, plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project, credit enhancement costs and any required reserves for payment of principal and interest on the bonds: *And provided further,* That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: *And provided further,* That debt service for any such bonds for such capital improvement projects shall be financed by appropriations from any other

appropriate special revenue fund or funds, including but not limited to, money deposited in such fund or funds from amounts derived pursuant to K.S.A. 19-5001 et seq., and amendments thereto.

Pursuant to these authorizations, KDFFA proposes to issue Revenue Bonds in an aggregate principal amount not to exceed \$33,000,000, plus all amounts required for costs of issuance, costs of interest on such revenue bonds during the construction of the project, credit enhancement costs, and any required reserves for the payment of principal and interest on such revenue bonds, for the purpose of funding the bulk of the project.

Wichita State University has asked the Board of Regents to adopt a Resolution authorizing the issuance of such KDFFA Revenue Bonds. The purpose of the Bonds is to finance the costs to renovate, improve and equip the Rhatigan Student Center on the Wichita State University campus. The bonds will be secured and debt serviced with a pledge of revenues derived by the University from a dedicated per credit hour student fee and other available unencumbered funds of the University.

The Rhatigan Student Center (RSC) has served the Wichita State University campus for the past 50 years. As the building has aged over the years, it has become increasingly apparent that areas of the building need to be upgraded in an effort to accommodate students, faculty and staff of the University. Many existing areas of the RSC fall short of meeting the needs of its patrons. These include a lack of space for the growing student-related departments within the RSC, antiquated elevators that no longer can be fixed due to a lack of replacement parts, need to meet or exceed ADAAG Standards concerning accessibility, a shortage of meeting space, deteriorating east patio, lack of natural light in the building, need for more student lounge space, and aging infrastructure that is inefficient and antiquated.

A study was commissioned in 2007 to have an architectural firm evaluate the existing building and the needs of all the departments, student groups, faculty and staff. After assessing the current needs and recognizing the potential for future growth, conceptual plans were developed that addressed the needs that were identified throughout the process of the study. The proposed plans include approximately 58,000 square feet of new space, an outdoor event area, renovation of 80% of the existing building, and upgrades to building infrastructure. The project is currently in the construction document phase. Following the bidding and contracting phase, it is anticipated that construction of the project will begin around May of 2012 with an approximate two year completion date. The newly remodeled facility is targeted for full occupancy during the summer of 2014.

KDFFA and WSU would also like to take this opportunity to refinance series 2002P student housing bonds, and are requesting that the adopted Resolution contain authority to do so.

In conjunction with the issuance of the proposed bonds, since KDFFA has and will incur expenses in relation to the issuance of the proposed bonds and subsequent administration of the Resolution and Pledge of Revenues Agreement(s), it will be necessary to execute an Administrative Agreement to provide for reimbursement of those expenses, as well as other documents and certificates necessary to accomplish the purposes set forth in the Resolution and the issuance and delivery of the bonds.

The Board is asked to approve the Resolution (set out in full below) which approves the issuance of the bonds and authorizes the Chair and the President and CEO of the Board to execute the Pledge Agreement and Administrative Agreement in such form as is approved by the General Counsel and to execute any and all other documents and certificates necessary to accomplish the purposes of the Resolution and the issuance of the bonds. Staff recommends approval of the resolution.

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS KANSAS DEVELOPMENT FINANCE AUTHORITY REVENUE BONDS (KANSAS BOARD OF REGENTS - WICHITA STATE UNIVERSITY) TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO RENOVATE, MAKE IMPROVEMENTS TO AND EQUIP THE RHATIGAN STUDENT CENTER LOCATED ON THE CAMPUS OF WICHITA STATE UNIVERSITY AND TO REFUND CERTAIN KANSAS DEVELOPMENT FINANCE AUTHORITY BONDS ISSUED ON BEHALF OF THE KANSAS BOARD OF REGENTS AND WICHITA STATE UNIVERSITY; AND AUTHORIZING THE EXECUTION OF A PLEDGE OF REVENUES AGREEMENT AMONG THE KANSAS BOARD OF REGENTS, WICHITA STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF WICHITA STATE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Wichita State University located in the City of Wichita, Kansas (the "University"), and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the University's Rhatigan Student Center located on the Wichita campus of the University (the "Student Center") and with the University's student housing facilities (the "Housing System"); and

WHEREAS, the Board has heretofore determined that it is advisable to renovate, make improvements to and equip the Student Center (the "Project"); and

WHEREAS, the Project has been authorized by Chapter 118, Section 161(d) of the 2011 Kansas Session Laws (the "Act"); and

WHEREAS, the Board has adopted a requirement that state universities will fund annual maintenance, repair and rehabilitation from either gifts, existing university resources, student fees or operating revenues of said facilities and the University has a plan to do so for the Project; and

WHEREAS, the Act authorizes the Kansas Development Finance Authority (the "Authority"), on behalf of the Board and the University, to issue its revenue bonds with respect to the Project in one or more series in an aggregate principal amount of not to exceed \$33,000,000, plus all amounts required for costs of bond issuance, costs of interest on such revenue bonds during the construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds (the "Project Bonds"); and

WHEREAS, the Act provides that the debt service for the Project Bonds shall be financed by appropriations from any appropriate special revenue funds or funds of the University; and

WHEREAS, prior to the issuance of the Project Bonds, the Authority will receive from the Secretary of Administration a request to issue revenue bonds for the purpose of financing costs the Project and paying related costs and reserves on behalf of the Board and the University; and

WHEREAS, the Authority has heretofore issued its Kansas Development Finance Authority Refunding Revenue Bonds, Series 2002P (Kansas Board of Regents - Wichita State University Housing System Renovation Project) dated October 1, 2002 (the "Series 2002P Bonds"); and

WHEREAS, in conjunction with the issuance of the Project Bonds it may be beneficial to the Board and the University to authorize the Authority to issue refunding revenue bonds (the "Refunding Bonds") to refund all or a portion of the outstanding Series 2002P Bonds; and

WHEREAS, the University has requested that the Project Bonds and the Refunding Bonds (collectively, the "Bonds") be issued by the Authority on behalf of the Board and the University pursuant to K.S.A. 74-8901 *et seq.*; and

WHEREAS, the University has advised the Board that the University intends to apply revenues derived from certain student fees to repayment of the Project Bonds and Housing System revenues and certain student fees to the repayment of the Refunding Bonds, but has requested that the Bonds be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, the Board, upon recommendation of the University, hereby finds and determines that the Bonds be issued by the Authority on behalf of the Board and be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, in conjunction with the issuance of the Bonds, it is necessary to authorize the execution of a Pledge of Revenues Agreement among the Board, the University and the Authority (the "Pledge Agreement"), which contains certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University, which will secure and provide for the payment of the Bonds; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement; and the Board and the University desire to reimburse the Authority for said additional expenses through the execution of an Administrative Service Fee Agreement (the "Administrative Agreement").

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Project Bonds by the Authority on behalf of the Board and the University, in one or more series to finance all or a portion of the costs of the Project in an aggregate principal amount not in excess of the limitations described in the Act. The Board hereby further approves the issuance of the Refunding Bonds by the Authority on behalf of the Board, in one or more series to refund all or a portion of the Series 2002P Bonds. The Bonds shall be issued substantially in the form and with the repayment terms and provisions contained in the information presented to the Board by the Authority and the University, all as may be approved by the Chair or his/her designate and the General Counsel to the Board.

SECTION 2. The Board hereby authorizes and instructs the Chair and President and CEO of the Board to execute on behalf of the Board the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board. The Board further authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption.

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CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents (the "Board"), hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on December __, 2011.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Ed McKechnie, Chair

ATTEST:

By _____
Andy Tompkins, President and CEO

**Wichita State University
Summary of Long Term Debt
Fiscal Years 2012 to 2024**

<u>Fiscal Year</u>	<u>Total Required Debt Payment</u>
Fiscal Year 2012	\$4,722,736
Fiscal Year 2013	\$4,722,906
Fiscal Year 2014	\$4,726,653
Fiscal Year 2015	\$3,299,154
Fiscal Year 2016	\$2,837,669
Fiscal Year 2017	\$2,838,689
Fiscal Year 2018	\$2,992,352
Fiscal Year 2019	\$1,770,806
Fiscal Year 2020	\$1,776,281
Fiscal Year 2021	\$2,737,413
Fiscal Year 2022	\$1,179,125
Fiscal Year 2023	\$1,013,000
Fiscal Year 2024	\$1,014,750

Explanation and Revenue Source for Payment

Bonds Sold in the Name of Wichita State University

Aviation Research Equipment--State of Kansas Appropriations
 2003 Engineering Research Laboratory Building--State Appropriations and University Funds
 2005 Engineering Research Laboratory Building--State Appropriations and University Funds
 Housing Energy Conservation Bonds--Utility Savings and Housing Revenues
 Housing System Renovation Project--Housing Revenues

Bonds Sold in the Name of Wichita State University Intercollegiate Athletic Association, Inc.

ICAA--Eck Stadium Phase V-A--Private Pledges and Student Fees
 Roundhouse Renaissance--Koch Arena--Private Pledges and Student Fees

3. Approve Allocation of FY 2013 Rehabilitation and Repair Appropriation - Systemwide **Eric King,
Director of Facilities**

Allocation of Funds for Rehabilitation and Repair Projects for Institutions of Higher Education as Appropriated to the Kansas Board of Regents

FY 2013 - \$35,000,000 (EBF)

Adjusted gross square feet (mission-critical buildings only):

	<u>GSF</u>	<u>% of Total</u>
The University of Kansas	5,488,301	26.87
The University of Kansas Medical Center	2,297,176	11.25
Kansas State University	6,105,374	29.90
Wichita State University	2,243,148	10.98
Emporia State University	1,232,601	6.04
Pittsburg State University	1,507,841	7.38
Fort Hays State University	<u>1,548,171</u>	<u>7.58</u>
	20,422,612	100.00

Priority Listing of Projects

Allocation

The University of Kansas

1. Campus Fire Code Improvements	\$ 599,000
2. Campus Electrical Service Improvements	2,655,000
3. Campus Elevator Improvements	200,000
4. ADA Improvements	100,000
5. Campus Tuckpointing	800,000
6. Campus Roof Repair/Replacement	460,000
7. Campus HVAC Improvements	2,590,000
8. Street and Site Improvements	1,200,000
4. Campus Classroom Improvements	500,000
7. Research Laboratory Improvements	<u>300,000</u>
	\$9,404,000

The University of Kansas Medical Center

1. Campus Energy Conservation Improvements	\$ 539,340
2. Campus Exterior Maintenance	380,000
3. Campus Fire Code Improvements	730,000
4. Campus Fire Alarm/Sprinkler Systems	625,000
5. Campus Interior Maintenance	270,000
6. Campus Utility Infrastructure Improvements	380,000
7. Campus BAS Infrastructure	235,000
8. Campus Elevator Repairs	53,000
9. Campus Roof Repair/Replacement	150,000
10. Campus Piping Replacement	300,000
11. Campus Utility Infrastructure Improvements (Wichita)	<u>275,660</u>
	\$3,938,000

Kansas State University

1. Campus Roof Repair & Replacement	1,500,000
2. Campus Infrastructure Improvements	2,668,000
3. Campus Utility Maintenance	2,000,000
4. Campus Fire Code Improvements	2,000,000
5. Campus Masonry Repairs & Exterior Joint Caulking	797,000
6. Campus Classroom Improvements	950,000
7. Campus Hazardous Material Abatement	150,000
8. Campus Cyclic Painting	200,000
9. Campus Cyclic Floor Covering Replacement	<u>200,000</u>
	\$ 10,465,000

Wichita State University

1. Campus Floor Covering Replacement	\$ 300,000
2. Campus Sidewalk Repairs	100,000
3. Campus Street Repair	100,000
4. Campus Interior & Exterior Door/Hardware Replacements	250,000
5. Campus Exterior Lighting Upgrade	400,000
6. Wilner Auditorium Roof Replacement	200,000
7. Hubbard Hall Roof Replacement	300,000
8. Geology Building Classroom Improvements	40,000
9. Campus Downspout Replacements	75,000
10. Campus Domestic Hot Water Replacements	50,000
11. Lindquist Hall New Booster Pump System	15,000
12. Engineering Building Roof Replacement	75,000
13. National Institute of Aviation Research Hot Water Piping Replacement	150,000
14. Heskett Center Tuckpointing/Waterproofing	125,000
15. Heskett Center Duct Detectors	30,000
16. Heskett Center Gym Lighting Replacement	125,000
17. McKnight Art Center Electrical Service Replacement	150,000
18. Neff Hall HVAC Engineering Study	65,000
19. Tunnel Improvements Between Wallace Hall and NIAR	75,000
20. Duerksen Fine Arts Center Asbestos Abatement	100,000
21. Duerksen Fine Arts Center Locker Room Improvements	35,000
22. Campus Classroom Upgrades	200,000
23. Lindquist Hall Floor and Seating Improvements	75,000
24. Campus Accessible Drinking Fountain Installations	100,000
25. Campus Interior Painting	150,000
26. Cooling Tower Demolition	50,000
27. Intensive English Building Paint and Soffit Repair	75,000
28. Fiske Hall HVAC Engineering Study	50,000
29. Campus Emergency Lighting Battery System Replacement	100,000
30. Wilner Auditorium Electrical Panel Replacement	50,000
31. Metropolitan Complex Emergency Generator Installation	125,000
32. East Campus Emergency Power Transformer Modifications	50,000
33. Morrison Hall Transformer Replacement	<u>58,000</u>
	\$3,843,000

Emporia State University

1. Campus Roof Repairs & Maintenance	50,000
2. Campus Fire Alarm Repairs & Maintenance	30,000

3. Campus Floor Finish Improvements	50,000
4. Campus Elevator Repairs & Maintenance	30,000
5. Campus HVAC Repairs & Maintenance	50,000
6. Campus Sidewalk & Exterior Repairs & Maintenance	50,000
7. Stormont Maintenance Building HVAC Replacement	400,000
8. Power House Roof Replacement	300,000
9. Morse South Roof Replacement	125,000
10. P.E. Building Architectural/HVAC/Plumbing Improvements	270,000
11. Beach Music Hall Structural Repairs	100,000
12. Campus Fire Alarm System Upgrades	125,000
13. Albert Taylor Hall HVAC Replacement	100,000
14. Albert Taylor Hall Fire Curtain Replacement	34,000
15. Science Hall Window/Curtain Wall Replacement – Phase 1	<u>400,000</u>
	\$ 2,114,000

Pittsburg State University

1. Heckert Wells Fume Hood/Exhaust System Replacement	600,000
2. Physical Plant Masonry Restoration/Window & Roof Replacements	750,000
3. Hartman Hall HVAC System Replacement	483,000
4. Campus Roof Repairs & Maintenance	350,000
5. Campus Classroom Improvements	350,000
6. Campus Fire Code Improvements	<u>50,000</u>
	\$ 2,583,000

Fort Hays State University

1. Campus Sidewalk Replacements	\$ 30,000
2. Campus HVAC Repair/Replacement	130,000
3. Campus Asbestos Abatement	5,000
4. Campus Steam Generation and Distribution Upgrades	10,000
5. Campus Exterior Utility Repair/Replacement	10,000
6. Campus Floor Covering Replacement	120,000
7. Campus Fire Code Improvements	7,000
8. Sheridan Hall HVAC Condenser Replacement	220,000
9. Picken Hall Roof Shingle Replacement	130,000
10. Rarick Hall Art Studio Improvements	160,000
11. Akers Energy Center Masonry Cleaning & Sealing	55,000
12. Tomanek Hall Masonry Cleaning, Sealing & Repair	110,000
13. Rarick Hall Second Floor VAV Replacement – Phase 1	150,000
14. Campus Street Repairs	70,000
15. Campus Medium Voltage Electrical Improvements – Phase 3	<u>1,446,000</u>
	\$2,653,000

SUMMARY

	<u>Allocation</u>
The University of Kansas	\$9,404,000
The University of Kansas Medical Center	3,938,000
Kansas State University	10,465,000
Wichita State University	3,843,000
Emporia State University	2,114,000
Pittsburg State University	2,583,000
Fort Hays State University	<u>2,653,000</u>
TOTAL	\$35,000,000

4. Act on EPSCoR Proposals**Blake Flanders,
VP, Workforce Development****Summary and Staff Recommendation**

In accordance with the Guidelines for Coordination, Oversight and Fiscal Management of the Experimental Program to Stimulate Competitive Research (EPSCoR), approved in June 2011, the KBOR appointed a committee to review grant proposals submitted. This item asks the Board to consider approval of three new proposals. The EPSCoR/STAR Program Review Committee recommends approval.

Background

The Experimental Program to Stimulate Competitive Research (EPSCoR) is designed to encourage university partnerships with industry, and stimulate sustainable science and technology infrastructure improvements in states that historically have received a disproportionately low per capita average of federal research dollars. The intent is to improve the ability of the state's universities to compete for federal and private sector research and development funding. The EPSCoR program requires a state match for any federal funds received. EPSCoR-like programs either require a state match or if a state match is not required, the competitiveness of a proposal is greatly enhanced with a state match.

At its October 2011, meeting, the Board approved individuals to serve on the Program Review Committee to make recommendations to the Board of Regents regarding the suitability of the projects for matching funds. The Program Review Committee, at its November 2011, meeting, considered funding for the following new projects:

1.) The Kansas IDeA Network of Biomedical Research Excellence (K-INBRE) at University of Kansas was funded for 10 years by KTEC and is requesting matching funding for year 11. K-INBRE would use this funding as a match for a federally funded National Institutes of Health (NIH) grant. Specifically this state funding would support two bridging applications for faculty at Kansas State University. The two applications supported through K-INBRE include the "Counteraction of Alzheimer's Disease" submitted by Dr. Duy Hua and "Novel paradigm using monocytes with magnetic nanoparticles and SN-38 in melanoma" submitted by Dr. Deryl Troyer.

Committee recommendation: \$60,000 for FY12 to provide matching funds for the \$3,586,264 NIH grant. This award provides almost 60:1 leverage for state funds (federal:state).

2.) The Kansas NASA EPSCoR program at Wichita State University requests matching funds for "Biosensor Networks and Telecommunication Subsystems for Long-Duration Missions, EVA Suits, and Robotic Precursor Scout Missions." The project is entering the first year of three years of funding. The project is aimed at developing technologies for sensing and transmitting physiological data from astronauts to monitor health and well-being. The principal investigator is Dr. William Kuhn, at Kansas State University. Eight faculty and eleven students are participating in the project.

Committee recommendation: \$54,500 year one/\$21,000 year two/\$21,000 year three for a total of \$96,500. The total funding from NASA is \$750,000. This award provides a 7.77:1 leverage for state funds (federal:state).

3.) The Kansas NASA EPSCoR program at Wichita State University also requests matching funds for "Cure Management for Bonded Composite Repair," which is entering the first year of three years of funding. The project is developing and modeling a bonding scheme for composite repair in aerospace applications. The principal investigator is Dr. Bob Minaie, at Wichita State University and involves researchers from University of Kansas, Kansas State University, and Emporia State University.

Committee Recommendation: \$52,500 year one/\$52,500 year two/\$52,500 year three for a total of \$157,500. The total funding from NASA for the project is \$750,000. This award provides a 4.76:1 leverage for state funds (federal:state).

Recommendation

The EPSCoR/STAR Program Review Committee recommends approval of these awards.

D. Other Matters

1. Act on Request to Approve Granting of Honorary Degrees at the University’s Spring 2012 Commencement – KU

Chancellor Gray-Little, University of Kansas

Summary

In 2010, the Kansas Board of Regents amended its policy to allow the conferring of honorary degrees under certain circumstances. The University of Kansas now requests approval to award honorary degrees at its 2012 commencement.

Background

In 2010, the Kansas Board of Regents amended its policy on honorary degrees as set forth below:

**CHAPTER IV:
COORDINATION AND SUPERVISION POLICIES AND PROCEDURES
ADOPTED AFTER JULY 1, 1999**

...

14. DEGREES (6-23-10)

...

(f) “Honorary degree” is a special degree that is awarded as an exceptional honor bestowed upon a person without the fulfillment of the usual requirements. State Universities may award honorary degrees upon approval by the Kansas Board of Regents and only in accordance with the following: (12-21-84; 4-17-87; 3-22-90; 9-16-93; 6-23-10)

(i) Criteria

- Honorary degrees may be conferred only upon persons of notable intellectual, scholarly, professional, or creative achievement, or service to humanity. A candidate’s qualifications must be deeply grounded in a career of scholarship, research, creative activity, service to humanity or other profession consistent with the academic endeavors of the University awarding the degree.
- Honorary degrees will be awarded only to exceptional candidates. Awarding this degree need not be considered an annual occurrence.
- An honorary degree shall not be awarded for philanthropic activity or service to the University or the State of Kansas.
- An honorary degree shall not be conferred upon any faculty member, administrator, or other official associated with the University until at least five years after such individual has been separated from the institution.

- An honorary degree shall not be conferred upon any holder of a Kansas elected or appointed public office until at least five years after such individual has vacated office.

(ii) Process

The chief executive officer of the state university shall nominate to the Board for consideration, in accordance with K.S.A. 76-716, the name of any candidate for an honorary degree at least two months before the commencement at which the degree is to be conferred. The nomination shall include such statements or materials demonstrating that the nominee's achievements and/or service are of such exceptional character as to merit the award of an honorary degree.

(iii) At the time the agenda item is submitted, the name shall not be included; however, the state university shall send the proposed nomination, statement and materials individually to Regents and the President and CEO at the same time the state university sends its agenda material requests to the Board office for the Board meeting at which the nomination is to be considered. No public communication of a proposed nomination shall be made until the name is presented for consideration to the open meeting of the Board.

In accordance with the above-quoted process, the University of Kansas now requests approval to award honorary degrees at its 2012 commencement. Chancellor Gray-Little will read the names of the nominees.

CONSENT AGENDA

VII. Reports

- A. *Introductions*
- B. *Report from System Council of Presidents* President Calaway/President Schulz
- C. *Report from the Community Colleges* President Calaway
- D. *Report from the Technical Colleges* President Edleston
- E. *Report from Washburn University* President Farley

VIII. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request for Approval for Additional Degree Granting Authority for the following:** **Gary Alexander, VP, Academic Affairs**
 - a) **Columbia University**
 - b) **Argosy University**
 - c) **South University**
 - d) **Grand Canyon University**

Staff Recommendation

The following institutions request approval for additional degree granting authority: (1) Columbia University, (2) Argosy University, (3) South University, and (4) Grand Canyon University. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses, the listed institutions demonstrate they meet and maintain compliance with all of the statutorily imposed requirements described below. Staff recommends approval for additional degree granting authority.

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas, but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Requests

Columbia University

- a) Bachelor of Arts in Human Services

- b) Bachelor of Science in Management Information Systems
- c) Bachelor of Science in Computer Information Systems

Columbia University

The Kansas Board of Regents first approved Columbia College in September of 2011. Founded in Columbia, MO in 1851 as a Christian Female College, the college was the first women's college west of the Mississippi River to be chartered by a state legislature. The college changed its name to Columbia College in 1970 when it changed from a two-year women's college to a four-year coeducational college. More than 4,200 students attend at the main campuses in Columbia, MO and over 10,000 students, including working adults and military personnel and their families, attend the 34 nationwide campuses around the country and online. Columbia College awards certificate, associate, bachelor and master degrees.

Columbia College is accredited by The Higher Learning Commission and a member of the North Central Association since 1918. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Argosy University

- a) Master of Arts in Education in Education Administration
- b) Master of Arts in Forensic Psychology
- c) Master of Arts in Industrial Organizational Psychology
- d) Master of Arts in Sport Exercise Psychology
- e) Master of Arts in Health Services Management
- f) Master of Public Health
- g) Doctor of Education in Counseling Psychology
- h) Doctor of Education in Educational Leadership
- i) Doctor of Education in Organizational Leadership
- j) Doctor of Education in Pastoral Community Counseling
- k) Doctor of Education in Teaching and Learning

Argosy University

The Kansas Board of Regents first approved Argosy University in November of 2011. Argosy University was formed in September 2001 by the merging of three separate academic institutions; The American School of Professional Psychology, the University of Sarasota and the Medical Institute of Minnesota. The colleges include the College of Undergraduate Studies, College of Psychology and Behavioral Sciences, College of Education, College of Business and College of Health Sciences. Argosy University is a for-profit university owned by Education Management Corporation.

Argosy University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges. The Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

South University

- a) Bachelor of Arts in Interdisciplinary Studies
- b) Bachelor of Science in Healthcare Management
- c) Bachelor of Science in Information Technology
- d) Bachelor of Science in Legal Studies

- e) Bachelor of Science in Nursing
- f) Master of Business Administration
- g) Master of Business Administration in Healthcare Administration
- h) Master of Public Administration
- i) Master of Science in Criminal Justice
- j) Master of Science in Information Systems and Technology
- k) Master of Science in Leadership
- l) Master of Science in Nursing
- m) RN-MSN
- n) Doctor of Business Administration

South University

The Kansas Board of Regents first approved South University in November of 2011. South University traces its heritage to 1899, when Dr. John Draughon established Draughon's Practical Business College in Savannah, Georgia. Today, South University is a private for profit institution that offers undergraduate and graduate programs at campus locations in Austin, Texas; Columbia, South Carolina; Dallas and Fort Worth, Texas; Montgomery, Alabama; Novi, Michigan; Richmond and Virginia Beach, Virginia; Savannah, Georgia; and Tampa and West Palm Beach, Florida. South University Online offers four year degree programs at the graduate and undergraduate levels ranging from Criminal Justice to an MBA. South University is owned by Education Management Corporation.

South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. The Commission on Colleges of the Southern Association of Colleges and Schools is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Grand Canyon University

- a) Bachelor of Science in Public Safety Administration

Grand Canyon University

Grand Canyon University was first approved by the Kansas Board of Regents in September of 2010. Founded in 1949, Grand Canyon University is a private Christian university located in Phoenix, Arizona. The university offers online and campus-based Bachelor's and Master's and Doctoral degree programs through the Ken Blanchard College of Business, College of Education, College of Nursing, and College of Liberal Arts and Sciences and supports both traditional undergraduate students as well as the working professional.

Grand Canyon University is accredited by The Higher Learning Commission, North Central Association of Colleges and Schools, and obtained its most recent ten-year reaccreditation in 2007. This accrediting agency is recognized and approved by the United States Department of Education. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for degree granting approval.

2. Approve Request for Degree and Certificate Program Submitted from Johnson County Community College

**Blake Flanders,
VP, Workforce Development**

Summary and Staff Recommendation

Each month community colleges and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received one new program request to be implemented in 2011-2012. The program submitted addressed all criteria requested and was subject to the 14 day comment period required by policy. The program was reviewed by the Technical Program and Curriculum Committee of the Postsecondary Technical Education Authority and the Authority recommends approval.

Background

Community colleges and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Student and employer demand for the program
- Current and projected job openings and anticipated wages
- Level of program duplication across institutions, based on Classification of Instructional Program (CIP) code, and any efforts to collaborate to provide the needed program
- Rationale for why collaboration is not a viable option and/or need for a duplicative program
- Program description and designation of required and elective courses
- Measurable program outcomes and course competencies
- Process and frequency for review of program content, level of program success, and process for addressing any areas of concern
- Any specialized accreditation required and/or available for the proposed program
- Faculty qualifications and proposed student to faculty ratio
- Description of facilities and equipment needed and available
- Projected program costs and designation of adequate resources
- Membership of a steering/advisory committee for the program
- Approval by institutional academic committee and local governing board

Description of Proposed Program

Johnson County Community College requests approval for the following new program:

Medical Coding (51.0713). This request is for a program that is 32 credit hours in length and culminates at the Certificate B level.

Medical Coding is a one-year (two-semester) program of study that prepares individuals to perform specialized coded- format data entry, classification, and record-keeping procedures related to medical diagnostic, treatment, billing, and insurance documentation. Educational programs typically include instruction in medical records and insurance software applications, basic anatomy and physiology, fundamentals of medical science and treatment procedures, data classification and coding, data entry skills, and corresponding regulations.

The proposed program will meet the necessary American Health Information Management Association (AHIMA) standards which will allow students to be eligible to sit for the Certified Coding Associate (CCA) examination upon completion of the program. This credential is recognized by the coding industry and is consistent with the credentials identified under statewide alignment of medical coding programs. The proposed program will meet all medical coding alignment criteria. There is no regulatory oversight of medical coders in the state.

The college has secured clinical work experience agreements with Olathe Medical Center, Apria Home Health Center, Shawnee Mission Medical Center, and Lawrence Memorial Hospital. This program was requested by the alliance between JCCC and Olathe Medical Center in Olathe, Kansas, and will be housed at JCCC's new Olathe Health Education Center. Instruction will be face-to-face, utilizing a simulated medical office with electronic health record and document imaging.

The proposed medical coding program implementation budget is as follows:

- \$8,520 for two adjunct faculty
- \$1,590 for program supplies
- \$20,000 for document imaging equipment (HRSA grant award 8/17/2010)

Fiscal support will be provided through the reallocation of several existing resources from the college's general fund, capital outlay, and grant funding (HRSA). The college will utilize several faculty from programs currently offered in related areas, thus only one full-time and two adjunct faculty will be required. As the program grows, additional faculty may be required.

Anticipated enrollment will consist of 15 full time and 30 part time students.

There are currently eight public institutions in Kansas that offer medical coding programs and prepare students for an industry recognized credential. These are at Barton Community College, Butler Community College, Cowley College, Highland Community College, Hutchinson Community College, Neosho County Community College, Seward County Community College, and Washburn University. These institutions were contacted by JCCC regarding this proposed program in December, 2010. Given a desire for face-to-face instruction obtained from student survey information, coupled with a metropolitan location and the alliance between JCCC and Olathe Medical Center, establishment of this program at their Olathe campus was seen as the optimal choice by JCCC.

Employment for medical coders is expected to grow as the health care system progresses toward increased utilization of the electronic health record and with increasing documentation requirements. This growth will especially be experienced in the greater Kansas City area, given employment possibilities in hospitals, long term care centers, medical clinics and other health care facilities. Based on U.S. Bureau of Labor Statistics projections, demand will increase by 20 percent through 2018. A recent review of KansasWorks.com found 27 medical coding positions available in the Kansas City area. The median annual wage for a medical coder in Kansas is \$27,500 per the Kansas Occupational Outlook. Letters supporting this program have been sent from: in2itive Business Solutions in Kansas City, Clinical Coding Solutions in Riverside, MO., Olathe Medical Center, Overland Park Regional Medical Center, and Cerner Corporation in Kansas City.

No letters of objection were received in response to this proposed program.

Recommendation

The program proposal was approved during the November 9, 2011 meeting of the Postsecondary Technical Education Authority (TEA). The TEA recommends approval of this program.

DISCUSSION AGENDA

IX. Consideration of Discussion Agenda

A. Presentations

1. **Receive Update from the Kansas State Department of Education**

**Diane DeBacker, Commissioner
Kansas State Department of
Education**

Summary

As requested by the Board, Dr. DeBacker has graciously agreed to give the Board an update on the work of the Kansas State Department of Education. This ongoing conversation is a part of the Board's commitment to the Foresight 2020 Goal One for improving alignment between the state's preK-12 and higher education systems.

B. Academic Affairs**1. Act on Request for New Degree Granting Authority for the following:**

- a) Full Sail University
- b) University of Missouri – Kansas City

Regent Edwards
Gary Alexander,
VP, Academic Affairs

Staff Recommendation

The following institutions request approval for new degree granting authority: (1) Full Sail University and (2) University of Missouri-Kansas City. Review of these programs began in July of 2011. After a thorough review of staff qualifications, record keeping systems, coursework, materials, website platforms and/or campuses, the institutions demonstrate they meet and comply with all statutorily imposed requirements described below. Staff recommends approval for their new degree granting authority.

Summary of Institution Requirements

The Private and Out-of-State Postsecondary Educational Institution Act (Act) requires private and out-of-state postsecondary educational institutions to obtain Certificates of Approval from the Kansas Board of Regents (Board) in order to lawfully “operate” in Kansas. This Act not only covers “brick and mortar” schools having a physical presence within Kansas, but also schools that offer or provide on-line distance education to Kansans who remain in Kansas while receiving that education.

To qualify for a Certificate of Approval, an institution operating in Kansas subject to the Act must meet the standards established by the Act. In reviewing schools to determine if they meet the statutory standards, Board staff requires and reviews substantial documentation and evidence presented to demonstrate compliance of the schools to ensure proper facilities (with site reviews), equipment, materials, and adequate space are available to meet the needs of the students. A recent financial statement, proof of accreditation, evidence of compliance with local, county, state and national safety codes, enrollment agreements, copies of advertisements, schedules of tuitions and fees, and refund policies are reviewed by KBOR staff. Schools are also required to provide descriptions of their programs and courses, including class syllabi, clinical or externship contracts, instructor credentials; a statement of the objectives of the programs; and qualifications of administrators and owner information.

Institution Requests**Degrees Requested by Full Sail University for Approval:**

- a) Bachelor of Science in Computer Animation
- b) Bachelor of Science in Digital Cinematography
- c) Bachelor of Science in Entertainment Business
- d) Bachelor of Science in Game Art
- e) Bachelor of Science in Game Design
- f) Bachelor of Science in Graphic Design
- g) Bachelor of Science in Internet Marketing
- h) Bachelor of Science in Mobile Development
- i) Bachelor of Science in Music Business
- j) Bachelor of Science in Music Production
- k) Bachelor of Science in Sports Marketing & Media
- l) Bachelor of Science in Web Design & Development
- m) Bachelor of Fine Arts in Creative Writing for Entertainment
- n) Master of Science in Education Media Design & Technology
- o) Master of Science in Entertainment Business

- p) Master of Science in Internet Marketing
- q) Master of Arts in New Media Journalism
- r) Master of Fine Arts in Creative Writing
- s) Master of Fine Arts in Media Design

Full Sail University

Full Sail University is a for-profit institution that was originally established in Ohio in 1979 with a branch campus in Orlando, FL. The University permanently moved to Orlando, FL in 1980 and is located on a 191-acre campus. The curriculum used for Full Sail University Online is generated utilizing the same educators and advisory boards as campus-based programs. Online students at Full Sail utilize much of the same software and creative tools students use in campus-based programs. Full Sail University offers 37 degrees at the associate, bachelor and master level serving over 15,000 students.

Full Sail University is accredited by the Accrediting Commission of Career Schools and Colleges. The Accrediting Commission of Career Schools and Colleges is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

Degrees Requested by University of Missouri-Kansas City for Approval:

- a) Bachelor of Liberal Arts
- b) Bachelor of Science in Dental Hygiene
- c) Bachelor of Nursing (RN-BSN)
- d) Master of Science in Dental Hygiene Education
- e) Master of Science in Nursing
- f) Doctor of Nursing Practice
- g) Doctor of Philosophy in Nursing

University of Missouri-Kansas City

The University of Missouri-Kansas City (UMKC) is a public university located in Kansas City, MO. The university was originally chartered in 1929 as the University of Kansas City and began offering class in 1933. In 1963 the university became part of the University of Missouri System. Today UMKC offers over 50 academic programs at the undergraduate and graduate level to over 15,000 students.

University of Missouri-Kansas City is accredited by the Higher Learning Commission. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. This accreditation, according to K.S.A. 74-32,168 of the Postsecondary Educational Institution Act, may be accepted as evidence of compliance with the statutory standards for approval.

2. Act on 2012-2013 Performance Agreements

Summary and Recommendations

In accordance with K.S.A. 74-3202d and the Board's Performance Agreement Guidelines and Procedures, the following performance agreements are presented to the Board for action. The Board Academic Affairs Standing Committee recommends the Board approve agreements for thirteen institutions. Staff agrees with BAASC's recommendation to approve these agreements.

Background

Attached are thirteen proposed performance agreements covering calendar years 2012 and 2013*. New funding awarded in July will be dependent upon the institution's compliance with its performance agreement. (Because of the volume of the performance agreements, the agreements were mailed to Board members under separate cover.)

Thirteen proposed performance agreements were due to Board staff July 15, 2011. These agreements are the result of an extensive review process that includes substantial communication between Board staff and the individual schools. Major steps in the process are: (1) initial review and subsequent analysis by Dr. Jean Redeker, Director of Academic Affairs; (2) review of proposals by a team of Academic Affairs directors; (3) for proposals that include a technical education component, review by a member of the workforce development staff; (4) a conference with each institution for the purpose of providing feedback on how to strengthen the agreement.

Proposed performance agreements were then reviewed by the Vice President for Academic Affairs, the President/CEO, and BAASC.

*Performance agreements are usually approved for three years; however, BAASC recommends approving these performance agreements for two years. BAASC is developing a model to better align institutional performance agreements with Foresight 2020 and a two-year cycle will allow a model, once approved by the Board, to be phased in more quickly.

Recommendation

BAASC recommended approval of thirteen performance agreements: six at its October 16, 2011, meeting, and seven at its November 16, 2011, meeting. Staff agrees and recommends approval of the following thirteen performance agreements: Emporia State University, Fort Hays State University, Barton County Community College, Cowley College, Dodge City Community College, Fort Scott Community College, Highland Community College, Johnson County Community College, Labette Community College, Neosho Community College, Salina Area Technical College, Washburn Institute of Technology and Wichita Area Technical College.

3. Receive Transfer Presentation: Arizona Transfer Websites

Background

This item is a presentation of the Arizona university system's transfer web site, which was demonstrated to the KBOR Transfer and Articulation Council (TAAC) at its October meeting. Judy Heasley, KBOR Executive/Staff Affiliate, will make the presentation.

Arizona's Transfer Website

At its October meeting, the Transfer and Articulation Council (TAAC) received a demonstration of the State of Arizona's transfer site, which provides access to the critical transfer information for students and parents. It is based on a product provided by the commercial vendor U.Select.

In 1983, the Arizona Board of Regents (ABOR) established an Academic Program Articulation Steering Committee with oversight of transfer/articulation for all public institutions. Then, in 1996, the state legislature mandated that all public institutions must participate in the state articulation and transfer system. The statute provided for transfer of lower division General Education credits for approved majors from two-year institutions to one of the state's three universities. Currently, 69 courses are direct equivalents and constitute a General Education core, and the system allows automatic transfer of this General Education core for four Associate degrees. In addition, there are three different General Education curricula: liberal arts, business, and sciences.

To increase the system's effectiveness and transparency, the Arizona system developed an online transfer and articulation website (aztransfer.com) that provides entry portals for three distinct groups: college students, high school students, and advisors. The online site includes transfer guides for all institutions. Community college students may transfer up to one-half of the baccalaureate degree requirements, plus one course, or up to 64 semester credit hours.

In response to a 2010 Legislative mandate, Arizona developed a shared unique course numbering system for the General Education core. The system created allows each institution to retain its unique course number while providing a shared system number to identify each course for transfer. This numbering system is located on a second website (AZSUNSystem.com) that enables the student or advisor to perform a college search, course search and number search to determine transfer equivalencies. Its public launch is scheduled for the first week of January 2012.

Arizona Transfer Management Structure

Arizona has a highly organized state structure to manage its transfer system. An overarching Articulation Steering Committee facilitates all meetings, procedures and course equivalencies. This committee also manages the procedures of Tribal institutions, unique to Arizona. The Steering Committee coordinates four Articulation Task Forces (ATF) comprised of representatives from individual institutions that are responsible for specific aspects of the transfer system: (1) Discipline Specific Articulation Task Force, each consisting of official designees from institutions in specific academic areas; (2) a General Education Articulation Task Force, in which all institution administrators and curriculum directors oversee the common General Education curricula; (3) the Academic Advising Articulation Task Force, which is charged to monitor the health of the state system, increase student utilization of advising resources, and monitor and evaluate the technology applications; and (4) an Admissions and Records Articulation Task Force, comprised of designated admissions directors and registrars from all institutions.

Two key individuals in Arizona's system have been invited to address the January 19th meeting of the Kansas Transfer and Articulation Council on details and challenges of establishing and maintaining the Arizona transfer

system. Ms. Ann Huber will meet with the Council in Topeka. She is Director for Articulation and Transfer Services for the state's **Academic Program Articulation Steering Committee (APASC)**, a coordinating body charged with helping ensure students are appropriately prepared and have the support services required to pursue the completion of post-secondary certificate and degree programs. In addition, Ms. Rebecca McKay, Director of Technology, will present via video conference on the technology Arizona has developed to support its transfer websites.



at a glance

site features & resources

aztransfer.com | transferhelp@asu.edu

AZTransfer.com is a powerful website developed to assist students moving through Arizona's public and tribal community colleges and three state universities.

Here's a quick look at the site's capabilities and features:

inside aztransfer.com

key features & functions

Data and resources on the site represent **all Arizona public and tribal community colleges and universities.**

Customized portals for high school students, college students, and advisors create a unique user experience.

The **Get Started** application helps new users find relevant information.

The comprehensive **Course Equivalency Guide** features a custom search function.

The **Exam Equivalency Guide** includes credit by exam data for AP, CLEP, DSST, and IB exams.

Major Guides help students plan for a specific degree program.

additional resources

- Arizona General Education Curriculum (AGEC) course list
- AAS to BAS degree pathways
- Dual Enrollment course index
- Links to college prep resources

AZTRANSFER.COM
HAS AN AVERAGE OF
38,000+
UNIQUE VISITORS
AT PEAK USAGE

community colleges & universities





Shared Unique Number System of Arizona

About SUN

The Shared Unique Number (SUN) System is a college course numbering system designed to help students locate and enroll in courses that have direct equivalents for transfer among Arizona's public community colleges and three state universities.

Courses in the SUN System have a unique three-letter prefix and four-digit course number that represents direct course equivalency at all Arizona public community colleges and universities. Each institution retains its original course numbers but uses the SUN to indicate commonality.

The first phase of the SUN project includes 71 Arizona General Education Curriculum (AGEC) and common major courses. Additional courses for phase two are being reviewed by college chief academic officers for inclusion in the system.

SUN course numbers will appear in course schedules and catalogs by January 2012. College transcripts will also list SUN courses.

Senate Bill 1186, which passed into law in 2010, mandated the creation of a shared numbering system to identify courses that transfer from community colleges to universities toward a baccalaureate degree.

SUN# ACC 2201 

Arizona State University	ACC 231
Arizona Western College	ACC 211
Central Arizona College	ACC 201
Cochise College	BUS 201
Coconino Community College	ACC 255
Eastern Arizona College	BUA 233
Maricopa Community Colleges (All)	ACC 211
Mohave Community College	BUS 221
Northern Arizona University	ACC 255
Northland Pioneer College	BUS 120
Pima Community College	ACC 101
University of Arizona	ACCT 200
Yavapai College	ACC 131



Simplifying course transfer for Arizona students.

azsunsystem.com



ACADEMIC PROGRAM ARTICULATION STEERING COMMITTEE
APASCAZ.ORG

Shared Unique Number System of Arizona

Implementing the SUN - Marketing

One challenge facing college transfer in Arizona is the lack of student awareness of tools and resources such as AZTransfer.com. In planning for the launch of the SUN System, the Academic Program Articulation Steering Committee (APASC) conducted transfer student surveys and focus groups to learn what students think are the best ways to promote the SUN System and raise awareness among their peers.


Based on the outcomes of these studies, APASC recommends the following methods for implementing, launching and promoting the SUN System at the community colleges and universities:

- Integrating the SUN numbering icon in online and print course catalogs.
- Placing links to the SUN website (www.azsunsystem.com) on college websites in high-traffic pages such as student portals, transfer program pages, and news or blog sections.
- Promoting SUN on college social media profiles.
- E-mailing all students with an announcement introducing SUN.


These recommendations represent the majority of student responses on communication preferences as detailed in the complete report (azsunsystem.com/admin).

Example: Catalog Integration



ACC131. Principles of Accounting I (4).  ACC 2201
Principles and procedures of accrual accounting applied to preparation and interpretation of general purpose financial statements.
Prerequisite: ACC 121.
Four lecture.

SUN Numbering Icon

 To help students easily identify SUN courses during enrollment, a SUN numbering icon was developed to integrate SUN into college course listings in catalogs and online. This icon and course number is intended to appear alongside each college's existing course number.

 For more information, visit www.azsunsystem.com



4. Act on Request to Approve the Police Science/Criminal Justice Alignment

**Blake Flanders,
VP, Workforce Development**

Summary

The TEA endorsed the proposed Policy Science/Criminal Justice Alignment as the best available solution to preserve the four objectives of the alignment process while providing colleges with maximum institutional flexibility. The TEA recommends approval of the Police Science/Criminal Justice Alignment.

Background

Program Alignment Process

Phase I

- Survey local college advisory committees
- Complete research on current programs at colleges and industry based credential options
- State business and industry recommendation
- 14 day formal comment period for college presidents

Phase II

- Curriculum meeting #1
- Administrative review #1
- 14 day formal comment period for college presidents
- Curriculum meeting #2
- Administrative review #2
- 14 day formal comment period for college presidents
- Business and industry review and endorsement
- 14 day formal comment period for college presidents

Phase III

- TEA Program/Curriculum Committee recommendation
- TEA recommendation

Board Academic Affairs Standing Committee approval

- Kansas Board of Regents approval
- Implementation

Executive Summary

The Police Science/Criminal Justice Alignment Project includes fourteen institutions that currently have AAS degree programs in the discipline. The institutions are listed below.

Community Colleges
Allen Community College
Barton Community College
Butler Community College
Cloud County Community College
Colby Community College
Cowley College
Dodge City Community College
Fort Scott Community College

Garden City Community College
Highland Community College
Hutchinson Community College
Kansas City Kansas Community College
Labette Community College
Seward County Community College

Johnson County Community College offers an AA degree program in the discipline. Garden City Community College offers both an AS and an AAS degree program in Police Science/Criminal Justice.

During the Police Science/Criminal Justice program alignment process, representatives from the law enforcement community forming the state business and industry committee stressed the fact that Kansas statute does not allow for any type of industry-based credential/ certification except one granted by the Kansas Commission on Peace Officers’ Standards and Training. *The only avenue for an individual to attain this certification is through completion of the required training at the Kansas Law Enforcement Training Center (KLETC) or equivalent certified law enforcement agency/department training center.*

The representatives from law enforcement also indicated the “ideal education/training model” for individuals desiring a career in law enforcement would be to use two-year colleges to provide education for law enforcement recruits focused on basic/foundational skills with the hands-on technical skill training provided by KLETC and a final “polishing” of skills provided by the individual law enforcement agency/departments specifically focused on the policies and procedures of the individual employing entity.

The proposed alignment map dated 10/5/11, which reflects the recommendations of the state business and industry committee, was issued for presidential comment from 10/5/11 to 10/18/11. Three colleges offered comment. The comments with staff response are listed below.

The Postsecondary Technical Education Authority reviewed the Police Science/Criminal Justice program alignment during their November 9, 2011 meeting and recommends approval by KBOR.

Staff recommends the adoption of the proposed program alignment map for police science/criminal justice dated 10/5/11.

Appeal Process:

During the alignment process, a proposed program alignment will be adjusted to accommodate the needs of colleges based on presidential comments to the extent that such adjustments do not in turn create a greater amount of disagreement from other colleges in terms of the number of colleges commenting and the number of comments received. While it is our hope that we can resolve all concerns, the reality is that we may have several documented “unresolved” concerns as the proposed program alignment enters **Phase III** (formal approval). Colleges are encouraged to voice their support or objection to a proposed alignment during the TEA Program/Curriculum Committee conference call when the proposed alignment is presented. Colleges may also voice their support or objection to a proposed alignment during the TEA meeting. **Proposed Program Alignments will be on the Discussion Agenda of the TEA meetings.** In the event a college wishes to “contest” a proposed alignment after adoption by the TEA, the college may submit a letter of objection to the proposed alignment to the Director of Technical Programs and Curriculum at the Kansas Board of Regents stating the rationale for the objection and the suggested action to resolve the objection. Colleges must submit the letter of objection no later than the day of the TEA meeting either in hardcopy or via e-mail to ensure that their objection will be included in the Board Academic Affairs Standing Committee planning process for the subsequent KBOR meeting.

Comments Regarding the Proposed Police Science/Criminal Justice Alignment:

Presidential Comments:

Dodge City Community College

Dodge City Community College is committed to supporting the Associate of Applied Science level within the Criminal Justice/Police Science Program at our institution. A two year AAS program gives students more time to learn and acquire skills. This degree choice will allow students to obtain a level of skill that will enable them to enter the workforce.

It is economically feasible, for students and potential employers, to obtain learning skills, training and industry certification through the Associate of Applied Science degree track. Thank you for allowing me to have a voice in this decision.

Sincerely,
Don A. Woodburn, Ph.D.
President
Dodge City Community College

Staff Response: We appreciate your support of the proposed alignment.

Barton Community College

Barton has no comments for this time period.

Carl R. Heilman, President
Barton Community College

Staff Response: We appreciate your review of the proposed alignment.

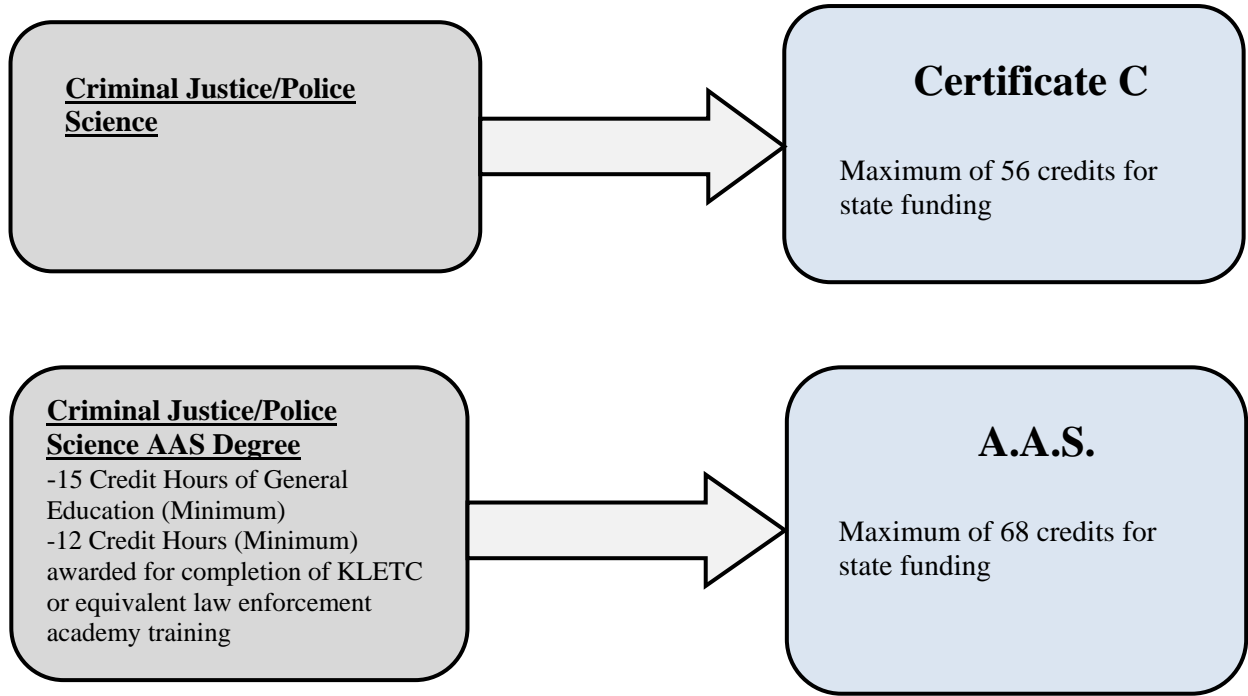
Butler Community College

Butler offers its unqualified support of the program alignment outcomes for the Police Science/Criminal Justice Programs.

Thank you.
Jackie Vietti, President
Butler Community College

Staff Response: We appreciate your support of the proposed alignment.

Criminal Justice/Police Science Program Alignment – Kansas Board of Regents CIP: 43.0104 and 43.0107	10/5/11
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Notes

Specifics pertaining to the Criminal Justice/Police Science AAS programs:

1. The agreed upon third party credential required by the state for employment requires completion of a law enforcement training program (e.g., KLETC).

Common Courses within Program

<u>Common Courses</u>	<u>24 credits:</u>
<i>Introduction to Criminal Justice</i>	<i>3 credits</i>
<i>Criminal Investigation</i>	<i>3 credits</i>
<i>Criminal Law</i>	<i>3 credits</i>
<i>Agency Administration</i>	<i>3 credits</i>
<i>Juvenile Delinquency and Justice</i>	<i>3 credits</i>
<i>Law Enforcement Operations and Procedures</i>	<i>3 credits</i>
<i>Criminal Procedures</i>	<i>3 credits</i>
<i>Criminal Justice Interview and Report Writing</i>	<i>3 credits</i>
<u>Required Support Course*</u>	<u>3 credits:</u>
<i>Professional Responsibility in Criminal Justice</i>	<i>3 credits</i>

** Institutions may utilize an existing like course which adheres to the agreed upon course length and competencies.*

Course list sequence has no implication on course scheduling by college.

Institutions may add additional competencies based on local demand.

C. Fiscal Affairs

Regent Downey-Schmidt

1. Act on Allocation of FY 2013 Tax Credit Program for State Universities and Washburn University

**Diane Duffy,
VP, Finance & Administration**

Summary and Staff Recommendation

In accordance with K.S.A. 79-32,261 et seq, in June 2008, the Board, in consultation with the Secretary of the Kansas Department of Revenue and the university foundation or endowment associations of the public universities, agreed upon a methodology for the tax credit allocation, which takes into consideration the square footage, age, and complexity of the buildings and infrastructure for which tax-credit-eligible donations might be made. This formula is known as the “adjusted square footage” formula. At the time, this approach to the tax credit allocation was shared with the Joint Committee on State Building Construction and the Legislative Budget Committee, and there was no objection. The Board has used this same methodology for the tax credits authorized for calendar years 2008, 2009, 2010, and 2011. In conformity with statute, staff recommends the Board make the following allocations of the tax credits authorized for calendar year 2012:

<i>University of Kansas</i>	<i>\$ 4,108,177</i>
<i>University of Kansas – Medical Center</i>	<i>1,569,255</i>
<i>Kansas State University</i>	<i>4,331,681</i>
<i>Wichita State University</i>	<i>1,477,011</i>
<i>Emporia State University</i>	<i>865,281</i>
<i>Pittsburg State University</i>	<i>989,093</i>
<i>Fort Hays State University</i>	<i>989,922</i>
<i>Washburn University</i>	<i>669,580</i>
<i>TOTAL</i>	<i><u>\$15,000,000</u></i>

Background

The 2007 Legislature enacted legislation codified in K.S.A. 79-32,261 et seq., creating the Postsecondary Educational Institution Long-Term Infrastructure Maintenance Program, as well as creating several important financing components that will be implemented over five years (FY 2008 – FY 2012). One component is state funded tax credits intended to generate up to \$158 million in private contributions to the state’s six universities, Washburn University, the 19 community colleges, and five eligible technical colleges.

Tax Credit Portion of the Legislation Administered by the Kansas Department of Revenue The tax credit provisions established a new tax credit based on a percentage of a taxpayer’s contribution made on or after July 1, 2008, to a community college for capital improvements (60% of the contribution), a technical college for deferred maintenance or purchases of technology or equipment (60% of the contribution), or universities for deferred maintenance (50% of the contribution). The credit, effective for tax years 2008 through 2012, is applicable to corporate and individual income tax, insurance premiums tax, and financial institutions privilege tax. Under the current law the tax credits are scheduled to sunset after tax year 2012. The Board’s legislative package included a proposal that would extend the sunset from 2012 to 2015, among other amendments to the program. The credit on a contribution to a community or technical college is refundable, if in excess of income tax liability. The university credits are non-refundable, but can be carried forward for up to three years. All credits can be transferred to other taxpayers if originally claimed by not-for-profit entities. The credit process has been developed and implemented by the Kansas Department of Revenue for all institutions in a manner designed to assure that qualifying contributions also qualify for federal and state income tax deductions.

According to the original legislation’s fiscal note, the tax credits were expected to generate \$158.1 million for postsecondary education, assuming contributions were received to fully use the tax credits. Assuming that

contributions were received to fully use the maximum amount of tax credits, the fiscal impact of the credits to the State General Fund (in millions) was projected to total \$82.5 million.

For tax years 2008-2010, the total amount of qualified donations for the program were \$6.87 million, and the amounts of tax credits allocated to donors were \$3.93 million. The calendar years 2008, 2009, and 2010 total donations of \$6.87 million are roughly 8.5% of the \$80.46 million the Legislature expected the tax credit program to generate for fiscal years 2008-2011.

The calendar year 2011 report from the Kansas Department of Revenue will be available in February.

Allotment of the Tax Credits among Eligible Institutions

The allotment of the tax credits in the legislation is handled differently for state universities and Washburn than it is for community and technical colleges. For the state universities and Washburn University, a total of \$5,625,000 in tax credits was divided among the seven institutions for tax year 2008. This total amount is authorized to increase to \$11,250,000 for tax year 2009 and to \$15,000,000 for each of the tax years 2010, 2011, and 2012. The legislation stipulates that the Board of Regents, in consultation with the Secretary of Revenue and university foundation or endowment associations for each institution, will make the allotment of tax credits in advance of any credit issuance each year, with not more than 40 percent of the total credits being allotted to any one institution, unless all institutions are in agreement to waive that cap.

The legislation specified that for tax year 2008, each community and technical college was allotted \$78,125 in tax credits. For tax year 2009, this amount increased to \$156,250, and for tax years 2010 through 2012, to \$208,233 each year. Assuming that all tax credits were used, each of the 24 two-year institutions is projected to generate private contributions for projects of \$130,208 in tax year 2008, \$260,416 in tax year 2009, and \$347,055 for each of tax years 2010 through 2012.

2009 Legislative Changes to the Tax Credit Program (2009 and 2010 tax years)

As part of the fiscal year 2010 State budget approved by the Kansas Legislature on May 9, 2009, most tax credits were reduced, to help balance the budget. These reductions applied to both the 2009 and the 2010 tax years, and were temporary. The specific legislation can be found in 2009 HB 2365. All credit-eligible donations since the beginning of calendar year 2009 were included, as well as all calendar year 2010 credit-eligible donations. The cuts include the Tax Credit Program for infrastructure maintenance, and were effectively a ten percent (10%) reduction in the value of the tax credits. As interpreted by the Kansas Department of Revenue, these changes did **not** impact the allocations. The reduction did not apply to tax years 2011 or 2012.

Staff Recommendation

Staff recommends the Board make the allocations of the calendar year 2012 tax credit allocations to the universities as shown in the table below.

	2012 Allocations
University of Kansas	\$ 4,108,177
University of Kansas – Medical Center	1,569,255
Kansas State University	4,331,681
Wichita State University	1,477,011
Emporia State University	865,281
Pittsburg State University	989,093
Fort Hays State University	989,922
Washburn University	<u>669,580</u>
TOTAL	<u>\$15,000,000</u>

D. Other Matters

1. Receive Kansas Campus Compact Update

**Matt Lindsey,
Executive Director**

Summary

The Kansas Campus Compact is a coalition of college and university presidents dedicated to strengthening community service, civic engagement, and service-learning partnerships between institutions of higher education and the communities they serve. Matt Lindsey, the executive director of the Compact, will give the Board a brief update on the work of the Compact.

2. Receive Annual Report on Workforce Alignment

**Blake Flanders,
VP, Workforce Development**

Summary

This report will include information on the workforce needs of the state and the number of persons educated in the higher education system to fill those needs to determine alignment and gaps.

Background

Within the Board's adopted strategic agenda for Kansas higher education, Foresight 2020, Strategic goal #5 addresses the issue of enhancing the alignment between the work of the higher education system and the needs of the Kansas economy. Strategic objective 5.1 specifically identifies an annual report to be presented to the Board focusing on the workforce needs of the state and the number of persons educated in the higher education system to fill those needs to determine alignment and any gaps. This report follows a preliminary report presented prior to the Board in November.

X. Adjournment

AGENDA

Fiscal Affairs and Audit Standing Committee
Wednesday, December 14, 2011
10:30am-Noon, Kathy Rupp

- I. Questions/Clarifications about the Fiscal Affairs and Audit Standing Committee Items on the Board's Agenda
- II. Other Committee Business
 - Policy Manual Review Project – Recommendations from COBO
 - Review of 2007 Legislation that provided for the Five-Year Infrastructure Program - Eric King
 - EPSCoR Grant Awards – Blake Flanders
 - Background on the new Tiered Technical Education Funding Formula – related to special committee charge to study the impact of re-centering on 2-year colleges – Blake Flanders and Diane Duffy

Next Committee Meeting – Noon, Tuesday, January 3 (Agenda Call Planning Teleconference for January Board Meeting)

AGENDA

Board Governance Committee
Wednesday, December 14, 2011
8:30-10:00, Conference Room B

APPROVE MINUTES FROM OCTOBER 17 AND NOVEMBER 16, 2011

OLD BUSINESS – Julene

- Proposed policy/action regarding protection of minors

REVIEW CEO ASSESSMENT PROCESS

- Develop evaluation form to be used in 2012

REVIEW POLICY MANUAL PROPOSALS SUBMITTED BY BOARD COMMITTEES (Attachment 1)

- BAASC's proposed amendments to the Academic Affairs section

WORK ON ASSIGNED POLICY MANUAL SECTIONS (Attachment 2)

- Preface
- Mission of the System
- Board By-Laws
- Board and its Staff

OTHER COMMITTEE ITEMS

MINUTES

GOVERNANCE COMMITTEE October 17, 2011 Minutes

The Kansas Board of Regents’ Governance Committee met by telephone conference call on Monday, October 17, 2011. Chairman Ed McKechnie called the meeting to order at 4:32 p.m. Proper notice was given according to law.

Members Present: Ed McKechnie, Chair
Tim Emert
Fred Logan

Member Absent: Mildred Edwards

Others Present: Andy Tompkins, KBOR; Monica Kjellman-Chapin, ESU; Linda Fund, KACCT;
Julene Miller, KBOR; Theresa Schwartz, KBOR; and Renee Burlingham, KBOR

COMMITTEE CHARTER

General Counsel Julene Miller introduced the proposed Governance Committee Charter. Under “Overseeing Board Effectiveness,” the members want to review instruments/tools that will assist the Board evaluation process in January. Additionally, members added review statutory duties under “Overseeing the Board’s by-laws and policies.” Regent McKechnie stated that the Charter, as amended, will be brought to the full Board for approval at the Wednesday, October 19, 2011 meeting.

(Committee Charter, as amended, Filed)

COMMITTEE’S ASSIGNMENTS AND PROPOSED AGENDA FOR THE YEAR

The Governance Committee reviewed and adopted the agenda schedule for 2011-2012. The Committee will review the CEO assessment process at its next meeting and wants to take a recommended procedure to the Board in November. The Committee will also review the Board interview process for CEO candidates.

(Agenda Schedule Filed)

POLICY MANUAL

The Committee reviewed the process for updating the Board Policy Manual. It was determined that sections of the policy manual will be assigned to the appropriate Board committees and councils for review. Those committees and councils will draft any proposed changes and submit the revisions to the Governance Committee for consideration. Completed sections of the policy manual will then be forwarded to the Board for review and feedback. After the review process for all sections is complete, the entire Board Policy Manual will be forwarded to the Board for adoption. It was noted that any policy that needs to be approved before the manual is complete, can go to the Board for consideration. The following Policy Manual section assignments were made:

Governance Committee

- Preface
- The Mission of the Kansas Regents System
- By-Laws of the Board

- The Board and Its Staff

Fiscal Affairs and Audit Standing Committee

- Fiscal Management
- Facilities

Board Academic Affairs Standing Committee

- Academic Affairs

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

MINUTES

GOVERNANCE COMMITTEE November 17, 2011 Minutes

The Kansas Board of Regents' Governance Committee met on Wednesday, November 17, 2011. Chairman Ed McKechnie called the meeting to order at 8:35 a.m. Proper notice was given according to law.

Members Present: Ed McKechnie, Chair
 Tim Emert
 Fred Logan
 Mildred Edwards

Others Present: Andy Tompkins, KBOR; Julene Miller, KBOR; Mary Jane Stankiewicz, KBOR;
 Vanessa Lamoreaux, KBOR; and Renee Burlingham, KBOR

COMMITTEE CHARTER

General Counsel Julene Miller reviewed the proposed Governance Committee Charter. The Committee amended the first sentence of the Composition section to read as follows: "The Committee shall consist of Board of Regents members appointed by the Board Chairman *and approved by the Board.*" The Committee will ask the Board to adopt the Charter as amended.

UPDATES

General Counsel Miller informed the Committee that memos were sent to the Boards' Fiscal Affairs and Audit Standing Committee and the Boards' Academic Affairs Standing Committee asking them to review and update the following Board Policy Manual sections:

Fiscal Affairs and Audit Standing Committee

- Fiscal Management
- Facilities

Board Academic Affairs Standing Committee

- Academic Affairs

CEO SEARCH

The Committee reviewed past processes for presidential searches. They reviewed the role of the search consultant and the schedule and timeline for the Emporia State University presidential search. The Committee would like staff to draft a memo that outlines the steps taken during a presidential search. This document can be used as a guide for future Boards.

CEO EVALUATION PROCESS

General Counsel Miller stated the Board decided at its retreat to conduct the 360 survey every three years and now the Board needs to decide what process it wants to use in the off years. The Committee discussed the presidential evaluation process and form that was adopted by the Board last year. Additionally, the Committee discussed the CEO merit system, which was adopted by the Board in October. The merit system should be based on the CEO's aspirational and university goals. The Committee asked staff to develop a proposed evaluation form to be used in 2012.

REPORTING OF CRIMES

General Counsel Miller stated the state universities are reviewing their campus policies regarding reporting crimes. She noted no state laws require all individuals to report all crimes; however, certain professionals are required by law to report certain crimes. The Clery Act also requires each university to keep and disclose information about crimes that occur on campus. The Committee discussed developing a Board policy that focuses on protecting minors on campuses and asked staff to work with the universities to develop possible language.

GOVERNANCE COMMITTEE

The Committee decided to have future meetings on the Wednesday mornings before the Board meeting.

ADJOURNMENT

The meeting was adjourned at 9:55 a.m.

Revised 11/30/11 (Attachment 1)

D. Academic Affairs

1. ACADEMIC CALENDAR (6-19-70; 1-18-90; 5-20-93; 6-25-09)

- a. The Academic Calendar of each ~~institution under the jurisdiction of the Board~~ state university shall provide for an academic year minimally consisting of two sixteen week semesters totaling no fewer than 146 instructional days plus five final exam days each semester.
- b. Each ~~Regents~~ state university shall file a three-year Academic Calendar adhering to holidays and breaks approved by the Board. Each ~~institution~~ state university shall follow the calendar as approved by the Board. Any deviation for reasons other than natural disasters or national emergencies must have prior approval of the Board.
- c. The President and CEO shall have the authority to approve or deny non-substantive revisions to board-approved three-year calendars and shall periodically report these changes to the Board.

2. COURSE NUMBERING SYSTEM

- a. In order to maintain a common system of classification of academic information for all ~~Regents institutions~~ state universities, course levels are to be identified by the first digit catalog course number as follows:

000-099	No credit courses.
100-299	Lower division, undergraduate. Designed as freshman-sophomore courses.
300-499	Upper division, undergraduate. Designed as junior and senior courses.
500-699	Upper division, undergraduate. Primarily for juniors and seniors, with enrollment of less than 50% Graduate-I <u>master's</u> students.
700-799	Graduate and upper division. For Graduate-I <u>master's</u> students primarily; with enrollment of less than 50% undergraduate <u>students</u> .
800-899	Designed primarily for Graduate-I <u>master's</u> students.
900-999	Designed primarily for Graduate-II <u>doctoral</u> students.

~~Grad-I~~ Master's = Courses and thesis for ~~Masters~~ master's students who will ordinarily have accumulated from 1 through 30 graduate hours and students enrolled in professional schools (Law, Veterinary Medicine, M.D., Architecture, etc.).

~~Grad-II~~ Doctoral = Courses for ~~Specialists~~ specialists and ~~Doctoral~~ doctoral students who will ordinarily have completed ~~greater~~ more than 30 hours of graduate work.

The dual listing of courses may be permitted on a limited basis with the written approval of the graduate dean of each institution. A current list of such dually listed courses shall be maintained by each university. (4-18-91)

- ~~b. Types of Instructional courses are to be identified by a single digit as follows:~~

~~0 = Regularly scheduled academic courses with designated credits.~~

~~1 = Laboratory Courses. Those Laboratory courses which require a student to spend some part of the time in a laboratory and where typically the contact hours exceed the credit hours.~~

~~2 = Experiential Courses. This category includes Experiential courses include such experiences as practicums, internships, student teaching, field experiences, and other irregular courses not fitting in the category No. 0.~~

- ~~3 = Appointment Courses (non-research). This category includes Appointment courses include courses for individuals—readings, independent study, music lessons, etc.—with the primary criteria for determination being a one-to-one relationship between professor and student.~~
- ~~4 = Individual research courses which usually meet on an appointment basis. This category includes including thesis and dissertations at the graduate level.~~
- ~~5 = Activity Courses. Activity courses are those which meet to develop a performance criterion or skill through continued practice (i.e., band, chorus, P.E. activity course, theatre participation, debate participation, ROTC leadership training and varsity sports).~~

b. Course level shall be identified and reported as outlined in the KSPSD Reference Manual.

- c. Program category and subcategory as defined in the most recent edition of the manual Classification of Instructional Programs (CIP) (National Center for Education Statistics) are to be identified by the last four or six digits of the course identification, and college and department are to be identified by the first three digits, resulting in a seven or nine digit course identification number. (6-23-88; 2-19-04)
- d. Only the three digit course level and number portion need be used by students for regular course and catalog identification purposes. ~~The nine digit number is to be printed on the class card and at the end of the narrative course description in the catalog to facilitate data processing and visual access.~~ (6-23-88)
- ~~e. Additional guidelines for application of this policy are available through the Vice President for Academic Affairs for the Board. (1972, 1986)~~

3. CREDIT BY EXAMINATION

- a. College-Level Examination Program (CLEP)-credit awarded by any ~~Regents institution~~ state university in conformity with this policy shall be transferable to all other ~~institutions in the Regents system~~ state universities. (10-17-91)
- b. One-half the credit hours earned through campus-developed and administered tests may be included in the instructional base. (1-18-74)

4. CREDIT FOR COURSES INVOLVING TRAVEL

- a. Academic credit for courses or programs involving travel shall be granted under the same conditions and by the same procedures as for other courses offered for credit by the institution.
- b. No program for instructional activities outside the State of Kansas shall be approved by any ~~Regents institution~~ state university if any one or more of the following apply:
- (1) The proposed courses do not fall within the authorized program of the institution; or
 - (2) The instructors are not duly qualified members of the faculty of the institution concerned; or
 - (3) The activity is designed to produce a profit for any individual.
- c. The organization of non-credit hours by individual faculty or staff members to be conducted at times when they are not being paid by the State of Kansas, shall be permissible provided all reasonable precautions are taken to avoid the appearance of institutional sponsorship.
- d. Nothing in this statement is intended to modify currently accepted practice relating to academic extension programs, as defined below. (2-18-72)

5. GRADUATE CREDIT FOR SHORT COURSES

For each unit of graduate credit in intensive courses of short duration (e.g., workshops, skills, didactic or other special courses), there should be at least 15 hours of direct instruction together with the usual amount of out-of-class scholarly work. Direct instruction should extend over a period of at least three days per credit, with no more than one credit earned per week. In rare instances, the graduate dean may authorize exceptions in advance, provided there is documentation that the requirements for direct instruction and outside work are met. Course publicity will indicate the nature of the outside work in sufficient detail as to indicate a reasonable understanding of the amount of work involved for a typical student, as well as a date for completion of the work. (3-16-89)

6. ACADEMIC EXTENSION (5-18-89; 9-18-97)

- a. “Academic Extension,” for the purposes of this section, refers to programs offered through off-campus face-to-face instruction, and distance education. All academic extension policies and procedures shall be considered and approved by the Board prior to implementation and shall be included herewith as **Appendix F** to the Board Policy and Procedures Manual.
- b. The Vice President for Academic Affairs of the Board shall be responsible for the development, implementation and coordination of policies and procedures that will serve to achieve an effective and efficient system of credit and noncredit academic extension instruction including off-campus face-to-face courses and programs and distance education.
- e. ~~Fees for academic extension courses shall be established by the Board. Guidelines for establishing fee recommendations for academic extension courses and programs may be developed and recommended through the council system and approved by the Board.~~

[CONSIDER PLACING **APPENDIX F HERE. REQUEST MORE EXTENSIVE REVIEW OF SECTION 4 OF **APPENDIX F**, “GEOGRAPHIC SERVICE AREAS.”]**

7. INSTRUCTIONAL PROGRAM (9-17-09)

a. Academic Planning

~~Annually, each of the Regents institutions shall prepare and submit to the Board by December 1 the Consolidated Unclassified Report with a format developed by the President and Chief Executive Officer in consultation with COCAO. (11-16-79; 12-17-82; 6-23-88; 2-19-98)~~

[THIS REPORT DOES NOT EXIST AND DOES NOT EXACTLY CORRELATE WITH THE DBTF REPORT REFERENCED IN THE 11/1 BAASC MEETING. IN ADDITION, THE DATA, RESEARCH AND POLICY (DRP) GROUP PREFERS KEEPING THE LISTING OF INDIVIDUAL REPORTS TO A MINIMUM.]

b. Program Review

- (1) In cooperation with the state universities, the Board will maintain a program review cycle and a review process that will allow the universities to demonstrate that they are delivering quality programs consistent with their mission. (12-19-86; 6-23-88; 9-18-97)
- (2) The review of degree programs shall encompass all levels of academic degrees from associate to doctoral. Program reviews are institutionally based and follow the departmental or unit structure of the institution. “Program” means an academic plan that is approved by the appropriate governing board and leads to an award, for example, a degree or a career/technical certificate. (12-17-82; 1-20-84; 6-23-88; 9-18-97; 6-23-05)
- (3) The Vice President for Academic Affairs shall provide guidelines for the Program Review process and, as part of the review of institutional reports, will include consideration of the board-approved minima tables.

e.b. Program Participation--Outside Funding

No ~~institution~~ state university may accept a grant or gift to enter a contractual relationship for any program contrary to or outside the scope of mission and programs authorized by the Board for that institution. No program by its terms or implications can obligate the institution to continue such program after the expiration of outside funding for the program except by prior approval of the Board. (5-20-60)

~~d.c.~~ New Academic Units and Academic Programs (9-18-97)

(1) Actions that Require Approval by ~~COCAO~~ the Council of Chief Academic Officers and President and Chief Executive Officer: The following types of action require approval by the Council of Chief Academic Officers and the President and CEO of the Board of Regents. Action is approved when the campus receives written notice from the President and CEO.

(a) Concentrations (also called "minors"): A concentration may not exceed 24 credit hours at the baccalaureate level; 12 credit hours at the master's level; 18 credit hours at the doctoral level. Graduate certificate programs are not considered concentrations, and are determined at the campus level. (6-24-99)

(b) Changing the name of an existing unit or degree title or consolidating two or more units or degrees in one unit or degree or splitting a unit or program into two or more units or programs. (10-16-03)

(c) Approval of academic concentrations (or "minors") is motivated by: (1) a desire to ensure sufficient resources to offer a quality program and (2) a need to monitor the proliferation of new programs within the Regents system. In many cases, development of a new concentration is the first step in the creation of a full degree program, hence the need for review and approval. In cases where degree programs already exist, neither of these two motivations apply. Hence, institutions do not need approval to establish an academic concentration in an area of study with a previously Board approved degree program. (6-24-99)

(2) Actions Requiring Approval by the Board: The following types of actions require approval by ~~COCAO~~ the Council of Chief Academic Officer, ~~COPS~~ the Council of Presidents and the Board of Regents:

(a) New schools, departments, and those institutes and centers requiring new state funding. (11-16-00)

(b) New degree programs.

(c) Extension of an approved degree program to a higher degree level, e.g., Associate Degree to Bachelor's Degree.

(d) New major under an existing degree name.

(3) Requests for New Doctoral Programs: ~~Since~~ Because doctoral education requires a substantial commitment of resources in the areas of instruction and research, doctoral education will primarily occur at the University of Kansas, Kansas State University and Wichita State University.

(a) Acknowledging that special or distinct opportunities for doctoral programs may arise, the Board may consider proposals for doctoral programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the preparation of the New Program Proposal and the degree approval process as outlined in **Appendix G**, Policies and Procedures for the Approval of New Academic Programs, the proposing regional university must provide the Board with a "Statement of Intent" to develop a doctoral program. The "Statement of Intent" should be no more than two pages long. The "Statement of Intent" must demonstrate all three of the following:

- The proposed program will be distinct within the ~~Regents system~~ state university sector;

- The institution has a distinct research infrastructure and capacity in the proposed program area; and
- The proposed program captures a special or distinct opportunity that will justify an exception to the Mission, Role and Scope of the regional university.

The “Statement of Intent” will be posted on the New Program Alert System and forwarded to the Council of Chief Academic Officers and Council of Presidents for their respective review and recommendation to the Board.

Once the Board has approved the "Statement of Intent," the proposing regional university may proceed to the review process identified in (b) below and in [Appendix G](#), "Policies and Procedures for the Approval of New Academic Programs."

(b) When any institution proposes a new doctoral program the Board of Regents shall employ three external consultants selected by the President and CEO to review the requesting institution's ability to deliver the proposed program and to review all similar programs in the system, if there are any. The criteria referenced in [Appendix G](#), “Policies and Procedures for the Approval of New Academic Programs” shall be followed by the consultants in determining the quality of the proposed program. The Council of Chief Academic Officers, the Council of Presidents and the Board shall review the consultants’ report before a final decision regarding the proposed doctoral program is rendered. All expenses of the special review shall be borne by the proposing institution. Cost of subsequent reviews related to deficiencies shall be borne by institutions found to have deficient areas. (12-19-86; 6-23-88; 5-18-89; 11-16-89; 3-21-91; 5-20-93; 9-16-93; 11-20-03)

(4) Requests for First Professional Degree Programs: Since first professional degree education requires a substantial commitment of resources in the areas of instruction and support, first professional degree education will primarily occur at the University of Kansas, Kansas State University, and Wichita State University.

(a) The Board may consider proposals for first professional degree programs at Emporia State University, Pittsburg State University and Fort Hays State University under exceptional circumstances. Prior to the degree approval process, the proposing regional university must provide the Board with a “Statement of Intent” to develop a first professional degree program. The “Statement of Intent” will be posted on the New Program Alert System and forwarded to the Council of Chief Academic Officers and Council of Presidents for their respective review and recommendation to the Board. The “Statement of Intent” should be no more than two pages long. The “Statement of Intent” must demonstrate all three of the following:

- The proposed program will be distinct within the ~~Regents system~~ state university sector and/or aligns with professional association standards;
- The proposed program will be consistent with the Mission, Role, and Scope of the institution or justify why the proposal merits an exception; and
- The proposed program will be cost-effective and will not financially impact the quality of other programs.

Once the Board has approved the “Statement of Intent,” the proposing regional university may proceed to the review process identified in (b) below and in [Appendix G](#), “Policies and Procedures for the Approval of New Academic Programs.

(b) When any institution proposes a new first professional degree program, the Board of Regents shall employ three external consultants selected by the President and CEO to review the requesting institution’s ability to deliver the proposed program and to ensure that the proposed program is not unnecessarily duplicative of existing first professional degree programs in the state. The criteria referenced in [Appendix G](#), “Policies and Procedures for the Approval of New Academic Programs,” shall be followed by the consultants in determining the quality of the proposed program. Before a final decision regarding the proposed first professional degree program is rendered, the Council of Chief Academic Officers, the Council of Presidents and the Board shall review the consultants’ report. All expenses of the special

review shall be borne by the proposing institution. Cost of subsequent reviews related to deficiencies shall be borne by institutions found to have deficient areas. Institutions do not need to undergo consultant review to establish a first professional degree program in an area of study with a previously Board approved doctor's degree program. (11-20-03)

- (5) Associate Degree Programs: The roles of the ~~Regents institutions~~ state universities and the state's community colleges and technical colleges should be clearly differentiated. Therefore, the Board of Regents discourages the ~~Regents institutions~~ state universities from offering associate degrees in academic or technical programs where the baccalaureate is available; provided, however, that the Board acknowledges that student demand and community needs may engender requests for associate degree programs, particularly in areas of technology education. Requests for associate level programs shall be considered through the process identified in "Policies and Procedures for the Approval of New Academic Programs" (**Appendix G**). (11-28-72; 12-19-86; 3-21-91; 9-16-93)

[THIS SECTION IMPLIES THAT **APPENDIX G REFERS ONLY TO PROCEDURES FOR ASSOCIATE LEVEL PROGRAMS. HOWEVER, THE TEXT OF **APPENDIX G** CLEARLY APPLIES TO BACCALAUREATE PROGRAMS AND COULD, WITH SOME EDITING, APPROPRIATELY BE MOVED TO CHAPTER II AS PART OF ITEM 7.d.]**

- (6) Time Schedule (9-18-97)

~~(a)~~ New program requests and changes in administrative units may be submitted for consideration at any time, ~~according to in accordance with the Policies and Procedures included~~ procedures set forth in **Appendix G**.

[APPENDIX G** IS REFERENCED HERE AS WELL. WHY NOT PUT THE INFORMATION HERE AND DELETE IT FROM **APPENDIX G**?]**

~~(b)~~ Those programs approved by the Board but not subsequently funded by the Legislature shall be placed in priority order with all other program enhancement requests for resubmission to the Legislature for funding.

- (7) Program Discontinuance and Merger

(a) In discontinuing any existing academic program, each ~~institution~~ state university shall follow its own Program Discontinuance Policy as approved by the Board of Regents. (7-10-70; 10-15-71; 9-17-76; 9-19-86) ~~(Academic and Special Programs Committee 10-17-75)~~

(b) Institutions which discontinue degree programs as a result of mission differentiation will be allowed to retain funding associated with those programs to improve the quality of remaining programs. (12-19-86)

e.d. Centers, Institutes and Bureaus

(1) The following general criteria apply to all centers, institutes and/or bureaus established in the Regents system after June 28, 1995, with the sole exception of administrative and clinical units which are nonacademic in nature:

(a) Purpose: Establishment of such a unit should enhance the visibility of a given subject or activity. Each unit shall provide an exact and detailed description of its scope.

(b) Resources: Sufficient resources should be provided for any unit to meet the goal of increased visibility. (6-24-99)

(2) Centers of Excellence ~~established pursuant to K.S.A. 74-8106 or seeking funding pursuant to K.S.A. 74-8106, which are funded through legislative appropriation,~~ should have state and nation-wide recognition and should be unique within the State. Such Centers of Excellence require consideration and approval by the Centers of Excellence Committee created by the Board of Regents and the Legislature. ~~If a unit is self-sufficient, no Board approval is required.~~ (6-24-99)

f.e. Accreditation

The Kansas Board of Regents believes that accreditation is an important indicator of institutional and program quality but that it must be balanced by considerations such as the relationship of accreditation to institutional mission, role, and aspiration, as well as, the costs associated with accreditation visits and recommendations.

(1) Board approval is required when any Regents state university seeks accreditation for any program which it does not hold. Board approval shall be preceded by a formal proposal to the Board to seek accreditation. Where a program at any Regents institution state university is unaccredited, Board approval must be obtained and granted prior to beginning the accreditation process. The proposal should include information on the accrediting agency and a table of costs associated with accreditation.

(2) The Vice President for Academic Affairs shall provide the Board with a report on the accreditation status of the Regents state universities and their accredited programs each year. The report shall include information on a) whether the institution or the program is accredited for the full term of accreditation and b) whether the institution or the program has received full accreditation status or is on probationary status. (6-25-03)

(3) Copies of all final accreditation reports shall be mailed to the Board office upon their receipt from the accrediting agency. (12-20-85; 3-20- 86; 12-19-86; 6-23-88; 9-16-93)

g.f. Reciprocal Agreements

(1) The Board is authorized to enter into and implement reciprocal agreements with other states and colleges and universities of other states for the mutual utilization of educational facilities to permit access for residents of the state of Kansas to courses of collegiate, graduate, or professional study not offered by any of the institutions under control of the Board. All such agreements are to be approved by the attorney general and filed with the secretary of state. (K.S.A. 74- 3219 and 3220) (2-20-87)

(2) The Board is authorized to enter into and implement reciprocal agreements with governing boards of colleges and universities in other states or countries for pursuing courses of collegiate, graduate or professional study. All such agreements are to be approved by the governor and filed with the secretary of state. (K.S.A. 74-3221) (2-20-87)

(3) The Board realizes that it should not expect the state to provide educational programs in all academic areas. As a result, existing reciprocal agreements and contracts for guaranteed admission (K.S.A. 76-721a) which provides education opportunities in dentistry, optometry, osteopathy and veterinary medicine shall be continued to avoid the development of such costly programs within the Regents Kansas higher education system. (12-19- 86; 6-23-88)

(4) The Chair of the Board shall be authorized to execute all such reciprocal agreements on behalf of the Board, subject to approval of the agreement by Board counsel as to legal form, without formal Board action. (6-23-88)

8. INTELLECTUAL PROPERTY POLICY

[WHILE SECTION 8 IS GROUNDED IN THE ACTIVITY OF ACADEMICS, IT RELATES ESSENTIALLY TO LEGAL AND CONTRACTUAL ISSUES. WHILE IT CERTAINLY CAN REMAIN IN THIS LOCATION, THERE MAY BE A MORE APPROPRIATE LOCATION FOR IT IN THE POLICY BOOK.]

The purpose of the Board's Intellectual Property Policy is to foster the creation and dissemination of knowledge and to provide certainty in individual and institutional rights associated with ownership and with the distribution of benefits that may be derived from the creation of intellectual property. The policy is intended to be a broad statement to provide uniformity among the institutions while allowing for institutional flexibility. The policy applies to all full or part-time employees, including students, creating intellectual property related to the scope of their employment while under contract with a Regents institution. When revenues are to be shared, the creator(s) shall obtain his/her share only after the institution has recouped any direct costs borne by the institution for equipment and materials and costs paid to third parties. The portion of the revenues to be shared among multiple creators shall be shared equally unless otherwise agreed in writing by the creators. Institutions shall develop written policies and procedures consistent with this Intellectual Property Policy.

a. General Copyright Policy

The ownership of the various rights associated with copyright are dependent upon the specific type of intellectual property. The institutions shall assert limited ownership of some of the various rights as set forth below. Since the Board has a fiduciary responsibility for the appropriate use of state funds, unless otherwise provided for under this policy, all rights associated with works produced as "work-for-hire" or other works that make "substantial use" of institutional resources belong to the institution. "Substantial use" means that the creator receives more than normal support for the project or receives time and/or resources specifically dedicated to the project.

(1) Mediated Courseware

(a) Institutions shall have limited ownership or control rights for mediated courseware as specified below:

(i) Self-initiated mediated courseware. When employees develop mediated courseware without specific direction by the institution, unless otherwise agreed, the ownership of the courseware shall remain with the employee. Normally, no royalty, rent or other consideration shall be paid to the employee when that mediated courseware is used for instruction at the institution and such mediated courseware shall not be used or modified without the consent of the creator(s). The mediated courseware shall not be sold, leased, rented or otherwise used in a manner that competes in a substantial way with the for-credit offering of his/her own institution unless that transaction has received the approval of the chief academic officer of the institution. Should approval be granted to offer the course outside of the institution, the creator shall reimburse the institution for substantial use of institutional resources from revenues derived from the transaction offering the course.

(ii) Institution-directed mediated courseware. When the institution specifically directs the creation of mediated courseware by assigning one or more employees to develop the mediated courseware and supplies them with materials and time to develop the mediated courseware, the resulting mediated courseware belongs to the institution and the institution shall have the right to revise it and decide who will utilize the mediated courseware in instruction. The institution may specifically agree to share revenues and control rights with the employee.

(b) Institutions shall develop procedures for reporting the development of mediated courseware to the appropriate administrator at the institution.

(2) Scholarly and Artistic Works

Notwithstanding any use of institutional resources or the "work-for-hire" principle, the ownership of textbooks, scholarly monographs, trade publications, maps, charts, articles in popular magazines and newspapers, novels, nonfiction works, artistic works, like works, and supporting materials shall reside with the creator(s) and any revenue derived from their work shall belong to the creator(s). Except for textbooks, institutions shall have royalty-free use of the work within the institution, unless otherwise agreed in writing.

(3) Manuscripts for Academic Journals

(a) Notwithstanding any use of institutional resources or the “work-for-hire” principle, the ownership of manuscripts for publication in academic journals shall reside with the creator(s) and any revenue derived from their works shall belong to the creator(s).

(b) If the manuscript is to be published, the creator(s) shall request the right to provide the institution with a royalty-free right to use the manuscript within the institution in its teaching, research, and service programs, but not for external distribution, and, if successful, the creator(s) shall grant such right to the institution.

(c) Upon the establishment of national governmental or nonprofit entities whose purpose is to maintain in an electronically accessible manner a publicly available copy of academic manuscripts, the Kansas Board of Regents will review each entity and upon determination that providing the manuscripts will not jeopardize the publication of articles or infringe on academic freedom, require the creator(s) to provide to the appropriate entity a limited license for the use of each manuscript.

(4) Copyrightable Software

The rights to copyrightable software with an actual or projected market value in excess of \$10,000 annually, except software included in mediated courseware, shall be determined pursuant to the Board’s Patent and Copyrightable Software Policy.

(5) Student Academic Creations

The ownership of student works submitted in fulfillment of academic requirements shall be with the creator(s). The student, by enrolling in the institution, gives the institution a nonexclusive royalty-free license to mark on, modify, retain the work as may be required by the process of instruction, or otherwise handle the work as set out in the institution’s Intellectual Property Policy or in the course syllabus. The institution shall not have the right to use the work in any other manner without the written consent of the creator(s).

b. Patent and Copyrightable Software Policy

Patents obtained on inventions or the ownership of copyrightable software with an actual or projected market value in excess of \$10,000 annually resulting from institutionally sponsored research shall be retained by the institution or may be assigned to an organization (hereinafter called the Organization) independent of the institution and created for the purpose of obtaining patents on inventions, receiving gifts, administering or disposing of such patents, and promoting research and the development of intellectual property at the institution by every proper means. The following regulations shall be followed with respect to inventions or software: (10-19-00)

(1) Anyone who conceives an invention or who develops copyrightable software that is not included in mediated courseware resulting from a research project sponsored by the institution shall report the matter to the appropriate research administrator at the institution, who will recommend whether or not to forward it to the Organization. (10-19-00)

(2) If the institution or the Organization decides that the invention does not warrant patenting, the inventor is free to patent it. In such case, however, the institution does not relinquish its right to publish any of the data obtained in the research project. If the institution or the Organization decides not to further the use of the copyrightable software, it shall assign the rights therein to the creator(s).

(3) When any revenue is obtained by or on behalf of the institution from the development or assignment of any patent or from royalties, license fees or other charges based on any patent or copyrightable software, not

less than twenty-five (25) percent of revenues shall be paid to the inventor(s) or creator(s). Revenue sharing shall begin only after the institution recoups costs as set forth in this policy.

(4) The remainder of any revenue mentioned in Paragraph 3 shall be used to sponsor further research and research-related activities in the institution. The institution may agree that the Organization may retain a portion of the funds.

(5) In case of cooperative research sponsored in part by an outside corporation or individual, a written contract shall be made between the institution and the cooperating agency. This contract should include a statement of policy substantially equivalent to that outlined below:

“It is agreed by the parties to this contract that all results of experimental work, including inventions, carried on under the direction of the scientific staff of the institution, belong to the institution and to the public and shall be used and controlled so as to produce the greatest benefit to the public. It is understood and agreed that if patentable inventions or copyrightable software grow out of the investigation and such inventions or software have commercial value, the cooperating agency shall receive preferential consideration as a prospective licensee, with a view to compensating said cooperating agency in part for the assistance rendered in the investigation.”

“It is further agreed that the name of the institution shall not be used by the cooperating agency in any advertisement, whether with regard to the cooperative agreement or any other related matter.”

(6) In case of a research project where it is proposed that all costs including overhead, salary of investigator, reasonable rent on the use of equipment, etc., are to be paid by an outside party, the institution shall negotiate with the outside party the appropriate disposition of any resulting patent or copyrightable software rights prior to the provision of any funding by the outside party. “Appropriate disposition” shall include an option to negotiate a license to any resulting intellectual property. The institution shall reserve a royalty-free right to publish all data of fundamental value to science and technology and to use the patent or copyrightable software rights for teaching, research or other educational and academic purposes. (02-17-10)

(7) Changes in the above policies may be made by the institution to conform to the requirements of the United States Government when contracting with the United States Government or a Federal Government Agency.

c. Trademark Policy

Each institution may develop a trademark policy that provides for the protection of the trademarks and servicemarks of the institution.

d. Institutional Procedures

The institution shall establish procedures that require employment contracts and course catalogs or syllabi to state that the employee or student is subject to this policy and to resolve questions concerning intellectual property rights and any disputes that develop under this policy. Final decisions on disputed matters will be made by the Chief Executive Officer or designee and shall constitute final agency action. (11-19-98)

9. ~~KANSAS REGENTS HONORS ACADEMY~~

~~A Kansas Regents Honors Academy will be conducted annually, subject to available legislative appropriations, under the auspices of the Board as a means to enrich the academic experience of Kansas high school juniors and seniors. The Board shall appoint an Academy Coordinating Committee which shall be charged with advising the Board on all matters concerning the Regents Honors Academy. The Academy Coordinating Committee shall, on an ongoing basis, formulate and adopt policies relating to operation of the Regents Honors Academy which shall be filed with and approved by the President and Chief Executive Officer. (6-26-87)~~

10. NAMING OF ACADEMIC UNITS

Schools, Colleges, Institutes, Bureaus, Centers or other academic units shall be named for an individual, individuals or business entity by the Board upon the recommendation of the chief executive officer of the Regents institution and the committee of the whole considering items related to academic affairs. No public communication of a proposed name shall be made until the name is presented for consideration to the open meeting of the Committee on Academic Affairs. (2-16-89)

44. ACADEMIC ADVISING

- a. Effective academic advising is central to the educational mission of the Board of Regents. To ensure that all students have access to high quality advising, each Regents university shall establish an Academic Advising System which shall provide the following:
 - (1) Goal Setting: Each Academic Advising System should help students to set both short-term and long-term educational goals.
 - (2) Information: Each Academic Advising System should be able to accurately inform students of graduation requirements of their department. It should be sensitive to the importance of strategic course selections so as to minimize the number of semesters required for graduation. Additionally, the System should be able to inform students of career opportunities in their field of study.
 - (3) Transitions: Each Academic Advising System should inform students how to change colleges and/or departments. Furthermore, the System should provide information to explain the process students follow to enroll in their curriculum and to drop or add courses during the semester.
 - (4) Accessibility: Each Academic Advising System should have reasonable hours and methods of availability for students. Additionally, students should be able to set up appointments within the System for an adequate amount of time to make curricular selections and career choices.
 - (5) Referral to Campus Resources: Each Academic Advising System should be able to refer students to various campus resources including, but not limited to: university counseling services, student activities, and career and employment services.
- b. Each Academic Advising System shall provide information to students to inform them of their responsibilities in the Academic Advising process.
- c. Each Academic Advising System shall be responsible for the necessary training of academic advisors to assist them in meeting the responsibilities of this policy.
- d. Each Academic Advising System shall have a mechanism to assess academic advising at the department level, relative to this policy, on a yearly basis and shall report the results of said assessment as part of Program Review to the Board of Regents. (5-20-99)

GENERAL COMMENT: AS DISCUSSED IN THE 11/1 BAASC MEETING, WE WOULD DO WELL TO REVIEW THE ENTIRE POLICY MANUAL, AND DEVELOP AN ORGANIZATIONAL RATIONALE AND MODEL THAT MAKES ITEMS MORE ACCESSIBLE. HAVING DONE THAT, WE COULD THEN CREATE AN ACCURATE INDEX.

(Attachment 2)

A. THE BOARD AND ITS STAFF

1. BOARD MEMBERS (6-24-10)a. Selection and Composition

There are nine members of the Board of Regents (Board), each of whom is appointed by the Governor subject to confirmation by the Senate. By law, one member shall be appointed from each Congressional district with the remaining members appointed at large. No more than five Regents may be of the same political party, no two members shall reside in the same county at the time of appointment. These and other qualifications may be found in Article 6, Section 3 of the Kansas Constitution and K.S.A. 74-3202a.

b. Term of Office

Terms are staggered and are for a period of four years each, expiring on June 30, except that a member shall continue to serve until a successor is appointed and confirmed as provided in K.S.A. 74-3202a.

c. Compensation and Expenses

Pursuant to Kansas law, each member of the Board shall receive compensation, subsistence allowances, mileage and other expenses as authorized pursuant to K.S.A. 74-3202a, 75-3212 and appropriations provisos.

d. Conflicts of Interest

The duty of loyalty requires Board members to exercise their powers and duties in the interests of the Board and its institutions as a system, and not in the Board member's own interest or in the interest of another person, an individual institution or other organization. A conflict of interest occurs when there is a divergence between a Board member's private, personal relationships or interests, or commitments to a state university or other entity, and the Board member's obligations to the Board. An apparent conflict of interest occurs when an independent observer might reasonably question whether the Board member's professional actions or decisions are determined by considerations of personal benefit, gain or advantage, or some interest other than what is best for the Board. Such interests may include, but are not limited to, employment with, ownership of or service on the board of directors of an organization that has or may have relationships with the Board or institutions governed, coordinated or regulated by the Board. A conflict of interest or the appearance of a conflict of interest depends on the situation, and not necessarily on the character or actions of the individual.

The Board of Regents acknowledges that integrity, accountability, and openness of financial relationships and other relevant interests are essential to responsible and credible administration of the State of Kansas system of higher education. A process for disclosing and considering potential conflicts, and managing any actual conflicts, enhances transparency and confidence in the Board's actions.

(1) Disclosures

(a) Contracts or Transactions. At the time of taking office and subsequently as the need arises, any member of the Board who has a direct or indirect interest in any contract or transaction with the Board or any educational institution governed, coordinated or regulated by the Board shall disclose this interest to the Board in writing, with a copy sent to the Board President and CEO. This interest shall be set forth in the minutes of the Board, and no member of the Board having such interest shall participate on behalf of the Board in the authorization of any such contract or transaction. (K.S.A. 46-233)

(b) Membership and Affiliations. At no time shall any member of the Board be an elected official or an officer or employee of any public postsecondary institution (K.S.A. 74-3202a) except for the one member who is appointed by the Board to serve on the Washburn University Board of Regents pursuant to K.S.A. 72-6507. At the time of taking office and subsequently as the need arises, any member of the Board who is appointed to or otherwise invited to serve on the governing board of any institution ~~coordinated or~~

regulated by the Board, or of any affiliated corporation of any institution governed, coordinated or regulated by the Board, shall disclose this interest to the Board in writing, with a copy sent to the Board President and CEO. This interest shall be set forth in the minutes of the Board. The Board member and the Board shall make a determination regarding the permissibility of accepting or retaining such an appointment in accordance with the following guidelines:

(i) If an independent observer, having knowledge of all the relevant circumstances, would reasonably conclude that the Board member has an actual or apparent conflict of interest in holding such a position, the Board member should not accept or retain the position;

(ii) If, however, involvement by the Board member would bring compelling benefit to the institution, the Board may approve such involvement subject to any conditions the Board deems appropriate to assure both propriety and the appearance of propriety.

(c) Identified Board member conflicts shall be reviewed by the Board annually at the September meeting.

(d) Statements of Substantial Interest. All members of the Board shall file a written statement of substantial interest pursuant to K.S.A. 46-247 *et seq.* regarding any substantial interests within the meaning of K.S.A. 46-229 that each member may hold.

(2) Meeting Conduct

(a) When any matter comes before the Board for discussion or action and a Board member is determined, in accordance with the above, to have an actual or apparent conflict in the matter, the Board member with the conflict shall not vote on the matter.

(b) When any matter comes before the Board for discussion or action and a Board member is determined, in accordance with the above, to have an actual or apparent conflict in the matter, the conflicted Board member shall not participate in or attend Board discussion of the matter, unless the Board determines that it would significantly serve the interest of the Board to have the conflicted Board member explain the issue or answer questions. Any such determination and participation shall be recorded in the Board minutes.

(3) No Private Inurement. No part of the funds of the Board or any state university shall inure to the benefit of, or be distributed to, any member of the Board, except that the Board and the state universities may make reasonable payments for expenses incurred on their behalf relating to any of their lawful purposes. The Board shall be authorized and empowered to pay Board members reasonable compensation for services rendered to or for its benefit relating to any of its lawful purposes, in accordance with subsection 1.c. of this section A.

(4) Board members shall comply with the governmental ethics laws relating to solicitation or acceptance of gifts, meals, transportation or tickets/access to sporting events and other entertainment or activities as set forth at K.S.A. 46-237 and 46-237a.

2. LEGAL AUTHORITY

The Board is created by Article 6 of the Kansas Constitution and is empowered by the Legislature. It is responsible for the control, supervision, and operation of the ~~public institutions of higher education~~ state universities in Kansas and as shown in Appendix A, as well as the coordination and supervision of the public community colleges and technical colleges in Kansas and the regulation of private and out-of-state higher education institutions operating in Kansas. A listing of various Kansas statutes ~~which that~~ authorize or relate directly to the actions of the Board is contained in Appendix B.

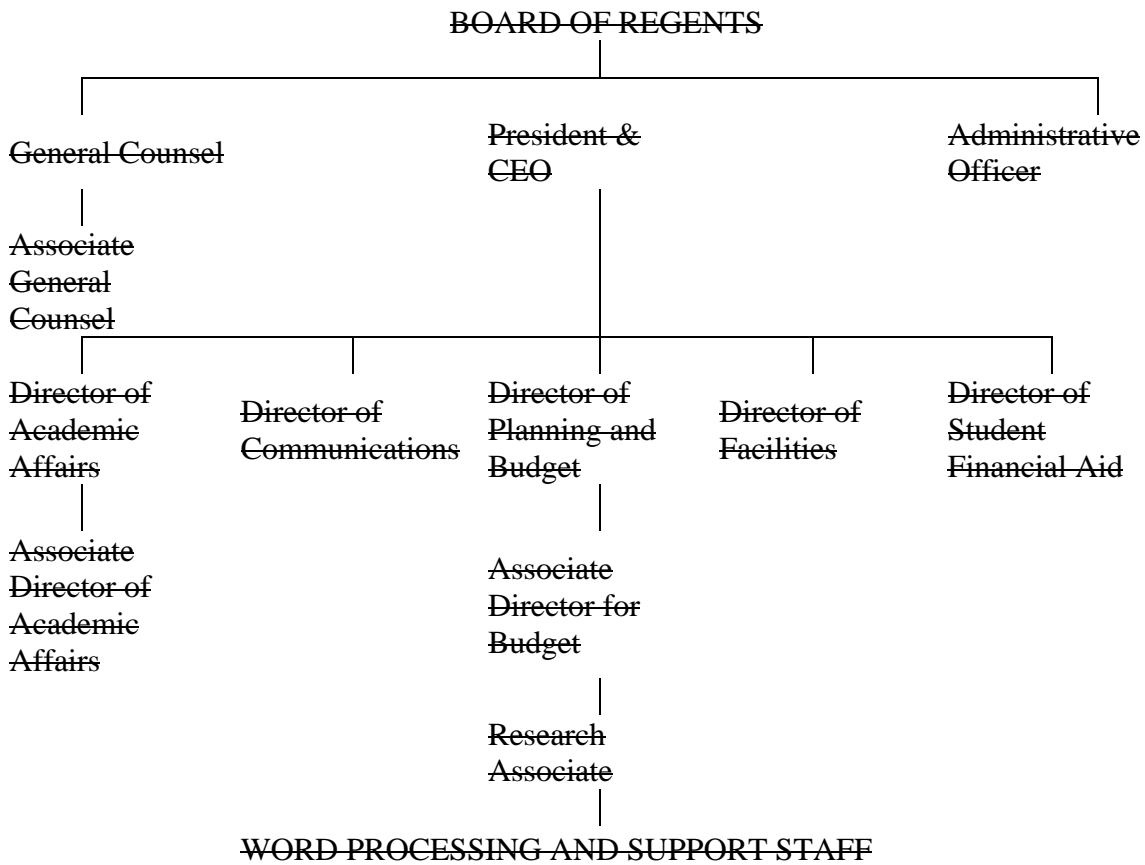
3. STAFF

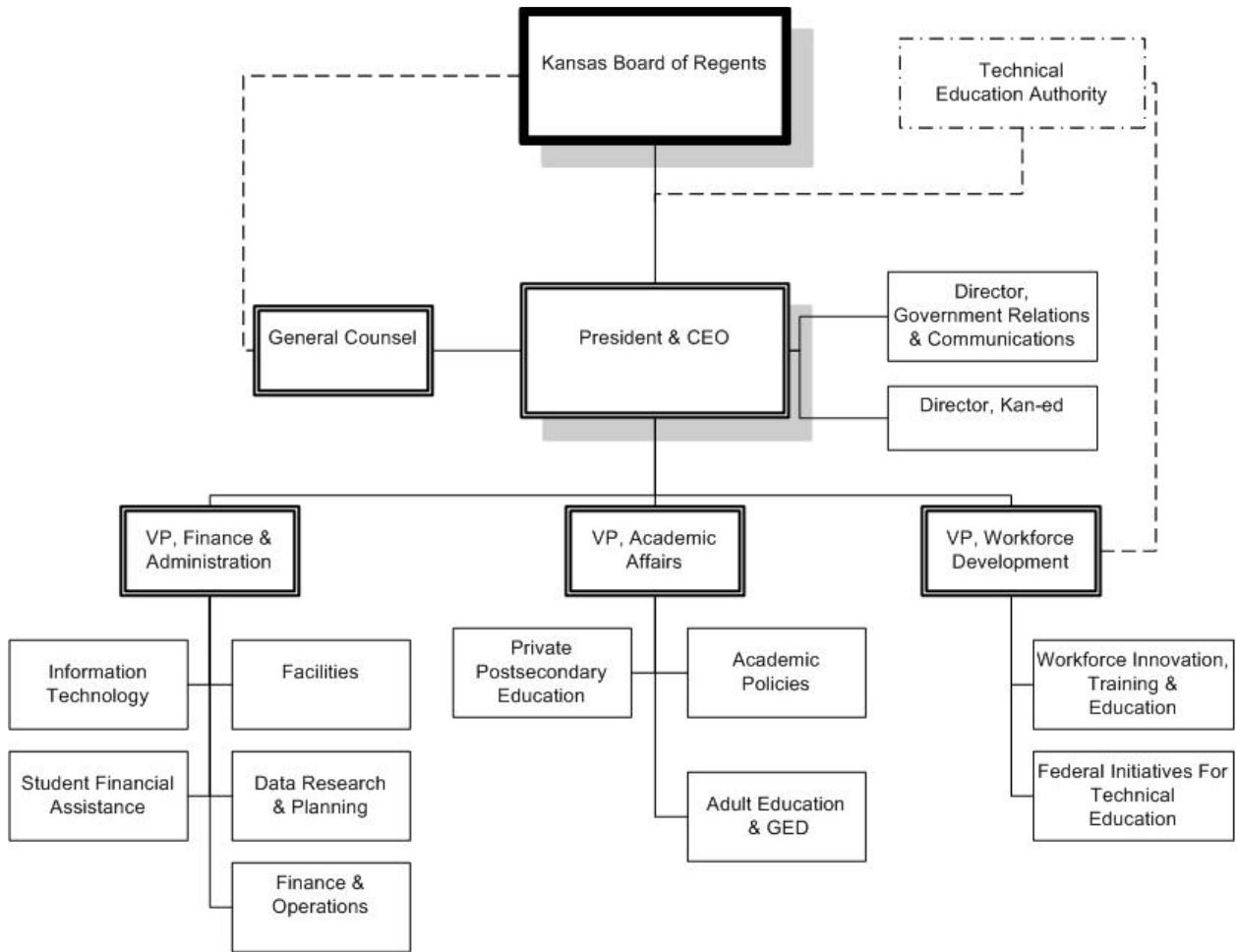
a. President and Chief Executive Officer

The President and Chief Executive Officer performs those duties delineated in Article IV, Section 2 of the Board By-Laws, maintains the principal office of the Board in Topeka, employs such other persons as needed for positions authorized by the Board, and supervises the activities of all employees of the Board office. The President and CEO is appointed by the Board and serves at its pleasure. By statute it is the duty of the ~~executive officer~~ Board President and Chief Executive Officer to attend all meetings of the Board of Regents, keep a full and correct record of its proceedings, (which, when approved, shall be signed by the Chair of the Board), and perform such other duties as the Board may require.

b. Other Employees

See the following organization chart:





c. Supplemental Staff

At times when it is mutually beneficial, Board staff may be supplemented by staff from the ~~institutions in the State~~ state universities. Such persons will be designated “Staff Affiliates.” Salaries and travel expenses for staff affiliates will generally be paid by the institution, not from the Board budget. The Board will provide office space, furniture, computer system, communications, and incidental office expenses (e.g. photocopy, mailings, long distance phone). Staff affiliates serve at the pleasure of the President and Chief Executive Officer with approval by the Board. (9-16-99)

d. Leave

(1) ~~All employees of the Board office~~ staff members, both classified and unclassified, are subject to the same provisions for sick leave as those applicable to state civil service personnel, including but not limited to K.A.R. 1-9-5. The certificate of a medical doctor may be required. Sick leave shall be scheduled and approval from the President and Chief Executive Officer, or designee, obtained in advance to the extent possible.

Sick leave is forfeited upon termination of employment, if the employee is not retiring or is not retirement-eligible, but may be reinstated if the employee returns within one year to a regular position with a State of Kansas agency. Sick leave will be paid at retirement or when the employee separates from service and is retirement eligible if the employee has accrued a minimum of 800 sick leave hours.

(2) Unclassified Board office staff in regular positions shall accrue annual leave in accordance with this provision. Full-time, exempt unclassified Board office staff members shall ~~earn~~ accrue one working day of paid annual leave for each pay-period, ~~said paid annual leave~~ not to exceed twenty-two working days (176 hours) per fiscal year. Part-time, exempt, unclassified Board office staff shall accrue pro-rated annual leave based upon their FTE. Full- and part-time non-exempt unclassified Board office staff shall accrue annual leave based on hours paid in the pay period. Unclassified Board office staff members may accumulate a maximum of thirty-eight working days (304 hours) of annual leave; provided, however, that no employee may receive, upon termination, payment for more than twenty-two days (176 hours) of annual leave; and upon retirement, or when retirement eligible, payment for more than thirty days (240 hours) of annual leave. (1-14-88; 9-15-04)

(3) ~~All~~ Each classified Board office staff ~~members~~ member in a regular position shall ~~receive~~ accrue annual leave with pay pursuant to the state civil service laws, K.S.A. 75-2925 et seq. in accordance with K.A.R. 1-9-4.

(4) Official state holidays and any special holidays declared by the Governor are not counted as days of annual leave.

(5) Annual leave shall be scheduled in advance and granted by the President and Chief Executive Officer, or designee, for periods of time requested by the staff member subject to the operational needs of the ~~office of the Board~~ office. ~~Leave~~ Annual leave requested as a result of personal or family emergency shall be treated on an individual basis by the President and CEO. (6-17-77)

(6) ~~Full-time unclassified~~ Board office staff members in regular positions may be granted leave with pay upon the death of a close relative. Such leave shall in no case exceed six working days. The employee's relationship to the deceased and necessary travel time shall be among the factors considered in determining whether to grant bereavement leave, and, if so, the amount of leave to be granted. (1-27-94)

(7) Unclassified Board office staff members who accumulate sick leave shall be eligible ~~for participation to~~ participate in the shared leave program of the State of Kansas in the same manner as unclassified staff at the ~~Regents institutions~~ state universities. Classified Board office staff members in regular positions who accumulate sick leave are eligible to participate in the shared leave program of the State of Kansas as provided in K.A.R. 1-9-23. The Board office shall adopt, as part of its employee policies and procedures, appropriate limitations and qualifications for accumulation and use of shared leave. (1-27-94)

e. Retirement and Insurance Benefits (11-20-08)

- (1) (a) Eligible classified ~~employees~~ Board office staff members are covered by the Kansas Public Employees Retirement System as determined by law.
- (b) Unclassified ~~employees~~ Board office staff members are covered by and/or eligible for those retirement benefits which are set forth in detail under the heading of FACULTY AND STAFF, Retirement. (3-20-06)
- (c) Eligible classified and unclassified ~~employees~~ Board office staff members may participate in a the 403(b) voluntary retirement program plan. The provisions of the Kansas Board of Regents Voluntary Plan Document shall control the terms of the plan. (3-20-06)
- (d) Eligible classified and unclassified Board office staff members may participate in the state of Kansas 457 Deferred Compensation Plan.

(2) The State of Kansas provides group health, life and long-term disability insurance and other voluntary benefit programs to eligible classified and unclassified employees. (12-14-95)

f. Commitment of Time, Conflict of Interest, Consulting and Other Employment

The provisions set forth under the heading of FACULTY AND STAFF, Commitment of Time, Conflict of Interest, Consulting and Other Employment shall be applicable to the ~~professional~~ unclassified staff of the Board. The President and Chief Executive Officer may establish rules and procedures to effectuate this policy. (5-20-77)

g. Out-of-State Travel Requests – Board Staff (6-28-07)

Approval of out-of-state travel requests for staff other than the President and ~~CEO~~ Chief Executive Officer of the Board is vested in the President and ~~CEO~~ Chief Executive Officer. Requests for such travel should be as directed by the President and ~~CEO~~ Chief Executive Officer and expenses will be allowed pursuant to Department of Administration regulations on travel.

Approval of out-of-state travel request for the President and ~~CEO~~ Chief Executive Officer is vested in the Board. Requests for such travel should be submitted as directed by the Board and expenses will be allowed pursuant to Department of Administration regulations on travel. (11-21-80; 6-26-87; 12-17-87)

h. Criminal Background Checks (11-19-08)

The provisions set forth under the heading of FACULTY AND STAFF, APPOINTMENTS, Criminal Background Checks shall apply to staff ~~hiring~~ hired for the Board of ~~Regents~~ office. The President and Chief Executive Officer may establish rules and procedures to effectuate this policy.

4. COUNCILS AND COMMITTEES (3-13-08)

a. Board of Regents Committees

(1) During its regular monthly meeting, the Board meets as a Committee of the Whole to consider matters relating to academic affairs, fiscal affairs, facilities, and policy and procedure. Reports of the recommendations of the Committee with respect to each of these areas are then presented to the Board for final action. (6-27-91)

(2) The Chairperson may also appoint special committees to assist the Board in fulfilling its functions, and may appoint individual Regents to statewide boards or commissions when called upon to do so. In addition, at its regular meeting in September, the Board annually elects one of its members to serve on the Washburn University Board of Regents for the ensuing calendar year. (10-17-91)

(3) Retirement Plan Committee

(a) The Retirement Plan Committee (~~RPC~~), established in 2005, is responsible for issues related to the Board's retirement plan, including oversight of plan investments and administration. The RPC Committee will reports directly to the Board. The issues the RPC Committee will consider may be directed by the Board, may arise from the Board's fiduciary duties, or may be initiated by the RPC Retirement Plan Committee itself.

(b) The RPC Retirement Plan Committee membership members will be appointed by the Board and will consist of include one member of the Board; one member of COP the Council of Presidents, or designee; two members of COBO the Council of Business Officers; three Regents institutions state university human resource directors; and two individuals nominated from the Regents institutions state universities who are experts in the subject matter of investments and retirement planning. A staff person from the Board of Regents office who is appointed by the President and CEO will serve as a non-voting ex officio member. The chairperson of the RPC Committee will be the appointed Board member. When appointing RPC Retirement Plan Committee members, the Board shall strive for as broad of representation from the Regents institutions state universities as possible.

(c) Members will have ~~rolling two or staggered~~ three years terms and may resign at any time, effective when tendered to the Board. A person who is appointed to replace a member who has resigned will serve out the remainder of the term of resigned the resigning member.

(d) The RPC Retirement Plan Committee will meet a minimum of two times a year to review investments made in the retirement plan and other administrative issues. The RPC Committee may meet additional times as required by the issues they are addressing.

b. Council of Presidents

(1) The Council of Presidents (~~COP~~), established in 1963, consists of the chief executive officers of the ~~Regents institutions state universities~~. The Board's President and Chief Executive Officer serves as an ex officio member of the Council. The chair is rotated annually on July 1st.

(2) ~~COP's~~ The Council of Presidents' main function is to consider subjects of systemwide significance to the state university sector and make recommendations to the Board on general policy affecting all institutions state universities. COP The Council of Presidents may create permanent or ad hoc committees, composed of campus or non-campus personnel, to study selected subjects and report back to the Council.

(3) Meetings of ~~COP~~ the Council of Presidents are held immediately prior to in conjunction with the regular meetings of the Board, and at such other times as the chair of the Council deems necessary. (10-19-95)

(a) Council of Chief Academic Officers

(i) The Council of Chief Academic Officers (~~COCAO~~), established in 1969, is composed of the academic vice presidents of the ~~Regents institutions state universities~~. The Board's Vice President for Academic Affairs serves as an ex officio member, and the member from the same institution as the chairperson of the Council of Presidents serves as chairperson of ~~COCAO~~ Council of Chief Academic Officers. The chief academic officers of the University of Kansas Medical Center and Washburn University are authorized to participate as non-voting members when agenda items affecting those institutions are to be considered. ~~COCAO~~ The Council of Chief Academic Officers meets monthly and reports to the Council of Presidents. (6-24-99)

(ii) ~~COCAO~~ The Council of Chief Academic Officers works with the academic affairs Committee of the Board through the Vice President for Academic Affairs. One of its primary functions is to outline the academic plan for the Regents state university system. It has responsibility for continuous planning and for upgrading the Master Plan as circumstances dictate, and for carrying out the procedures outlined in the Board's policy for Approval of New Programs. (10-19-95)

(b) Council of Business Officers

(i) The Council of Business Officers (~~COBO~~), formed in 1969, consists of the chief business officer of each ~~Regents institution state university~~ and reports to the Council of Presidents. The chairperson is from the same institution as the chair of the Council of Presidents, and the Vice President for Finance and Administration for the Board serves as an ex officio member. The chief business officer of the University of Kansas Medical Center is authorized to participate as a non-voting member when agenda items affecting that institution are to be considered.

(ii) ~~COBO's~~ The Council of Business Officers' official function is to consider matters on which it can advise the Council of Presidents, either at the request of ~~COP~~ the Council of Presidents or on ~~COBO's~~ the Council of Business Officers' own initiative. The Council meets monthly to discuss various issues arising from state regulatory bodies, statutes and regulations, work out mutual solutions to administrative problems, and develop uniform systems of accounting, budgeting and reporting. (10-19-95)

~~(e)~~ Council of Student Affairs Officers

~~(i) The Council of Student Affairs Officers (COSAO), established in 1983, consists of the chief student affairs officer of each Regents institution or his or her appointee. COSAO reports directly to the Council of Presidents. The chairperson is from the same institution as the chair of the Council of Presidents. The President and Chief Executive Officer shall designate a member of the Board staff to serve as an ex officio member. The chief student affairs officer of the University of Kansas Medical Center is authorized to participate as a non-voting member when agenda items affecting that institution are to be considered.~~

~~(ii) The function of the Council is to consider the welfare and development of students and institutional services to meet their needs. (10-19-95)~~

~~(d)~~(c) Council of Government Relations Officers

(i) The Council of Government Relations Officers (~~COGRO~~), established in 2011, consists of the government relations officer (*i.e.* legislative liaison) of each state university and reports of the Council of Presidents. The chairperson is from the same institution as the chair of the Council of Presidents, and the Director of Government Relations and Communications for the Board serves as an ex officio member.

(ii) ~~COGRO's~~ The Council of Government Relations Officers' official function is to advise the Council of Presidents on matters relating to pending or proposed legislation and on matters related to government relations generally. The Council meets monthly during the months the Legislature is not in session, and on a weekly or as needed basis during the legislative session. (11-16-11)

c. Council of Faculty Senate Presidents

The Council of Faculty Senate Presidents (~~COFSP~~) consists of the duly elected Faculty or University Senate President or chairperson from each ~~Regents institution state university~~ and the Kansas University Medical Center. Upon invitation from the chair of the Kansas Board of Regents, ~~COFSP's~~ the function of the Council of Faculty Senate Presidents is to address faculty concerns in a focused and efficient manner. The chairperson is from the same institution as the chair of the Council of Presidents. (2-87)

d. Students' Advisory Committee

(1) The Students' Advisory Committee (~~SAC~~), established by statute in 1975, consists of the student body president from each ~~Regents institution state university~~. The members of ~~SAC~~ the Students' Advisory Committee serve for terms expiring concurrently with their terms as elective student officers and upon qualification of their successors. The chief executive officer of each ~~Regents institution state university~~ shall

annually certify to the Board the name of the highest student executive officer elected by the entire student body of that ~~Regents institution~~ state university.

(2) The statutory duties and functions of the ~~SAC~~ Students' Advisory Committee include attendance at meetings of the Board of Regents ~~except closed or executive meetings~~; making recommendations to the Board concerning course and curriculum planning and faculty evaluations; advising the Board on the formulation of policy decisions on student affairs; identifying student concerns; considering any problems presented to it by the Board and giving advice thereon; disseminating information to the members' peers concerning the philosophies and standards of education developed by the Board; and stimulating awareness of student rights and responsibilities.

(3) The Chair of ~~SAC~~ the Students' Advisory Committee may request the President and Chief Executive Officer to place items on the Board's agenda for discussion and/or consideration. The President and CEO shall review the ~~SAC Committee's~~ request with the Chair~~person~~ of the Board prior to responding to ~~SAC~~ the Committee.

(4) When the Board creates task forces or other subordinate organizations for the purpose of studying questions related to the duties and responsibilities of the ~~SAC~~ Students' Advisory Committee, a representative of the ~~SAC Committee~~ shall be appointed to such task force. Further, all councils comprised of ~~Regents institutions'~~ state university personnel are encouraged to give consideration to the inclusion of student representation on task forces and other bodies created to deal with issues related to the interests and responsibilities of the ~~SAC~~ Students' Advisory Committee. (12-19-80; 9-16-93)

e. Classified and Support Staff Council

The Classified and Support Staff Council (~~CSSC~~) consists of the duly elected representatives from the Classified Staff (or University Support Staff) Council at each of the state universities and the University of Kansas Medical Center. Upon invitation from the Chair of the Kansas Board of Regents, ~~CSSC's~~ the role of the Classified and Support Staff Council is to advise the Board of Regents regarding matters relating to classified staff/university support staff issues and concerns. The general expectation is that ~~CSSC~~ the Council will make a report during the Board's September and January meetings. The ~~CSSC~~ Classified and Support Staff Council Chair shall be from the same institution as the Chair of the Council of Presidents. (3-13-08)

f. Unclassified Staff Council

The Unclassified Staff Council (~~USC~~) consists of the duly designated representatives from the unclassified professional staff ranks at each of the state universities and the University of Kansas Medical Center. Because a formally designated unclassified staff organization does not exist at all the universities, each institution shall determine how its representative to the ~~USC Council~~ will be selected. Upon invitation from the Chair of the Kansas Board of Regents, ~~USC's~~ the role of the Unclassified Staff Council is to advise the Board of Regents regarding matters relating to unclassified staff issues and concerns. The general expectation is that ~~USC~~ the Council will make a report during the Board's September and January meetings. The ~~USC's~~ Unclassified Staff Council's Chair shall be from the same institution as the Chair of the Council of Presidents. (9-16-10)

g. Rotation of Council or Committee Chair

As a general rule, committee and council chairs will rotate annually on July 1 in the following sequence: University of Kansas, Kansas State University, Pittsburg State University, Emporia State University, Wichita State University, and Fort Hays State University. Whenever rotation in such manner is impossible for a given committee or council, a chair shall be selected by general election of the members. (5-19-88; 9-16-10)

h. System Council of Presidents

(1) The System Council of Presidents, established in 2002, consists of the six presidents of the state universities, four presidents selected by the nineteen community colleges, one president selected by the six technical colleges, and the president of Washburn University. The Board's president and CEO serves as an ex

officio member of the Council. Two members of the System Council of Presidents will serve as co-chairpersons: One shall be by annual rotation on July 1st from among the six state universities, the other shall be selected by the six Council members from institutions coordinated-but-not-governed by the Board. The presidents of other institutions (when not current members) are invited to provide input to System Council of Presidents when agenda items affecting those institutions are to be considered. On matters that have system-wide impact, all positions will be reported to the Board, and a majority will be required for Council endorsement.

(2) The System Council of President's main function is to consider coordination issues and make recommendations to the Board on general policy affecting all coordinated institutions. The Board President and CEO will determine which issues are coordination issues; the Board Chairperson may review this determination. The System Council of Presidents may create permanent or ad hoc committees, composed of campus or non-campus personnel, to study selected subjects and report back to the Council.

(3) Meetings of the System Council of Presidents are held prior to the regular meetings of the Board, and at such other times as the co-chairpersons of the Council deem necessary.

(a) System Council of Chief Academic Officers (12-18-02)

(i) The System Council of Chief Academic Officers, established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board's Vice-President for Academic Affairs serves as an ex officio member. Two members of the System Council of Chief Academic Officers will serve as co-chairpersons: One shall be from the same institution as the state university System Council of Presidents co-chairperson; the other shall be selected by the six Council members from institutions coordinated-but-not-governed by the Board. The chief academic officers of the University of Kansas Medical Center and other institutions (when not current members) are invited to provide input to the System Council of Chief Academic Officers when agenda items affecting those institutions are to be considered. The System Council of Chief Academic Officers may solicit input from councils that are not established by the Board. The System Council of Chief Academic Officers meets monthly and reports to the System Council of Presidents on matters that have system-wide impact; on such matters all positions will be reported, and a majority will be required for Council endorsement.

(ii) The System Council of Chief Academic Officers formulates recommendations relating to the implementation of the Higher Education Coordination Act as they apply to academic affairs; addresses instructional, academic, or related issues that affect higher education system-wide in Kansas; receives and reviews recommendations from individual campuses or instructional groups; promotes continuous quality improvement and coordination of higher education in Kansas; and promotes higher education improvement through joint academic or professional development activities. One of its primary functions is continuous academic planning for the Regents system. It acts in accordance with the academic affairs policies and procedures for coordination as outlined in the Board's Policy and Procedure Manual.

(b) System Council of Business Officers (9-19-07)

(i) The System Council of Business Officers, established in 2007, consists of the six chief business officers of the state universities, four chief business officers selected by the nineteen community colleges, one chief business officer selected by the six technical colleges, and the chief business officer of Washburn University. The Board's Vice-President for Finance and Administration serves as an ex officio member. Two members of SCOBO will serve as co-chairpersons: One shall be from the same institution as the state university System Council of Presidents co-chairperson; the other shall be selected by the six Council members from institutions coordinated-but-not-governed by the Board. The chief business officers of other institutions (when not current members) shall be invited to provide input to the System Council of Business Officers when agenda items affecting

those institutions are to be considered. The System Council of Business Officers meets as needed on the call of a co-chairperson and reports to the System Council of Presidents on matters that have system-wide impact. All positions will be reported to the System Council of Presidents, and a majority will be required for System Council of Business Officers endorsement.

(ii) The System Council of Business Officers formulates recommendations relating to the implementation of the Higher Education Coordination Act as they apply to fiscal affairs and administration and considers system financial and business matters on which it can advise the System Council of Presidents, either at the request of the System Council of Presidents or on the System Council of Business Officers own initiative. One of its primary functions is to study and make recommendations regarding the unified budget for state funding of postsecondary educational institutions.

(c) System Council of Government Relations Officers (11-16-11)

(i) The System Council of Government Relations Officers, established in 2011, consists of the government relations officer (i.e. legislative liaison) of each of the state universities, up to four government relations officers (i.e. legislative liaisons) selected by the nineteen community colleges (one of whom may be the Executive Director of the Kansas Association of Community Colleges), one government relations officer (i.e. legislative liaison) selected by the six technical colleges (which may be the Executive Director of the Kansas Association of Technical Colleges), and the governmental relations officer (i.e. legislative liaison) for Washburn University. The Board's Director of Government Relations and Communications serves as an ex officio member. Two members of the System Council of Government Relations Officers will serve as co-chairpersons: One shall be from the same institution as the state university System Council of Presidents co-chairperson; the other shall be selected by and from the non-state university System Council of Government Relations Officers members. The System Council of Government Relations Officers meets quarterly, or as needed on the call of the co-chairperson, and reports to the System Council of Presidents on matters that have a system-wide impact. All positions will be reported to the System Council of Presidents, and a majority will be required for System Council of Government Relations Officers' endorsement.

(ii) The System Council of Government Relations Officers formulates recommendations relating to pending or proposed legislation and on matters related to government relations generally.

AGENDA

System Council of Presidents
Kansas Board of Regents Office
1000 S.W. Jackson
Topeka, KS
December 14, 2011
10:00 a.m. – 11:00 a.m.
Suite 520

1. Approve minutes of November 16, 2011 meeting
2. Receive report from the System Council of Chief Academic Officers
3. Receive monthly update on the transfer and articulation process
4. Receive regional update on the NW colleges
5. Discuss an appeals mechanism when a community college is interested in offering a course or group of courses in a university service area and is denied
4. Other matters

MINUTES

System Council of Presidents
Kansas Board of Regents Office
1000 SW Jackson
Topeka, KS
November 16, 2011
10 a.m.-11 a.m.
Suite 530

Members present: President Don Beggs, Wichita State University
President Terry Calaway, Johnson County Community College
President Jerry Farley, Washburn University
Interim President Ed Flentje, Emporia State University
President Ed Hammond, Fort Hays State University
President Carl Heilman, Barton County Community College
President John Masterson, Allen Community College
President Kirk Schulz, Kansas State University
President Steve Scott, Pittsburg State University
President Andy Tompkins, Kansas Board of Regents
Provost Jeff Vitter, University of Kansas

President Kirk Schulz, serving as co-chair, called the meeting to order at 10:01 a.m.

1. Minutes from October 19, 2011, meeting—moved by President Hammond, seconded by President Beggs, approved.
2. Update from Jim Williams and Terry Calaway on Transfer and Articulation Advisory Council.

Jim Williams discussed knowledge clusters. COCAO is going to discuss this more during their lunch meeting. Dr. Calaway discussed quality control and benchmarks for other State pathway systems. Discipline task forces maybe used in the future. Progress is being made to identify 45 general education courses to present to the Board in January. Discussion was had about a common course numbering system at all Regents institutions. Provost Mason reiterated that the goal has to be core outcomes.

3. Review Policy Creating a System Council of Government Relations Officers.

Julene Miller led the discussion about the need to establish a Council of Government Relations Officers. The Board drafted a proposal to create this council as well as a System Council of Government Relations Officers. This proposal will be brought before the Board for approval at this month's meeting. President Calaway stated that the key would be to decide who was establishing the agenda and doing the work of these Councils. President Farley brought up concerns about the frequency of meetings during the Legislative Session. SCOPs agreed that the Council would meet "as needed," which may be more frequently during the Session than during other times of the academic year. The motion was moved, seconded, and approved to support the creation of the Council of Government Relations Officers.

4. Propose Reports from Institutions in Regions of the State

President Calaway discussed presenting regional reports so that all institutions are represented during the academic year. SCOPs agreed to begin giving these reports at the December meeting. President Beggs raised

concerns about these reports being another show-and-tell, and SCOPs agreed that the reports would be focused on issues, projects, etc.

5. Report from the System Council of Chief Academic Officers.

Vice President Alysia Johnston presented the report. The Performance Agreement Model was discussed and sector specific indicators that would be proposed to the Board. They would like to establish a more collaborative model that would include the entire system. The KBOR model would have a shelf life of maybe two years, and possibly a new model of reporting is needed. A working group will be put together in December to work on creating a new model.

President Calaway brought up the fact that Foresight 2020 is not being used at the community colleges and technical colleges in their strategic planning process. President Tompkins communicated that the goals of Foresight 2020 do include all institutions in the system, and reporting on retention and graduation rates will begin in January and will continue annually. President Calaway stated that if IPEDs data is used, community colleges will be left out. President Tompkins indicated that community colleges need to find the appropriate measurement device for their institutions in order to report on each specific goal. SCOCAO has already been discussing this and will continue to do so.

There being no further business, the meeting adjourned at 10:55 a.m.

AGENDA

Council of Presidents
Kansas Board of Regents Office
1000 S.W. Jackson
Topeka, KS
December 14, 2011
11:00 a.m. or Adjournment of SCOPs
Suite 520

1. Approve minutes of November 16, 2011 meeting
2. Receive report from Council of Business Officers
3. Receive report from Council of Chief Academic Officers
4. Receive report from Council of Government Relations Officers
5. Discussion Topic: Regents geographical boundaries
6. Other matters

MINUTES

Council of Presidents
Kansas Board of Regents Office
1000 SW Jackson
Topeka, KS
November 16, 2011
Upon adjournment of SCOPs or 11 a.m.-12 noon
Suite 530

Members present: President Don Beggs, Wichita State University
Interim President Ed Flentje, Emporia State University
President Ed Hammond, Fort Hays State University
President Kirk Schulz, Kansas State University
President Steve Scott, Pittsburg State University
President Andy Tompkins, Kansas Board of Regents
Provost Jeff Vitter, University of Kansas

The meeting was convened at 10:08 a.m. by President Schulz.

1. Minutes from October 19, 2011 meeting—moved by President Hammond, seconded by President Beggs, approved.
2. Report from Council of Business Officers—Bruce Shubert, Vice President for Administration and Finance, Kansas State University

Reviewed Voluntary Retirement Incentive results. 131 university classified employees participated, and \$800,000 in savings was realized by the universities, assuming positions are refilled at step 4. President Schulz indicated that the Government Relations Council members need to be brought into this discussion.

Secretary Dennis Taylor joined the COBO meeting. They discussed the legislative proposal to remove the sunset provision of K.S.A. 76,125. They also discussed the potential benefits of consolidating capital improvement plan reviews for code compliance at the State level.

Amy Thompson, with Legislative Post Audit, also joined the COBO meeting. They discussed the potential increase in State revenues by requiring state employees to reside in Kansas. The audit/review is expected to be complete by February.

COBO is working on Policy Manual Review.

COBO reviewed a proposal to modify the Limited Retirement Health Care Bridge policy. The proposed changes will remove specific procedures from policy to allow other payment methods.

COBO reviewed the final draft of proposed changes to the State Educational Institution Procurement Act and other capital project legislation. They also reviewed the final draft of proposed changes to tax credit legislation, which will extend tax credit authority through 2015.

COBO also discussed the State University Tax Return. Staff changes at the BOR office make it necessary to transfer responsibility of compiling State University UBIT information. The Controllers will recommend a solution to COBO.

3. Report from Council of Chief Academic Officers—April Mason, Provost and Senior Vice President, Kansas State University.

COCAO has done synopsis of their respective campuses with regard to accreditation. Discussions will continue over lunch.

Rusty Andrews attended the COCAO meeting in October to talk about conflict resolution.

The issue of transfer and articulation is a major and continuing discussion item. President Schulz indicated that discussion needs to be had with the Regents regarding the timeline and more time may be required if the agreement needs to be modified.

4. Report from Council of Government Relations Officers—Mary Jane Stankiewicz, Kansas Board of Regents.

Agenda items 4 and 5 are being combined in this discussion. COPs approved the creation of this Council. The first meeting has been set for December 7, 2011.

5. Review Policy Creating a Council of Government Relations Officers.
6. Review Amendments to Policy on Faculty and Staff Commitment of Time, Conflict of Interest, Consulting, and Other Employment.

This item came forward because KU noted that new federal requirements have brought about the need for amendments to this policy. COPs approved amending the policy.

7. Sustainability Reports

President Schulz indicated that he will give an overall sustainability report for all state institutions to the Board of Regents at this month's meeting. President Tompkins stated that this will continue annually, and the report will be presented to the Board by the Chair of COPs. President Scott stated that this needs to be institutionalized and possibly not reported on annually, and President Schulz agreed.

8. Discussion Topic: Regents geographical boundaries

Chancellor Gray-Little was absent and requested that this item be held over until the December meeting.

9. Other Matters.

There being no other business, the meeting was adjourned at 11:40 a.m.

AGENDA

System Council of Chief Academic Officers

Wednesday, December 14, 2011
 8:30 a.m. – 9:00 a.m.
 Kathy Rupp Conference Room
 Kansas Board of Regents
 1000 SW Jackson, Ste 520
 Topeka, Kansas

1. Approve Minutes of November 16, 2011
2. Discussion:
 - a. Proposed Performance Agreement Model
 - b. Transfer and Articulation Update
 - c. Institutional Policies on Awarding College Credit for AP Credits
3. Other Business

SCOCAO Schedule – September 2011 – June 2012

AGENDA MATERIALS DUE	MEETING DATES
August 24, 2011	September 21, 2011
September 28, 2011	October 19, 2011
October 26, 2011	November 16, 2011
November 23, 2011	December 14, 2011
December 21, 2011	January 18, 2012
January 25, 2012	February 15, 2012
February 22, 2012	March 14, 2012
March 28, 2012	April 18, 2012
April 25, 2012	May 16, 2012
May 21, 2012	June 20, 2012

MINUTES

**System Council of Chief Academic Officers
Wednesday, November 16, 2011
8:00 a.m.
Room 530
Curtis State Office Building
Topeka, KS**

The System Council of Chief Academic Officers met in the Room 530 of the Curtis State Office Building, 1000 SW Jackson, Topeka, Kansas, at 8:00 a.m. on Wednesday, November 16, 2011.

Members Present:

Alysia Johnston, Coffeyville Community College
Allen Rawitch, University of Kansas Med Ctr
Larry Gould, Fort Hays State University
Lynette Olson, Pittsburg State University
Kevin Brungardt, Garden City Community College
Joe Burke, Labette Community College
Tes Mehring, Emporia State University
Jon Marshall, Allen County Community College

Jeffrey Vitter, University of Kansas
April Mason, Kansas State University
Steve Loewen, Flint Hills Technical College
Keith Pickus, Wichita State University
Randy Pembroke, Washburn University
Marilyn Mahan, Manhattan Area Tech College
Donna Estill, Fort Scott Community College

Board Staff:

Gary Alexander, Joan Warren, Jacqueline Johnson, Jean Redeker, and Terry Schwartz

Others Present:

Kim Krull, Cloud County Community College; Sara Rosen, University of Kansas; Ruth Dyer, Kansas State University; Eric Burke, North Central Kansas Technical College; Penny Quinn, Barton County Community College; and Derek Myers, Kansas State University

Approve Minutes of October 19, 2011 Meeting Minutes

April Mason moved, and Lynette Olson seconded the motion, to approve the October 19, 2011 minutes. The motion carried.

Discussion:

Proposed Performance Agreement Model

The Council discussed the performance agreement model proposed in October and asked for members to gather input from their sectors/campuses regarding the proposed model and provide proposed sector specific indicators.

The Kansas Council of Instructional Administrators (KCIA) met and developed four proposed sector specific indicators for community and technical colleges, which was distributed.

The universities indicated that discuss is on-going at the campuses and would like to bring campus input in December.

The proposed performance agreement model will be placed on the SCOCAO December 2011 agenda.

Performance Agreement Proposal from Community Colleges and Technical Colleges

Alysia Johnston presented a framework for performance agreements that was developed by KCIA. Cia Verschelden provided further information concerning the framework which aligns performance agreements with HLC, as well as aligning with Foresight 2020.

SCOCAO recognized the model proposed in October needs to be addressed for the short term.

The Council asked for discussion of the establishment of a small working group to discuss/review/research/develop the proposed KCIA performance agreement framework, and that this be an agenda item at the December 2011 meeting.

The Council agreed to place this item on the SCOCAO December 2011 agenda.

Foresight 2020 Reporting

Gary Alexander reported the discussion of Foresight 2020 Reporting is ongoing.

Additional MSEP Programs at Emporia State University

As required by Board Policy, Tes Mehring reported to SCOCAO the Midwest Student Exchange Programs that have been added to Emporia State University's MSEP programs.

Accounting

BSB

Art

BA, BFA, BS, BSE

Athletic Training

BS

Biological Sciences

BA, BS, BSE, MA, MS

BSE – Science Teaching

Biochemistry and Molecular Biology

BS

Business Administration

BSB, MBA

Business Education

BSE

Chemistry

BA, BS, BSE

Communication

BA, BS – Communication

BSE – Speech Communication/Theatre

Computer Science

BS

BS – Data Security

Counseling

MS – Art Therapy

MS – Mental Health Counseling

BS – Rehabilitation Education

MS – Rehabilitation Counseling

MS – School Counseling

Crime & Delinquency Studies

BA, BS

Earth Science

BA, BS

BSE – Earth/Space Science

Economics

BS

Education

BSE – Elementary

MEd – Teaching

MS – Curriculum & Instruction

MS – Early Childhood Education

MS – Educational Administration

MS – Instructional Leadership

MS – Master Teacher

English

BA, BSE, MA

Finance

BSB

Health

BSE

BS – Health Promotion

History

BA, BS

Information Systems

BSB

Library Science

MLS, Archive Certificate Program

Management

BSB

Marketing

BSB

Mathematics

BA, BS, BSE, MS

Modern Languages

BA, BSE

MA – Teaching English to Speakers of Other Languages

Music

BA, BM, BME, MM

Nursing

BSN

Instructional Design & Technology

MS

Interdisciplinary Studies

BIS

BS – Information Resource Studies

Physical Education

BSE, MS

Physical Sciences

BA, BS, MS

BSE – Science Grades 5-8

Physics

BA, BS, BSE

Political Science

BA, BS

Psychology

BA, BS, BSE, MS

MS – Clinical Psychology

MS, EdS – School Psychology

Recreation

BS

Other Business

Gary Alexander asked the Council how campuses notify students concerning criminal background checks.

SCOCAO members responded:

- Most programs require a criminal background check prior to beginning the program
- Some programs require a criminal background check after completion of the program

There being no other business, the meeting adjourned at 8:50 a.m.

AGENDA

Council of Chief Academic Officers

Wednesday, December 14, 2011
9:00 a.m. – 10:00 a.m.
or upon adjournment of SCOCAO
Kathy Rupp Conference Room
1000 SW Jackson Street Suite 520
Kansas Board of Regents
Topeka, Kansas
Reconvene Noon to 1:15 p.m.
Kathy Rupp Conference Room

1. Approve Minutes of November 16, 2011
2. University Press of Kansas Annual Report – Fred Woodward
3. KBOR update - Gary Alexander
4. New Program Requests
 - a. KSU - Request Approval for a Master of Science in Agricultural Education and Communication (01.0899) [FIRST READING]
 - b. FHSU - Request Approval for a Master of Professional Studies (MPS) (30.9999) [FIRST READING]
 - c. PSU - Request Approval for a Bachelor of Science in Workforce Development (CIP 13.1309) [FIRST READING]
 - d. KU - Request Approval for a Ph.D. in Journalism and Mass Communication (CIP 09.0102) [SECOND READING]
5. Information Items
 - a. PSU - Deletion of BST with a Major in Technology Management
 - b. WSU - Merging the Department of Counseling, Educational and School Psychology (CESP) with the Department of Educational Leadership (EL) to form the Department of Counseling, Leadership, and Educational and School Psychology (CLES)
 - c. ESU - New Concentration in Management
6. Discussion
 - a. Establishment of a working group to collaborate with community and technical colleges regarding performance agreement model
 - b. Sector Specific Indicators for the Performance Agreement Model proposed in October 2011
7. Other Business

COCAO Fall 2011 – Spring 2012

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
August 24, 2011	September 21, 2011	ESU
September 28, 2011	October 19, 2011	WSU
October 26, 2011	November 16, 2011	KU
November 23, 2011	December 14, 2011	KUMC
December 21, 2011	January 18, 2012	Washburn U
January 25, 2012	February 15, 2012	FHSU
February 22, 2012	March 14, 2012	KSU
March 28, 2012	April 18, 2012	PSU
April 25, 2012	May 16, 2012	ESU
May 21, 2012	June 20, 2012	WSU

MINUTES

Council of Chief Academic Officers

Wednesday, November 16, 2011
9:00 a.m. – 10:00 a.m.
Or upon adjournment
Room 530
Curtis State Office Building
1000 SW Jackson Street
Reconvene at Noon
Kathy Rupp Conference Room
Kansas Board of Regents
Topeka, Kansas

MINUTES

The Council of Chief Academic Officers met on Wednesday, November 16, 2011 in the Room 530, Curtis State Office Building, 1000 SW Jackson Street, Topeka, Kansas at 9:00 a.m. and reconvened at noon in the Kathy Rupp Conference Room of the Kansas Board of Regents Suite 520.

Members Present:

Larry Gould, Provost, FHSU
Jeffrey S. Vitter, Provost and EVC, KU
April Mason, Provost, KSU
Lynette Olson, Provost, PSU
Randy Pembroke, VPAA, WU

Tes Mehring, Provost, ESU
Keith Pickus, Interim Provost, WSU
Allen Rawitch, VCAA, KU Med Center
Gary Alexander, KBOR

Others Present:

Sara Rosen, KU; Ruth Dyer, KSU; Derek Myers, KSU; Rick Muma, WSU; and Jim Williams, ESU

Staff Present:

Jean Redeker, Jacqueline Johnson, and Joan Warren

Approve Minutes of October 19, 2011

Tes Mehring moved, and Keith Pickus seconded the motion, to approve the October 19, 2011 minutes as submitted. Motion carried.

KBOR update

Gary Alexander updated the Council regarding Board activities:

- The Presidential Searches for Emporia State University and Wichita State University are going well
- The Oral Health Task Force met for the first time on Tuesday, November 15, 2011
- Workload of individual faculty (a national trend) might be requested by the legislature
- National movement focusing on performance funding
- Governance Committee – Policy Manual Language
 - Review the course information/credit hour/credit by exam/credit for travel
 - Submit proposed revisions to Gary Alexander

Transfer and Articulation/Core Outcomes Project

Jim Williams presented an update on the Transfer and Articulation Advisory Council.

- General Education Core Subcommittee has been meeting
 - The LEAP model has been applied to the general education goals across the system where there are similarities – having to adapt as appropriate
 - Knowledge categories and framework has been developed/not specific
 - Essential general education transferrable learner outcomes/practical skills
- Quality Assurance Core Subcommittee has been meeting
 - Reviewed the Arizona transfer and articulation website
 - Discussed various communication avenues
- The Council will meet Thursday, November 17 from 1:30 p.m. to 3:30 p.m.

COCAO agreed by consensus to continue discussion of Transfer and Articulation at its noon meeting.

Core Outcomes Project

April Mason proposed inviting a national speaker to the next Core Outcomes Project. It was noted more frequent meetings are needed. The Council should be the group that works with the Project.

Student Credit Hour

Gary Alexander indicated campus reports have been submitted and are being compiled.

Regents Distinguished Professorship Policy

April Mason presented a proposal to revise the Board Policy concerning Regents Distinguished Professorships that would allow a university to establish a Regents Distinguished Professorship without the financial support it currently receives. Discussion followed. Board staff will discuss the issues with the President/CEO to find out the viability of such a revision. If possible, a motion may be forthcoming.

Performance Agreement Model Continued Discussion

COCAO did not discuss this item.

Program Requests

PSU - Request Approval to Restructure the College of Technology to include the Creation of the PSU School of Construction and the Kansas Center for Construction Advancement (KCCA)

Lynette Olson presented Pittsburg State University's request for approval to restructure the College of Technology.

Tes Mehring moved, and Keith Pickus seconded the motion, to approve Pittsburg State University's request to restructure the College of Technology to include the creation of the PSU School of Construction and the Kansas Center for Construction (KCCA). Motion carried.

Information Items

- a. KUMC - **Adult/Gerontological Health Care Nurse Practitioner Adult/Gerontological Health Care Clinical Nurse Specialist Certificate Program**
- b. PSU - **Discontinuance of the Auto Service Technology Certificate Program**
- c. PSU - **New Emphasis within the Bachelor of Arts in English (23.0101)**
- d. PSU - **Name Change of Two Existing Minors: Multimedia Minor changed to Digital Media and the Graphics Technologies Minor to Print Media**
- e. PSU - **New Emphases within the Bachelor of Science in Technology (CIP 10.0303): Digital Media, Graphic Design, Graphics Management, Print Media and Web/Interactive Media**
- f. PSU - **New Minor Web/Interactive Media within the BST Graphic Communications (CIP 10.0303)**

The above listed items are for informational purposes and do not require action.

COCAO convened at 9:55 a.m.

The Council reconvened at noon in the Kathy Rupp Conference Room

Other Business

Continued Transfer and Articulation Discussion

Terry Calaway and Jim Williams gave an update to the System Council of Presidents and to the Council of Presidents this morning. The Council of Faculty Senate Presidents has a position statement to submit.

Discussion followed:

- Each Campus has general education programs
- Current policy is preferred
- Common degree requirements for general education
- Common numbering system is not preferred
- Community Colleges need assurance that general education courses will transfer
- General Education courses are part of the Core Outcomes Project
- Degree specific courses are not in the current Core Outcomes Project
- Common learner outcomes identified

The timeline for the Transfer and Articulation Advisory Council is to have something for the general education courses by January 2012.

Discussion followed:

- Use current Board policy and add language concerning completed associate degrees – Associate of Arts or Associate of Science
- Include learner outcomes goals and specific general education courses

December Agenda Items

- Discuss establishment of a small working group to collaborate with community and technical colleges regarding a performance agreement model
- Provide and Discuss Sector Specific Indicators for the performance agreement model proposed in October 2011

There being no further business, meeting adjourned at 1:15 p.m.

Sincerely,
April Mason
Provost for Academic Affairs
Kansas State University

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2012

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 15-17, 2011 Retreat	
September 21-22, 2011	August 31, 2011 at noon
October 19-20, 2011	September 28, 2011 at noon
November 16-17, 2011	October 26, 2011 at noon
December 14-15, 2011	November 22, 2011 at noon
January 18-19, 2012	December 28, 2011 at noon
February 15-16, 2012	January 25, 2012 at noon
March 14-15, 2012	February 22, 2012 at noon
April 18-19, 2012	March 28, 2012 at noon
May 16-17, 2012	April 25, 2012 at noon
June 20-21, 2012	May 30, 2012 at noon

TENTATIVE MEETING DATES

Fiscal Year 2013

<u>Meeting Dates</u>
August 14-16, 2012 – Retreat
September 19-20, 2012
October 17-18, 2012
November 14-15, 2012
December 19-20, 2012
January 16-17, 2013
February 20-21, 2013
March 20-21, 2013
April 17-18, 2013
May 15-16, 2013
June 26-27, 2013

COMMITTEES (2011-2012)

Ed McKechnie, Chair
Tim Emert, Vice Chair

Standing Committees

Academic Affairs

Mildred Edwards, Chair
 Tim Emert
 Fred Logan
 Janie Perkins

Fiscal Affairs and Audit

Christine Downey-Schmidt,
 Chair
 Dan Lykins
 Robba Moran
 Kenny Wilk

Regents Retirement Plan

Dan Lykins, Chair
 Robba Moran

Governance

Ed McKechnie, Chair
 Mildred Edwards
 Tim Emert
 Fred Logan

Board Representatives and Liaisons

Education Commission of the States	Christine Downey-Schmidt
Postsecondary Technical Education Authority	Tom Burke Connie Hubble
Kansas Bioscience Authority	Kenny Wilk
Kansas Campus Compact	Kenny Wilk
KSU Research Foundation Board	Robba Moran
Midwest Higher Education Compact (MHEC)	Janie Perkins
Washburn University Board of Regents	Dan Lykins