

System Council of Business Officers
Council of Business Officers
October 5, 2011

The System Council of Business Officers met at 9:00 a.m. via teleconference. The following university business officers and others were in attendance in the Kathy Rupp Conference room:

Ray Hauke - ESU	Steffani Webb - KUMC
Mike Barnett - FHSU	Rick Anderson – Washburn
Theresa Gordzica - KU	Diane Duffy - KBOR
Julene Miller – KBOR	Eric King - KBOR
Bruce Shubert -KSU	Diane Goddard - KU
John Patterson - PSU	Kelly Oliver – KBOR
Madi Vannaman – KBOR	Mary Herrin - WSU
Roger Lowe – WSU	

Reviewed changes to Tax Credit Legislation (K.S.A. 79-32,261): The community colleges and technical colleges will propose extending tax credit authority through 2015. The changes will be submitted to the Board at its October meeting to consider for inclusion in the Board legislative package.

FY 2013 Budget Development: Diane shared a summary of the FY 2013 budget request approved by the Board at the September meeting.

SCOBO adjourned at 9:20 am.

COBO convened at 9:21 am.

The September minutes were approved as written.

Potential for Statutory and Regulatory Changes: Fort Hays shared a summary of recent interaction with Secretary of Administration Dennis Taylor regarding possible repealing of State statutes and regulations. COBO will invite Secretary Taylor to the November meeting to discuss the changes to Facilities legislation and policies being proposed by COBO, to revive efforts to amend K.S.A. 75-7201 to increase the level at which universities are required to obtain approval of the Department of Administration's Chief Information Technology Officer, to discuss services provided by the Office of Facilities and Property Management and to discuss direction of future interaction between the Universities and the Department of Administration. The Universities are encouraged to determine how much was paid to the State for services in FY 2011 and to bring that information to the November meeting.

Updates to Facilities Legislation and Policies: COBO reviewed and agreed to proposed changes to the State Educational Institution Procurement Act and other capital project legislation. There was agreement to remove the sunset provision and to make a number of modifications to K.S.A. 76-7,125. Additionally, there was agreement to modify K.S.A. 75-1253 to increase the threshold at which negotiating committees for engineering and architectural services are required, to modify K.S.A. 75-1264 and K.S.A. 76-786 to increase the threshold at which approval of change orders by the joint committee on state building

construction is required and to modify 76-760 to increase the level at which capital improvements are exempted from certain requirements. The changes will be submitted to the Board at its October meeting to consider for inclusion in the Board legislative package.

Paid time off: COBO received approval from COPS to discuss the concept of combining all leave categories into one category (paid time off). COBO discussed the potential benefits and complications of such an approach then asked ACORB to explore the pros and cons of paid time off and survey other institutions with paid time off experience.

Voluntary Retirement Incentive: COBO reviewed a common format to gather information about the fiscal impact of this program that will end on October 14. Information will be reviewed at the November meeting. .

FY 2014 budget submittal process: COBO previously asked the Budget Directors to review the budget development process and to develop recommendations that will streamline the process and reduce the amount of time spent developing the State budget request document (BRD). COBO also requested an estimate of the number of hours spent and cost for developing the BRD. The University Budget Directors participated in a conference call on Wednesday, September 28th. They began by discussing the reasons for variance in time spent developing the BRD among the Universities. Most of the variance is attributed to differences in the level of reconciliation between the BRD and institutional information. Each university listed their concerns and issues they have in developing the BRD. Most stated that the document provides very little value at their university. There is a need to better understand how the document is used at the state level. Several suggestions were made to simplify the processes by summarizing more of the data. The next step will be to develop a white paper that identifies the issues and provides suggested process improvement to streamline the process. The white paper will be shared with COBO when available. With COBO approval, communication with the Division of Budget and Legislative Research will begin. .

Housing: It was noted that Housing rate proposals are to be heard by the Board at the November meeting and that a common proposal format has been provided by Board staff.

COBO adjourned at 11:30.

The next meeting will be November 2nd.