



Kansas Board of Regents Precollege Curriculum Courses Approved for University Admissions

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The precollege curriculum is designed to prepare high school students for university-level work. The list of courses fulfilling the precollege curriculum has been recommended by the Kansas State Department of Education and approved by the chief executive officer of the board of regents or the chief executive officer's designee. Requirements for the precollege curriculum are found in K.A.R. 88-29-11 and 88-29a-11.

ELECTIVE Course Title	Course Code	Course Description
Biblical Literature	01059	Biblical Literature courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on the books of the Bible. Students may compare techniques, styles, and themes of the various books; examine the Bible's influence on secular literature; and may study historical events of Biblical times. Oral discussion is an integral part of these courses, and written compositions are often required.
Literature of an Author	01060	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on a particular author and his or her work. Students determine the underlying assumptions and values within the selected works; compare techniques, styles, and themes of the author; and reflect upon the time period in which the author lived. Oral discussion is an integral part of literature courses, and written compositions are often required.
Literature of a Genre	01061	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on one or several genres, such as poetry, essay, biography, short story, drama, and so on. Students determine the underlying assumptions and values within the selected works and also examine the structure, techniques, and intentions of the genre being studied. Oral discussion is an integral part of these genre-oriented courses, and written compositions are often required.

Literature of a Period	01062	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on the literature written during or reflecting a particular time period (such as the French Revolution, the 1960s, or the 20th century). Students determine the underlying assumptions and values within the selected works, reflect upon the influence of societal events and social attitudes, and compare the points of view of various authors. Oral discussion is an integral part of literature courses, and written compositions are often required.
Literature of a Place	01063	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on a particular geographic region. Students determine the underlying assumptions and values within the selected works; study how the literature reflects the land, society, and history of the region; and may study the influence of this literature on others. Oral discussion is an integral part of literature courses, and written compositions are often required.
Literature of a People	01064	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), but use literature written by authors who share a particular characteristic such as religion, culture, or gender. Students determine the underlying assumptions and values within the selected works, reflect upon the influence of a common characteristic, and compare the points of view of various authors. Oral discussion is an integral part of literature courses, and written compositions are often required.
Literature of a Theme	01065	These courses have the same aim as general literature courses (to improve students' language arts and critical-thinking skills), but use selected literature to explore a particular theme as expressed from several points of view. Such themes might include The American Dream, Society and Self, Exploration, War and Peace, and the like.

Literature—Independent Study	01097	Courses in Literature—Independent Study, often conducted with instructors as mentors, enable students to explore topics of interest related to literature. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Creative Writing	01104	Creative Writing courses offer students the opportunity to develop and improve their technique and individual style in poetry, short story, drama, essays, and other forms of prose. The emphasis of the courses is on writing; however, students may study exemplary representations and authors to obtain a fuller appreciation of the form and craft. Although most creative writing classes cover several expressive forms, others concentrate exclusively on one particular form (such as poetry or playwriting).
Research/Technical Writing	01105	Research/Technical Writing classes prepare students to write research papers and/or technical reports. These classes emphasize researching (primary and secondary sources), organizing (material, thoughts, and arguments), and writing in a persuasive or technical style.
Composition—Independent Study	01147	Composition—Independent study, often conducted with instructors as mentors, allow students to explore particular topics within the field of language arts (emphasizing composition). Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Forensic Speech—Inclusive	01152	Forensic Speech—Inclusive courses offer students the opportunity to learn how to use oral skills effectively in formal and informal situations. Students learn such skills as logic and reasoning, the organization of thought and supporting materials, and effective presentation of one's voice and body. Often linked to an extracurricular program, these courses introduce students to numerous public speaking situations, and they learn the methods, aims, and styles of a variety of events (e.g., formal debate, Lincoln-Douglas debate, expository speaking, radio broadcast, oral interpretation, and dramatic interpretation). Participation in competition is encouraged, but not always required.

Forensic Speech—Debate	01153	<p>Forensic Speech—Debate courses offer students the opportunity to learn how to use oral skills in formal and informal situations. In these courses, students are able to develop such skills as logic and reasoning, research and analysis, organization of thought and supporting materials, argumentative style and skill, and effective presentation of one's voice and body. Often linked to an extracurricular program, these courses introduce students to the methods, aims, and styles used in various kinds of debates (formal debate or Lincoln-Douglas).</p> <p>Participation in competition is encouraged, but not always required.</p>
Forensic Speech—Individual Event	01154	<p>Forensic Speech—Individual Event courses offer students the opportunity to learn how to use oral skills in formal and informal situations. Topics included depend upon the event(s) being taught, but they usually emphasize effective presentation of one's voice and body, thoughtful understanding and interpretation of literature, logic and reasoning, and the organization of thought and supporting materials. Often linked to an extracurricular program, these courses introduce students to one or several individual event categories (e.g., exposition, oral interpretation, dramatic interpretation, and radio broadcast).</p> <p>Participation in competition is encouraged, but not always required.</p>
Communications	01155	<p>Communications courses focus on the application of written and oral communication skills through a variety of formal and informal experiences. The courses are performance-based and emphasize effective interpersonal and team-building skills. Communications courses may also involve the study of how interpersonal communications are affected by stereotypes, nonverbal cues, vocabulary, and stylistic choices.</p>
Applied English and Communications	01156	<p>Applied English and Communications courses teach students communication skills—reading, writing, listening, speaking—concentrating on “real-world” applications. These courses usually emphasize the practical application of communication as a business tool—using technical reports and manuals, business letters, resumes, and applications as examples—rather than emphasize language arts skills as applied to scholarly and literary materials.</p>

Speech—Independent Study	01197	English Language and Literature—Independent study courses, often conducted with instructors as mentors, allow students to explore particular topics within the field of language arts (emphasizing speech). Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
English Morphology and Grammar	01201	English Morphology and Grammar courses involve the study of the English language—its roots and derivations, structure and sentence patterns, dialects, writing and spelling systems, and uses as a communication tool.
History of the English Language	01202	History of the English Language courses trace the development of English, concentrating on historical and cultural influences and how the language has changed over time. Although language roots, structures, and dialects may be examined, the emphasis remains on the process of language development rather than on morphology.
English Language and Literature—Independent Study	01997	English Language and Literature—Independent study courses, often conducted with instructors as mentors, allow students to explore particular topics within the field of language arts. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Transition Algebra	02055	Transition Algebra courses review and extend algebra and geometry concepts for students who have already taken Algebra I and Geometry. Transition Algebra courses include a review of such topics as properties and operations of real numbers; evaluation of rational algebraic expressions; solutions and graphs of first degree equations and inequalities; translation of word problems into equations; operations with and factoring of polynomials; simple quadratics; properties of plane and solid figures; rules of congruence and similarity; coordinate geometry including lines, segments, and circles in the coordinate plane; and angle measurement in triangles including trigonometric ratios.

Principles of Algebra and Geometry	02074	Principles of Algebra and Geometry courses combine the study of some pre-algebra and algebra topics with introductory geometry topics. These courses include the study of formulas, algebraic expressions, first degree equations and inequalities, the rectangular coordinate system, area, perimeter, and volume of geometric figures, and properties of triangles and circles.
Technical Math	02153	Technical Math courses extend students' proficiency in mathematics, and often apply these skills to technical and/or industrial situations and problems. Technical Math topics may include but are not limited to rational numbers, systems of measurements, tolerances, numerical languages, geometry, algebra, statistics, and using tables, graphs, charts, and other data displays. Technology is integrated as appropriate.
History of Math	02991	History of Math courses include a study of the historical development of numbers, computation, algebra, and geometry. Figures critical to the development of mathematics (e.g., Pythagoras, Pascal, Descartes) or important developments (e.g., pi, decimal fractions, probability theory, calculus) often form the backbone of these classes.
Mathematics—Independent Study	02997	Mathematics—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to mathematics. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Physical Geography	03007	Physical Geography courses equip students with an understanding of the constraints and possibilities that the physical environment places on human development. These courses include discussion of the physical landscape through geomorphology and topography, the patterns and processes of climate and weather, and natural resources.
Earth Science—Independent Study	03047	Earth Science—Independent Study courses, often conducted with instructors as mentors, enable students to explore scientific topics of interest, using advanced methods of scientific inquiry and experimentation. These courses may be offered in conjunction with other rigorous science courses or may serve as an opportunity to explore a topic of special interest.

Conceptual Biology	03062	These courses provide students with a basic understanding of living things. Topics covered may include ecology and environmental problems such as overpopulation and pollution as well as cells, types of organisms, evolutionary behavior, and inheritance.
Particular Topics in Biology	03063	Particular Topics in Biology courses concentrate on a particular subtopic within the field of biology (such as botany, zoology, genetics, and so on) that is not otherwise described within this classification system.
Biology—Independent Study	03097	Biology—Independent Study courses, often conducted with instructors as mentors, enable students to explore scientific topics of interest, using advanced methods of scientific inquiry and experimentation. These courses may be offered in conjunction with other rigorous science courses or may serve as an opportunity for students to explore
Conceptual Chemistry	03105	Conceptual Chemistry courses are practical, nonquantitative chemistry courses designed for students who desire an understanding of chemical concepts and applications.
Particular Topics in Chemistry	03108	Particular Topics in Chemistry courses concentrate on a particular subtopic within the field of chemistry (such as chromatography and spectrometry) that is not otherwise described in this classification system.
Chemistry—Independent Study	03147	Chemistry—Independent Study courses, often conducted with instructors as mentors, enable students to explore scientific topics of interest, using advanced methods of scientific inquiry and experimentation. These courses may be offered in conjunction with other rigorous science courses or may serve as an opportunity to explore a topic of special interest.
Conceptual Physics	03161	Conceptual Physics courses introduce students to the use of chemicals, characteristic properties of materials, and simple mechanics to better describe the world and nonliving matter. The courses emphasize precise measurements and descriptive analysis of experimental results. Topics covered may include energy and motion, electricity, magnetism, heat, the structure of matter, and how matter reacts to materials and forces.

Particular Topics in Physics	03162	Particular Topics in Physics courses concentrate on a particular subtopic within the field of physics (such as optics, thermodynamics, quantum physics, and so on) that is not otherwise described in this classification system.
Physics—Independent Study	03197	Physics—Independent Study courses, often conducted with instructors as mentors, enable students to explore scientific topics of interest, using advanced methods of scientific inquiry and experimentation. These courses may be offered in conjunction with other rigorous science courses or may provide students with an opportunity to explore a topic of special interest.
Unified Science	03202	Unified Science courses combine more than one branch of science into a cohesive study or may integrate science with another discipline. General scientific concepts are explored, as are the principles underlying the scientific method and experimentation techniques.
Applied Biology/Chemistry	03203	Applied Biology/Chemistry courses integrate biology and chemistry into a unified domain of study and present the resulting body of knowledge in the context of work, home, society, and the environment, emphasizing field and laboratory activities. Topics include natural resources, water, air and other gases, nutrition, disease and wellness, plant growth and reproduction, life processes, microorganisms, synthetic materials, waste and waste management, and the community of life.
Technological Inquiry	03204	Technological Inquiry courses provide students with an understanding of the use of process skills as an integral part of scientific activity and technological development. Students learn how scientific phenomena are explained, measured, predicted, organized, and communicated.
Origins of Science	03205	Origins of Science courses explore the body of scientific knowledge and discoveries from an historical perspective, wherein students gain an understanding of how one discovery led to others or to entire revolutions of thought. In these courses, original experiments may be replicated, and students may study primary materials.

Science, Technology and Society	03210	Science, Technology, and Society courses encourage students to explore and understand the ways in which science and technology shape culture, values, and institutions and how such factors, in turn, shape science and technology. Topics covered may include how science and technology enter society and how they change as a result of social processes.
Technical Science	03211	Technical Science courses introduce students to scientific tools and methods and provide an introduction to chemistry and physics. Topics covered typically include measurement conversion, model creation, use of scientific methods, interpretation of atoms, identification of the properties of common compounds, analysis of chemical equations, the impact of force on linear motion, and the study of various physical phenomena and forms of energy.
Life and Physical Sciences—Independent Study	03997	Life and Physical Sciences—Independent Study courses, often conducted with instructors as mentors, enable students to explore scientific topics of interest, using advanced methods of scientific inquiry and experimentation. These courses may be offered in conjunction with other rigorous science courses or may serve as an opportunity to explore a topic of special interest.
Geography—Independent Study	04047	Geography—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within geography. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.
World History—Independent Study	04097	World History—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within world history. Independent Study courses may provide students with an opportunity to expand their expertise in a particular period or area, to explore a topic of special interest, or to develop more advanced skills.

Particular Topics in U.S. History	04109	These courses examine a particular topic in U.S. History, such as particular time periods in the history of the United States, or they may focus on the history of particular U.S. regions rather than provide an overview of the subject.
U.S. History—Independent Study	04147	U.S. History—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within U.S. History. Independent Study courses may provide students with an opportunity to expand their expertise in a particular period or area, to explore a topic in greater detail, or to develop more advanced skills.
Particular Topics in U.S. Government	04152	These courses examine a particular topic pertaining to U.S. government and political institutions rather than provide a general overview of the subject. They may concentrate on one of many topics related to governmental structure, function, and purposes, such as the Constitution, the Supreme Court, Congress, or the Office of the President.
Consumer Law	04163	Consumer Law courses present a history and philosophy of law and the legal system in the United States, with a particular emphasis on those topics affecting students as consumers and young adults (such as contractual laws, laws pertaining to housing and marriage, and constitutional rights).
Business Law	04164	Business Law courses present a history and philosophy of law and the legal system in the United States, with a particular emphasis on those topics affecting students as future business leaders and employees. Such topics may include contracts, commercial paper and debt instruments, property rights, employer/employee relationships, and constitutional rights and responsibilities.
Particular Topics in Law	04166	These courses examine a particular topic in law such as the Constitution, specific statutes, or the legal process rather than provide an overview.

Environmental Law	04170	Environmental Law courses present a history and philosophy of law and the legal system in the United States, with a particular emphasis on those topics affecting environmental issues, chemical usage, management, clean-up, disposal, and the exposure and legal responsibilities of workers engaged in associated occupations. Such topics may include contracts, property rights, employer/employee relationships, liability, and constitutional rights and responsibilities with particular attention paid to conversation and environmental issues.
Government, Politics and Law—Independent Study	04197	Government, Politics, and Law—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within one of the fields of Government, Politics, and Law. These courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.
Particular Topics in Economics	04207	These courses examine a particular topic in Economics rather than provide a general overview of the field. Course topics may include international economics, economic development and growth of a particular country or region, or resource allocation.
Economics—Independent Study	04247	Economics—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within the field of economics. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.
IB Organization Studies	04262	IB Organization Studies courses prepare students to take the International Baccalaureate Organization Studies exams at either the Subsidiary or Higher levels. These IB courses provide a broad introduction to the principles and practices of enterprises engaged in producing, distributing, and exchanging goods and services in a variety of economic frameworks. A sample of topics explored within these courses include management styles and structures; decision-making methods; and methods for accounting, planning, and communication.

Social Sciences—Independent Study	04297	Social Science—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within the field of social sciences. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.
IB Theory of Knowledge	04304	Obligatory for every International Baccalaureate degree candidate, IB Theory of Knowledge courses aim to stimulate critical self-reflection of students' knowledge and experiences. Course content generates questions regarding the bases of knowledge and their verification in the disciplines of mathematics, natural sciences, human sciences, and history, with an awareness of moral, political, and aesthetic judgments and biases. Students learn to appreciate the strengths and limitations of various kinds of knowledge; to relate studied subjects to one another, general knowledge, and living experiences; to formulate rational arguments; and to evaluate the role of language in knowledge and as a way to convey knowledge.
Social Studies	04305	Social Studies courses enable students to study a group of related subjects addressing the elements and structures of human society that may include economics, geography, history, citizenship, and other social studies-related disciplines.
Humanities—Independent Study	04347	Humanities—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within the field of humanities. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.
Social Sciences and History—Independent Study	04997	Social Sciences and History—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest within one of the fields of social studies. These courses provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic of special interest, or to develop more advanced skills.

Dance Technique	05001	Dance Technique courses provide students with experience in one or several dance forms (i.e., modern, jazz, ballet, and tap). Initial classes are usually introductory in nature, while the more advanced classes concentrate on improving students' technique and may offer or require experience in choreography and dance evaluation.
Dance Repertory	05002	Dance Repertory courses provide the opportunity for students with prior dance experience to develop dance techniques in small groups; these classes require auditions and emphasize performance.
Expressive Movement	05003	Expressive Movement courses help develop students' ability to move expressively, without an emphasis on particular dance forms or on developing specific dance techniques.
Dance Appreciation	05004	Dance Appreciation courses expand students' knowledge of dance as an art form and help develop students' ability to evaluate dance performances. Learning the history of one or several dance forms may also be included as a course objective.
Choreography	05005	Choreography courses teach students how to arrange and direct dancers' movements. Course content includes application of the elements and principles of dance, study of historical and contemporary dance from a worldwide perspective, and instruction in critique. Course objectives include developing an appreciation of dance as a communicative art form and self-expression. Students sometimes gain performance experience.
Dance—Independent Study	05047	Dance—Independent Study courses, often conducted with instructors or professional dancers/choreographers as mentors, enable students to explore a particular dance form. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular form or style, to explore a topic in greater detail, or to develop more advanced skills.
Introduction to the Theater	05051	Introduction to the Theater courses provide an overview of the art, conventions, and history of the theater. Although the courses sometimes include experiential exercises, they emphasize learning about the theater rather than performance. Students learn about one or more of the following topics: basic techniques in acting, major developments in dramatic literature, major playwrights, the formation of theater as a cultural tradition, and critical appreciation of the art.

Theatre Arts	05052	Theatre arts courses focus on the study and performance of drama including musical theatre. These courses review a wide range of scripted materials, such as plays, screen plays, teleplays, readers' theatre scripts, dramatic criticism, creation of original dramatic works, and the role of dramatic arts in society. In addition, students will work collaboratively on performances.
Drama—Comprehensive	05053	Drama—Comprehensive courses are intended to help develop students' experience and skill in one or more aspects of theatrical production. Initial courses are usually introductory in nature, providing an overview of the features of drama such as acting, set design, stage management, and so on. The more advanced courses concentrate on improving technique, expanding students' exposure to different types of theatrical techniques and traditions, and increasing their chances of participating in public productions. These courses may also provide a discussion of career opportunities in the theater.
Exploration in Drama	05054	Exploration in Drama courses are designed to enhance students' understanding of life through the study and performance of dramatic works. They emphasize developing students' ability to express themselves and establish personal criteria for the critical evaluation of drama activities.
Drama—Acting/Performance	05055	Drama—Acting/Performance courses are intended to promote students' experience and skill development in one or more aspects of theatrical production, but they concentrate on acting and performance skills. Initial courses are usually introductory in nature, while the more advanced courses focus on improving technique, expanding students' exposure to different types of theatrical techniques and traditions, and increasing their chances of participating in public productions.

Drama—Stagecraft	05056	Drama—Stagecraft courses are intended to help students develop experience and skill in one or more aspects of theatrical production, but concentrate on stagecraft (such as lighting, costuming, set construction, makeup, stage management, and so on). Initial courses are usually introductory in nature, while more advanced courses concentrate on improving technique, expanding students' exposure to different types of theatrical techniques and traditions and increasing their chances of participating in public productions. These courses may also provide a discussion of career opportunities in the theater.
Directing	05057	Directing courses are intended to improve students' skills in translating a script into a final production and are usually taken after other drama courses. Directing courses enable each student to create an artistic vision and develop a personal aesthetic, by expanding the student's exposure to different types of theatrical techniques and traditions and
Playwriting	05058	Playwriting courses are intended to improve students' skills in creating a script suitable for live production and are usually taken after other drama courses. Playwriting courses enable students to develop a personal voice, style, and aesthetic by expanding their exposure to various playwrights and different types of theatrical techniques and traditions. Students are expected to write original scenes, one-act plays, or full productions.
History and Literature of the Theater	05059	History and Literature of the Theater courses explore in depth the structure, elements, and style of dramatic compositions, and, as an extension, how the dramatic literature influenced theatrical production and acting styles throughout history. Some courses may focus more on the literature component than on the theater (with increased emphasis on critique and analysis), but most courses connect these subjects, exploring their interrelationships. Major contributors (playwrights, directors, and so on) and the architecture of the theater may also be included as topics of study.
Drama—Independent Study	05097	Drama—Independent Study courses, often conducted with instructors or artists as mentors, enable students to explore a particular theatrical form. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular form or style, to explore a topic in greater detail, or to develop more advanced skills.

General Band	05101	General Band courses develop students' technique for playing brass, woodwind, and percussion instruments and cover a variety of nonspecified band literature styles (concert, marching, orchestral, and modern styles).
Concert Band	05102	Courses in Concert Band are designed to promote students' technique for playing brass, woodwind, and percussion instruments and cover a variety of band literature styles, primarily for concert performances.
Marching Band	05103	Courses in Marching Band are intended to develop students' technique for playing brass, woodwind, and percussion instruments and cover appropriate band literature styles, primarily for marching performances.
Orchestra	05104	Orchestra courses are designed to develop students' abilities to play brass, woodwind, percussion, and string instruments, covering a variety of string and orchestral literature styles.
Contemporary Band	05105	Contemporary Band courses help students develop their techniques for playing brass, woodwind, percussion, and string instruments, as well as guitars and keyboards, focusing primarily on contemporary stage band literature styles, such as traditional jazz, jazz improvisation, and rock.
Instrumental Ensembles	05106	Instrumental Ensemble courses are intended to develop students' technique for playing brass, woodwind, percussion, and/or string instruments in small ensemble groups. Instrumental Ensemble courses cover one or more instrumental ensemble or band literature styles.
Piano	05107	Piano courses introduce students to the fundamentals of music and basic keyboard techniques such as scales, chords, and melodic lines. These courses may also include more advanced keyboard techniques.
Guitar	05108	Guitar courses introduce students to the fundamentals of music and guitar-playing techniques, such as strumming and chords. These courses may also include more advanced guitar-playing techniques.
Individual Technique—Instrumental Music	05109	Individual Technique—Instrumental Music courses provide individuals with instruction in instrumental techniques. These courses may be conducted on either an individual or small group basis.
Chorus	05110	Chorus courses provide the opportunity to sing a variety of choral literature styles for men's and/or women's voices and are designed to develop vocal techniques and the ability to sing parts.

Vocal Ensembles	05111	Vocal Ensemble courses are intended to develop vocal techniques and the ability to sing parts in small ensemble or madrigal groups. Course goals may include the development of solo singing ability and may emphasize one or several ensemble literature styles.
Individual Technique—Vocal Music	05112	Individual Technique—Vocal Music courses provide instruction in and encourage the development of vocal techniques (including aural development) other than the ability to sing in groups. These courses may be conducted on either an individual or small group basis.
Music Theory	05113	Music Theory courses provide students with an understanding of the fundamentals of music and include one or more of the following topics: composition, arrangement, analysis, aural development, and sight reading.
AP Music Theory	05114	AP Music Theory courses are designed to be the equivalent of a first-year music theory college course as specified by the College Board. AP Music Theory develops students' understanding of musical structure and compositional procedures. Usually intended for students who already possess performance-level skills, AP Music Theory courses extend and build upon students' knowledge of intervals, scales, chords, metric/rhythmic patterns, and the ways they interact in a composition. Musical notation, analysis, composition, and aural skills are important components of the course.
IB Music	05115	IB Music courses prepare students to take the International Baccalaureate Music exam at either the Subsidiary or Higher level. IB Music courses develop students' knowledge and understanding of music through training in musical skills (listening, performing, and composing); exposure to music theory; and formulation of an historic and global awareness of musical forms and styles. Historical, theoretical, and practical studies are suggested by the IB Curriculum Board.
Music History/Appreciation	05116	Music History/Appreciation courses survey different musical styles and periods with the intent of increasing students' enjoyment of musical styles and/or developing their artistic or technical judgment. Music History/Appreciation courses may also focus on developing an understanding of a particular style or period.

Music History	05117	Similar in nature to Music History/Appreciation courses, Music History courses focus specifically on the history of music.
Music Appreciation	05118	Similar in nature to Music History/Appreciation courses, Music Appreciation courses focus specifically on students' appreciation of music. They are designed to help students explore the world of music and to develop an understanding of the importance of music in their lives.
Composition/Songwriting	05119	Composition/Songwriting courses prepare students to express themselves thorough creating music. These courses may use conventional or nonconventional notation and may include harmonization in addition to melody writing. Along with musical instruments, students may also use computers for creating music.
Music—Independent Study	05147	Music—Independent Study courses, often conducted with instructors, professional musicians, or voice coaches as mentors, enable students to explore music-related topics. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular form or style, to explore a topic in greater detail, or to develop more advanced skills.
Art Appreciation	05151	Art Appreciation courses introduce students to the many forms of art and help them form an aesthetic framework through which they can judge and critique art of various ages and cultures. These courses also explore the place and significance of art in our society.
Art History	05152	Art History courses introduce students to significant works of art, artists, and artistic movements that have shaped the art world and have influenced or reflected periods of history. These courses often emphasize the evolution of art forms, techniques, symbols, and themes.
AP Art—History of Art	05153	Designed to parallel college-level Art History courses, AP Art—History of Art courses provide the opportunity for students to critically examine architecture, sculpture, painting, and other art forms within their historical and cultural contexts. In covering the art of several centuries (not necessarily in chronological order), students learn to identify different styles, techniques, and influences and to formulate and articulate their reactions to various kinds of artwork.

Creative Art—Comprehensive	05154	Creative Art—Comprehensive courses provide students with the knowledge and opportunity to explore an art form and to create individual works of art. These courses may also provide a discussion and exploration of career opportunities in the art world. Initial courses cover the language, materials, and processes of a particular art form and the design elements and principles supporting a work of art. As students advance and become more adept, the instruction regarding the creative process becomes more refined, and students are encouraged to develop their own artistic styles. Although Creative Art courses focus on creation, they may also include the study of major artists, art movements, and styles.
Creative Art—Drawing/Painting	05155	Creative Art—Drawing/Painting courses cover the same topics as Creative Art—Comprehensive courses, but focus on drawing and painting. In keeping with this attention on two-dimensional work, students typically work with several media (such as pen-and-ink, pencil, chalk, watercolor, tempera, oils, acrylics, and so on), but some courses may focus on only one medium.
Creative Art—Drawing	05156	Creative Art—Drawing courses cover the same topics as Creative Art—Drawing/Painting, but focus on drawing. In keeping with this attention on two-dimensional work, students typically work with several media (such as pen-and-ink, pencil, chalk, and so on), but some courses may focus on only one medium.
Creative Art—Painting	05157	Creative Art—Painting courses cover the same topics as Creative Art—Drawing/Painting, but focus on painting. In keeping with this attention on two-dimensional work, students typically work with several media (such as watercolor, tempera, oils, acrylics, and so on), but some courses may focus on only one medium.
Creative Art—Sculpture	05158	Creative Art—Sculpture courses cover the same topics as Creative Art—Comprehensive courses, but focus on creating three-dimensional works. Students typically work with several media (such as clay, ceramics, wood, metals, textiles, and so on), but some courses may focus on only one medium.

Ceramics/Pottery	05159	Ceramics/Pottery courses cover the same topics as Creative Art—Comprehensive courses, but focus on creating three-dimensional works out of clay and ceramic material. Particular attention is paid to the characteristics of the raw materials, their transformation under heat, and the various methods used to create and finish objects.
Printmaking/Graphics	05160	Printmaking/Graphics courses cover the same topics as Creative Art—Comprehensive courses, but focus on design principles, printmaking, and graphic design.
Printmaking	05161	Printmaking courses introduce students to a variety of printmaking techniques using processes such as relief printing (monoprint, collograph block); intaglio (etching and engraving); and perigraphy (silkscreen films, stencils, block-out). These courses emphasize design elements and principles and introduce art criticism as applied to fine art prints. Lessons may also include the historical development of printmaking in Western and non-Western cultures.
Graphic Design	05162	Graphic Design courses emphasize design elements and principles in the purposeful arrangement of images and text to communicate a message. They focus on creating art products such as advertisements, product designs, and identity symbols. Graphic Design courses may investigate the computer's influence on and role in creating contemporary designs and provide a cultural and historical study of master design works of different periods and styles.
Jewelry	05166	Jewelry courses apply art and design principles to the creation of jewelry. Typically, students explore using various media, such as ceramic, papier-mache, glass, plastic, copper-enameled, brass, and silver. Course topics include exposure to jewelry of diverse world cultures and the history of jewelry design. Some Jewelry courses may concentrate on metalwork processes such as brazing, soldering, casting, welding, riveting, and finishing as they relate to the creation of jewelry.

Photography	05167	Photography courses expose students to the materials, processes, and artistic techniques of taking artistic photographs. Students learn about the operation of a camera, composition, lighting techniques, depth of field, filters, camera angles, and film development. The course may cover black-and-white photography, color photography, or both. As students advance, the instruction regarding the creative process becomes more refined, and students are encouraged to develop their own artistic style. These courses may also cover major photographers, art movements, and styles.
Art Portfolio	05170	Art Portfolio courses offer students the opportunity to create a professional body of work that reflects their personal style and talent. Students are often encouraged to display their work publicly.
AP Studio Art—General Portfolio	05171	Designed for students with a serious interest in art, AP Studio Art—General Portfolio courses enable students to refine their skills and create artistic works to be submitted to the College Board for evaluation. Given the nature of the AP evaluation, the courses typically emphasize quality of work, attention to and exploration of a particular visual interest or problem, and breadth of experience in the formal, technical, and expressive aspects of the student's art. AP Studio Art—General Portfolio evaluations require submission of artwork exemplifying talent in drawing, color organization, design, and sculpture.
AP Studio Art—Drawing Portfolio	05172	Designed for students with a serious interest in art, AP Studio Art—Drawing Portfolio courses enable students to refine their skill and create artistic works to be submitted to the College Board for evaluation. Given the nature of the AP evaluation, the courses typically emphasize quality of work, attention to and exploration of a particular visual interest or problem, and breadth of experience in the formal, technical, and expressive aspects of drawing. In these courses, students explore representation, abstraction, and experimentation with a variety of drawing materials.

IB Art/Design	05173	IB Art/Design courses prepare students to take the International Baccalaureate Art/Design exams at either the Subsidiary or Higher level. IB Art/Design courses help develop students' aesthetic and creative faculties, offer training in awareness and criticism of art, and enable students to create quality works of art of their own. Students perform both studio and research work; the research component is designed to investigate particular topics or concepts of interest in further detail.
Visual Arts—Independent Study	05197	Visual Art—Independent Study courses, often conducted with instructors or professional artists as mentors, enable students to explore a particular art form or topic. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular form or style, to explore a topic in greater detail, or to develop more advanced skills.
Fine and Performing Art—Independent Study	05997	Fine and Performing Art—Independent Study courses, often conducted with instructors or professional artists as mentors, enable students to explore a particular art form. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular form or style, to explore a topic of in greater detail, or to develop more advanced skill.
Comparative Religion	07002	Comparative Religion courses survey and compare the various forms and values of several world religions, offering students a basic understanding of the world's diverse religious faiths and practices. Course topics typically include the belief systems of adherents; the relationships among humans, nature, ancestors, and the spiritual world; and the historical development of each religion.
Eastern Religions	07003	Similar to Comparative Religion, Eastern Religions courses provide students with an overview of various religions and belief systems but focus on those of the Eastern World. Particular religious or philosophical systems of study usually include Buddhism, Hinduism, Islam, Taoism, Shintoism, and Confucianism, among others.

Western Religions	07004	Similar to Comparative Religion, Western Religions courses provide students with an overview of various religions and belief systems but focus on those of the Western World. Particular religious or philosophical systems of study usually include Judaism; Christianity (including various faiths such as those of Catholics, Episcopalians, Baptists, Quakers, Mormons, Mennonites, and others); and Native Indian belief systems, among others.
Bible History	07008	Bible History treats the Bible as a historical document and provide an overview of significant biblical events. The content usually includes geography; the relationship among cultures, belief systems, and the events chronicled in the Bible; and early Jewish or Christian Church history.
Religious Figures	07010	Religious Figures courses offer students the opportunity to examine the lives and messages of one or several people who are central to a religious faith, such as a prophet, apostle, philosopher, or leader. In addition to a historical study of the person (or people), these courses typically emphasize how the teachings of these individuals influence the faith and culture of a religious group.
Justice, Peace, and Faith	07014	Justice, Peace, and Faith courses examine the scriptural foundations for justice, typically with a historical overview of a faith's social teaching. These courses discuss such topics as poverty, hunger, conflict, discrimination, justice, and environmental issues, with a view toward developing students' ability to critically reflect upon and analyze their own roles and responsibilities.
Introduction to Computers	10001	Introduction to Computer courses introduce students to computers and peripheral devices, the functions and uses of computers, the language used in the computer industry, possible applications of computers, and occupations related to computer hardware and software. These courses typically explore legal and ethical issues associated with computer use, as well as how computers influence modern society. Students may also be required to perform some computer operations.

Computing Systems	10002	Computing Systems courses offer a broad exploration of the use of computers in a variety of fields. These courses have a considerable range of content, but typically include the introduction of robotics and control systems, computer-assisted design, computer-aided manufacturing systems, and other computer technologies as they relate to industry applications.
Computer and Information Technology	10003	Computer and Information Technology courses teach students to operate and use computer and information technology, emphasizing their role as tools to communicate more effectively, conduct research more efficiently, and increase productivity. Course content includes the legal and ethical issues involved with computer technology and use.
Computer Applications	10004	In Computer Applications courses, students acquire knowledge of and experience in the proper and efficient use of previously written software packages. These courses explore a wide range of applications, including (but not limited to) word-processing, spreadsheet, graphics, and database programs, and they may also cover the use of electronic mail and desktop publishing.
Business Computer Applications	10005	In Business Computer Applications courses, students acquire knowledge of and experience in the proper and efficient use of previously written software packages, particularly those used in the business world. Generally, these courses explore a wide range of applications, including (but not limited to) word-processing, spreadsheet, graphics, and database programs, and they may also cover topics such as electronic mail, desktop publishing, and telecommunications.
Telecommunications	10006	Telecommunications courses address the growth in global communications and the emerging equipment and systems needed to successfully communicate in a global environment. These courses cover such topics as data communication protocol and systems, government regulations of the communications industry, and the use of cost-effective and productive tools to transmit messages and data. In these courses, students may learn about such communication systems as e-mail, internet or ecommerce, LAN, WAN, voice transmission, cell phone technology, and traditional teleconferencing.

IB Information Technology in a Global Society	10007	IB Information Technology in a Global Society courses prepare students to take the International Baccalaureate Information Technology exams and examine the interaction among information, technology, and society. Course content is designed to help students develop a systematic, problemsolving approach to processing and analyzing information using a range of information tools. In these courses, students also discuss and evaluate how modern information technology affects individuals, relationships among people, and institutions and societies.
Particular Topics in Computer Literacy	10008	These courses examine particular topics related to general computer literacy other than those already described, such as privacy issues or instruction in using a particular software application.
Emerging Technologies-Computing	10040	New advances in technology offer promise of more efficiency, convergence of existing technologies, improved productivity and represent progressive development. The degree of impact, status, deployment and economic viability affect future opportunities for society. This course offers opportunity to learn utilize, and appreciate those impacts in future workforce environments.
Computer Literacy—Independent Study	10047	Computer Literacy—Independent Study courses, often conducted with instructors as mentors, enable students to explore computer-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Information Management	10051	Information Management courses provide students with the knowledge and skills to develop and implement a plan for an information system that meets the needs of business. Students develop an understanding of information system theory, skills in administering and managing information systems, and the ability to analyze and design information systems.

Database Management and Data Warehousing	10052	Database Management and Data Warehousing courses provide students with the skills necessary to design databases to meet user needs. Courses typically address how to enter, retrieve, and manipulate data into useful information. More advanced topics may cover implementing interactive applications for common transactions and the utility of mining data.
Database Applications	10053	Database Application courses provide students with an understanding of database development, modeling, design, and normalization. These courses typically cover such topics as SELECT statements, data definition, manipulation, control languages, records, and tables. In these courses, students may use Oracle WebDB, SQL, PL/SQL, SPSS, and SAS and may prepare for certification.
Data Systems/Processing	10054	Data Systems/Processing courses introduce students to the uses and operation of computer hardware and software and to the programming languages used in business applications. Students typically use BASIC, COBOL, and/or RPL languages as they write flowcharts or computer programs and may also learn data-processing skills.
Particular Topics in Management Information Systems	10055	These courses examine particular topics in management information systems other than those already described.
Management Information Systems—Independent Study	10097	Management Information Systems—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to management information systems. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Network Technology	10101	Network Technology courses address the technology involved in the transmission of data between and among computers through data lines, telephone lines, or other transmission media (such as hard wiring, cable television networks, radio waves, and so on). These courses may emphasize the capabilities of networks, network technology itself, or both. Students typically learn about network capabilities—including electronic mail, public networks, and electronic bulletin boards—and network technology—including network software, hardware, and peripherals involved in setting up and maintaining a computer network.

Networking Systems	10102	Networking Systems courses are designed to provide students with the opportunity to understand and work with hubs, switches, and routers. Students develop an understanding of LAN (local area network), WAN (wide area network), wireless connectivity, and Internet-based communications with a strong emphasis on network function, design, and installation practices. Students acquire skills in the design, installation, maintenance, and management of network systems that may help them obtain network certification.
Area Network Design and Protocols	10103	Area Network Design and Protocols courses address the role of computers in a network system, the Open Systems Interconnection (OSI) model, structured wiring systems, and simple LAN (local area network) and WAN (wide area network) designs.
Router Basics	10104	Router Basics courses teach students about router components, start-up, and configuration using CISCO routers, switches, and the IOS (Internetwork Operation System). These courses also cover such topics as TCP/IP protocol, IP addressing, subnet masks, and network trouble-shooting.
NetWare Routing	10105	NetWare Routing courses introduce students to such topics as Virtual LANs (VLAN) and switched internetworking, comparing traditional shared local area network (LAN) configurations with switched LAN configurations, and they also discuss the benefits of using a switched VLAN architecture. These courses also may cover routing protocols like RIP, IGRP, Novell IPX, and Access Control Lists (ACLs).
Wide Area Telecommunications and Networking	10106	Wide Area Telecommunications and Networking courses provide students with the knowledge and skills to enable them to design Wide Area Networks (WANs) using ISDN, Frame-Relay, and PPP. Students gain knowledge and skills in network management and maintenance and develop expertise in trouble-shooting and assessing the adequacy of network configuration to meet changing conditions.

Wireless Networks	10107	Wireless Networks courses focus on the design, planning, implementation, operation, and trouble-shooting of wireless computer networks. These courses typically include a comprehensive overview of best practices in technology, security, and design, with particular emphasis on hands-on skills in (1) wireless LAN set-up and trouble-shooting; (2) 802.11a & 802.11b technologies, products, and solutions; (3) site surveys; (4) resilient WLAN design, installation, and configuration; (5) vendor interoperability strategies; and (6) wireless bridging.
Network Security	10108	Network Security courses teach students how to design and implement security measures in order to reduce the risk of data vulnerability and loss. Course content usually includes typical security policies; firewall design, installation, and management; secure router design, configuration, and maintenance; and security-specific technologies, products, and solutions.
Essentials of Network Operating Systems	10109	Essentials of Network Operating Systems courses provide a study of multi-user, multi-tasking network operating systems. In these courses, students learn the characteristics of the Linux, Windows 2000, NT, and XP network operating systems and explore a variety of topics including installation procedures, security issues, back-up procedures, and remote access.
Microsoft Certified Professional (MCP)	10110	Microsoft Certified Professional courses provide students with the knowledge and skills necessary to be employed as a network administrator in the latest Windows server-networking environment. Topics include installing, configuring, and trouble-shooting the Windows server. These courses prepare students to set up network connections; manage security issues and shares; and develop policies. Students are typically encouraged to take the MCP exam.
Particular Topics in Networking Systems	10111	These courses examine particular topics in networking systems other than those already described.

Networking Systems—Independent Study	10147	Networking Systems—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to networking systems. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Business Programming	10151	Business Programming courses provide students with experience in using previously written software packages as well as designing and writing programs of their own. The word-processing, spreadsheet, graphics, and database exercises in these courses contain a business industry focus, and the original programs are written in languages typical of this industry (Visual Basic (VB), C++, Java, BASIC, COBOL, and/or RPL).
Computer Programming	10152	Computer Programming courses provide students with the knowledge and skills necessary to construct computer programs in one or more languages. Computer coding and program structure are often introduced with the BASIC language, but other computer languages, such as Visual Basic (VB), Java, Pascal, C++, and COBOL, may be used instead. Initially, students learn to structure, create, document, and debug computer programs, and as they progress, more emphasis is placed on design, style, clarity, and efficiency. Students may apply the skills they learn to relevant applications such as modeling, data management, graphics, and text-processing.
Visual Basic (VB) Programming	10153	Visual Basic (VB) Programming courses provide an opportunity for students to gain expertise in computer programs using the Visual Basic (VB) language. As with more general computer programming courses, the emphasis is on how to structure and document computer programs and how to use problem-solving techniques. These courses cover such topics as the use of text boxes, scroll bars, menus, buttons, and Windows applications. More advanced topics may include mathematical and business functions and graphics.

C++ Programming	10154	C++ Programming courses provide an opportunity for students to gain expertise in computer programs using the C++ language. As with more general computer programming courses, the emphasis is on how to write logically structured programs, include appropriate documentation, and use problemsolving techniques. More advanced topics may include multi-dimensional arrays, functions, and records.
Java Programming	10155	Java Programming courses provide students with the opportunity to gain expertise in computer programs using the Java language. As with more general computer programming courses, the emphasis is on how to structure and document computer programs, using problem-solving techniques. Topics covered in the course include syntax, I/O classes, string manipulation, and recursion.
Computer Programming—Other Language	10156	Computer Programming—Other Language courses provide students with the opportunity to gain expertise in computer programs using languages other than those specified (such as Pascal, FORTRAN, or emerging languages). As with other computer programming courses, the emphasis is on how to structure and document computer programs, using problem-solving techniques. As students advance, they learn to capitalize on the features and strengths of the language being used.
AP Computer Science A	10157	Following the College Board’s suggested curriculum designed to mirror college-level computer science courses, AP Computer Science A courses provide students with the logical, mathematical, and problem-solving skills needed to design structured, well-documented computer programs that provide solutions to real-world problems. These courses cover such topics as programming methodology, features, and procedures; algorithms; data structures; computer systems; and programmer responsibilities.
AP Computer Science AB	10158	Following the College Board’s suggested curriculum designed to mirror college-level computer science courses, AP Computer Science AB courses (in addition to covering topics included in AP Computer Science A) provide a more formal and extensive study of program design, algorithms, data structures, and execution costs.

IB Computing Studies	10159	IB Computer Studies courses prepare students to take the International Baccalaureate Computing Studies exam at either the Subsidiary or Higher level. The courses emphasize problem analysis, efficient use of data structures and manipulation procedures, and logical decision-making. IB Computing Studies courses also cover the applications and effects of the computer on modern society as well as the limitations of computer technology.
Particular Topics in Computer Programming	10160	These courses examine particular topics in computer programming other than those already described.
Game Design and Authoring for the Web	10165	Game technologies represent the culmination of logic, sequence, tool utilization, and extension of skill. Programming process for this course will utilize all previously learned factors of programming logic, artistry, and interactivity.
Computer Programming—Independent Study	10197	Computer Programming—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to computer programming. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Web Page Design	10201	Web Page Design courses teach students how to design web sites by introducing them to and refining their knowledge of site planning, page layout, graphic design, and the use of markup languages—such as Extensible Hypertext Markup, JavaScript, Dynamic HTML, and Document Object Model—to develop and maintain a web page. These courses may also cover security and privacy issues, copyright infringement, trademarks, and other legal issues relating to the use of the Internet. Advanced topics may include the use of forms and scripts for database access, transfer methods, and networking fundamentals.
Computer Graphics	10202	Computer Graphics courses provide students with the opportunity to explore the capability of the computer to produce visual imagery and to apply graphic techniques to various fields, such as advertising, TV/video, and architecture. Typical course topics include modeling, simulation, animation, and image retouching.

Interactive Media	10203	Interactive Media courses provide students with the knowledge and skills to create, design, and produce interactive media products and services. The courses may emphasize the development of digitally generated and/or computer-enhanced media. Course topics may include 3D animation, graphic media, web development, and virtual reality. Upon completion of these courses, students may be prepared for industry certification.
Particular Topics in Media Technology	10204	These courses examine particular topics in internet design and applications other than those already described.
Animation	10210	This course emphasizes the development of digitally generated and/or computer-enhanced media, including 2D and 3D spatial elements, graphic representation, management of movement, environmental representation [including texture, color, value, form, line, and space], recording media, and distribution tools and methodologies. Instruction provides venue for such sophisticated, programming sequences and methodologies as are integrated into actions of the characters creating new behaviors.
Media Technology—Independent Study	10247	Media Technology—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to
Computer Technology	10251	Computer Technology courses introduce students to the features, functions, and design of computer hardware and provide instruction in the maintenance and repair of computer components and peripheral devices.
Computer Maintenance	10252	Computer Maintenance courses prepare students to apply basic electronic theory and principles in diagnosing and repairing personal computers and input/output devices. Topics may include operating, installing, maintaining, and repairing computers, network systems, digital control instruments, programmable controllers, and related robotics.
Information Support and Services	10253	Information Support and Services courses prepare students to assist users of personal computers by diagnosing their problems in using application software packages and maintaining security requirements.

IT Essentials: PC Hardware and Software	10254	IT Essentials: PC Hardware and Software courses provide students with in-depth exposure to computer hardware and operating systems. Course topics include the functionality of hardware and software components as well as suggested best practices in maintenance and safety issues. Students learn to assemble and configure a computer, install operating systems and software, and troubleshoot hardware and software problems. In addition, these courses introduce students to networking and often prepare them for industry certification.
CISCO—The Panduit Network Infrastructure Essentials (PNIE)	10255	CISCO—PNIE courses provide students with the knowledge to create innovative network infrastructure solutions. These courses offer students basic cable installer information and help them acquire the skills to build and use the physical layer of network infrastructure and develop a deeper understanding of networking devices.
Particular Topics in Information Support and Services	10256	These courses examine particular topics in computer support, maintenance, and repair other than those already described.
Information Support and Services—Independent Study	10297	Information Support and Services—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to computer information support and services. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Computer and Information Sciences—Independent Study	10997	Computer and Information Sciences—Independent Study courses, often conducted with instructors as mentors, enable students to explore computer-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Introduction to Communication	11001	Introduction to Communication courses enable students to understand and critically evaluate the role of media in society. Course content typically includes investigation of visual images, printed material, and audio segments as tools of information, entertainment, and propaganda; improvement of presentation and evaluative skills in relation to mass media; recognition of various techniques for delivery of a particular message; and, in some cases, creation of a media product. The course may concentrate on a particular medium.
Communication Technology	11002	Communication Technology courses enable students to effectively communicate ideas and information through experiences dealing with drafting, design, electronic communication, graphic arts, printing process, photography, telecommunications, and computers. Additional topics covered in the course include information storage and retrieval. Drafting equipment may be used to make scale drawings, including multi-view drawing, photographs, and poster mock-ups.
Particular Topics in Communication	11003	These courses examine specific topics in communication other than those already described.
Communication—Independent Study	11047	Communication—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to mass communications. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Audio/Visual Production	11051	Audio/Visual Production courses provide students with the knowledge and skills necessary for television, video, film, and/or radio production. Writing scripts, camera operation, use of graphics and other visuals, lighting, audio techniques, editing, production principles, and career opportunities are typical topics covered within production courses. Students are usually required to produce their own program or segment. Additional topics such as broadcast industry regulations, radio/TV operation, power of the medium, photography, transmission technology, and so on may be included.

Commercial Photography	11052	Commercial Photography courses provide instruction in the use of cameras and laboratory filmprocessing techniques. Topics covered in the course include composition and color dynamics; contact printing; enlarging; developing film; use of camera meters, air brushes, and other photographic equipment; portrait, commercial, and industrial photography; processing microfilm; and preparing copy for printing or for graphic-arts processing.
Photographic Laboratory and Darkroom	11053	Photographic Laboratory and Darkroom courses prepare students to develop and print still or motion picture film. Topics covered in the course may include controlling resultant prints; touching up negatives; and finishing, coloring, restoring, and copying prints.
Photo Imaging	11054	Photo Imaging courses provide students with the opportunity to effectively communicate ideas and information via digital, film, still and video photography. Topics covered typically include composition, layout, lighting and supplies. More advanced courses may include instruction in specialized camera and equipment maintenance, application to commercial and industrial need and photography business operations.
Video	11055	Video courses enable students to explore video communications, incorporating both the technical and artistic aspects of video media. Topics covered in the course include the use of video equipment and techniques, and students typically create a video presentation. Advanced course topics may include creating various forms of film media including silent film; sport and music video; and self portrait video.
Particular Topics in Audio/Video Technology and Film	11056	These courses examine specific topics in audio and video technology and film other than those already described.
Audio/Video Technology and Film—Independent Study	11097	Audio/Video Technology and Film—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to A/V technology or film. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.

Journalism	11101	Journalism courses (typically associated with the production of a school newspaper, yearbook, or literary magazine) emphasize writing style and technique as well as production values and organization. Journalism courses introduce students to the concepts of newsworthiness and press responsibility; develop students' skills in writing and editing stories, headlines, and captions; and teach students the principles of production design, layout, and printing. Photography and photojournalism skills may be included.
Photojournalism	11102	Photojournalism courses expose students to the manner in which photography is used to convey information and experiences. Typically coordinated with production of the school newspaper, yearbook, or other media product, photojournalism courses provide students with the opportunity to improve their photo composition and film development skills, and to apply their art to journalistic endeavors.
Broadcasting Technology	11103	Broadcasting Technology courses provide students with the knowledge and skills to produce television broadcast programs. Typically, students prepare and produce short programs, learning the technical aspects of the operation and how to evaluate programming and assess audience reaction and impact.
Publication Production	11104	Publication Production courses provide students with the knowledge and skills necessary to produce the school newspaper, yearbook, literary magazine, or other printed publication. Students may gain experience in several components (writing, editing, layout, production, and so on) or may focus on a single aspect while producing the publication.
Particular Topics in Journalism and Broadcasting	11105	These courses examine specific topics in journalism and broadcasting other than those already described.
Journalism and Broadcasting—Independent Study	11147	Journalism and Broadcasting—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to journalism, broadcasting, and mass media. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.

Digital Media Technology	11151	These courses are designed to give students the skills necessary to support and enhance their learning about digital medial technology. Topics covered in the course may include internet research, copyright laws, web-publishing, use of digital imagery, electronic forums, newsgroups, mailing lists, presentation tools, and project planning.
Desktop Publishing	11152	Desktop Publishing courses integrate the knowledge and skills learning in word processing with the concepts, procedures and application of desktop publishing. Students learn to format, create and proofread brochures, programs, newsletters, web pages, presentations and manuscripts.
Digital Media Design and Production	11153	Digital Media Design and Production courses teach students the fundamentals of graphic design and production and provide students with the opportunity to apply these principles to printed media, digital presentation media, and interactive media.
Commercial Graphic Design	11154	Commercial Graphic Design courses teach students to use artistic techniques to effectively communicate ideas and information to business and customer audiences via illustration and other forms of digital or printed media. Topics covered may include concept design, layout, paste-up and techniques such as engraving, etching, silkscreen, lithography, offset, drawing and cartooning, painting, collage and computer graphics.
Graphic Technology	11155	Graphic Technology courses help students apply artistic and computer techniques to the interpretation of technical and commercial concepts. Topics covered may include computer assisted art and design, printmaking, concept sketching, technical drawing, color theory, imaging, studio techniques, still life modeling, and commercial art business operations. Advanced topics may include topographic arrangements of print and/or electronic graphic and textual products, printing and lithographic equipment and operations, digital imaging, print preparation, desktop publishing and web page design.

Photography and Printing Technology	11156	Photography and Printing Technology courses expose students to the tools, materials and processes involved in mass production of photography and printing. Types of printing covered in the course may include intaglio, relief, planographic, screen processes printing, silk screening, serigraphy processes and thermograph. Additional topics may include the use of cameras, composition, imposition, presswork, and computer aided publishing.
Photoengraving	11157	Photoengraving courses teach students to photograph illustration and other copy that cannot be set in type, to develop negatives, and to prepare photosensitized metal plates for use in printing.
Print Press Operations	11158	These courses expose students to the necessary skills for operating a print press. Topics covered in this course include how to prepare, operate and maintain printing processes.
Particular Topics in Printing Technology and Production	11159	These courses examine specific topics in printing production, such as book binding or silk screen print making, other than those already described.
Printing Technology—Independent Study	11197	Printing Technology—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to the print medium. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Communication and Audio/Video Technology—Independent Study	11997	Communication and Audio/Video Technology—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to mass communication and its technologies. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.

Business/Office Career Exploration	12001	Business/Office Career Exploration courses expose students to the occupational opportunities available in the accounting, administration, data processing, management, and secretarial fields. Emphasis is placed on responsibilities, qualifications, work environment, and career paths. These courses may also include consumer education topics, keyboard exposure, and/or hands-on experience within the various occupational areas.
Office Procedures—Comprehensive	12002	Office Procedures—Comprehensive courses provide students with numerous opportunities to explore and understand the responsibilities and duties common to most office personnel. These comprehensive courses cover such topics as communication skills, reception and transmission of information via data processing equipment, filing and record management, mail handling, scheduling meetings and conferences, creating itineraries, and word processing.
Office and Administrative Technologies	12003	Office and Administrative Technologies courses provide students with instruction and experience in developing technical, problem-solving, and decision-making skills essential for office and/or administrative occupations. Emphasis is placed on integrating and applying knowledge and skills to realistic office and administrative situations utilizing current and relevant technology.
Office Services	12004	Office Services courses introduce students to and help them refine clerical and receptionist skills. Course content typically covers filing, telephone, and keyboarding skills; reprographic machinery and procedures; communications skills; and so on.
Keyboarding	12005	Keyboarding courses provide students with an introduction to the keyboard (letters, numbers, and symbols), basic machine operation, and proper keystroke technique. As students progress, they improve their speed and accuracy and produce increasingly complex documents. Such courses help students develop keyboard proficiency, document production skills, and problem-solving skills.

Word Processing	12006	Word Processing courses introduce students to automated document production using one or more software packages. These courses may introduce keyboarding techniques or may require prior experience; in either case, speed and accuracy are emphasized. A parallel focus is placed on the use of software commands and functions to create, edit, format, and manipulate documents, capitalizing on the power offered by word processing software programs. These courses may also cover file and disk management and other computer-related skills.
Recordkeeping	12007	Recordkeeping courses help students to develop knowledge and skills related to the principles and procedures involved in recording personal financial transactions as well as transactions typically undertaken by small businesses. Partial emphasis may be placed on personal banking, budgeting, and income tax calculations; additional emphasis is usually placed on cashier and clerk procedures, inventory control for small businesses, database management, merchandising, and payroll.
Particular Topics in Administration	12008	These courses examine specific topics related to business administration not otherwise described, such as a focus on dictation or office machinery, rather than provide a general study of office administration principles and techniques.
Business Communications	12009	Business Communications courses help students to develop an understanding and appreciation for effective communication in business situations and environments. Emphasis is placed on all phases of communication: speaking, listening, thinking, responding, reading, writing, communicating nonverbally, and utilizing technology for communication. Business communication functions, processes, and applications in the context of business may be practiced through problem-based projects and realworld application.
Administration—Independent Study	12047	Administration—Independent Study courses, often conducted with instructors as mentors, enable students to explore business administration-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.

Business Essentials	12050	<p>This is a core course designed to give students an overview of the business, marketing, finance career cluster occupations. Students will develop an understanding of how academic skills in mathematics, economics, and written and oral communications are integral components of success in these occupations. Students will examine current events to determine their impact on business and industry and legal and ethical behavior, acquire knowledge of safe and secure environmental controls to enhance productivity, determine how resources should be managed to achieve company goals, and identify employability and personal skills needed to obtain a career and be successful in the workplace. As students learn about different types of business ownership, they will interpret industry laws and regulations to ensure compliance, identify principles of business management, and analyze business practices to determine ethics and social responsibility.</p>
Introductory Business	12051	<p>Introductory Business courses survey an array of topics and concepts related to the field of business. These courses introduce business concepts such as banking and finance, the role of government in business, consumerism, credit, investment, and management. They usually provide a brief overview of the American economic system and corporate organization. Introductory Business courses may also expose students to the varied opportunities in secretarial, accounting, management, and related fields.</p>
Business Management	12052	<p>Business Management courses acquaint students with management opportunities and effective human relations. These courses provide students with the skills to perform planning, staffing, financing, and controlling functions within a business. In addition, they usually provide a macro-level study of the business world, including business structure and finance, and the interconnections among industry, government, and the global economy. The course may also emphasize problem-based, real-world applications of business concepts and use accounting concepts to formulate, analyze, and evaluate business decisions.</p>

Entrepreneurship	12053	Entrepreneurship courses acquaint students with the knowledge and skills necessary to own and operate their own businesses. Topics from several fields typically form the course content: economics, marketing principles, human relations and psychology, business and labor law, legal rights and responsibilities of ownership, business and financial planning, finance and accounting, and communication. Several topics surveyed in Business Management courses may also be included.
Business Law	12054	Business Law courses emphasize legal concepts that are relevant to business and business organizations. Topics examined in these courses typically include contracts, buying/renting property, installment buying, insurance, buyer/seller relationships, negotiable instruments, employment, taxes, insurance, commercial papers, legal organizational structures, and consumer liabilities.
Business Principles and Management	12055	Business Principles and Management courses are designed to provide students with an understanding of the American business system, its organizations, and its management. These courses examine the various leadership and management styles of a variety of successful business organizations, large or small.
Human Resources and Labor Relations	12057	Human Resources and Labor Relations courses analyze the functions of conflict resolution and collective bargaining. Typically, students examine the history of the labor movement within the United States, the relationship between management and labor, and how organized labor currently operates.
Human Resources Management	12058	Human Resources Management courses provide students with an understanding of the effective use of interpersonal skills in achieving the goals of an organization.

IB Business and Management	12059	IB Business and Management courses prepare students to take the International Baccalaureate Business and Management exam at either the Subsidiary or Higher level. In keeping with Individual and Society courses, IB Business and Management promotes problem-solving by identifying the problem, selecting and interpreting data, applying appropriate analytical tools, and recommending solutions by evaluating their quantitative and qualitative implications. These courses also equip students with knowledge and understanding of business terminology, concepts and principles.
Management—Independent Study	12097	Management—Independent Study courses, often conducted with instructors as mentors, enable students to explore business management-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Banking and Finance	12101	Banking and Finance courses provide students with an overview of the American monetary and banking system as well as types of financial institutions and the services and products that they offer. Course content may include government regulations; checking, savings, and money market accounts; loans; investments; and negotiable instruments.
Banking	12102	Banking courses are similar to Banking and Finance courses, but they focus specifically on banking. These courses may also address examining and applying the methods used for measuring the financial performance of banks in addition to examining specialized brokerage products, current issues, and future trends in banking.
Finance	12103	Finance courses are similar to Banking and Finance courses, but they focus specifically on finance, addressing how businesses raise, distribute, and use financial resources while managing risk. Course content typically involves modeling financial decisions (such as borrowing, selling equity or stock, lending or investing) typically undertaken by businesses.

Accounting	12104	Accounting courses introduce and expand upon the fundamental accounting principles and procedures used in businesses. Course content typically includes the full accounting cycle, payroll, taxes, debts, depreciation, ledger and journal techniques, and periodic adjustments. Students may learn how to apply standard auditing principles and to prepare budgets and final reports. Calculators, electronic spreadsheets, or other automated tools are usually used. Advanced topics may include elementary principles of partnership and corporate accounting and the managerial uses of control systems and the accounting process.
Risk Management and Insurance	12106	Risk Management and Insurance courses analyze risk management techniques from the viewpoints of those employed in the industry as well as of business owners seeking to meet risk management needs. Insurance products are evaluated in relation to cost and effectiveness.
Investing	12107	Investing courses emphasize the formulation of business and individual investment decisions by comparing and contrasting the investment qualities of cash, stock, bonds, and mutual funds. Students typically review annual reports, predict growth rates, and analyze trends. Stock market simulations are often incorporated into Investing courses.
Advanced Accounting	12108	Advanced Accounting courses expand upon the fundamental accounting principles and procedures used in businesses. Course content typically includes the full accounting cycle, payroll, taxes, debts, depreciation, ledger and journal techniques, and periodic adjustments. Students learn how to apply standard auditing principles and to prepare budgets and final reports. Calculators, electronic spreadsheets, or other automated tools are usually used. Topics include principles of partnership and corporate accounting and the managerial uses of control systems and the accounting process and further enhancement of accounting skills.
Finance—Independent Study	12147	Finance—Independent Study courses, often conducted with instructors as mentors, enable students to explore business finance-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Marketing Career Exploration	12151	Geared for students with an interest in marketing, sales, or small business operation, Marketing Career Exploration courses expose students to the opportunities available in retail, wholesale, advertising, and other occupational fields using marketing principles.
Marketing—Comprehensive	12152	Marketing—Comprehensive courses focus on the wide range of factors that influence the flow of goods and services from the producer to the consumer. Topics may include (but are not limited to) market research, the purchasing process, distribution systems, warehouse and inventory control, salesmanship, sales promotions, shoplifting and theft control, business management, and entrepreneurship. Human relations, computers, and economics are often covered as well.
Marketing—Fashion	12153	Marketing—Fashion courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management and entrepreneurship, and so on) but do so with particular attention to the fashion industry. In keeping with the focus on the fashion industry,
Marketing—Real Estate	12154	Marketing—Real Estate courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing, advertising, sales, human relations, management and entrepreneurship, and so on) but do so with particular attention to the real estate industry. In keeping with the focus on real estate, course topics may also include financing, investment, ownership rights, ethics, and other real estate principles.
Marketing—Transportation	12155	Marketing—Transportation courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with particular attention to the transportation industry. In keeping with the focus on this industry, topics include identification and proper use of auto parts and accessories and the sales and service of new and used cars, vans, trucks, and related parts.

Marketing—Food/Beverage Industry	12156	Marketing—Food/Beverage Industry courses typically cover the same scope of topics as Marketing—Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with particular attention to the food and beverage industry. In keeping with the focus on this industry, topics include the unique characteristics and functions of the food and beverage service industry.
Marketing—Insurance	12157	Marketing—Insurance courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with particular attention to the sale or underwriting of accident, health, life, marine, automobile, and causality insurance.
Marketing—Floristry	12158	Marketing—Floristry courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with particular attention to the floristry industry. In keeping with the focus on this field, topics include the unique characteristics and functions of retail and wholesale floral operations.
Marketing—Hospitality/Tourism	12159	Marketing—Hospitality/Tourism courses typically cover the same scope of topics as Marketing—Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with particular attention to the travel, tourism, and lodging industry. In keeping with the focus on this field, topics include the unique characteristics and functions of travel services and hotel/motel operations.
Marketing—Merchandising	12160	Marketing—Merchandising courses are designed to provide students with practical backgrounds in retailing, with emphasis on merchandising, promotion/display, selling, and career planning. The content of this course may also include fundamental principles of human relations.

Retail Marketing	12161	Retail Marketing courses cover marketing principles and concepts related to the provision of goods or services directly to the consumer, emphasizing store operation, advertisement and display of goods, store security, human relations, and business management and ownership.
Internet Marketing	12162	Internet Marketing covers the principles and functions of marketing from the standpoint of conducting business on the internet. Typically, students develop such skills as using the internet as a marketing tool, conducting a marketing analysis via the internet, planning marketing support activities, managing an electronic marketing campaign, managing/owning a business via the internet, and analyzing the impact of the internet on global marketing.
Sports and Entertainment Marketing	12163	Sports and Entertainment Marketing courses introduce students to and help them refine marketing and management functions and tasks that can be applied in amateur or professional sports or sporting events, entertainment or entertainment events, and the sales or rental of supplies and equipment.
Principles of Marketing	12164	Principles of Marketing courses offer students insight into the processes affecting the flow of goods and services from the producer to the consumer. Course content ranges considerably as general marketing principles such as purchasing, distribution, and sales are covered; however, a major emphasis is often placed on kinds of markets; market identification; product planning, packaging, and pricing; and business management.
Principles of Advertising	12165	Principles of Advertising courses expose students to the varied concepts underlying the promotion of products. The topics included in Principles of Advertising courses range considerably, but typically include the psychology of advertising, a study of various media, advertising planning and budgeting, and advertising layout and design principles. Course topics may also include an overview of commercial art and packaging.

Marketing Management	12166	Marketing Management courses typically cover the same scope of topics as Marketing— Comprehensive courses (purchasing and distribution systems; advertising and sales; and so on) but place a particular emphasis on business management and entrepreneurship, providing exposure to common techniques and problems of management.
Marketing—Other Specialization	12167	Marketing—Other Specialization courses typically cover the same scope of topics as Marketing—Comprehensive courses (purchasing and distribution systems, advertising, display and sales, management, entrepreneurship, and so on) but do so with attention to a particular industry not specified above. The course may also cover specific topics related to the particular industry being covered.
Marketing Communications	12168	Marketing Communications is an Application-level course. This course includes activities and discussion related to: advertising, branding, graphic design, packaging, promotion, publicity, sponsorship, public relation, and sales promotion.
Integrated Marketing Applications	12195	Integrated Marketing Applications is an Application-level course. Through this course, student will be activity engaged in utilizing technology and technology applications in the design, production, and implementation of marketing strategies. Students will create print, multi-media, and electronic materials used in the marketing process. Application-level activities will be centered around: advertising, branding, graphic design, packaging, promotion, publicity, sponsorship, public relation, and sales promotion.
Marketing Research	12196	Marketing Research will focus on how to: (1) specify information needs and design a research study to meet those needs; (2) collect, analyze and use marketing research data to make effective marketing decisions; (3) communicate the research and findings and their implications to various publics.

Marketing—Independent Study	12197	Marketing—Independent Study courses, often conducted with instructors as mentors, enable students to explore marketing-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Principles of Selling	12202	Principles of Selling courses provide students with the knowledge and opportunity to develop in-depth sales competencies. Course content typically includes types of selling, steps in a sale, sales strategies, and interpersonal skills and techniques.
Sales—Independent Study	12247	Sales—Independent Study courses, often conducted with instructors as mentors, enable students to explore sales-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Business and Marketing—Independent Study	12997	Business and Marketing—Independent Study courses, often conducted with instructors or professionals as mentors, enable students to explore business or marketing-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Exploration of Manufacturing Occupations	13001	Exploration of Manufacturing Occupations courses introduce and expose students to the career opportunities pertaining to the processing and production of goods. Course topics vary and may include (but are not limited to) systems pertinent to the manufacturing process, properties of various raw materials, and the methods used to transform materials into consumer products. Course activities depend upon the careers being explored; course topics may include entrepreneurship, labor laws, and customer service.

Manufacturing—Comprehensive	13002	Manufacturing—Comprehensive courses introduce students to the various methods used to process and transform materials. Processing techniques covered usually include casting, forming, separating, assembling, and finishing. The courses may also include an overview of management techniques in planning, organizing, and controlling various segments of the manufacturing process, including design, engineering, production, and marketing.
Industrial Arts	13003	Industrial Arts courses expose students to the tools and machines that they may encounter in manufacturing-related occupations and enable them to develop the skills they need to use these tools in various applications. Course topics typically include (but are not limited to) drawing and planning, electricity, graphic arts, woodwork, leatherwork, metalwork, plastics, and power technology. These courses typically cover general safety and career exploration as well.
Industrial Safety/First Aid	13004	Industrial Safety/First Aid courses provide students with instruction in safe operating procedures related to various trades, as well as more general training in emergency first aid and CPR. Course topics may include the importance of standard operation procedures, agencies and regulations related to occupational safety and hazard prevention, and the dangers of particular materials.
Material and Processes	13052	Materials and Processes courses expose students to the tools, machines, and processes that may be encountered in manufacturing-related occupations. In particular, these courses stress the analysis, testing, and processing of metals, plastics, woods, ceramics, and composite materials.
Metal and Wood Processing/Production	13053	Metal and Wood Processing/Production courses include studying the properties of metals, woods, and composites and using these materials to construct usable products. These courses enable students to experience the process of translating an idea into a finished product, with instruction in planning, designing, selecting materials, and using tools and machines.

Wood Processing/Production	13054	Wood Processing/Production courses include studying the properties of woods and composites made from woods and using these materials to construct usable products. These courses enable students to experience the process of translating an idea into a finished product, with instruction in planning, designing, selecting materials, and using tools and machines.
Metal Processing/Production	13055	Metal Processing/Production courses include studying the properties of metals and metal alloys and using these materials to construct usable products. These courses enable students to experience the process of translating an idea into a finished product, with instruction in planning, designing, selecting materials, and using tools and machines.
Plastics Processing/Production	13056	Plastics Processing/Production courses include studying the properties of plastics and composites and using these materials to construct usable products. These courses enable students to experience the process of translating an idea into a finished product, with instruction in planning, designing, selecting materials, and using tools and machines.
Ceramic Processing/Production	13057	Ceramic Processing/Production courses include studying the properties of ceramics and heatresistant composites and using these materials to construct usable products. These courses enable students to experience the process of translating an idea into a finished product, with instruction in planning, designing, selecting materials, and using tools and machines.
Particular Topics in Processing and Production	13058	These courses examine specific topics in processing and production, such as substance analysis, other than those already described.
Processing/Production—Independent Study	13097	Processing/Production—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to processing and production. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Production Systems	13101	Production Systems courses provide students with knowledge and skills related to manufacturing technologies from conception through production. Although courses vary, students typically analyze markets, design and develop prototypes, plan a marketing or sales strategy, manage a production plan, and manufacture useful products. These courses may also explore the evolution and impact of technology on society's social, cultural, and economic systems and institutions.
Electro-Mechanical Systems	13102	Electro-Mechanical Systems courses provide students with instruction and experience in components and equipment that use electricity and the power of physical forces. Students gain an understanding of the principles of electricity and mechanics and their application to gears, cams, levers, circuits, and other devices used in the manufacturing process or within manufactured goods.
Product Development	13103	Product Development courses provide students with the opportunity to focus on one or more areas of industrial technology, creatively pursuing new knowledge or solving a technological problem, by designing and building prototypes and working models. Students learn and apply appropriate information in order to complete a project.
Production Systems—Independent Study	13147	Production Systems—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to manufacturing systems and/or research. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Metalwork Occupations	13201	Metalwork Occupations courses provide students with theoretical principles and laboratory experiences related to the planning, manufacturing, assembling, testing, and repairing of parts, mechanisms, and structures in which materials are cast, formed, treated, cut, fused, or otherwise processed in some fashion.

Metalworking	13202	Metalworking courses introduce students to the qualities and applications of various metals and the tools used to manipulate and form metal into products. Through one or more projects involving metals, students develop planning, layout, and measurement skills; gain experience in cutting, bending, forging, casting, and/or welding metal; complete projects according to blueprints or other specifications; and may also learn to polish and finish metals. Correct use of metalworking tools and equipment is stressed.
Machining	13203	Machining courses enable students to create metal parts using various machine tools and equipment. Course content may include interpreting specifications for machines using blueprints, sketches, or descriptions of parts; preparing and using lathes, milling machines, shapers, and grinders with skill, safety, and precision; developing part specifications; and selecting appropriate materials.
Particular Topics in Machining	13204	These courses examine specific topics related to machining, emphasizing a particular type of machine, tool, or procedure, or concentrating on a particular application of machining techniques.
Sheet Metal	13205	Sheet Metal courses expose students to the skills and information necessary to lay out, fabricate, assemble, install, maintain, and repair items and structures created from sheet metal components. Students learn the safe and efficient operation of various tools and typically gain skill in blueprint reading, welding, and finishing and polishing metals.
Particular Topics in Sheet Metal	13206	In these courses students gain knowledge and skills in particular aspects of sheet metal. Examples include individual courses in radial line development, triangulation fabrication, and so on.
Welding	13207	Welding courses enable students to gain knowledge of the properties, uses, and applications of various metals, skills in various processes used to join and cut metals (such as oxyacetylene, shielded metal, metal inert gas, and tungsten arc processes), and experience in identifying, selecting, and rating appropriate techniques. Welding courses often include instruction in interpreting blueprints or other types of specifications.

Particular Topics in Welding	13208	In these courses students gain knowledge and skills in particular aspects of welding. Examples include individual courses in each of the following types of welding: gas metal, gas tungsten, and shielded metal and flux core arc welding.
Particular Topics in Metalwork	13209	In these courses students gain knowledge and skills in particular aspects of metalwork (such as foundry work or metallurgy) not otherwise described.
Machine Tool Technology 1a	13210	A comprehensive technical level course designed to provide students with the basic theories, equipment and skills needed to effectively operate machine equipment.
Metalwork—Independent Study	13247	Metalwork—Independent Study courses, often conducted with instructors as mentors, enable students to explore metalwork-related topics of interest. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Appliance Repair	13301	Appliance Repair courses provide students with the knowledge and experience to repair, install, service, and inspect appliances such as stoves, refrigerators, washers, dryers, air conditioners, water heaters, and so on. Students gain an understanding of the mechanics and working systems of these appliances, the skills to read blueprints and specifications, and proficiency in using related tools and products.
Equipment Maintenance and Repair	13302	Equipment Maintenance and Repair courses prepare students to adjust, maintain, replace, and repair parts of machinery and to repair tools, equipment, and machines. The courses may have a general emphasis or may focus on a specific type of machinery or equipment related to a particular industry. Depending upon the intent, course topics may include electric, hydraulic, or mechanic systems; control devices, valves, and gates; or supplemental equipment such as fans, hoses, and pipes.

Repair—Independent Study	13347	Repair—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to repair. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Manufacturing—Aide	13995	Manufacturing—Aide courses offer interested students the opportunity to assist instructors in preparing, organizing, or delivering course curricula. Students may provide tutorial or instructional assistance to other students.
Manufacturing—Independent Study	13997	Manufacturing—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to manufacturing. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Exploration of Health Care Occupations	14001	Exploration of Health Care Occupations courses expose students to the variety of opportunities available within the health care industry (e.g., such as nursing, therapy, dental care, administrative services, and lab technology). These courses provide experiences in several of these occupational clusters, along with information and knowledge related to the health care industry as a whole.
Health Care Occupations—Comprehensive	14002	Health Care Occupations—Comprehensive courses provide students with an orientation to the health care industry and help refine their health care-related knowledge and skills. Topics covered usually include (but are not limited to) an overview of health care delivery; patient care, including assessment of vital signs, body mechanics, and diet; anatomy and physiology; identification and use of medical equipment and supplies; medical terminology; hygiene and disease prevention; first aid and CPR procedures; laboratory procedures; and ethical and legal responsibilities.

Nursing	14051	Nursing courses place a special emphasis on the particular knowledge and skills required of nurses and/or nursing assistants and aides while covering general health care topics (i.e., patient care, anatomy and physiology, medical terminology, hygiene and disease prevention, first aid and CPR, and laboratory procedures). Topics covered typically include normal growth and development; bathing, feeding, dressing, and transporting patients; basic pharmacology; doctor, nurse, and patient relationships and roles; medical and professional ethics; death and dying; and care of various kinds of patients (e.g., chronically ill, children, new mothers, and so on).
Nursing—LPN	14052	Covering the same scope of topics as Nursing courses, Nursing—LPN courses delve into more depth in order to prepare students for the state's practical nurse licensing examination. Nursing—LPN courses offer the knowledge and experience needed to provide nursing care for patients of all ages, in various stages of sickness or health, and with a variety of disease conditions. Additional topics covered may include community health, nutrition, drug therapy and administration, and mental illness.
Home Health Care	14053	Home Health Care courses teach students how to care for individuals within their homes. Course content relates health care practices and procedures to the home environment, and typically includes patient care, comfort, and safety; anatomy and physiology; the prevention of disease and infection; nutrition and meal preparation; human relations; and first aid and CPR. Topics covered may also include therapy strategies, household management, and employability.
Dental Science	14054	Dental Science courses expose students to the tools, terminology, and procedures necessary for a career in the dental industry. Course content covers a wide range of topics and typically includes dental anatomy and terminology; the identification and use of dental equipment; dental pathologies and procedures; asepsis; dental laboratory procedures; emergency first aid; and the ethical and legal responsibilities of dental care workers. These courses often explore dental specialties and career options.

Emergency Medical Technology	14055	Emergency Medical Technology courses place a special emphasis on the knowledge and skills needed in medical emergencies. Topics typically include clearing airway obstructions, controlling bleeding, bandaging, methods for lifting and transporting injured persons, simple spinal immobilization, infection control, stabilizing fractures, and responding to cardiac arrest. The courses may also cover the legal and ethical responsibilities involved in dealing with medical emergencies.
Surgical Technology	14056	Surgical Technology courses emphasize the care and needs of patients undergoing surgery while covering general health care topics (i.e., patient care, anatomy and physiology, medical terminology, hygiene and disease prevention, first aid and CPR, and laboratory procedures). In keeping with that focus, topics may include operation room materials, tools, and procedures; aseptic surgical techniques; preparation and handling of surgical instruments; efficiency in the operating room; and the roles of various medical personnel who are present during surgery.
Vision Care	14057	Vision Care courses expose students to the tools, terminology, and procedures necessary for a career in the optometric or optic field. Vision Care courses typically include the physics of light and refraction; the anatomy, physiology, and terminology associated with the eyes; identification and use of optometric and/or optical equipment; optical procedures; human relations; and the ethical and legal responsibilities of vision care workers.
Optometrics	14058	Optometrics courses provide students with the knowledge, ability, and experiences to prepare, assemble, and/or fit corrective lenses prescribed by a physician or optometrist. Topics covered may include layout and marking, cutting and chipping, edging and beveling, inspection, alignment, dispensing, and selection of eyewear.
Gerontology	14059	Gerontology courses provide students with knowledge and understanding of the processes of adult development and aging. Topics covered may include the study of the biological, economic, psychological, social, and health/fitness aspects of the aging process.

Physical Therapy	14060	Physical Therapy courses provide students with the knowledge and skills necessary to work with patients who need to achieve and maintain functional rehabilitation and to prevent malfunction or deformity. Topics covered typically include therapeutic exercises and activities (such as stretching and strengthening), how to train patients to perform the activities of daily living, the use of special equipment, and evaluation of patient progress.
Respiratory Therapy	14061	Respiratory Therapy courses provide students with the knowledge and skills necessary to work with patients who have breathing or other cardiopulmonary difficulties or disorders. Topics covered typically include identifying deficiencies and abnormalities of the cardiopulmonary system, understanding the various methods of therapies, and understanding how to use special equipment.
Care of Athletes	14062	Care of Athletes courses provide students with the knowledge and skills to understand and perform therapeutic tasks that would be designated by an athletic or fitness trainer. Topics covered may include taping and bandaging, proper use of protective padding, treatment modalities, anatomy and physiology, and medical terminology. Students may learn to measure cardiorespiratory endurance, muscular strength and endurance, flexibility, body composition, and blood pressure. More advanced topics may include injury assessment, the phases of healing, and the use of exercise and equipment to help in the reconditioning of injured athletes.
Particular Topics in Therapeutic Services	14063	These courses examine particular topics in medical therapeutic services other than those already described.

Sports Medicine I	14072	Sports Medicine I will provide students an overview of the specialized health care needed in the wide world of sports and physical activity. Students will learn what sports medicine is and the multidisciplinary approach to athletic health care. The course will also introduce students to basic body systems in addition to the physical and mental demands of physical activity at all levels. The students will be introduced to such things as kinesiology, bleeding and shock, the bones and soft tissue, the foot, ankle and lower leg, the knee, the hip and pelvis, the elbow, wrist and hand, the shoulder, the chest and abdomen, the head and face, the spine and lastly special considerations in athletes.
Sports Medicine II	14073	Sports Medicine II will provide students a hands-on approach to Athletic Training. Topics to be covered are central training room, the athletic training student-aid program, emergency preparedness, injury game plan, the pre-participation physical examination, rehabilitation and preseason conditioning, nutrition and the athlete, dietary supplements and performance enhancers, sports psychology, assessment and evaluation of sports injuries, therapeutic physical modalities, and proper taping and wrapping. The course allows students to do a series of clinical internships with medical professionals in the community pertaining to sports medicine. These internships are designed for students who have a serious interest in pursuing a career the sports medicine field.
Therapeutic Services—Independent Study	14097	Therapeutic Services—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to therapeutic services. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Dental Laboratory Technology	14101	Dental Laboratory Technology courses expose students to the principals, tools, terminology, and procedures necessary for a career in a dental laboratory. These courses typically cover many of the same topics as Dental Science, but emphasize making mouth guards, taking impressions, creating various types of dental molds and models, and fabricating prostheses and dental appliances.
Medical Lab Technology	14102	Medical Lab Technology courses provide students with the knowledge and skills necessary for employment in health care-related laboratories. Topics include basic principles of anatomy and physiology, relevant concepts in microbiology and chemistry, and laboratory techniques (including preparation and analysis of various cultures and specimens). The courses may also cover such components as venipuncture, EKG, and CPR procedures.
EKG Technology	14103	In EKG Technology courses, students acquire the knowledge and skills to perform electrocardiograph activities and learn about the cardiovascular system (including its function, diseases, and rhythms); EKG machinery; and the use of drugs and their effects. These courses usually include general health care topics as well, such as basic anatomy and physiology, patient care, first aid and CPR, identification and use of medical equipment, and medical terminology.
Phlebotomy	14104	In Phlebotomy courses, students acquire knowledge, skills, and experiences related to the drawing of blood and typically learn about such topics as infection control, sterilization practices, medical/hospital procedures and environments, diagnostic procedures, and the process of drawing blood.
Particular Topics in Diagnostic Services	14105	These courses examine particular topics in diagnostic services other than those already described.
Diagnostic Services—Independent Study	14147	Diagnostic Services—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to diagnostic services. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Medical/Clerical Assisting	14151	Medical/Clerical Assisting courses enable students to develop knowledge and skills that combine the medical and clerical fields. Students typically develop skills such as patient exam preparation, assessment of vital signs, routine lab procedures, medical transcription, financial accounting, patient and insurance company billing, and record-keeping.
Pharmacy Assisting	14152	Pharmacy Assisting courses emphasize the knowledge and skills necessary to assist a pharmacist or pharmacy technician. Course topics and experiences enable students to understand medical terminology, keep and maintain records, label medications, perform computer patient billing, perform stock inventory, and order supplies. These courses also emphasize pharmaceutical classification, drug interactions, and interpersonal/communication skills.
Medical Office Procedures	14153	Medical Office Procedures courses expose students to clerical knowledge, abilities, and procedures as they apply to the medical field. These courses typically include (but are not limited to) topics such as medical transcription, medical insurance, financial accounting, scheduling, and patient record-keeping. Medical terminology and routine medical procedures are covered to provide a context for clerical duties.
Medical Terminology	14154	In Medical Terminology courses, students learn how to identify medical terms by analyzing their components. These courses emphasize defining medical prefixes, root words, suffixes, and abbreviations. The primary focus is on developing both oral and written skills in the language used to communicate within health care professions.
Particular Topics in Health Information	14155	These courses examine particular topics in health Information other than those already described.
Health Information—Independent Study	14197	Health Information—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to health information systems. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Central Service Technology	14201	Central Service Technology courses provide students with knowledge and skills related to the procurement, handling, storage, and distribution of sterile goods and equipment. Course components usually include quality assurance, infection control and isolation techniques, medical terminology and processes, decontamination and sterilization, microbiology, and chemistry.
Health Support Services	14202	Health Support Services courses provide students with knowledge and skills to be used in activities that support patients' primary health care, such as counseling, health education, disease management, and risk reduction. Because support services can be widely defined, course topics typically also include general health care, such as anatomy and physiology, medical terminology, first aid and CPR procedures, and ethical and legal responsibilities.
Health Unit Coordination	14203	Health Unit Coordination courses provide students with instruction and experiences so that they can manage components of nonpatient care activities in health care facilities. Topics covered usually include medical terminology, transcription, and general reception duties and responsibilities; recordkeeping; and stocking medical and office supplies and equipment.
Particular Topics in Support Services	14204	These courses examine particular topics in health support services other than those described.
Health Support Services—Independent Study	14247	Health Support Services—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics related to health support services. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

Biotechnology	14252	Biotechnology courses involve the study of the bioprocesses of organisms, cells, and/or their components and enable students to use this knowledge to produce or refine products, procedures, and techniques. Course topics typically include laboratory measurement, monitoring, and calculation; growth and reproduction; chemistry and biology of living systems; quantitative problem-solving; data acquisition and display; and ethics. Advanced topics may include elements of biochemistry, genetics, and protein purification techniques.
Particular Topics in Health Sciences	14254	These courses examine particular topics in health sciences other than those already described.
Health Sciences—Independent Study	14297	Health Sciences—Independent Study courses, often conducted with instructors as mentors, enable students to explore health-related topics of interest. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Health Care Sciences—Independent Study	14997	Health Care Sciences—Independent Study courses, often conducted with instructors as mentors, enable students to explore health-related topics of interest. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.
Exploration of Public Service Careers	15001	Exploration of Public Service Careers courses expose students to the duties, responsibilities, requirements, and career opportunities within public service. Course topics vary and may include (but are not limited to) protective services; correction, judicial, and probation services; fire protection and fire fighting; public administration; and social work. Course activities depend upon the career clusters that students explore.
Criminal Justice	15051	Criminal Justice courses train students to understand and apply the principles and procedures essential to the U.S. criminal justice system. These courses explore the principles and structure of the justice system and the law, and course content also typically includes investigation, search and arrest, and laboratory, forensic, and trial procedures. Students may also learn CPR and first aid skills, personal defense tactics, and crime prevention techniques.

Corrections	15052	Corrections courses provide instruction regarding the principles and techniques used by institutions that incarcerate, rehabilitate, and monitor people accused or convicted of crimes.
Particular Topics in Law Enforcement	15053	These courses examine specific topics related to law enforcement (such as forensic science), rather than provide a general study of the field.
Law Enforcement—Independent Study	15097	Law Enforcement—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to law enforcement. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Public Safety	15101	Public Safety courses introduce students to the field of public safety and extend their knowledge and skills pertaining to the safety and security of homes, workplaces, and the community. These courses cover such topics as policing, law enforcement, emergency service, and private security and corrections and may cover all or a subset of these services.
Security Services	15102	Security Services courses provide instruction regarding the safety and security of buildings and facilities and may extend these lessons to include the security and safety of one's self and other human beings.
Particular Topics in Security	15103	These courses examine specific topics related to security and protective services, rather than provide a general study.
Security and Protection—Independent Study	15147	Security and Protection—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related the security and protection of the public. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.

Fire Science	15151	Fire Science courses introduce students to the field of fire prevention and control and enable them to extend their knowledge through the use of chemical, physical, and engineering principles to understand factors involved in fires. Course topics typically include the chemistry of combustion, factors that influence fire (such as structural design and meteorology), and safety procedures.
Fire Fighting	15152	Fire Fighting courses offer students the opportunity to learn fire prevention and control under controlled conditions. Typically, students learn about the organization, rules, requirements, and regulations of fire departments; study and practice the tools and techniques used by firefighters to control or extinguish fires; and examine the behavior of fires. These courses also usually include emergency medical procedures and present fire investigation techniques.
Particular Topics in Fire Management	15153	These courses examine specific topics related to fire management (such as hazardous materials handling), rather than provide a general study of the field.
Fire Management—Independent Study	15197	Fire Management—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related fire management. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Public Administration	15201	Public Administration courses provide an overview of the structure, roles, and duties of public governments and associated agencies. These courses explore the foundation and evolution of the public service sector, issues related to the provision of services by governmental bodies, and the missions and constraints of various departments within local and state governments. In addition, students may explore a particular public administration topic (such as the tax base and structure, the legislative process, selection of public servants, resource management, and so on) in greater detail.

Community Protection	15202	Community Protection courses provide students with information regarding the personnel and agencies concerned with protection of the home, city, state, and nation. Topics covered typically include civil defense and disaster preparedness; crime prevention; pollution control; fire prevention and control; legal and social systems and principles; and public health. These topics may be explored from the viewpoint of a community resident and citizen using these services or of that of one interested in pursuing a public service career.
Public Policy	15203	Public Policy courses provide students with the opportunity to design, propose, and analyze programs and policies implemented by government agencies. Activities typically include identifying social issues and problems, generating recommendations, using data to quantify the extent of a problem or evaluate its solution, communicating ideas and findings, and understanding decision-making processes.
Government Service—Independent Study	15247	Government Service—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related the provision of government services. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.
Public, Protective, and Government Service—Independent Study	15997	Public, Protective, and Government Service—Independent Study courses, often conducted with instructors as mentors, enable students to explore topics of interest related to public, protective, and government service. Independent Study courses may serve as an opportunity for students to expand their expertise in a particular application, to explore a topic in greater detail, or to develop more advanced skills.