The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room, Kansas Board of Regents, Topeka, Kansas, at 8:45 a.m. on Wednesday, February 12, 2014.

**Members Present:**
- Karla Fisher, Butler Community College
- Robert Klein, University of Kansas Med Center
- David Cordle, Emporia State University
- Jeffrey Vitter, University of Kansas
- Lynette Olson, Pittsburg State University
- Sara Harris, Independence Community College
- Chris Crawford, Fort Hays State University
- Jon Marshall, Allen County Community College
- Tony Vizzini, Wichita State University
- Marilyn Mahan, Manhattan Area Technical College
- Randy Pembrook, Washburn University

**Board Staff**
- Gary Alexander, Karla Wiscombe, Susan Fish, Jean Redeker, Jacqueline Johnson, Zoe Thompson
- Cynthia Farrier

**Others Present:**
- Rick Muma, Wichita State University; Sara Rosen, University of Kansas; Kim Krull, Butler County Community College; Justin Honey, Pittsburg State University; Bill Backlin, Cloud County Community College; Jim Williams, Emporia State University; Andy Anderson, Johnson County Community College; Alysia Johnston, Coffeyville Community College; Mike Ahern, Dodge City Community College; and Penny Quinn, Barton County Community College

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**Approve Minutes of January 15, 2014 Meeting Minutes**

Lynette Olsen moved, and Sara Harris seconded the motion, to approve the January 15, 2014 minutes as submitted. Motion carried unanimously.

**Updates**

**Prior Learning – Zoe Thompson**

Zoe Thompson reported on the Kansas Prior Learning Assessment Project as follows:

The Prior Learning Assessment (PLA) project is one tool institutions may use to help attain the strategic goal of KBOR to increase the number and rates of adults earning postsecondary credentials and degrees (Foresight 2020). PLA is the process by which colleges evaluate and award academic credit for college-level knowledge and skills an individual has gained outside of the classroom. Accepted methods of PLA include national standardized assessments, military training transcripts, industry credentials, and others. Appropriate use of quality PLA is supported and encouraged by the Higher Learning Commission.
PLA purposes include:
- Promote implementation of high quality, consistent PLA at Kansas postsecondary institutions
- Increase student enrollment and accelerate completion using PLA
- Provide supportive, standardized state guidelines and best practices for quality PLA
- Define standard measures to evaluate PLA effectiveness in student success and completions

The Steering Committee has participated in webinars on (1) policies on best practices; (2) training review and recommendations; (3) state policy suggestions and use of national standard CLEP exams; and (4) (a future webinar) suggestions for implementation and marketing.

Subgroups have been formed:
- Data, Communication, Fees
- Accelerating Educational Attainment
- Quality Validation Standards

The subgroups are currently:
- Evaluating website templates of other state’s shared PLA information
- Conducting a follow up survey with registrars for current PLA data collection
- Reviewing technical assistance needs and considering possible providers
- Adopting language for total number of PLA credits allowed and fees

Anticipated next steps for academic recommendations will be referred to faculty in the Kansas Core Outcomes group, Transfer and Articulation Council, and Program Alignment to establish transferability.

Transfer and Articulation Council (TAAC) Update
Karla Wiscombe presented an update on the Transfer and Articulation Council. Fourteen courses are on the Thursday Board agenda for approval, which if approved, will bring the total to forty-six courses.

The Core Outcomes Project’s next meeting is September 12, 2014 at Johnson County Community College.

Developmental Education Working Group Update
Susan Fish gave an update on the Developmental Education Working Group. In order to inform the Board of Regents about innovative developmental education strategies already in use in Kansas, the Group sent out a survey to all two-year institutions which are not represented on the Working Group. They have received responses from all but eight colleges. At the January 31 meeting, the Working Group approved a general outline for the report to the Board, heard reports from the Math and Advising Subgroups, decided to share a draft with a to-be identified group of deans and/or instructional vice-presidents. Susan asked that any SCOCAO members who would be interested in nominating someone or actually serving on that review group would please contact her.

Statewide Reverse Transfer Agreement Update
SCOCAO discussed statewide reverse transfer and the proposed procedure. SCOCAO drafted revisions to the statewide reverse transfer agreement procedures. The proposed draft is attached to these minutes.
Jeff Vitter moved, and Sara Harris seconded the motion, to take the revised statewide reverse transfer agreement procedures to the System Council of Presidents today. Motion carried.

**Informational Item**

**Update Regulations**
Jean Redeker informed SCOCAO of the proposed regulatory changes that will address the recent changes to GED test and to the development of two new high school equivalency tests.

**Other Business**

There was no other business.

Meeting adjourned at 9:13 a.m.