

**Kansas Board of Regents
Academic Affairs Standing Committee**

**Wednesday, April 1, 2014
Conference Call
MINUTES**

The Academic Affairs Standing Committee of the Kansas Board of Regents met by Conference Call at 11:00 a.m. on Wednesday, April 1, 2014. This meeting had been properly noticed pursuant to the Kansas Open Meetings Law on March 25, 2014.

In Attendance:

Members: Regent Robba Moran, Chair
Regent Mildred Edwards
Regent Tim Emert
Regent Helen Van Etten

Staff: Gary Alexander, Jean Redeker, Karla Wiscombe, Jacqueline Johnson, Susan Fish, Rita Johnson, and Renee Burlingham

Others: Linda Fund, Kansas Association of Community College Trustees; Deb Teeter, University of Kansas; Marsha Haufler, University of Kansas; Rick Muma, Wichita State University; Matt Schuette, University of Kansas Medical Center; Lynette Olson, Pittsburg State University; Janet Smith, Pittsburg State University; Chris Crawford, Fort Hays State University; Ruth Dyer, Kansas State University; Brian Niehoff, Kansas State University; David Cordle, Emporia State University; Randy Pembroke, Washburn University; Penny Quinn, Barton County Community College; Kim Krull, Butler County Community College; Gene George, Butler County Community College; Alysia Johnston, Coffeyville Community College; Bill Backlin, Cloud County Community College; Joe Burke, Labette Community College; Diane Stiles, Northwest Kansas Technical College; Brenda Chatfield, Northwest Kansas Technical College; Richard Fogg, Manhattan Area Technical College; Duane Dunn, Seward County Community College; Suzanne Campbell, Seward County Community College; Todd Carter, Seward County Community College; Sara Harris, Independence Community College; Brian Inbody, Neosho County Community College; Travis Githens, Independence Community College; Clark Williams, Cowley County Community College; Slade Griffiths, Cowley County Community College; Mike Vitale, Kansas City Kansas Community College; Cloys Bayless, Wichita Area Technical College; and Sherri Utash, Wichita Area Technical College

Meeting called to order at 11:00 a.m.

Approve Minutes

March 12, 2014

The March 12, 2014 Minutes were approved by consensus.

Consent Agenda

- a. **Act on Requests for Additional Degree Granting Authority for:**
 - **Bryan University – Online**
 - **Indiana Wesleyan University**
- b. **Act on Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges – Seward County Community College and Wichita Area Technical College**
- c. **Act on Request to Approve the Dental Hygiene (51.0602) Program Alignment**
- d. **Act on Request for Approval of a Master of Science in Forensic Science (CIP 43.0106) – ESU**
- e. **Act on Request for Approval of a Master of Art in Contemporary East Asian Studies (CIP 05.0104) –KU**

Regent Emert moved, and Regent Edwards seconded the motion, to recommend placing the consent agenda items a. – e. on the April consent agenda of the Board of Regents. Motion carried.

Discussion Agenda

Act on Request to Increase Kansas GED Testing Fee

Gary Alexander presented the request to increase the Kansas GED testing fee as follows:

- K.S.A. 72-4530 authorizes two categories of fees
 - First authorized fee category is related to the ongoing management of GED records and credentials (including issuance of duplicates and verification of credentials)
 - Second authorized fee category is related to the administration of the GED® examination
- Recommendation to increase the fee for the GED® examination by \$3 per module or \$12 for all four modules which increases the cost of taking all four modules for the examination from \$120 to \$132

Regent Emert moved, and Regent Edwards seconded the motion, to recommend placing the Request to Increase Kansas GED Testing Fee on the April discussion agenda of the Board of Regents. Motion carried.

Amend Board Policy to Require Development of Reverse Transfer Processes Necessary to Facilitate Attainment of Credentials

Gary Alexander presented an amendment to Board Policy requiring development of reverse transfer processes necessary to facilitate attainment of credentials. The Standing Committee is asked to provide its input before this amendment advances to the Governance Committee.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend placing this proposed amendment on the Governance Committee's agenda. Motion carried.

Other

Accept Annual Report on Adult Education

Gary Alexander informed BAASC the Adult Education Report will be presented by Susan Fish at the April Board meeting.

Regent Emert moved, and Regent Edwards seconded the motion to place the annual Adult Education Report on the April agenda of the Kansas Board of Regents. Motion carried.

Other Business

Information Items:

Amend Board Policy on Process for Approval of New Academic Programs

Gary Alexander presented the proposed amendment of the Board Policy's process for approval of new academic programs to recommend proposed new programs to the Council of Presidents the same day the Council of Chief Academic Officers recommends approval.

This proposed policy amendment will be sent to the Council of Chief Academic Officers for input and was requested by the Council of Presidents.

Review Performance Reports

Review Performance Agreement Reports

Jean Redeker worked with the state universities' and technical colleges' performance agreement reports and Karla Wiscombe worked with the community colleges' performance agreement reports.

Staff recommends that seventeen institutions receive 100% of new funding available because they met funding guidelines.

The Board Academic Affairs Standing Committee reviewed the following:

1. Wichita State University

Rick Muma was present representing Wichita State University (WSU). Jean Redeker gave a brief overview of Wichita State University's performance agreement report. WSU either exceeded targets or had directional improvement from the baseline on all funding indicators. Indicators 1 and 4 showed the institution's success with enrollment and retaining students, particularly underrepresented students. WSU had success in increasing its Research and Development expenditures from industry. Full Funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Wichita State University's performance agreement report for 100% new funding available. Motion carried.

2. University of Kansas Medical Center

Matt Schuette was present representing the University of Kansas Medical Center (KUMC). Jean Redeker gave a brief overview of the University of Kansas Medical Center's performance agreement report. KUMC either exceeded targets or had directional improvement from the baseline on all funding indicators with the exception of indicator 3. Indicators 4 and 5 show increase in performance with raising the number of doctors and nurses in Kansas. Decreased federal funding and realignment of the Masters of public health program resulted in decreased performance for one year with indicator 3 but performance should rebound in 2014. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the University of Kansas Medical Center's performance agreement report for 100% new funding available. Motion carried.

3. University of Kansas

Deb Teeter was present representing the University of Kansas (KU). Jean Redeker gave a brief overview of the University of Kansas' performance agreement report. KU either exceeded targets or had directional improvement from the baseline on all funding indicators with the exception of indicator 4. Increased efforts have been put in place for indicator 4 which is the retention of Hispanic students. Indicators 2 and 7 increased performance respectively with increased enrollments and increased entrepreneurial activities. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the University of Kansas' performance agreement report for 100% new funding available. Motion carried.

4. Pittsburg State University

Lynette Olson and Janet Smith were present representing Pittsburg State University (PSU). Jean Redeker gave a brief overview of Pittsburg State University's performance agreement report. PSU exceeded targets for increasing enrollment of Hispanic students, scholarships for Hispanic students and increasing student enrollment from a variety of countries. It saw a slight dip in the number of nonresident students enrolled, but is still significantly above the baseline. All indicators dealing with increasing quality curricular and co-curricular activities and experiences of students either maintained or increased performance. PSU's workforce development goal exceeded all measures. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Pittsburg State University's performance agreement report for 100% new funding available. Motion carried.

5. Kansas State University

Ruth Dyer and Brian Niehoff were present representing Kansas State University (K-State). Jean Redeker gave a brief overview of Kansas State University's performance agreement report. K-State either exceeded targets or had directional improvement from the baseline on all funding indicators. The institution has had particular success in increasing the number of STEM degrees awarded as seen in indicator 2 and increasing total research expenditures as seen in indicator 7. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Kansas State University's performance agreement report for 100% new funding available. Motion carried.

6. Fort Hays State University

Chris Crawford was present representing Fort Hays State University (FHSU). Jean Redeker gave a brief overview of Fort Hays State University's performance agreement report. FHSU met or exceeded targets on aligning its programs and services with North Central Technical College. The institution exceeded enrollment measures dealing with on-campus resident Hispanics, on-campus nonresident freshmen and online enrollments from Kansans. It saw a slight dip in resident transfer students and resident freshmen enrolling on campus, but is still significantly above the baseline for both indicators. FHSU had mixed performance on the retention indicators. The institution increased performance on the retention of transfer and virtual students, though saw a slight dip in the retention of Hispanic students and the percent of students successfully completing courses. FHSU did not report for Goal 3 indicator 4. The institution changed software systems and was not able to report for 2012 and 2013, but can report for future years. The institution saw its students increased performance as related to foundational skills. There were no scores to report for Goal 4 indicator 4 because FHSU has moved to

administering the NSSE survey every other year and did not administer it in 2013. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Fort Hays State University's performance agreement report for 100% new funding available. Motion carried.

7. Northwest Kansas Technical College

Diane Stiles and Brenda Chatfield were present representing Northwest Kansas Technical College (NWKTC). Jean Redeker gave a brief overview of Northwest Kansas Technical College's performance agreement report. NWKTC either exceeded targets or had directional improvement from the baseline on 6 of 7 indicators. It is important to note the institution's success with increasing the number of achieving industry certifications in indicator 4 and increasing the number of students awarded a commercial driver's license in indicator 5. Those licenses are in high demand. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Northwest Kansas Technical College's performance agreement report for 100% new funding available. Motion carried.

8. Manhattan Area Technical College

Richard Fogg was present representing Manhattan Area Technical College (MATC). Jean Redeker gave a brief overview of Manhattan Area Technical College's performance agreement report. MATC either exceeded targets or had directional improvement from the baseline on 6 of 7 indicators. Note the institution's success with increasing the number of students enrolling in distance education courses in indicator 1 and the number of high school students enrolling in technical education courses as seen in indicator 6. MATC saw a decrease in measured learning outcomes as reflected in indicator 5. The rubric was implemented two years ago and revised last year so scores were expected to decrease based on the revisions to the rubric. The school expects to see scores increase in the future. Full funding is recommended.

BAASC noted, for several of the community colleges, the learning of foundational skills indicator (Basic English, remedial algebra, etc) was the only indicator most institutions had a problem with. Institutions need to emphasize improving in this area. Foundational skills will be more intensively examined as base funding moves toward a performance based model.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Manhattan Area Technical College's performance agreement report for 100% new funding available. Motion carried.

9. Seward County Community College

Duane Dunn, Suzanne Campbell, and Todd Carter were present representing the Seward County Community College (SCCC). Karla Wiscombe gave a brief overview of Seward County Community College's performance agreement report. SCCC either maintained or improved targets on all indicators. Indicators 1 and 7 focus on increasing opportunities for students by increasing the number of online STEM courses offered as well as increasing programs in high demand areas. Indicators 2, 4, and 5 target completion of: number of CTE certificates, STEM program graduates, and Hispanic students completing 24 hours or more in the first two semesters as full-time students. Indicators 3 and

6 target success rates of students in English Composition I and mathematics. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Seward County Community College's performance agreement report for 100% new funding available. Motion carried.

10. Neosho County Community College

Brian Inbody was present representing the Neosho County Community College (NCCC). Karla Wiscombe gave a brief overview of Neosho County Community College's performance agreement report. NCCC either maintained or improved targets on a majority of indicators. Four indicators measured the participation of students; participation increased for ABE students served by outreach and students enrolled in surgical technology and occupational therapy assistant programs increased. The number of students on the Ottawa campus and the number of ABE students transitioning into collegiate level programs declined. NCCC established a baseline for surgical technology and occupational therapy assistant completers who also became certified with credentials. NCCC increased the number of completions at the Ottawa campus. Neosho met 2 of 3 indicators measuring student foundational skills essential for work and life: analytical thinking and technical literacy. The measurement for communication skills declined. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Neosho County Community College's performance agreement report for 100% new funding available. Motion carried.

11. Labette Community College

Joe Burke was present representing the Labette Community College (LCC). Karla Wiscombe gave a brief overview of Labette Community College's performance agreement report. LCC either maintained or improved targets on all indicators. Labette Increased graduation rates of full-time degree seeking students, while retention rates decreased for full-time and part-time degree seeking students. LCC increased on all indicators measuring student writing skills. It also increased the number of graduates employed in the Computer Networking field and also in Electronics, while the number of graduates employed in Respiratory Care decreased. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Labette Community College's performance agreement report for 100% new funding available. Motion carried.

12. Independence Community College

Sara Harris and Travis Githens were present representing Independence Community College (ICC). Karla Wiscombe gave a brief overview of Independence Community College's performance agreement report. ICC either maintained or improved targets on 6 of 7 indicators. Four indicators focused on student success. Student success increased in freshmen online courses, English Comp. I, and students achieving 2.0 GPA after academic probation. Baseline data was created for written communication skills. Completion rates increased for certificates/degrees, but decreased for STEM programs. Adult Basic Education Student enrollment in college-level courses increased. Full funding is recommended.

BAASC expressed appreciation of the "just-in-time" tutorials embedded in every online course. This may be a way to help eliminate some remedial needs.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Independence Community College's performance agreement report for 100% new funding available. Motion carried.

13. Cowley County Community College

Clark Williams and Slade Griffiths were present representing Cowley County Community College (Cowley). Karla Wiscombe gave a brief overview of Cowley County Community College's performance agreement report. Cowley either maintained or improved targets for 7 of 9 indicators. Cowley increased the number of recent high school graduates in the service area earning college credit, as well as, students successfully earning online credit, while the number of GED graduates earning college credit declined. Cowley also increased all three indicators measuring retention and graduation: the three-year average of ABE/GED graduates, the fall to fall retention rates, and the number of certificates/associate degrees awarded. The number of students successfully completing a financial literacy course increased and the number completing a research experience program increased, while the success rates of Intermediate Algebra declined. Full funding is recommended.

BAASC noted Cowley's joining "Achieving the Dream," a national program geared to improve student success through the use of best practices, college mentoring and data-based student success decision-making and procedure implementation. The Standing Committee is interested in receiving a report on the results of this program. Was it useful?

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of the Cowley County Community College's performance agreement report for 100% new funding available. Motion carried.

14. Coffeyville Community College

Alysia Johnston was present representing Coffeyville Community College (Coffeyville). Karla Wiscombe gave a brief overview of Coffeyville Community College's performance agreement report. Coffeyville either maintained or improved target on all indicators. The institution increased on all measurements improving the transition to college from the ABE center and area high schools: ABE enrollment, Construction Technology and Precision Machining enrollment, secondary articulation agreements. Coffeyville increased on all indicators measuring student success in developmental courses and subsequent courses: success rate in developmental courses, success rate in first subsequent college level Math or English course, success rate of College Algebra. It increased on all indicators measuring the increase in students obtaining credentials in technical programs: CompTIA A+ certification (Information Systems Technology), NCCER certification (Construction Technology), male students in Allied Health programs, female students in manufacturing programs. Full funding is recommended.

Regent Emert moved, and Regent Edwards seconded the motion, to recommend approval of Coffeyville Community College's performance agreement report for 100% new funding available. Motion carried.

15. Cloud County-Community College

Bill Backlin was present representing Cloud County Community College (CCCC). Karla Wiscombe gave a brief overview of Cloud County Community College's performance agreement report. CCCC either maintained or improved targets on 7 of 7 indicators. The institution increased four indicators that targeted increased enrollment: online career and technical courses, Agri-Biotech program,

traditional aged students, online Allied Health and nursing CEU courses. CCCC increased completion rates, increased student success in the first college level writing class, and increased the retention of academic probation students. Full funding is recommended.

Regent Edwards moved, and Regent Emert seconded the motion, to recommend approval of Cloud County Community College's performance agreement report for 100% new funding available. Motion carried.

16. Butler County Community College

Gene George was present representing Butler County Community College (Butler). Karla Wiscombe gave a brief overview of Butler County Community College's performance agreement report. Butler either maintained or improved 6 of 7 indicators. Butler increased: 1) enrollment in online courses, 2) completion numbers for underserved minority students and also increased completion numbers for STEM technical programs, 3) success rates in introductory college composition courses, and 4) retention rates of first time, full-time students who continue as full time in the second semester. The institution developed baselines for industry recognized credential attainment and also the attainment rate for Associate's Degree attainment. Full funding is recommended.

Regent Emert moved, and Regent Van Etten seconded the motion, to recommend approval of Butler County Community College's performance agreement report for 100% new funding available. Motion carried.

17. Barton County Community College

Penny Quinn was present representing Barton County College (Barton). Karla Wiscombe gave a brief overview of Barton County College's performance agreement report. Barton either maintained or improved targets on 6 of 9 indicators. The institution achieved directional improvement in all three indicators measuring participation in higher education: increased GED enrollment pursuing credentials, increased GED co-enrollment in college courses, and increased GED graduates transitioning to postsecondary education. One indicator measuring retention and graduation maintained: the number of military credentials; while indicators measuring Certiport certification and the number of CTE certificates/degrees declined. One indicator measuring foundational skills essential for success in work and life improved: critical thinking. The indicator measuring written communication maintained and the indicator measuring technical and numerical literacy declined. Full funding is recommended.

Regent Edwards moved, and Regent Van Etten seconded the motion, to recommend approval of Barton County Community College's performance agreement report for 100% new funding available. Motion carried.

Meeting adjourned at 11:34 a.m.