

**PRELIMINARY MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING
Wednesday, February 24, 2010**

The February 24, 2010 meeting of the Kansas Postsecondary Technical Education Authority was called to order by Chairman Joe Glassman at 10:05 a.m. The meeting was held in the Kansas Board of Regents Boardroom located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka, Kansas.

<u>Members Present:</u>	
Joseph Glassman, Chairman	Kathy Howell
Wayne Carter	Diane DeBacker
Clark Coco	William Thornton
Eddie Estes	William Quattlebaum, Vice Chairman
Sheila Frahm	Jack Wempe
Jim Grier	
<u>Members Absent</u>	
Jim Garner	

APPROVAL OF MINUTES

Motion: Member Grier moved to approve the minutes of January 27, 2010 as submitted. Following the second of Member Frahm, the motion carried.

Chairman Report

Chairman Glassman introduced Dr. Wayne O. Carter as the newly appointed member of Kansas Postsecondary Technical Education Authority. Dr. Carter is the Vice President of Clinical Nutrition at the Hill's Pet Nutrition Center in Topeka, KS. He joined Hill's in 2007 and brings several years of private practice experience and pharmaceutical development expertise. Prior to joining Hill's he was responsible for Global Clinical Technology as the Executive Director at Pfizer in Groton, Ct. Dr. Carter attended Purdue University, earning his B.S. degree in 1980, D.V.M. in 1984, and Ph.D. in medicine in 1992. He serves on several advisory boards and is actively involved in KansasBio which is a non-profit organization promoting bioscience development in Kansas.

Vice President Flanders commented that he had the opportunity to tour the Hill's Pet Nutrition facility with Dr. Carter and was very impressed with the research that is being conducted at the facility.

Chairman Glassman introduced Ann Wick, of the Kansas State Department of Education and the Director for SkillsUSA Kansas. Ms. Wick shared that SkillsUSA began in 1965 and is a national professional student organization for both high school and postsecondary students in career and technical education programs focused on trade, industrial and technical skills. Nationally the organization has a membership of approximately 300,000 students, teachers and other professionals of which 3,491 members are in Kansas. The SkillsUSA program of work is centered on providing students the opportunity to develop and demonstrate leadership skills to compliment the technical skills students' attain through their program of study. SkillsUSA has developed and maintains strong relationships with business, industry and community organizations in order to develop the workforce in the state of Kansas.

Ms. Wick introduced the SkillsUSA Kansas College/Postsecondary State Officers: Jack Frederick, Officer Team Manager and a student from Pittsburg State University; Jason Williams, State President and student in the Harley Davidson Motorcycle Service Technology program at Fort Scott Community College; Jonathon Yowell, State Vice President and student in the Precision Machining Technology program at Seward County Community College; Dennis Conditt, State Reporter and student in the Harley

Davidson Motorcycle Service Technology program at Fort Scott Community College; Nathan Baker, State Secretary and student in the HVAC program at Northwest Kansas Technical College; David Warren, State Treasurer and student in the Electronics Technology program at North Central Kansas Technical College; and Brian Robison, State Historian and student in the Electronics Technology at North Central Kansas Technical College;

Jack Frederick shared with members some of his experiences preparing for and competing in the international WorldSkills events held last fall in Calgary, Canada. Members of the state officer team also expressed their appreciation for the continued support of the Authority for technical education programs in the state as well as for the SkillsUSA organization.

Chairman Glassman congratulated SkillsUSA members for all their hard work and talent and expressed his admiration for the organization and the dedication of the students involved. Other members of the Authority also expressed appreciation and complimented the students on their accomplishments.

Glassman recognized KBOR Chair Jill Docking and Regent Christine Downey-Schmidt and expressed his appreciation for their attendance and welcomed any comments they might have.

Chairman Glassman shared that he and Vice Chairman Bill Quattlebaum presented a brief report to the Senate Education Committee in January. Through his comments, Chairman Glassman assured the committee members that the Authority is moving forward in the spirit of excellence and focusing on open communication with all stakeholders for the benefit of technical education in the state of Kansas. Chairman Glassman reported the committee was engaged and interested in the success of technical education and supportive of the program alignment and credentialing of technical education students initiatives.

REPORTS

Member Liaison reports

Member Howell reported she visited Manhattan Area Technical College in November and commended President Edleston and the staff regarding their vision and focus on identified needs within the region, especially with regard to life sciences and biosciences.

Member Estes announced that he, Vice President Flanders and Secretary Thornton recently attended the **KANSASWORKS** State Board Retreat. He reported that the Board is aligned with the Authority goals and that he will have more information to share as the Board strategies are developed. Member Estes also mentioned that the National Association of Workforce Boards will meet in Washington next week.

Vice Chairman Quattlebaum reported that he and Mike Connelly, a Wichita businessman, attended the Kansas Board of Regents meeting on February 18. Vice Chair Quattlebaum expressed his appreciation to KBOR Chair Docking for the opportunity to speak to the Regents. He thanked Chair Docking for attending the Process Management Committee meeting in January and shared that he looks forward to speaking to the Regents at future meetings.

Report from Vice President for Workforce Development

Vice President Flanders reported the 2010 Innovations in Career Technical Education conference was held February 22-23 in Wichita. Over 500 secondary and postsecondary educators participated in the 2-day conference. He commended Pat Altwegg for her leadership and the tremendous amount of work she invested in the conference. Vice President Flanders also reported that staff and representatives from the Kansas Council of Workforce Education and the Kansas State Department of Education met to discuss ways to further assist and support faculty professional development initiatives at the institutions.

Vice President Flanders reported that during the conference staff had the opportunity to meet with Jennifer McNelly, Senior Vice President of the National Association of Manufacturers. Ms. McNelly shared the vision of NAM for credentialing the workforce which is parallel to the work of the Authority. He reported that NAM has identified recommended national level credentials for several manufacturing program areas.

Vice President Flanders reported that the U.S. Department of Labor announced a \$7.5 million National Emergency Grant awarded to the Workforce Alliance of South Central Kansas to assist workers affected by lay-offs from multiple industries in that area. He congratulated Keith Lawing, Executive Director of the Workforce Alliance of South Central Kansas.

He thanked Ann Wick for her leadership with SkillsUSA and for bringing students to speak to Authority today. He also emphasized that these students have excelled in their various areas of study and demonstrate a great deal of talent.

Member Frahm requested monthly updates of the Process Management group be added to the TEA agenda. Vice President Flanders responded and commended the collaborative efforts of the institutions and to Kammy Rapier for her assistance with the meetings. He reported that recommended process improvements are currently underway and the group is close to finalizing their work with regard to the alignment process. Vice President Flanders also commented that the group has discussed the possibility of establishing a recommended program length for associate of applied science programs and that the issue is currently in the institutional comment phase.

Vice Chairman Quattlebaum agreed to invite Kammy Rapier to give a report on the process update at the March 31, 2010 Authority meeting.

APPROVAL OF CONSENT AGENDA

PROPOSED NEW PROGRAMS

Technical Programs and Curriculum Committee:

Vice President Quattlebaum announced that the Technical Program and Curriculum Committee met on February 9, 2010 and recommended approval of the programs identified on the consent agenda:

- **Barton County Community College**—Welding (CIP 48.0508) at the Technical Certificate level (16 credits)
- **Neosho County Community College**—Occupational Therapy Assistant (51.0803) at the Associate of Applied Science level (64 credits)
- **Neosho County Community College**—Surgical Technology (51.0909) at the Associate of Applied Science level (64 credits).and at Technical Certificate level, (47 credits)
- **Highland Community College**—Viticulture (01.1199) at the Technical Certificate level (21 credits) and Enology (01.0309) at the Technical Certificate level (24 credits).
- **Independence Community College**—Veterinary Technology (51.0808) at the Associate of Applied Science level (81 credit hours).

Member Grier requested additional information with regard to the Occupational Therapy Assistant program submitted by Neosho County Community College and asked that the item be moved to the discussion agenda.

Member Coco requested additional information with regard to the Veterinary Technology program submitted by Independence Community College and asked that the item be moved to the discussion agenda.

Motion: Vice Chairman Quattlebaum moved to approve the remaining programs on the consent agenda. Following a second by Chairman Glassman, the motion carried unanimously.

CONSIDERATION OF DISCUSSION AGENDA

Proposed New Programs

Independence Community College—Veterinary Technology (51.0808) at the Associate of Applied Science level (81 credit hours). Vice Chairman Quattlebaum recognized Member Coco who requested clarification on the difference between the number of credit hours of the proposed Veterinary Technology program at Independence Community College and the existing Veterinary Technology program Colby Community College.

Chuck Kater explained that Veterinary Technology programs must receive accreditation by the American Veterinary Medical Association and institutions must map out their curriculum to meet the accreditation criteria. Paula Davis, Vice President of Academic Affairs at Colby Community College, stated that Colby program is actually 83 credit hours in length and the proposed program at Independence Community College is 81 credit hours or a two credit hour difference.

Members were reminded the Veterinary Technology program at Independence was presented for discussion at the January Authority meeting and referred back to the Technical Program and Curriculum Committee for additional study. Subsequently, staff requested and received information from both Colby Community College and Independence Community College with regard to this program. The additional information was discussed at length during the committee meeting prior to the program being recommended for approval by the full Authority.

Motion: Vice Chairman Quattlebaum moved to approve the Veterinary Technology program submitted by Independence Community College. Following a second by Member Frahm, the motion carried unanimously.

Neosho County Community College—Occupational Therapy Assistant (51.0803) at the Associate of Applied Science level (64 credits). Vice Chairman Quattlebaum recognized Member Grier who requested clarification regarding the process of a program submitted to the U.S. Department of Education for a grant before the Authority has approved the program.

Vice President Flanders explained that quite often the timeframe associated with writing and submitting grant proposals does not align with the timeframe for requesting new program approval. Institutions must speculate on the needs of the area and assume the program will be approved based on employment need. On occasion it is necessary for the institutions to make adjustments to the federal grant which is the case with the Neosho Occupational Therapy Assistant (OTA) program. The OTA program was recommended as an alternative to the development of previously proposed Physical Therapy Assistant (PTA) program at Neosho CCC.

Neosho County Community College secured a Federal Title III grant from the U.S. Department of Education for \$1,997,131 to fund the start-up of the PTA program and one other allied health education program. Due to the existence of several PTA programs in the state and the impact an additional program would have on employment for graduates, procurement of faculty, clinical training availability, and enrollment, staff recommended that Neosho request a grant modification for the development of an OTA program. In November 2009, Dr. Vicky Smith, President of Neosho County Community College, and a KBOR staff member met with the Title III program officer in Washington DC to obtain permission to alter the Title III grant to support start-up funding for an OTA program in lieu of the prior proposed PTA program. This request was granted.

This Title III grant has a five year life span. An initial budget of \$566,102 has been identified for this program: \$171,469 for program faculty salaries, which will begin to be absorbed by the institution in grant year three, (2011-2012) at 25% per year, with full assumption by year six, the end of the grant; \$350,494 for basic equipment for support labs; and \$44,139 for program supplies. Neosho County Community College will construct a 2,417 square foot addition to house OTA and one other allied health program at their Ottawa campus at a cost of \$115 per square foot to be funded with Title III grant funds, and \$135 per square foot to be funded by the institution. The college anticipates an enrollment of 25 students in the program by year three, and projects long term funding of the program with revenue generated from tuition, special fees, and state aid at a total of \$266,300 annually. Projected annual operating costs for the program are \$230,401, with projected net annual revenue of \$35,899.

Currently there is one active OTA program in Kansas, located at Newman University in Wichita. Washburn University is in the process of developing an OTA program and is currently in the "Applicant" stage of the accreditation process. Brown Mackie College is also pursuing an OTA program. There are no other OTA programs in the state.

Vice Chairman Quattlebaum recognized Dr. Willie Dunlap, Dean of Applied Studies at Washburn University, for comment. Mr. Dunlap stated that in the spring of 2002 St. Francis Health Center approached Washburn University about developing an OTA program. He stated that Washburn proceeded with that request, developed the curriculum, hired staff and have applied for necessary program accreditation. Washburn's concern was primarily with the location of Neosho CCC's proposed OTA program in Ottawa and its proximity to Washburn University.

When asked about the possibility of collaboration between the two institutions, Dr. Brian Inbody, Neosho CCC, explained they are unable to enter into a collaborative agreement with Washburn University due to restrictions placed on the Title III federal grant prohibiting collaboration agreements to ensure the federal funds go to the institution receiving the grant.

Motion: Member Estes moved to approve the Occupational Therapy Assistant program submitted by Neosho County Community College. Following a second by Member Frahm, the motion carried unanimously.

PR Marketing Committee

Secretary Thornton gave an update on PR Marketing committee initiatives:

- The major partners working on the Kansas Career Pipeline project (KBOR, Commerce and KSDE) have decided to proceed with letting an RFP to secure the career interest and assessment and website integration components. The RFP is in draft stage and will be shared with all partners for additional input.
- Vanessa Lamoreaux gave a presentation at the 2010 Innovations in Career Technical Education Conference regarding the CareerZoomKansas website and the research completed during the development phase. She reported the audience was excited about the CareerZoomKansas tool. Her presentation highlighted the information gaps and perceptions identified in the marketing research and introduced audience members to tools that can assist students in career exploration, institution/program selection, and career placement. The program concluded with helping participants identify how they could be positive agents of change in their communities as it relates to the awareness and image of CTE.
- KBOR has been invited to partner with Workforce Investment Boards for a Technical Education Day at the Statehouse to promote workforce development and CTE. Planning continues on this event and additional information will be forthcoming. Chairman Glassman suggested members of

the PR Marketing committee and Kansas Board of Regents members invite business representatives to participate in the event.

Budget /Finance Committee

Chairman Grier introduced Diane Duffy who gave an update on the state budget and legislative progress. Last month Ms. Duffy shared a memo with Authority members outlining the Governor's budget recommendations for the current year as well as for FY 2011.

State Budget:

- The current FY 2010 SGF budget appropriation is at \$747 million – the level of maintenance of effort required for the state to maintain eligibility for the Federal Stimulus funding.
- For FY201, the Governor recommends an increase of \$10 million for a total of \$757million.

In addition, the Governor submitted to the Legislature a tax package worth about \$400 million in new revenues. If new revenues do not come through more cuts will be necessary and the Governor also outlined potential cuts that he would have to submit which includes an additional \$25 million for postsecondary education.

Legislative Process:

- The Rescission Bill HB 2222 has passed the House and is on its way to the Governor
 - This bill cut the salaries for the remainder of the year for Officers and Directors of the State by 5%
 - If the Governor signs the bill, implementation will take place and the per diem of the Kansas Board of Regents members; Kansas Postsecondary Technical Education Authority members will also be cut.
- Staff and representatives from universities, community colleges and technical colleges are now testifying before the House and the Senate and providing very detailed presentations regarding cut-backs in current operations and the impact on postsecondary education.
- The Legislature is currently working on the mega appropriations bill. The House Appropriations committee and the Senate Ways & Means Committee have removed the additional funding proposed in the Governor's budget setting funding back to \$747 million. The Senate Ways & Means committee made a reduction of \$200,000 for the National Center for Aviation Training and included a note requiring Wichita Area Technical College to provide a report on September 1, 2010 to the Legislative Budget committee detailing the expenses of the EDIF to date.

Next steps are to continue monitoring the mega budget bill as it goes through the session and watch for the new consensus revenue estimates to be released in mid-April. It is anticipated there will be another set of budget actions that will occur post mid-April in the Omnibus session and in all appropriation figures will be known when the Legislature adjourns typically in early May.

OTHER MATTERS

Open Comment

Jim Edwards, representing the Kansas Council for Workforce Education (KCWE), announced that beginning in April KCWE will be conducting a series of one-day, "drive-in" workshops/Seminars targeting specific CTE disciplines. The spring workshops will be hosted by individual institutions. The tentative schedule is as follows:

- April 9th
 - Auto Collision – Waterborne Paint Workshop – Butler Community
 - Advanced Manufacturing - Introduction to Composites – Butler Community College
- April 16th

- Mechanical - Electronic Torque Certification - Wichita Area Technical College
- Business Technology – Their Future Starts Now: Preparing Students for Old and New Skills - Johnson County Community College.
- April 23rd
 - Advanced Manufacturing - Electronics Test and Measurement - Wichita Area Technical College
 - Information Technology - IT Educators Symposium - Manhattan Area Technical College.
- April (tbd)
 - Welding – Applications for Virtual Welding Technology – Kansas City Kansas Community College – Technical Education Center

Dr. Tom Burke, President, Kansas City Kansas Community College, announced that KCKCC will have a new technical education center campus. In November, the college purchased a near-by, vacated commercial property formerly housing a Wal-Mart shopping center. In addition, the college recently purchased the facilities of a former car dealership located in between the Wal-Mart property and the campus. The results of these acquisitions will mean an additional 205,000 square feet of space for technical education programs at the college. He also shared that the neighbors in the surrounding area are excited about the news regarding the potential expansion of the college and utilization of this space.

Clay Kubicek, Crossland Construction, addressed the Authority representing the construction industry. Mr. Kubicek commented that he attended the 2010 Innovations to Career and Technical Education conference in Wichita and liked the conference theme, “Mission Possible”. Mr. Kubicek expressed support for the direction the Authority is taking toward industry-based credentials. He stated that the National Center for Construction Education and Research ensures the training is current and up-to-date. He commended the Authority for the work that has been done and reemphasized the industry remains ready to assist in any way they can to ensure a highly-qualified workforce providing opportunities for career advancement. He stated that five years ago there were only 5 institutions in Kansas through which students could earn NCCER credentials and that now there are over thirty institutions participating. He then distributed a Kansas map indicating the institutional partners.

Ward Nippert, Associated General Contractors, echoed comments made by Mr. Kubicek and stressed that industry is very interested in and supportive of the partnerships that have been formed. He also reminded Authority members that instructors at the partner institutions have completed the required NCCER training. Instructor training sessions are held quarterly with an average of 10 to 12 instructors per session and the sessions are conducted in conjunction with the technical and community colleges.

Discussion of Access to Postsecondary Aid

Chairman Glassman recognized and welcomed legislators in the audience, Representative Pat George, Dodge City, Kansas; Representative Pat Mahoney, Kingman, Kansas; Mitch Holmes, St. John, Kansas; and Cassie Kelly, Arkansas City, Kansas.

Chairman Glassman introduced Dr. William Wojciechowski, President of Pratt Community College and Ken Van Blaricum, Vice Chair, Board of Trustees for Pratt Community College. Dr. Wojciechowski addressed the Authority on behalf of area vocational schools, Pratt Community College, Cowley County Community College and Dodge City Community College. The institutions requested that the Kansas Postsecondary Technical Education Authority recommend to the Kansas Board of Regents that Pratt Community College, Cowley County Community College and Dodge City Community College receive postsecondary aid for their technical education courses for FY 2011 and beyond, unless and until the tiered funding model is implemented across the board for all technical education. Dr. Wojciechowski shared the rationale for the request.

Dr. Wojciechowski then introduced Ken Van Blaricum, Vice Chair of the Board of Trustees for Pratt Community College. Mr. Van Blaricum expressed his concerns regarding the impact of the vocational

education funding from the perspective of the local taxpayers and shared a timeline of activities leading up to the filing of the current lawsuit against the Board of Regents.

Dr. Pat McAtee, President of Cowley County Community College, addressed the Authority requesting that Cowley County Community College be eligible to receive postsecondary aid funding for the technical education courses delivered by the institution. Dr. McAtee shared an historical timeline outlining the establishment of the college and area school and the rationale for the request.

Dr. Richard Burke, President of Dodge City Community College, addressed the Authority requesting that Dodge City Community College be determined eligible to receive postsecondary aid funding for the technical education courses delivered by the institution. Dr. Burke noted that until 2000 the college received 2X funding for technical education programs, as compared to academic courses, and that the rationale for the weighted funding was well founded. He also stressed that the lack of adequate funding for technical education provides obstacles to the continuation of providing quality technical education as well as program expansion.

Dr. Ed Berger, President of Hutchinson Community College, shared that currently the only community colleges receiving postsecondary aid are those that merged and only the programs acquired during that merger are eligible for these funds. He also noted that for a number of years two of the institutions received 2X funding for technical programs when other community colleges were only receiving 1.5 funding, and had access to capital outlay funding not available for all community colleges delivering technical education.

Recommendation:

Chairman Glassman recommended that the Kansas Board of Regents and Kansas Postsecondary Technical Education Authority form a joint committee with three members appointed by Chair Docking and three members appointed by Chairman Glassman within the next week to review this request and make a recommendation to the Board.

Kansas State Board of Education, Career and Technical Education Policy Initiatives

Dr. Tom Foster, Kansas State Department of Education gave a presentation regarding Kansas State Board of Education (KSBE) Motions for Career and Technical Education Policy Initiatives. Dr. Foster reported that on February 13, 2008, the KSBE approved nine policy motions that focus on leading career and technical education into the 21st century. These nine policy motions not only embrace the priorities of Carl D. Perkins Career and Technical Education Act 2006, but also strategically ensure that all students will achieve challenging academic and technical standards and be prepared for high-skill, high-wage, or high-demand occupations in current or emerging professions by improving high school completion and the transitions to and success in postsecondary degree or credentialing programs.

The staff of the Kansas State Department of Education continues to implement a variety of on-going strategic priorities to meet these policy motions. The following priorities relate to each Board Motion, respectively:

1. **Increasing integration of academic and technical education;**
 - Motion #1: Create/Approve Gold Standard assessments (Industry-recognized credentials/certifications) for each of the career clusters that support high expectations.
 - Motion #2: Integrate core content standards with technical program standards utilizing the 16 career clusters as the organizing principle.
 - Motion #5: Recommend KBOR to update qualified admissions.
 - Motion #8: Revise Teacher Preparation Program Standards to reflect the integration of content standards.
2. **Fostering partnerships that link education with business and industry; and**

- Motion #4: Improve Access to Career and Technical Education by removing barriers and promoting partnerships.
 - Motion #6: Create 21st Century School Standards to help guide reform and/or redesign of public schools.
3. **Strengthening connections between secondary and postsecondary education through programs of study.**
- Motion #3: Support implementation of Individual Career Plans of Study for all students in 8th grade and above.
 - Motion # 7: Support Professional Development for teachers (e.g. mentor-mentee model) to help guide students in planning for future careers.
 - Motion #9: Support the creation of dynamic funding systems that respond to the changing workforce and economic development needs.

The presentation will be posted and made a part of these minutes on the KBOR website at:
http://www.kansasregents.org/meeting_dates_agendas_minutes_and_presentations_handouts.

Fall Enrollment Report

Dawn Ressel, Associate Vice President for Accountability, Planning, and Institutional Effectiveness, presented the Fall Enrollment Report for the higher education system. The presentation is attached and made a part of these minutes.

ADJOURNMENT

Chairman Glassman adjourned the meeting at 2:50 p.m. The next meeting of the Kansas Postsecondary Technical Education Authority will be Wednesday, March 31, 2010 at the Kansas Board of Regents in the Boardroom.

Respectfully Submitted by
Janice Haberman, Executive Assistant