

Council of Chief Academic Officers

Thursday, March 11, 2010
3:00 p.m. or upon adjournment of SCOCAO
Conference Room B
Curtis State Office Building
1000 SW Jackson Street Suite 520
Kansas Board of Regents

A G E N D A

Page

1. Approve Minutes of February 17, 2010 [Attachment 1] 3
2. New Program Request
KUMC – Requests Approval for a Master of Science in Health Informatics (51.2706)
(SECOND READING) [Attachment 2] 7
3. New Program Request
ESU – Request for Approval of a Master of Science in Instructional Leadership
(13.0404) (FIRST READING) [Attachment 3] 11
4. Program Requests
 - a. KSU - Requests approval for the following department changes:
 1. Both degree programs of Animal Science and Animal Science and Industry be listed under one department – Department of Animal Science and Industry.
 2. Agriculture Teacher Education program be listed under the Department of Agricultural Communication.
 3. Department of American Ethnic Studies as well as the Department of Women’s Studies be approved as new departments.
 4. Name correction from the Department of Special Education, Counseling, and Student Development to the Department of Special Education, Counseling, and Student Affairs be approved
 5. Name change from the Department of Electronic and Computer Engineering to the Department of Electrical and Computer Engineering
 6. Degree programs in Mechanical Engineering and Nuclear Engineering all be listed in a single department -- the Department of Mechanical and Nuclear Engineering [Attachment 4] 16
 - b. KSU – Requests approval to combine three programs into one program as follows:
Feed Science, Milling Science, and Bakery Science be combined into one program – *Agricultural and Food Products Processing* [Attachment 4] 16
 - c. KSU – Requests approval to change the name of the M.S. and Ed.D. in *Educational Administration and Leadership* to *Educational Leadership* [Attachment 4b] 18
5. Informational Items
 - a. KSU – Informational Item - The Industrial Engineering Technology program is approved for phasing out and the approval back dated to 3/26/2003 [Attachment 4] 16

- b. **KSU – Informational Item - Masters in Regional & Community Planning was inadvertently labeled as PTCER – Postbaccalaureate Certificate. This program will be corrected to be coded as MAST – Master’s degree[Attachment 4]** 16
- c. **KSU – Informational Item - Discontinued the Contemporary Citizenship in Agriculture Minor [Attachment 4b]** 18
- d. **KSU – Informational Item – Discontinued the Nuclear Reactor Technology Program within the General Engineering [Attachment 4b]** 18

6. **Discuss Council of Deans and Directors of Libraries Consortial Proposal**
(Document to be emailed at a later date)

7. **Discuss Honorary Degrees, Kansas State University Proposal [Attachment 5]** 19

8. **Other Business**

Teleconference/Conference Call MEETING DATES	AGENDA MATERIALS DUE	FACE TO FACE MEETING DATES	LUNCH ROTATION
September 10, 2009	August 25, 2009		Teleconference
October 14, 2009	September 24, 2009	October 21, 2010	FHSU
November 12, 2009	October 27, 2009	November 18, 2010	KSU
December 10, 2009	November 23, 2009	December 16, 2010	PSU
January 14, 2010	December 28, 2009	January 20, 2010	ESU
February 11, 2010	January 21, 2010	February 17, 2010	WSU
March 11, 2010	March 2, 2010	March 17, 2010	KU
April 8, 2010	March 30, 2010	April 14, 2010	KUMC
May 13, 2010	April 30, 2010	May 19, 2010	Washburn U
June 17, 2010	June 2, 2010	June 23, 2010	FHSU

Council of Chief Academic Officers

Wednesday, February 17, 2010

10:00 – 10:30 a.m.

12:00 – 1:15 p.m.

Kathy Rupp Conference Room

Curtis State Office Building

1000 SW Jackson Street Suite 520

Kansas Board of Regents

MINUTES

The Council of Chief Academic Officers met in Room 530 of the Curtis State Office building at 10:00 a.m. on Wednesday, February 17, 2010, and the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas, on Wednesday, February 17, 2010 at 12:00 p.m.

Members Present:

Larry Gould, Provost, FHSU

Danny Anderson, Interim Provost, KU

April Mason, Provost, KSU

Lynette Olson, Interim Provost, PSU

Allen Rawitch, VCAA, KU Med Ctr

Ruth Dyer, Sr. Vice Provost, KSU

Jim Williams for Tes Mehring, Provost, ESU

Gary Miller, Provost, WSU

Robin Bowen, VPAA, WU

Gary Alexander, KBOR

Barbara Romzek, Interim Vice Provost, KU

Staff Present

Gary Alexander, KBOR, Jacqueline Johnson, KBOR; Jean Marie Redeker, KBOR; Dianne Glass, KBOR; Joan Warren, KBOR; and Dawn Ressel, KBOR

The agenda was changed due to a difference in the scheduled times. Allen Mori will make his presentation at noon in the Kathy Rupp Conference Room.

Approve Minutes of January 14, 2010

Approve Minutes of January 20, 2010

Allen Rawitch moved and Robin Bowen seconded the motion to approve the January 14, 2010 and January 20, 2010 minutes as submitted. Minutes were approved by consensus.

New Program Request

KUMC – Requests Approval for a Master of Science in Health Informatics (51.2706)[FIRST READING]

The University of Kansas Medical Center requests approval for a Master of Science in Health Informatics (51.2706) for first reading. This program will be hosted in the graduate department and needs little additional resources. Any comments, suggestions or questions should be sent to Allen Rawitch prior to the March 11, 2010 Council of Chief Academic Officers' teleconference/conference call meeting. This request will be placed on the COCAO March 11, 2010 agenda for second reading.

Program Request

PSU - Requests Approval to Realign the Department of Computer Science - Information Systems as follows:

- **Eliminate the BS in Computer Science effective AY2013**
- **BBS in Information Systems will be placed in the Department of Accounting within the Kelce College of Business**
- **System design component will be relocated to the Department of Engineering Technology in the College of Technology**
- **All faculty will be repositioned into the departments of Accounting or Engineering Technology**

Gary Miller moved and Robin Bowen seconded the motion to approve Pittsburg State University's request to realign the Department of Computer Science – Information Systems. Motion carried.

Discuss Draft Distance Education Plan

COCAO appreciated the distance education discussion at the System Council of Chief Academic Officers' meeting. The Council had no additional comments and will wait to discuss this further after a definition of distance education has been proposed.

Discuss Program Review

Joan Warren distributed copies of the status of program review.

- The current program review cycle is 2007-2014
- The program review year for new programs is determined by the university
- Program Review is aligned with Program Inventory
- The status of Program Inventory
 - Board staff will meet this summer and determine what is necessary and what is not
 - What can be streamlined
 - What is good for all universities
- Board staff wants to be able to report on the “strengths” of the system

Discussion followed:

- Program Review should be an avenue for improving programs
- The Accreditation and Advising Reports will be reported to the Board separately
- Interdisciplinary programs are increasing
- Concern was raised about the minimum number of students in programs
- What is the next step once programs are triggered for intensive review
 - Guidelines on campus on procedure to address these programs
 - Board staff to work closely with campuses
- Possible development of a “graduate feeder program” element (a program that is for moving students into their terminal degree program)
- KBOR IR is working closely with campus IR staff and has developed special codes for this year
- Timeline: Board staff will make the current requested changes; the revised draft will go to COCAO prior to it being placed on the Board Academic Affairs Standing Committee agenda

Other Business

Tilford Conference Planning Committee Recommendations

Recommendations regarding the future participation of community colleges:

- There are 19 Community Colleges – limit participation to 5 institutions
- \$500 per participating Community Colleges

Discussion followed:

- The goal is “inclusion”
- Is the \$500 too high
- Participation by some of the community colleges would be good
- Have one community college representative participate in the Planning Committee
- Should we have open registration for participants from community colleges who did not become a member and set the fee at \$100 or whatever is reasonable
- Have a three year hiatus and see if there is community college interest
- Tilford Conference is an institutional program not a membership program
- Address issues on an individual basis

Council of Chief Academic Officers recessed until its noon meeting.

Reconvened at 12:20 p.m.

Tilford Conference Continuation

Danny Anderson moved and Jim Williams (for Tes Mehring) seconded the motion for the Tilford Conference to include community colleges; a \$500 contribution per community college toward conference expenses; accept individual registration as needed; and have a community college representative participate on the Planning Committee. Motion carried.

Draft Honorary Degrees, Kansas State University

Larry Gould distributed copies of the draft proposal regarding honorary degrees submitted to the Council of Presidents by Kansas State University for discussion at COCAO’s March meeting.

University Press of Kansas

Larry Gould has invited Fred Woodward, Director of the University Press of Kansas to the March 17, 2010 noon COCAO meeting.

Presentation by Allen Mori: ETS/Measure of Academic Proficiency and Progress (MAPP)

Allen A. Mori, Ph.D., Senior Consultant, Higher Education Division, Educational Testing Service gave a presentation on “Measure of Academic Proficiency and Progress” (MAPP) at the noon Council of Chief Academic Officers meeting.

MAPP is now called the ETS Proficiency Profile. MAPP is used in a variety of ways as follows:

- Meet External Requirements with reliable performance documentation for accreditation, strategic planning and performance-based funding
- Benchmarking and Trend Analysis
 - Easily compare scores (internally and externally)
 - Measure student achievement
 - Document program effectiveness

- Demonstrate program improvement over time
- Develop and improve curricula
 - Criterion-referenced proficiency classification – pinpoint strengths and weaknesses in curricula and teaching methods

The ETS Proficiency Profile

- Measures all four general education skills (critical thinking, reading, writing and mathematics) in one test
- Assesses general academic skills, not material learned through coursework
- Promotes curriculum improvement by delivering actionable score reports
- Pictures the effectiveness of your general education program to help you meet requirements for accreditation and performance funding
- Provides comparative data on more than 3080 institutions and 375,000 students nationwide
- Provides a variety of testing formats

Discussion followed:

- Value added methodology the same as CAPP
- How to get students to take the test and to take it seriously
 - Freshmen - during orientation
 - Seniors – build in into the Capstone courses
- Students should receive the results of their test individually, after they have completed it
- Should English-as-a-Second-Language students be excluded or included
- A minimum of 200 students taking the test is needed
- ETS does not currently provide assistance with testing procedures
- ETS does have a Research and Development Unit

There being no other business, the meeting adjourned.

Sincerely,

Larry Gould, Chair,
 Vice President for Academic Affairs,
 Fort Hays State University

Request for Approval of a Master of Science in Health Informatics (51.2706) – University of Kansas Medical Center (SECOND READING)

Summary and Recommendation

Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. The University of Kansas Medical Center has submitted an application for approval of a Master of Science in Health Informatics (51.2706). The proposing academic unit has responded to all of the requirements of the program approval process. No other institutions have programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation.

02/01/10

Background

CRITERIA	PROGRAM SUMMARY
1. Program Identification CIP	MS Health Informatics 51.2706
2. Academic Unit	Graduate Studies and Center for Health Informatics
3. Program Description	Inter-professional Master’s degree program in Health Informatics. Designed for students with a foundation in nursing, medicine, public health, bioinformatics, health information management and health service administration to acquire a masters’ degree in health informatics.
4. Demand/Need for the Program	A series of Institute of Medicine (IOM) and other reports served as a catalyst to call for the transformation of healthcare and the use of information technologies to provide safe care. Today, healthcare reform and the use of health information technology is strongly support in the 2009 American Recovery and Reinvestment Act. As the technologies and infrastructure are developed, adopted and implemented the shortage in workforce to develop, implement, support, use and train for success remains a barrier that must be overcome. The challenge for academic institutions will be preparing an adequate workforce to meet the demands.
5. Comparative /Locational Advantage	The University of Missouri, Columbia offers a Health Informatics Executive Program and a Informatics Masters of Science Program. The University of Missouri-Kansas City School of Medicine offers a Master of Science program in Bioinformatics with concentrations in clinical research, genomics bioinformatics and computational bioinformatics. No other health informatics programs exist in Kansas. In the US, the growth of educational programs in informatics has been mostly discipline specific. The interdisciplinary nature of this proposed Masters in Health Informatics program will differentiate this program from others.

6. Curriculum	The curriculum for the proposed program is a revision to the existing MS in Informatics track within the School of Nursing to create an interdisciplinary program that includes disciplines such as Nursing, Health Policy and Management, Health Information Management, Preventive Medicine, Medicine, Bioinformatics, etc. it is a two year graduate program with a minimum of 40 SCH. (see attached)
7. Faculty Profile	See attached
8. Student Profile	Students interested in a career in health informatics. They will come from a variety of disciplines and hold a baccalaureate degree.
9. Academic Support	MS Health Informatics- will be housed in KUMC's Office of Graduate Studies with oversight by the Center for Health Informatics through an inter-professional Health Informatics Advisory Committee.
10. Facilities and Equipment	No new facilities or equipment is requested
11. Program Review, Assessment, Accreditation	The Health Informatics Advisory Committee and an appointee from the KUMC Office of Academic Affairs will serve as the Quality Improvement Team. Also, In accordance with the Kansas Board of Regents policy and the KU Graduate Studies Guidelines, the MS in Health Informatics will undergo a complete program review every eight years using core indicators of high quality graduate programs.
12. Costs, Financing	Funds will be re-allocated from the existing programs to initiate the interdisciplinary approach since no new courses are involved. New funds will be sought from the HITECH Act for program expansion.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree:

Master's of Science in Health Informatics

II. Provide courses required for each student in the major:

Course Name & Number	Credit Hours
Core Courses	
xxx Introduction to Health Informatics	2-3
xxx Abstractions & Modeling of Healthcare	3
xxx Knowledge Management in Healthcare	3
xxx Health Data: Theory and Practice	3
xxx: Transforming of Health Care through Use of Information Systems and Technology	3
Leadership Core Selectives – Courses will be selected form a leadership series based upon the student’s professional goals (see list)	9
Electives	
Discipline Specific (See List)	9
Research	
NRSNG 754 Healthcare Research or discipline specific research course	3
XXXX Capstone/Research Project	2
Practica	
xxx Health Informatics Practicum	3
Total	<u>40-41</u>

Fiscal Summary for Proposed Academic Programs

IMPLEMENTATION YEAR FY 2010

Institution: KUMC Proposed Program: MS Health Informatics

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	6	6	12	15	12	24
B. Total SCH taken by all students in program	72 SCH		153 SCH		180 SCH	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year	Year 2		Year 3		
<u>Base Budget</u> Salaries	\$100,000 (salary and fringe)	\$100,000 (salary and fringe)		\$50,000		
OOE	\$7,000	\$10,000		No additional funds		
Total	\$107,000	\$110,000		\$50,000		

Indicate source and amount of funds if other than internal reallocation:

Year 01 funding will be from re-allocated salaries and OOE

Year 02 funding is projected grant funds for one new faculty position

Year 03 maintain grant funds to support 1.5 faculty positions

Revised: September, 2003

Approved: _____

*Full Proposal Available as a PDF document***Request for Approval of a Master of Science in Instructional Leadership (13.0404) – Emporia State University (FIRST READING)****Summary and Recommendation**

Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. Emporia State University has submitted an application for approval of a Master of Science in Instructional Leadership (13.0404). The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation.

04/29/09

Background

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Master of Science in Instructional Leadership 13.0404
2. Academic Unit	The Teachers College
3. Program Description	The Master of Science in Instructional Leadership program will prepare graduates to be teacher leaders within their school and district. This particular master's program has 23 core credit hours with 12 hours of electives from within the areas of Educational Administration (EA), Education (ED), Instructional Technology (IT), Physical Education (PE), Psychology (PY), School Counseling (SC) and Special Education (SD). This program is designed to meet the KSDE teacher leader standards and qualify the candidate for the Teacher Leader License.
4. Demand/Need for the Program	The graduates from this program will assist in meeting the current statewide need instructional leaders within our classrooms, schools, and districts. Both the Kansas State Department of Education and school district administrators have identified the need for teacher leaders within Kansas school districts. In addition, the Olathe Unified School District administration requested to partner with Emporia State University to offer this program within their district. Finally, the Kansas Department of Education created the Teacher Leader License because of the need identified by Kansas school administrators.

5. Comparative /Locational Advantage	Although other universities may be in the process of creating programs relating to the teacher leader standards, this program will be associated with a premiere teachers college, established partnerships with the Olathe school district, other districts in the Kansas City area, and established masters programs in the Department of School Leadership/Middle & Secondary Education, such as areas of Curriculum & Instruction and Educational Administration. Currently, ESU and the Department of School Leadership/Middle & Secondary Teacher Education (SL/MSTE) provide both C & I and EA classes at the Overland Park Metro Center, in partnership within the Olathe School District, and online. The Instructional Leadership master's degree will be provided at these same locations and online. Finally, established programs within the SL/MSTE have continued to grow in popularity and have approximately 200 plus students within each masters program. As such, ESU and the SL/MSTE department are well established as premiere programs throughout Kansas and the country.
6. Curriculum	Students will complete a 35 hour graduate masters program including a core of 23 hours and 12 hours of electives. The core courses include classes in adult learning, mentoring, cultural awareness, human relations, curriculum, and research. The electives must be taken from nineteen different course offerings but with only twelve true options as five of the areas are 'either or' options. These courses will be delivered online, at Olathe for the Olathe cohort, or at the Overland Park Metro Center. Within the 35 hour program, a three hour practicum is required within the last semester of the program which be supervised by a university supervisor. The 23 hour core portion of the program is designed to meet the KSDE teacher leader standards.
7. Faculty Profile	The 23 hour core of Instructional Leadership masters program is taught by approved graduate faculty within the SL/MSTE department. All but two have full-time responsibilities within the department while two are adjunct, that is, one is a retired from the SL/MSTE department but continues to teach three classes as adjunct and one is an Olathe USD employee who has taught within the C & I program in past years. All have either Ed.D. or PhD degrees. All faculty members teaching from the elective list have doctorate degrees and have full-time responsibilities in their respective departments.
8. Student Profile	Students in the program will have bachelor degrees in a content area and hold a teacher license. To apply for the program, the student must hold a teacher license, have a minimum of 2.5 on their last 60 graduate hours, complete the Miller Analogy Test, complete successfully the department application which includes a writing sample, complete the disposition form, and supply two references completed by supervising administrators. Students completing this program seek to be instructional leaders within their districts and within education.
9. Academic Support	The academic support resources (e.g., helpdesk for computer/Blackboard assistance, electronic access to library resources) and physical facilities are already in place for a number of graduates online and various onsite programs both in the department and throughout the college; thus, no additional resources are necessary to establish the proposed Master of Instructional Leadership degree at ESU.

10. Facilities and Equipment	No additional facilities or equipment are needed.
11. Program Review, Assessment, Accreditation	Internal reviews will be held annually with tri-annual focus reviews involving graduates, students within the program, administrators, and faculty. External reviews will occur through Regents' Program Review, the National Council for Accreditation of Teacher Education (NCATE), and Kansas State Department of Education.
12. Costs, Financing	The program will not need new funding. Courses in the program are, or will be taught, with faculty within the department as previously described. No additional faculty members are needed and the program will begin with a 20-25 student cohort. Existing resources will be sufficient to support students and program faculty.

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

I. Identify the new degree: Master of Science in Instructional Leadership

II. Provide courses required for each student in the major:

	Course Name & Number	Credit Hours
Core Courses	ED818 Professional Development and the Adult Learner	<u>3</u>
	ED819 Mentoring and Coaching	<u>3</u>
	ED535 Cultural Awareness for Educators	<u>3</u>
	ED820 Curriculum Leadership: Models & Strategies	<u>3</u>
	ED887 Developing Authentic Assessments	<u>3</u>
	EA885 Human Relations & Group Processes	<u>2</u>
Electives	Four three hour courses	<u>12</u>
Research	ER752 Analysis of Research	<u>3</u>
Practica	ED895 Practicum	<u>3</u>
	Total	35

Electives (must take 12 hours with advisor approval)

EA811	EA849	EA773	EL721 or EL821	IT727 or IT743
ED833	ED837	ED865	PE740 or PE745	SC815 or SD864
ED886			PY743 or PY860	

Course Titles and number of Credit Hours:

- EA811 Supervision and Evaluation (3hrs)
- EA849 Educational Law and Regulations (3hrs)
- EA773 Advanced Ed. Psych. for Teachers & Admin. (3hrs)
- ED833 Beliefs, Values & Issues in Education (3hrs)
- ED837 Brain Based Learning for Educators (3hrs)
- ED865 Advanced Theory & Practice in Teaching (3hrs)
- ED886 Designing Instructional Programs (3hrs)
- EL721 Reading Theory & Literacy Practices, Elementary (3hrs)
- EL821 Curriculum Development & Strategy Instruction in Reading (3hrs)
- IT727 Integrating Technology Uses in Education (2 or 3 hrs)
- IT743 Technology Management (3hrs)
- PE740 Legal Issues in HPER (3hrs)
- PE745 Leadership in HPER (3hrs)
- PY743 Leadership in Organizations (3hrs)
- PY860 Leading Processes to Meet Diverse Student Needs (3 hrs)
- SC815 Assessment in Schools (3hrs)
- SD864 Creative teaching & Learning (3hrs)

IMPLEMENTATION YEAR FY 2010

Fiscal Summary for Proposed Academic Programs

Institution: Emporia State University Proposed Program: Master of Science in Instructional Leadership

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:		20		35		40
B. Total SCH taken by all students in program	120		210		240	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year	Year 2		Year 3		
<u>Base Budget</u> Salaries						
OOE						
Total						

Indicate source and amount of funds if other than internal reallocation: Faculty member and/or adjunct reallocation only.

Revised: September, 2003

Approved: _____



Date: February 11, 2010

To: Dr. April Mason, Provost

From: Dr. Kelli Cox, Director
Office of Planning and Analysis

Planning and Analysis
226 Anderson Hall
Manhattan, KS 66506-0103
785-532-5712
Fax: 785-532-2120
E-mail: pa@ksu.edu

RE: KBOR Program Inventory and Items for COCAO Agenda

Historically, the Kansas Board of Regents (KBOR) Program Inventory system has been used to report data regarding degree-granting programs at each institution. The system was fairly simple, involving a listing of all academic programs for which degrees are conferred at an institution by name of the program and by its corresponding Federal CIP (Classification of Instructional Programs) code. Over time, the system was expanded to include institutional in-house major plan and degree codes, as well as department designation, and distance education components. The intent of the inclusion of the additional data elements was to make it possible for KBOR to aggregate data by department, program, and degree level for the Program Review process. However, the change in purpose for this system from a simple inventory to a mechanism for program evaluation has led to some unintended inconsistencies. Over time, many changes to academic programs and department names and affiliations were never sent to COCAO for notification and/or approval. Consequently the Program Inventory/Review database contains some program names that are incorrect, and thus is not fully reflective of K-State's current academic structure. Upon the request of the KBOR staff, we would like to submit the following list for notification and/or approval at COCAO's March meeting.

1. Animal Science (ASC) and Animal Science and Industry (ASI) are the program names referring to the undergraduate (ASI) and graduate (ASC) degrees in the Department of Animal Science and Industry. Currently, the KBOR database lists these degrees in separate departments. We request that both degree programs of Animal Science and Animal Science and Industry be listed under one department – Department of Animal Science and Industry.
2. The Agriculture Technology Management program is truly an interdisciplinary program within the College of Agriculture and College of Engineering. The College of Agriculture confers the bachelor's degree but the majority of the faculty and administrative function of this program resides in the College of Engineering. We request that the Agriculture Technology Management program be designated as an "interdisciplinary program" located within the College of Agriculture.
3. Last spring, the Agriculture Teacher Education program was moved from the Department of Secondary Education to the Department of Agricultural Communication. Even though KBOR policy does not require that this type of re-organization be brought to COCAO, the KBOR staff would like to have an official record of this type of reorganization. They have suggested that ALL program reorganizations be brought to COCAO as a consent item. Therefore, we request that the Agriculture Teacher Education program be listed under the Department of Agricultural Communication.
4. Feed Science, Milling Science, and Bakery Science are currently listed as different degree programs under the Department of Grain Science. The separate listing of these three programs has created confusion during program review and reporting. We request that Feed Science, Milling Science, and Bakery Science be combined into one program – Agricultural and Food Products Processing.
5. In January 2009, the American Ethnic Studies program was approved by KBOR. For FY 2010, a new Department of American Ethnic Studies was formed. This new academic department was not brought forward for approval by COCAO and KBOR. It is also the case that the Department of Women's Studies has

never received approval either. We request that the Department of American Ethnic Studies as well as the Department of Women's Studies be approved by COCAO as new departments.

6. Due to a typographical error, the Department of Special Education, Counseling and Student Affairs was originally listed incorrectly as the Department of Special Education, Counseling and Student Development. We request that the name correction from the Department of Special Education, Counseling, and Student Development to the Department of Special Education, Counseling, and Student Affairs be approved by COCAO.
7. When the department's name was changed (and approved) in 2001, the Department of Electrical and Computer Engineering was inadvertently entered into the database as the Department of Electronic and Computer Engineering. We request the name change from the Department of Electronic and Computer Engineering to the Department of Electrical and Computer Engineering be approved by COCAO.
8. The Program Inventory shows (1) Mechanical Engineering with bachelor's, master's, and doctoral degrees and (2) Nuclear Engineering with master's and doctoral degrees. Currently, Mechanical Engineering and Nuclear Engineering are listed as separate departments. However, both programs are, in fact, under a single department. We request that the degree programs in Mechanical Engineering and Nuclear Engineering all be listed in a single department -- the Department of Mechanical and Nuclear Engineering.
9. When the request was submitted to phase out several Engineering Technology programs (Civil Engineering Technology – phase out approved 03/26/2003; Computer Engineering Technology – phase out approved 10/31/2001; Computer Programming -- phase out approved 03/26/2003; Computer Systems Analysis – phase out approved 03/26/2003; and Environmental and Pollution Control – phase out approved 03/26/2003), the Industrial Engineering Technology program was inadvertently left off the list for phase out. We request that the Industrial Engineering Technology program be approved for phasing out and the approval be back dated to 3/26/2003.
10. The post-baccalaureate Masters in Regional & Community Planning was inadvertently labeled as PTCER – Postbaccalaureate Certificate. We request that this program be coded as MAST – Master's degree.
11. In accordance with the *KBOR Policy Manual*, Section F1: Administrative Organization, we request the attached list of new departments be approved.
12. In addition, though policy does not require that changes to department names be approved by COCAO, we request that the attached list of name changes to departments and date of the change be noted by COCAO.

With the approval and documentation of these changes, K-State's program inventory, program review data sheets and the KBOR data base will match. If you have any questions, please feel free to contact me.

Kansas State University wishes to submit the following proposals for consideration at the March 2010 COCAO meeting.

1. College of Education - Name change to Degree Titles:

Educational Leadership:

FROM: M.S. in Educational Administration and Leadership

TO: M.S. in Educational Leadership

Educational Leadership:

FROM: Ed.D. in Educational Administration and Leadership

TO: Ed.D. in Educational Leadership

This proposal was approved by the College of Education on September 22, 2009 and approved by Faculty Senate on January 12, 2010.

2. College of Agriculture (Informational item only) – Drop of minor

General Agriculture:

Discontinue the Contemporary Citizenship in Agriculture Minor

This proposal was approved by the College of Agriculture on October 19, 2009 and approved by Faculty Senate on January 12, 2010.

3. College of Engineering (Informational item only) – Drop of program

General Engineering:

Discontinue the Nuclear Reactor Technology Program

This proposal was approved by the College of Engineering on November 5, 2009 and approved by Faculty Senate on January 12, 2010

2-17-2010

D R A F T**HONORARY DEGREES
KANSAS STATE UNIVERSITY**KBoR.
Council of
Presidents.

Awarding honorary degrees provides an opportunity to reward excellence and to bring additional prestige to the institution and will be awarded only in exceptional circumstances. Awarding this degree need not be considered an annual occurrence.

ELIGIBILITY

- An honorary degree is not awarded for philanthropic activity or service to the University or the State of Kansas. A candidate's qualifications must be deeply grounded in a career of scholarship, research, and creative activity consistent with the academic endeavors of the University.
- Neither active nor retired faculty of Kansas State University are eligible for candidacy.
- Honorary degrees shall not be conferred on any faculty member, administrator, or other official associated with the University before such individual has been separated from the institution for at least five years.
- Holders of elective or appointive public offices are not eligible for consideration until five years or more after they have vacated office.

POLICIES FOR SELECTION PROCESS

- will*
- Nominations are to be submitted only by members of the Kansas State faculty. A nomination ~~from~~ originate from an individual faculty member, from an academic unit, or from the collaborative efforts of the faculties of two or more departments.
 - When a nomination comes to the committee from a source other than the academic department closest to the discipline with which the nominee is associated, it must be reviewed by that department and jointly submitted by it with the other disciplinary group.

CRITERIA FOR SELECTION OF A CANDIDATE

- Although anyone having had "a career of superlative intellectual and/or creative ability" will receive strong consideration, the committee is especially attracted to alumni of K-State or any individual who has made outstanding contributions to a field or profession represented at Kansas State University.
- The nomination should include a full curriculum vitae of the candidate, and should be constructed to show the candidate's intellectual and creative abilities and accomplishments, appointments, honors, previous honorary degree awards, and all other information pertinent to

the awarding of an honorary degree. As the committee is composed of members from many disciplines, a description by the nominator of the candidate's precise strengths and contributions is preferable to inclusion of multiple sample publications.

- Letters to support the nomination should be submitted with the nomination. There should be at least three letters clearly illustrating the strengths of the candidate. It is preferable that some of the letters be from institutions and organizations other than the one with which the candidate currently is associated.

PROCEDURES FOR SELECTION OF A CANDIDATE

- A committee of five will solicit nominations from the university community for honorary degrees. The committee, to be chaired by the Provost, will have nominees from the Office of the President, the Faculty Senate, the Student Senate, and one faculty member at large.

GUIDELINES FOR AWARDING HONORARY DEGREES

- Honorary degrees will be awarded at commencement ceremonies.
- Honorary degrees will not be awarded in absentia unless extraordinary circumstances (as determined by the President) exist.
- The President of the University extends the invitations to those selected to receive an honorary degree.
- Insofar as possible, the recipient of an honorary degree will interact with faculty and students in the field or area of interest while the recipient is visiting the campus to receive the award.

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