

**Council of Chief Academic Officers**

**Thursday, April 8, 2010  
3:00 p.m. or upon adjournment of SCOCAO  
Conference Room B  
Curtis State Office Building  
1000 SW Jackson Street Suite 520  
Kansas Board of Regents**

**A G E N D A**  
**Revised 04/05/2010**

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<b>Teleconference/Conference Call MEETING DATES</b>	<b>AGENDA MATERIALS DUE</b>	<b>FACE TO FACE MEETING DATES</b>	<b>LUNCH ROTATION</b>
September 10, 2009	August 25, 2009		Teleconference
October 14, 2009	September 24, 2009	October 21, 2010	<b>FHSU</b>
November 12, 2009	October 27, 2009	November 18, 2010	<b>KSU</b>
December 10, 2009	November 23, 2009	December 16, 2010	<b>PSU</b>
January 14, 2010	December 28, 2009	January 20, 2010	<b>ESU</b>
February 11, 2010	January 21, 2010	February 17, 2010	<b>WSU</b>
March 11, 2010	March 2, 2010	March 17, 2010	<b>KU</b>
April 8, 2010	March 30, 2010	April 14, 2010	<b>KUMC</b>
May 13, 2010	April 30, 2010	May 19, 2010	<b>Washburn U</b>
June 17, 2010	June 2, 2010	June 23, 2010	<b>FHSU</b>

## Council of Chief Academic Officers

Thursday, March 11, 2010  
3:00 p.m.  
Or upon adjournment of SCOCAO  
Conference Room B  
Kansas Board of Regents  
Curtis State Office Building  
Topeka, KS

### Minutes

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas, at 3:45 p.m. by teleconference/conference call on Thursday, March 11, 2010.

#### Members Present:

Gary Alexander, KBOR	Larry Gould, Provost, FHSU
Barbara Romzek, Interim Vice Provost, KU	Danny Anderson, Interim Exec. VC, KU
Lynette Olson, Provost, PSU	Ruth Dyer, Sr. Vice Provost, KSU
Gary Miller, Provost, WSU	April Mason, Provost, KSU
Allen Rawitch, VCAA, KUMC	Tes Mehring, Provost, ESU
Tim Peterson for Robin Bowen, Washburn University	

#### Board Staff Present:

Jacqueline Johnson, KBOR, Joan Warren, KBOR and Jean Redeker, KBOR

#### Approve Minutes of February 17, 2010

Gary Miller moved and Allen Rawitch seconded the motion to approve the February 17, 2010 minutes as submitted. Minutes were approved by consensus.

#### New Program Request

##### **KUMC – Requests Approval for a Master of Science in Health Informatics (51.2706) (SECOND READING)**

No comments were received on the above listed proposed program. There was no discussion.

Tes Mehring moved and Gary Miller seconded the motion to recommend placing the above listed new program request on the April 2010 Council of Presidents' Agenda. Motion carried.

## **New Program Request**

### **ESU – Request for Approval of a Master of Science in Instructional Leadership (13.0404) (FIRST READING)**

Emporia State University requests approval for a Master of Science in Instructional Leadership for first reading. Any comments, suggestions or questions should be sent to Tes Mehring prior to the April 8, 2010 Council of Chief Academic Officers' teleconference/conference call meeting. This request will be placed on the COCAO April 8, 2010 agenda for second reading.

## **Program Requests**

**KSU - Requests approval for the following department changes:**

- 1. Both degree programs of Animal Science and Animal Science and Industry be listed under one department – Department of Animal Science and Industry**
- 2. Agriculture Teacher Education program be listed under the Department of Agricultural Communication**
- 3. Department of American Ethnic Studies as well as the Department of Women's Studies be approved as new departments**
- 4. Name correction from the Department of Special Education, Counseling, and Student Development to the Department of Special Education, Counseling, and Student Affairs be approved**
- 5. Name change from the Department of Electronic and Computer Engineering to the Department of Electrical and Computer Engineering**
- 6. Degree programs in Mechanical Engineering and Nuclear Engineering all be listed in a single department -- the Department of Mechanical and Nuclear Engineering**

**KSU – Requests approval to combine three programs into one program as follows: *Feed Science, Milling Science, and Bakery Science* be combined into one program – *Agricultural and Food Products Processing***

**KSU – Requests approval to change the name of the M.S. and Ed.D. in *Educational Administration and Leadership* to *Educational Leadership***

COCAO considered the above mentioned program requests together. There was no discussion Tes Mehring moved and Gary Miller seconded the motion to approve the program requests from Kansas State University. Motion carried unanimously.

## **Informational Items**

**KSU – Informational Item - The Industrial Engineering Technology program is approved for phasing out and the approval back dated to 3/26/2003**

**KSU – Informational Item - Masters in Regional & Community Planning was inadvertently labeled as PTCER – Post-baccalaureate Certificate. This program will be corrected to be coded as MAST – Master's degree**

**KSU – Informational Item - Discontinued the Contemporary Citizenship in Agriculture Minor**

**KSU – Informational Item – Discontinued the Nuclear Reactor Technology Program within the General Engineering**

Kansas State University submitted the above mentioned informational items for the Council. No action is required.

### **Discuss Council of Deans and Directors of Libraries Consortia Proposal**

The Consortia Proposal was discussed at the System Council of Chief Academic Officers today. COCAO will discuss further at its March 17, 2010 meeting.

### **Discuss Honorary Degrees, Kansas State University Proposal**

Kansas State University presented this proposal last month at the Council of Presidents meeting.

Discussion followed:

- Some of the universities are in favor of reinstating honorary degrees
- Board policy would state that each institution would have to receive Board approval of its honorary degree policy
- COCAO asked that the proposal include language that requires the President/Chancellor make the appointment

COCAO will discuss this proposal further at its March 17, 2010 meeting.

### **Other Business**

#### **Learning Outcomes Team (Pittsburg State University)**

Lynette Olson informed the Council that Pittsburg State University is hosting the “Learning Outcomes Team” where there will be representatives from the different state universities participating.

Discussion followed:

- What is the charge for the team
- The team will look at assessment, best practices, common ground, etc
- Undergraduate, graduate, and online programs need to be considered

The Council is to provide their representatives to Joan Warren, Kansas Board of Regents staff.

#### **System Council of Chief Academic Officers Retreat – June 3 and 4**

COCAO will discuss the retreat and whether or not the Council will participate in June.

### **Other Business**

There being no other business, the meeting adjourned.

Sincerely,

Larry Gould, Chair,  
Vice President for Academic Affairs,  
Fort Hays State University

**Council of Chief Academic Officers**

**Wednesday, March 17, 2010  
12:00 – 1:15 p.m.  
Conference Room  
Curtis State Office Building  
1000 SW Jackson Street Suite 520  
Kansas Board of Regents**

**MINUTES**

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas, on Wednesday, March 17, 2010 at 12:00 p.m.

**Members Present:**

Larry Gould, Provost, FHSU

Danny Anderson, Interim Provost, KU

April Mason, Provost, KSU

Lynette Olson, Interim Provost, PSU

Allen Rawitch, VCAA, KU Med Ctr

Ruth Dyer, Sr. Vice Provost, KSU

Tes Mehring, Provost, ESU

Gary Miller, Provost, WSU

Tim Peterson for Robin Bowen, VPAA, WU

Gary Alexander, KBOR

Barbara Romzek, Interim Vice Provost, KU

Gary Alexander, KBOR

**Staff Present**

Jacqueline Johnson, KBOR; Jean Marie Redeker, KBOR; Dianne Glass, KBOR; Joan Warren, KBOR; and Dawn Ressel, KBOR

**Others Present**

Fred Woodward, Director of the University Press of Kansas

**University Press of Kansas Discussion**

Fred Woodward, Director of the University Press of Kansas (UPK), was present for clarification of the following (received from COCAO):

“Equally important, the vote to restore the subsidy by COCAO was predicated on receipt of the following responses from you (not necessarily all this year or even right away):

1. Subsequent annual reports from you should contain a “vision” component looking out over a horizon of five years or so in terms of where the UPK is going (strategic direction) and what might be the implications (thematic concerns) of both choice (the chosen direction) and context (the environment in which the press is functioning).

2. A more comprehensive and precise description of how the subsidy is being used. In other words, what portion of the \$340,000 is being used for “maintenance” needs and what portion is being applied to “crisis” operations needed to keep the UPK functional?
3. An historical look (perhaps five years) at the percentage of Kansas authors accepted for publication and a look at those who submitted proposals but were rejected. This item is more for political intelligence than anything else. If the question arises, we would like to be prepared to answer in a knowledgeable way.
4. A response that addresses the questions, “If the UPK is going to run an annual deficit whether or not it receives an allotment from the universities, when can the Board expect a sustainable and balanced annual statement of account? Is there a plan for creating sustainability that does not use either reserves or university assessments?”

Discussion followed:

- University contributions go to “operating expenses”
- COCAO can ask for a report at any time
- Long-term plans
  - What are they
  - How are they established
  - What is the progress
- Inform the COCAO how the UPK is changing
- Add value statement to the annual report submitted to the Council
- Dialog with COCAO
  - What are the new ideas
  - What are the new problems
- Be able to defend the expenditures (fiscal situation)
- A written plan regarding digital publishing
- UPK has performed better than its peers for many years
- Add a “vision” component to the annual report
- Include two to three message points about the value of the UPK (helps make the case with the Chancellor/Presidents and the legislature)
- Tweak and expand the five points of efficiency in the letter submitted to COCAO (include these in the annual year)

Put the University Press of Kansas on the April agenda to discuss specific directions for items two and three above.

### **Honorary Degree Proposal Discussion**

COCAO would like to see a list of criteria. Academic Affairs staff are working with KBOR General Counsel to develop policy language for honorary degrees. The Council asked that the Honorary Degree Proposal be placed on its April 8, 2010 agenda. Members were asked to contact Gary Alexander with any questions or concerns one week prior to the teleconference/conference call meeting.

**Council of Deans and Directors of Libraries (CODDL) Consortia Proposal**

COCAO is waiting to receive a plan and budget from CODDL. Jean Redeker will be attending the CODDL meeting in Emporia. The Council, by consensus, recommends that the plan include a management model, a business plan (includes examples of potential savings), and collaboration/inclusion of community colleges.

There being no other business, the meeting adjourned.

Sincerely,

Larry Gould, Chair,  
Vice President for Academic Affairs,  
Fort Hays State University

**University Press of Kansas**

Equally important, the vote to restore the subsidy by COCAO was predicated on receipt of the following responses from you (not necessarily all this year or even right away):

1. Subsequent annual reports from you should contain a “vision” component looking out over a horizon of five years or so in terms of where the UPK is going (strategic direction) and what might be the implications (thematic concerns) of both choice (the chosen direction) and context (the environment in which the press is functioning).
2. A more comprehensive and precise description of how the subsidy is being used. In other words, what portion of the \$340,000 is being used for “maintenance” needs and what portion is being applied to “crisis” operations needed to keep the UPK functional?
3. An historical look (perhaps five years) at the percentage of Kansas authors accepted for publication and a look at those who submitted proposals but were rejected. This item is more for political intelligence than anything else. If the question arises, we would like to be prepared to answer in a knowledgeable way.
4. A response that addresses the questions, “If the UPK is going to run an annual deficit whether or not it receives an allotment from the universities, when can the Board expect a sustainable and balanced annual statement of account? Is there a plan for creating sustainability that does not use either reserves or university assessments?”

**Request for Approval of a Master of Science in Instructional Leadership (13.0404) – Emporia State University (SECOND READING)**

**Summary and Recommendation**

*Universities may apply for approval of new academic programs following the guidelines of Appendix G in the Kansas Board of Regents Policies and Procedures Manual. Emporia State University has submitted an application for approval of a Master of Science in Instructional Leadership (13.040). The proposing academic unit has responded to all of the requirements of the program approval process. No other institution has programs utilizing this Classification of Instructional Program (CIP) code. The program will be funded through internal reallocation.*

*04/29/09*

**Background**

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	Master of Science in Instructional Leadership 13.0404
2. Academic Unit	The Teachers College
3. Program Description	The Master of Science in Instructional Leadership program will prepare graduates to be teacher leaders within their school and district. This particular master’s program has 23 core credit hours with 12 hours of electives from within the areas of Educational Administration (EA), Education (ED), Instructional Technology (IT), Physical Education (PE), Psychology (PY), School Counseling (SC) and Special Education (SD). This program is designed to meet the KSDE teacher leader standards and qualify the candidate for the Teacher Leader License.
4. Demand/Need for the Program	The graduates from this program will assist in meeting the current statewide need instructional leaders within our classrooms, schools, and districts. Both the Kansas State Department of Education and school district administrators have identified the need for teacher leaders within Kansas school districts. In addition, the Olathe Unified School District administration requested to partner with Emporia State University to offer this program within their district. Finally, the Kansas Department of Education created the Teacher Leader License because of the need identified by Kansas school administrators.

5. Comparative /Locational Advantage	Although other universities may be in the process of creating programs relating to the teacher leader standards, this program will be associated with a premiere teachers college, established partnerships with the Olathe school district, other districts in the Kansas City area, and established masters programs in the Department of School Leadership/Middle & Secondary Education, such as areas of Curriculum & Instruction and Educational Administration. Currently, ESU and the Department of School Leadership/Middle & Secondary Teacher Education (SL/MSTE) provide both C & I and EA classes at the Overland Park Metro Center, in partnership within the Olathe School District, and online. The Instructional Leadership master's degree will be provided at these same locations and online. Finally, established programs within the SL/MSTE have continued to grow in popularity and have approximately 200 plus students within each masters program. As such, ESU and the SL/MSTE department are well established as premiere programs throughout Kansas and the country.
6. Curriculum	Students will complete a 35 hour graduate masters program including a core of 23 hours and 12 hours of electives. The core courses include classes in adult learning, mentoring, cultural awareness, human relations, curriculum, and research. The electives must be taken from nineteen different course offerings but with only twelve true options as five of the areas are 'either or' options. These courses will be delivered online, at Olathe for the Olathe cohort, or at the Overland Park Metro Center. Within the 35 hour program, a three hour practicum is required within the last semester of the program which be supervised by a university supervisor. The 23 hour core portion of the program is designed to meet the KSDE teacher leader standards.
7. Faculty Profile	The 23 hour core of Instructional Leadership masters program is taught by approved graduate faculty within the SL/MSTE department. All but two have full-time responsibilities within the department while two are adjunct, that is, one is a retired from the SL/MSTE department but continues to teach three classes as adjunct and one is an Olathe USD employee who has taught within the C & I program in past years. All have either Ed.D. or PhD degrees. All faculty members teaching from the elective list have doctorate degrees and have full-time responsibilities in their respective departments.
8. Student Profile	Students in the program will have bachelor degrees in a content area and hold a teacher license. To apply for the program, the student must hold a teacher license, have a minimum of 2.5 on their last 60 graduate hours, complete the Miller Analogy Test, complete successfully the department application which includes a writing sample, complete the disposition form, and supply two references completed by supervising administrators. Students completing this program seek to be instructional leaders within their districts and within education.
9. Academic Support	The academic support resources (e.g., helpdesk for computer/Blackboard assistance, electronic access to library resources) and physical facilities are already in place for a number of graduates online and various onsite programs both in the department and throughout the college; thus, no additional resources are necessary to establish the proposed Master of Instructional Leadership degree at ESU.

10. Facilities and Equipment	No additional facilities or equipment are needed.
11. Program Review, Assessment, Accreditation	Internal reviews will be held annually with tri-annual focus reviews involving graduates, students within the program, administrators, and faculty. External reviews will occur through Regents' Program Review, the National Council for Accreditation of Teacher Education (NCATE), and Kansas State Department of Education.
12. Costs, Financing	The program will not need new funding. Courses in the program are, or will be taught, with faculty within the department as previously described. No additional faculty members are needed and the program will begin with a 20-25 student cohort. Existing resources will be sufficient to support students and program faculty.

**CURRICULUM OUTLINE  
NEW DEGREE PROPOSALS  
Kansas Board of Regents**

**I. Identify the new degree: Master of Science in Instructional Leadership**

**II. Provide courses required for each student in the major:**

	<b>Course Name &amp; Number</b>	<b>Credit Hours</b>
<b>Core Courses</b>	ED818 Professional Development and the Adult Learner	<u>3</u>
	ED819 Mentoring and Coaching	<u>3</u>
	ED535 Cultural Awareness for Educators	<u>3</u>
	ED820 Curriculum Leadership: Models & Strategies	<u>3</u>
	ED887 Developing Authentic Assessments	<u>3</u>
	EA885 Human Relations & Group Processes	<u>2</u>
<b>Electives</b>	Four three hour courses	<u>12</u>
<b>Research</b>	ER752 Analysis of Research	<u>3</u>
<b>Practica</b>	ED895 Practicum	<u>3</u>
	<b>Total</b>	<b>35</b>

**Electives (must take 12 hours with advisor approval)**

EA811	EA849	EA773	EL721 or EL821	IT727 or IT743
ED833	ED837	ED865	PE740 or PE745	SC815 or SD864
ED886			PY743 or PY860	

**Course Titles and number of Credit Hours:**

- EA811 Supervision and Evaluation (3hrs)
- EA849 Educational Law and Regulations (3hrs)
- EA773 Advanced Ed. Psych. for Teachers & Admin. (3hrs)
- ED833 Beliefs, Values & Issues in Education (3hrs)
- ED837 Brain Based Learning for Educators (3hrs)
- ED865 Advanced Theory & Practice in Teaching (3hrs)
- ED886 Designing Instructional Programs (3hrs)
- EL721 Reading Theory & Literacy Practices, Elementary (3hrs)
- EL821 Curriculum Development & Strategy Instruction in Reading (3hrs)
- IT727 Integrating Technology Uses in Education (2 or 3 hrs)
- IT743 Technology Management (3hrs)
- PE740 Legal Issues in HPER (3hrs)
- PE745 Leadership in HPER (3hrs)
- PY743 Leadership in Organizations (3hrs)
- PY860 Leading Processes to Meet Diverse Student Needs (3 hrs)
- SC815 Assessment in Schools (3hrs)
- SD864 Creative teaching & Learning (3hrs)

IMPLEMENTATION YEAR FY 2010

Fiscal Summary for Proposed Academic Programs

Institution: Emporia State University Proposed Program: Master of Science in Instructional Leadership

<b>Part I. Anticipated Enrollment</b>	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:		20		35		40
B. Total SCH taken by all students in program	120		210		240	
<b>Part II. Program Cost Projection</b>						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year	Year 2		Year 3		
<u>Base Budget</u> Salaries						
OOE						
Total						

Indicate source and amount of funds if other than internal reallocation: Faculty member and/or adjunct reallocation only.

Revised: September, 2003

Approved: \_\_\_\_\_



March 27, 2010

TO: Dr. Gary Alexander

FROM: Tes Mehring  
Provost and Vice President  
for Academic Affairs and Student Life

RE: MS in Art Therapy Name Change

Emporia State University requests to change the degree name of the Master of Science in Art Therapy to the Master of Science in Art Therapy Counseling. The shared constructs of the two disciplines, the shared course and curriculum constructs of the disciplines, the common clientele and special populations with whom art therapists and counselors work, the parallels in job descriptions for art therapists and counselors, the movement of the field of art therapy to identify and solidify the professional association with the counseling profession, and the parameters for licensure as an LPC in the majority of states bordering Kansas make this an appropriate change.

In bordering states, for licensure as an LPC, an applicant must have graduated from a program with the term "Counseling" in the title. Generally, the only additional criteria these states require of graduates of art therapy programs are two to three supplementary courses and a supervised internship.

This name change will allow our graduates and alumni who take advantage of all the opportunities our program has to offer to apply for additional post-graduate education and/or careers in art therapy and mental health services fields.

Please add this request to the next COCAO agenda.

**Kansas Board of Regents**

**APPLICATION FOR APPROVAL OF NEW EMPHASIS**

PITTSBURG STATE UNIVERSITY  
(NAME OF INSTITUTION)

1701 South Broadway – Pittsburg, KS 66762  
(ADDRESS)

620-235-4113 (Office of the Provost – PSU)  
(TELEPHONE)

**NEW Emphasis:**

\_\_\_\_\_ Automotive Technical option 15.0803 \_\_\_\_\_  
(Title and CIP)

New

Derived from Existing Program (addition of emphasis only to existing degree)

**PROPOSAL FOR EMPHASIS  
Kansas Board of Regents**

**Submitted by: PITTSBURG STATE UNIVERSITY**

**College of Technology**

**Division of: Office of the Provost - PSU**

I. Indicate major in which concentration will be located:

Bachelor's of Science in Automotive Technology 15.0803

II. Give the name and describe the purpose of the proposed concentration/emphasis:

Name: Automotive Technical option

Description of Purpose/Rationale:

One option that the program is missing is an automotive technical option. Although the diesel option is a technical option, it is specific to diesel. The Service Management and Marketing option is automotive, but it is more business related. Bachelor of Science in Technology (BST) students could benefit from being able to choose an automotive option that is more technical related rather than strictly business. For example, some of our graduates pursue careers that have very little technical need and are more sales and marketing oriented, and in that scenario the Service Management and Marketing option fits well. However, for the students who wish to never pursue a sales or marketing related career, then they could benefit from a new option that would allow them to expand their technical expertise. These student may become a hotline troubleshooter, district service engineer (field troubleshooter), or become a service technician. Those three types of positions might be served better by taking 21 specialized hours of technical coursework. This concept was presented to the advisory board October 22, 2009 and they were enthusiastically in support of the new option.

III. Provide curriculum for the major and indicate courses required for each concentration/emphasis:

IV.

Bachelor's of Science in Automotive Technology

	Name of Major	
	Course Name & Number	Credit Hours
Core Courses:	Complete the following 40 credit hours	
	AT 100 Orientation to Automotive Technology	1
	AT 112 Engine Analysis	3
	AT 210 Brake Systems	3
	AT 211 Steering, Alignment, and Suspension	3
	AT 215 Automotive Electrical/Electronic Equipment	3
	AT 216 Automotive Electrical/Electronic Equipment Laboratory	3
	AT 314 Manual Transmission and 4WD mechanisms	3
	AT 399 Automotive Professional Development	2
	AT 410 Emerging Developments	1
	AT 414 Automatic Transmissions	3
	AT 510 Automotive Climate Systems	3
	AT 519 Fuels, Combustion and Lubricants	3
	AT 615 Engine Performance Laboratory, or	3
	AT 621 Advanced Diesel Electronics and Diesel Engine Laboratory	3
	AT 679 Future Power for Automotive Technology	3
	AT 690 Dealership and Manufacturer Management	3
	AT 699 Senior Seminar	1
Support Courses:	Complete the 9 credit hours	
	ECON 200 Introduction to Microeconomics	3
	MATH 143 Elementary Statistics	3
	ENGL 301 Technical Professional Writing	3
Electives:	Complete 7 hrs from the following courses	
	EET 141 Introductory Electronics	3
	MFGET 162 Welding Processes and Procedures	3
	AT 301 Fundamentals of Collision Technology	3
	AT 300 Internship	3
	EST 393 Introduction to Industrial Safety	3
	AT 400 Internship	3
	AT 403 Special Topics	1-3
	AT 405 Automotive Teaching Internship	3
	AT 416 Fluid Power	3
	AT 418 Failure Analysis	3
	AT 462 Structural and Non-Structural Analysis	3
	AT 464 Damage Analysis, Estimating and Insurance Appraisal	3
	AT 511 Service Techniques Laboratory	3
	TTED 606 Industrial Supervision	3
	AT 611 Diesel Fundamentals	3
	AT 630 On Highway Systems	3
	AT 635 Advanced Engine Performance	3
	AT 640 Off Highway Systems	3
	AT 650 Dynamometer and Performance Testing	3
	AT 662 Automotive Finishing/Refinishing	3
	AT 691 Service Management Seminar	3
Research & Practica:	<u>  N/A  </u>	
	Total:	<u>56 hrs</u>

**Automotive Technical Option**

(Name of Emphasis)

New Concentration or Emphasis:	Course Name & Number	Credit Hours
	<b>Complete 21 hours (7 of the 8 courses)</b>	
	EET 141 Introductory Electronics	3
	AT 301 Fundamentals of Collision Technology	3
	AT 416 Fluid Power	3
	AT 418 Failure Analysis	3
	AT 511 Service Techniques Laboratory	3
	AT 611 Diesel Fundamentals	3
	AT 635 Advanced Engine Performance	3
	AT 650 Dynamometer and Performance Testing	3
	Total:	_____21_____

Note: By Board of Regents definition, concentrations are established within existing programs and are:

1. 24 hours or less at the undergraduate level
2. 12 hours or less at the master's level
3. 18 hours or less at the doctoral level

V. Faculty resources:

- A. Number of FTE faculty who teach in the major, including all concentrations/emphasis:  
    \_\_7\_\_\_\_\_
- B. Rank of faculty: Instructors: \_\_1\_\_\_\_\_; Assistant Professors: \_\_4\_\_\_\_\_;  
Associate Professors: \_\_0\_\_\_\_\_; Professors: \_\_2\_\_\_\_\_; GTAs: \_\_0\_\_\_\_\_
- C. Preparation of faculty (indicate level of degrees): Bachelors. \_\_0\_\_\_\_\_;  
Masters \_\_5\_\_\_\_\_; Doctors \_\_2\_\_\_\_\_
- D. Explain other instructional responsibilities of faculty. (e.g. list service courses in school or  
for other schools/majors):

**POLICY ON AWARDING OF HONORARY DEGREES  
KANSAS BOARD OF REGENTS**

**CHAPTER IV**

**COORDINATION AND SUPERVISION POLICIES AND PROCEDURES ADOPTED AFTER  
JULY 1, 1999**

**14. DEGREES**

~~All degrees are expected to conform to the definitions and standards of this policy by August 1, 2003.~~

The following applies to all institutions governed, supervised, or coordinated by the Board of Regents:

c. Standards

In order to receive and hold authorization to offer a given degree, an institution must remain open to inspection at all times and continuously satisfy each of the following standard requirements as written, except where the Office approve modification in writing.

(2) Curriculum.

(f) “Honorary degree” is a special degree that is awarded as an honor bestowed upon a person without the fulfillment of the usual requirements. ~~It is the policy of the Kansas Board of Regents that no honorary degrees shall be awarded by the State universities.~~ Honorary degrees may be awarded by the State universities only in accordance with the following: (12-21-84; 4-17-87; 3-22-90; 9-16-93)

(ii) Names of candidates for honorary degrees shall be submitted to the Board for approval by the President/Chancellor of the University awarding the degree at least two months prior to the commencement at which the degree is to be conferred.

- (iii) Each institution shall develop guidelines, criteria and procedures for selecting candidates for an honorary degree.
- (iv) Honorary degrees may only be conferred on persons of notable intellectual, scholarly or creative achievement, and service to humanity. The candidate's qualifications must be deeply grounded in a career of scholarship, research, creative activity, or service to humanity consistent with the academic endeavors of the University awarding the degree.
- (v) Honorary degrees will be awarded only in exceptional circumstances. Awarding this degree shall not be considered an annual occurrence.
- (vi) An honorary degree shall not be awarded for philanthropic activity or service to the University or the State of Kansas.
- (vii) An honorary degree shall not be conferred on any faculty member, administrator or other official associated with the University before such individual has been separated from the institution for at least five years.
- (viii) Holders of elected or appointed public offices are not eligible for consideration until five years after they have vacated office.