

Council of Chief Academic Officers

Wednesday, February 17, 2010

10:00 – 10:30 a.m.

12:00 – 1:15 p.m.

**Kathy Rupp Conference Room
Curtis State Office Building
1000 SW Jackson Street Suite 520
Kansas Board of Regents**

MINUTES

The Council of Chief Academic Officers met in Room 530 of the Curtis State Office building at 10:00 a.m. on Wednesday, February 17, 2010, and the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas, on Wednesday, February 17, 2010 at 12:00 p.m.

Members Present:

Larry Gould, Provost, FHSU

Danny Anderson, Interim Provost, KU

April Mason, Provost, KSU

Lynette Olson, Interim Provost, PSU

Allen Rawitch, VCAA, KU Med Ctr

Ruth Dyer, Sr. Vice Provost, KSU

Jim Williams for Tes Mehring, Provost, ESU

Gary Miller, Provost, WSU

Robin Bowen, VPAA, WU

Gary Alexander, KBOR

Barbara Romzek, Interim Vice Provost, KU

Staff Present

Gary Alexander, KBOR, Jacqueline Johnson, KBOR; Jean Marie Redeker, KBOR; Dianne Glass, KBOR; Joan Warren, KBOR; and Dawn Ressel, KBOR

The agenda was changed due to a difference in the scheduled times. Allen Mori will make his presentation at noon in the Kathy Rupp Conference Room.

Approve Minutes of January 14, 2010

Approve Minutes of January 20, 2010

Allen Rawitch moved and Robin Bowen seconded the motion to approve the January 14, 2010 and January 20, 2010 minutes as submitted. Minutes were approved by consensus.

New Program Request

KUMC – Requests Approval for a Master of Science in Health Informatics (51.2706)[FIRST READING]

The University of Kansas Medical Center requests approval for a Master of Science in Health Informatics (51.2706) for first reading. This program will be hosted in the graduate department and needs little additional resources. Any comments, suggestions or questions should be sent to Allen Rawitch prior to the March 11, 2010 Council of Chief Academic Officers' teleconference/conference call meeting. This request will be placed on the COCAO March 11, 2010 agenda for second reading.

Program Request

PSU - Requests Approval to Realign the Department of Computer Science - Information Systems as follows:

- **Eliminate the BS in Computer Science effective AY2013**
- **BBS in Information Systems will be placed in the Department of Accounting within the Kelce College of Business**
- **System design component will be relocated to the Department of Engineering Technology in the College of Technology**
- **All faculty will be repositioned into the departments of Accounting or Engineering Technology**

Gary Miller moved and Robin Bowen seconded the motion to approve Pittsburg State University's request to realign the Department of Computer Science – Information Systems. Motion carried.

Discuss Draft Distance Education Plan

COCAO appreciated the distance education discussion at the System Council of Chief Academic Officers' meeting. The Council had no additional comments and will wait to discuss this further after a definition of distance education has been proposed.

Discuss Program Review

Joan Warren distributed copies of the status of program review.

- The current program review cycle is 2007-2014
- The program review year for new programs is determined by the university
- Program Review is aligned with Program Inventory
- The status of Program Inventory
 - Board staff will meet this summer and determine what is necessary and what is not
 - What can be streamlined
 - What is good for all universities
- Board staff wants to be able to report on the “strengths” of the system

Discussion followed:

- Program Review should be an avenue for improving programs
- The Accreditation and Advising Reports will be reported to the Board separately
- Interdisciplinary programs are increasing
- Concern was raised about the minimum number of students in programs
- What is the next step once programs are triggered for intensive review
 - Guidelines on campus on procedure to address these programs
 - Board staff to work closely with campuses
- Possible development of a “graduate feeder program” element (a program that is for moving students into their terminal degree program)
- KBOR IR is working closely with campus IR staff and has developed special codes for this year
- Timeline: Board staff will make the current requested changes; the revised draft will go to COCAO prior to it being placed on the Board Academic Affairs Standing Committee agenda

Other Business

Tilford Conference Planning Committee Recommendations

Recommendations regarding the future participation of community colleges:

- There are 19 Community Colleges – limit participation to 5 institutions
- \$500 per participating Community Colleges

Discussion followed:

- The goal is “inclusion”
- Is the \$500 too high
- Participation by some of the community colleges would be good
- Have one community college representative participate in the Planning Committee
- Should we have open registration for participants from community colleges who did not become a member and set the fee at \$100 or whatever is reasonable
- Have a three year hiatus and see if there is community college interest
- Tilford Conference is an institutional program not a membership program
- Address issues on an individual basis

Council of Chief Academic Officers recessed until its noon meeting.

Reconvened at 12:20 p.m.

Tilford Conference Continuation

Danny Anderson moved and Jim Williams (for Tes Mehring) seconded the motion for the Tilford Conference to include community colleges; a \$500 contribution per community college toward conference expenses; accept individual registration as needed; and have a community college representative participate on the Planning Committee. Motion carried.

Draft Honorary Degrees, Kansas State University

Larry Gould distributed copies of the draft proposal regarding honorary degrees submitted to the Council of Presidents by Kansas State University for discussion at COCAO’s March meeting.

University Press of Kansas

Larry Gould has invited Fred Woodward, Director of the University Press of Kansas to the March 17, 2010 noon COCAO meeting.

Presentation by Allen Mori: ETS/Measure of Academic Proficiency and Progress (MAPP)

Allen A. Mori, Ph.D., Senior Consultant, Higher Education Division, Educational Testing Service gave a presentation on “Measure of Academic Proficiency and Progress” (MAPP) at the noon Council of Chief Academic Officers meeting.

MAPP is now called the ETS Proficiency Profile. MAPP is used in a variety of ways as follows:

- Meet External Requirements with reliable performance documentation for accreditation, strategic planning and performance-based funding
- Benchmarking and Trend Analysis
 - Easily compare scores (internally and externally)
 - Measure student achievement
 - Document program effectiveness
 - Demonstrate program improvement over time

- Develop and improve curricula
 - Criterion-referenced proficiency classification – pinpoint strengths and weaknesses in curricula and teaching methods

The ETS Proficiency Profile

- Measures all four general education skills (critical thinking, reading, writing and mathematics) in one test
- Assesses general academic skills, not material learned through coursework
- Promotes curriculum improvement by delivering actionable score reports
- Pictures the effectiveness of your general education program to help you meet requirements for accreditation and performance funding
- Provides comparative data on more than 3080 institutions and 375,000 students nationwide
- Provides a variety of testing formats

Discussion followed:

- Value added methodology the same as CAPP
- How to get students to take the test and to take it seriously
 - Freshmen - during orientation
 - Seniors – build in into the Capstone courses
- Students should receive the results of their test individually, after they have completed it
- Should English-as-a-Second-Language students be excluded or included
- A minimum of 200 students taking the test is needed
- ETS does not currently provide assistance with testing procedures
- ETS does have a Research and Development Unit

There being no other business, the meeting adjourned.

Sincerely,

Larry Gould, Chair,
Vice President for Academic Affairs,
Fort Hays State University