

Council of Chief Academic Officers

Wednesday, June 23, 2010
9:30 a.m. – 10:00 a.m.
Reconvene at
12:00 – 1:15 p.m.
Kath Rupp Conference Room
Curtis State Office Building
1000 SW Jackson Street Suite 520
Kansas Board of Regents

MINUTES

The Council of Chief Academic Officers met, on Wednesday, June 23, 2010 in Room 530 of the Curtis State Office Building, Topeka, Kansas at 9:30 a.m. and reconvened in the Kathy Rupp Conference Room of the Kansas Board of Regents Office, Suite 520, 1000 SW Jackson, Topeka, Kansas at 12:00 p.m.

Members Present:

Larry Gould, Provost, FHSU	Tes Mehring, Provost, ESU
Danny Anderson, Interim Provost, KU	Gary Miller, Provost, WSU
April Mason, Provost, KSU	Nancy Tate, Interim VPAA, WU
Bill Ivy for Lynette Olson, Provost, PSU	Gary Alexander, KBOR
Allen Rawitch, VCAA, KU Med Center	Barbara Romzek, Interim Sr. Vice Provost, KU
April Mason, Provost, KSU	

Staff Present

Jacqueline Johnson, KBOR and Joan Warren, KBOR

Approve Minutes of May 13, 2010 and Minutes of May 19, 2010

Allen Rawitch moved and April Mason seconded the motion to approve the Minutes of May 13, 2010 and May 19, 2010 as submitted. The minutes were approved by consensus.

University Press of Kansas Report

Larry Gould presented the University Press of Kansas Report to the Council.

I. What the University Press of Kansas contributes to its sponsoring institutions

- Low-cost marker of excellence for State of Kansas higher education.
- Best available source of authoritative books on Kansas for both the general public and academics.
- High-profile contributor to the scholarly communication system
- Exemplar of inter-institutional cooperation
- Publishing outlet for selected faculty

II. Key operating expense categories

	% of Operating Expenses, July-March	
	<u>FY 2009</u>	<u>FY 2010</u>
• Salaries & benefits	64%	68%
• Marketing	20%	16%
• Freelance fees	6%	5%
• Postage	4%	4%
• Travel	2%	2%
• Totals	96%	95%

Note 1: FY 2010 operating expenses were \$187,624 less than FY 2009's through the first three quarters of the fiscal year.

Note 2: Book manufacturing costs, which totaled—in the July-March period—\$375,125 in FY 2009 and \$380,734 in FY 2010, are not expensed but rather accounted for as both costs of sales and assets that are depreciated over a five-year period.

III. The financial future of the University Press of Kansas

Is there a plan for financing the press without depending upon reserves or the sponsoring institutions' "shares" of our operating budget? No, but there is a plan to continue doing more with less and thereby regularly outperform its peers financially. The press has done this for twenty-seven years, from FY 1983 to FY 2009, by operating in the black despite its below-average external support. Consequently the press has managed to accomplish the miraculous by funding its fivefold expansion, paying for its warehouse and office building, and setting aside reserves earmarked for construction, digital development, and bridge funding. Although the University Press of Kansas will continue to be a nonprofit operation, its history suggests that in the world of scholarly publishing it will manage to pursue both excellence and parsimony without harm to either.

The University Press of Kansas (UPK) funding process requires a letter from Fred Woodward to the Vice President for Academic Affairs at the Kansas Board of Regents asking for the funds to be sent to the UPK. A memorandum to the Director of Budget for the State of Kansas requesting the funds for the University Press of Kansas, as per the amount of distribution for each university, is prepared and sent by the Academic Affairs Vice President. A copy is provided to the Kansas Board of Regents Finance.

There was no discussion.

Gary Miller moved and Tes Mehring seconded the motion to accept the University Press of Kansas report. Motion carried.

Program Requests

- a. KSU – Request Approval to Merge the Department of Elementary Education and the Department of Secondary Education into a single Department of Curriculum and Instruction**
- b. KSU – Request Approval for Renewal of Academic Extension Specialty Program Adult Occupational and Continuing Education (CIP 13.1201)**
- c. KU – Request Approval for Renewal of Academic Extension Specialty Program Master of Public Administration Program (CIP 44.0401)**
- d. PSU – Request Approval for Renewal of Academic Extension Specialty Programs B.S. in Vocational Technical Education (CIP 13.1309) and M.S. in Career and Technical Education (CIP 13.1309)**
- e. PSU – Request Approval to Change the Name of the Bachelor of Science Education degree to the Bachelor of Fine Arts with Art Education Emphasis (CIP 50.0701)**
- f. PSU – Request Approval to Change the Name of Information Systems to Computer Information Systems**
- g. FHSU – Request Approval to Move the Theatre program, currently in the Department of Communication Studies to the Department of Music and Change the Name of the Department of Music to the Department of Music and Theatre**

Gary Alexander presented the above listed program requests a-g.

There was no discussion.

Gary Miller moved and Tes Mehring seconded the motion to approve the program requests a – g. The motion carried.

Informational Items

- a. PSU – Elimination of the Bachelor of Arts Sociology degree (CIP 45.1101)**
- b. PSU – Elimination of the Second Teaching Option (13.1302), K-12 Art Teaching Certification**
- c. PSU – Elimination of the Computational Physics and Pre-medical Emphasis in Physics (45.1101) and adding the Astrophysics and Engineering Technology Emphasis**
- d. PSU – Public Health – A New Concentration within the Bachelor of Science in Chemistry (CIP 40.0501)**
- e. PSU – International Teaching – A New Minor within the Early Childhood/Late Childhood K-6 and Early Childhood Unified Program (13.1202)**
- f. PSU – Urban and Suburban Experience – A New Minor within the Early Childhood/Late Childhood K-6 and Early Childhood Unified Program (13.1202)**

Items a-f from Pittsburg State University are informational items and no action is required.

The Council discussed the how best to communicate issues to the Board of Regents and the President and CEO.

- Send to the President and CEO the paper prepared by COCAO regarding the strategic questions
- Inform the Board Academic Affairs Standing Committee and the Council of Presidents of concerns, recommendations and strengths

COCAO recessed at 9:47 a.m. until noon.

Meeting reconvened at noon in the Kathy Rupp Conference Room.

Other Business

Tilford Conference

COCAO recommended inviting President and CEO Andy Tompkins to the Tilford Conference in October at the University of Kansas.

120 Credit Hours

The request to have a minimum of 120 credit hours for degrees was tabled by the Board Academic Affairs Standing Committee.

- Uncertain if the minimum credit hours will be a part of the Legislative Post Audit Report
- There is a concern that lowering the number of credit hours from 124 to 120 along with the reduction in the number of instructional days will be perceived as lowering academic standards

There being no other business, the meeting adjourned by consensus.

Sincerely,

Larry Gould, Chair,
Vice President for Academic Affairs,
Fort Hays State University