

System Council of Chief Academic Officers

Thursday, April 8, 2010
2:00 p.m.
Conference Room B
Curtis State Office Building
1000 SW Jackson Street Suite 520
Topeka, Kansas

AGENDA

1. Approve Minutes of March 11, 2010 [Attachment 1]

2. Discussion:
 - a. Update on the Distance Education Plan
 - b. Discuss the Library Consortia Proposal [Attachment 2]

3. Other Business

BOARD MEETING DATES (2009/10)	Possible SCOCAO Teleconference/conference call meetings	Type of Meeting
September 16, 2009	September 10, 2009	Teleconference/Conference Call
October 14, 2009	October 14, 2009	Face-to-face
November 18, 2009	November 12, 2009	Teleconference/Conference Call
December 16, 2009	December 10, 2009	Teleconference/Conference Call
January 20, 2010	January 14, 2010	Teleconference/Conference Call
February 17, 2010	February 17, 2010	Face-to-face
March 17, 2010	March 11, 2010	Teleconference/Conference Call
April 14, 2010	April 8, 2010	Teleconference/Conference Call
May 19, 2010	May 13, 2010	Teleconference/Conference Call
June 23, 2010	June 17, 2010	Possible face-to-face

**System Council of Chief Academic Officers
Minutes**

**Thursday, March 11, 2010
2:00 p.m.
Conference Room B
Kansas Board of Regents
Curtis State Office Building
Topeka, KS**

The System Council of Chief Academic Officers met in Conference Room B of the Kansas Board of Regents Office, Suite 520, 1000 S. W. Jackson, Topeka, Kansas, at 2:00 p.m. by teleconference/conference call on Thursday, March 11, 2010.

Members Present:

Kim Krull, Cloud County Community College	Brian Inbody, Neosho County Community College
Larry Gould, Fort Hays State University	Allen Rawitch, University of Kansas Medical Ctr
Jeff Barnett, Fort Hays State University	Lorraine Haricombe, University of Kansas
Barbara Romzek, University of Kansas	Ruth Dyer, Kansas State University
Lynette Olson, Pittsburg State University	April Mason, Kansas State University
Tes Mehring, Emporia State University	Steve Loewen, Flint Hills Technical College
Gary Miller, Wichita State University	Alysha Johnston, Coffeyville Community College
Robin Bowen, Washburn University	Kevin Brungardt, Garden City Community College
Alan Bearman, Washburn University	Danny Anderson, University of Kansas
Joe Burke, Labette Community College	Peggy Forester, Independence Community College

Board Staff:

Jacqueline Johnson, KBOR; Joan Warren, KBOR; and Jean Redeker, KBOR

Approve Minutes of February 17, 2010 Meeting Minutes

Alysia Johnson moved and Larry Gould seconded the motion to approve the February 17, 2010 minutes as submitted. Motion carried.

Discussion:

Distance Education Initiative – Input from Campuses

Joan Warren presented the current Draft Distance Education Plan.

Discussion followed:

- The Council suggested bringing distance education staff together to review the draft distance education plan

- Key issues are undergraduate education and graduate education
- After the Distance Education Plan is approved, Board policy will be amended
- Community College distance education staff are welcome to attend the review meeting
- The reference to “service area” is a concern, along with out-of-state offerings
- Why have the Kan-ed Distance Education Learning Academy
- Obtain clarification on the service area policy from the Board’s General Counsel
- Clarify what the following means: *Ensure that institutions collaborate in the delivery of distance education in an effective and appropriate manner.*
- Keep in mind the private and out-of-state institutions

The Council by consensus wants to have a meeting to review the Draft Distance Education Plan with campus distance education experts. Board staff will schedule a meeting within the next two weeks.

Retreat

Kim Krull provided the KCIA information on their retreat as follows: Dates: Thursday, June 3, 2010 in the afternoon and Friday, June 4, 2010 in the morning; Location: Hotel at Old Town, Wichita, Kansas. Two speakers will be speaking one on Thursday afternoon (service learning) and one on Friday morning (more lighthearted).

The Council of Chief Academic Officers will discuss the retreat at its Wednesday, March 17, 2010 noon meeting.

A meeting to discuss up-coming topics for the next academic year at a meeting toward the end of the summer was mentioned.

Other Business

Kansas Library Consortia

Gary Alexander presented the Council of Deans and Directors of Library’s proposal “Implementing a 21st Century Kansas Library Consortia.”

Discussion followed:

- Community College involvement was discussed
- The proposal needs a management piece and a budget
- The Council of Business Officers should provide input (costs and revenue streams)
- Provision for the first year of expenditures needs to be addressed
- Show minimal and maximum benefits
- Who will participate in the consortia – “the players at the table” (K-12 libraries, public libraries, State Library, university libraries, community college libraries.....)
- How are vendors chosen
- Is there a need for one consortia or two consortia
- What are the results from 2 or 3 other states with consortia
- Include in the plan:
 - Benchmarking
 - How it relates to peers

- Segmentation information
- Add community colleges to the participants
- Add System Council of Chief Academic Officers to the review process
- Do something similar to what is done with the University Press of Kansas
- Find out what each campus needs and address that level of scaling

SCOCAO will receive the next version of the library consortia proposal as soon as possible. Hopefully, by the April conference call.

There being no other business, meeting adjourned at 3:17 p.m.

RLDC Completion Plan for completing KU's obligations to the RLDC membership as of August 1, 2010 (rather than June 30th):

1. License renewals for expiring subscriptions through August 1, 2010 are already underway and in various stages for our 4-year and 2-year RLDC members. Since It would be cumbersome for KU and confusing for current participants to begin a new process with a brand new set of contacts, we will complete these renewals using our current process.
2. If the Deans and Directors would like to be copied on all of these final renewal discussions, Rachel Miller can do so. She will need a list of the email addresses of the Deans and Directors for CODDL+ from one of you. Note that all of the RLDC representatives from your institutions already have access to RLDC subscriptions data if you need this and they can go over your data with their Deans/Directors. (This is all very routine and mundane and you probably don't want these communications, but we can oblige if needed.)
3. No new subscriptions will be added and current participation in subscribed products will not be expanded.
4. Licenses with renewal dates after August 1, 2010 are the responsibility of each individual institution until CODDL has a new arrangement in place.
5. After the August 1 renewals are complete, Rachel Miller will provide current RLDC members with a spreadsheet showing the handful of products that each must renew individually. Institutions will need to take careful note of the products and renewal dates to ensure that they renew these products in a timely manner to avert loss of access.

Of course, there is nothing in the plan above to preclude informal alliances for product renewals as needed to leverage savings for individual institutions. One other note in big blue letters (at least on my screen):

Because of the lead time required in preparing renewals, we advise that CODDL have a new arrangement for renewals in place December 1, 2010 to facilitate the upcoming spring and summer renewals. You will need this lead time.