

## Professional Development Summation Document

PROGRAM NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME OF CONFERENCE/EVENT/MATERIALS: \_\_\_\_\_

AMOUNT OF FUNDS REQUESTED: \$ \_\_\_\_\_

AMOUNT OF FUNDS UTILIZED: \$ \_\_\_\_\_

What was the original purpose/description of the activity for which funds were requested?

How were the funds utilized?

What are the anticipated immediate/short-term benefits to the conference/event/materials to your program?

What are the anticipated long-term benefits to the conference/event/materials to your program?

Why would you recommend/not recommend this conference/event/material to other programs in the state of Kansas?

Other comments (if any)

Name of Person submitting document: \_\_\_\_\_