

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The August 31, 2023, meeting of the Kansas Postsecondary Technical Education Authority (TEA) was called to order by Chair Keith Humphrey at 10:00 A.M. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Keith Humphrey, Chair
Ray Frederick, Vice Chair
Natalie Clark
Eddie Estes
Cindy Hoover, via Zoom
Debra Mikulka
David Reist
Curtis Sneden

APPROVAL OF MINUTES

Member Frederick moved to approve the minutes of the May 25, 2023, meeting and, following a second by Member Estes, the motion carried.

INTRODUCTIONS

None.

REPORTS

REPORT FROM THE CHAIR

Chair Humphrey reported to members that in July, he attended the Kansas Technical College Presidents' Retreat in Emporia. He reported that this month he met with President Schoon at Cowley Community College (CCC) in Arkansas City and toured the campus. He congratulated the institution on their progress building a 32,000 square foot Career Technical Education Center which will benefit the South-Central Kansas region. He informed members that there is a presidential inauguration reception for CCC President Schoon on September 7, 2023.

MEMBER LIASON REPORTS

Member Sneden reported that in July, he visited Manhattan Area Technical College and thanked President Genandt for an excellent overview of their program expansion plans. He reported that he met with President Daugherty at Flint Hills Technical College and toured their welding facility, noting their hope for expansions as well.

Member Estes reported that in October, Dodge City Community College (DCCC) will be holding a Career Exploration Day, noting that last year approximately 700 students attended the event. He recently met with DCCC President Nolte and toured the CDL program facilities, meeting instructors and students of the program.

Member Frederick reported that he also attended the Kansas Technical College Presidents' Retreat in Emporia and thanked the presidents for sharing their vision and plans, as well as for providing feedback regarding TEA member support of the technical colleges. Member Frederick recognized Member Beene for his presentation at the retreat.

Member Clark reported that Kansas State Department of Education (KSDE) and Board staff attended Perkins training sessions provided in June and August. She informed members that Board staff have been invited to provide KSDE with program alignment presentations that most closely relate to the seven career clusters they will begin reviewing in the fall. She thanked President File of Hutchinson Community College for giving her a tour of their automation program.

REPORT FROM THE VICE PRESIDENT FOR WORKFORCE DEVELOPMENT

Vice President Smathers welcomed members to the first TEA meeting of the academic year. He reported that over the summer, Board staff have been working on Perkins and Adult Education national grants, ensuring compliance with federal requirements, and providing statewide training. He reported that the Board held its retreat over the summer and additional information will follow in the meeting. He reported that he also attended the Kansas Technical College President's Retreat and expressed appreciation for the invitation to attend. He reported that Board staff have held multiple meetings with businesses, including Stormont Vail Medical Center, Mission Health, Trane, and Health Resources and Services Administration, which provides scholarships to students. He reported that Board staff continues working on the State's broadband efforts, implementation of healthcare recommendations, and participating in new Board member orientation. He reported that Board staff attended multiple high school equivalency graduations and presented and served on a panel at the Department of Education Conference in Wisconsin, as well as the National GED Conference in New York. He informed members that Associate Director Grosdidier was selected as the 2023 National GED Administrator, congratulating Associate Director Grosdidier for her efforts and national recognition.

REPORT FROM THE COMMUNITY COLLEGES

Garden City Community College President Ruda provided members with a report on the activities of the community colleges.

REPORT FROM THE TECHNICAL COLLEGES

Manhattan Area Technical College President Genandt provided members with a report on the activities of the technical colleges.

APPROVAL OF CONSENT AGENDA

Chair Humphrey asked for a motion to approve the consent agenda. Member Sneden so moved, and following a second by Member Reist, the motion carried.

Technical Program and Curriculum Committee

Program Alignment for Construction Technology (46.0201)

New Program

Seward County Community College: Maintenance Technician (46.0401)

Promise Act

Seward County Community College: Maintenance Technician (46.0401)

Excel in CTE Fees

Seward County Community College: Maintenance Technician (46.0401)

CA1 New Program Proposal Updates

DISCUSSION AGENDA**Advocacy and Marketing Committee****Act On Proposed TEA Member Institution Assignments**

Chair Humphrey recognized Advocacy and Marketing Committee Chair Estes to present information regarding the proposed TEA member institution assignments. Committee Chair Estes directed members to the proposed assignments as provided in their meeting materials.

Chair Humphrey called for a motion to approve the TEA member institution assignments as presented. Member Frederick so moved and, following a second by Member Reist, the motion carried.

Budget and Finance Committee**Act On Extraordinary Costs Project Recommendation**

Chair Humphrey recognized Budget and Finance Committee Chair Frederick to present the Extraordinary Costs Project recommendation. Committee Chair Frederick asked Associate Director Chambers to assist in providing members with an update on the project. She directed members to the Extraordinary Costs proposal in the meeting materials and shared that Board staff met with representatives of the community and technical colleges in April regarding Extraordinary Costs and the four elements of the cost model, and followed up in May and in August. She informed members that this review round will involve approximately 35 programs in the healthcare discipline. She gave a summary of the timeline for the data gathering process and informed members that it is hoped that all data from the institutions will be received by May 1, 2024, which would then be presented to the TEA in the fall.

Chair Humphrey called for a motion to approve the Extraordinary Costs Project recommendation as presented. Member Mikulka so moved and, following a second by Member Reist, the motion carried.

OTHER MATTERS**Act On Special September TEA Meeting**

Chair Humphrey informed members that a special virtual TEA meeting must be scheduled to approve Excel in CTE funding distributions in compliance with the legislative proviso, which requires the Board office to provide Excel in CTE funding to participating colleges within the first 60 days of the academic school year. He noted that Board staff recommends setting the special meeting for September 19th to allow the TEA to forward its recommendation to the Board for review at their September 20th -21st meeting.

Following discussion, Chair Humphrey called for a motion to schedule a special meeting on September 19, 2023, at 11:00 A.M. for review of the Excel in CTE funding distributions in compliance with the legislative proviso. Member Reist so moved and following a second by Member Mikulka, the motion carried.

Act On TEA December Meeting

Due to the Board schedule change, the TEA discussed rescheduling its December meeting time on December 21, 2023 to 10:00 A.M. for consistency.

Chair Humphrey called for a motion to reschedule the December 21, 2023 virtual meeting time to 10:00 A.M. Member Sneden so moved and, following a second by Member Clark, the motion carried.

TEA Committees 2023-2024

Chair Humphrey presented the committee assignments as included in the meeting packet. He thanked the Committee chairs for their leadership and all members for their willingness to serve.

Travel Policy

Director Pottebaum provided members with information and procedures regarding the Board travel policy, travel reimbursement and salary compensation.

KBOR Retreat Summary

Vice President Smathers informed members that the Board of Regents held their retreat in Olathe in July, attended by Regents, representatives from both the community colleges and technical colleges, and Board staff. A number of campuses were visited, and items of discussion included reviewing the strategic pillars of affordability, reviewing national trends in higher education, enhancing the economic development and alignment in partnership with the Kansas Department of Commerce, student success, budget requests, non-budgetary legislative priorities, and board goals in general, which they have not yet set. Additional discussions included the possibility of utilizing college and career navigators, the development of a statewide transfer associate degree in nursing, focus on the talent pipeline areas that align with the State's areas of growth, and identifying alternative credentials that are valued by business and industry, and determining the best practices for delivering these credentials.

Excel in CTE Online Update

Associate Director Chambers identified items recently added to the Board website including courses posted that are available to be taken online by high school students for Excel in CTE, and the AY 2024 Excel in CTE Fees as useful tools for students, parents and high school counselors looking for opportunities for high school students to take college courses. She explained that institution participation in posting the online classes is voluntary, the website is updated as information is received, and there is no deadline to post classes. Member discussion included questions about measuring the effectiveness of the website postings, such as measuring hits on to the Board website and marketing to drive interest. Associate Director Chambers informed members that the AY 2022 K-TIP report has also been posted under the K-TIP link on the website. She added that highlights regarding the latest K-TIP will be provided after the information is received regarding high-wage and high-demand occupations.

SB 123 Credential List

Vice President Smathers presented the SB 123 Credential List, which was included in the meeting materials. He explained that this list is identical to list the TEA approved the list last year for Excel in CTE credentials, except for the addition of the Certified Medication Aid certification. He explained that the list is expected to expand based on feedback received from students and institutions, and an updated list will be presented to the TEA for review and approval in the late spring of next year, per the statute that was passed in April. KSDE is also involved in gathering data for the SB 123 Credential list and Member Clark shared a brief summary of this data collection process.

KBOR and WFD Group Structure

Vice President Smathers provided members with an organizational chart for Executive Board Staff and Workforce Development staff, and provided a summary regarding various staff responsibilities.

WFD Group Responsibilities

Vice President Smathers provided members with a brief, general overview of the responsibilities that fall within the Workforce Development unit.

TEA Responsibilities

Vice President Smathers gave a brief overview of the TEA responsibilities and activities as defined by statute and by the Board. The list of responsibilities is provided to members annually.

Act On TEA Goals for AY 2024

Vice President Smathers presented the proposed TEA goals for AY 2024. He directed members to the lists provided in the meeting materials of the TEA goals from AY 2023 as well as the proposed list for AY 2024, and noted that the lists are similar, explaining that some goals are on-going, and some goals have been modified from input received from committee discussion.

Following discussion, Chair Humphrey called for a motion to approve the AY 2024 TEA goals as presented. Member Frederick so moved and, following a second by Member Sneden, the motion carried.

NEXT MEETING REMINDER

Chair Humphrey reminded members that there will be a special TEA meeting held via Zoom on September 19, 2023 at 11:00 A.M., and that the next regularly scheduled TEA meeting will be held via Zoom on September 28, 2023 at 10:00 A.M.

ADJOURNMENT

Chair Humphrey adjourned the meeting at 11:31 A.M.

Respectfully submitted by:
Susan Henry, Executive Assistant