

**APPROVED MINUTES  
KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

The October 25, 2018 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via conference call as scheduled at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

**Members Present**

Ray Frederick Jr., Chair  
Rita Johnson  
Mike Johnson  
Lana Gordon  
Mike Beene

Eddie Estes  
Debra Mikulka  
Stacy Smith  
Sabrina Korentager  
Jason Cox

**Members Absent**

Bret Spangler

**Others Represented**

Northwest Kansas Technical College  
Pratt Community College  
Hutchinson Community College  
Cowley Community College  
Manhattan Area Technical College  
Fort Scott Community College  
KACCT

Salina Area Technical College  
Coffeyville Community College  
Barton Community College  
Flint Hills Technical College  
Labette Community College  
Seward County Community College  
Johnson County Community College

**Kansas Board of Regents Staff Present**

Scott Smathers  
Charmine Chambers  
Tobias Wood

April Henry  
Connie Beene  
Susan Henry

**CALL TO ORDER**

The meeting was called to order by Chair Frederick at 10:02 A.M.

**APPROVAL OF MINUTES**

**Motion:** Member Estes moved to approve the minutes of September 27, 2018. Following a second by Member M. Johnson, the motion carried.

**REPORTS**

Introductions  
None.

**Chair's Report**

Chair Frederick shared that Member Dong Quach resigned from the TEA on September 28, 2018. Chair Frederick reported that he served on a Workforce Alliance panel at the Workforce Innovation and Opportunity Conference in Wichita in October, and the focus was on federal WIOA training and roles, responsibility and relationships of Business and Industry with the institutions. Chair Frederick was

pleased to share the good work of the two-year institutions. He attended the Advance Kansas awards breakfast in Wichita. Advance Kansas is an initiative focused on diversity leadership training. He thanked Butler Community College, Spirit AeroSystems, Westar and Ameritrust for their involvement. He reminded TEA members of their commitment for campus visits. He plans to visit Colby, Northwest Kansas Technical College and North Central Kansas Technical College in November.

#### Member Liaison Reports

Member Estes reported that he attended Manufacturing Day October 5, 2018 in Dodge City, hosted by Dodge City Community College and the Ford County Economic Development Group, inviting 100 students who visited companies, followed by a luncheon and campus visit.

Member Mikulka thanked Commerce and KBOR for their participation and the success of the WIOA conference in Wichita, recognizing the well-organized sessions and networking opportunities.

#### Vice President for Workforce Development Report

Chair Frederick recognized Vice President Smathers, who reported that KBOR staff have attended numerous meetings & training sessions regarding Perkins V, activities which will be constant for the next two years. He announced that Associate Director Brown gave birth to a healthy baby boy. She will return to KBOR in early December. He informed members that Senior Director Beene and Associate Director Wood continue with military articulation efforts, and that President Flanders participated in a meeting with Army U. Kansas continues to be a leader in the nation in the military articulation initiative. Vice President Smathers attended an international economic development conference in Atlanta where the focus continues to be on workforce development. He attended a meeting with community college presidents and thanked them for extending the invitation. He reported participating in the orientation of newly appointed Regents. Vice President Smathers reminded TEA members to let staff know if they wish to attend the Mid America Workforce Summit in January and we will process their registration.

#### Report from the Community Colleges

Chair Frederick recognized Pratt Community College President Mike Calvert to provide members with a report and update on recent activities from the community colleges.

#### Report from the Technical Colleges

Chair Frederick recognized Northwest Kansas Technical College President Ben Schears, to provide members with a report and update on recent activities from the technical colleges.

### **CONSIDERATION OF DISCUSSION**

#### Budget and Finance Committee

##### State Innovative Technology Grants

Chair Frederick called on Budget and Finance Committee Chair M. Johnson to present the State Innovative Technology Grants as reviewed and recommended for approval by the Committee on October 11, 2018. Chair Johnson referred any questions or comments to Senior Director Beene, who informed

members that the total annual award amount is approximately \$179,000, and that after approval of these four award proposals, approximately \$30,000 will remain and be available to support internships.

\$18,950.00 Coffeyville Community College  
\$27,905.89 Flint Hills Technical College  
\$59,097.25 Labette Community College  
\$42,750.00 Northwest Kansas Technical College

**Motion:** Chair Frederick moved to approve the grant award requests for Coffeyville Community College, Flint Hills Technical College, Labette Community College and Northwest Kansas Technical College as recommended for approval by the Budget and Finance Committee. Following a second by Member R. Johnson, the motion carried. Member Mikulka abstained from voting due to a conflict.

#### Program Approval Criteria

Chair Frederick called upon Vice President Smathers to lead discussions regarding a summary of the program approval criteria that was discussed during the September TEA meeting and Strategic Planning session. The next step will be for KBOR staff to run all existing programs through the new approval criteria and then provide info on which programs may not meet approval, to be reviewed by the TEA for consideration of possible exceptions or for further approval criteria discussions. Vice President Smathers then referred to Technical Program and Curriculum Committee Chair R. Johnson to lead discussion regarding the part of the criteria addressing “only courses taught by an instructor employed by or paid by the institution will be eligible for postsecondary state funding.” Community College and Technical College Presidents expressed their concerns about how this might affect the innovation part of their programs, as well as impact Excel in CTE courses and requested additional discussion. Chair Frederick invited input from the Institution Presidents and requested that KBOR staff prepare a draft for additional discussions at the December TEA meeting, as well as a list of programs and how they are affected by application of the new criteria.

#### **OTHER MATTERS**

##### High School Equivalency

Chair Frederick called upon Associate Director Wood to present GED Comparison data in the absence of GED State Administrator Grosdidier. Associate Director Wood presented members with a brief overview of the FY 2017 to FY 2018 GED Comparisons, explaining the correlation between a strong economy and reduced GED participation numbers. Associate Director Wood applauded State Administrator Grosdidier for her achievements in the GED program since joining KBOR.

##### Kansas Training Information Program (K-TIP) Review Part 1

Chair Frederick recognized Associate Director Chambers to present the K-TIP Report. The K-TIP report is reviewed annually, and highlights have been provided to the Technical Education Authority since Academic Year 2012. K-TIP Highlights Report Part 1 examines performance at the discipline and institution levels. K-TIP has been supplemented for the first time with employment data provided by the Missouri Department of Labor. Further review at individual program levels will be forthcoming at future Technical Education Authority meetings.

### Fall Semester Full-Time Equivalent Student Enrollment Report

Chair Frederick called on Vice President Smathers to present information to members regarding the full-time equivalent student enrollment report. Historically, data has been provided by headcount numbers, but especially at the university level, there were various standards to determine headcount. At the suggestion of Regent Mullin, using full-time equivalent (FTE) is a more accurate way to report the data, making it more consistent for year to year comparisons. Nationwide, with the unemployment rate low, higher education numbers are lower. The state FTE is down by 1.1% consistent with this trend.

### TEA Goals for FY 2018-2019

Chair Frederick called on Vice President Smathers to present the 2018-2019 TEA Goals. Discussions were held during the September TEA meeting and Strategic Planning session. The following Goals were recommended:

#### **TEA Goals 2018-2019**

1. Support Board 2018-2019 goals
2. Review all existing and new programs using updated criteria
3. Participate in the Carl Perkins reauthorization efforts
4. Encourage expansion of the military articulation efforts while improving access to the information for both the users and the institutions.
5. Support having the TEA reauthorized by the Legislature

#### **Other Areas to Evaluate 2018-2019**

1. Offsite TEA meetings
2. Statewide grant applications

Motion: Member R. Johnson moved to approve the TEA Goals 2018-2019 as presented. Following a second by member Mikulka, the motion carried.

### Excel in CTE (SB-155) Results

Chair Frederick called upon Vice President Smathers to present the Excel in CTE results for Academic Year 2018. Last year, this information piece was created to assist in the efforts for increased funding with the legislature. Of note for 2018, the number for headcount is up, credit hours have increased, and the increased appropriations are accounted for, minus the amount set aside for certifications, as those funds have now been directed to KSDE to distribute. This is a useful tool to assist in marketing efforts to continue the support of this program.

### Tiered/Non-Tiered Process

Chair Frederick recognized Director Henry to present information regarding the Tiered/Non-tiered determination process. Director Henry informed members that per statute, every course is given a “tiered” or “non-tiered” designation based on the statutory definition provided in K.S.A. 71-1802. A process chart for applying the established framework was developed based on state statute and approved by the Technical Education Authority in 2014, a copy of which Director Henry had included in this meeting’s packet. The process chart starts with the statutory language that defines technical programs, non-tiered courses, and tiered technical courses. Director Henry explained that course syllabi are

reviewed and run through the flow chart, and if at any point the answer is “yes” to the non-tiered descriptors, the course is designated non-tiered.

**NEXT MEETING REMINDER**

Chair Frederick reminded members that the next TEA meeting will be December 6, 2018 at 10:00 AM at the KBOR Offices.

**ADJOURNMENT**

**Motion:** Member M. Johnson moved to adjourn the meeting. Following a second by Member R. Johnson, Chair Frederick adjourned the meeting at 11:31 A.M.

Respectfully submitted by:  
Susan Henry, Executive Assistant