

**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE**

**MEETING AGENDA
Wednesday, September 9, 2020
1:30 – 3:15 p.m.**

The Board Academic Affairs Standing Committee (BAASC) will meet in Topeka and a conference call option will be provided. The public is welcome to listen to the meeting in the Kan Ed Conference Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612. Questions can be emailed to arobinson@ksbor.org.

I. Call to Order

Regent Kiblinger, Chair

A. Introductions

Student Liaison: Apramay Mishra, KU

University Chief Academic Officers:

Rick Muma, WSU – COCAO Chair
Jill Arensdorf, FHSU
Charles Taber, K-State
Howard Smith, PSU
Barbara Bichelmeyer, KU
David Cordle, ESU
Julie Mazachek, Washburn
Robert Klein, KUMC

KBOR staff:

Daniel Archer, Vice President for Academic Affairs
Karla Wiscombe, Director
Samantha Christy-Dangermond, Director
Crystal Puderbaugh, Director
Jennifer Armour, Associate Director
Tara Lebar, Associate Director
Sally Edigar, Operations Associate
Amy Robinson, Executive Assistant

B. Approve minutes from August 25, 2020 video conference

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II. Other Matters

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| A. State Authorization Reciprocity Agreement (SARA) Appeal Process | Jennifer Armour | p. 5 |
| B. Recommended High School Courses for College Preparation | Daniel Archer | p. 6 |
| C. Strategic Program Alignment Low Enrollment Program Review Schedule | Daniel Archer | p. 8 |
| D. General Education Working Group Update | Daniel Archer | |
| E. Direct Support Professionals (DSP) Update | Regent Schmidt | |
| F. Coordinating Council Update | Regent Kiblinger | |

III. Suggested Agenda Items for October 14th BAASC Meeting

- Approve AY 2019 Performance Reports (cont'd)
- New Program Approval

IV. Adjournment

Board Academic Affairs Standing Committee

Four Regents serve on the Board Academic Affairs Standing Committee (BAASC), established in 2002. The Regents are appointed annually by the Chair and approved by the Board. BAASC meets by conference call approximately two weeks prior to each Board meeting and prior to the Board Chair’s conference call to finalize items for the Board agenda. The Committee also meets in person the morning of the first day of the monthly Board meeting. Membership includes:

- Shelly Kiblinger
- Helen Van Etten
- Allen Schmidt
- Ann Brandau-Murguia

**Board Academic Affairs Standing Committee
AY 2021 Meeting Schedule**

Meeting Dates	Time	Location	Institution Materials Due
August 25, 2020	11:00 am	Conference Call	July 30, 2020
September 9, 2020	1:30 pm	Topeka	August 19, 2020
October 14, 2020	TBD	KU	September 25, 2020
November 3, 2020	11:00 am	Conference Call	October 15, 2020
November 18, 2020	10:15 am	ESU	October 28, 2020
December 1, 2020	11:00 am	Conference Call	November 12, 2020
December 16, 2020	10:15 am	Topeka	November 24, 2020
January 5, 2021	11:00 am	Conference Call	December 17, 2020
January 20, 2021	10:15 am	Topeka	December 30, 2020
February 2, 2021	11:00 am	Conference Call	January 14, 2021
February 17, 2021	10:15 am	Topeka	January 27, 2021
March 2, 2021	11:00 am	Conference Call	February 11, 2021
March 17, 2021	10:15 am	Topeka	February 24, 2021
March 30, 2021	11:00 am	Conference Call	March 11, 2021
April 14, 2021	10:15 am	FHSU	March 24, 2021
May 4, 2021	11:00 am	Conference Call	April 15, 2021
May 19, 2021	10:15 am	Topeka	April 28, 2021
June 1, 2021	11:00 am	Conference Call	May 13, 2021
June 16, 2021	10:15 am	Topeka	May 26, 2021

*Please note that conference calls have changed from Mondays to Tuesdays.

**Kansas Board of Regents
Board Academic Affairs Standing Committee**

**MINUTES
Tuesday, August 25th, 2020**

The August 25, 2020 meeting of the Board Academic Affairs Standing Committee (BAASC) of the Kansas Board of Regents was called to order by Regent Kiblinger at 11:03 a.m. The meeting was held by Zoom.

In Attendance:

Members:	Regent Kiblinger, Chair Regent Schmidt	Regent Murguia	Regent Van Etten
Staff:	Daniel Archer Amy Robinson Julene Miller Cindy Farrier	Karla Wiscombe Crystal Puderbaugh Steve Funk Judd McCormack	Tara Lebar Travis White Scott Smathers
Others:	Brad Bennett, Colby CC Brian Inbody, Neosho CC Cathy Blasi, Pratt CC Jean Redeker, KU Linnea GlenMaye, WSU Michelle Schoon, Cowley CC Lua Yuille, KU Sandy Valenti, ESU Kim Morse, Washburn	Aron Potter, Coffeyville CC Brian Niehoff, K-State David Cordle, ESU Jerry Pope, KCKCC Lori Winningham, Butler CC Mickey McCloud, JCCC Rick Muma, WSU Sarah Robb, Neosho CC Heather Morgan, KACCT	Brenton Phillips Carter File, Hutchinson CC Elaine Simmons, Barton County CC Jill Arensdorf, FHSU Matt Schuette, KUMC Monette DePew, Pratt CC Robert Klein, KUMC Cindy Hoss, Hutchinson CC Jason Sharp, Labette CC Jane Holwerda, Dodge City CC

Regent Kiblinger welcomed everyone. Roll call was taken for members.

Approval of Minutes

Regent Schmidt moved to approve the June 17, 2020 meeting minutes, and Regent Van Etten seconded the motion. With no corrections or discussion, the motion passed.

Consent Items

Crystal Puderbaugh presented a request for a new certificate of approval for degree granting authority for the University of St. Augustine for Health Sciences. Crystal provided an overview and noted that their main campus is out of California. Because California is not a participant in State Authorization Reciprocity Agreement (SARA), it is required to seek approval through KBOR.

Regent Van Etten asked for more information on the Health Science program. Crystal responded that they are graduate level programs that require internships. Crystal noted for students already licensed, some of the programs have had changes to how they obtain licenses, so these are bridge programs. Crystal clarified that they offer internships, but it is up to the student and institution to obtain them. Specific institutions that students can seek internships are not specified. Regent Van Etten voiced her concern that internships are not easy to come by. Regent Kiblinger noted that if they have met the criteria in state statute, approval is normally granted. Regent Schmidt asked if allowing institutions from out of state to offer courses may need to be looked at in the future. KBOR staff discussed the SARA and noted that it was created to simplify the delivery of online courses across state lines. While SARA makes it easier for out-of-state institutions to deliver online courses to Kansas residents, it also makes it easier for Kansas institutions to deliver online courses to the other 48 SARA states.

Daniel Archer noted he would send out SARA information regarding the number of Kansas residents taking online courses from out-of-state institutions and the number of out-of-state students taking online classes from Kansas institutions.

Regent Murguia moved that they approve the request. Following the second of Regent Schmidt, the motion carried unanimously.

AY 2019 Performance Reports

Approval of Performance Reports for AY 2019 were presented by Daniel Archer for the following institutions:

- Kansas State University
- Wichita State University
- Coffeyville Community College
- Colby Community College
- Hutchinson Community College
- Neosho Community College

Daniel reviewed the performance funding process and answered questions. Performance Agreement information can be found at https://www.kansasregents.org/academic_affairs/performance-agreements. Each institution gave a brief overview. The Committee had no additional questions.

Regent Van Etten moved that the above listed institutions receive the recommended funding. Following the second of Regent Murguia, the motion carried unanimously.

Transfer KS Portal Demonstration

Karla Wiscombe introduced the new Assistant Director of Academic Affairs, Tara Lebar. Tara discussed her background and her excitement in joining the KBOR team.

Karla gave a demonstration on the portal and provided information on what information can be found within. The portal had a soft launch earlier in the year, and after a few minor adjustments, the portal is ready to be more widely shared. The portal is automatically updated from Course Inventory. While users are not tracked, KBOR and KSDE have ensured that counselors are aware of this valuable tool and will continue to disseminate this information. KBOR staff have also created a webinar to be utilized on the KSDE website.

Committee members discussed groups that they felt would benefit from this information. Regent Kiblinger noted that service centers such as Greenbush should be contacted. Regent Van Etten noted the information could be valuable for teacher in-service as well. The Committee also discussed that this could potentially be an agenda item for the Coordinating Council where they can assist with the dissemination of this resource.

Adjournment

Regent Kiblinger discussed agenda items for the next meeting on September 9th at 1:30 p.m. There is a chance that Board members and university Presidents may be present in person, but all others will be encouraged to participate via Zoom.

Regent Schmidt moved to adjourn the meeting, and Regent Murguia seconded the motion. With no further discussion, the meeting adjourned at 11:50 a.m.

Discuss Additions to Board Policy Concerning the State Authorization Reciprocity Agreement (SARA)

Summary

SARA allows accredited degree-granting institutions to offer distance education in other member states without having to seek individual authorization from those states. The Board, serving as the State Portal Entity for Kansas, is responsible for maintaining consumer protections concerning SARA activities as well as determining institutional eligibility and compliance with SARA policies. State processes required to maintain our membership in SARA will be added to the Board Policy Manual.

September 9, 2020

Background

The State Authorization Reciprocity Agreement (SARA) is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. Since 2014, Kansas has been approved as a member state of the National Council for State Authorization Reciprocity Agreements (NC-SARA) through the Midwest Higher Education Compact (MHEC). The Kansas Board of Regents serves as the State Portal Entity (SPE) for all institutions domiciled in Kansas. As the portal entity, KBOR serves as the interstate point of contact for SARA questions, complaints, and other communications for institutions domiciled in Kansas and for students taking online courses from those institutions.

Requirements of Member States

Since its inception, NC-SARA has required member states to demonstrate they have a process for consumer protection as it relates to SARA activities. At the time of our initial application in 2014, a SARA student complaint process was created and remains in place today to satisfy this requirement. Most recently, NC-SARA policies were updated to require member states to develop and implement a process to accept and resolve appeals from institutions for which initial approval of participation or renewal of participation has been denied. This process must be implemented by January 1, 2021.

Institutions are reviewed at the time of initial application and during the annual renewal process to determine if they meet the SARA eligibility requirements outlined in the SARA Manual. If they do not meet these requirements, an institution is either denied or removed from participation. An institution may also be removed from participation at any time for noncompliance with SARA policies.

Next Steps

To continue meeting member state requirements, the current SARA student complaint process and the newly required institutional appeal process will be drafted for placement in the Board Policy Manual. Staff recommends delegating the Board's authority to the President and CEO to make the final determination in the instance of the institutional appeal.

A draft of these processes will be provided to the Board Academic Affairs Standing Committee for review this fall and submitted to the Board for approval in November.

Recommended High School Courses for College Preparation

Daniel Archer
VP Academic Affairs

Summary

When the new Qualified Admission criteria take effect, high school courses will no longer be a condition of admission. While completing high school courses will not be an admission requirement, Board staff propose that the Kansas Scholars Curriculum is designated as the recommended coursework for high school students who wish to pursue post-secondary education at a state university.

September 9, 2020

Background

The Board approved Qualified Admission (QA) criteria changes on September 18, 2019. The new QA criteria have been codified in proposed regulations that the Board will review for approval at its September 10, 2020 meeting. Upon approval, the new QA regulations will take effect for applicants seeking admission in FY 22 (Summer 21, Fall 21, and Spring 22). The high school graduating class of 2021 will be the first class that will be reviewed for admission under the new QA standards.

Among other changes, high school courses will no longer be a condition for admission. When the Board approved these changes in 2019, it was noted that course units (not specific courses, e.g., 4 units of math) would be recommended. In recent months, some K-12 entities have expressed concerns about the guidance associated with recommending general units rather than specific courses. As such, it was requested that specific courses be recommended to help K-12 guide students toward coursework that will advance college readiness.

Board staff propose that the Kansas Scholars Curriculum is designated as the recommended coursework for high school students who wish to pursue post-secondary education at a state university. As background, the Kansas Scholars Curriculum is a set of high school courses that a student completes to be eligible for a state-funded scholarship program.

Recommending the Kansas Scholars Curriculum will align with a framework in which counselors, families, and students are familiar, steer more students toward a pathway that fosters college readiness, and enable eligible students to qualify for financial assistance.

Scholars Curriculum Courses

The Kansas Scholars Curriculum is detailed below.

English - 4 years

One unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

Mathematics - 4 years

Algebra I, Algebra II, Geometry, and one unit of advanced mathematics-- suggested courses include: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics, Functions or Calculus.

Science - 3 years

One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week. Applied/technical courses may not substitute for a unit of natural science credit.

Social Studies - 3 years

One unit of U.S. History; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology,

Economics, U.S. Government, U.S. History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

Foreign Language - 2 years

Two years of one language. Latin and Sign Language are accepted.

While each content area will help build knowledge and skills for collegiate preparation, a special emphasis should be placed on the math area as some high school students only complete Algebra II and opt to forgo a senior year math course.

Students should be highly encouraged to take a high school math class above the level of Algebra II because completing this level of math increases math college readiness, which thereby reduces the need for math remediation.¹ Equally important, this enrollment step is also linked with long-term collegiate success. A national study revealed that a student who takes a math class above the level of Algebra II in high school more than doubles the odds that he/she will complete a bachelor's degree.²

Staff Recommendation

To reiterate, if a student does not complete the Kansas Scholars Curriculum, it will not impact his/her admission status as this proposal seeks to recommend these courses as a guidance mechanism rather than require them as a condition of admission.

Board staff recommend that BAASC approves the Kansas Scholars Curriculum as the recommended coursework for high school students who wish to pursue post-secondary education at a state university. Upon approval, this proposal will be reviewed by the Board.

¹ ACT. (2007). *Rigor at risk: Reaffirming quality in the high school core curriculum*. Iowa City, IA: ACT.

²Adelman, C. (1999). *Answers in the toolbox: Academic intensity, attendance patterns, and bachelor's degree attainment*. Washington, DC: U.S. Department of Education, Office of Educational Research and Improvement.

Summary

In June 2020, the Board approved a plan to review low-enrollment programs under strategic program alignment during FY 21. The scope, process, and schedule of these reviews is detailed herein.

September 9, 2020

Low-Enrollment Programs Reviewed Under Strategic Program Alignment

A low-enrollment undergraduate program is defined as a program with less than 25 juniors and seniors majoring in the program. A Spring 2020 review of active undergraduate programs that were at least five years old revealed that the six state universities had a total of 60 low-enrollment programs. Given that this review was limited, the Board determined that more detailed analysis was needed to gauge the breadth and depth of these programs. As such, the Board concluded that the state universities would review all their undergraduate low-enrollment programs under strategic program alignment.

Scope of the Review

As established at the June 2020 Board meeting, this review will primarily be based on assessing three core areas: essentiality, productivity, and cost effectiveness. For each program reviewed, at minimum, the university will include the following:

1. Faculty profile, which includes:
 - number of faculty dedicated solely to the program; and
 - number of department faculty teaching:
 - core courses in the program;
 - elective courses in the program; and
 - general education courses.
2. A written narrative with supporting data to address:
 - the date in which the program was founded;
 - the degree to which the program supports the university's mission, strategic plan, or goals;
 - program productivity beyond number of majors;
 - cost effectiveness;
 - employment demand (current and future); and
 - program strengths and weaknesses.
3. A recommendation to:
 - continue the program;
 - discontinue the program;
 - additionally review the program; or
 - merge the program.
4. A written narrative to justify the recommendation.

Review Process

The outcomes of the review and recommendations will be analyzed and assessed through a two-step process. This process will include an introductory review by BAASC and a second and final review by the Board. While the university will issue a recommendation, the Board will have the final decision on determining the outcome of each respective program reviewed.

Review Schedule

BAASC noted that it might be difficult for a university to review all its low-enrollment programs mid-year due to the challenges involving COVID-19. As such, BAASC agreed to provide an extension option that will allow a university to review some of its low-enrollment programs mid-year and delay the review of any of its remaining low-enrollment programs until the end of FY 21.

A university that utilizes the extension option will present a minimum of 50% of its low-enrollment programs to BAASC and the Board in the middle of FY 21. The mid-year review schedule is detailed below.

University	Written Narrative Submitted to KBOR	BAASC Review	Full Board Review
K-State	November 4, 2020	November 18, 2020	December 16, 2020
WSU	November 4, 2020	November 18, 2020	December 16, 2020
KU	December 2, 2020	December 16, 2020	January 20, 2021
FHSU	December 2, 2020	December 16, 2020	January 20, 2021
ESU	January 6, 2021	January 20, 2021	February 17, 2021
PSU	January 6, 2021	January 20, 2021	February 17, 2021

Any remaining such programs will be presented to BAASC and the Board at the end of FY 21 (April to June 2021). The reviews that will be presented at the end of FY 21 will be scheduled at a later date.