

**KANSAS BOARD OF REGENTS  
ACADEMIC AFFAIRS STANDING COMMITTEE**

**AGENDA**

**June 14, 2017  
10:30 am – 11:15 am**

The Board Academic Affairs Standing Committee will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

- I. Call To Order** Regent Van Etten, Chair
- A. *Approve May 30, 2017, Meeting Minutes* p. 2
  
- II. Discussion**
- A. *SARA Report* Jennifer Armour, KBOR p. 4
- B. *Performance Funding Model* Jean Redeker, KBOR p. 7
- C. *BAASC Goal 17-10: Receive Report on Program Articulation Agreements* Karla Wiscombe, KBOR p. 9  
Kathleen Mercer, KBOR & KSDE
- D. *Washburn Tech Commercial Truck Driving Technical Certificate* Scott Smathers, KBOR p. 10
  
- III. Other Matters**
  
- IV. Adjournment**

**Board Academic Affairs Standing Committee  
Meeting Schedule**

AGENDA MATERIALS DUE	MEETING DATES		TIME
May 24, 2017	June 14, 2017	Face to Face	10:30 am
August 16, 2017	Tentative September 5, 2017	Conference Call	11:00 am

**Kansas Board of Regents  
Board Academic Affairs Standing Committee**

**Tuesday May 30, 2017  
MINUTES**

The Board Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call at 11:00 a.m. on Tuesday, May 30, 2017.

**In Attendance:**

Members:	Regent Helen Van Etten Regent Daniel Thomas	Regent Zoe Newton Regent Shane Bangerter	
Staff:	Jean Redeker Karla Wiscombe Renee Burlingham	Scott Smathers April Henry Julene Miller	Jacqueline Johnson Max Fridell
Institutions Represented:	KSU KUMC Hutchinson CC	WSU Barton CC FHTC	PSU Fort Scott CC
Other:	Brian Lindshield, COFSP	Roger Miller	

Meeting called to order at 11:00 a.m.

**I. Approve May 17, 2017 Minutes**

Regent Thomas moved, with the second of Regent Bangerter, that the May 17, 2017 minutes be approved as written. The motion carried.

**II. Agenda Planning**

The following changes to the agenda attachments were noted:

- Page 4, the sentence at the top of the page was incorrect and should be removed
- Page 13, the Academic Calendars were not attached to the issue paper and will be e-mailed to BAASC

**A. Consent Agenda**

*Request for Approval for a Bachelor of Applied Arts in Media Arts for Wichita State University*

Max Fridell presented the request for approval for a Bachelor of Applied Arts in Media Arts from Wichita State University. The Council of Chief Academic Officers and the Council of Presidents have reviewed and approved this proposal.

After discussion, Regent Bangerter moved, with the second of Regent Thomas, to place the Request for Approval for Wichita State University to offer a Bachelor of Applied Arts in Media Arts on the Board's June 2017 agenda. The motion carried.

*Requests for Approval for Degree and Certificate Programs*

April Henry presented the request for approval for Washburn Institute of Technology to offer a Commercial Truck Driving Technical Certificate. This program addressed all criteria requested and was reviewed by the Technical Education Authority and is recommended for approval.

Regent Bangerter expressed concern regarding the potential for a high default rate on student financial aid and the potential impact on Washburn Tech with this type of program. BAASC requested to continue the discussion and approval of the proposed program at the June 14 meeting. Washburn Tech is to provide a revised written proposal which addresses these concerns. The Commercial Truck Driving Technical Certificate proposal will be placed on the June Board agenda with the understanding it may be removed after the June 14 BAASC meeting.

Regent Bangerter moved, with the second of Regent Thomas, to tentatively place the Request for Approval for Washburn Institute of Technology to offer a Technical Certificate in Commercial Truck Driving on the Board's June 2017 agenda. Motion carried.

**B. Discussion Agenda**

*Request for Approval for Academic Calendars*

Jean Redeker presented the proposed Academic Calendars for Academic Years 2019-2020; 2020-2021; 2021-2022. These calendars conform to existing policies and guidelines. The proposed Spring Breaks dates do not conflict with the Board meeting dates.

Following discussion, Regent Thomas moved, with the second of Regent Bangerter, to place the Request for Approval on Academic Calendars for Academic Years 2019-2020; 2020-2021; 2021-2022 on the Board's June 2017 agenda. Motion carried.

**III. Other Matters**

*Discussion on Performance Funding*

Jean Redeker presented revised Performance Funding recommendations based upon discussion from the May 17, 2017 BAASC meeting. Discussion followed and BAASC consensus is to review further and vote on the proposed Performance Funding recommendations at the June 14<sup>th</sup> BAASC meeting.

There being no other business, the meeting was adjourned by unanimous consent at 11:25 a.m.

# State Authorization Reciprocity Agreement (SARA) Report

## Summary

*SARA allows accredited degree-granting institutions to offer distance education in other member states without having to seek individual authorization from those states. This report provides an update on the status of SARA in Kansas and nationwide.*

*June 14, 2017*

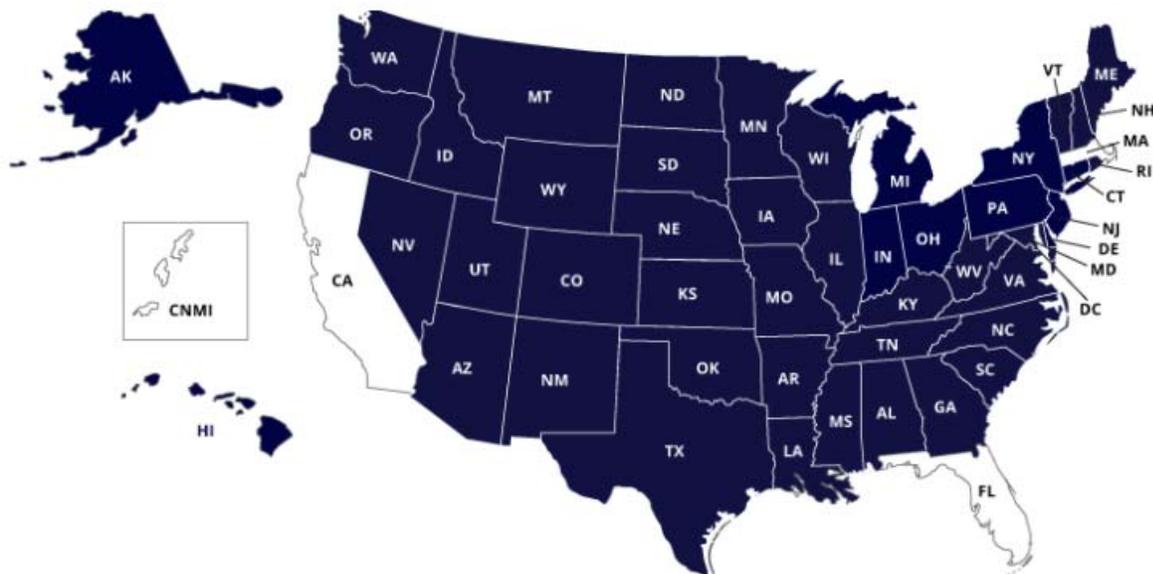
## Background

The State Authorization Reciprocity Agreement (SARA) is a voluntary agreement among its member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. Since 2014, Kansas has been approved as a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA) through the Midwest Higher Education Compact (MHEC). The Kansas Board of Regents (KBOR) serves as the State Portal Entity (SPE) for all institutions domiciled in Kansas, with staffing provided by the Academic Affairs Private Postsecondary Unit. As the portal agency for Kansas, KBOR serves as the interstate point of contact for SARA questions, complaints and other communications for institutions domiciled in Kansas and for students taking online courses from those institutions.

## National Membership and Participation

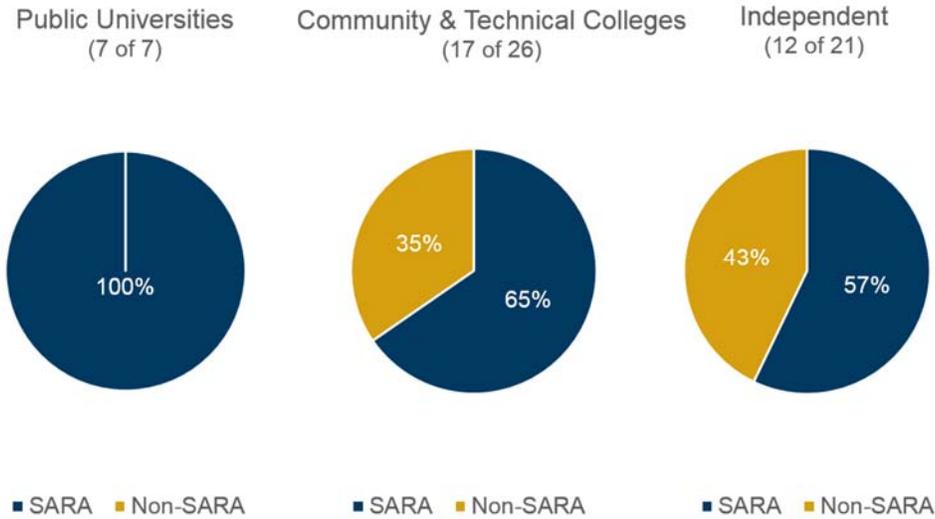
For a state to participate in SARA, its legislature must authorize it to join the Agreement. Legislative activities continue to increase the number of member states and allow more institutions to participate. Currently, there are over 1,500 participating institutions representing 47 member states (plus the District of Columbia). This is a nearly 50% increase in participating institutions from this time last year. Legislation has been introduced in both Florida and Massachusetts with plans being made to introduce legislation in California in 2018. Given this continued activity, we anticipate additional growth in the coming year.

As of June 1, 2017, 47 states (plus the District of Columbia) have joined SARA (darkened areas).



## Participation in Kansas

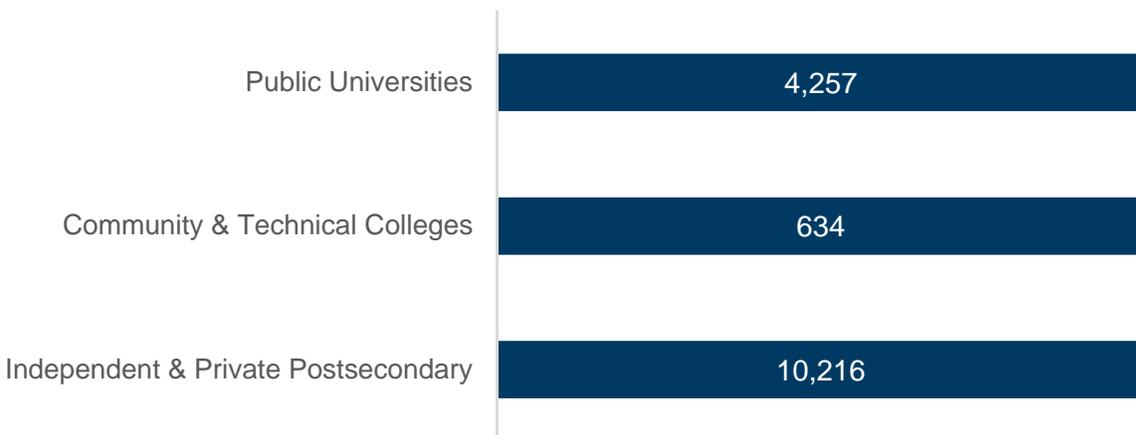
39 Kansas institutions are participating in SARA as of June 1, 2017. This represents a nearly 15% increase from this time last year and is the result of the approval of five additional community colleges. The charts below show participation by sector<sup>1</sup>.



## Enrollment Data

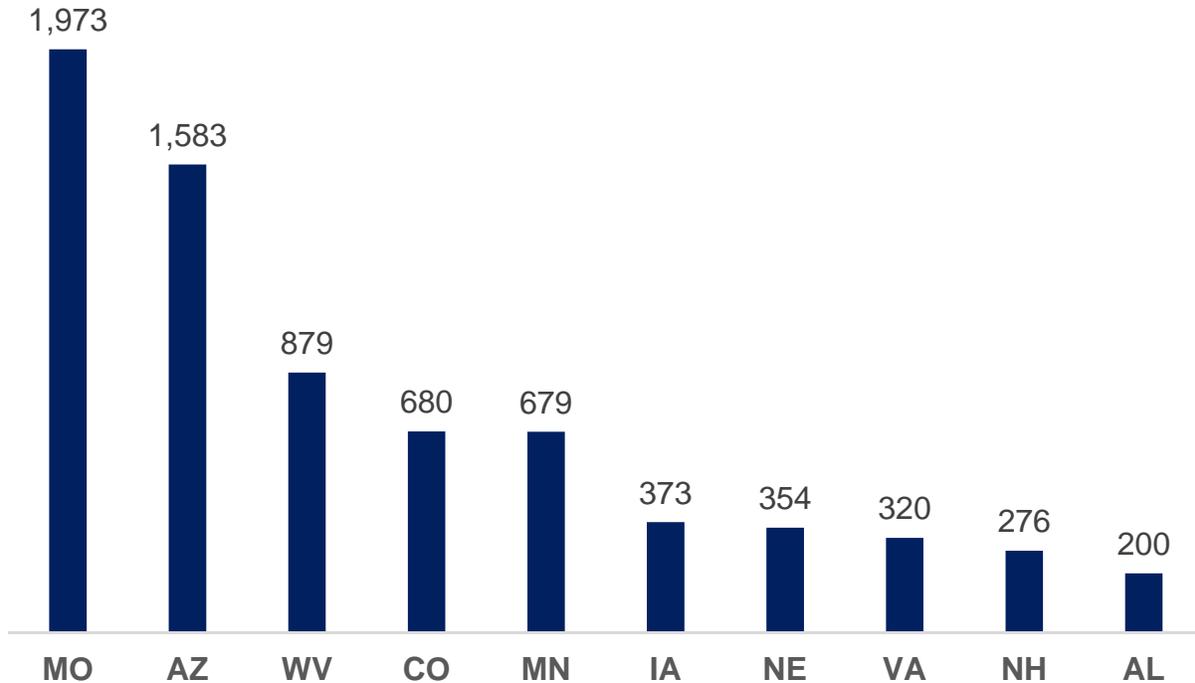
Participating SARA institutions agree to provide data representing their distance education enrollments to NC-SARA annually. In May 2016, the first reporting cycle was initiated and the compiled data was made available in September 2016.

In AY 2016, over 15,000 out-of-state students were enrolled in Kansas institutions approved to participate in SARA.



<sup>1</sup> Three participating institutions are private postsecondary and not reflected in the charts by sector.

In AY 2016, over 8,000 Kansans were enrolled in distance education courses and programs offered in another SARA member state. The top ten enrollments by state are listed below.



### **Annual Meeting**

In July, staff will be attending MHEC's annual meeting of State Portal Entities. Topics of discussion will include a cost savings study, physical presence interpretations, and issues impacting institutional eligibility such as financial responsibility index scores for non-public institutions and accreditation status changes.

This and previous SARA reports are available at [http://kansasregents.org/academic\\_affairs/sara](http://kansasregents.org/academic_affairs/sara).



## KANSAS BOARD OF REGENTS

# MEMO

TO: Board Academic Affairs Standing Committee

FROM: Jean Redeker

DATE: June 14, 2017

RE: Performance Funding Recommendations

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### **BACKGROUND**

In 2002, the Legislature enacted K.S.A. 74-3202d which gave the Board authority to 1) approve performance agreements and 2) determine the amount of new state funds awarded.

At its March, 15, 2017 meeting, BAASC asked staff to draft a revised Performance Funding model that gives the Board more flexibility and recognizes differences among institutions.

Currently, institutions receive “credit” for an indicator if they improve from the established baseline or maintain the established baseline. It is important to use a three-year baseline to smooth out any anomalies in a given year; however, an anomalous year -- whether that be high or low -- could negatively impact an institution for the life of the performance agreement.

At its May 17, 2017 meeting, BAASC reviewed the model below. While it was favorably received, BAASC determined additional discussion was warranted and placed it on its May 30<sup>th</sup> agenda for review.

### **POSSIBLE FUNDING MODEL**

#### *Additional Flexibility for the Board*

To increase flexibility for the Board, BAASC could recommend awarding new funding based on four funding tiers. The proposed model below removes the “90% or 100%” funding tier and adds a new funding tier at the 75% level.

- 100% of new funding: maintaining or improving from the baseline in at least 51% the majority of the indicators (i.e. four or more.)
- ~~90% or 100% of new funding: maintaining or improving from the baseline in 50% of the indicators (i.e. three indicators). The Board has the option of awarding 90% or 100% of new funding.~~
- 90% of new funding: maintaining or improving from the baseline in ~~less than~~ at least 51% half of the indicators (i.e. three) and has specific plans for improvement.
- 75% of new funding: maintaining or improving from the baseline in two indicators and has specific plans for improvement.

- 0% funding: maintaining or improving from the baseline in ~~only~~ one indicator or in no indicators.

The addition of the 75% funding tier provides the Board options to better tailor institutional performance to funding.

*Potential of Additional Flexibility for Institutions*

To further increase flexibility, institutions qualifying for the 0%, 75%, or 90% funding tier can make a case to move to the next higher funding tier using additional evaluation methods beyond “maintaining or improving from a baseline.”

In such cases, an institution chooses one indicator for which it did not maintain or improve from the established baseline and submits evidence the indicator meets one or more of the following criteria:

- sustained excellence,
- improvement from the prior year,
- ranking on the indicator based on a relevant peer group,
- improved performance using a three-year rolling average of the most recent three years, and/or
- any extenuating circumstances beyond the control of the institution.

BAASC would review the evidence and determine if an institution warrants recommended funding at the next higher funding tier. If such a determination is made, institutions shall only qualify for the next higher funding tier and shall not qualify for funding tiers beyond the next higher funding tier.

## **Report on Program Articulation Agreements**

### **Background**

Academic Affairs staff met on August 16, 2016 to review Board Academic Affairs Standing Committee (BAASC) goals as reported from the Board Retreat. BAASC Goal 17-10 is to *Receive a Report on Program Articulation Agreements Between Community/Technical Colleges and Universities*.

BAASC Goal 17-10 was discussed at the 2016 October and November meetings of the System Council of Chief Academic Officers. A form was created with input from System Chief Academic Officers and other appropriate personnel from the campuses to use in the process of collecting information for “any and all formal articulations in place”. Institutions submitted information by February 6, 2017, and an inventory was compiled.

At the 2017 April SCOCAO meeting, a summarized inventory was presented and discussed. A definition of articulation agreement for the report was clarified as “a formal agreement between two or more colleges and universities with documentation showing transfer policies for a specific undergraduate academic program or degree in general.” Institutions then sent in updated information, which will be presented to BAASC at the June 14, 2017 meeting.

## Act on Request for Approval of Community and Technical College Programs

### Summary and Staff Recommendation

*Each month community and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received a request from Washburn Institute of Technology to offer a technical certificate in Commercial Truck Driving. The program submitted addressed all criteria requested and was subject to the 14-day comment period required by policy. The program was reviewed by the Technical Education Authority and is recommended for approval.*

*06/14/2017*

### Background

Community and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Program Description
- Demand for the Program
- Duplication of Existing Programs
- Faculty
- Costs and Funding
- Program Approval at the Institution Level

### Description of Proposed Program:

**Washburn Institute of Technology** requests approval for the following program:

- Commercial Truck Driving (49.0205) - Technical Certificate A/16 credit hours

Washburn Institute of Technology currently offers a fifteen-credit hour Commercial Truck Driving Stand Alone Parent Program (SAPP). Courses within SAPP are eligible for tiered technical funding; however, the program itself is not eligible for Carl D. Perkins funds or federal financial aid. Expanding the program would make the program eligible for both.

The Kansas Department of Labor, Long-term Occupation Projections 2014-2024 indicate a state-wide growth rate of 7.9%, with an annual median wage of \$38,870 per year or about \$18.69 per hour. Of the 23,011 Heavy and Tractor Trailer Truck Driver jobs required by 2024, 1,686 account for new jobs while 3,411 are replacement jobs.

Currently, six institutions offer a Commercial Truck Driving program. According to 2015 K-TIP data, as a system, 180 students completed the program with average annual wages ranging from \$34,245 to \$38,884.

Washburn Institute of Technology is not seeking collaboration possibilities with other two-year institutions due to the proposed program being an expansion of an existing program, and the extensive equipment needs and requirements.

Washburn Institute of Technology plans to begin the proposed Commercial Truck Driving program in August of 2017. Since the proposed program is an expansion of an existing program, and the additional 1 credit hour being added to the program is an existing course, the college does not anticipate any additional costs to deliver the proposed program. No additional faculty will be hired. The existing program

coordinator will provide oversight for the program. Existing space on the Huntoon campus will be utilized. In the Fall of 2018, the program will move to the new campus located at 2014 SE Washington Street, Topeka, Kansas.

The proposed program was subject to the 14-day comment period from April 17, 2017 to May 4, 2017 during which no comments were received.

### **Staff Recommendation**

The new program request submitted by Washburn Institute of Technology for a Technical Certificate A at 16 credit hours in Commercial Truck Driving has been reviewed by staff and is recommended for approval.

### **Additional Documentation Requested by BAASC:**

#### **Washburn Tech**

#### **Student Loan Default Management Protocols**

#### **For Proposed Commercial Truck Driving Program**

Student loan default is a concern for all students who borrow money to pay for college. Student loan default also becomes an issue for colleges and universities when the respective student loan default rate increases beyond an acceptable level. To combat student loan default, many colleges and universities have implemented student loan default programs and protocols. The default management protocols identified below relate specifically to the proposed Commercial Truck Driving Program at Washburn Tech.

The majority of borrowers enrolling in Commercial Truck Driving are expected to qualify for both student loans and Pell grants. Students who qualify for Pell grants are strongly encouraged not to accept the student loans as the maximum Pell grant award will cover most of the expenses associated with the Commercial Truck Driving program. For students who have accepted or are considering accepting loans for the program, the following protocols will help minimize student default:

- As first-time student loan borrowers, students will not receive their loan check until 30 days after the start of the program (per federal guidelines).
- Students who do not complete by the end of the fourth week of the program their written Class A CDL permit and have not adequately performed basic control maneuvers (i.e. backing, etc.) will be administratively withdrawn for lack of satisfactory progress. Students who withdraw or are withdrawn prior to loan disbursement will not receive their student loan, and the loan will be canceled.
- Students who satisfactorily complete both their written Class A CDL permit and basic control maneuvers by the end of the fourth week of the program will be encouraged to consider signing on with a major industry partner (i.e. Schneider, Werner). Many of the major carriers make available tuition reimbursement programs, eliminating the need for students to accept their loan. A previously-accepted student loan can be canceled by the student any time prior to disbursement.

- All students receiving loans must complete mandatory face-to-face financial counseling.
- All students must complete financial aid entrance and exit counseling upon acceptance of their loan and at completion/exit of their program.
- A series of correspondence (letters, email, phone calls) is sent to borrowers who withdraw or graduate from the program. The letters remind students that they received loan funds while attending Tech, and those funds must be repaid. The withdraw letters remind them that this is true even though they did not complete their program of study. These letters advise students to watch for repayment information from their lender. The letters also invite the students to contact Financial Aid at Washburn Tech if they have questions about repayment or difficulty repaying.
- On the first of each month, Washburn Tech requests a delinquent borrower report from the federal government. This report shows which students are behind on student loan payments and by how many days. A series of correspondence is sent to borrowers on the delinquent report. The letters encourage students to contact Financial Aid at Washburn Tech for assistance with repayment on their loans.

While no student loan default management program is ever completely successful at eliminating student loan default, Washburn Tech is particularly optimistic about these key factors as they relate to Commercial Truck Driving:

1. Students who do not make satisfactory progress in the first four weeks of the program will not be eligible for their loan.
2. Students who perform well in the first four weeks of the program will be encouraged to make use of tuition reimbursement programs offered by major carriers, thereby eliminating the need for students to take the loan.
3. No loans to first-time borrowers will be released until 30 days after the start of the program. By that time, students will either have demonstrated that they have the skills needed for likely success in the industry (and the corresponding ability to repay the loan), or they will have been withdrawn from the program (loan canceled).

Washburn Tech administration and instructors are well versed in the dynamics of Commercial Truck Driving, having supervised and taught respectively in Commercial Truck Driving programs at other colleges in Kansas. These protocols were developed specifically for this program to mitigate student loan default.