

JUNE 14-15, 2017

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2016-2017
Zoe Newton, Chair
Dave Murfin, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Joe Bain	Shane Bangerter	Ann Brandau-Murguia
Bill Feuerborn	Dennis Mullin	Dave Murfin
Zoe Newton	Daniel Thomas	Helen Van Etten

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations.

Find each year's progress report at: kansasregents.org/foresight2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Number of certificates and degrees awarded by universities, community and technical colleges
- ★ Attainment Model progress
- ★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
- ★ First to second year retention rates at universities, community and technical colleges
- ★ Student Success Index rates
- ★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
- ★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
- ★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
- ★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures

- ★ Percent of graduates employed and average wages in Kansas, by award level
- ★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
- ★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Comparison to peers for each of the six state universities on established metrics
- ★ Private giving to universities
- ★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
- ★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

BOARD GOALS 2016-2017

Approved by the Kansas Board of Regents



ATTAINMENT

- The Board will receive a proposal to attract Kansans with some college credit, but no degree, back to higher education to complete a credential, as well as the projected costs to implement the proposal.
- The Board will review its policy on credit hour requirements for baccalaureate degrees to determine if the policy meets best practices for promoting on-time completion.
- The Board will conduct a cost-benefit analysis of developing a common online application for state universities.

ALIGNMENT

- The Board will further the implementation of Credit for Prior Learning in Kansas by aligning with additional branches of the military with a focus on healthcare bridge programs.
- The Board will pilot an internship program with the Department of Commerce to better engage Kansas employers seeking qualified employees.

EXCELLENCE

- The Board will appoint a working group composed of state university representatives to examine ways to enhance innovation and gain greater administrative efficiency at the universities.
- The Board will receive a briefing on the state universities' fee structures and evaluate whether a different configuration should be considered.

OTHER

- The Board will continue preparing for campus concealed carry through the Governance Committee's review and approval of the university policies that implement Board policy and state law.
- The Board will receive from the Council of Presidents an update on the progress of the Title IX workgroup created by the Board at its May 2016 meeting.

BOARD ACADEMIC AFFAIRS STANDING COMMITTEE
FY 2017 AGENDA TOPICS

- BAASC 17-01 Review and Approve AY 2017-2019 Performance Agreements – **Completed**
- BAASC 17-02 Review and Approve AY 2015 Performance Reports – **Completed**
- BAASC 17-03 Review and Approve Academic Calendars for AY 2020-2022 – **Completed**
- BAASC 17-04 Receive Adult Education Report – **Completed**
- BAASC 17-05 Receive Accreditation Report – **Completed**
- BAASC 17-06 Receive Concurrent Enrollment Report – **Completed**
- BAASC 17-07 Receive Program Review Report – **Completed**
- BAASC 17-08 Receive Transfer and Articulation Council Report – **Completed**
- BAASC 17-09 Receive Update on School of Dentistry Proposal – **Completed**
- BAASC 17-10 Receive Report on Program Articulation Agreements between Community/Technical Colleges and Universities – **Completed**

FISCAL AFFAIRS AND AUDIT STANDING COMMITTEE
FY 2017 AGENDA TOPICS

- FAA 17-01 Review and Adopt Committee Organization, Agenda, and Work Plan – **Completed**
- FAA 17-02 Finalize Higher Education Unified Appropriations Request for 2017 Legislative Session – **Completed**
- FAA 17-03 Staff Overview of FY 2017 KBOR Office Operating Budget – **Completed**
- FAA 17-04 Staff Overview of the Board’s Tuition Setting Process and Discuss Expectations – **Completed**
- FAA 17-05 Staff Overview of Board’s Capital Budgeting Process – **Completed**
- FAA 17-06 Receive Accountability Report on Major State Investments – **Completed**
- FAA 17-07 Receive Internal Audit Plans and Meet with State University Internal Auditors – **Completed**
- FAA 17-08 Review State Universities’ Annual Financial Reports, including Composite Financial Index and Current Year Spending to Budget – **Completed**
- FAA 17-09 Receive Debt Capacity Plans for Each of the State Universities and Assessment from KDFFA of Universities’ Indebtedness – **Completed**
- FAA 17-10 Review and Approve Capital Improvement Requests and Five-year Capital Improvement Plans – **Completed**

GOVERNANCE COMMITTEE
FY 2017 AGENDA TOPICS

- GOV 17-01 Review Committee Charter and adopt agenda/schedule for the year – **Completed**
- GOV 17-02 Review Board Member COI disclosures and make recommendations to address any actual or perceived conflicts – **Completed**
- GOV 17-03 Consider full-Board discussion topics for the year – **Completed**
- GOV 17-04 Review and approve campus proposed concealed carry policies – **Completed**
- GOV 17-05 Receive university annual campus security reports – **Completed**
- GOV 17-06 Review CEO assessment process and track 360 survey progress – **Completed**
- GOV 17-07 Follow progress of newly created Title IX workgroup – **Completed**
- GOV 17-08 Receive update on WATC/WSU merger proposal – **Completed**
- GOV 17-09 Review proposed revisions to policies as they arise – **Completed**
- GOV 17-10 Review proposed regulation amendments as they arise – **Completed**
- GOV 17-11 Review new board member orientation process – **Completed**
- GOV 17-12 Recommend CEO monetary compensation for FY18

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-430-4240.

Wednesday, June 14, 2017

Time	Committee/Activity	Location
8:30 am - 9:15 am	System Council of Chief Academic Officers	Kathy Rupp Room
9:15 am or Adjournment	Council of Chief Academic Officers	Kathy Rupp Room
9:00 am - 11:15 am	Fiscal Affairs & Audit Standing Committee	Board Room
10:00 am - Noon	Council of Faculty Senate Presidents	Kan-Ed Conference Room
10:00 am - 10:30 am	System Council of Presidents	Suite 530
10:30 am or Adjournment	Council of Presidents	Suite 530
10:30 am - 11:15 am	Academic Affairs Standing Committee	Kathy Rupp Room
11:30 am - 11:45 am	Governance Committee	Kathy Rupp Room
Noon - 1:15 pm	Students' Advisory Committee	Conference Room C
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
11:45 am - 12:30 pm	Lunch <i>Board of Regents & President Flanders</i>	Conference Room B
12:30 pm - 1:15 pm	Regents' Reception	Suite 530
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Flanders, State University CEOs and spouses</i>	Dillon House

Thursday, June 15, 2017

Time	Committee/Activity	Location
8:15 am - 9:00 am	Reception <i>Recognition of Chancellor Gray-Little's Service</i>	Board Office Lobby
9:15 am	Board of Regents Meeting	Board Room
11:30 am	Lunch <i>Board of Regents & President Flanders</i>	Conference Room B

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, June 14, 2017

- | | | |
|---|---------------------------------------|--------------|
| I. Call To Order | Regent Newton, Chair | |
| A. <i>Approve Minutes</i> | | |
| May 17, 2017 Regular Meeting | | <i>p. 7</i> |
| May 23-25, 2017 Special Meeting | | <i>p. 18</i> |
|
II. Introductions and Reports | | |
| A. <i>Introductions</i> | | |
| B. <i>Report from the Chair</i> | Regent Newton, Chair | |
| C. <i>Report from the President & CEO</i> | Blake Flanders, President & CEO | |
| D. <i>Report from Council of Presidents</i> | Chancellor Gray-Little | |
| E. <i>Report from Council of Faculty Senate Presidents</i> | Brian Lindshield | |
| F. <i>Report from Students' Advisory Committee</i> | Jack Ayres | |
|
III. Standing Committee Reports | | |
| A. <i>Academic Affairs</i> | Regent Van Etten | |
| B. <i>Fiscal Affairs & Audit</i> | Regent Bain | |
| C. <i>Governance</i> | Regent Feuerborn | |
|
IV. Approval of Consent Agenda | | |
| A. <i>Academic Affairs</i> | | |
| 1. Act on Request for Approval for a Bachelor of Applied Arts in Media Arts – Wichita State University | Jean Redeker,
VP, Academic Affairs | <i>p. 21</i> |
| 2. Act on Request to Approve Academic Calendars for Academic Years 2019-2020, 2020-2021, and 2021-2022 – Universities | | <i>p. 31</i> |
|
B. <i>Retirement</i> | | |
| 1. Act on the Board's Retirement Plan Committee Appointments | Madi Vannaman,
Staff Affiliate | <i>p. 35</i> |

V. Consideration of Discussion Agenda**A. Fiscal Affairs & Audit**

- | | | |
|---|---|-------|
| 1. Receive Presentations and Discuss University Tuition and Fee Proposals for FY 2018 (First Read) | Regent Bain
Elaine Frisbie
VP, Finance & Administration | p. 37 |
| <ul style="list-style-type: none"> • Wichita State University • Pittsburg State University • University of Kansas • Emporia State University • Kansas State University • Fort Hays State University | | |
| 2. Act on Amendments to Update and Clarify the Facilities Policies | | p. 40 |
| 3. Adopt Bond Resolution for Electrical System Conversion Project; Approve the Execution of Various Documents in Connection Therewith – KSU | Julene Miller,
General Counsel | p. 46 |

B. Board Goals

- | | | |
|---|--|-------|
| 1. Board Goal – Receive Information on the State Universities’ Fee Structures and Evaluate Whether a Different Configuration should be Considered | Elaine Frisbie
VP, Finance & Administration | p. 51 |
| 2. Board Goal – Receive Information on Developing a Common Online Application for State Universities | Jean Redeker,
VP, Academic Affairs | p. 53 |

C. Other Matters

- | | | |
|---|---------------------------------------|-------|
| 1. Act on EPSCoR Proposals | Jean Redeker,
VP, Academic Affairs | p. 57 |
| 2. Act on Wichita State University’s Campus Master Plan | President Bardo | p. 58 |
| 3. Act on Kansas State University’s Campus Master Plan | President Myers | p. 58 |
| 4. Act on Fort Hays State University Presidential Profile | Regent Bain | p. 58 |

D. Governance

- | | | |
|--|-------------|-------|
| 1. Act on CEO Compensation for FY 2018 | Regent Bain | p. 58 |
|--|-------------|-------|

VI. Executive Session

Board of Regents – Personnel Matter Relating to Non-Elected Personnel

Thursday, June 15, 2017

VII. Introductions and Reports

- A. *Introductions*
- B. *Report from System Council of Presidents* President Krull
- C. *Report from the Community Colleges* President Krull
- D. *Report from the Technical Colleges* President Burks
- E. *Report from the First Generation Task Force* Regent Murguia and Regent Bangerter

VIII. Consideration of Discussion Agenda

- A. *Academic Affairs* Regent Van Etten
 - 1. Act on Amendments to the Midwest Student Exchange Program Policy Jean Redeker, VP, Academic Affairs p. 59
 - 2. Act on Request for Approval for Degree and Certificate Program for Commercial Truck Driving Technical Certificate at Washburn Institute of Technology Scott Smathers, VP, Workforce Development p. 62
- B. *Fiscal Affairs & Audit* Regent Bain
 - 1. Act on Distributions for the Kansas Nursing Grant Initiative Scott Smathers, VP, Workforce Development p. 65
 - 2. Act on State University Tuition and Fee Proposals for FY 2018 Elaine Frisbie, VP, Finance & Administration p. 67
 - 3. Act on Second Distribution of FY 2017 Appropriations for Tuition for Technical Education (SB 155-Excel in Technical Education Initiative and AO-K Proviso) and Postsecondary Education Performance-Based Incentives Fund (GED Accelerator) p. 67
 - 4. Act on Allocation/Distribution of FY 2018 State Appropriations to Community Colleges, Technical Colleges, Washburn Institute of Technology, and Washburn University p. 70
- C. *Board Goal*
 - 1. Board Goal – Receive Information on the Progress of the Pilot an Internship Program with the Department of Commerce to Better Engage Kansas Employers Seeking Qualified Employees Scott Smathers, VP, Workforce Development p. 75

D. Other Matters

- | | | |
|---|--|--------------|
| 1. Act on Appointments to the Technical Education Authority | Scott Smathers,
VP, Workforce Development | <i>p. 76</i> |
| 2. Receive Report from Kansas Postsecondary Technical Education Authority | Ray Frederick,
Chair, TEA | <i>p. 78</i> |
| 3. Receive Legislative Update | Matt Casey,
Director, Government Relations | <i>p. 79</i> |
| 4. Receive and Discuss Proposals for the Board's FY 2019 Unified State Budget Request | Elaine Frisbie
VP, Finance & Administration | <i>p. 79</i> |
| 5. Act on FY 2018 Board Meeting Schedule | Regent Murfin | <i>p. 82</i> |

IX. Adjournment

MINUTES OF PREVIOUS MEETING(S)

I. Call To Order

Regent Newton, Chair

A. Approve Minutes

KANSAS BOARD OF REGENTS

MINUTES

May 17, 2017

The May 17, 2017, meeting of the Kansas Board of Regents was called to order by Chair Zoe Newton at 1:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT:	Zoe Newton, Chair
	Dave Murfin, Vice Chair
	Joe Bain
	Shane Bangerter
	Ann Brandau-Murguia
	Bill Feuerborn
	Dennis Mullin
	Daniel Thomas
	Helen Van Etten

ANNOUNCEMENT

Chair Newton announced that overflow space is available in Suite 530, which is set up with live audio-streaming of the meeting, for any audience member who cannot find a seat.

APPROVAL OF MINUTES

Regent Thomas moved that the minutes of the April 14, 2017 special meeting and the April 19, 2017 regular meeting be approved. Following the second of Regent Van Etten, the motion carried.

INTRODUCTIONS

Chancellor Gray-Little introduced the University of Kansas' new student body president, Mady Womack, and student body vice president, Mattie Carter. Dr. Girod and Dean Maliski announced the University of Kansas Medical Center is opening a School of Nursing campus in Salina. The new location allows KUMC to further its mission to educate additional health care providers to meet the needs of Kansans. Dr. Girod stated the program in Salina will start in September 2017.

GENERAL REPORTS

REPORT FROM CHAIR

Chair Newton thanked the University of Kansas for hosting the Board last month and noted she participated in the University of Kansas' commencement last weekend. The Chair reported she and President Flanders continued their campus visits to the community and technical colleges. At the end of April, they visited Allen County Community College, Fort Scott Community College, Neosho County Community College, Labette Community College, Independence Community College, and Coffeyville Community College.

REPORT FROM PRESIDENT AND CEO

President Flanders reported he participated in Wichita State University's commencement ceremonies last weekend. Additionally, he announced that the University of Kansas Chancellor Search Committee continues to work and it is anticipated a new Chancellor will be hired by the Board before July 1, 2017.

REPORT FROM COUNCIL OF PRESIDENTS

Chancellor Gray-Little presented the Council of Presidents' report. The Council received updates from the Council of Chief Academic Officers, Council of Business Officers, Council of Government Relations Officers, Council of Chief Student Affairs Officers, and the University Support Staff Council. The Academic Officers reviewed programs and discussed the academic advising survey. The Business Officers discussed the Board goal regarding efficiencies, the university fee proposals, and the proposed amendments to the Board's facility policies. A legislative update was provided by the Government Relations Officers, and the Student Affairs Officers discussed student government elections and fall enrollment. The University Support Staff finalized their mission statement that reads: The Kansas Board of Regents University Support Staff Council is committed to representing the unified interests of all university support staff.

The Council of Presidents received a report from the Title IX Workgroup. The full report regarding this group's activities will be presented to the Board later in the agenda. Additionally, the Council of Presidents approved Wichita State University's Bachelor of Applied Arts in Media Arts. This program will be forwarded to the Board for consideration next month.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

Pam Keller presented the Council of Faculty Senate Presidents' report. The Council met with the new faculty senate presidents and discussed goals for next year. Ms. Keller highlighted some of the Council's accomplishments this year, which included presenting monthly reports to the Council of Chief Academic Officers and working on implementation of the Board's Credit by Examination Policy. She noted the monthly reports to the Academic Officers have helped with communication and understanding different processes. She also noted Kansas State University's Faculty Senate President, Brian Lindshield, will chair the Council next year.

On behalf of the Board, Chair Newton thanked Ms. Keller for her leadership this year and presented her a certificate of appreciation.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Stephonn Alcorn presented the Students' Advisory Committee report. The Committee discussed the university fee proposals. He noted the students on Kansas State University's Tuition and Fees Strategies Committee did not support the proposed College of Engineering fee, and some Wichita State University students voiced concerns with the proposed fee to finance the operating costs of the new YMCA and wellness center that was passed by the WSU student government. The WSU students shared with the Committee a petition against the fee that contained 800 WSU students' signatures. The Committee did not take any action on the two university-specific fees that were discussed but believes the WSU fee should go back to the campus for more discussion. Additionally, the Committee reviewed the recommendations in the Title IX Workgroup report. The Committee supports the recommendations but does not believe students fees should be used for the last recommendation that requests funds to support additional Title IX staff, student by-stander education, and/or special marketing or support service awareness efforts. Mr. Alcorn then introduced the Committee Chair for next year, Jack Ayres – Kansas State University's Student Body President.

Regent Bangerter acknowledged the work of the KU Student Government regarding the KU Multicultural Student Government. The Student Senate took action to make the Multicultural Student Government a student organization within the Student Senate. Regent Bangerter thanked Mr. Alcorn for his leadership. Chair Newton also thanked Mr. Alcorn for his leadership this year and presented him a certificate of appreciation.

REPORT FROM THE TECHNICAL COLLEGES

President Burks reported the technical colleges have been focused on commencements and the budget. This year the technical colleges graduated over 2,500 full-time students. Typically, 90% of technical college graduates will either have a job or will be employed shortly after graduation and the majority of them will work in Kansas. President Burks stated the technical colleges are waiting for the state budget to be finalized for Fiscal Year 2018. The colleges are primarily funded with state appropriations and student tuition. Reductions in the state appropriation has affected student tuition, staff workload and morale. President Burks noted the staff at the colleges are being asked to do more especially with data collection. Regent Newton thanked President Burks for his remarks and noted the Board is cognizant of the fact that when they give directives to gather information to move initiatives forward that people at the institutions must complete these tasks. However, the Board will be mindful and minimize the impact as much as possible.

REPORT FROM THE COMMUNITY COLLEGES

President Krull presented examples of student success stories at the different community colleges.

STANDING COMMITTEE AND OTHER REPORTS**ACADEMIC AFFAIRS**

Regent Van Etten presented the Board Academic Affairs Standing Committee report. On its May 2 conference call, the Committee reviewed the academic items on today's Board agenda and approved the proposed amendments to the Board's Midwest Student Exchange policy, which was sent to the Governance Committee for review. At today's meeting, the Committee reviewed proposed amendments to the Private Postsecondary Fee regulation, which will lower the renewal fee for in-state branch campus sites. The Committee gave approval for staff to start the regulation amendment process. Board staff presented the adult education and concurrent enrollment reports. The Committee received a proposal to allow more flexibility in the performance funding model and discussed the university academic calendars. The Committee approved allowing each university to set its own spring break schedule. The three-year academic calendars for the universities will be forwarded to the Board for consideration next month. Regent Van Etten thanked the Students' Advisory Committee liaisons, Emily Brandt and Elijah Williams.

FISCAL AFFAIRS AND AUDIT

The Board Fiscal Affairs and Audit Standing Committee report was presented by Regent Bain. An auditor from BKD presented their findings for Fort Hays State University's external management review. Jim MacMurray with the Kansas Development Finance Authority provided information on the universities' indebtedness. Overall, the universities have gone from a low leverage status to a more moderately leveraged status. The Committee discussed the university fee proposals. Some Committee members expressed concerns with Kansas State University's engineering program fee and Wichita State University's health and wellness fee.

GOVERNANCE

Regent Feuerborn presented the Governance Committee report. The Committee reviewed and approved the proposed amendments to the Board's facility policies and the Midwest Student Exchange policy. These will be forwarded to the Board for consideration. The Committee approved moving forward with the proposed amendments to the Private Postsecondary Fee regulation and discussed Board member orientation.

APPROVAL OF CONSENT AGENDA

Regent Van Etten moved, with the second of Regent Murguia, that the Consent Agenda be approved. The motion carried.

Academic Affairs

NEW CERTIFICATE OF APPROVAL WITH DEGREE GRANTING AUTHORITY FOR BRYAN UNIVERSITY AND NAZARENE BIBLE COLLEGE

Bryan University received a Certificate of Approval to operate in Kansas as well as degree granting authority. Bryan University was approved to offer the following degrees online:

- Associate of Occupational Science in Advanced Medical Billing and Coding and Electronic Records
- Associate of Occupational Sciences in Stenography
- Associate of Occupational Science in Health Information Technology
- Associate of Science in Advanced Personal Training and Exercise Science
- Bachelor of Science in Business Management and Analytics
- Bachelor of Science in Health Care Administration and Analytics
- Bachelor of Science in Paralegal Studies and Litigation Technologies
- Bachelor of Science in Professional Fitness Training and Exercise Science
- Master of Public Health

Nazarene Bible College received a Certificate of Approval to operate in Kansas as well as degree granting authority. The College was approved to offer an Associate of Arts in Ministry and a Bachelor of Arts in Ministry. These programs will be offered online.

BACHELOR OF SCIENCE IN BIOMEDICAL ENGINEERING (BME) – KSU

Kansas State University received approval to offer a Bachelor of Science in Biomedical Engineering (BME). The salary expense to implement this program is approximately \$176,422. This includes \$38,965 of current faculty salaries, \$75,000 for new hires, \$19,500 for graduate assistants, \$15,000 for academic advisors, and \$27,957 for administration. The \$16,000 operating costs reflects one-third of the current monies allocated for the department's operating costs. Overall costs are \$192,422 for the implementation year (\$75,000 new cost), \$307,263 for year two (\$110,500 new cost), and \$393,322 for year three (\$112,680 new cost). Existing faculty and staff will also have instructional, academic support, and administrative FTEs associated with this program, but these will not be new costs. Financing for salaries will be provided by the College of Engineering, while startup costs will be shared equally by the KSU Department of Electrical & Computer Engineering, the KSU College of Engineering, and the KSU Vice President for Research.

DEGREE AND CERTIFICATE PROGRAMS FOR BARTON COUNTY COMMUNITY COLLEGE AND WICHITA AREA TECHNICAL COLLEGE

Barton County Community College received approval to offer a Technical Certificate A (25 credit hours) in Scale Technician (15.0702). The estimated cost to deliver the program is \$50,920. The College will fund the program with student tuition and the College's general fund.

Wichita Area Technical College received approval to offer a Technical Certificate A (19 credit hours) in Emergency Medical Technician (51.0904). The estimated cost to deliver the program is \$226,238, which will be funded through a \$2.25 million Title III grant awarded to the College to expand its healthcare programs.

Fiscal Affairs and Audit

AMENDMENT TO FY 2018 CAPITAL IMPROVEMENT PLAN AND ARCHITECTURAL PROGRAM STATEMENT FOR REPLACEMENT OF SOFTBALL AND BASEBALL FIELD TURF – PSU

Pittsburg State University received approval to amend its FY 2018 Capital Improvement Plan to add the Sports Complex Improvements Phase I – installation of artificial turf on the softball and baseball fields. The estimated cost of the turf is \$1,300,000, which will be financed with private funds.

AMENDMENT TO FY 2017 REHABILITATION AND REPAIR LIST TO INCREASE FUNDING FOR AXE LIBRARY PHASE II – PSU

Pittsburg State University received approval to amend its FY 2017 Rehabilitation and Repair List to increase funding by \$119,000 for the Axe Library Phase II project. The projected total cost of the project is \$1.3 million. The additional funds will be reallocated from the FY 2017 Grubbs and Yates Bathroom Renovation project.

AMENDMENT TO WICHITA/SEDGWICK COUNTY MILL LEVY BUDGET

Approval was given to amend the FY 2017 Wichita/Sedgwick County mill levy budget to expend \$2,500,000 of unspent mill levy proceeds. The funds will be used on the construction of a Student Athlete Success Center. Below is the approved budget.

**Wichita State University
City of Wichita/Sedgwick County Mill Levy Budget
Fiscal Year 2017**

	<u>Original Budget</u>	<u>Prior Years Balances</u>	<u>Additional Spending</u>
<u>Expenditures</u>			
Capital Improvements			
Debt Service (Series 2013-1 Refunding)	\$1,512,000	\$0	\$0
National Center for Aviation Training Support	800,000	0	0
WSU Innovation Campus	513,036	0	0
Building Insurance	20,396	0	0
Student Success Center	0	2,500,000	2,500,000
Total Capital Improvements	\$2,845,432	\$2,500,000	\$2,500,000
Student Support			
WSU Merit Scholarship Program	\$3,796,333	\$0	\$0
Graduate Urban Assistantships	50,557	0	0
Graduate Research Assistantships	214,156	0	0
Graduate Fellowships	152,423	0	0
Total Student Support	\$4,213,469	\$0	\$0
Economic and Community Development			
Interns-City/County	\$136,000	\$0	\$0
Business and Economic Research	150,000	0	0
City Government Services	80,000	0	0

County Government Services	80,000	0	0
Total Economic and Community Development	\$446,000	\$0	\$0
University Research and Support Services			
Organization and Development	\$57,000	\$0	\$0
Total University Research and Support Services	\$57,000	\$0	\$0
Contingency			
Contingency	\$300,000	\$0	\$0
Total Contingency	\$300,000	\$0	\$0
Total Expenditures	\$7,861,901	\$2,500,000	\$2,500,000

APPOINTMENT TO THE STATE USE LAW COMMITTEE

Rick Beattie, KU’s Director of Procurement, was appointed to represent the universities on the State Use Law Committee.

CONSIDERATION OF DISCUSSION AGENDA

Fiscal Affairs and Audit

JOHNSON COUNTY EDUCATION RESEARCH TRIANGLE (JCERT) FY 2018 BUDGETS – KU, KUMC, AND KSU

Vice President Frisbie introduced the proposed FY 2018 Johnson County Education Research Triangle (JCERT) budgets for KU Edwards, KU Medical Center, and K-State Olathe. The budgets have been reviewed and approved by the Board Fiscal Affairs and Audit Standing Committee and the JCERTA Board. Vice President Frisbie noted from 2010-2016, the universities have received \$106.8 million through the JCERTA. Regent Murguia moved to adopt the budgets. Following the second of Regent Bain, the motion carried.

UNIVERSITY FEE PROPOSALS FOR FY 2018 (FIRST READ)

Vice President Frisbie stated one of the Board’s primary responsibilities is to set tuition and fees at the state universities. The Board typically receives the tuition and fee proposals in May. However, tuition proposals will not be presented this month because the appropriation bill for FY 2018 has not yet been passed. As an intermediate step, the universities provided their fee proposals for FY 2018. Vice President Frisbie noted each university has a process for drafting their tuition and fee proposals and students are involved in the process. She stated tuition and fee dollars are treated differently for accounting purposes. Tuition dollars go into the university’s General Fees Fund and can be used for anything across the campus. Fees collected for a specific purpose are earmarked for that purpose. Vice President Frisbie stated the Board will receive the full tuition and fee proposals once the FY 2018 appropriation bill is passed. Additionally, she noted the universities will include in their tuition proposals a breakdown of the overall cost for some of their more popular programs.

Regent Mullin expressed his concerns with Kansas State University’s engineering fee. He stated last year the Board approved a fee increase of \$30 per student credit hour for the College of Engineering to generate additional funds to offset a base budget reduction. Regent Mullin is opposed to using fees to backfill cuts. He noted this year the KSU Tuition and Fees Strategies Committee did not recommend the fee increase. President Myers explained the administration’s position and KSU’s Student Body President, Jack Ayres, explained the students’ position. Regent Mullin also expressed concerns with Wichita State University’s health and wellness fee that will be used to operate the YMCA and a wellness center. A group of WSU students contacted the Board to express their opposition to the fee, and Regent Mullin believes more discussion on this fee needs to take place at the

campus. President Bardo stated WSU's new student body president could not attend today's meeting but would like the Board to hear from her before a final decision is made on this fee.

The Board will receive the full university tuition and fee proposals next month.

BREAK

The Chair called for a break at 2:38 p.m. and resumed the meeting at 2:55 p.m.

CAPITAL IMPROVEMENT REQUESTS FOR FY 2019 AND FIVE-YEAR PLANS – UNIVERSITIES

Nelda Henning, Director of Facilities, stated last month the Board received a first read on the Capital Improvement Requests for FY 2019 and Five-Year Plans for the state universities. Staff recommends the following:

- Approve all projects funded by non-state funds as submitted (e.g. housing, parking, private gifts, restricted fees, etc.).
- Approve University System request for spending authority for Rehabilitation & Repair projects from the Educational Building Funds (EBF). Recent budget office guidance had reduced the EBF allocation to \$29 million for FY 2016 and \$32 million for FY 2017, however the expectation is that the full \$35 million will again be available for FY 2018 and beyond for needed rehabilitation and repair projects.
- Approve the staff recommendation for individual building/infrastructure projects submitted from the universities for state appropriations in FY 2019, and those to be considered for future appropriations should the Board deem certain projects essential.
- Approve the staff recommendation to request a \$20 million appropriation for the system from the State General Fund to address the backlog of deferred maintenance projects.

Regent Feuerborn moved to approve the staff recommendations. Following the second of Regent Bain, the motion carried.

(Tables filed with Official Minutes)

Other Matters

NAMING OF BUILDINGS – FHSU

Interim President Tompkins presented proposed names for three buildings on the Fort Hays State University campus. He made the following recommendations: 1) name the replacement building for Wiest Hall – Victor E. Village, 2) name the themed housing building – Tiger Village, and 3) name the applied technology and sculpture building – the Center for Applied Technology. Dr. Tompkins stated these names are placeholders for future naming opportunities. Regent Mullin moved to approve all three names. Regent Thomas seconded, and the motion carried.

GRANTING OF HONORARY DEGREE – WSU

President Bardo nominated Dr. Lee Pelton to receive an honorary degree from Wichita State University at its 2017 fall commencement. Regent Murguia moved to approve, and Regent Van Etten seconded. The motion carried.

BOARD GOAL – REPORT FROM THE COUNCIL OF PRESIDENTS ON THE PROGRESS OF THE TITLE IX WORKGROUP

Chancellor Gray-Little presented an update on the progress of the Title IX Workgroup, which is a Board goal this year. The Title IX Coordinators from each of the six state universities met four times this year. It was noted that the Title IX Coordinators and representatives from Washburn University, and independent colleges participated in these meetings as well. At the meetings, each campus shared how their office is structured and discussed the

model they use to conduct investigations. Since 2012, all six universities have seen a significant increase in the number of sexual misconduct and sexual violence incidents. The Workgroup believes the increase is connected to more awareness surrounding the issue through sexual violence prevention campaigns and heightened media coverage. The Workgroup shared information related to campus-specific student disciplinary hearing processes. Each university process ensures equal treatment and due process for both the complainant and respondent. The Workgroup noted that while each university has its own policies surrounding Title IX, there are many inconsistencies on how the processes work on the different campuses. The members found the formation of this group helpful and made the following recommendations to maximize the Workgroup's effectiveness:

- Maintain the current schedule of a meeting each quarter, however, no longer require all meetings ensure the physical participation of each member institution. Instead, the Workgroup recommends that two meetings require the physical attendance of a representative from each member institution. The Workgroup identified June and December as the most convenient times of year for the in-person meetings. The remaining two meetings will then be held via conference call.
 - At either the June or the December meeting, the Workgroup would like to incorporate a professional development training for Regent institutions, two-year colleges/universities, and State of Kansas independent colleges/universities. Per OCR guidance, Title IX Coordinators and Title IX staff are encouraged to participate on an annual basis in training to stay current on industry best practices. A professional development opportunity held during one of the membership meetings would allow the institutions to share in the cost of sponsoring the training.
- Once a year, provide the opportunity for the Title IX Workgroup to directly engage in dialogue with Board members regarding Title IX compliance initiatives, detail trends occurring across member campuses, answer questions from Board members, and share the challenges Title IX offices are experiencing.
- The Board consider a fee assessed to Regent institutions that directly addresses Title IX student safety efforts. Funds secured for this purpose could go to support additional Title IX staff, student by-stander education, and/or special marketing or support service awareness efforts.

Regent Bangerter thanked the Workgroup for its work this year.

BOARD GOAL – INFORMATION ON THE BOARD'S POLICY ON CREDIT HOUR REQUIREMENTS FOR BACCALAUREATE DEGREES TO DETERMINE IF THE POLICY MEETS BEST PRACTICES FOR PROMOTING ON-TIME COMPLETION

Jean Redeker, Vice President for Academic Affairs, stated one of the Board's goals this year is to review whether the Board's policy on credit hour requirements for baccalaureate degrees meets best practices for promoting on-time completion. The Board's policy requires a minimum of 120 semester credit hours for a baccalaureate degree and allows for some degree programs to require more than 120 credit hours, which are considered best practices for on-time completion. The policy applies to the state universities and Washburn University and aligns with the Higher Learning Commission's guidelines. Vice President Redeker noted that the minimum requirement in the Board's policy has changed over the years. In 2002, the Board raised the required number of credit hours from 120 to 124, but this increase was reversed to the current policy of a minimum of 120 in 2010. The period when the requirement was raised means some programs may still be at the 124 minimum.

To promote on-time completion, the Board may consider requiring the universities to submit justifications for any baccalaureate degree programs exceeding 120 semester credit hours with the understanding that select degree programs – generally because of licensure and accreditation, will need to exceed 120 credit hours. Additionally, Vice President Redeker noted there are other factors besides degree length that impact the promotion of on-time completion including remediation, students changing colleges and majors, students not wanting to take a full course load, and work and family pressures. Regent Bangerter stated the Board will need to implement a process to evaluate which degree programs should be at the minimum of 120 and which programs require more than the minimum of 120. The Board directed President Flanders to develop a process that the Board can discuss at the retreat.

BOARD GOAL – INFORMATION ON HOW TO FURTHER THE IMPLEMENTATION OF CREDIT FOR PRIOR LEARNING IN KANSAS BY ALIGNING WITH ADDITIONAL BRANCHES OF THE MILITARY WITH A FOCUS ON HEALTHCARE BRIDGE PROGRAMS

Connie Beene, Senior Director of Adult and Career Technical Education, and Karla Wiscombe, Director for Academic Affairs, gave an update on the implementation of Credit for Prior Learning and the Military Articulation Initiative. As a member of the Midwest Higher Education Compact (MHEC), Kansas is involved with the Multi State Collaborative on Military Credit. MHEC was awarded a grant from the Lumina Foundation to assist the states with their efforts to articulate military competencies to specific college credit and credentials. The Kansas Board of Regents is collaborating with multiple entities (Kansas Department of Commerce, the Kansas National Guard, Army University, the U.S. Army, Office of the Adjutant General, the Governor’s Military Council and the Kansas Commission on Veterans Affairs) on the Kansas Military Articulation Initiative. Director Beene reported that faculty at public universities and two-year colleges have convened to review and compare curriculum and outcomes in specific programs. She shared examples of credit being awarded at the colleges for military training and skills. She noted the next steps in the process include working with the other branches of the military and developing ways to communicate to service members and veterans how military training and skills can apply to educational attainment.

(PowerPoint filed with Official Minutes)

BOARD GOAL – INFORMATION ON WAYS TO ENHANCE INNOVATION AND GAIN GREATER ADMINISTRATIVE EFFICIENCY AT THE UNIVERSITIES

Vice President Frisbie reported the Council of Business Officers collected information on efforts underway at the universities to create greater administrative and/or cost efficiencies. The Business Officers reviewed the recommendations in the efficiency study that was commissioned by the Legislature in 2015. That study had 105 recommendations regarding the state’s operations and spending but none of them were specific to higher education. The report did recommend that the state adopt some of the methods and systems used by the universities for procurement and risk management. The Business Officers also reviewed the outcomes of the University of Kansas’ efficiency study. Vice President Frisbie stated the common areas that the universities looked at to create more efficiencies and collaborations include information technology, energy efficiency, procurement, academic affairs, and other topics like administrative organization. She noted the universities have become more efficient over the years to reduce operating costs, which has been necessary because of the decline in state appropriations.

BOARD’S UNIFIED BUDGET REQUEST PREPARATIONS

Vice President Frisbie stated the Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education each year. The Board’s request must be submitted by October 1 every year. Vice President Frisbie reviewed the proposed calendar below.

Unified Appropriation Request Calendar

April 2017 Board Meeting	Board has first review of capital improvement requests for state universities
May 2017 Board Meeting	Board acts on capital improvement requests for July 1 submission
June 2017 Board Meeting	Board staff presents potential areas of request, including institution- and sector-specific requests.

August 2017 Board Retreat	Board conducts budget work session to discuss FY 2018-2019 requests. Board indicates preference for inclusion in the revised FY 2018-2019 Budget Request
September 2017 Board Meeting	Board officially approves FY 2018-2019 unified budget request
October 1, 2017	Board’s FY 2018-2019 unified budget request submitted

LEGISLATIVE UPDATE

Matt Casey, Director of Government Relations, presented the legislative update. The Legislature continues its work to finalize the state budget and taxes.

FY 2018 BOARD CHAIR AND VICE CHAIR

Regent Newton moved to elect Regent Dave Murfin as Chair of the Board for FY 2018. With the second of Regent Bain, the motion carried. Regent Van Etten moved to elect Regent Dennis Mullin as Vice Chair. Following the second of Regent Thomas, the motion carried.

Governance

AMENDMENT TO KU’S WEAPONS POLICY

General Counsel Julene Miller presented the proposed amendment to the University of Kansas’ Weapons Policy. In December 2016, the Board approved the six state university concealed carry policies. Since then, the Governance Committee revisited the provision in KU’s policy pertaining to how concealed carry handguns are carried in such things as a purse or backpack. Some members of the Committee believe the way the KU policy is currently written is overly restrictive and burdensome and is not consistent with the language in the other university policies. General Counsel Miller noted the Committee did recommend the approval of the revision to the policy. Chancellor Gray-Little stated when drafting the policy, KU looked at best practices and spoke with police chiefs and KU’s industrial security officer. She believes the current language meets the requirements in the Board’s policy and the law. Following discussion, Regent Bangerter moved to approve the amended language. Regent Van Etten seconded. Regent Feuerborn, Regent Murguia, and Regent Mullin voted against the motion. The motion carried. The below language was adopted for the University of Kansas’ policy.

“Safety Measures

Each individual who lawfully possesses a handgun on any of the University campuses shall at all times have that handgun in the person’s custody and control and shall be wholly and solely responsible for carrying, storing and using the handgun in a safe manner and in accordance with the law, Board of Regents policy and University policy. This responsibility shall include the obligation at all times to ~~be in control of the handgun and to~~ keep it secure ~~on his or her person~~ and concealed from view when not in use for purposes provided by law. ~~If a concealed handgun is carried in a handbag, purse or backpack, the handbag, purse or backpack must be physically on or in the hands of the person carrying it. . . .”~~

EXECUTIVE SESSION

At 4:10 p.m., Regent Murfin moved, followed by the second of Regent Feuerborn, to recess into executive session for 90 minutes starting at 4:20 p.m. to discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Board, President Flanders, and President Myers (for a portion). At 5:50 p.m., the meeting returned to open session.

ADJOURNMENT

The Chair adjourned the meeting at 5:50 p.m.

Blake Flanders, President and CEO

Zoe F. Newton, Chair

**KANSAS BOARD OF REGENTS
MINUTES OF SPECIAL MEETING
May 23-25, 2017**

The May 23, 2017 meeting of the Kansas Board of Regents was called to order by Chair Zoe Newton at 3:30 p.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Zoe Newton, Chair
 Dave Murfin, Vice Chair
 Joe Bain
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dennis Mullin
 Daniel Thomas
 Helen Van Etten

UNIVERSITY OF KANSAS CHANCELLOR SEARCH PROCESS

The Board reviewed the University of Kansas Chancellor Search process and the format for the day’s interviews.

EXECUTIVE SESSION

At 4:00 p.m., Regent Murfin moved, followed by the second of Regent Thomas, to recess into executive session for 2 hours and 10 minutes to discuss personnel matters of non-elected personnel, to protect the privacy of the applicants. Participating in the executive session were members of the Board, President Flanders, and for portions, one or more candidates for the position of chancellor of the University of Kansas and their spouse(s). At 6:10 p.m., the meeting returned to open session. Regent Bain moved to extend for 15 minutes. Regent Mullin seconded, and the motion carried. At 6:25 p.m. the meeting returned to open session.

ADJOURNMENT

The Chair adjourned the meeting at 6:25 p.m.

CALLED TO ORDER

The May 24, 2017 meeting of the Kansas Board of Regents was called to order by Chair Zoe Newton at 9:30 a.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Zoe Newton, Chair
 Dave Murfin, Vice Chair
 Joe Bain
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dennis Mullin
 Daniel Thomas
 Helen Van Etten

EXECUTIVE SESSION

At 9:30 a.m., Regent Murfin moved, followed by the second of Regent Murguia, to recess into executive session for 5 hours and 45 minutes to discuss personnel matters of non-elected personnel, to protect the privacy of the applicants. Participating in the executive session were members of the Board, President Flanders, and for a

portion, one or more candidates for the position of chancellor of the University of Kansas and their spouse(s). At 3:15 p.m., the meeting returned to open session. Regent Murfin moved to extend for 60 minutes. Regent Van Etten seconded, and the motion carried. At 4:15 p.m. the meeting returned to open session. Regent Bain moved to extend for 30 minutes and Regent Murguia seconded. The motion carried. At 4:45 p.m. the meeting returned to open session. Regent Bangerter moved to extend for 30 minutes and Regent Bain seconded. The motion carried. At 5:15 p.m. the meeting returned to open session. Regent Feuerborn moved to extend for 60 minutes and Regent Mullin seconded. The motion carried. At 6:15 p.m., the meeting returned to open session. Regent Thomas moved to extend for 15 minutes and Regent Newton seconded. The motion carried. At 6:30 p.m., the meeting returned to open session. Regent Bangerter moved to extend for 10 minutes and Regent Murfin seconded. The motion carried. At 6:40 p.m., the meeting returned to open session. Regent Mullin moved to extend for 10 minutes and Regent Feuerborn seconded. The motion carried. At 6:50 p.m. the meeting returned to open session.

ADJOURNMENT

The Chair adjourned the meeting at 6:50 p.m.

CALLED TO ORDER

The May 25, 2017 meeting of the Kansas Board of Regents was called to order by Chair Zoe Newton at 9:00 a.m. The meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law.

MEMBERS PRESENT: Zoe Newton, Chair
 Dave Murfin, Vice Chair
 Joe Bain
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dennis Mullin
 Daniel Thomas
 Helen Van Etten

EXECUTIVE SESSION

At 9:00 a.m., Regent Murfin moved, followed by the second of Regent Thomas, to recess into executive session for 60 minutes to discuss personnel matters of non-elected personnel, to protect the privacy of the applicants. Participating in the executive session were members of the Board and President Flanders. At 10:00 a.m., the meeting returned to open session.

ADJOURNMENT

The Chair adjourned the meeting at 10:00 a.m.

CALLED TO ORDER

The May 25, 2017 meeting of the Kansas Board of Regents was called to order by Chair Zoe Newton at 1:00 p.m. The meeting was held in the Lied Center located on the University of Kansas campus, 1600 Stewart Drive, Lawrence, Kansas. Proper notice was given according to law.

MEMBERS PRESENT: Zoe Newton, Chair
 Dave Murfin, Vice Chair
 Joe Bain
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dennis Mullin

Daniel Thomas
Helen Van Etten

NAMING THE UNIVERSITY OF KANSAS 18TH CHANCELLOR

Chair Newton stated naming a university CEO is one of the most important jobs the Board undertakes. The selection of a new chancellor is always an important moment in the history of the University and the community it serves. She noted that the Board was seeking a leader who would be able to carry out the goals of the Board’s strategic plan, *Foresight 2020*, and who would understand the importance of honoring the traditions and history of the University of Kansas. To help in this process the Board created the Chancellor Search Committee. Chair Newton recognized and thanked the Chair of the Search Committee, Dave Dillon.

Mr. Dillon stated the Search Committee was comprised of individuals representing alumni, endowment, students, faculty, administration, staff, athletics, and the wider community. This Committee was committed to helping the Board find the best candidates for consideration as the next KU Chancellor. He recognized the Committee members and thanked them for the many hours they dedicated to this process.

After holding many leadership roles at the University of Kansas Medical Center over the last 23 years, and given his strong leadership and vision, Regent Thomas moved to hire Dr. Douglas A. Girod as the 18th Chancellor of the University of Kansas. He also moved that the Board direct the Chair, Vice Chair and President of the Board of Regents to negotiate the compensation package and sign the letter of appointment. Regent Feuerborn seconded, and the motion carried.

Chair Newton introduced Dr. Girod as the 18th Chancellor of the University of Kansas. Dr. Girod stated he is very excited, honored and humbled to lead the University of Kansas and serve the State of Kansas. He thanked the Board of Regents and the KU Chancellor Search Committee. He noted the University is on a great trajectory and has accomplished so much over the years. He spoke about the freshman enrollment growth, the physical transformations on all the University’s campuses, and the growth of research and diversity on all the campuses. Dr. Girod noted as Chancellor he will focus on student recruitment, retention and graduation rates, and the overall student experience. He is also committed to strengthening KU’s AAU standing by continuing to recruit and retain top faculty. He believes in the mission of KU and is looking forward to working closely with the University’s students, faculty, staff, alumni, and foundation.

ADJOURNMENT

Chair Newton adjourned the meeting at 1:09 p.m.

Blake Flanders, President and CEO

Zoe F. Newton, Chair

REPORTS AND CONSENT AGENDA

II. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Newton, Chair
- C. *Report from the President & CEO* Blake Flanders, President & CEO
- D. *Report from Council of Presidents* Chancellor Gray-Little
- E. *Report from Council of Faculty Senate Presidents* Brian Lindshield
- F. *Report from Students' Advisory Committee* Jack Ayres

III. Standing Committee Reports

- A. *Academic Affairs* Regent Van Etten
- B. *Fiscal Affairs & Audit* Regent Bain
- C. *Governance* Regent Feuerborn

IV. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request for Approval for a Bachelor of Applied Arts in Media Arts – Wichita State University** **Jean Redeker,**
VP, Academic Affairs

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Wichita State University submitted an application for approval of a Bachelor of Applied Arts in Media Arts. The proposing academic unit has responded to all the requirements of the program approval process. COCAO and COFSP unanimously approved the degree program.

Bachelor of Applied Arts in Media Arts – Wichita State University

<u>Criteria</u>	<u>Program Summary</u>
1. Program Identification	CIP 500411 Bachelor of Applied Arts (BAA) in Media Arts
2. Academic Unit	College of Fine Arts
3. Program Description	<p>The Media Arts Program will be structured as one Bachelor of Applied Arts (BAA) in Media Arts degree with four tracks: audio production, filmmaking, animation, and game design. This structure is unique as it has four related tracks under one degree classification; this degree has a common core of courses as well as a set of sequenced courses specific to each of the four disciplines.</p> <p>The BAA degree is a vocational-oriented, undergraduate degree similar to the traditional BA or BS degrees; however, it is designed specifically as an <i>applied</i> degree aimed at preparing students for a particular career path.</p> <p>Housed in the College of Fine Arts, this collaborative degree will incorporate curriculum, facilities, personnel, and equipment from The Elliott School of Communication, Wichita Area Technical College, and a private,</p>

	<p>professional production studio external to WSU (CoCo Studios).</p>
<p>4. Demand/Need for the Program</p>	<p>For the past several years, there have been consistent and increasing inquiries from potential WSU students for programs in audio production, filmmaking, game design, and animation. A recent survey of students in the College of Fine Arts revealed an overwhelming interest in the program with over 90 percent in favor of such a degree offering; 70 percent indicated an interest in taking one or more courses in one or more of the four disciplines. Perhaps even more telling, when asked if they would have been interested in majoring in one of these four sequences had they been in place when they first enrolled as freshmen, more than 40 percent of the students responded affirmatively.</p> <p>Per the U.S. Bureau of Labor Statistics (BLS), overall employment for radio operators, and broadcast/sound engineering technicians is expected to increase by seven percent annually; and gaming designers’ employment figures are expected to increase by 7,940 new jobs. Additional careers coming from this degree include: studio camera operator, cinematographer, videographer film director, film lighting engineer, video or film editor, film animator, and film lab technician.</p> <p>In 2015, the BLS reported that starting annual, average salaries in these fields range from \$41,780 to \$58,510.</p> <p>Regional demand for digital media jobs within the I-35 corridor between Omaha and Dallas is significant. Currently, more than six hundred positions are being advertised in the six major cities along this route.</p>
<p>5. Comparative /Locational Advantage</p>	<p>Among the six Kansas universities, as well as in the universities in states bordering Kansas, none offers a comparable degree.</p> <p>A recent Bureau of Labor Statistics study of job demands for “creative technology” graduates found that most of the more lucrative jobs were in urban areas. WSU, located in the largest city in Kansas, is uniquely qualified to offer students access to new, collaborative ventures through public-private partnerships, including CoCo Studios (a private, professional production studio) off-campus and the future IdeasLab on-campus. WSU serves a large portion of professional students and supports a student population collaborating across the liberal arts, fine arts and professional disciplines through its field majors and Honors College.</p> <p>These groups would further benefit from the opportunity of further study in these four emerging technological disciplines.</p>
<p>6. Curriculum</p>	<p>The BAA consists of 120 credit hours. Students are required to take 30 credits of General Education, 21 credits in common core courses, 54 credit hours in a discipline specific tract, and the remaining 15 hours in electives.</p> <p>These core courses would be required of all students in the four tracks, creating a cohort of students studying various aspects of Media Arts, but working together on projects.</p> <ul style="list-style-type: none"> • MART 101 Intro to Media Arts (3 credit hours) • MART 101 History of Motion, Sound and Gaming (3 credit hours)

	<ul style="list-style-type: none"> • COMM 306 Basic Digital Editing (3 credit hours) • COMM 406 Audio Recording (3 credit hours) • MART 390 Professional Practices (3 credit hours) • MART 299 Media Arts Practicum I (1 credit hour) • MART 399 Media Arts Practicum II (2 credit hours) • MART 499 Media Arts Practicum III (3 credit hours)
<p>7. Faculty Profile</p>	<p>Faculty in existing departments and colleges across the university will teach, coordinate the BAA curriculum, and work with students to create independent plans of study.</p> <p>All core faculty members currently teach one to three courses per semester and advise students. Because the courses for the proposed BAA program largely consist of existing courses, the additional advising and teaching would be minimal. Faculty include:</p> <p>Theatre: *Ed Baker, *Bret Jones, David Neville Graphic Design: *Jeff Pulaski Music: *Aleksander Sternfeld-Dunn, *Mark Foley Digital Media: Amy DeVault Art History: *Claudia Pederson Media Resource Center: *John Jones Communication: Kevin Hager * <i>Designates a terminal academic degree.</i></p> <p>Additional faculty from the professional fields will teach technology-specific curriculum, as needed.</p>
<p>8. Student Profile</p>	<p>The Bachelor of Applied Arts degree will attract creative students preparing for a career in one of four emerging fields – audio engineering, filmmaking, game design, and animation. This program will serve students who: have an affinity for both technical as well as creative endeavors, are eager to apply their skills to technical tasks which are neither research-oriented nor entirely academic in nature, and aim to develop skills that will help them become entrepreneurs in their field.</p>
<p>9. Academic Support</p>	<p>This BAA degree will be facilitated by a director and will require faculty advisors within departments and colleges across several schools and colleges. The academic support model in place at WSU is extensive and includes support from the Counseling and Testing Center, Disability Support Services, One-Stop Student Services, University Libraries, Career Services, the Office of Cooperative Education and Work-Based Learning, among others.</p>
<p>10. Facilities and Equipment</p>	<p>WSU is partnering with CoCo Properties, LLC, and utilizing their off-campus facilities and equipment. This building, consisting of over 35,000 square-feet, houses four computer labs, an audio lab, a video lab, a motion capture studio, a green-screen area, two recording studios, an art studio, a clay studio, a design studio, two classrooms, a conference room, and additional space for offices. The leasing agreement gives WSU access to all facilities.</p> <p>On-campus, students and faculty will utilize the facilities and equipment found in the new GoCreate MakerSpace, Elliott School studios, and the future IdeasLab. No additional space or equipment will be needed.</p>

<p>11. Program Review, Assessment, Accreditation</p>	<p>This BAA degree program will be assessed through: course evaluations, learning objective assessments, curriculum/graduate exit surveys, knowledge-skills assessments, internal program review, participation in program forums, experience-based evaluations, and capstone evaluations.</p> <p>Furthermore, this program will be reviewed per the Kansas Board of Regents' program review requirements.</p> <p>Specialized accreditation is not available for this degree.</p>
<p>12. Costs, Financing</p>	<p>For the implementation of this program, salaries and fringe benefits total \$99,880. This includes \$50,000 for a full-time administrator and 12 sections annually for instructors at a total of \$34,880.</p> <p>The projected estimate of annual equipment leasing for this program is \$25,000.</p> <p>Other operating expenses (\$16,700) include instructional materials, miscellaneous supplies, software, and advertising.</p> <p>The total cost for the implementation year is \$141,580; the total cost for year two is \$150,300 and \$159,020 for year three.</p> <p>Funding will come from an internal reallocation from the office of the Provost and Senior Vice President for Academic Affairs. There will be an annual program fee for the final two years of the degree sequence to provide funding for the maintenance and replacement of materials and equipment in what is, admittedly, a technology-based degree.</p>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSAL
Kansas Board of Regents**

- I. Identify the new degree:** Bachelor of Applied Arts in Media Arts–Animation Track
- II. Provide courses required for each student in the major:**

Core Courses	<i>Course Name & Number</i>	<i>Cr. Hrs.</i>
	ENG 101 College English I	3
	ENG 102 College English II	3
	MATH 111 College Algebra	3
	COMM 111 Public Speaking	3
	Gen Ed Humanities course	3
	Gen Ed Social/Behavioral Sciences course	3
	Gen Ed Natural Sciences/Mathematics course	3
	Gen Ed additional Introductory course	3
	Gen Ed Further Studies course	3
	Gen Ed Advanced Issues & Perspectives course	3
	MART 101 Intro to Media Arts	3
	MART 102 Hist. of Motion, Sound & Gaming	3
	COMM 306 Basic Digital Editing	3
	COMM 406 Audio Recording	3
	MART 390 Professional Practices (3x, 1 cr.)	3
	MART 299 Media Arts Practicum I	1
	MART 399 Media Arts Practicum II	1
	MART 499 Media Arts Practicum III	1
	ARTF 136 Foundation 2D Design	3
	ARTF 145 Foundation Drawing	3
	ARTS 240 Figure Drawing	3
	MART 220 Computer Modeling	3
	ARTH 125 Art History, Bodies or Play	3
	ARTH 1xx Art History elective	3
	MART 222 Digital Animation I	3
	MART 322 Digital Animation II	3
	MART 422 Digital Animation III	3
	ARTH 3xx Art History elective	3
	THEA 390 Acting for the Camera	3
	MART 352 Clay Modeling	3
	MART 350 Story Boarding	3
	THEA 516 Scriptwriting I	3
	MART 357 Rigging	3
	ARTG 490 Titles and Motion Graphics	3
	MART 424 Compositing and VFX	3
	COMM 604 Video Storytelling	3
Electives	Electives chosen with an advisor	15
Research		
Practica		
	<i>Total</i>	<i>120</i>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

- I. Identify the new degree:** Bachelor of Applied Arts in Media Arts–Game Design Trk
II. Provide courses required for each student in the major:

Core Courses	<i>Course Name & Number</i>	<i>Cr. Hrs.</i>
	ENG 101 College English I	3
	ENG 102 College English II	3
	MATH 111 College Algebra	3
	COMM 111 Public Speaking	3
	Gen Ed Humanities course	3
	Gen Ed Social/Behavioral Sciences course	3
	Gen Ed Natural Sciences/Mathematics course	3
	Gen Ed additional Introductory course	3
	Gen Ed Further Studies course	3
	Gen Ed Advanced Issues & Perspectives course	3
	MART 101 Intro to Media Arts	3
	MART 102 Hist. of Motion, Sound & Gaming	3
	COMM 306 Basic Digital Editing	3
	COMM 406 Audio Recording	3
	MART 390 Professional Practices (3x, 1 cr.)	3
	MART 299 Media Arts Practicum I	1
	MART 399 Media Arts Practicum II	1
	MART 499 Media Arts Practicum III	1
	ARTF 136 Foundation 2D Design	3
	ARTF 145 Foundation Drawing	3
	ARTS 240 Figure Drawing	3
	MART 220 Computer Modeling	3
	ARTH 125 Art History, Bodies or Play	3
	ARTH 1xx Art History elective	3
	MART 222 Digital Animation I	3
	MART 322 Digital Animation II	3
	MART 260 Game Design Concepts	3
	ARTH 3xx Art History elective	3
	MART 352 Clay Modeling	3
	MART 350 Story Boarding	3
	MART 365 Prop and Character Design	3
	THEA 516 Scriptwriting I	3
	MART 357 Rigging	3
	MART 232 Intro to Game Design	3
	MART 332 Intermediate Game Design	3
	MART 432 Advanced Game Design	3
Electives	Electives chosen with an advisor	15
Research		
Practica		
	<hr/> <i>Total</i>	<i>120</i>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

- I. Identify the new degree:** Bachelor of Applied Arts in Media Arts–Filmmaking Track
II. Provide courses required for each student in the major:

	<i>Course Name & Number</i>	<i>Cr. Hrs.</i>
Core Courses	ENG 101 College English I	3
	ENG 102 College English II	3
	MATH 111 College Algebra	3
	COMM 111 Public Speaking	3
	Gen Ed Humanities course	3
	Gen Ed Social/Behavioral Sciences course	3
	Gen Ed Natural Sciences/Mathematics course	3
	Gen Ed additional Introductory course	3
	Gen Ed Further Studies course	3
	Gen Ed Advanced Issues & Perspectives course	3
	MART 101 Intro to Media Arts	3
	MART 102 Hist. of Motion, Sound & Gaming	3
	COMM 306 Basic Digital Editing	3
	COMM 406 Audio Recording	3
	MART 390 Professional Practices (3x, 1 cr.)	3
	MART 299 Media Arts Practicum I	1
	MART 399 Media Arts Practicum II	1
	MART 499 Media Arts Practicum III	1
	THEA xxx Theatre Tech (3 choices)	3
	THEA 228 Script Analysis	3
	COMM 512 Principles of Video	3
	ARTF 145 Foundation Drawing	3
	THEA 390 Acting for the Camera	3
	COMM 506 Sound for Film	3
	MART 325 Editing for Film	3
	COMM 321 Critical Studies in Film	3
	MART 359 Cinematography	3
	MART 353 Video Storytelling	3
	THEA 345 Stage Lighting 1	3
	MART 350 Story Boarding	3
	MART 351 Principles of Video Production	3
	THEA 516 Scriptwriting 1	3
THEA 517 Scriptwriting 2	3	
MART 424 Compositing and VFX	3	
ENGL 307 Narrative in Literature and Film	3	
XXXX xxx Additional Film Studies Course	3	
Electives	Electives chosen with an advisor	15
Research		
Practica		
	<i>Total</i>	<i>120</i>

**CURRICULUM OUTLINE
NEW DEGREE PROPOSALS
Kansas Board of Regents**

- I. Identify the new degree:** Bachelor of Applied Arts in Media Arts–Audio Production
- II. Provide courses required for each student in the major:**

Core Courses	<i>Course Name & Number</i>	<i>Cr. Hrs.</i>
	ENG 101 College English I	3
	ENG 102 College English II	3
	MATH 111 College Algebra	3
	COMM 111 Public Speaking	3
	Gen Ed Humanities course	3
	Gen Ed Social/Behavioral Sciences course	3
	Gen Ed Natural Sciences/Mathematics course	3
	Gen Ed additional Introductory course	3
	Gen Ed Further Studies course	3
	Gen Ed Advanced Issues & Perspectives course	3
	MART 101 Intro to Media Arts	3
	MART 102 Hist. of Motion, Sound & Gaming	3
	COMM 306 Basic Digital Editing	3
	COMM 406 Audio Recording	3
	MART 390 Professional Practices (3x, 1 cr.)	3
	MART 299 Media Arts Practicum I	1
	MART 399 Media Arts Practicum II	1
	MART 499 Media Arts Practicum III	1
	MUSC 127 Theory 1	2
	MUSC 128 Theory 2	2
	MUSC 240 Jazz Theory 3	2
	MUSC 242 Jazz Theory 4	2
	MUSC 129 Aural Skills 1	2
	MUSC 130 Aural Skills 2	2
	MUSC 241 Jazz Aural Skills 3	2
	MUSC 243 Jazz Aural Skills 4	2
	MUSP xxx Ensemble (4x, 1 cr.)	4
	MUSA 232 Lessons (4x, 2 cr.)	8
	MUSC 259 Introduction to Music Comp	1
	MART 110 Intro to Music Tech & Industry	2
	MART 111 Intro to Music Business	1
	MUSC 113 Music Literature	3
	MUSC 531 Intro to Elec. Music (MAX/MSP)	2
	MUSC 641 Orchestration	2
	MART 540 Adv. Editing and Mastering	3
	MART 570 Electronic Music Production	2

	MART 571 Live Sound Design	3
	COMM 506 Sound for Film	3
	MART 575 Seminar in Music Technology	3
	MART 481 Internship	1
Electives	Electives chosen with an advisor	15
Research		
Practica		
	<hr/>	
	<i>Total</i>	<i>120</i>

IMPLEMENTATION YEAR
Fiscal Summary for Proposed Academic Programs

Institution: Wichita State University Proposed Program: Bachelor of Applied Arts

Part I. Anticipated Enrollment	Implementation Year		Year 2		Year 3	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
A. Full-time, Part-time Headcount:	25	10	45	20	60	30
B. Total SCH taken by all students in program	720		1,320		1,800	
Part II. Program Cost Projection						
A. In <u>implementation</u> year one, list all identifiable General Use costs to the academic unit(s) and how they will be funded. In subsequent years, please include only the additional amount budgeted.						
	Implementation Year	Year 2		Year 3		
<u>Equipment</u>	Approx. \$25,000	Approx. \$25,000		Approx. \$25,000		
<u>Base Budget</u>						
Salaries	\$99,880 ¹	\$108,600 ²		\$117,320 ³		
OOE	\$16,700 ⁴	\$16,700		\$16,700		
Total ⁵	\$141,580	\$150,300		\$159,020		

Explanations:

¹ Salaries include: Full-time Administrator @ \$50,000 (includes benefits @ 25%, \$10,000), plus 8 sections for instructors \$34,880 (includes benefits @ 9%, \$2,880), plus \$15,000 for work-study/hourly student staff.

² Salaries include: Full-time Administrator @ \$50,000 (includes benefits @ 25%, \$10,000), plus 10 sections for instructors \$43,600 (includes benefits @ 9%, \$3,600), plus \$15,000 for work-study/hourly student staff.

³ Salaries include: Full-time Administrator @ \$50,000 (includes benefits @ 25%, \$10,000), plus 12 sections for instructors \$52,320 (includes benefits @ 9%, \$4,320), plus \$15,000 for work-study/hourly student staff.

⁴ OOE includes: Instructional Materials, Miscellaneous Supplies, Office Supplies, Software, and Advertising.

⁵ Required budget reallocated from existing university funds.

2. Act on Request to Approve Academic Calendars for Academic Years 2019-2020, 2020-2021, and 2021-2022 – Universities

Summary and Recommendation

Board of Regents policy requires consideration of academic calendars proposed by the Regents universities on a three-year cycle. This month the Board is asked to consider calendars for academic years 2019-2020, 2020-2021, and 2021-2022. The proposed calendars conform to existing policies. Staff recommends approval.

Background

Kansas Board of Regents Policy states the following:

1. ACADEMIC CALENDAR

- a. The Academic Calendar of each state university shall provide for an academic year minimally consisting of two sixteen week semesters totaling no fewer than 146 instructional days plus five final exam days each semester.
- b. Each state university shall file a three-year Academic Calendar adhering to holidays and breaks approved by the Board. Each state university shall follow the calendar as approved by the Board. Any deviation for reasons other than natural disasters or national emergencies must have prior approval of the Board.
- c. The President and Chief Executive Officer of the Board shall have the authority to approve or deny non-substantive revisions to Board-approved three-year calendars and shall periodically report these changes to the Board.

Although current Board policy permits variability among the universities in the construction of academic calendars, the adoption of five common elements by the Board in 1984 and 1990 has forced considerable consistency in the number of instructional days, exam days and vacation days. Three of those five elements were subsequently incorporated into policy; one element is no longer germane to the construction of academic calendars; and the final element “*Have a common Thanksgiving Break and Spring Break*” is not in Board policy, but was discussed by the Board Academic Affairs Standing Committee (BAASC), in conjunction with the state universities.

BAASC and the state universities agreed the locally driven scheduling of Spring Break allows universities to best respond to local needs and constituents. Some degree of institutional flexibility is important for effective institutional planning in the use of facilities and the management of enrollments and personnel. Thus, institutions are not required to have a common Spring Break, but do continue to have a common Thanksgiving Break.

This month, the Board receives and considers academic calendars proposed by the universities for the 2019-2020, 2020-2021, and 2021-2022 academic years. The receipt of the proposed academic calendars offers the Board the opportunity to ensure conformity with its policies for the construction of academic calendars, as well as an opportunity to review trends pertaining to the academic year.

Staff Recommendation

Staff recommends the Board approve the academic calendars as submitted by the state universities.

**Academic Year 2019-2020
Kansas Board of Regents State Universities**

<u>Fall 2019</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Aug 19 Monday	Aug 19 Monday	Aug 26 Monday	Aug 26 Monday	Aug 19 Monday	Aug 19 Monday
Classes End	Dec 6 Friday	Dec 6 Friday	Dec 13 Friday	Dec 12 Thursday	Dec 6 Friday	Dec 5 Thursday
Total Instructional Days	74	74	74	73	74	73
Exams Begin	Dec 9 Monday	Dec 7 Saturday	Dec 16 Monday	Dec 16 Monday	Dec 9 Monday	Dec 7 Saturday
Exams End	Dec 13 Friday	Dec 13 Friday	Dec 20 Friday	Dec 20 Friday	Dec 13 Friday	Dec 12 Thursday
Total Exam Days	5	6	5	5	5	5
Fall Break	Oct 10 – 13 Thurs – Sun	--	--	Oct 12 – 15 Sat – Tues	Oct 10 – 13 Thurs – Sun	Oct 12 – 15 Sat – Tues
Thanksgiving Break	Nov 27 – Dec 1 Wed – Sun	Nov 25 – Dec 1 Mon – Sun	Nov 25 – Dec 1 Mon – Sun	Nov 27 – Dec 1 Wed – Sun	Nov 27 – Dec 1 Wed – Sun	Nov 27 – Dec 1 Wed – Sun
Universities are closed to observe Labor Day on September 2, 2019.						
<u>Spring 2020</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Jan 14 Tuesday	Jan 21 Tuesday				
Classes End	May 1 Friday	May 8 Friday	May 8 Friday	May 7 Thursday	May 8 Friday	May 7 Thursday
Total Instructional Days	74	74	74	73	74	73
Exams Begin	May 4 Monday	May 9 Saturday	May 11 Monday	May 11 Monday	May 11 Monday	May 9 Saturday
Exams End	May 8 Friday	May 15 Friday	May 15 Friday	May 15 Friday	May 15 Friday	May 14 Thursday
Total Exam Days	5	6	5	5	5	5
Spring Break	March 9 – 15 Mon – Sun	March 23 – 29 Mon – Sun	March 9 – 15 Mon – Sun	March 9 – 15 Mon – Sun	March 23 – 29 Mon – Sun	March 23 – 29 Mon – Sun
Universities are closed to observe Martin Luther King, Jr. Day on January 20, 2020.						

**Academic Year 2020-2021
Kansas Board of Regents State Universities**

<u>Fall 2020</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Aug 17 Monday	Aug 17 Monday	Aug 24 Monday	Aug 24 Monday	Aug 17 Monday	Aug 17 Monday
Classes End	Dec 4 Friday	Dec 4 Friday	Dec 11 Friday	Dec 10 Thursday	Dec 4 Friday	Dec 3 Thursday
Total Instructional Days	74	74	74	73	74	73
Exams Begin	Dec 7 Monday	Dec 5 Saturday	Dec 14 Monday	Dec 14 Monday	Dec 7 Monday	Dec 5 Saturday
Exams End	Dec 11 Friday	Dec 11 Friday	Dec 18 Friday	Dec 18 Friday	Dec 11 Friday	Dec 10 Thursday
Total Exam Days	5	6	5	5	5	5
Fall Break	Oct 15 – 18 Thurs – Sun	--	--	Oct 10 – 13 Sat – Tue	Oct 8 – 11 Thurs – Sun	Oct 10 – 13 Sat – Tue
Thanksgiving Break	Nov 25 – 29 Wed – Sun	Nov 23 – 29 Mon – Sun	Nov 23 – 29 Mon – Sun	Nov 25 – 29 Wed – Sun	Nov 25 – 29 Wed – Sun	Nov 25 – 29 Wed – Sun
Universities are closed to observe Labor Day on September 7, 2020.						
<u>Spring 2021</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Jan 20 Wednesday	Jan 19 Tuesday	Jan 19 Tuesday	Jan 19 Tuesday	Jan 19 Tuesday	Jan 19 Tuesday
Classes End	May 7 Friday	May 7 Friday	May 7 Friday	May 6 Thursday	May 7 Friday	May 6 Thursday
Total Instructional Days	73	74	74	73	74	73
Exams Begin	May 10 Monday	May 8 Saturday	May 10 Monday	May 10 Monday	May 10 Monday	May 8 Saturday
Exams End	May 14 Friday	May 14 Friday	May 14 Friday	May 14 Friday	May 14 Friday	May 13 Thursday
Total Exam Days	5	6	5	5	5	5
Spring Break	March 22 – 28 Mon – Sun	March 22 – 28 Mon – Sun	March 8 – 14 Mon – Sun	March 8 – 14 Mon – Sun	March 22 – 28 Mon – Sun	March 22 – 28 Mon – Sun
Universities are closed to observe Martin Luther King Day on January 18, 2021.						

**Academic Year 2021-2022
Kansas Board of Regents State Universities**

<u>Fall 2021</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Aug 23 Monday	Aug 23 Monday	Aug 23 Monday	Aug 23 Monday	Aug 16 Monday	Aug 16 Monday
Classes End	Dec 10 Friday	Dec 10 Friday	Dec 10 Friday	Dec 9 Thursday	Dec 3 Friday	Dec 2 Thursday
Total Instructional Days	74	74	74	73	74	73
Exams Begin	Dec 13 Monday	Dec 11 Saturday	Dec 13 Monday	Dec 13 Monday	Dec 6 Monday	Dec 4 Saturday
Exams End	Dec 17 Friday	Dec 17 Friday	Dec 17 Friday	Dec 17 Friday	Dec 10 Friday	Dec 9 Thursday
Total Exam Days	5	6	5	5	5	5
Fall Break	Oct 14 – 17 Thurs – Sun	--	--	Oct 9 – 12 Sat – Tues	Oct 14 – 17 Thurs – Sun	Oct 9 – 12 Sat – Tues
Thanksgiving Break	Nov 24 – 28 Wed – Sun	Nov 22 – 28 Mon – Sun	Nov 22 – 28 Mon – Sun	Nov 24 – 28 Wed – Sun	Nov 24 – 28 Wed – Sun	Nov 24 – 28 Wed – Sun
Universities are closed to observe Labor Day on September 6, 2021.						
<u>Spring 2022</u>	<u>ESU</u>	<u>FHSU</u>	<u>KSU</u>	<u>KU</u>	<u>PSU</u>	<u>WSU</u>
Classes Begin	Jan 19 Wednesday	Jan 18 Tuesday	Jan 18 Tuesday	Jan 18 Tuesday	Jan 18 Tuesday	Jan 18 Tuesday
Classes End	May 6 Friday	May 6 Friday	May 6 Friday	May 5 Thursday	May 6 Friday	May 5 Thursday
Total Instructional Days	73	74	74	73	74	73
Exams Begin	May 9 Monday	May 7 Saturday	May 9 Monday	May 9 Monday	May 9 Monday	May 7 Saturday
Exams End	May 13 Friday	May 13 Friday	May 13 Friday	May 13 Friday	May 13 Friday	May 12 Thursday
Total Exam Days	5	6	5	5	5	5
Spring Break	March 21 – 27 Mon – Sun	March 21 – 27 Mon – Sun	March 21 – 27 Mon – Sun	March 7 – 13 Mon – Sun	March 21 – 27 Mon – Sun	Mar 21 – 27 Mon – Sun
Universities are closed to observe Martin Luther King, Jr. Day on January 17, 2022.						

B. Retirement**1. Act on the Board's Retirement Plan Committee Appointments****Madi Vannaman,
Staff Affiliate****Summary and Staff Recommendation**

To fulfill the Board's fiduciary responsibility for oversight of its Mandatory Retirement Plan, appropriate management and periodic review of the investment options provided under the Plan are required. In order to better provide such oversight, in July 2005, the Board delegated responsibility for plan administration and investment oversight to the Board-created "Retirement Plan Committee" (RPC) and established the composition of and membership for that Committee. Terms for four members are expiring on June 30, 2017. Staff recommends the re-appointment of these four current RPC members who will each serve a three-year term.

Background on the Kansas Board of Regents Retirement Plans

The Kansas Board of Regents (KBOR) Retirement Plan is an essential component of the benefits and compensation package available to faculty and certain staff who serve at the six state universities and the Board office. The KBOR Plan has four components: (1) a mandatory 403(b) retirement plan; (2) a voluntary 403(b) retirement plan; (3) a long term disability plan; and (4) a phased retirement plan. This issue paper addresses the Board's oversight of the Mandatory Retirement Plan and the composition of the Board-created Retirement Plan Committee (RPC).

Background on Mandatory Retirement Plan

In 1962 the Legislature authorized the Board to establish a Mandatory Retirement Plan under Internal Revenue Code Section 403(b) in order to provide retirement income for faculty and unclassified employees at the state universities and Board staff. The creation of the KBOR Mandatory Plan allowed eligible employees an alternative to KPERS, which was also established in 1962.

Then, as now, the KBOR retirement plan is an essential tool used to attract and retain quality faculty and unclassified employees to the state universities and to the Board office. With features such as portability and immediate vesting, the KBOR Plan has aspects that differ from KPERS and are more suitable in the competitive environment of higher education.

Each participating employee is required to contribute a percentage of their compensation to the Mandatory Plan (currently 5.5%). The employer, a State university or the Board office, is required to contribute an additional percentage to the Mandatory Plan (currently 8.5%). Thus, participating employees have a total of 14% of their compensation directed as pretax contributions to their retirement.

As of April 30, 2017, the total value of the retirement funds in the Mandatory Plan (with the two Board approved investment providers, TIAA and Voya) was \$3.539 billion dollars.

Retirement Plan Committee and Appointments In June 2005, the Board created the RPC and appointed its first members¹ By Board policy, the RPC is composed of representatives from the Board itself, the Council of Presidents (COPs), the Council of Business Officers (COBO) and the Advisory Committee on Retirement and Benefits (ACORB). Subject matter experts from the campuses provide additional expertise. The RPC's assigned duties include oversight of the Mandatory Retirement Plan, including its administration and its investments, as well as having the responsibility for creating and reviewing plan documents and investment provider agreements, implementing an investment policy with performance standards, and reviewing the investment performance on a semi-annual basis. In 2012, after a competitive bid process, Segal Rogerscasey was awarded a contract in order

¹ See Board Policy Manual Section A.4.a.(3).

to provide the RPC with consulting services regarding the oversight and performance of investment options and in 2015 the Board approved a five-year extension of that consulting contract.

In accordance with Board policy, the RPC is comprised of ten individuals, with nine voting members, eight of whom represent the universities and members are appointed to serve staggered three year terms. The RPC is currently chaired by Regent Brandau-Murguia and Regent Bangerter also participates.

The terms for the following appointed RPC members will expire on June 30, 2017:

- Michael Barnett, Vice President for Administration and Finance at Fort Hays State University, representing the Council of Business Officers (COBO).
- Dr. Dipak Ghosh, Professor of Economics, Herman B. Baehr Distinguished Professor, Department of Accounting and Information Systems, Emporia State University School of Business, subject matter expert.
- Dr. Rick LeCompte, Chair of Wichita State's Department of Finance, Real Estate and Decision Sciences department, the H. Dene Heskett Chair in Finance and the Director of the Professional Financial Planning Program, subject matter expert.
- Michele Sexton, Director of Budget & Human Resource Services at Pittsburg State University, representing Human Resource Directors/ACORB.

Staff recommends that the Board reappoint the four current RPC members who will each serve three year terms.

DISCUSSION AGENDA

V. Consideration of Discussion Agenda

A. Fiscal Affairs & Audit

1. Receive Presentations and Discuss University Tuition and Fee Proposals for FY 2018 (First Read)

- Wichita State University
- Pittsburg State University
- University of Kansas
- Emporia State University
- Kansas State University
- Fort Hays State University

Regent Bain

Elaine Frisbie

VP, Finance & Administration

Summary

The FY 2018 tuition and required fee proposals of each state university will be submitted to the Board for first reading and final action at the June meeting. The FY 2018 tuition and fee proposals for the state universities can be found on the Board’s website when available at:

http://kansasregents.org/about/regent_meetings_agendas_and_minutes.

Background

One of the Board’s primary responsibilities is to set tuition and fees at the state universities. Typically, the state budget is finalized in the spring so that tuition proposals are considered by the Board with the knowledge of the state funding available to the universities for the upcoming fiscal year. As the Board’s agenda was prepared, the Legislature had not yet passed an appropriation bill for FY 2018 but appeared to be on a path to enact a budget bill prior to the Board’s June meeting. To facilitate Board review of university proposals for the upcoming year, an intermediate step was found to present the student fee proposals to the Board at the May meeting. The full tuition and fee proposals have now been submitted to the Board for review and approval. Summary tables are also provided for more context.

Also important to keep in mind are the financial structures around which the universities operate. The state’s financial investment in the universities’ operating expenses added to their tuition revenues are defined as the general use budget for the institution (with some exceptions for KSU Veterinary Medical Center and KSU Extension and Research Programs). These funds are what the universities can devote to any function or program necessary to run the institution. They are generally not dedicated to any one purpose or use. For FY 2016, 75.0 percent of the institutions’ general use expenditures were used for employee salaries and benefits, 3.0 percent on utilities and the other 22.0 percent on other operating expenditures (e.g., consumable supplies, contractual services, equipment).

The Board’s recent approach has been to set tuition and fee rates for each state university that reflects each university’s mission, program offerings, geographic locations, competitive environments, level of state support and other considerations. For the reader to best follow how the universities developed their tuition proposals absent legislative action on the budget, some assumptions had to be made. Immediate to FY 2018 is the possibility of a 2.0 percent state employee salary increase for FY 2018. Although the Senate budget plan has funding from the State General Fund set aside for this purpose, the universities would have to allocate funding across the enterprise to finance the rest of the cost, such as from tuition, student fees, housing fees, research grants, etc.

In recent years, the universities have sustained reductions to their State General Fund appropriations. Tuition increases are not intended to make up for those reductions, but as a means to mitigate the financial dilemma created by the budget cuts.

Per Board policy, the Board delegates to the chief executive officer of each institution the authority to establish user and administrative fees where the increase does not generate revenues in excess of \$250,000 annually.

All tuition and fees are eventually incorporated along with housing rates and other fees into the Comprehensive Tuition and Fees Report which is published annually on the Board website at http://www.kansasregents.org/data/system_data/tuition_fees_reports

The attached documents were prepared by each of the state universities using a uniform format and are organized as outlined below.

The narrative of each proposal includes the following sections:

Section A. Displays the universities' proposed FY 2018 tuition rates applicable to all students within the designated categories (undergraduate resident, graduate resident, undergraduate non-resident and graduate non-resident). Tuition rates are shown on a per credit hour basis or flat-rate basis, depending on the university's tuition structure. Emporia State University and Pittsburg State University both charge on a flat-rate basis. Reference Appendix A – a Comparison of Approved FY 2017 and Proposed FY 2018 Tuition and Required Fees for Full-time Students, Per Semester by Category.

Section B. Displays any proposed course fee rates charged to specific students for specific academic programs.

Section C. Presents any proposed changes to the university's tuition structure.

Section D. In summary describes any other tuition or fee proposals that require the Board's approval, including tuition and fee waivers pursuant to K.S.A. 76-719c. That statute allows the Board of Regents to authorize a state university to award grants to students in the form of fellowships, scholarships and waivers of fees and tuition. With the Board's approval a Regents university imposes standards, conditions and requirements designed to foster the growth, distinction and stability of the institution and the quality of its educational programs and pursuits.

Section E. Discusses student and other campus community involvement in the development and/or review of proposals, including detailed information such as number of meetings, how many individual students were involved, discussion of steps taken to ensure understanding among students and what the tuition dollars will finance.

Section F. Discusses the projected increase from tuition revenues and the planned uses for those revenues, describing the projected increase attributable to rate changes. The university also estimates how the proposed increase would affect the carry forward balances in the General Fees Fund (where tuition is deposited) and justification for the level of targeted balances. A general discussion of enrollment management strategies is expected in this section including a 1% estimated increase in tuition revenues by student category and level (Appendix F-3), and the university's history in projecting tuition revenues compared to actual tuition revenues generated (Appendix F- 4).

Section G. Describes the measures taken to keep proposals as modest as possible, including a specific description and details about the steps taken to propose a level of tuition that is as small as possible.

Section H. Describes student proposed adjustments to required student fees (also known as campus privilege fees or specific fees proposed by students for specific restricted use expenditures). See Appendix H for the Financial Impact Statements for Additional Information Regarding Student Proposed Adjustments to Required Student Fees

Section I. New for FY 2018, this section includes tables to detail the tuition and required fees for students in the five most popular programs at each university, all standardized to 30 credit hours per year. This would highlight the entire expected impact to students in those programs that have program or course fees that vary from other programs.

The appendices include:

Appendix A is a uniform chart by category that compares the proposal's tuition and required fees and the dollar and percentage change to the current approved figures.

Appendix F-1 is an analysis to assist with tuition setting that explains how the university plans to use the additional revenues from the proposed increase

Appendix F-2 is a table of the General Fees Fund (FY 2014-FY 2018).

Appendix F-3 displays a 1% estimated increase in tuition revenues by student category and level.

Appendix F-4 is a table of projected tuition revenue increases compared to the actual tuition revenue increases (FY 2014-FY 2018).

2. Act on Amendments to Update and Clarify the Facilities Policies

Summary and Staff Recommendation

Staff has updated the facilities section of the Board’s Policy Manual to strengthen the Board’s oversight of university projects done in partnership with private companies. Changes include a clarification that universities will advise the Board’s Facilities Director of pending projects and establish when Board approval is required for leases to organizations related to the university and subsequent subleases by the related organization to third parties. These amendments have been reviewed by the Council of Business Officers, the Fiscal Affairs and Audit Standing Committee, and the Governance Committee. Staff recommends adoption of the proposed policy amendments set forth below.

Background

The traditional model of state financing for capital projects appropriated by the Legislature to the state universities has evolved over time to the point where universities are now compelled to seek alternative financing options. Partnerships with private developers, businesses seeking proximity to a university campus, and local communities are becoming more frequent. To bring the Board’s policy manual current with the circumstances, several changes are recommended for the Board to consider.

Staff Recommendation

Staff recommends adoption of the proposed policy amendments set forth below:

E FACILITIES

1 PROJECT PLANNING

- a Guiding Principle. Each state university shall inform the Board’s Director of Facilities in a timely manner about construction projects at each campus, including all relevant milestones or unforeseen changes, regardless of location relative to the university property. Consistent with Board policy on procurement, each capital project involving a state university, its affiliated corporations or other related organizations shall, for projects using state funds, be advertised and bid in a manner that advances and supports the mission of the university, promotes a competitive and fair procurement environment, and is open and transparent.
- ab Each state university shall maintain a Campus Master Plan that documents concepts and guiding principles for future land use and development of campus facilities and infrastructure. Each state university shall submit to the Board President and Chief Executive Officer a new Campus Master Plan, or update to an existing Campus Master Plan, by January 1, 2015. Each Campus Master Plan shall be updated and resubmitted to the Board President and Chief Executive Officer every ten years or when a new facility is planned in order to demonstrate how it will be incorporated in the Campus Master Plan.
- bc New Campus Master Plans, or significant modifications to existing Campus Master Plans, shall
 - i address deferred maintenance needs;
 - ii include a plan to ensure compliance with space utilization standards established by the Board; and
 - iii be submitted to the Board for approval.
- ed Annually, in concert with the capital budget planning process, each university shall demonstrate that any capital improvement or repair project proposed to be financed in whole or in part with debt obligations can be accommodated within the university’s debt capacity as measured by the university’s ratios described in the university’s approved debt capacity plan. In consultation with the Board’s Director of Facilities, each

university shall identify and present to the Board for approval any substantial change to its previously approved project debt financing plan.

2 SUMMARY OF APPROVAL REQUIREMENTS

	Board of Regents	<u>Joint Committee on Building Construction Committee</u>	Full Legislature	Program Statement required?	Execution process (architect/contractor)
Capital Improvements and Financing > \$1,000,000					
Affiliated Corporations	approve	advise		yes	Campus
State General Fund	approve	advise	approve (DA 418)	yes	State selection/bid
All Other Non-State Funds	approve	advise		yes	K.S.A. 76-7,125 <i>et seq</i>
Revenue Bonds	approve	advise	approve (DA 418)	yes	State selection/bid
Federal Grants	approve	advise		yes	K.S.A. 76-7,125 <i>et seq</i>
Educational Building Fund	approve	advise	***2	yes	State selection/bid
Rehabilitation and Repair Projects < \$1,000,000³					
Affiliated Corporations	approve	advise		no	Campus
State General Fund/EBF	approve	advise		no	State selection/bid
All Other Non-State Funds	approve	advise		no	K.S.A. 76-7,125 <i>et seq</i>
Federal Grants	approve	advise		no	K.S.A. 76-7,125 <i>et seq</i>
Deferred Maintenance Projects > \$1,000,000					
Infrastructure Maintenance Funds	approve	advise		no	State selection/bid
University Interest	approve	advise		no	K.S.A. 76-7,125 <i>et seq</i>
Tax Credits	approve	advise		no	State selection/bid
Energy Performance Contracting	approve	advise			K.S.A. 75-37,111 through 37,114 and 75-37,125
Building Razing	approve	advise ⁴			

² If new project or major renovation.

³ Projects < \$750,000-\$1,000,000 require only Director of Facilities approval review and Board President and Chief Executive Officer approval; projects < \$250,000 are delegated to the university chief executive officer.

⁴ Not required by law.

3 CAPITAL IMPROVEMENT PROJECTS

b Process

- i *Initial Request:* Each state university shall include initial concept requests for authorization of capital improvement projects with the university's five year plan submitted to the Board for consideration on ~~April~~ March 1 of each year.
- ii *Amendments:* Amendments to the current year capital improvements project list may be submitted to the Board at times other than those specified above. Once approved, each university shall be responsible for ensuring that appropriate legislative approvals are obtained, including advising the Joint Committee on State Building Construction.

8 INSPECTIONS

a State Fire Marshal

Except as provided in this subsection, an annual inspection of all buildings at each state university shall be made by the State Fire Marshal with copies of the inspection report to be sent to the university. Within 30 days of receipt, the state university shall provide a written summary of the State Fire Marshal's annual inspection report and the university's response thereto to the President and Chief Executive Officer of the Board; provided, however, that any notice of citation, potential sanction, violation, cease and desist order or hazard requiring follow up by the state university shall be immediately reported to the President and Chief Executive Officer.

In lieu of the State Fire Marshal conducted inspection provided above, a state university may enter into a memorandum of agreement with the State Fire Marshal pursuant to the State Fire Marshal Commissioned Inspector Act, K.S.A. 31-701 *et seq.* Annual inspections conducted by a university commissioned inspector shall be performed in accordance with the Act and the university's memorandum of agreement.

b Department of Administration

Each state university shall obtain such Department of Administration inspections for new construction or renovation as are required by ~~Chapter 7, Section 5~~ of the Department's 2009 Building Design and Construction Manual, ~~as amended~~.

c Boiler and Other Inspections Required by Law

Each state university shall provide for such boiler and other inspections as are required by law. (K.S.A. 44-913 *et seq.*)

11 LAND TRANSACTIONS

a Leases (Including Oil and Gas Agreements)

- i All leases of real property shall be approved by university counsel as to form, shall be submitted to the Board for approval in accordance with paragraph iv. of this subsection, and shall be submitted to other state agencies for approval where required by law. (K.S.A. 75-3739(l), 75-3743, 75-3744, 76-165, and/or 76-769(b)). Leases of state-owned real property for less than fair market value shall have prior Board approval unless: (1) the use of the leased space is determined by the chief executive officer to be of benefit to the institution, (2) the lease meets the criteria for approval by the state university's chief executive officer in subsection 11.a.iv below, and (3) the rental rates are certified by the chief financial officer as fair and equitable for the type of lease arrangement.
- ii No real property owned or controlled by the State of Kansas shall be leased unless a notice of intention to lease said property has been published at least thirty days prior to execution of any documents;

provided, however, that this requirement shall not be imposed on leases with another state agency or a political subdivision. (K.S.A. 75- 430a(d))-

- iii No lease of land for the production of oil, gas or other minerals shall be for a period of more than ten years and so long as oil, gas or other minerals are produced in paying quantities thereon, shall be awarded only upon competitive bids pursuant to K.S.A. 76-165, and shall retain to the state a royalty interest of not less than one-eighth part of all oil, gas or other minerals produced. When a state university leases land for the production of oil, gas, sand, gravel or any other mineral, the university shall provide information to the state geological survey in accordance with K.S.A. 76-323b. (K.S.A. 76-164 through 76-168)
 - iv State university leases of state-owned property to or from third parties not associated with the state university may be executed by the state university's chief executive officer without Board approval unless
 - (1) the lease involves construction on state property;
 - (2) the lease is an oil, gas or mineral lease covered by K.S.A. 76-165;
 - (3) the lease is for a term of more than 10 years; or
 - (4) the lease is for an amount in excess of \$25,000 per year.
 - v Leases with state university endowments, foundations, and other related organizations are governed by subsection 11.e. below.
- b Easements
- i The state universities' chief executive officers shall act on behalf of the Board in granting or conveying right-of-way easements across any land under the custody and control of the Board. Easements may be granted with or without receiving consideration therefore, and may permit use of the land for purposes of access, convenience or necessity and such other right-of-way purposes as are customarily related to such easements. (K.S.A. 74-3264 and 75-2131)
 - ii Easement documents shall be submitted to the Attorney General for approval as to form. (K.S.A. 74-3264 and 75-2131)-
- c Sale of Real Property
- i Following receipt of the appraisals required by law, any sales of real property owned or controlled by the Board of Regents or a state university must be approved by the Board of Regents and authorized by the Legislature. K.S.A. 74-3254 may serve as pre-authorization by the Legislature to dispose of certain devises. (K.S.A. 75-3043a and 74-3254)
 - ii No real property owned or controlled by the Board of Regents or a state university shall be sold unless a notice of intention to sell said property has been published at least thirty days prior to execution of any documents. (K.S.A. 75-430a(d))
 - iii No real property owned or controlled by the Board of Regents or a state university shall be sold, and no transaction for the sale of such property shall be closed, until the property has been surveyed as required by law. (K.S.A. 75-6611)
 - iv Sales of real property to state university endowments, foundations, and other related entities are governed by subsection 11.e. below.
- d Acquisition of Real Property

- i The Board of Regents may acquire real property necessary to properly maintain and carry on a state university or the business thereof. (K.S.A. 76-147)
 - ii State universities shall submit a description of all properties that they desire to purchase, or otherwise acquire, to the Board for approval. If such property is valued at less than \$250,000, the Board President and Chief Executive Officer, upon the recommendation of the Director of Facilities, may approve the acquisition on behalf of the Board. Such description shall include a legal description of the property, anticipated use and the estimated cost of purchase and any cost relating to the razing or renovating and maintaining such property.
 - iii No real property shall be purchased by the Board of Regents or a state university until the property has been appraised as required by law. (K.S.A. 75-3043a or 76-147) Prior to purchase, a warranty deed and environmental assessment will be required. Exceptions to the requirement for a warranty deed may be made by the Board President and Chief Executive Officer.
 - iv Each state university shall record all deeds to real estate acquired, and any other instruments relating to the acquisition required by law to be recorded, with the register of deeds of the county where the real estate is located. All original instruments relating to land acquisitions shall be maintained in the Board office. (K.S.A. 75-3516)
 - v Acquisition of real property from state university endowments, foundations, and other related organizations are governed by subsection 11.e. below.
- e Real Property Transactions with State University Endowments, Foundations and Other Related Organizations
- i State university endowments, foundations and other related organizations are organized under the laws of the State of Kansas and exist to support the state universities. While state law and organizational charters typically impose upon these related organizations special responsibilities for the administration of property received by the organizations, this policy shall establish the basis for all real property transactions described herein between all related organizations, the state universities and the Board. For purposes of this paragraph e., the term “related organizations” includes all state university affiliated corporations as defined in section II.D.6. of this Policy Manual.
 - (1) The approval of the Board of Regents shall be required prior to the acceptance by a state university of any gift of property from any related organization.
 - (2) In the event any related organization desires to sell to the Board or the university properties held by the related organization as a result of purchase, or a gift or devise that conveyed unrestricted and unqualified fee to the related organization, the purchase price shall not be more than the highest appraised value as determined by two independent real estate appraisers. (K.S.A. 76-147)
 - (3) Where trades of real property between the State and any related organization may benefit the state university and disposal of the state property has been approved by the Legislature, the Board of Regents may authorize the state university to negotiate a trade of the realty. The valuation of the related organization’s property shall be determined in the same-manner as that of state properties. (K.S.A. 75-3043a or 76-147)
 - (4) Leases of real property by the state universities from any related organizations shall be subject to the approval of the Board and to the following limitations:
 - (a) If the related organization holds properties in unrestricted accounts for which no remuneration is required under its fiduciary responsibility, or if the property is held on the basis of a gift or devise which so permits, the related organization may make the property available to the state university on a no-fee basis.

- (b) Any occupancy by the state university shall be subject to a written agreement.
 - (c) For properties held by any related organization as investments for eventual development by the state university, the rental cost shall not exceed an amount calculated to amortize the investment, or the market value in a case where the state university seeks to occupy a property previously leased by the related organization on a private or commercial basis.
- (5) Leases of real property by the state universities to any affiliated corporation or other related organization shall be subject to the approval of the Board. Any subsequent subleases of real property by the affiliated corporation or other related organization to third parties shall be subject to the approval of the Board, but may be approved by the Board President and Chief Executive Officer if
- (a) the sublease involves less than \$1.0 million in construction costs per project;
 - (b) the sublease requires no state or state university funding for initial construction or operating expenses;
 - (c) the sublease is for a term of less than 20 years; and
 - (d) the sublease includes a provision that requires the facility condition index to be at least 80% of new at the end of the sublease, or, at the state university's discretion, the facility will be demolished at no cost to the university.
- (6) State university transfers of real property received by devise to the state university's endowment or foundation in accordance with K.S.A. 74-3254 shall be subject to approval by the Board and any conditions imposed by the testator.
- ii Construction of Buildings: When any related organization constructs a building on the organization's property for the state university's use and at the request of the state university, the state university is authorized to enter into lease agreements on an amortizing basis, subject to the advance approval of the Board of Regents.
 - iii Issuing Bonds: In the event any related organization proposes or is requested to issue bonds and the proceeds will be used to fund construction or improvement upon Board-owned property, the state university having possession of the property shall obtain Board approval of the project before the bond issuance process is initiated.
- f Designation on the State or National Historic Register: Each state university shall seek approval from the Board prior to initiating the process to place state property on the state or national historic register.

3. Adopt Bond Resolution for Electrical System Conversion Project; Approve the Execution of Various Documents in Connection Therewith – KSU

**Julene Miller,
General Counsel**

Summary and Staff Recommendation

Kansas State University requests that the Board of Regents adopt a Resolution for the issuance of revenue bonds, proceeds of which will be used for a rehabilitation and repair project to convert and upgrade the electrical distribution system on the Manhattan campus.

The Resolution would authorize the issuance of K DFA Revenue Bonds (or other debt) in one or more series in a total aggregate amount sufficient to finance project expenditures not to exceed \$8,000,000, plus costs and reserves. The purpose of these Bonds is to finance the costs of the conversion and upgrade of the electrical distribution system. The Bonds will be secured with a pledge of generally available unencumbered funds of the University, though the University has identified a portion of the Educational Building Fund annual appropriation and interest deposited in the Deferred Maintenance Support Fund to pay the annual debt service.

As of June 2016, the University and its affiliated corporations had approximately \$506 million in outstanding bonds. The University has identified a specific revenue source to pay the debt service on all outstanding bonds, and \$367 million of the \$506 million is also supported by a pledge of generally available unencumbered funds of the University.

The Resolution further authorizes the Chair and the President and CEO to execute the Resolution and various other documents relating to the security and payment of such Bonds in such form as is approved by the General Counsel to the Board and necessary to accomplish the purposes set forth in the Resolution and the issuance of the Bonds, and authorizes the President of the University to execute the Pledge of Revenues Agreement and various other documents relating to the security and payment of such Bonds in such form as is approved by the university general counsel and necessary to accomplish the purposes set forth in the Resolution and the issuance of the Bonds.

Board approval of this issuance of revenue bonds and the authorizations set forth in the Resolution are contingent upon the 2017 Legislature’s enactment and Governor’s approval of the authorizing legislative provision.

Background

The Kansas Development Finance Authority (K DFA), created by the 1987 Kansas Legislature, K.S.A. 74-8901, *et seq.*, has authority to issue bonds on behalf of the State for projects authorized by the Legislature. K.S.A. Supp. 74-8905(b) provides, in part, that:

The authority may issue bonds for activities and projects of state agencies as requested by the secretary of administration. Research facilities of state educational institutions shall be subject to the provisions of this subsection (b). No bonds may be issued pursuant to this act for any activity or project of a state agency unless the activity or project either has been approved by an appropriation or other act of the legislature or has been approved by the state finance council acting on this matter which is hereby characterized as a matter of legislative delegation and subject to the guidelines prescribed in subsection (c) of K.S.A. 75-3711c, and amendments thereto.

Authority to initiate and complete a capital improvement project, and to issue revenue bonds, for the Electrical Distribution System Upgrade project is expected to be granted by the 2017 Legislature in an appropriations bill to read as follows:

In addition to the other purposes for which expenditures may be made by Kansas state university from the moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2018 or fiscal year 2019 as authorized by this or other appropriation act of the 2017 or 2018 regular session of the legislature, expenditures may be made by Kansas state university from moneys appropriated from the state general fund or from any special revenue fund or funds for fiscal year 2018 or fiscal year 2019, to provide for the issuance of bonds by the Kansas development finance authority in accordance with K.S.A. 74-8905, and amendments thereto, for a capital improvement project to convert and upgrade electrical distribution systems on the campus of Kansas state university: *Provided*, That such capital improvement project is hereby approved for Kansas state university for the purposes of K.S.A. 74-8905(b), and amendments thereto, and the authorization of the issuance of bonds by the Kansas development finance authority in accordance with that statute: *Provided further*, That Kansas state university may make expenditures from the moneys received from the issuance of any such bonds for such capital improvement project: *Provided, however*, That expenditures from the moneys received from the issuance of any such bonds for such capital improvement project shall not exceed \$8,000,000 plus all amounts required for costs of bond issuance, costs of interest on the bonds issued for such capital improvement project during the construction of such project, credit enhancement costs and any required reserves for the payment of principal and interest on the bonds: *And provided further*, That all moneys received from the issuance of any such bonds shall be deposited and accounted for as prescribed by applicable bond covenants: *And provided further*, That debt service for any such bonds for such capital improvement project shall be financed by appropriations from any appropriate special revenue fund or funds: *And provided further*, That Kansas state university shall make provisions for the maintenance of the electrical distribution systems project.

Pursuant to these authorizations, and after consulting with KDFFA, the University proposes to issue revenue bonds in an aggregate principal amount sufficient to finance expenditures for costs of the project in an amount not to exceed \$8,000,000, plus any additional amounts required to finance costs of issuance, costs of interest on such bonds during the construction of the project, credit enhancement costs, and any required reserves for the payment of principal and interest on such bonds. After consultation with KDFFA, the University is proposing that the bonds be secured by a pledge of generally available unencumbered funds of the University, though the University has identified a portion of the Educational Building Fund annual appropriation and interest deposited in the Deferred Maintenance Support Fund to pay debt service on the bonds.

The Electrical Distribution System Upgrade Project, and anticipated use of bond financing, was first submitted to the Board at its December 2016 meeting.

The Project

K-State's primary electrical distribution system comprises a 4160V system installed in the 1950s and a newer 12.5kVA system. In 2007, the University began a switchover to the 12.5kVA system as the existing 4160V system is outdated and has no redundancy capabilities. The switchover to the updated system has been occurring as funds are available within the University's share of the rehabilitation and repair appropriation from the Educational Building Fund—typically one to two buildings per year. Currently, 19 campus buildings are still supplied by the 4160V campus electrical distribution system. Over the past few years, the frequency of power outages in the buildings on the 4160V system have become unacceptably high as a result of the antiquated system. The outages have been disruptive to providing services for students, impacted classroom instruction and resulted in unanticipated costs for temporary measures to mitigate downtime. If the University continues upgrading from the 4160V system to the 12.5kVA at the rate of one or two buildings per year, the old system would remain for the next 14 years with increased potential for power outages.

The proposed project will move all remaining buildings from the 4160V system to the 12.5kVA system during a two-year timeframe. Additionally, each building will undergo a service upgrade to include replacement of

transformers, low voltage service into the building and building switchgear. All new work will comply with US DOE 2016 Efficiency Standards and current electrical and building codes. The work will be completed in phases on groups of buildings that have been identified as having a greater likelihood of power failure.

The total project cost is estimated at \$8 million. Legislative bonding authority of \$8 million is expected to be received during the 2017 Legislative Session. The University desires to secure short-term financing, not to exceed eight years through the Kansas Development Finance Authority. Debt service will be repaid from a portion of the Educational Building Fund annual appropriation and revenue generated from interest deposited in the Deferred Maintenance Support Fund.

As of June 2016, the University and its affiliated corporations had approximately \$506 million in outstanding bonds. The University has identified a specific revenue source to pay the debt service on all outstanding bonds, and \$367 million of the \$506 million is also supported by a pledge of generally available unencumbered funds of the University.

If the Board authorizes K-State to proceed with the project outlined above, the University requests that the Board adopt a Resolution approving the issuance of bonds by the Kansas Development Finance Authority to finance the projects. The Resolution is set forth in full below.

Administrative Costs

In conjunction with the issuance of the proposed bonds, since KDFFA has and will incur expenses in relation to the issuance of the proposed bonds and subsequent administration of the Resolution and Pledge of Revenues Agreement, it will be necessary for the University to execute an Administrative Agreement to provide for reimbursement of those expenses, as well as other documents and certificates necessary to accomplish the purposes set forth in the Resolutions and the issuance and delivery of the bonds.

Conclusion

The Board is asked to adopt the Resolution (set out in full below), to approve the issuance of bonds for the Electrical Distribution System Upgrade Project. The Resolution would authorize the University President to execute the Pledge Agreement in such form as is approved by the University’s general counsel and to execute any other documents and certificates necessary to accomplish the purposes of the Resolution and the issuance of the bonds. The Resolution further would authorize the Chair and President and CEO of the Board to execute the Resolution and any other documents and certificates, in such form as is approved by General Counsel to the Board, and necessary to accomplish the purposes of the Resolution and the issuance of the bonds. Staff recommends adoption of the Resolution, with approval of the issuance of this issuance of revenue bonds and the authorizations set forth in the Resolution being contingent upon enactment of the authorizing legislation described herein.

Gilmore & Bell Draft
May 30, 2017
Bond Resolution-1

RESOLUTION

A RESOLUTION OF THE KANSAS BOARD OF REGENTS APPROVING THE ISSUANCE BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY OF ITS KANSAS DEVELOPMENT FINANCE AUTHORITY REVENUE BONDS (KANSAS STATE UNIVERSITY ELECTRICAL DISTRIBUTION SYSTEMS PROJECT) TO PROVIDE ALL OR A PORTION OF THE FUNDS NECESSARY TO CONVERT AND UPGRADE THE ELECTRICAL DISTRIBUTION SYSTEM ON THE MANHATTAN CAMPUS OF KANSAS STATE UNIVERSITY; AUTHORIZING THE EXECUTION OF

A PLEDGE OF REVENUES AGREEMENT BETWEEN KANSAS STATE UNIVERSITY AND THE KANSAS DEVELOPMENT FINANCE AUTHORITY THAT CONTAINS CERTAIN COVENANTS AND PROVISIONS WITH RESPECT TO THE PLEDGE OF CERTAIN FUNDS OF THE UNIVERSITY THAT WILL PROVIDE FOR THE PAYMENT OF SUCH BONDS; AND AUTHORIZING THE EXECUTION OF VARIOUS OTHER DOCUMENTS RELATING TO THE ISSUANCE OF, SECURITY AND PAYMENT OF SUCH BONDS.

WHEREAS, the Kansas Board of Regents (the "Board") is vested under the Constitution and laws of the State of Kansas with supervision and control over Kansas State University (the "University"), and is authorized under such laws to adopt this Resolution and perform, execute and carry out, or cause to be performed, executed and carried out, the powers, duties and obligations of the Board under this Resolution in connection with the improvement and expansion of certain facilities located on the campus of the University and the University's operation thereof; and

WHEREAS, the Board and the University have heretofore determined that it is advisable to convert and upgrade the Manhattan Campus electrical distribution system (the "Project"); and

WHEREAS, the Board and the University anticipate that the 2017 Kansas Legislature will enact and the Governor of Kansas will approve legislation (the "Authorizing Legislation") that authorizes the Kansas Development Finance Authority (the "Authority"), on behalf of the University, to issue its revenue bonds in an amount not to exceed \$8,000,000, plus any additional amounts required to finance costs of issuance, costs of interest on such revenue bonds during the construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on such revenue bonds; and

WHEREAS, the University has requested that revenue bonds secured by a pledge of generally available unencumbered funds of the University be issued by the Authority pursuant to K.S.A. 74-8901 *et seq.* on behalf of the University to finance all or a portion of the costs of the Project (the "Bonds"); and

WHEREAS, the University intends to make provisions for the maintenance of the Project and the payment of debt service on the Bonds; and

WHEREAS, the Board, upon recommendation of the University, hereby finds and determines that, subject to the enactment of the Authorizing Legislation, it is advisable that the Bonds be issued by the Authority on behalf of the University, such bonds to be secured by the pledge of generally available unencumbered funds of the University; and

WHEREAS, prior to the issuance of the Bonds, the Authority will receive from the Secretary of Administration a request to issue bonds for the purpose of financing the Project and paying related interest, costs and reserves on behalf of the University; and

WHEREAS, in conjunction with the issuance of the Bonds, the University will be required to execute a Pledge of Revenues Agreement between the University and the Authority (the "Pledge Agreement"), which contains certain covenants and provisions with respect to the pledge of generally available unencumbered funds of the University; and

WHEREAS, it is recognized that the Authority has and will incur additional expenses in relation to the issuance of the Bonds and subsequent administration and enforcement of the Pledge Agreement, and the University desires to reimburse the Authority for said additional expenses through the execution of an Administrative Service Fee Agreement (the "Administrative Agreement").

NOW THEREFORE, BE IT RESOLVED BY THE KANSAS BOARD OF REGENTS, AS FOLLOWS:

SECTION 1. The Board hereby approves the issuance of the Bonds by the Authority on behalf of the University to finance all or a portion of the costs of the Project, in an aggregate principal amount not to exceed \$8,000,000, plus any additional amounts required to finance costs of issuance, costs of interest on the Bonds during construction of the Project, credit enhancement costs and any required reserves for the payment of principal and interest on the Bonds. The Bonds may be issued jointly with other revenue bonds for the University and shall be issued substantially in the form and with the repayment terms and provisions contained in information to be presented to the Board by the Authority and the University.

SECTION 2. The Board hereby authorizes the President of the University to execute on behalf of the University the Pledge Agreement, the Administrative Agreement and such other documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the University. The Board hereby further authorizes and instructs the Chair and President and CEO of the Board to execute on behalf of the Board such documents and certificates necessary to accomplish the purposes set forth in this Resolution and the issuance of the Bonds, in such forms as are approved by the General Counsel to the Board.

SECTION 3. This Resolution shall be in full force and effect from and after its adoption; provided, however, that the approvals and authorizations set forth in this Resolution are contingent upon the enactment of the Authorizing Legislation.

CERTIFICATE

We, the undersigned Chair and President and CEO of the Kansas Board of Regents, hereby certify that the foregoing Resolution was lawfully adopted by the Board at its meeting held on June 14, 2017.

KANSAS BOARD OF REGENTS

(SEAL)

By _____
Zoe F. Newton, Chair

ATTEST:

By _____
Blake Flanders, Ph.D.
President and CEO

B. Board Goals

- 1. Board Goal – Receive Information on the State Universities’ Fee Structures and Evaluate Whether a Different Configuration should be Considered** **Elaine Frisbie
VP, Finance & Administration**

Summary

Board Goal Seven for 2016-17, adopted at the August 2016 Board retreat, states “The Board will receive a briefing on the state universities’ fee structures and evaluate whether a different configuration should be considered.” This paper describes fees at the state universities.

Background

As published in the Board’s State University Databook for FY 2007, the average required fees for an undergraduate resident student at the six state universities was \$357. The average required undergraduate resident fees for FY 2017 is \$598. Heavier reliance on fee revenue has followed a path similar to tuition revenue as the Legislature has provided an ever-decreasing share of what is required to finance the operation of the state universities. A recent article⁵ noted public anger has traditionally been focused on tuition, while frustration is now growing over added fees for student activities, athletics, building maintenance and libraries. This is not a phenomenon unique to Kansas.

Tuition and fee structures vary for each of the state universities and may also vary within the institution by academic program or College. Within this Board agenda are current tuition and fee proposals by the state universities for FY 2018 that include, for the programs with the highest enrollment, the total mandatory tuition and fee costs to be borne by the student.

One reason for this variety are the mission and academic program differences among the universities. They offer lower and upper division as well as graduate-level instruction. Costs to provide this instruction vary widely. Physical plant needs can be affected by the academic program mix. Instructional space needs for technical programs differ from instructional space needs for liberal arts programs. On a per student basis, expenses in instruction would tend to be higher at an institution with predominately technical programs (high-cost, lower faculty-student ratios) compared to liberal arts/sciences (lower-cost, higher faculty-student ratios). Physical plant expenses, on a per student basis, would also tend to be higher at an institution with predominately technical programs.

The University of Kansas offers incoming freshmen the compact tuition option to select a higher tuition rate the first year, but then that rate is held flat year to year. At Emporia State University, students enrolled in ten hours or more pay a flat rate per semester, rather than a per credit hour fee. Similarly, full-time students at Pittsburg State University pay a flat tuition amount, regardless of credit hours. The additional layer of costs for student fees carries additional variances, particularly when comparing Colleges within the university. Engineering students at Wichita State University and Kansas State University pay program fees to finance additional faculty and equipment costs.

⁵ “Students, feeling nickel-and-dimed, force new scrutiny of college fees,” The Hechinger Report, January 3, 2017, Jon Marcus.

Conclusion

With the heavier reliance on student fee revenues and greater complexity of fee structures, it is recommended the Comprehensive State University Fee Schedule be reformatted to promote greater transparency for the public. The Board’s DegreeStats website is a new tool the public has for understanding students’ costs for attendance, but the Schedule offers a tangible source of information. Another option for the Board to address would be to include measures of affordability for Kansas students within the Board’s long-term strategic plan.

2. Board Goal – Receive Information on Developing a Common Online Application for State Universities **Jean Redeker,
VP, Academic Affairs**

Summary

One of the Board’s 2016-2017 attainment goals was to conduct a cost-benefit analysis of developing a common online undergraduate admissions application for the state universities. The analysis found that a centralized, common online application can provide potential benefits and increased costs to both applicants and institutions, but that the increased costs exceed the potential benefits. Staff recommends retaining the current system for online applications.

Background

In October of 2000, the Board adopted a goal to create a single undergraduate admissions application for use by all state universities. The project was subsequently expanded to encourage participation from community/technical colleges, Washburn University, and the independent institutions in the state. In November 2002, the Board awarded a contract to CollegeNet to develop a common online undergraduate application for the six state universities for implementation for the Fall 2004 entering class. The Board also voted to increase the application fee from \$25 to \$30 to cover the costs of moving to an online application.

Most universities encountered technical difficulties implementing the common online application, and when the Board renewed the contract with CollegeNet in 2005, it also allowed state universities to opt-out of its use. Two of the six state universities chose to continue using the common online application developed by CollegeNet, while four opted out.

Today, all six state universities offer an online admission application. FHSU, KSU, and PSU use an internally-developed online application while ESU, KU, and WSU each contract with a different vendor. FHSU plans to adopt the Workday online application system. Institutions charge an application fee ranging from \$30 - \$40.

One of the Board’s 2016-2017 attainment goals was to conduct a cost-benefit analysis of developing a common online undergraduate admissions application for the state universities. Staff first researched the benefits for prospective students. Next staff explored developing an internal common application similar to ones created by other university systems, such as in California, Texas, and Wisconsin. Staff determined that the costs, which included staffing a help desk and hiring additional IT and data security staff, rendered an internally-developed application too expensive and thus impractical. The University of Texas system, for example, employs five FTE dedicated staff and spends \$650,000 annually to maintain the Apply Texas application for its seven institutions. Staff also considered returning to the CollegeNET system, but its costs equal or exceed those of the other major online applications available, and it would not provide a single common form that could be used by prospective students who also wanted to apply to other institutions outside of the six state universities, which is one of the key benefits of such applications.

The analysis then moved to reviewing the three predominant online common application systems available in the U.S. These online application systems are run by private companies or are consortia-based. Finally, staff asked the six state universities to provide the costs and benefits of the application systems they currently use as well as the estimated costs and perceived benefits of implementing and maintaining a common application for the system.

Benefits and Costs of a Common Application for Students

The benefit of a common online application for prospective students is a reduction in the time required to apply for admission to multiple institutions. Common applications eliminate the need to enter much of the required admissions data such as name, address, high school curriculum, GPA, etc., more than one time. However, institutions typically customize aspects of an application including requiring applicants to provide unique information related to specific programs and scholarships offered by the institution. The primary cost to prospective students is an increase in the application fees, which are often the funding source for such applications.

Review of Predominant Common Online Application Systems

The three predominant common online application systems were researched to determine the costs and benefits provided. The newest player in the common online application scene is the Coalition for Access, Affordability, and Success (CAAS), which became available in 2016. It is consortia-based in which no university systems to date participate, and whose criteria for membership exclude all but one of the six state universities. It was thus excluded from further analysis.

The two remaining predominant online application systems, the Universal College Application (UCA) and the Common Application (CA), were next explored. Ninety-seven percent of UCA member-institutions are private, and many require essays and letters of recommendation for admission. The Common Application has 700 member institutions in 48 states, 83% (580) of which are private institutions. Neither application offers a university system membership, only individual institutional memberships. Table 1 provides a summary of these two application systems.

Table 1 – Common Online Application Systems

	Universal College Application	Common Application
Initial Operation	2007	1975
Members	34 (1 public institution)	700 (120 public institutions)
Costs	\$1,250 - \$2,250 implementation fee \$500 annual fee \$4.50 per application fee \$1.00-2.00 per pay transaction fee \$500 annual fee for additional forms or file uploads	\$2,500 implementation fee \$1,000 annual fee \$4.66 per application fee \$2.00 per pay transaction fee
Technology	Proprietary	Proprietary
Impact on Applications	Unavailable	5% increase 1st year for high volume 15% increase 1 st year for regionals
Owned by	ApplicationsOnline, LLC	Consortia-based

Projected Costs and Benefits of Adopting the Common Application in Kansas

The Common Application processes 4 million applications annually. The Common Application would provide much greater visibility to potential out-of-state applicants than the Universal Common Application. Consequently, representatives from Common Application member institutions in Connecticut and Massachusetts, who receive between 6,000 and 20,000 applications annually, were asked the costs and benefits of their membership in the CA. Their reported costs and benefits included:

- implementation times ranging from six months to one year
- a minimum of three and up to seven FTE staff to plan and implement the CA, which includes integration with existing scholarship applications, customer relations management systems (CRM), student information systems (SIS), document imaging systems
- staff training and between two and five FTE staff to maintain the CA
- \$28,000 to \$42,000 in annual membership licensing and transaction processing fees
- an increase in applications the first year, but a decrease in the yield rate or enrollment at some institutions

The primary benefit of a common online application for students is it provides some additional convenience and saves time during the application process. The primary benefit of a common application for the universities is the potential to reach more prospective out-of-state students, and all Common Application member institutions reported increased applications. However, some of the Common Application institutions experienced a decline

in either their admissions yield rate (the percent of applicants who enrolled) or in the total enrollment of new students.

The projected additional costs and revenue of becoming a member of the Common Application were calculated for each of the universities based on the undergraduate applications they received in 2015-2016, the 2017-2018 Common Application fees, and the average increase in the number of applications experienced by new Common Application members between 2010 and 2014. The analysis presumed a model that is neutral in its impact on the universities' operations.

Additional revenue to cover the cost of changing to the Common Application could come from increased application fees (which was not factored into the model) or from some other source. The model presumes all freshmen applicants pay a total of \$30 for six applications (one per state university).

Implementation of Revenue Neutral Model

The estimated one-time implementation costs total \$615,000. This includes the one-time \$15,000 (\$2500 per institution) CA implementation fee and the \$600,000 (\$100,000 per institution) projected costs for staff time, training, and the requisite systems integration with the universities' existing customer relations management software, student information systems, and document imaging systems.

The model is revenue neutral from a cash perspective and would generate \$1.04M in fee revenue and cost approximately the same in annual CA processing fees. However, institutions would forego at least \$4.20M in application fee revenue⁶, which is used to finance the costs of the admissions offices. To implement a sustainable model that considers all current expenses and revenues, \$5.24M is needed on an annual basis for CA processing fees and lost revenue recovery. This is in addition to the one-time funds of \$615,000 for implementation costs.

Changing systems would end the fee waiver set-aside program all state universities currently have for economically disadvantaged students. It would also limit universities' ability to customize their admissions applications. Such customization includes rolling the scholarship and admissions application into one application, which is currently being done at some state universities. Adoption of a common online application would require applicants at these institutions to fill out a separate scholarship application, because the scholarship and admissions application were decoupled. Some prospective students would, undoubtedly, miss filling out the scholarship application and fail to receive aid for which they are eligible.

In addition, revenue from application fees fund admission positions. If the model is not revenue neutral, a 50% reduction in gross revenue on an annual basis would result in a reduction in staffing at admissions offices. This would be at a time additional staffing would be needed to process the increased volume of applications and to provide student, parent and counselor services for applicants – some of whom may have little interest in attending an institution, but would like to take advantage of the flat fee for six applications.

Summary and Recommendations

Granted, adoption of the Common Application would provide some additional convenience and time savings to students who applied to more than one of the state universities. However, unless the model is revenue neutral, adoption of the CA would have negative consequences. Currently state universities set aside funding to provide fee waivers. This would end. At a time when increasing enrollment for first generation and underserved students are the focus of Kansas postsecondary institutions, adopting the CA would be counter-productive. Additionally, adoption of a common online application would require applicants to complete a separate scholarship application, and some prospective students would, undoubtedly, miss this step and fail to receive aid for which they are eligible. Finally, adoption of the CA would likely lead to staffing cuts in admissions offices. After a similar

⁶ This figure is likely higher as the model doesn't consider that in FY 17 KU, KSU and WSU raised their application fee to \$40 while ESU, FHSU, and PSU charged \$30 at the time of the analysis.

analysis in 2013, the Louisiana Board of Regents opted not to mandate membership in the Common Application for its public institutions. Staff concurs with the Louisiana decision.

After careful consideration, staff determines the disadvantages outweigh the advantages for adopting the Common Application process. This does, however, draw attention to the need to streamline the application process and provides the impetus for further discussions with the state universities. Staff recommends moving forward with a review of the application process culminating in recommendations to streamline it.

C. *Other Matters*

1. **Act on EPSCoR Proposals**

Jean Redeker,
VP, Academic Affairs

Summary

In accordance with the Guidelines for Coordination, Oversight and Fiscal Management of the Experimental Program to Stimulate Competitive Research (EPSCoR), approved in June 2011, the Kansas Board of Regents appointed a committee to review proposals for state funding. The EPSCoR Program Review Committee recommends the Board award \$250,265 in FY 2017 for projects that will be presented on June 14, 2017. If approved, the FY 2017 funding will be fully expended.

Background

The Experimental Program to Stimulate Competitive Research (EPSCoR) is a federal program that encourages university partnerships with industry. The program is designed to stimulate sustainable science and technology infrastructure improvements in states that historically have received a disproportionately low per-capita average of federal research dollars.

In addition to EPSCoR and EPSCoR-like projects, funds are also made available through a companion program for projects that do not require state matching funds. Eligible projects promote national competitiveness in strategic technology niches that hold the most promise for the Kansas economy. Funding through this companion program pairs the state's science and technology research strengths with the ability of Kansas businesses to diversify and sustain a national and global competitive advantage.

In Fiscal Year (FY) 2015, KBOR invested approximately \$1 million in state matching funds for EPSCoR, EPSCoR-like, and companion program projects. KBOR's investment in these projects attracted a total commitment of \$5.8 million in federal and industry funds. In addition, another \$3.2 million in federal funds was received during the fiscal year as follow-on funding to projects that received state matching funds during previous fiscal years.

Request

The Program Review Committee will consider funding for projects totaling \$250,265 and make funding recommendations at the Board's June 14th meeting. If approved, all FY 2017 funding will have been expended.

2. Act on Wichita State University’s Campus Master Plan President Bardo

In the fall of 2012, Wichita State University launched a master planning process that engaged the Wichita State community in the task of imagining the future of the main campus. The resulting master plan serves as framework for transformation at Wichita State. It provides a vision for campus development, landscape and circulation with the goal of supporting the stated mission of the University; “to equip both students and the larger community with the educational and cultural tools they need to thrive in a complex world, and to achieve both individual responsibility in their own lives and effective citizenship in the local, national and global community.”

Board policy requires each state university to “...maintain a Campus Master Plan that documents concepts and guiding principles for future land use and development of campus facilities and infrastructure. Each state university shall submit to the Board President and Chief Executive Officer a new Campus Master Plan, or update to an existing Campus Master Plan, by January 1, 2015. Each Campus Master Plan shall be updated and resubmitted to the Board President and Chief Executive Officer every ten years.”

At the June 2013 Board of Regents meeting, Wichita State presented its Campus Master Plan, which was not approved by the Board at the time, as it was in draft form. Wichita State will present its updated Master Plan at the June 2017 meeting and seek Board approval.

3. Act on Kansas State University’s Campus Master Plan President Myers

Kansas State University embarked on a comprehensive update of its Campus Master Plan in Fall 2011, in conjunction with the university’s Strategic Plan, K-State 2025. One the of the seven themes in K-State 2025 focused on Facilities and Infrastructure, with the goal of providing facilities and infrastructure that meet the evolving needs at a competitive level with benchmark institutions and that are an asset to recruit and retain quality students, faculty, researchers and staff.

Board policy requires each state university to “...maintain a Campus Master Plan that documents concepts and guiding principles for future land use and development of campus facilities and infrastructure. Each state university shall submit to the Board President and Chief Executive Officer a new Campus Master Plan, or update to an existing Campus Master Plan, by January 1, 2015. Each Campus Master Plan shall be updated and resubmitted to the Board President and Chief Executive Officer every ten years.”

At the April 2013 Board of Regents meeting, Kansas State presented its Campus Master Plan, which was not approved by the Board at the time, as it was in draft form. Kansas State will present its updated Master Plan at the June 2017 meeting and seek Board approval.

4. Act on Fort Hays State University Presidential Profile Regent Bain

D. Governance

1. Act on CEO Compensation for FY 2018 Regent Bain

VI. Executive Session

Board of Regents – Personnel Matter Relating to Non-Elected Personnel

REPORTS AND DISCUSSION AGENDA

VII. Introductions and Reports

- A. *Introductions*
- B. *Report from System Council of Presidents* President Krull
- C. *Report from the Community Colleges* President Krull
- D. *Report from the Technical Colleges* President Burks
- E. *Report from the First Generation Task Force* Regent Murguia and
Regent Bangerter

VIII. Consideration of Discussion Agenda

- A. *Academic Affairs* Regent Van Etten
 - 1. **Act on Amendments to the Midwest Student Exchange Program Policy** **Jean Redeker,**
VP, Academic Affairs

Summary and Recommendations

This item is a request to revise Board policy governing the Midwest Student Exchange Program (MSEP). The proposed revisions are intended to streamline reporting and to also take advantage of what are now redundant reporting processes. These proposed amendments have been reviewed by the System Council of Academic Officers, Board Academic Affairs Standing Committee, and Board Governance Committee, and were on the System Council of Presidents agenda this month. Staff recommends approval.

Background

The Midwest Student Exchange Program (MSEP) was established in 1994 by the Midwestern Higher Education Commission (MHEC) with the goal of increasing access and affordability for students in Midwestern universities, which include Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, and Wisconsin.

More than 100 Midwestern colleges and universities participate in the voluntary program. Each public university agrees to charge out-of-state students no more than 150% of in-state tuition for the programs the campus has designated for inclusion in MSEP. Private institutions allow a ten percent reduction on their tuition rates.

In 2001, the Board adopted the MSEP policy for governed institutions, and in 2004, adopted a separate policy for the coordinated institutions. Of the participating states, only Kansas established criteria for institutional participation in MSEP and for enrollment caps for governed institutions.

In 2011, these separate policies were combined into a single policy which then gave institutions the flexibility to submit programs to the Board at any time for inclusion in MSEP instead of once a year. The amendments also lifted the enrollment caps for the state universities. Provisions were added to ensure nonresident students enrolled through MSEP did not displace qualified Kansas residents, and institutions were required to file their guidelines for participation in MSEP with the Board office.

The policy amendments also required an annual report be provided to the President and CEO regarding approved programs and student participation in the MSEP program, and that Board staff maintain a list of programs approved by institutions for MSEP participation and monitor student participation via the MSEP annual report. In 2013, technical amendments were made to the policy to clarify how institutions include and remove programs from MSEP.

In 2015-2016, more than 10,000 students in nine states took advantage of the program. This includes the more than 600 nonresidents who enrolled in MSEP programs at Kansas institutions. During the same period a similar number of Kansans enrolled in MSEP programs in other states.

Proposed Revisions to Board Policy

The proposed revisions to Board policy are intended to streamline reporting and to also take advantage of what are now redundant processes. The Midwest Higher Education Compact (MHEC) provides an annual report to the agency, which includes information on MSEP participation. The proposed policy revisions eliminate the requirement for Board staff to submit the same information to the President and CEO since the information is duplicative in nature.

A list of programs approved for MSEP eligibility for each institution is listed on the MHEC website. Requiring Board staff to maintain the same list is duplicative, and the proposed policy revisions would eliminate the requirement for Board staff to maintain a duplicative list. Finally, the requirement for each institution to file with the Board office the institution’s guidelines for participation would be eliminated. The Board office does not maintain a file for most institutional policies and eliminating this requirement would align with current practice. Board staff would still monitor participation in MSEP through MHEC’s annual report.

Recommendation

Staff recommends approval of the proposed revisions.

CHAPTER III: COORDINATION - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS (See Chapter II., Section A. for additional academic affairs policies applicable to state universities)

...

16 PARTICIPATION IN MIDWEST STUDENT EXCHANGE PROGRAM FOR STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES AND WASHBURN UNIVERSITY

- a Each institution shall identify the programs that will be available for enrollment of students pursuant to the Midwest Student Exchange Program (MSEP), and shall report such programs to the System Council of Chief Academic Officers as an information item.
- b Programs will be approved or discontinued by action of the institution and reported to the System Council of Chief Academic Officers as an information item.
- c Programs will be removed from the ~~Midwest Student Exchange program (MSEP)~~ by action of the institution and reported to the System Council of Chief Academic Officers.
- d Tuition for students enrolled under the MSEP ~~program~~ shall be 150% of the participating institution’s in-state resident tuition rate.
- e Students enrolled through MSEP shall not displace qualified Kansas residents, i.e., MSEP students shall be admitted only into degree programs that have enrolled all qualified Kansas residents wishing to pursue the program.

- f Each participating institution shall establish guidelines for program participation in MSEP, ~~which will be filed in the Board Office of Academic Affairs.~~
- g ~~An annual report shall be provided to the President and Chief Executive Officer regarding approved programs and student participation in the MSEP program.~~
- h Board staff will ~~maintain a list of programs approved by institutions for MSEP participation and~~ monitor student participation in MSEP via the Midwest Higher Education Compact's annual report.

- 2. Act on Request for Approval for Degree and Certificate Program for Commercial Truck Driving Technical Certificate at Washburn Institute of Technology** **Scott Smathers, VP, Workforce Development**

Summary and Recommendation

Each month community and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received a request from Washburn Institute of Technology to offer a technical certificate in Commercial Truck Driving. The program submitted addressed all criteria requested and was subject to the 14-day comment period required by policy. The program was reviewed by the Technical Education Authority and is recommended for approval.

Background

Community and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following:

- Program Description
- Demand for the Program
- Duplication of Existing Programs
- Faculty
- Costs and Funding
- Program Approval at the Institution Level

Description of Proposed Program:

Washburn Institute of Technology requests approval for the following program:

- Commercial Truck Driving (49.0205) - Technical Certificate A/16 credit hours

Washburn Institute of Technology currently offers a fifteen-credit hour Commercial Truck Driving Stand Alone Parent Program (SAPP). Courses within SAPP are eligible for tiered technical funding; however, the program itself is not eligible for Carl D. Perkins funds or federal financial aid. Expanding the program would make the program eligible for both.

The Kansas Department of Labor, Long-term Occupation Projections 2014-2024 indicate a state-wide growth rate of 7.9%, with an annual median wage of \$38,870 per year or about \$18.69 per hour. Of the 23,011 Heavy and Tractor Trailer Truck Driver jobs required by 2024, 1,686 account for new jobs while 3,411 are replacement jobs.

Currently, six institutions offer a Commercial Truck Driving program. According to 2015 K-TIP data, as a system, 180 students completed the program with average annual wages ranging from \$34,245 to \$38,884.

Washburn Institute of Technology is not seeking collaboration possibilities with other two-year institutions due to the proposed program being an expansion of an existing program, and the extensive equipment needs and requirements.

Washburn Institute of Technology plans to begin the proposed Commercial Truck Driving program in August of 2017. Since the proposed program is an expansion of an existing program, and the additional 1 credit hour being added to the program is an existing course, the college does not anticipate any additional costs to deliver the proposed program. No additional faculty will be hired. The existing program coordinator will provide oversight

for the program. Existing space on the Huntoon campus will be utilized. In the Fall of 2018, the program will move to the new campus located at 2014 SE Washington Street, Topeka, Kansas.

The proposed program was subject to the 14-day comment period from April 17, 2017 to May 4, 2017 during which no comments were received.

Recommendation

The new program request submitted by Washburn Institute of Technology for a Technical Certificate A at 16 credit hours in Commercial Truck Driving has been reviewed by staff and is recommended for approval.

Additional Documentation Requested by BAASC:

Washburn Institute of Technology Student Loan Default Management Protocols For Proposed Commercial Truck Driving Program

Student loan default is a concern for all students who borrow money to pay for college. Student loan default also becomes an issue for colleges and universities when the respective student loan default rate increases beyond an acceptable level. To combat student loan default, many colleges and universities have implemented student loan default programs and protocols. The default management protocols identified below relate specifically to the proposed Commercial Truck Driving Program at Washburn Institute of Technology.

The majority of borrowers enrolling in Commercial Truck Driving are expected to qualify for both student loans and Pell grants. Students who qualify for Pell grants are strongly encouraged not to accept the student loans as the maximum Pell grant award will cover most of the expenses associated with the Commercial Truck Driving program. For students who have accepted or are considering accepting loans for the program, the following protocols will help minimize student default:

- As first-time student loan borrowers, students will not receive their loan check until 30 days after the start of the program (per federal guidelines).
- Students who do not complete by the end of the fourth week of the program their written Class A CDL permit and have not adequately performed basic control maneuvers (i.e. backing, etc.) will be administratively withdrawn for lack of satisfactory progress. Students who withdraw or are withdrawn prior to loan disbursement will not receive their student loan, and the loan will be canceled.
- Students who satisfactorily complete both their written Class A CDL permit and basic control maneuvers by the end of the fourth week of the program will be encouraged to consider signing on with a major industry partner (i.e. Schneider, Werner). Many of the major carriers make available tuition reimbursement programs, eliminating the need for students to accept their loan. A previously-accepted student loan can be canceled by the student any time prior to disbursement.
- All students receiving loans must complete mandatory face-to-face financial counseling.
- All students must complete financial aid entrance and exit counseling upon acceptance of their loan and at completion/exit of their program.
- A series of correspondence (letters, email, phone calls) is sent to borrowers who withdraw or graduate from the program. The letters remind students that they received loan funds while attending Tech, and those funds must be repaid. The withdraw letters remind them that this is true even though they did not complete their program of study. These letters advise students to watch for repayment information from their lender. The letters also invite the students to contact Financial Aid at Washburn Institute of Technology if they have questions about repayment or difficulty repaying.
- On the first of each month, it requests a delinquent borrower report from the federal government. This report shows which students are behind on student loan payments and by how many days. A series of correspondence is sent to borrowers on the delinquent report. The letters encourage students to contact Financial Aid at Washburn Institute of Technology for assistance with repayment on their loans.

While no student loan default management program is ever completely successful at eliminating student loan default, Washburn Institute of Technology is particularly optimistic about these key factors as they relate to Commercial Truck Driving:

1. Students who do not make satisfactory progress in the first four weeks of the program will not be eligible for their loan.
2. Students who perform well in the first four weeks of the program will be encouraged to make use of tuition reimbursement programs offered by major carriers, thereby eliminating the need for students to take the loan.
3. No loans to first-time borrowers will be released until 30 days after the start of the program. By that time, students will either have demonstrated that they have the skills needed for likely success in the industry (and the corresponding ability to repay the loan), or they will have been withdrawn from the program (loan canceled).

Washburn Institute of Technology administration and instructors are well versed in the dynamics of Commercial Truck Driving, having supervised and taught respectively in Commercial Truck Driving programs at other colleges in Kansas. These protocols were developed specifically for this program to mitigate student loan default.

B. Fiscal Affairs & Audit**1. Act on Distributions for the Kansas Nursing Grant Initiative**

Regent Bain

**Scott Smathers
VP, Workforce Development****Summary and Recommendation**

The Kansas Nursing Initiative addresses the shortage of nurses in the state, providing needed resources to nursing education programs to enable them to increase their capacity in support of nursing students. Grant funds have been made available to institutions with nursing programs through a competitive grant process and required matching funds from the institution. Over the ten-year lifespan of this initiative, a total of \$23 million has been invested by the State of Kansas to increase the education of the registered nurses. For the FY 2018 grant cycle, staff recommends approval of the grants as noted in the table.

Background

The Kansas Nursing Initiative addresses the shortage of registered nurses (RN) in the state, providing needed resources to nursing education programs to enable them to increase their capacity in support of nursing students. The 2006 Legislature originally invested \$3.4 million in grant funds as part of a commitment to address four identified barriers to nursing education program expansion. These barriers were: (1) an insufficient number of qualified nursing faculty, (2) competition among programs for clinical placement sites, (3) classroom and laboratory space constraints, and (4) additional equipment needs. Grant funds were made available to public postsecondary institutions with nursing programs through a competitive grant process and required matching funds from the institution. The three original grant opportunities included funds for nurse educator scholarships, nursing faculty salaries and supplies, and nursing equipment/facility upgrades. Although the latter portion was eliminated after one year, the Legislature increased the grant appropriation dedicated to faculty salaries and supplies.

Subject to annual appropriation from the Legislature, \$1.8 million is anticipated to be available in FY 2018 to both public and privately-funded educational institutions with registered nurse programs. In anticipation of creating a new request for proposals for the Kansas Nursing Initiative grant, the Workforce Development team convened groups of nursing directors and hospital/business and industry representatives, and the Kansas Board of Nursing staff in Fall 2016 to determine the needs and future outlook for the nursing profession.

For an institution to receive grant funding, eligibility criteria were agreed upon by the various focus groups. A nursing program would have:

- Approval by the Kansas Board of Nursing and national accreditation;
- Program graduates' test scores for the most recent three-year average must be at or above the three-year national average on the National Council Licensure Examination (NCLEX); and
- Documented degree articulation of one of the following: RN to BSN, BSN to MSN, MSN to DNP.

In an effort to assist those programs that do not meet the above criteria, ten percent of the grant will be set aside for "alternative applications" to obtain accreditation and improve NCLEX scores to a minimum of the three-year national average.

The grants will be awarded on an annual basis to allow institutions time to meet the standards noted above, and receive additional funding in subsequent years. The request for grant proposals and process were approved by the Postsecondary Technical Education Authority in December 2016 and the Kansas Board of Regents in January 2017.

A total of 24 proposals were received: 14 from two-year institutions and ten from four-year institutions. Of the 24 proposals, seven applied for the ten percent set aside as they did not meet either the accreditation or NCLEX minimum score requirement. Representatives from the Board of Regents staff and the Kansas Board of Nursing

reviewed the proposals. Recommendations from that committee for grant awards were approved by the Kansas Technical Education Authority on May 25, 2017, and are now submitted to the Board for approval.

Recommendation

FY 2018 Kansas Nursing Initiative Grant	
Recommended Awards	
Application A & B	
<i>(NCLEX/Accreditation support)</i>	
Highland Community College	\$ 19,900
Barton Community College	8,500
Colby Community College	39,465
Dodge City Community College	9,000
Hutchinson Community College	24,812
Pratt Community College	80,000
Kansas City Kansas Community College	7,160
Total	\$ 188,837
Full Application	
Baker University	\$ 37,310
Butler Community College	70,100
Cloud County Community College	71,780
Emporia State University	50,000
Fort Hays State University	144,662
Fort Scott Community College	45,589
Hesston College	71,000
Johnson County Community College	28,792
University of Kansas	279,950
Labette Community College	60,065
Manhattan Area Technical College	68,360
MidAmerica Nazarene University	10,500
Neosho County Community College	134,103
Newman University	5,873
Pittsburg State University	175,500
Washburn University	98,700
Wichita State University	77,550
Total	\$ 1,429,834
Total Grant Funds Recommended for Award	\$ 1,618,671
Total Grant Funds Available	\$ 1,790,000
Funds to be awarded as professional development in partnership with the Kansas Board of Nursing	\$ 171,329

2. **Act on State University Tuition and Fee Proposals for FY 2018** **Elaine Frisbie**
VP, Finance & Administration
3. **Act on Second Distribution of FY 2017 Appropriations for Tuition for Technical Education (SB 155-Excel in Technical Education Initiative and AO-K Proviso) and Postsecondary Education Performance-Based Incentives Fund (GED Accelerator)**

Summary

Senate Bill 155 became law in FY 2013 (K.S.A. 72-4489), providing state financed college tuition for high school students in postsecondary technical education courses and incentives to school districts for students earning industry-recognized credentials in high-demand occupations. For FY 2017, the Board of Regents has available \$59,072 for the incentives to school districts, \$20.25 million for high school students' postsecondary tiered technical course tuition, and at least \$500,000 for tuition for adults without a high school diploma or GED who are enrolled in tiered technical courses in designated Accelerating Opportunity: Kansas (AO-K) approved pathways. Funding for the tuition portion is distributed twice a year based on actual student enrollments submitted to the Kansas Higher Education Data System by the institutions. This is the second year available funds are insufficient to finance enrollments. The appropriation is \$3.7 million less than the tuition costs for secondary students. Although the Board and Postsecondary Technical Education Authority requested additional funds from the Governor through a budget amendment, the Governor did not amend his budget for this program; the 2017 Legislature did not add to the appropriation either. Amounts to be distributed are therefore pro-rated in a manner proportional to the shortfall (17.9 percent).

The Board of Regents also has funds available for the Postsecondary Education Performance-Based Incentives Fund (known as the GED Accelerator initiative). This fund provides incentives to eligible institutions—community colleges, technical colleges and Washburn Institute of Technology—for adults seeking and earning a GED/high school equivalency diploma and/or an identified industry credential while enrolled in an eligible postsecondary technical education program. Eligible institutions can receive \$170 for each adult enrolled in a postsecondary technical program while pursuing a GED/high school equivalency diploma (\$150 of which must be used for the GED/high school equivalency tests), \$500 for each adult earning a GED/high school equivalency diploma, and \$1,000 for each adult earning an identified industry credential while enrolled in an eligible postsecondary technical education program. Funding for these incentives is also distributed relying on data submitted to the system by the institutions.

The Postsecondary Technical Education Authority met on May 25, 2017 and approved the distributions. The distributions are contingent upon the Board's assessment of each institution's performance pursuant to the performance agreement process. Board staff recommends allocating the second distribution of funds as outlined below.

Background

The Excel in Career Technical Education program provides state financed college tuition for high school students in tiered postsecondary technical education courses and incentives to school districts for students earning identified industry-recognized credentials in high-demand occupations. Calculated tuition costs (less reconciled amounts from FY 2016 and less the prorated amounts for FY 2017), credential incentives and available appropriations are detailed on the tables below:

SB 155-Excel in Career Technical Education Initiative

FY 2013	Amount Available	Amount Expended
Secondary Student Tuition	11,750,000	12,018,419
Credential Incentives	1,500,000	694,168
Total	\$13,250,000	\$12,712,587
FY 2014		
Secondary Student Tuition	18,035,000	16,969,784
Credential Incentives	1,500,000	1,419,190
Total	\$19,535,000	\$18,388,974
FY 2015		
Secondary Student Tuition	23,100,000	22,128,899
AO-K Adult Tuition	500,000	532,635
Credential Incentives	750,000	750,000
Total	\$24,850,000	\$23,411,534
FY 2016		
Secondary Student Tuition	20,250,000	20,127,423
AO-K Adult Tuition	500,000	622,577
Credential Incentives	50,000	50,000
Total	\$20,800,000	\$20,800,000
FY 2017		
Secondary Student Tuition	20,250,000	\$20,190,169
AO-K Adult Tuition ¹	500,000	\$559,831
Credential Incentives	59,072	59,072
Total	\$20,809,072	\$20,809,072

¹ The Legislature requires expenditures of at least \$500,000 for the AO-K Adult Tuition program; any amount over that comes from the secondary student tuition line-item.

GED Accelerator

FY 2017	Amount Available	1st Distribution	2nd Distribution
	\$125,000	\$82,510	\$42,490

Recommendation

Staff have reviewed the information submitted by the institutions and recommends approval.

Institution	Excel in CTE Initiative	AOK Proviso Adult Tuition	GED Accelerator
Allen County Community College	\$191,570	\$0	\$0
Barton Community College	90,809	(\$6,364)	(\$2,250)
Butler Community College	209,591	\$0	\$0
Cloud County Community College	110,050	\$0	\$0
Coffeyville Community College	353,871	\$0	\$0
Colby Community College	\$41,333	\$0	\$0
Cowley Community College	\$71,073	\$0	\$0
Dodge City Community College	\$90,508	\$623	\$662
Flint Hills Technical College	(\$1,207)	\$0	\$0
Fort Scott Community College	\$282,853	(\$1,156)	\$218
Garden City Community College	\$39,823	\$13,326	\$1,769
Highland Community College	\$421,368	\$14,654	\$1,002
Hutchinson Community College	\$802,817	\$9,279	\$5,028
Independence Community College	\$14,194	\$0	\$0
Johnson County Community College	\$368,185	\$6,360	\$1,550
Kansas City Kansas Community College	\$706,830	(\$15,909)	\$444
Labette Community College	\$28,193	\$0	\$0
Manhattan Area Technical College	\$159,017	\$0	\$0
Neosho County Community College	\$323,536	\$6,841	\$1,874
North Central Kansas Technical College	\$85,879	\$0	\$0
Northwest Kansas Technical College	(\$45,332)	\$0	\$0
Pratt Community College	\$74,302	\$0	\$0
Salina Area Technical College	\$250,458	\$8,389	(\$605)
Seward County Community College/ATS	\$379,883	\$23,892	\$10,595
Washburn Institute of Technology	\$1,379,525	\$128,912	\$17,665
Wichita Area Technical College	\$1,412,560	(\$846)	\$4,538
Total	\$7,841,689	\$188,001	\$42,490

4. Act on Allocation/Distribution of FY 2018 State Appropriations to Community Colleges, Technical Colleges, Washburn Institute of Technology, and Washburn University

Summary and Recommendation

For FY 2018, there are four state appropriations that require the Board of Regents to approve the distribution of funds among eligible institutions. The Postsecondary Technical Education Authority met on May 25, 2017 and reviewed the programs distributing funds to the coordinated institutions. They endorsed distributing the amounts as shown in the following tables. The Legislature has not yet appropriated funds for FY 2018; therefore, the amounts listed in the tables below are estimated based on current year appropriations and what are currently proposed in appropriation bills. Table 1 displays Tiered Technical Education State Aid, Table 2 Non-Tiered Credit Hour Grant, Table 3 Vocational Education Capital Outlay Aid, and Table 4 the Technology Grants. The distributions are contingent upon the Board's assessment of each institution's performance pursuant to the performance agreement process. Board staff recommends approval of these distributions. In addition, Board staff requests the ability to adjust the distributions as needed if final appropriations differ from what is displayed below.

Tiered Technical Education State Aid Distribution

2011 SB 143 created a new postsecondary technical education formula which became effective July 1, 2011. The heart of the formula is the KBOR cost model that calculates costs at a course level and recognizes the cost differential in delivering technical education courses. The state funding process includes updating the state rates per the KBOR cost model, utilizing the prior year's credit hour enrollment data by student and course (Fall, Spring, Summer), calculating the adjustment in financing that accounts for an off-set for colleges with local appropriations that help finance in-district credit hours, and producing the gap report that identifies the gap for each individual college. The gap is the difference between the KBOR calculated state amount and the actual amount received by each college.

For FY 2018, the Kansas Board of Regents had requested restoration of \$2.3 million for this line-item appropriation for a total of \$58.3 million. The Governor did not recommend the additional funds, nor did the Legislature appropriate the additional money. Rather, the pending appropriation bills include an appropriation of \$56.0 million, the same amount as appropriated for FY 2017. In FY 2016, this appropriation was \$58.3 million. It is also important to note that proviso language suspends the distribution in accordance with the postsecondary tiered technical education state aid act seems to be slated to remain in place for FY 2018.

Provided, That if the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2018, in the postsecondary tiered technical education state aid account is greater than the amount of moneys appropriated for the above agency for the fiscal year ending June 30, 2017, in the postsecondary tiered technical education state aid account, then the difference between the amount of moneys appropriated for the fiscal year 2018 and the amount of moneys appropriated for the above agency for the fiscal year 2017 shall be distributed based on each eligible institution's calculated gap, according to the postsecondary tiered technical education state aid act, K.S.A. 2016 Supp. 71-1801 through 71-1810, and amendments thereto, as determined by the state board of regents: Provided further, That no eligible institution shall receive an amount of money from the postsecondary tiered technical education state aid account in fiscal year 2018 that is less than the amount such eligible institution received from such account in fiscal year 2017, unless the amount of moneys appropriated for the above agency for fiscal year 2017 in the postsecondary tiered technical education state aid account for fiscal year 2018 is less than the amount of moneys appropriated for the above agency for fiscal year 2017 in the postsecondary tiered technical education state aid account: And provided further, That if the amount of moneys appropriated for the above agency for fiscal year 2018 is less than the amount of moneys appropriated for the above agency for fiscal year 2017 in the postsecondary tiered

technical education state aid account, then each eligible institution shall receive an amount of moneys as determined by the state board of regents.

In accordance with the proviso, staff and the Postsecondary Technical Education Authority recommend that each institution receive the amount it received last year as reflected in the table below.

Table 1			
Tiered Technical Education State Aid Distribution			
Institution	FY 2017 Funding	FY 2018 Funding	Increase/ (Decrease)
Allen County Community College	\$1,274,575	\$1,274,575	\$ --
Barton Community College	3,379,015	3,379,015	--
Butler Community College	4,042,275	4,042,275	--
Cloud County Community College	1,309,962	1,309,962	--
Coffeyville Community College	1,172,753	1,172,753	--
Colby Community College	659,186	659,186	--
Cowley Community College	2,421,712	2,421,712	--
Dodge City Community College	1,128,501	1,128,501	--
Flint Hills Technical College	1,710,829	1,710,829	--
Fort Scott Community College	1,447,767	1,447,767	--
Garden City Community College	972,414	972,414	--
Highland Community College	1,760,297	1,760,297	--
Hutchinson Community College	3,864,080	3,864,080	--
Independence Community College	536,348	536,348	--
Johnson County Community College	6,077,963	6,077,963	--
Kansas City Kansas Community College	4,154,629	4,154,629	--
Labette Community College	1,084,010	1,084,010	--
Manhattan Area Technical College	1,813,038	1,813,038	--
Neosho County Community College	1,292,172	1,292,172	--
North Central Kansas Technical College	2,669,201	2,669,201	--
Northwest Kansas Technical College	2,080,464	2,080,464	--
Pratt Community College	1,142,218	1,142,218	--
Salina Area Technical College	1,826,265	1,826,265	--
Seward County Community College	1,137,379	1,137,379	--
Washburn Institute of Technology	2,565,704	2,565,704	--
Wichita Area Technical College	4,446,165	4,446,165	--
Total	\$55,968,922	\$55,968,922	\$ --

Non-Tiered Credit Hour Grant Distribution

With regard to non-tiered course credit hours (a non-tiered course is a general education course), the law provides that each community college and technical college is eligible for a grant from the State General Fund, in an amount determined by the State Board of Regents after dialogue with community college and technical college presidents. Although the Board of Regents requested restoration of \$3.1 million for this grant, the FY 2018 non-tiered credit hour grant appropriation appears to be \$73.4 million, an amount equal to the appropriation for FY 2017 with the 4.0 percent budget allotment. In FY 2016, this appropriation was \$76.5 million.

Table 2			
Non-Tiered Credit Hour Grant Distribution			
Institution	FY 2017 Funding	FY 2018 Funding	Increase/ (Decrease)
Allen County Community College	\$3,334,484	\$3,334,484	\$ --
Barton Community College	4,219,418	4,219,418	--
Butler Community College	10,121,710	10,121,710	--
Cloud County Community College	2,941,139	2,941,139	--
Coffeyville Community College	1,726,932	1,726,932	--
Colby Community College	1,307,364	1,307,364	--
Cowley Community College	4,234,256	4,234,256	--
Dodge City Community College	1,451,580	1,451,580	--
Flint Hills Technical College	461,868	461,868	--
Fort Scott Community College	1,856,051	1,856,051	--
Garden City Community College	1,623,721	1,623,721	--
Highland Community College	3,824,749	3,824,749	--
Hutchinson Community College	4,900,010	4,900,010	--
Independence Community College	1,372,312	1,372,312	--
Johnson County Community College	14,612,929	14,612,929	--
Kansas City Kansas Community College	5,748,780	5,748,780	--
Labette Community College	1,548,429	1,548,429	--
Manhattan Area Technical College	431,091	431,091	--
Neosho County Community College	1,454,815	1,454,815	--
North Central Kansas Technical College	717,621	717,621	--
Northwest Kansas Technical College	537,374	537,374	--
Pratt Community College	1,183,980	1,183,980	--
Salina Area Technical College	103,589	103,589	--
Seward County Community College	1,758,045	1,758,045	--
Washburn Institute of Technology	160,221	160,221	--
Wichita Area Technical College	1,804,008	1,804,008	--
Total	\$73,436,476	\$73,436,476	\$ --

Vocational Education Capital Outlay Aid Distribution

2011 SB 143 directed that vocational education capital outlay aid be distributed to the six technical colleges, nine of the community colleges, and Washburn Institute of Technology. The total funding for capital outlay aid for FY 2018 is \$2.6 million (which includes \$68.7 thousand from the State General Fund and \$2.5 million from the Economic Development Initiatives Fund). This is the same appropriation amount as in FY 2017.

According to the statute, capital outlay aid is to be distributed to the institutions based on need and the condition of existing facilities and equipment. Since FY 2005, the following formula has been used for the distribution of vocational education capital outlay aid. First, provide each school a base distribution of \$100,000, recognizing that each school has significant need regardless of size, and second, distribute the remaining portion of funds based on enrollment production. For FY 2018, KBOR staff recommends use of the same distribution methodology. By proviso, the Legislature has historically required a 50 percent local match of state funds, and this seems to be planned to repeat in the FY 2018 appropriations bill. The table below displays the proposed distribution of capital outlay aid.

Table 3			
Vocational Education Capital Outlay Aid Distribution			
Institution	FY 2017 Funding	FY 2018 Funding	Increase/ (Decrease)
Coffeyville Community College	\$123,688	\$126,179	\$2,491
Cowley Community College	143,350	143,921	571
Dodge City Community College	127,659	129,097	1,438
Flint Hills Technical College	138,681	133,910	(4,771)
Highland Community College	135,653	132,923	(2,730)
Hutchinson Community College	209,368	211,072	1,704
Johnson County Community College	347,555	357,414	9,859
Kansas City Kansas Community College	215,379	208,277	(7,102)
Manhattan Area Technical College	142,770	140,434	(2,336)
North Central Kansas Technical College	147,231	150,817	3,586
Northwest Kansas Technical College	129,335	131,365	2,030
Pratt Community College	127,925	119,251	(8,674)
Salina Area Technical College	123,892	123,716	(176)
Seward County Community College	131,468	132,316	848
Washburn Institute of Technology	164,138	174,584	10,446
Wichita Area Technical College	208,356	201,172	(7,184)
Total	\$2,616,448	\$2,616,448	\$ --

Technology Grant Distribution

For FY 2018, funding for technology grants at the community colleges and Washburn University is \$382.5 thousand, which is the same as was appropriated in FY 2017. The appropriation authorizes the Board to make such grants for purchase of technology equipment, in accordance with guidelines the Board establishes. Such guidelines provide that grant funds shall be used for the purchase of only instructional technology equipment and that a 50 percent local match shall be provided. The table below displays the staff recommendation.

Table 4			
Technology Grants Distribution			
Institution	FY 2017 Funding	FY 2018 Funding	Increase/ (Decrease)
Allen County Community College	\$13,601	\$13,601	\$ --
Barton Community College	18,703	18,703	--
Butler Community College	23,802	23,802	--
Cloud County Community College	16,151	16,151	--
Coffeyville Community College	16,151	16,151	--
Colby Community College	16,151	16,151	--
Cowley Community College	18,703	18,703	--
Dodge City Community College	16,151	16,151	--
Fort Scott Community College	16,151	16,151	--
Garden City Community College	16,151	16,151	--
Highland Community College	17,853	17,853	--
Hutchinson Community College	24,651	24,651	--
Independence Community College	16,151	16,151	--
Johnson County Community College	37,404	37,404	--
Kansas City Community College	24,651	24,651	--
Labette Community College	13,603	13,603	--
Neosho Community College	16,151	16,151	--
Pratt Community College	11,905	11,905	--
Seward County Community College	16,151	16,151	--
Washburn University	32,301	32,301	--
TOTAL	\$382,536	\$382,536	\$ --

C. Board Goal

1. **Board Goal – Receive Information on the Progress of the Pilot an Internship Program with the Department of Commerce to Better Engage Kansas Employers Seeking Qualified Employees** **Scott Smathers, VP, Workforce Development**

Summary

Board Goal Five for 2016-2017, adopted at the August 2016 Board retreat states “The Board will pilot an internship program with the Department of Commerce to better engage Kansas employers seeking qualified employees. This paper briefly describes the program and ongoing pilot program status.

Background

The ICE³ pilot initiative was created jointly by the Department of Commerce and the Kansas Board of Regents (KBOR) to encourage employment of postsecondary students by Kansas employers. As presented to KBOR at the September 2016 meeting, ICE³ is a three phase, exponential initiative, that yields greater returns depending on the duration of the investment. Companies identify and select student interns for participation in an eight-week paid internship, with opportunities for students to be contributing members to important, ongoing projects, learn company culture and have company peer mentors. This initial, paid internship is financially supported by a shared public/private partnership. Following successful completion of the eight-week paid internship, students will have an opportunity to continue paid employment on a part-time basis while they are completing their college career, along with coaching and mentoring from a company assigned employee. A key component of the ICE³ initiative provides for either party to opt out of further participation without any penalty at the completion of either the paid internship or part-time employment.

With an eye towards retention and the opportunity for reduction of student college debt, the exponential return on investment for both the student and the company is the result of their early connection. Students who continue as full time, permanent employees of the company will have an option for a reduction of up to a total of \$10,000 of their college expense, in exchange for either one year (\$5,000) or two years (\$10,000) of employment.

Project Update:

Phase 1 of the ICE³ pilot is well underway with the Board’s business partner SE2. With the assistance of the University of Kansas, SE2 identified students who had an interest in participating in this program and hired them as interns for the summer. A contract was signed with SE2 solidifying the terms of the agreement, payment schedules and reporting requirements.

The Board has received funding for the program from the Department of Commerce. Communication continues with both KU and SE2 and the results of Phase 1 of the ICE³ project will be reviewed at the end of the summer.

*D. Other Matters***1. Act on Appointments to the Technical Education Authority****Scott Smathers,
VP, Workforce Development****Summary**

In October of 2010 the Board adopted a process on periods of service the four Board appointments to the TEA. A copy of this process is included below. Ray Frederick will be completing his first 3-year term on the TEA at the end of June and it is proposed that Mr. Frederick be reappointed for a second term (July 2017-20). During his time as a TEA member, Mr. Frederick has served as Chair of the TEA for the last two years and was re-elected by the TEA to serve in that capacity for the upcoming year. Dr. Tom Burke is leaving the TEA at the end of June due to term limits, and Dong Quach is nominated to fill that vacancy. Mr. Quach would be eligible to serve a 3-year term from July 2017 through 2020. More information on Mr. Frederick and Mr. Quach is listed below.

Ray R. Frederick, Jr.

Mr. Frederick has over 40 years of business experience in plumbing, HVAC, and geriatric care. Currently he is part owner of Frederick Plumbing & Heating, Inc. and Keystone Support Services, LLC., while volunteering for Harry Hynes Hospice.

During his time in the Wichita area Mr. Frederick has been very active in business organizations having served as President of the Kansas Cooling Contractors Association, Chairman of the Plumbing Association of Central Kansas, Chairman of the Kansas Mechanical Trades Advisory Council, Chairman of the Mechanical Board for the City of Wichita, Chairman of the Plumbing Board for the City of Wichita, President and Chairman of the Wichita Independent Business Association, and Chairman of the Kansas Stakeholders (trade council).

In addition to business organizations, Mr. Frederick has served as the Interim President of WATC, a WATC Board Member, Chairman of the Diversity Advisory Task Team for the City of Wichita, and has been a member of a multitude of other committees such as the USD 259 Bond Oversight Committee, the search committee for the City Manager of Wichita, and the Design Team for the City/County consolidation of Code Enforcement.

Mr. Frederick holds a Master Plumbing Certificate, a Master Mechanical (HVAC) Certificate, a Master Refrigeration Certificate, and a Bachelor's Degree from Friends University in Religion and Philosophy. He is married with 4 children and 3 grandchildren.

Dong Quach, PE

Mr. Quach has 25 years of experience in the utility industry, ranging from environmental, engineering, maintenance, operations and construction. Currently, he is the manager of the Electric Production Division at Kansas City Board of Public Utilities (KC BPU) and is responsible for overseeing all power plant assets and environmental services.

Since starting at BPU in 1998, Mr. Quach has held the positions of Plant Engineer, Project Engineer and Project Manager, which involved supervising the Engineering and Construction group at BPU Nearman Creek Power Station, including all major O&M projects, capital improvement projects and assisting plant personnel in trouble shooting problems and improving plant availability/reliability. In 2002, he was promoted to the Director of Electric Production Maintenance, where he administered and coordinated all maintenance activities and fuel purchases at BPU's three power stations.

Prior to joining BPU, Mr. Quach was a Mechanical System Engineer/Supervisor at Black and Veatch where he designed balance of plant mechanical systems and supervised two engineers. Mr. Quach has an M.S. in

Engineering Management from the University of Kansas and a B.S. in Mechanical Engineering from North Dakota State University.

Mr. Quach and his family are very active in the Vietnamese Buddhist Association in Kansas City and he is currently the Treasurer of the Association with more than \$2 million dollars in assets.

BOARD PROCESS FOR APPOINTING MEMBERS TO THE TECHNICAL EDUCATION AUTHORITY

- All four Board appointments should continue to serve at the will and pleasure of the Board, with the expectation of a period of service not to exceed 3 years, or until the particular appointee's successor is named.
- An individual should not be appointed to serve more than two 3-year periods, for a total of 6 six years.
- Board appointments should be staggered, to preserve continuity.
- Of the Board's four appointments, the periods of service should be as follows:
 - Board members, or designees, July 1 through June 30
 - Community college rep, January 1 through December 31
 - Technical college rep, January 1 through December 31
- When naming a Board member, or designee, the Chair and Vice Chair of the Board will work with the Board of Regents to identify two individuals to serve.
- When naming a community college representative, the Board President and CEO shall work with a representative of the Kansas Association of Community College Trustees to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual's name to the Board for consideration.
- When naming a technical college representative, the Board President and CEO shall work with a representative of the Kansas Technical College Association to identify one or more individuals meeting the statutory criteria, and the Board President and CEO will then submit an individual's name to the Board for consideration.
- The Board should generally make appointments to the TEA in the time frame of its regular meetings in September or October (for January appointments) and March or April (for June appointments).

**2. Receive Report from Kansas Postsecondary
Technical Education Authority**

**Ray Frederick,
Chair, TEA**

The Kansas Postsecondary Technical Education Authority (TEA) concluded their meetings for FY 2016/2017 on May 25th. Significant items addressed by the TEA during this past year included advocating for the TEA reauthorization, evaluating state grant reviews, reviewing program requests, advising on federal grants, and working to improve communications with the community colleges and technical colleges.

The TEA has also begun the process of evaluating ways to improve the program review and data collection processes. Other items under discussion include evaluating the potential impact to funding if Community Colleges change the residency requirements and improved advocacy for additional Excel in CTE (SB155) funds.

3. Receive Legislative Update

**Matt Casey,
Director, Government Relations**

Summary

The Board will receive an update on the 2017 veto session.

4. Receive and Discuss Proposals for the Board’s FY 2019 Unified State Budget Request

**Elaine Frisbie
VP, Finance & Administration**

Summary

The Kansas Higher Education Coordination Act requires the Board of Regents to develop and present to the Governor and Legislature a unified request for state appropriations for postsecondary education. Although biennial appropriations have been made by the Legislature in recent years, the budget is reviewed and updated on an annual cycle. The statutory deadline for submission of the Board’s request is October 1 every year. Capital improvement requests are submitted July 1, and are also included in the fall budget submission. Staff recommends the Board begin to develop its unified budget request for FY 2019, and utilize a calendar similar to recent years to allow for input and discussion. The official approval of the final unified request will occur at the September 2017 Board meeting.

Guiding Principle

The Higher Education Coordination Act provides that the Kansas Board of Regents shall “serve as the representative of the public postsecondary educational system before the Governor and the Kansas Legislature” (K.S.A. 74-3202c(b)(2)). This statute provides the foundation for an approach to state funding that reflects a system-wide focus on requesting and advocating for state investment in public postsecondary education.

Key Themes

- Kansas public higher education is a system of 32 institutions representing a \$3.6 billion dollar enterprise, financed through a mix of state, student, local, federal, and private revenue sources. While State General Fund support represents less than 21% of the total revenues for the system, that support is a critical component for leveraging other funding sources, as well as to finance those activities not likely to garner interest from donors.
- The Kansas public higher education system is a major engine of economic growth, both as an employer and as an educator of future workers.
- The Kansas public higher education system is committed to *Foresight 2020*, a ten-year plan that sets long-range achievement goals that ensure the state’s higher education system meets the needs of Kansans and Kansas.

Unified Appropriation Request Calendar

April 2017 Board Meeting	Board has first review of capital improvement requests for state universities
May 2017 Board Meeting	Board acts on capital improvement requests for July 1 submission
June 2017 Board Meeting	Board staff presents potential areas of request, including institution- and sector-specific requests.

August 2017 Board Retreat	Board conducts a budget work session to discuss FY 2019 requests. Board indicates its preference for inclusion in the revised FY 2019 Budget Request
September 2017 Board Meeting	Board officially approves FY 2018-2019 unified budget request
October 1, 2017	Board’s FY 2019 unified budget request submitted

Initial Requests for FY 2019

Postsecondary Technical Education Authority Priorities

Proposals	
Full funding of the Excel in CTE Initiative (“SB 155”)	\$4,000,000
Restore State Aid for both Tiered Technical Education Aid and Non-Tiered Course Grants	\$5,300,000

Top University Priorities

Proposals	
KU – KU Worldwide*	\$2,000,000
KSU – Restoration of Global Food Systems Support	\$4,000,000
KUMC – School of Medicine Education Building in Wichita (\$8.0 M in Year 2)*	\$9,000,000
WSU – Department of Chemical and Materials Engineering	\$2,000,000
PSU – School of Transportation	\$1,500,000
ESU – State Investment in School of Nursing	\$535,000
FHSU – Improve Retention and Graduation Rates	\$2,189,000

**Non-recurring, capital expense*

Washburn University Priority

Center for STEM Education	\$896,300
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**Includes \$86,000 non-recurring equipment costs*

Top Community College Priorities^

Proposals	
Reinstate funds taken in the FY 2017 4% allotment	\$5,300,000
Full funding of the Excel in CTE Initiative (“SB 155”)	\$4,000,000
Additional state funds for non-tiered (general education) coursework	
Additional state funds for tiered technical courses	

^Priorities are tentative, pending further discussion at college presidents’ meeting.

Top Technical College Priorities

Full funding of the Excel in CTE Initiative (“SB 155”)	\$4,000,000
Reinstate funds taken in the FY 2017 4% allotment	\$5,300,000
Full funding for the postsecondary tiered technical state aid “gap”	\$6,816,789

KBOR Office Priorities

Proposals	
Options to Attract Returning Adult Students (Placeholder)	TBD
Options to Improve Recruitment and Retention of First Generation Students (Placeholder)	TBD
Need-Based Student Financial Aid	TBD
KUMC – Dental School* (\$2.1 M Yr 2 and beyond)	\$34,100,000
Fully Fund Midwestern Higher Education Compact State Dues	\$23,800

**Non-recurring, capital expense*

Systemwide Requests

Proposals	
Restoration of the SGF FY 2017 Allotment	\$30,664,149
University Deferred Maintenance	\$20,000,000

Other Requests for Future Consideration (in no particular order)

Proposals	
ESU – Aquatic Research and Outreach Center (\$784,810 is for one-time capital expenses and \$178,190 is for recurring operating expenses)	\$963,000
KU – Foundation Professors	\$2,000,000
KSU – Geosciences Support in College of Arts & Sciences	\$3,100,000
KSU – College of Agriculture/Research Extension New Facility	\$10,000,000
KSU – Continuation of NBAF Support – Biosecurity Research Institute	\$5,000,000
PSU – Pre-Health Professional & Professional Nurse Training (\$1M Year 1 then \$2M Year 2 and beyond)	\$1,000,000
PSU – Kelce College of Business Facility Refurbishment and Expansion*	\$18,500,000
PSU – Kansas Technology Center Expansion*	\$15,000,000
PSU – McPherson Hall Expansion*	\$4,000,000
KUMC – Institute for Precision Medicine	\$5,000,000

**Non-recurring, capital expense*

5. Act on FY 2018 Board Meeting Schedule

Regent Murfin

Below is the proposed 2017-2018 Board meeting and campus visit schedule.

DATE	EVENT
August 8, 2017	Budget Workshop
August 9-10, 2017	Board Retreat
September 20-21, 2017	Board Meeting (Topeka)
October 17-18, 2017	Campus Visit only KSU
November 15, 2017	Board Meeting (WSU)
November 16-17, 2017	Campus Visit WSU
December 20-21, 2017	Board Meeting (Topeka)
January 17-18, 2018	Board Meeting (Topeka)
February 14-15, 2018	Board Meeting (Topeka)
March 13, 2018	Campus Visit PSU
March 14, 2018	Board Meeting (PSU)
May 16, 2018	Board Meeting (KUMC)
May 17, 2018	Campus Visit (KUMC)
June 20-21, 2018	Board Meeting (Topeka)

Campus Visits 2017-2018: Kansas State University, Wichita State University, Pittsburg State University, and the University of Kansas Medical Center

IX. Adjournment

**ACADEMIC AFFAIRS STANDING COMMITTEE
AGENDA
June 14, 2017
10:30 am – 11:15 am**

The Board Academic Affairs Standing Committee will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

- I. Call To Order** Regent Van Etten, Chair
 - A. *Approve May 30, 2017, Meeting Minutes*

- II. Discussion**
 - A. *SARA Report* Jennifer Armour, KBOR
 - B. *Performance Funding Model* Jean Redeker, KBOR
 - C. *BAASC Goal 17-10: Receive Report on Program Articulation Agreements* Karla Wiscombe, KBOR
Kathleen Mercer, KBOR & KSDE
 - D. *Washburn Tech Commercial Truck Driving Technical Certificate* Scott Smathers, KBOR

- III. Other Matters**

- IV. Adjournment**

**Board Academic Affairs Standing Committee
Meeting Schedule**

AGENDA MATERIALS DUE	MEETING DATES		TIME
May 24, 2017	June 14, 2017	Face to Face	10:30 am
August 16, 2017	Tentative September 5, 2017	Conference Call	11:00 am

MINUTES

**Kansas Board of Regents
Board Academic Affairs Standing Committee
Tuesday May 30, 2017
MINUTES**

The Board Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call at 11:00 a.m. on Tuesday, May 30, 2017.

In Attendance:

- | | | | |
|---------------------------|--|--|-----------------------------------|
| Members: | Regent Helen Van Etten
Regent Daniel Thomas | Regent Zoe Newton
Regent Shane Bangerter | |
| Staff: | Jean Redeker
Karla Wiscombe
Renee Burlingham | Scott Smathers
April Henry
Julene Miller | Jacqueline Johnson
Max Fridell |
| Institutions Represented: | KSU
KUMC
Hutchinson CC | WSU
Barton CC
FHTC | PSU
Fort Scott CC |
| Other: | Brian Lindshield, COFSP | Roger Miller | |

Meeting called to order at 11:00 a.m.

I. Approve May 17, 2017 Minutes

Regent Thomas moved, with the second of Regent Bangerter, that the May 17, 2017 minutes be approved as written. The motion carried.

II. Agenda Planning

The following changes to the agenda attachments were noted:

- Page 4, the sentence at the top of the page was incorrect and should be removed
- Page 13, the Academic Calendars were not attached to the issue paper and will be e-mailed to BAASC

A. Consent Agenda

Request for Approval for a Bachelor of Applied Arts in Media Arts for Wichita State University

Max Fridell presented the request for approval for a Bachelor of Applied Arts in Media Arts from Wichita State University. The Council of Chief Academic Officers and the Council of Presidents have reviewed and approved this proposal.

After discussion, Regent Bangerter moved, with the second of Regent Thomas, to place the Request for Approval for Wichita State University to offer a Bachelor of Applied Arts in Media Arts on the Board’s June 2017 agenda. The motion carried.

Requests for Approval for Degree and Certificate Programs

April Henry presented the request for approval for Washburn Institute of Technology to offer a Commercial Truck Driving Technical Certificate. This program addressed all criteria requested and was reviewed by the Technical Education Authority and is recommended for approval.

Regent Bangerter expressed concern regarding the potential for a high default rate on student financial aid and the potential impact on Washburn Tech with this type of program. BAASC requested to continue the discussion and approval of the proposed program at the June 14 meeting. Washburn Tech is to provide a revised written proposal which addresses these concerns. The Commercial Truck Driving Technical Certificate proposal will be placed on the June Board agenda with the understanding it may be removed after the June 14 BAASC meeting.

Regent Bangerter moved, with the second of Regent Thomas, to tentatively place the Request for Approval for Washburn Institute of Technology to offer a Technical Certificate in Commercial Truck Driving on the Board's June 2017 agenda. Motion carried.

B. Discussion Agenda

Request for Approval for Academic Calendars

Jean Redeker presented the proposed Academic Calendars for Academic Years 2019-2020; 2020-2021; 2021-2022. These calendars conform to existing policies and guidelines. The proposed Spring Breaks dates do not conflict with the Board meeting dates.

Following discussion, Regent Thomas moved, with the second of Regent Bangerter, to place the Request for Approval on Academic Calendars for Academic Years 2019-2020; 2020-2021; 2021-2022 on the Board's June 2017 agenda. Motion carried.

III. Other Matters

Discussion on Performance Funding

Jean Redeker presented revised Performance Funding recommendations based upon discussion from the May 17, 2017 BAASC meeting. Discussion followed and BAASC consensus is to review further and vote on the proposed Performance Funding recommendations at the June 14th BAASC meeting.

There being no other business, the meeting was adjourned by unanimous consent at 11:25 a.m.

AGENDA

**Fiscal Affairs and Audit Committee
Wednesday, June 14, 2017
9:00-11:15 AM, Board Room**

I. OLD BUSINESS

- A. Follow up on issues raised during the May 30 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

- A. Approve minutes of May 17, 2017 committee meeting
- B. Review KBOR Nursing Initiative Grant Recommendations – FY 2018
- C. Review Fiscal Affairs and Audit Items from full Board Agenda, including tuition proposals
- D. Presentation from Kansas State University on P3 Project
- E. Audits for committee review and discussion (standing item)
- F. Other Committee Business

AGENDA

**Board Governance Committee
Wednesday, June 14, 2017
11:30 – 11:45
Kathy Rupp Conference Room**

- I. APPROVE MINUTES FROM MAY 17, 2017**
- II. CONSIDER BOARD APPROVED TOPICS FOR THE GOVERNANCE COMMITTEE**
 - A. GOV 17-12, Recommend CEO Monetary Compensation for FY 2018**
 - a. Portion of discussion – **Executive Session**
 - b. Act on Recommendation, if any

MINUTES

GOVERNANCE COMMITTEE May 17, 2017 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, May 17, 2017. Chair Bill Feuerborn called the meeting to order at 9:00 a.m. Proper notice was given according to law.

Members Present: Bill Feuerborn, Chair
Joe Bain
Shane Bangerter
Zoe Newton
Helen Van Etten

MINUTES

Regent Bain moved to approve the minutes of April 19, 2017. Regent Newton seconded, and the motion carried.

EXECUTIVE SESSION

At 9:04 a.m., Regent Bain moved, followed by the second of Regent Newton, to recess into executive session for 45 minutes to discuss an issue deemed privileged and confidential in the attorney-client relationship, discuss matters relating to security measures pursuant to K.S.A. 75-4319(b)(13), and discuss personnel matters of non-elected personnel. Participating in the executive session were members of the Governance Committee, President and CEO Blake Flanders, General Counsel Julene Miller, and designated university staff (for a portion). The motion carried. At 9:47 a.m., the meeting returned to open session. Regent Bain moved to extend for 10 minutes, and Regent Newton seconded. At 9:57 a.m., the meeting returned to open session.

AMENDMENTS TO FACILITIES POLICIES

Elaine Frisbie, Vice President for Finance and Administration, presented the proposed amendments to the policies located in the Facilities section of the Board’s Policy Manual. The amendments clarify some of the processes and add language to establish when the Board’s approval is required for leases to organizations related to the university and subsequent subleases by the related organization to third parties. Following discussion, Regent Bangerter moved to forward the amendments to the Board for consideration. Regent Bain seconded, and the motion carried. The following policy amendments will be forwarded:

E FACILITIES

1 PROJECT PLANNING

- a Guiding Principle. Each state university shall inform the Board’s Director of Facilities in a timely manner about construction projects at each campus, including all relevant milestones or unforeseen changes, regardless of location relative to the university property. Consistent with Board policy on procurement, each capital project involving a state university, its affiliated corporations or other related organizations shall, for projects using state funds, be advertised and bid in a manner that advances and supports the mission of the university, promotes a competitive and fair procurement environment, and is open and transparent.
- #b Each state university shall maintain a Campus Master Plan that documents concepts and guiding principles for future land use and development of campus facilities and infrastructure. Each state university shall submit to the Board President and Chief Executive Officer a new Campus Master Plan, or update to an existing Campus Master Plan, by January 1, 2015. Each Campus Master Plan shall be updated and

resubmitted to the Board President and Chief Executive Officer every ten years or when a new facility is planned in order to demonstrate how it will be incorporated in the Campus Master Plan.

- bc New Campus Master Plans, or significant modifications to existing Campus Master Plans, shall
 - i address deferred maintenance needs;
 - ii include a plan to ensure compliance with space utilization standards established by the Board; and
 - iii be submitted to the Board for approval.

- ed Annually, in concert with the capital budget planning process, each university shall demonstrate that any capital improvement or repair project proposed to be financed in whole or in part with debt obligations can be accommodated within the university’s debt capacity as measured by the university’s ratios described in the university’s approved debt capacity plan. In consultation with the Board’s Director of Facilities, each university shall identify and present to the Board for approval any substantial change to its previously approved project debt financing plan.

2 SUMMARY OF APPROVAL REQUIREMENTS

	Board of Regents	<u>Joint Committee on Building Construction Committee</u>	Full Legislature	Program Statement required?	Execution process (architect/contractor)
Capital Improvements and Financing > \$1,000,000					
Affiliated Corporations	approve	advise		yes	Campus
State General Fund	approve	advise	approve (DA 418)	yes	State selection/bid
All Other Non-State Funds	approve	advise		yes	K.S.A. 76-7,125 et seq
Revenue Bonds	approve	advise	approve (DA 418)	yes	State selection/bid
Federal Grants	approve	advise		yes	K.S.A. 76-7,125 et seq
Educational Building Fund	approve	advise	***7	yes	State selection/bid
Rehabilitation and Repair Projects < \$1,000,000⁸					
Affiliated Corporations	approve	advise		no	Campus
State General Fund/EBF	approve	advise		no	State selection/bid
All Other Non-State Funds	approve	advise		no	K.S.A. 76-7,125 et seq
Federal Grants	approve	advise		no	K.S.A. 76-7,125 et seq

⁷ If new project or major renovation.

⁸ Projects < \$750,000-\$1,000,000 require only Director of Facilities approval review and Board President and Chief Executive Officer approval; projects < \$250,000 are delegated to the university chief executive officer.

Deferred Maintenance Projects ≥ \$1,000,000					
Infrastructure Maintenance Funds	approve	advise		no	State selection/bid
University Interest	approve	advise		no	K.S.A. 76-7,125 <i>et seq</i>
Tax Credits	approve	advise		no	State selection/bid
Energy Performance Contracting	approve	advise			K.S.A. 75-37,111 through 37,114 and 75-37,125
Building Razing	approve	advise ⁹			

3 CAPITAL IMPROVEMENT PROJECTS

b Process

- i *Initial Request:* Each state university shall include initial concept requests for authorization of capital improvement projects with the university’s five year plan submitted to the Board for consideration on ~~April~~ March 1 of each year.
- ii *Amendments:* Amendments to the current year capital improvements project list may be submitted to the Board at times other than those specified above. Once approved, each university shall be responsible for ensuring that appropriate legislative approvals are obtained, including advising the Joint Committee on State Building Construction.

8 INSPECTIONS

a State Fire Marshal

Except as provided in this subsection, an annual inspection of all buildings at each state university shall be made by the State Fire Marshal with copies of the inspection report to be sent to the university. Within 30 days of receipt, the state university shall provide a written summary of the State Fire Marshal's annual inspection report and the university’s response thereto to the President and Chief Executive Officer of the Board; provided, however, that any notice of citation, potential sanction, violation, cease and desist order or hazard requiring follow up by the state university shall be immediately reported to the President and Chief Executive Officer.

In lieu of the State Fire Marshal conducted inspection provided above, a state university may enter into a memorandum of agreement with the State Fire Marshal pursuant to the State Fire Marshal Commissioned Inspector Act, K.S.A. 31-701 *et seq*. Annual inspections conducted by a university commissioned inspector shall be performed in accordance with the Act and the university’s memorandum of agreement.

b Department of Administration

Each state university shall obtain such Department of Administration inspections for new construction or renovation as are required by ~~Chapter 7, Section 5 of the Department’s 2009 Building Design and Construction Manual, as amended.~~

c Boiler and Other Inspections Required by Law

⁹ Not required by law.

Each state university shall provide for such boiler and other inspections as are required by law. (K.S.A. 44-913 *et seq.*)

11 LAND TRANSACTIONS

- a Leases (Including Oil and Gas Agreements)
 - i All leases of real property shall be approved by university counsel as to form, shall be submitted to the Board for approval in accordance with paragraph iv. of this subsection, and shall be submitted to other state agencies for approval where required by law. (K.S.A. 75-3739(l), 75-3743, 75-3744, 76-165, and/or 76-769(b)). Leases of state-owned real property for less than fair market value shall have prior Board approval unless: (1) the use of the leased space is determined by the chief executive officer to be of benefit to the institution, (2) the lease meets the criteria for approval by the state university's chief executive officer in subsection 11.a.iv below, and (3) the rental rates are certified by the chief financial officer as fair and equitable for the type of lease arrangement.
 - ii No real property owned or controlled by the State of Kansas shall be leased unless a notice of intention to lease said property has been published at least thirty days prior to execution of any documents; provided, however, that this requirement shall not be imposed on leases with another state agency or a political subdivision. (K.S.A. 75- 430a(d))-
 - iii No lease of land for the production of oil, gas or other minerals shall be for a period of more than ten years and so long as oil, gas or other minerals are produced in paying quantities thereon, shall be awarded only upon competitive bids pursuant to K.S.A. 76-165, and shall retain to the state a royalty interest of not less than one-eighth part of all oil, gas or other minerals produced. When a state university leases land for the production of oil, gas, sand, gravel or any other mineral, the university shall provide information to the state geological survey in accordance with K.S.A. 76-323b. (K.S.A. 76-164 through 76-168)
 - iv State university leases of state-owned property to or from third parties not associated with the state university may be executed by the state university's chief executive officer without Board approval unless
 - (1) the lease involves construction on state property;
 - (2) the lease is an oil, gas or mineral lease covered by K.S.A. 76-165;
 - (3) the lease is for a term of more than 10 years; or
 - (4) the lease is for an amount in excess of \$25,000 per year.
 - v Leases with state university endowments, foundations, and other related organizations are governed by subsection 11.e. below.
- b Easements
 - i The state universities' chief executive officers shall act on behalf of the Board in granting or conveying right-of-way easements across any land under the custody and control of the Board. Easements may be granted with or without receiving consideration therefore, and may permit use of the land for purposes of access, convenience or necessity and such other right-of-way purposes as are customarily related to such easements. (K.S.A. 74-3264 and 75-2131)
 - ii Easement documents shall be submitted to the Attorney General for approval as to form, (K.S.A. 74-3264 and 75-2131)-
- c Sale of Real Property

- i Following receipt of the appraisals required by law, any sales of real property owned or controlled by the Board of Regents or a state university must be approved by the Board of Regents and authorized by the Legislature. K.S.A. 74-3254 may serve as pre-authorization by the Legislature to dispose of certain devises. (K.S.A. 75-3043a and 74-3254)
 - ii No real property owned or controlled by the Board of Regents or a state university shall be sold unless a notice of intention to sell said property has been published at least thirty days prior to execution of any documents. (K.S.A. 75-430a(d))
 - iii No real property owned or controlled by the Board of Regents or a state university shall be sold, and no transaction for the sale of such property shall be closed, until the property has been surveyed as required by law. (K.S.A. 75-6611)
 - iv Sales of real property to state university endowments, foundations, and other related entities are governed by subsection 11.e. below.
- d Acquisition of Real Property
 - i The Board of Regents may acquire real property necessary to properly maintain and carry on a state university or the business thereof. (K.S.A. 76-147)
 - ii State universities shall submit a description of all properties that they desire to purchase, or otherwise acquire, to the Board for approval. If such property is valued at less than \$250,000, the Board President and Chief Executive Officer, upon the recommendation of the Director of Facilities, may approve the acquisition on behalf of the Board. Such description shall include a legal description of the property, anticipated use and the estimated cost of purchase and any cost relating to the razing or renovating and maintaining such property.
 - iii No real property shall be purchased by the Board of Regents or a state university until the property has been appraised as required by law. (K.S.A. 75-3043a or 76-147) Prior to purchase, a warranty deed and environmental assessment will be required. Exceptions to the requirement for a warranty deed may be made by the Board President and Chief Executive Officer.
 - iv Each state university shall record all deeds to real estate acquired, and any other instruments relating to the acquisition required by law to be recorded, with the register of deeds of the county where the real estate is located. All original instruments relating to land acquisitions shall be maintained in the Board office. (K.S.A. 75-3516)
 - v Acquisition of real property from state university endowments, foundations, and other related organizations are governed by subsection 11.e. below.
- e Real Property Transactions with State University Endowments, Foundations and Other Related Organizations
 - i State university endowments, foundations and other related organizations are organized under the laws of the State of Kansas and exist to support the state universities. While state law and organizational charters typically impose upon these related organizations special responsibilities for the administration of property received by the organizations, this policy shall establish the basis for all real property transactions described herein between all related organizations, the state universities and the Board. For purposes of this paragraph e., the term “related organizations” includes all state university affiliated corporations as defined in section II.D.6. of this Policy Manual.
 - (1) The approval of the Board of Regents shall be required prior to the acceptance by a state university of any gift of property from any related organization.

- (2) In the event any related organization desires to sell to the Board or the university properties held by the related organization as a result of purchase, or a gift or devise that conveyed unrestricted and unqualified fee to the related organization, the purchase price shall not be more than the highest appraised value as determined by two independent real estate appraisers. (K.S.A. 76-147)
- (3) Where trades of real property between the State and any related organization may benefit the state university and disposal of the state property has been approved by the Legislature, the Board of Regents may authorize the state university to negotiate a trade of the realty. The valuation of the related organization's property shall be determined in the same-manner as that of state properties. (K.S.A. 75-3043a or 76-147)
- (4) Leases of real property by the state universities from any related organizations shall be subject to the approval of the Board and to the following limitations:
- (a) If the related organization holds properties in unrestricted accounts for which no remuneration is required under its fiduciary responsibility, or if the property is held on the basis of a gift or devise which so permits, the related organization may make the property available to the state university on a no-fee basis.
 - (b) Any occupancy by the state university shall be subject to a written agreement.
 - (c) For properties held by any related organization as investments for eventual development by the state university, the rental cost shall not exceed an amount calculated to amortize the investment, or the market value in a case where the state university seeks to occupy a property previously leased by the related organization on a private or commercial basis.
- (5) Leases of real property by the state universities to any affiliated corporation or other related organization shall be subject to the approval of the Board. Any subsequent subleases of real property by the affiliated corporation or other related organization to third parties shall be subject to the approval of the Board, but may be approved by the Board President and Chief Executive Officer if
- (a) the sublease involves less than \$1.0 million in construction costs per project;
 - (b) the sublease requires no state or state university funding for initial construction or operating expenses;
 - (c) the sublease is for a term of less than 20 years; and
 - (d) the sublease includes a provision that requires the facility condition index to be at least 80% of new at the end of the sublease, or, at the state university's discretion, the facility will be demolished at no cost to the university.
- (6) State university transfers of real property received by devise to the state university's endowment or foundation in accordance with K.S.A. 74-3254 shall be subject to approval by the Board and any conditions imposed by the testator.
- ii Construction of Buildings: When any related organization constructs a building on the organization's property for the state university's use and at the request of the state university, the state university is authorized to enter into lease agreements on an amortizing basis, subject to the advance approval of the Board of Regents.
 - iii Issuing Bonds: In the event any related organization proposes or is requested to issue bonds and the proceeds will be used to fund construction or improvement upon Board-owned property, the state university having possession of the property shall obtain Board approval of the project before the bond issuance process is initiated.

- f Designation on the State or National Historic Register: Each state university shall seek approval from the Board prior to initiating the process to place state property on the state or national historic register.

AMENDMENTS TO MIDWEST STUDENT EXCHANGE PROGRAM POLICY

Jean Redeker, Vice President for Academic Affairs, presented proposed changes to the Midwest Student Exchange Program policy. The amendments align the policy with current practices. Regent Van Etten moved to forward the amendments to the Board for consideration. Regent Newton seconded, and the motion carried. The following amendments will be forwarded to the Board:

CHAPTER III: COORDINATION - STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES, WASHBURN UNIVERSITY AND/OR THE WASHBURN INSTITUTE OF TECHNOLOGY

A ACADEMIC AFFAIRS (See Chapter II., Section A. for additional academic affairs policies applicable to state universities)

...

16 PARTICIPATION IN MIDWEST STUDENT EXCHANGE PROGRAM FOR STATE UNIVERSITIES, COMMUNITY COLLEGES, TECHNICAL COLLEGES AND WASHBURN UNIVERSITY

- a Each institution shall identify the programs that will be available for enrollment of students pursuant to the Midwest Student Exchange Program (MSEP), and shall report such programs to the System Council of Chief Academic Officers as an information item.
- b Programs will be approved or discontinued by action of the institution and reported to the System Council of Chief Academic Officers as an information item.
- c Programs will be removed from the ~~Midwest Student Exchange program (MSEP)~~ by action of the institution and reported to the System Council of Chief Academic Officers.
- d Tuition for students enrolled under the ~~MSEP program~~ shall be 150% of the participating institution's in-state resident tuition rate.
- e Students enrolled through MSEP shall not displace qualified Kansas residents, i.e., MSEP students shall be admitted only into degree programs that have enrolled all qualified Kansas residents wishing to pursue the program.
- f Each participating institution shall establish guidelines for program participation in MSEP, ~~which will be filed in the Board Office of Academic Affairs.~~
- g ~~An annual report shall be provided to the President and Chief Executive Officer regarding approved programs and student participation in the MSEP program.~~
- h Board staff will ~~maintain a list of programs approved by institutions for MSEP participation and monitor student participation in MSEP~~ via the Midwest Higher Education Compact's annual report.

PRIVATE POSTSECONDARY REGULATION AMENDMENTS

Vice President Redeker presented proposed amendments to the Private Postsecondary fee regulation (K.A.R. 88-28-6). The proposed amendments will lower the renewal fee for in-state branch campus sites. Regent Van Etten moved to approve for staff to start the regulation amendment process. Regent Newton seconded and the motion carried.

NEW BOARD MEMBER ORIENTATION PROCESS

President Flanders noted the one-day orientation seems to work well for new members. The Committee members concurred.

ADJOURNMENT

The Chair adjourned the meeting at 10:15 a.m.

AGENDA

System Council of Presidents
10:00 a.m.
Suite 530
June 14, 2017

1. Approve minutes from February 15, 2017
2. Discuss amendments to the Midwest Student Exchange Program Policy (page 59) – Jean Redeker
3. Report from System Council of Chief Academic Officers
4. Discuss placement/assessment recommendations from the Developmental Education Working Group – Regena Aye, Allen County Community College (Attachment)
5. DegreeStats: uniform naming of AA/AS/AGS degrees for display – President Flanders
6. Discuss Foresight 2020 – President Flanders
7. Other matters

Discuss Placement/Assessment Recommendations from the Developmental Education Working Group

Background

An area of significant concern for remedial education is the mechanism used to determine whether students should be placed in remedial education. In September 2013, the Board initiated a study of developmental education calling for “a set of recommendations for redesigning developmental education across the system.” It charged a working group with three actions in response to its goal of initiating a study on developmental education in the higher education system in Kansas:

To assess the level and types of remedial education at state community and technical colleges and make recommendations about: (1) state level policy and actions to promote effective remediation; (2) strategies that may be implemented locally, at the discretion of individual institutions; and (3) appropriate state level goals and local performance measures.

The Developmental Education Working Group, which consisted of twenty faculty and staff from fifteen universities, community colleges, and technical colleges, presented its final report to the Board of Regents in June 2014. The report provided data about the state of developmental education at public colleges in Kansas, outlined national initiatives to improve developmental education, and recommended state and local policies, actions, and goals. One recommendation was for placement assessment test options and cut-off scores be standardized statewide.

Placement Assessment

To increase consistency among two-year colleges in Kansas and reduce the number of over- or under-placed students, the Placement Assessment Policy Committee, a subcommittee of the Developmental Education Working Group, further refined the recommendation that placement assessment test options and cut-off scores be standardized statewide.

The System Council of Chief Academic Officers (SCOCAO) reviewed those recommendations at its March 2016 meeting. Those recommendations were put in guideline form and presented to SCOCAO at its March and April 2017 meetings. SCOCAO endorsed the Guidelines and recommended the Guidelines to the System Council of Presidents for review.

Kansas Placement/Assessment Guidelines

A Best Practices Guide for Assessing and Placing Students in Developmental Education Courses at Public Postsecondary Institutions

Prepared by the Placement/Assessment Committee of the Developmental Education Working Group, April 2017 (Draft)

INTRODUCTION

The Kansas Board of Regents is committed to a 10-year strategic agenda for the state's public postsecondary education system. Entitled *Foresight 2020*, the plan sets long-range achievement goals that are measurable, reportable, and ensure the State's postsecondary education system meets Kansans' expectations. The three strategic goals for *Foresight 2020* are:

1. Increase higher education attainment among Kansans
2. Improve alignment of the State's higher education system with the needs of the economy
3. Ensure state university excellence

One means by which to increase the attainment of postsecondary credentials is to implement standardized procedures for the placement and assessment of students so the state has a common definition of college readiness.

PURPOSE STATEMENT

Developmental education is offered in recognition that some students enter college unprepared in the core areas of mathematics, reading, and writing to succeed either in college or the workplace. For the college or university, this means those students require additional preparation and fostering in some subjects to be successful at the college level. [Data](#) show that nearly a third of Kansas students who undertake developmental education fail to complete it, and of those who do successfully complete, most fail to graduate.

Developmental education has always been crucial to the success of some students. Emerging research and better data have revealed, however, that many underprepared students are not well served by existing developmental education policies and practices. This is of concern to Kansas. Aside from its potential benefit to individual students, improved outcomes for students enrolled in developmental education is critical to the success of the Board of Regents' *Foresight 2020* goal of increasing higher education attainment. We must also decrease the high costs of developmental education both in terms of actual costs and opportunity costs.

State guidelines provide the necessary foundation for consistency across the public postsecondary system. These guidelines establish that common exams and common requirements for placement/assessment are essential to provide a statewide definition of college readiness. Common exams and requirements also make it more feasible for the system to track developmental education outcomes.

The Kansas Board of Regents offers these guidelines to Kansas public universities and community/technical colleges. Each public university and college in Kansas is encouraged to use the guidelines to

establish, document, and regularly update policies for placement and assessment of students in developmental education.

DEFINITIONS

The list below is provided for convenience and is not intended to be exhaustive. Kansas institutions may consider adopting these common definitions for their own communications, policies, and internal purposes to simplify and improve the student-user experience.

ACCUPLACER – a suite of tests created by the College Board to assess a person’s college readiness in reading, writing, math and computer skills.

ACT – a standardized college entrance exam created by ACT, Inc. with four sections: English, Reading, Math, and Science.

ACT Engage – a noncognitive assessment created by ACT, Inc. that seeks to identify students who are more likely to struggle with academics, timely graduation, and college entrance requirements.

Cut Score – a score, or a score range, on the ACCUPLACER which represents sufficient knowledge and skills for placement in a credit-bearing college course.

Developmental Education – courses designed to increase the likelihood of student success in entry-level college courses. The content of developmental education courses is at a level below that normally included in the first- and second-year college-level curricula. Such courses do not fulfill any degree requirements. (Also referred to as remedial education.)

ETS Success Navigator – a noncognitive assessment tool created by ETS measuring a holistic view of the student including factors such as academic development, commitment, self-management, and social support.

GED – a four-subject high school equivalency test that measures skills required by high schools and requested by colleges and employers.

Multiple Measures – at least two college readiness indicators used to place students either into developmental education or credit-bearing college courses.

Noncognitive Assessment Tools – exams designed to measure skills like temperament or personality characteristics such as attitudes, preferences, interests, or values that contribute to person’s success in college and the workforce.

Placement Test – an exam used to assess a person’s college readiness in reading, writing, math, and/or computer skills.

SAT – a standardized college entrance exam created by the College Board measuring mathematical and verbal reasoning, and others measuring specific subject areas.

Smarter Measure – an assessment tool used to measure a student’s readiness for learning in distance education or technology-rich courses.

Wonderlic Assessment RISK Profile – a general assessment tool to identify potential risk factors, including academic and noncognitive, that contribute to student’s decision to leave school.

BACKGROUND

An area of significant concern for developmental education is the mechanism used to determine whether students should be placed in developmental education. In September 2013, the Board initiated a study of development education calling for “a set of recommendations for redesigning developmental education across the system.” It charged a working group with three actions in response to its goal of initiating a study on developmental education in the higher education system in Kansas:

To assess the level and types of developmental education at state community and technical colleges and make recommendations about:

- (1) state level policy and actions to promote effective remediation;
- (2) appropriate state level goals and local performance measures; and
- (3) strategies that may be implemented locally, at the discretion of individual institutions.

The Developmental Education Working Group, which consisted of twenty faculty and staff from fifteen universities, community colleges, and technical colleges, presented its [final report](#) to the Board of Regents in June 2014. The report provided data about the state of developmental education at public colleges in Kansas, outlined national initiatives to improve developmental education, and recommended state and local policies, actions, and goals. Recommendations included the study of placement assessment test options, how scores are tied to prerequisite courses, and identification of additional appropriate measures to be used in conjunction with test scores to promote accurate and appropriate placement of students. The Placement/Assessment Policy Committee, a subcommittee of the Developmental Education Working Group, further studied these issues and recommended that in addition to the use of additional measures for placement, that test options and cut-off scores be standardized statewide.

STANDARDIZED TEST FOR PLACEMENT/ASSESSMENT

To increase consistency among two-year colleges in Kansas and reduce the number of over- or under-placed students, the Kansas Board of Regents (the Board) recommends placement assessment test options be standardized statewide.

ACCUPLACER is the primary placement assessment exam available nationwide and the Board recommends the use of ACCUPLACER as an institution’s primary basic skills assessment test. The Board negotiated a contract with College Board to allow public postsecondary institutions in Kansas to take advantage of substantially discounted pricing (\$1.85 vs. \$2.20 per unit test) for ACCUPLACER exams.

STANDARDIZED CUT SCORES FOR PLACEMENT/ASSESSMENT

To also increase consistency among two-year colleges in Kansas and reduce the number of over- or under-placed students, the Board recommends cut-off scores be standardized statewide. The Board’s recommendations for standardizing cut scores that place/assess degree or certificate-seeking students should be conducted as follows.

1. Institutions should administer placement tests prior to student enrollment.
In researching state policies, twenty-seven states reported policies in place requiring community colleges to administer a placement test at the time of enrollment as best practice (Collins, 2010).

2. Institutions should communicate the high-stakes nature of placement testing to students.

The high stakes of placement testing can create unnecessary barriers to completion. Students are often unaware of how the results of placement testing will impact their course choices and that poor results may add additional semesters and cost to their completion (Venezia, et al., 2010).

3. Institutions should have published re-test policies.

Students are often unaware of re-testing policies or confused by the variation of re-take policies among institutions. Having ready access to re-test policies eliminates confusion and may diminish test anxiety for students by removing the panic of “one shot and done” testing (Venezia, et al., 2010).

4. Institutions should promote and provide test and re-test preparation materials.
Students improve their placement accuracy by preparing before they take or re-take placement tests. Students often do not know how to access preparation resources and/or do not recognize that they should prepare. Fifty percent of students who complete a review course gained one level in reading and English (Hodara, et.al., 2012).

5. To assess reading, writing, and math skills, institutions should use one of the following:

- College admissions tests, e.g., ACT or SAT
- Transcript(s) of transfer courses
- ACCUPLACER
- GED® 2014 Test

For technical programs (certificate and/or AAS levels), institutions should use one or more of the following to assess the reading, writing, or mathematics skills as required by the technical program students intend to pursue. If students change programs, they should be required to take any additional placement portions required.

- College admissions tests, e.g., ACT or SAT
- Transcript(s) of transfer courses
- ACCUPLACER
- GED® 2014 Test

Students who enter with college-ready ACT, SAT or GED College Ready® scores as defined by the test publisher, or are transferring in passed credit from Gateway Courses (College Algebra, English Composition I, etc.), should not take a placement test. These students should be placed directly into college-level courses.

6. Institutions should follow the testing procedures given by the test publisher to increase the likelihood of accurate placement.

Following testing procedures as documented increases the accuracy of the test. Test reliability increases as students may test at one institution and transfer their scores to enroll at other institutions. Validity studies rely on accurate and consistent testing procedures as published.

7. Institutions should use the cut-scores below for placement in the courses listed¹⁰.

Placement into	ACCUPLACER Subtest	Score Range
Intermediate Algebra	Elementary Algebra	60-80
College Algebra	Elementary Algebra	81 or above
College Composition 1	Sentence Skills	69-120
College level reading	Reading Comprehension	69-120

The Developmental Education Working Group recommends statewide standardized cut-scores for placement. As noted in the Developmental Education Working Group Report, placement scores amongst two-year colleges in Kansas vary widely. A survey given by the Placement/Assessment committee confirmed the findings from the Working Group. Inconsistency in cut-scores creates confusion for entering students and in preparing students for college (Jaggars & Hodara, 2011). Standardized scores assist students with seamless transfer and provides a consist definition for high schools of “college-ready.” Developing a common understanding among Kansas two-year institutions was a noted recommendation from the Developmental Education Working Group report.

8. Institutions should use at least one other measure in addition to placement testing before placing students in developmental instruction¹¹.

Placement test guidelines (ACCUPLACER) advise users to implement multiple measures when using the test as a placement tool. Placement tests can be weak predictors for those students scoring near the cut-score. Using another measure increases the accuracy of placement. Multiple measures, including high school transcripts and noncognitive tests, provide additional information in regards to student readiness such as resilience and motivation.

Students who do not demonstrate the academic skills (reading, writing, or math) for the degree/certificate sought should begin developmental courses in the first semester (if courses are available or during the first year if courses are not available) and continue in each subsequent semester of enrollment until all developmental requirements are completed.

Completion rates and time-to-completion increase when students begin the developmental sequence early in their college careers. This recommendation was also noted in the Working Group report as a best practice in developmental education.

INFORMATION DISSEMINATION

Institutions should publish on their websites full information regarding their placement/assessment policies to students. The KBOR website should include links to all institutions’ web pages.

¹⁰ These scores will be reviewed by the Placement Assessment Policy Committee after at least two full years of implementation.

¹¹ See attached list of Nationally Recognized Measures of Student Readiness.

PLACEMENT/ASSESSMENT GUIDEBOOK REVIEW

The Kansas Placement/Assessment Guidebook should be reviewed by the System Council of Chief Academic Officers on an annual basis and updated or revised as needed. The Board Academic Affairs Standing Committee should review and approve the Placement/Assessment Guidebook in preparation for the Board of Regents. KBOR will regularly audit adherence to the Placement/Assessment Guidebook.

Sources

Collins, M. L. (2010, June 18). *Overview of the National Landscape for Developmental Education Improvement: Testimony Before the Texas Senate Higher Education Committee*. Retrieved from Jobs for the Future: <http://www.jff.org/publications/overview-national-landscape-developmental-education-improvement-testimony-texas-senate>

Jaggars, S.S. & Hodara, M. (2011, November). *The Opposing Forces That Shape Developmental Education: Assessment, Placement, and Progression at CUNY Community Colleges*. New York, NY: Community College Research Center.

Hodora, M., Jaggars, S. & Karp, M. (2012). *Improving developmental education assessment and placement: Lessons from community colleges across the country*. New York, NY: Community College Research Center.

Venezia, A., Bracco, K. R., & Nodine, T. (2010). *One-shot deal? Students' perceptions of assessment and course placement in California's community colleges*. San Francisco, CA: WestEd.

Appendix A

NATIONALLY RECOGNIZED MEASURES OF STUDENT READINESS

These measures are nationally recognized for placement in postsecondary coursework and should be used in addition to a single placement test score:

Skills Assessment Tools

ACCUPLACER sub-tests not named in the placement assessment policy, e.g., *Write Placer*, *Arithmetic*, or *College-Level Math*

ACCUPLACER Diagnostics

Standardized tests used for college admissions, e.g., ACT or SAT

Locally developed tests that predict performance in college's curriculum

College grades from accredited institutions

High School GPA (Not more than three years old)

Grades in relevant high school courses (Not more than three years old)

Military records

Score of 165 or above on relevant GED® sub-test

Noncognitive Assessment Tools

ETS Success Navigator

ACT Engage

Smarter Measure

Wonderlic Admissions Risk Profile

MINUTES

**System Council of Presidents
Kansas Board of Regents
February 15, 2017**

The meeting was called to order at 10:15 a.m. by President Krull and Chancellor Gray-Little.

Present: Andy Tompkins, Interim President, Fort Hays State University
 Allison Garrett, President, Emporia State University
 Eric Burks, President, North Central Kansas Technical College
 Steve Scott, President, Pittsburg State University
 John Bardo, President, Wichita State University
 Richard Myers, President, Kansas State University
 Jerry Farley, President, Washburn University
 Kim Krull, President, Butler Community College
 Bernadette Gray-Little, Chancellor, University of Kansas
 Blake Flanders, President & CEO, Kansas Board of Regents

1. The minutes from December 14, 2016 were approved.
2. Report from the System Council of Academic Officers—Peggy Forsberg, Vice President of Academic Affairs, Highland Community College

SCOCAO received an update on the work of the Transfer and Articulation Council. Dr. Forsberg said there is an overwhelming number of articulation agreements, which is so positive for the state. The Board office has asked institutions to send in their lists of articulation agreements so that an overall list can be compiled. Faculty will meet on October 14 at Washburn University to continue work on system-wide transfer courses.

The focus of credit for prior learning programs for military personnel are in the areas of health sciences and leadership.

There are new GED recommendations out, aligning GED scores with college credit depending on the cut scores.

Board staff is creating a catalog of on-line graduate courses offered by Regents universities that help high school instructors teaching concurrent courses meet accreditation requirements for graduate coursework in the discipline.

3. Receive recommendations from the Performance Agreement Working Group—Brian Niehoff, Associate Provost for Institutional Effectiveness, Kansas State University, Chair

Jean Redeker, KBOR Vice President for Academic Affairs, reviewed the performance agreement process with SCOPS. The performance agreement working group was appointed by SCOPS to consider ways to streamline and simplify the process, to better align performance agreements with Foresight 2020 goals, to allow institutions to set goals unique to them, and to better utilize data already collected by KBOR.

Dr. Niehoff reported that the working group began its review by sending out a survey to presidents and provosts/chief academic officers, which garnered a 41% response rate. The survey essentially asked three questions—what’s working well, what’s not, and what changes are recommended.

Several of the items judged to be working well were alignment with Foresight 2020, utilizing the performance agreements in institutional strategic planning, helpful KBOR staff, flexibility of process, and the opportunity to showcase positive performance.

The items reported as not working well included the appropriation of SB 155 funds as “new funding” for technical and community colleges, punishing innovative goal setting, trying to sustain long term success is difficult, may take years to get small gains, KBOR staff stringent, demanding stretch goals, tied too directly to Foresight 2020, lag in timing on reporting the data, confusion about ability to make changes to goals, and finding valid data for comparison with peers.

The primary change recommended was changing the percentage of goals that must be met in order to receive new state funds from 51% to 50%. Because there are 6 goals, the only way to meet 51% of them is to meet 4 out of 6, which is 66%. The suggestion was to change to 50% for full funding or provide the opportunity to add a 7th goal.

SCOPS discussed with Dr. Flanders the SB 155 funding and 51% vs. 50% issues.

Dr. Flanders said that since there were no recommendations for change to the process, it would be left as is. But he added that KBOR staff needs to do more training of university staff involved in the process, since there is always turnover.

President Krull asked about the issue with SB 155 funding. She pointed out that there isn't anything in the performance agreement goals that ties to work done under SB 155 in high schools, but that funding may be at risk if the community colleges don't meet performance agreement goals.

Dr. Flanders responded that institutions should be able to create a goal related to SB 155.

Dr. Flanders added that the current performance agreement system is preferable to performance funding models existing in other states. Chancellor Gray-Little agreed, saying she reviewed those models a year ago and there is a “dizzying amount” of detail required.

President Burks asked for confirmation that a 7th goal could be added to meet the 51% threshold. Dr. Flanders said he would seek confirmation from Dr. Redeker.

4. Receive update on attainment goal cost model

Chancellor Gray-Little said that it was important to determine how much it would cost to increase degree attainment at each of the Regents schools. The Council of Chief Business Officers are reviewing methodologies, including one used by the Regents office 10 years ago.

Leisa Julian, chair of COBO, said the group is also reviewing a report from the National Association of Chief Business Officers on methodology to determine costs. COBO has invited the Institutional Research officers to meet with them in March to review the various options.

President Garrett asked if there was deadline for producing a report on the costs of attainment for each institution. President Flanders responded that no report is needed, but if a model is determined, the Board office could generate the numbers. He said the report would be at a high level, not specific to any one institution.

Chancellor Gray-Little added that no model will make everyone happy. A common model does not include capital costs in estimating the cost of educating a student. For campuses with construction projects with low to no state funding, to exclude capital costs from the cost of education would be an underestimate.

Dr. Flanders pointed out that attainment is important to the state, so if the Regents system can move the curve even a little bit, a case can be made to the Legislature.

5. Other matters

Dr. Flanders handed out copies of a flyer that was posted in the Capitol and appears to denigrate other sectors to increase funding to another sector. The Board promotes a comprehensive, unified budget that will lift all boats.

Dr. Krull said that the community college presidents were meeting the next afternoon and would discuss the flyer.

Dr. Burks said that the technical colleges did not produce the flyer and reiterated that everyone should work together for the benefit of all.

There being no other matters, the meeting was adjourned at 11:05.

AGENDA

**Council of Presidents
10:30 a.m. or Adjournment of SCOPs
June 14, 2017**

1. Approve minutes from May 17, 2017
2. Report from Council of Chief Academic Officers—Neeli Bendapudi
3. Report from Council of Chief Business Officers—Leisa Julian
4. Report from Council of Government Relations Officers—Kelly Reynolds
5. Report from Council of Chief Student Affairs Officers—Tammara Durham
6. Report from University Support Staff Council—Chris Wallace
7. Other matters

MINUTES

**Council of Presidents
Kansas Board of Regents
May 17, 2017**

The meeting was called to order at 11 a.m. by President Scott.

1. The minutes from April 19, 2017 were approved.
2. Report from Council of Chief Academic Officers

KU Provost and Executive Vice Chancellor Neeli Bendapudi reported on behalf of the Council of Chief Academic Officers.

COCAO approved the Bachelor of Applied Arts in Media Arts at Wichita State.

Provost Bendapudi reported that **Pittsburg State is adding three graduate certificates in Communication, English and Mathematics to aid community college instructors to be HLC-compliant and high school teachers to gain the hours necessary to teach dual credit courses in those areas.**

3. The Bachelor of Applied Arts in Media Arts at Wichita State was approved.
4. Report from Council of Chief Business Officers

KU Vice Chancellor and Chief Financial Officer Leisa Julian reported on behalf of the Council of Chief Business Officers.

COBO discussed **the efficiency report, which was on the Board's May agenda, as well as tuition and fee proposals.**

The business officers also discussed the **changes to Board policy being proposed on various aspects of leasing.** The Governance committee approved those proposed policies in May and they will be before the Board in June.

5. Report from Council of Government Relations Officers

KU Director of State Relations Kelly Reynolds reported on behalf of the Council of Government Relations Officers.

Ms. Reynolds reported that it was day 93 of a 90-day session. Deliberations on **K-12 funding, tax revenues and the budget are still in process.**

Debate **continues on the concealed carry law.**

6. Report from Council of Chief Student Affairs Officers

Joey Linn, Vice President for Student Affairs at Fort Hays State, reported on behalf of the Council of Chief Student Affairs Officers.

Dr. Linn observed that as much as student affairs officers love students, **they are happy commencements are over.**

The student affairs officers also discussed **student government elections and fall enrollment, but they didn't bring up mumps at all, which is good news.**

7. Report from the University Support Staff Council

Carrie Fink, student programs coordinator for the Registrar's Office from Kansas State, reported on behalf of the University Support Staff Council.

The USS Council finalized its mission statement:

"The Kansas Board of Regents University Support Staff Council is committed to representing the unified interests of all University Support Staff."

The Council also discussed **commonalities among the schools and ongoing efficiency studies and worked on a guide for future council members.**

Next year the USS Council will meet at Kansas State and will determine its goals for the year in August.

8. Report from Title IX Coordinators Workgroup

Shane McCreery, director of Institutional Opportunity and Access and Title IX Coordinator at the University of Kansas, reported on the progress of the Title IX coordinators workgroup.

Mr. McCreery reviewed the topics covered in each of the workgroup's four meetings and said that the members found the information shared very helpful. He reported that there is significant consistency in how Title IX processes are administered across the universities.

All institutions acknowledged that more staffing is needed to effectively respond to the student demand for their services. As a result, the campuses are not consistently completing formal investigations within the Office of Civil Rights' 60-day timeline across the board.

The workgroup's recommendations to the Board of Regents included:

- the workgroup should continue to meet on a quarterly basis;
- at either the June or December workgroup meeting, professional development training would be provided for university, community college, technical college and independent college and university Title IX staff, which is encouraged on an annual basis by the Office of Civil Rights;
- once a year the workgroup would meet with the Board of Regents regarding Title IX compliance issues, initiatives and trends, and
- finally, the group recommended that the Board consider a fee assessed by each university to support Title IX student safety efforts, including increased staff and prevention education, on the campuses.

COPS asked for clarification on the recommendation for a fee. Mr. McCreery confirmed that it was a proposed student fee to be assessed by the universities, not by the Board of Regents.

There being no additional matters, the meeting was adjourned at 12 noon.

AGENDA

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

June 14, 2017

8:30 am – 9:15 am

The System Council of Chief Academic Officers will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

- I. Call To Order** Neeli Bendapudi, Co-Chair
 - A. *Approve Minutes*
May17, 2017, Meeting

- II. Update**
 - A. *Transfer and Articulation Council* Jon Marshall
 - B. *KCIA* Jon Marshall
 - C. *Credit for Prior Learning* Karla Wiscombe

- III. Other Matters**

- IV. Adjournment**

SCOCAO Schedule

AGENDA MATERIALS DUE	MEETING DATES
May 24, 2017	June 14, 2017
August 23,2017	Tentative September 20, 2017

MINUTES

**Kansas Board of Regents
System Council of Chief Academic Officers
Wednesday, May 17, 2017
MINUTES**

The System Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 8:30 a.m. on Wednesday, May 17, 2017.

In Attendance:

Co-Chairs:	Peggy Forsberg, Highland CC	Neeli Bendapudi, KU	
Staff:	Jean Redeker Jacqueline Johnson Cindy Farrier	Karla Wiscombe Max Fridell	Connie Beene Kathleen Mercer
Others:	Lynette Olson, PSU David Cordle, ESU L. Michael McCloud, JCCC April Mason, KSU Robert Klein, KUMC Andrew Bennett, KSU Stuart Day, KU Brian Lindshield, KSU Amy Hite, PSU Steve Loewen, FHTC Amalia Monroe-Gulick, KU	Jon Marshall, Allen CC Kim Krull, Barton CC Pam Keller, KU Tony Vizzini, WSU Rick Muma, WSU Tiffany Bohm, KCKCC Bayram Yildirim, WSU Elaine Simmons, Barton CC Jay Scott, KSDE Rick Moehring, JCCC	Tim Crowley, FHSU JuliAnn Mazacheck, Washburn Brenda Chatfield, NWKTC Todd Carter, Seward County CC Ruth Dyer, KSU Charlene Widener, Hutchinson CC Janice Jewett, PSU Alysia Johnston, Fort Scott CC Sarah Phillips, Manhattan Tech Brenda Edleston, Cloud County CC

Peggy Forsberg called the meeting to order at 8:30 a.m.

Approve April 19, 2017 Minutes

Brenda Chatfield moved to approve the April 19, 2017 minutes. Neeli Bendapudi seconded, and the motion carried.

Updates

Transfer and Articulation Council (TAAC) update was provided by Jon Marshall.

- During last month's meeting:
 - Discussed Dr. Ginther's report to the Board on Success of Transfer Students
 - Discussed Program Articulation example from University of Kansas
 - Began review of TAAC operating procedures
 - Discussed potential courses for KCOG review
- KCOG meeting Oct 13, 2017 at Washburn
 - Will contact institution for faculty representatives at KCOG

Discussion included recognizing TAAC for continually evolving to meet the needs of transfer students and creating a seamless transition between institutions. SCOCOA also discussed how core outcomes are determined by the discipline committee at KCOG.

Credit for Prior Learning update was presented by Karla Wiscombe.

- CLEP workshops are occurring throughout Kansas

- The event is free and provides information about CLEP, benefits, military support and highlight new state-wide CLEP policy
- Designed for testing personnel, advisors, enrollment managers, and faculty
- Goal is for each institution to have a testing center
- Contact college board for more information
- Deadline of July 1st for cut scores to be posted on KBOR website
- Distributed sample Military Occupation Specialty Articulation

Developmental Education Guidelines update was presented by Jean Redeker.

- Received Placement guidelines from most universities
- Institutions show support for the proposed guidelines
- Recommended review by the Governance Committee
- Encouraged institutions to follow the proposed guidelines for data consistency

Jon Marshall moved to endorse the Developmental Education Guidelines. Tiffany Bohm seconded, and the motion carried.

Other Matters

Individual Plans of Study (IPS) was presented by Kathleen Mercer and Jay Scott.

- An IPS is both a product developed and maintained by the student, beginning in the middle grades, and a process adopted by the schools. It personalizes the educational track based upon interests and talent. This allows students and families to make informed decisions about postsecondary plans. More students are attaining Higher Education credentials with less student loan debt. Currently 92% implementation with Kansas schools and expect to achieve 100% by academic year 2018-2019.

Discussion included:

- Developing process to follow student through postsecondary
- Implementing Career Cruising system
- Allowing students to experience different work fields in a safe and supportive environment
- Advocating IPS and Career Cruising with the legislature as an investment in postsecondary education
- Hearing a IPS success story from the audience
- Presenting Career Cruising to SCOCAO in June or September

There being no other business, April Mason moved to adjourn. Tony Vizzini seconded, and the motion carried. The meeting adjourned at 9:34 a.m.

AGENDA

COUNCIL OF CHIEF ACADEMIC OFFICERS

June 14, 2017

9:15 am – 10:00 am

or upon adjournment of SCOCAO
reconvene at noon

The Council of Chief Academic Officers will meet in the Kathy Rupp Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order

A. Approve Minutes

May 17, 2017, Meeting

Neeli Bendapudi,
Chair

II. Program Request

A. B.S. in Interior Architecture and Design (Third Reading)

Neeli Bendapudi, KU

B. Degree Name Changes

April Mason, KSU

- M.S. in Adult, Occupational and Continuing Education to M.S.
in Adult Learning and Leadership

- Ed.D. in Adult, Occupational and Continuing Education to Ed.D.
in Adult Learning and Leadership

- Ph.D. in Adult, Occupational and Continuing Education to Ph.D.
in Adult Learning and Leadership

C. Department Move and Name Change

Neeli Bendapudi, KU

- Urban Planning Department move from School of Architecture,
Design and Planning to School of Public Affairs and

Administration in the College of Liberal Arts and Sciences

- Name Change from School of Architecture, Design and Planning
to School of Architecture and Design

III. Informational Items

A. Pittsburg State University

Lynette Olson, PSU

- changing name of minor and emphasis in Early Childhood
Development to Child Development

- added emphasis of Military Police Transfer Track

IV. Updates

A. Council of Faculty Senate Presidents

Brian Lindshield,
KSU

V. Other Matters

A. Tilford Conference

Kate McGonigal,
FHSU

VI. Adjournment

University Press of Kansas Board Meeting

Conrad Roberts,
University Press of Kansas

COCAO Schedule

AGENDA MATERIALS DUE	MEETING DATES	LUNCH ROTATION
May 24, 2017	June 14, 2017	WSU
August 23, 2017	Tentative September 20, 2017	
*Please Note: New Program Proposals are to be submitted 4 weeks prior to the next COCAO meeting for review and processing purposes.		

MINUTES

**Kansas Board of Regents
Council of Chief Academic Officers
Wednesday, May 17, 2017
MINUTES**

The Council of Chief Academic Officers met in the Kathy Rupp Conference Room of the Kansas Board of Regents at 9:45 a.m. on Wednesday, May 17, 2017, and reconvened at noon.

- | | | | |
|----------|---|---|--|
| Members: | Neeli Bendapudi, KU
Tony Vizzini, WSU
Julie Mazacheck, Washburn | Lynette Olson, PSU
David Cordle, ESU | April Mason, KSU
Tim Crowley, FHSU |
| Staff: | Jean Redeker
Jacqueline Johnson | Karla Wiscombe
Max Fridell | |
| Others: | Stuart Day, KU
Michael McCloud, JCCC
Tiffany Bohm, KCKCC
Ruth Dyer, KSU
Andrew Bennett, KSU
Kim Krull, Butler CC | Rick Muma, WSU
Amalia Monroe-Gulick, KU
Pamela Keller, KU
Brian Lindshield, KSU
Ryan Ruda, GCCC
Rob Catlett, ESU | Rick Moehring, JCCC
Amy Hite, PSU
Janice Jewett, PSU
Brenda Edleston, Cloud County CC
Nilou Vakil, KU
Conrad Roberts, University Press
of Kansas |

Neeli Bendapudi called the meeting to order at 9:45 a.m.

Approve April 19, 2017 Minutes

Tony Vizzini moved to approve the April 19, 2017 minutes. David Cordle seconded, and the motion carried.

II. Program Requests

- WSU – Bachelor of Applied Arts in Media Arts (Second Reading). Tony Vizzini stated there has been no further discussions.

April Mason moved to recommend placing WSU’s Bachelor of Applied Arts in Media Arts on the Council of Presidents’ agenda for approval. David Cordle seconded, and the motion carried. The proposed program will be reviewed by the Council of Presidents at its meeting today (May 17, 2017).

- KU – Bachelor of Science in Interior Architecture and Design (Second Reading). Stuart Day stated there have been further discussions and issues are continuing to be worked out.

After discussion, decision was made to have a third reading of this proposal at COCAO’s June 2017 meeting. This allows KU additional time to address concerns presented by PSU and KSU. COCAO members should contact Neeli Bendapudi prior to the June 2017 meeting with additional comments.

- KSU requested approval for Degree Name Change from B.S. in Family Studies and Human Services to B.S. in Human Development and Family Science.

Lynette Olson moved to approve the KSU degree name change for Family Studies and Human Services. Tony Vizzini seconded, and the motion carried.

III. Informational Items

- PSU informed COCAO of an added emphasis and of new graduate certificates to align with HLC guidelines.

IV. Updates

Pam Keller reported the Council of Faculty Senate Presidents (COFSP) is transitioning in new members. She thanked COCAO for allowing COFSP to regularly report to the group and Brian Lindshield will assume the COFSP liaison role in AY 2017-2018. COCAO thanked Pam Keller for her leadership with COFSP and COCAO.

Tony Vizzini moved to recess until noon. David Cordle seconded, and the motion carried. The Chair recessed until noon.

COCAO reconvened at 12:15 pm.

V. Other Matters

- Jean Redeker:
 - Reported the response has been supportive of the draft Academic Advising form. If there are no further responses from the universities by the June 2017 meeting, the Academic Advising form will be used for the report due June 2019.
 - Discussed the Expedited Program Approval Process. The concern is the policy criteria for an expedited program is broad. Discussion included the original intent of an expedited program to meet a business/community need as a response to COCAO's request to the Board. KBOR staff will review the policy to clarify concerns and expedite programs when appropriate. Institutions will begin the discussions on campus for an expedited process on campus.
 - Thanked COCAO for recommendations for individuals to work with the Kansas Water Office. That office will be contacting the faculty members to confirm their interest to assist with the 50-year water plan.

There being no other business, April Mason moved to adjourn. Tony Vizzini seconded, and the motion passed. The Chair adjourned the meeting at 12:22 pm.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2017

Meeting Dates

August 9-11, 2016

September 14-16, 2016

October 19, 2016 (FHSU)

November 16, 2016 (ESU)

December 14-15, 2016

January 18-19, 2017

February 15-16, 2017

March 15-16, 2017

April 19, 2017 (KU)

May 17-18, 2017

June 14-15, 2017

Agenda Material Due to Board Office

August 24, 2016 at noon

September 28, 2016 at noon

October 26, 2016 at noon

November 22, 2016 at noon

December 28, 2016 at noon

January 25, 2017 at noon

February 22, 2017 at noon

March 29, 2017 at noon

April 26, 2017 at noon

May 24, 2017 at noon

COMMITTEES (2016-2017)

Zoe Newton, Chair
Dave Murfin, Vice Chair

Standing Committees

Academic Affairs

Helen Van Etten, Chair
 Zoe Newton
 Daniel Thomas
 Dave Murfin
 Shane Bangerter

Fiscal Affairs and Audit

Joe Bain, Chair
 Bill Feuerborn
 Dennis Mullin
 Ann Brandau-Murguia

Governance

Bill Feuerborn, Chair
 Zoe Newton
 Shane Bangerter
 Helen Van Etten
 Joe Bain

Regents Retirement Plan

Ann Brandau-Murguia, Chair
 Shane Bangerter

Board Representatives and Liaisons

Education Commission of the States	Zoe Newton
Postsecondary Technical Education Authority	Tom Burke Ray Frederick
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
KSDE/KBOR Coordinating Council	Zoe Newton Helen Van Etten