

DECEMBER 12-13, 2018

Kansas Board of Regents
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2018-2019
Dennis Mullin, Chair
Shane Bangerter, Vice Chair

KANSAS BOARD OF REGENT MEMBERS:

Shane Bangerter

Ann Brandau-Murguia

Bill Feuerborn

Mark Hutton

Dennis Mullin

Dave Murfin

Allen Schmidt

Daniel Thomas

Helen Van Etten

FORESIGHT 2020

A Strategic Agenda for the State's Public Higher Education System

1. Increase higher education attainment among Kansas citizens
2. Improve alignment of the state's higher education system with the needs of the economy
3. Ensure state university excellence

FORESIGHT 2020

A 10-Year Strategic Agenda for the State's Public Higher Education System



Foresight 2020 is a 10-year strategic agenda for the state's public higher education system. Originally adopted by the Kansas Board of Regents in 2010, updated in 2012, and modified in 2015, the plan sets long-range achievement goals that are measurable, reportable, and ensure the state's higher education system meets Kansans' expectations.

Find each year's progress report at: kansasregents.org/foresight2020.

INCREASE HIGHER EDUCATION ATTAINMENT

Aspirations

- ★ Increase to 60 percent the number of Kansas adults who have earned a certificate, associate or bachelor's degree by 2020.
- ★ Achieve a ten percentage point increase in retention and graduation rates by 2020.

Measures

- ★ Number of certificates and degrees awarded by universities, community and technical colleges
- ★ Attainment Model progress
- ★ Graduation rates: 4/5/6-year rates for universities and 2/3/4-year rates for community and technical colleges
- ★ First to second year retention rates at universities, community and technical colleges
- ★ Student Success Index rates
- ★ Comparison of state demographics with higher education participation levels, including race/ethnicity, Pell Grant eligibility, and age
- ★ Comparison of postsecondary attainment in Kansas to the nation, by age groups
- ★ Adult Education: participation, percent served among working-age adults in Kansas without a high school diploma or its equivalent, and percent transitioning to postsecondary within 3 years of enrollment
- ★ Number of adults with college credit but no certificate or degree who are returning to complete a certificate, associate/bachelor degree
- ★ Seamless Transition: total number of courses approved for guaranteed transfer and number of Reverse Transfer degrees awarded systemwide

IMPROVE ECONOMIC ALIGNMENT

Aspirations

- ★ Respond to business and industry expectations for graduates and ensure all technical programs meet expectations of quality.
- ★ Reduce workforce shortages in select high-demand fields by increasing the number of certificates and degrees awarded, including in science, technology, engineering, and mathematics (STEM) fields.

Measures

- ★ Percent of graduates employed and average wages in Kansas, by award level
- ★ Number of certificates and degrees awarded in selected high-demand fields, and progress made on special state initiatives
- ★ Summary findings from latest K-TIP Report, providing systemwide analysis of all approved postsecondary CTE programs, by program
- ★ Percent of certificates/degrees awarded in STEM fields

ENSURE STATE UNIVERSITY EXCELLENCE

Aspiration

- ★ Improve regional and national reputations of state universities.

Measures

- ★ Comparison to peers for each of the six state universities on established metrics
- ★ Private giving to universities
- ★ Total research dollars awarded, highlighting federal research dollars (as percent of total) and specific industry support secured
- ★ University Excellence Profile: select rankings, Composite Financial Index, and assessment of economic impact

BOARD GOALS 2018-2019

Approved by the Kansas Board of Regents



BOARD GOALS

1. The Board will develop an outline for a new strategic plan for the higher education system in Kansas.
2. The Board will pursue ways to increase access to higher education including the expansion of need-based aid, the promotion of mechanisms to provide the early awarding of scholarships, and the seeding of college saving accounts.
3. The Board will develop and implement a unified communication and advocacy plan for all sectors of the higher education system.
4. The Board will designate the Council of Business Officers to collaborate on a new university sector-level approach to gain greater efficiencies.
5. The Board will study university and college service areas to determine if the delivery model for off-campus instruction continues to meet the educational needs of Kansans.
6. The Board will pursue continued coordination of its efforts to increase postsecondary success with the State Board of Education.

BOARD THEME

The Board will encourage colleges and universities to continue to develop mutually beneficial partnerships with each other and with high schools and businesses to improve educational and career pathways and expand experiential learning opportunities.

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MEETING INFORMATION AND SCHEDULE

Unless noted, all meetings take place at the Curtis State Office Building (CSOB) at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612 in the meeting room indicated. Addresses for offsite meetings can be obtained by contacting the Kansas Board of Regents office at 785-430-4240.

Wednesday, December 12, 2018

Time	Committee/Activity	Location
8:15 am - 8:45 am	System Council of Presidents	Kathy Rupp Room
8:15 am - 9:15 am	System Council of Chief Academic Officers	Board Room
9:15 am - 9:45 am	Council of Chief Academic Officers	Board Room
8:45 am - 10:00 am	Governance Committee	Kathy Rupp Room
9:45 am - 10:30 am	Council of Presidents	Board Room
10:15 am - 11:50 am	Fiscal Affairs & Audit Standing Committee	Kathy Rupp Room
10:45 am - Noon	Academic Affairs Standing Committee	Board Room
Noon - 1:15 pm	Council of Faculty Senate Presidents	Kan-Ed Conference Room
Noon - 1:00 pm	Students' Advisory Committee	Conference Room C
Noon - 1:15 pm	Lunch <i>Council of Chief Academic Officers</i>	Kathy Rupp Room
Noon - 1:15 pm	Lunch <i>Board of Regents & President Flanders</i>	Conference Room B
1:30 pm	Board of Regents Meeting	Board Room
6:00 pm	Dinner <i>Board of Regents, President Flanders, State University CEOs, and Spouses</i>	Blue Moose 3030 SW Wanamaker

Thursday, December 13, 2018

Time	Committee/Activity	Location
8:30 am - 9:30 am	Breakfast <i>Board of Regents, President Flanders, and Council of Faculty Senate Presidents</i>	Kathy Rupp Room
9:45 am	Board of Regents Meeting	Board Room
11:30 am - Noon	Board Photo(s)	Board Room
Noon	Lunch <i>Board of Regents & President Flanders</i>	Conference Room B

MEETING AGENDA

The Kansas Board of Regents will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

Wednesday, December 12, 2018

- I. Call To Order** Regent Mullin, Chair
 - A. *Approve Minutes*
November 7, 2018 Meeting *p. 6*

- II. Introductions and Reports**
 - A. *Introductions*
 - B. *Report from the Chair* Regent Mullin, Chair
 - C. *Report from the President & CEO* Blake Flanders, President & CEO
 - D. *Report from Council of Presidents* President Scott
 - E. *Report from Council of Faculty Senate Presidents* Clifford Morris
 - F. *Report from Students' Advisory Committee* Kyle Frank
 - G. *Report from the University CEOs*

- III. Standing Committee Reports**
 - A. *Academic Affairs* Regent Murguia
 - B. *Fiscal Affairs & Audit* Regent Feuerborn
 - C. *Governance* Regent Mullin

- IV. Approval of Consent Agenda**
 - A. *Academic Affairs*
 - 1. Act on Request to Approve a Master of Human Resource Management at Wichita State University Jean Redeker, VP, Academic Affairs *p. 17*
 - B. *Fiscal Affairs & Audit*
 - 1. Act on EPSCoR Proposals Jean Redeker, VP, Academic Affairs *p. 23*
 - 2. Act on Request to Appoint Member to EPSCoR Program Review Committee *p. 27*
 - 3. Act on Allocation of FY 2020 Educational Building Fund Appropriation – System Nelda Henning, Director of Facilities *p. 28*

- V. Consideration of Discussion Agenda**
 - A. *Academic Affairs* Regent Murguia
 - 1. Act on Request to Approve the Continuance of Dr. Juergen Richt as Regent Distinguished Professor – KSU Jean Redeker, VP, Academic Affairs *p. 30*

2.	Act on Request to Name an Academic Unit – KSU	President Myers	p. 32
<i>B. Fiscal Affairs & Audit</i>		Regent Feuerborn	
1.	Act on FY 2020 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities	Elaine Frisbie VP, Finance & Administration	p. 33
2.	Act on Requests to Amend Capital Improvement Plan and Approve Architectural Program Statement for Construction of Multicultural Student Center – KSU	Nelda Henning, Director of Facilities	p. 64
<i>C. Other Matters</i>			
1.	Act on Request to Adopt Resolution to Designate Dr. Edward Hammond as President Emeritus at Fort Hays State University	President Mason	p. 65
2.	Receive Update on Strategic Program Alignment Pilot – KU & WSU	Chancellor Girod, KU Provost Muma, WSU	p. 65
3.	Receive Progress Report on the Review of University Faculty Reward Structures <ul style="list-style-type: none"> • Emporia State University • Fort Hays State University • Kansas State University 	President Garrett, ESU President Mason, FHSU President Myers, KSU	p. 65
4.	Receive Non-Budgetary Legislative Items	Matt Casey, Director, Government Relations	p. 66
5.	Receive Information on Governor’s Executive Order 18-19	Julene Miller, General Council	p. 70

Thursday, December 13, 2018

VI. Introductions and Reports

<i>A. Introductions</i>	
<i>B. System Council of Presidents</i>	President Calvert
<i>C. Report from the Community Colleges</i>	
<i>D. Report from the Technical Colleges</i>	President Schears

VII. Consideration of Discussion Agenda

<i>A. Presentation</i>			
1.	Receive Information on Army University	Colonel Michael Harlan, Army University	p. 71
 <i>B. Fiscal Affairs & Audit</i>		Regent Feuerborn	
1.	Receive Information on Costs to Deliver Concurrent Enrollment Programs	Elaine Frisbie VP, Finance & Administration	p. 72

2. Receive Information on Recommendations from Data Review Committee p. 81

C. Other Matters

1. Receive Report from Kansas Postsecondary Technical Education Authority p. 82
Ray Frederick,
Chair, TEA

D. Governance

1. Discuss New Board Member Conflict of Interest p. 83
Disclosure Statements and Act on Actual or Apparent Conflicts
Regent Mullin
Julene Miller,
General Counsel

VIII. Adjournment

MINUTES OF PREVIOUS MEETING(S)

I. Call To Order

Regent Mullin, Chair

A. Approve Minutes

KANSAS BOARD OF REGENTS

MINUTES

November 7, 2018

The November 7, 2018, meeting of the Kansas Board of Regents was called to order by Vice Chair Shane Bangerter at 1:33 p.m. The meeting was held on the Emporia State University campus in the Memorial Union’s Webb II Room, 1 Kellogg Circle, Emporia, Kansas 66801. Proper notice was given according to law. Regent Bangerter thanked President Garrett and her staff for hosting the meeting this month.

MEMBERS PRESENT:

- Shane Bangerter, Vice Chair
- Ann Brandau-Murguia
- Bill Feuerborn
- Mark Hutton
- Dave Murfin
- Daniel Thomas
- Allen Schmidt

MEMBERS ABSENT:

- Dennis Mullin, Chair
- Helen Van Etten

APPROVAL OF MINUTES

Regent Thomas moved that the minutes of the September 19-20, 2018 meeting be approved. Following the second of Regent Murfin, the motion carried.

INTRODUCTIONS

President Garrett welcomed everyone to the Emporia State University campus and introduced Paige Bjerkass, an ESU elementary education major, who won the 2018 Professional Disc Golf Association World Championship. She also introduced Kristi Pickett, a senior accounting major who received a \$10,000 scholarship from the Public Company Accounting Oversight Board, and members of the Associated Student Government.

GENERAL REPORTS

REPORT FROM CHAIR

Vice Chair Bangerter welcomed and congratulated Regent Mark Hutton and Regent Allen Schmidt on their appointment to the Board and congratulated Regent Feuerborn on his re-appointment. Vice Chair Bangerter reported that last month the Board visited Fort Hays State University. The Regents met with students, faculty, and staff and viewed demonstrations of procedures conducted by students in the Communication Sciences and Disorders program and the Allied Health program. The Board also saw how the University is leveraging innovative technologies in its communications studies programs and in development of its online courses. Vice Chair Bangerter thanked President Mason and her staff for hosting the Board on that visit.

REPORT FROM PRESIDENT AND CEO

President Flanders reported he and Regent Murguia participated in the Higher Learning Commission’s (HLC) site visit at Emporia State University last week. ESU has applied to renew its accreditation with HLC, which is regularly done on a ten-year cycle, and a comprehensive evaluation of the campus is part of the process. He

believes that the visit went well. President Flanders also reported that he and Matt Casey, Director of Government Relations, have been visiting with state legislators about the Board's higher education priorities.

REPORT FROM SYSTEM COUNCIL OF PRESIDENTS

President Calvert presented the System Council of Presidents report. The Council received an update from the System Council of Chief Academic Officers on transfer and articulation, the Get Ahead Initiative, and reverse transfer. The Academic Officers also reviewed proposed changes to the State Authorization Reciprocity Agreement (SARA) guidelines and began discussing whether the Board's policy that defines baccalaureate degree needs to be amended. The System Council of Presidents received information on how the Board office calculated full-time equivalent (FTE) student enrollments and discussed ways to better communicate the meaning of the numbers with the public. Additionally, Dr. Jimmy Clarke, with HCM Strategists, presented information on strategic planning processes in other state systems of higher education.

REPORT FROM COUNCIL OF PRESIDENTS

President Scott presented the Council of Presidents' report. The Council received reports from the Council of Chief Academic Officers, Council of Business Officers, Council of Government Relations Officers, and the University Support Staff Council. The Academic Officers reviewed program requests and discussed proposed amendments to the Board policy that defines baccalaureate degree. The Business Officers reviewed the housing and dining proposals and are in the process of gathering data on other state health insurance plans. The Business Officers are also looking at cyber security insurance options. The Government Relations Officers presented an update on the state and federal election results and reported that the university CEOs and Government Relations Officers have been busy speaking with state legislators. The University Support Staff reported they are moving forward with an employee morale survey.

The Council of Presidents approved Wichita State University's request for a Master of Human Resource Management. This program request will be forwarded to the Board for consideration. The Council also received information from President Bardo on Wichita State University's request to expand its Shocker City Program, which authorizes the University to charge resident tuition rates to students in specific cities outside of Kansas, and its Shocker Select Program, which authorizes the University to charge 150 percent of the resident rate to nonresident students in specific locations. The members did not have any concerns with the request, which is on the Board's agenda for consideration.

REPORT FROM COUNCIL OF FACULTY SENATE PRESIDENTS

The report of the Council of Faculty Senate Presidents' meeting was presented by Clifford Morris. Progress is being made on reviewing and updating the individual campus consensual relationship policies. The Council plans to submit the university policies to the Board Office in December. The Council continued its discussion on ways to expand the use of open educational resources. Mr. Morris also noted that members of the Council attended the first meeting of the National Council of Faculty Senate Presidents.

REPORT FROM STUDENTS' ADVISORY COMMITTEE

Kyle Frank presented the report for the Students' Advisory Committee. The Committee is working on topics for the students' higher education day at the Statehouse. The students plan to advocate for more higher education funding and are also discussing whether to pursue legislation on affirmative consent and student mental health. The Committee plans to research how other states have drafted legislation around these two topics.

REPORT FROM COMMUNITY COLLEGES

President Calvert presented the community colleges report. He highlighted activities occurring at Seward County Community College, Butler Community College, Cowley County Community College, and Pratt Community College.

REPORT FROM TECHNICAL COLLEGES

President Schears presented the technical colleges report. The technical colleges are looking forward to working with the new Legislature and Governor-elect during the upcoming legislative session. To advance the Board's legislative goals, the colleges plan to meet with legislators and spend time at the Statehouse. President Schears reported the technical colleges are in the final stages of creating a 501(c)(3) nonprofit, which will allow the colleges to work as a unit to improve and grow business and industry relationships. He also noted the technical colleges had a five percent growth in enrollment.

REPORT FROM UNIVERSITY CEOs

President Garrett thanked Regent Murguia, President Flanders, and Vice President Redeker for attending the Higher Learning Commission's site visit last week and noted earlier this week ESU hosted the Council of Accreditation of Education Preparation. She believes both visits went well. President Garrett recognized Dr. Ken Weaver for his work as the Dean of the Teachers College and announced he will be stepping down at the end of the academic year. President Garrett also reported on the success of the University's football and soccer teams.

Interim Provost Carl Lejuez reported that today the Dole Institute of Politics was awarding former U.S. Secretary of State James Baker the 2018 Dole Leadership Prize and noted that the Chancellor was attending this event. He announced the University of Kansas has recently received top rankings in several different categories. The Military Times, for the second year, has ranked the University number five in the "Best for Vets" list. According to National Jurist and U.S. News & World Reports, the University of Kansas School of Law is ranked 16th for Best Value Law School in the country and is ranked 17th in the nation among law schools whose graduates finish school with the least average debt. Provost Lejuez also reported the searches for Vice Chancellor for Research, the Executive Dean for the School of Medicine, and the Dean of Engineering will soon be completed.

President Myers announced Kansas State University has launched a new Office of First-Generation Students, which will assist students who are the first in their families to attend college. This program will be funded by a grant from the Suder Foundation. He reported earlier this month U.S. Secretary of Agriculture, Sonny Perdue, spoke at the Landon Lecture Series and interacted with faculty and students afterwards. He also noted KSU's dining services was ranked the best in Kansas according to Niche, a website that ranks schools. President Myers reported the University will honor Samantha Scott, a member of Kansas State's rowing team who died from a sudden illness, at the next KSU football game.

President Scott reported Pittsburg State University's mission is to provide transformational experiences for its students and the community. In keeping with its mission, the University has been working on its general education curriculum called Pitt State Pathways. The Faculty Senate reviewed and unanimously approved the Pathways. Dr. Scott noted this general education curriculum will positively impact students and will allow the University to meet the Board's initiative of having most undergraduate degrees at 120 credit hours. President Scott also provided an update on Block22. He reported students moved into the housing portion of the facility in August and now the office space on the lower levels is being filled with PSU administrators and local businesses. President Scott also announced Block22 was selected as a recipient of the 2018 University Economic Development Association's Award of Excellence in the Place + Innovation category.

Interim Provost Jeff Briggs presented Fort Hays State University's update. The University enjoyed hosting the Board last month, which allowed the Regents the opportunity to interact with students and faculty. Provost Briggs reported the University acquired its 18th consecutive fall enrollment record with 9,473 full-time equivalent students. The University's population of Kansas students has also increased over the years. This year's total of 7,848 Kansans is 280 more than last year's. Provost Briggs also reported this week Fort Hays State began its entrepreneurship week which will feature key note speakers including Daymond John, an entrepreneur and co-star on ABC's Shark Tank. Provost Briggs highlighted the success of the University's football, soccer, and shotgun teams and noted the University is working on updating its strategic plan.

President Bardo reported Wichita State University is reviewing its strategic plan to incorporate activities surrounding its affiliation with WSU Tech. The University is in year five of its comprehensive fundraising campaign, which has raised \$250 million. However, the campaign is still short in several programs that the University will focus on including need-based student financial aid. President Bardo reported 42 percent of WSU's freshman class are first generation students, and he highlighted the University's request to expand its Shocker City and Shocker Select programs, which is on the Board's agenda for consideration.

BREAK

Vice Chair Bangerter called for a break at 2:40 p.m. and resumed the meeting at 2:57 p.m.

STANDING COMMITTEE AND OTHER REPORTS

ACADEMIC AFFAIRS

Regent Murguia reported she attended Emporia State University's Higher Learning Commission site visit. She thought the visit went well and enjoyed participating.

FISCAL AFFAIRS AND AUDIT

Regent Feuerborn presented the Fiscal Affairs and Audit Standing Committee report. The Committee reviewed the fiscal items on today's agenda including the FY 2020 Housing and Dining proposals, the proposed tuition rate changes for Wichita State University and the University of Kansas, and the Wichita State University leases. Regent Feuerborn noted that Regent Murfin recused himself from WSU lease discussions since he has a conflict. The Committee received an overview of the FY 2019 Board Office budget and reviewed the annual audit of the Alumni Account. Representatives from Kansas State University spoke to the Committee about the University's proposal to construct a multicultural student center. The new construction would cost \$5.5 million, which would be financed by private donations. The cost of maintenance and utilities would be funding by the University. The Committee also discussed Kansas State University's request to renovate Ice Hall to make space for a new Physician Assistant Program. KSU does not currently have this type of academic program, and the Board at this time has not reviewed the proposed program. However, the university has indicated that in order for it to obtain accreditation for this type of program, the facility renovation needs to be approved first. KSU noted the renovation would cost \$2.2 million. After discussion, the Committee recommended forwarding this item to the full Board for consideration.

AMEND AGENDA

Regent Feuerborn moved to add the KSU Ice Hall renovation request to the Board's discussion agenda. Regent Allen seconded, and the motion carried. The item will be added after Wichita State University's request to Expand Resident Tuition Rates to Additional Locations.

GOVERNANCE

Regent Bangerter presented the Governance Committee report. The Committee received an update on the Board's goal to develop and implement a unified communications and advocacy plan for all sectors of the higher education system. The Committee reviewed Board policies that outline the authority the Board gives to the Board President and CEO. The members also reviewed the Building Naming policy, Academic Unit Naming policy, and the service area policy. The Committee will continue to discuss possible amendments to these policies at future meetings.

APPROVAL OF CONSENT AGENDA

Regent Thomas moved, with the second of Regent Feuerborn, that the Consent Agenda be approved. The motion carried.

Academic Affairs

MASTER OF SCIENCE IN MATERIALS SCIENCE – PSU

Pittsburg State University received approval to offer a Master of Science in Materials Science. No additional new funding is needed for this program.

BACHELOR OF SCIENCE IN EDUCATIONAL STUDIES – KSU

Kansas State University received approval to offer a Bachelor of Science in Educational Studies. The cost of the program will be \$50,500 for the implementation year, \$5,500 for year two, and \$15,000 for year three. The program will be funded through internal reallocation.

Fiscal Affairs & AuditRAZE BUILDING – PSU

Pittsburg State University received authorization to raze the Baseball/Softball House (Building No. 38500-0034) and the Baseball/Softball shed/garage (Building No. 38500-0036). The cost of razing the structures is estimated between \$10,000 to \$15,000, which will be financed by private donations or athletic funds.

AMENDMENTS TO CAPITAL IMPROVEMENT PLAN AND APPROVAL OF ARCHITECTURAL PROGRAM STATEMENT FOR PHASED RENOVATION OF STAUFFER-FLINT HALL – KU

The University of Kansas received approval to amend its FY 2019 Capital Improvement Plan to include a new capital project to design and renovate Stauffer-Flint Hall in phases. The estimated cost of the project is \$5,125,120, which will be funded by private gifts, the University's Rehabilitation and Repair allocation, and departmental resources. The Architectural Program Statement for this project was also approved.

AMENDMENTS TO CAPITAL IMPROVEMENT PLAN AND APPROVAL OF ARCHITECTURAL PROGRAM STATEMENT FOR KANSAS GEOLOGICAL SURVEY WELL SAMPLE LIBRARY – KU

The University of Kansas received approval to amend its FY 2019 Capital Improvement Plan to include a new capital project to design and construct an addition to the Kansas Geological Survey Well Sample Library in Wichita. The estimated cost of the project is \$811,000. The State General Fund Geological Survey appropriation and KGS restricted fee funds will finance the project. The Architectural Program Statement for this project was also approved.

AMENDMENTS TO CAPITAL IMPROVEMENT PLAN AND APPROVAL OF ARCHITECTURAL PROGRAM STATEMENT FOR RENOVATION OF WESCOE HALL DINING FACILITY – KU

The University of Kansas received approval to amend its FY 2019 Capital Improvement Plan to include a new capital project to design and renovate the Underground dining facility located on the lower level of Wescoe Hall. The estimated cost of the project is \$2,200,000, which will be financed by the Kansas Memorial Union Corporation. The Architectural Program Statement for this project was also approved.

AMENDMENTS TO CAPITAL IMPROVEMENT PLAN AND APPROVAL OF ARCHITECTURAL PROGRAM STATEMENT FOR RENOVATION OF WILLARD HALL – KSU

Kansas State University received approval to amend its FY 2019 Capital Improvement Plan to include the renovations to Room 114 in Willard Hall, which is a 229-seat lecture hall. The estimated cost of the project is \$1.5 million. It will be funded from revenue generated from the

Academic Infrastructure Enhancement Fee. The Architectural Program Statement for this project was also approved.

RAZE BUILDING – KSU

Kansas State University received authorization to raze a maintenance shop, Building #870, at the Agricultural Research Center in Hays, Kansas. The cost of razing the building is \$25,000, which will be funded from K-State Research and Extension restricted use funds.

Other Matters

APPOINTMENTS TO BOARD COMMITTEES

Appointments to the Board committees were approved.

(Appointments filed with Official Minutes)

CONSIDERATION OF DISCUSSION AGENDA

Presentation

INFORMATION ON STRATEGIC PLANNING PROCESS

Dr. Jimmy Clarke, Senior Director of State Policy for HCM Strategists, presented information on the different strategic plans, models, and processes other states have implemented. He reported increasing attainment, which is defined as a degree, certificate, or other credential beyond a high school diploma, is a priority at both the state and federal level. At the federal level, the goal is to have 60 percent of Americans with a college degree, certificate, or other credential by 2025. The current attainment level for the nation is 46.9 percent. Dr. Clarke stated the 60 percent goal was adopted because studies have shown the majority of jobs being added to the workforce will require a credential beyond high school. This is also true for Kansas. The Georgetown Center on Education and the Workforce data indicates 71 percent of Kansas jobs will require a credential beyond high school by 2020. Dr. Clarke noted 42 states have adopted attainment goals and several others are in the process of setting goals.

Dr. Clarke stated Kansas is one of several states that is in the process of drafting a new strategic plan. He noted the importance of establishing a process that includes gathering input from various stakeholders and commended the Board and President Flanders for conducting listening tours around the state to gather information on how higher education can help advance Kansas businesses and families. Dr. Clarke discussed the importance of identifying a limited number of metrics and highlighted dashboards such as those other states are using to communicate their goals and metrics.

(PowerPoint filed with Official Minutes)

Academic Affairs

ACCREDITATION FOR HEALTH MANAGEMENT, HEALTH SCIENCES, AND HEALTH ADMINISTRATION PROGRAMS AT WICHITA STATE UNIVERSITY

Jean Redeker, Vice President for Academic Affairs, introduced Wichita State University's request to seek accreditation for three programs in the Department of Public Health Sciences. For the Bachelor of Science in Health Management and the Bachelor of Science in Health Sciences, WSU is seeking to become accredited by the Council of Education for Public Health. The total cost associated with accrediting these programs through 2022 is \$24,150. Vice President Redeker noted there will also be an annual fee per program of \$3,750 starting in 2022. For the Master of Health Administration, WSU is seeking to become accredited by the Commission on Accreditation of Healthcare Management Education. The cost associated with this accreditation through 2022 is

\$30,500 with an annual fee of \$3,300 starting in 2022. Regent Feuerborn moved to approve and Regent Thomas seconded. The motion carried.

UNDERGRADUATE DEGREES IN EXCESS OF 120 CREDIT HOURS

Vice President Redeker reported last year the Board reviewed its policy on credit hour requirements for baccalaureate degrees to determine if the policy meets best practices for promoting on-time completion. The Board’s policy requires a minimum of 120 semester credit hours for a baccalaureate degree and allows for some degree programs to require more than 120 credit hours, which are considered best practices for on-time completion. Vice President Redeker noted the minimum requirement in the Board’s policy has changed over the years. In 2002, the Board raised the required number of credit hours from 120 to 124, but this increase was reversed to the current policy of a minimum of 120 in 2010. However, the period when the requirement was raised means some programs were still at the 124 minimum.

At the Board’s May 2017 meeting, it was reported that of the 504 baccalaureate degrees offered by the universities 33 percent required 120 semester credit hours, 50 percent required 124 semester credit hours, and 17 exceeded 124 semester credit hours. Based on this report the Board directed a process be implemented to evaluate which degree programs should be at the minimum of 120 and which programs should require more than the minimum of 120.

Vice President Redeker stated since the May 2017 meeting, the faculty and administration at the universities have been reviewing their programs and now 92 percent of programs require 120 semester credit hours and only 8 percent of degree programs (if approved by the Board) will exceed 120 semester credit hours. By having programs at 120 semester credit hours, the average Kansas graduate will have direct saving of \$1,450. Dr. Redeker noted this calculation excludes Pittsburg State University and Emporia State University because these institutions have flat tuition rates.

Vice President Redeker reported the Board Academic Affairs Standing Committee reviewed the justifications for allowing these programs to exceed 120 semester credit hours. After review, the Committee recommended forwarding 40 programs to the Board as exemptions. Regent Murguia thanked the faculty and administration for their work on this initiative. She noted she still has concerns that there are degrees like Computer Engineering being offered at three universities with differing credit hour requirements. She understands the universities have justification for having an additional credit hour but noted for a student that credit hour is additional money he or she has to pay. She stated the review of these degrees will need to be an ongoing process. Regent Murguia moved to approve the 40 programs listed below as exemptions. Regent Thomas seconded, and the motion carried.

Degrees Programs and Credit Hour Requirements

	K-State	KU	WSU	KUMC
Engineering & Computing				
Computer Engineering	128	129	128	
Electrical Engineering	128	129	124	
Mechanical Engineering	127	128	128	
Aerospace Engineering		129	129	
Architectural Engineering	128	132		
Biomedical Engineering	128		128-129	
Chemical Engineering	128	128		
Civil Engineering	128	132		
Industrial Engineering	124		125	
Biological Systems Engineering	127			
Engineering Tech-Electronics & Computer	122			

Engineering Tech-Mechanical	122			
Petroleum Engineering		127		
Product Design & Manufacturing Engineering			128	
Computer Science		128		
Information Technology		122		
Interdisciplinary Computing		128		
Health & Wellness				
Clinical Lab Sciences				124
Dietetics	125			
Music Therapy		127		
Agriculture & Construction				
Agriculture Business	127-128			
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Construction Science & Management	124			
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Design		124		
Interior Design	125			
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Music Education	132			
Early Childhood Unified			136	
Secondary Education			132	

Fiscal Affairs and Audit

FY 2020 HOUSING AND FOOD SERVICE RATE ADJUSTMENT PROPOSALS SUBMITTED BY STATE UNIVERSITIES (FIRST READ)

Elaine Frisbie, Vice President for Finance and Administration, presented the first read of the FY 2020 Housing and Food Service Rate Adjustments proposals for the state universities. The Board will act on the proposals at the December meeting.

(Proposals filed with Official Minutes)

ESTABLISH NEW TUITION RATES – KU

Interim Provost Lejuez presented the University of Kansas’s request to establish new tuition rates for two online masters’ programs: Master’s of Science in Education in Educational Technology - \$605 per student credit hour, and Master’s of Science in Education in Health, Sport Management and Exercise Science - \$694 per student credit hour. Provost Lejuez stated these proposed rates were set based on comparisons with key universities offering similar degree programs. Regent Murguia moved to approve, and Regent Hutton seconded. The motion carried.

EXPAND RESIDENT TUITION RATES TO ADDITIONAL LOCATIONS – WSU

President Bardo presented Wichita State University’s request to expand its Shocker City Program, which authorizes the University to charge resident tuition rates to students in specific cities outside of Kansas, and its Shocker Select Program, which authorizes the University to charge 150 percent of the resident rate to nonresident students in specific locations. He noted the University has offset the cost of reducing tuition in these programs by increasing enrollments and he expects the same results with the expanded programs. Regent Feuerborn moved to approve the expanded programs, and Regent Schmidt seconded. The motion carried.

(Expansion Map filed with Official Minutes)

RENOVATION OF ICE HALL – KSU

Nelda Henning, Director of Facilities, presented Kansas State University's request to amend its FY 2019 Capital Improvement Plan and approve its Architectural Program Statement for renovations to Ice Hall. The renovations will create space to support the proposed physician assistant program. The estimated cost of the project is \$2.5 million, which will be funded from tuition revenue generated from the proposed program. Regent Feuerborn moved to approve, and Regent Thomas seconded. The motion carried.

WSU GROUND LEASE TO WSIA AND WSIA GROUND SUBLEASE TO MWCB, LLC FOR TWO NEW PARTNERSHIP BUILDINGS – WSU

Regent Bangerter noted Regent Murfin (who left the room) recused himself from the next two discussion items because he has an ownership interest in MWCB, LLC and BGC Developers, LLC.

General Counsel Julene Miller presented Wichita State University's request for authorization to enter a ground lease with the Wichita State Innovation Alliance, Inc (WSIA) and to authorize WSIA to enter into a ground sublease with MWCB, LLC. MWCB will then construct two partnership buildings on WSU's Innovation Campus. These buildings will occupy a total footprint of approximately 90,000 to 120,000 square feet. The leases shall be for a term of up to 65 years and MWCB shall pay a lease rate of \$.50 per square foot of leased area in the first lease year, to be expanded to all usable square footage for all subsequent years. WSIA shall pay an annual lease rate of \$1.00 to WSU for the term of the leases. Regent Murguia move to approve the WSU's request as presented. Regent Schmidt seconded. Regent Feuerborn asked if WSU would need to seek Board approval if it wanted to lease back space in either of these buildings. General Counsel Miller stated the current Board policy does not require Board approval if the university or its affiliates wish to lease back space. Regent Feuerborn requested to add to the motion a provision that requires WSU to seek additional Board approval if it or any of its affiliates or agents wish to lease back space in one or both of these partnership buildings. Regent Murguia amended her motion to include this provision, and Regent Schmidt seconded. The motion carried as amended.

Regent Feuerborn then asked Board staff to review the Board's Lease policy and draft proposed amendments that would require a university to seek Board approval if the university wishes to lease back space in a nonstate-owned building.

AMENDMENTS TO GROUND LEASE AND SUBSEQUENT SUBLEASE – WSU

General Counsel Miller presented Wichita State University's request to amend its 2016 ground lease with WSIA and the request to amend WSIA's ground sublease with BGC Developers, LLC. The amendments will incorporate lease term changes that are favorable to WSU and WSIA and approve the Hyatt hotel brand to occupy the areas designated for hotel tenant. Regent Feuerborn moved to approve. Regent Hutton seconded, and the motion carried.

Other Matters

PROGRESS REPORT ON THE REVIEW OF UNIVERSITY FACULTY REWARD STRUCTURES – KU, PSU, AND WSU

Provost Olson presented information on Pittsburg State University's faculty reward structure. She reviewed the structure for tenured faculty, tenure earning faculty, and full-time contingent faculty. The PSU chapter of the Kansas National Education Association (KNEA) is a bargaining unit that represents PSU's tenured/tenure earning faculty. In 2017, a new Memorandum of Agreement (MOA) between the University, the Kansas Board of Regents, and the PSU/KNEA was signed and any changes to the MOA, including faculty reward structures, will need to go through the meet and confer process. Dr. Olson did note the University and PSU/KNEA believe the current structure is adequate but plans to have informal discussion on the process over the next year. If there is a desire to change the structure, it would be addressed during the meet and confer process in 2020 when the MOA

is opened for negotiation. Dr. Olson reported the full-time contingent faculty are appointed annually, have worked for the University for many years, and are not represented by a bargaining unit. The University is working to establish a standardized annual review process for this group and will develop a structure that recognizes and rewards outstanding work over a period of time. A taskforce has been formed to work on these two items with hopes to have any recommendations implemented by FY 2020.

BREAK

The Vice Chair called for a break at 4:37 p.m. and resumed the meeting at 4:49 p.m.

Interim Provost Lejuez reported the University of Kansas is reviewing key areas regarding faculty reward structures. Faculty raises are based on merit and annual evaluations within the colleges. The University wants to make sure the level of evaluations is consistent across the colleges and that raises are tied to these evaluations. The evaluation tool is also going to be reviewed to determine if there are ways to improve it. The University is also reviewing how research is evaluated and rewarded. Provost Lejuez noted the faculty will be involved with improving these processes. Additionally, the University is working on preemptive retention plans for faculty, building up its faculty development office to help faculty progress in their careers, and looking at ways to tie additional rewards to grant activities. Provost Lejuez stated the University is also working on a budget model that will incorporate faculty raises while also keeping tuition reasonable for students.

The Medical Center has a well-defined faculty reward structure. Robert Simari, Executive Vice Chancellor of the Medical Center, reported faculty are evaluated on clinical practices, teaching, and scholarly activities. The Medical Center has a tenured and post-tenured review process. Dr. Simari noted compensation is based on evaluations and is determined at the department level.

Provost Muma reported Wichita State University has started the review process for its faculty reward structure. The University has gathered information on how their regular and aspirational peers structure their reward systems. Provost Muma stated the WSU Faculty Senate is looking at the following areas: workload distribution models that clarify teaching and research expectations; policy changes that would accommodate any changes in teaching/research evaluation models; models that promote increases in research and external funding; and processes to align and promote faculty strengths with what the University needs. Provost Muma reported the Faculty Senate appointed a task force to gather feedback from faculty university-wide. This task force will meet during the academic year with the goal of developing a plan by the end of the 2018-2019 academic year.

(PowerPointed filed with Official Minutes)

NAMING OF BUILDING – FHSU

Interim Provost Briggs requested authorization to name Fort Hays State University's Center for Student Success, which will be an addition to the Memorial Union, after Richard and Dolores (Wills) Fischli. Regent Schmidt moved to approve, and Regent Murguia seconded. The motion carried. The addition will be named the Fischli Wills Center for Student Success.

HONORARY DEGREES – KU

Interim Provost Lejuez presented three nominations for honorary degrees to be bestowed by the University of Kansas at its May 2019 Commencement.

- Billy Mills – Degree of Doctor of Humane Letters
- Dr. Elizabeth Broun – Degree of Doctor of Arts
- Dr. Teruhisa Ueda – Degree of Doctor of Science

Regent Murguia moved to approve, and Regent Thomas seconded. The motion carried.

HONORARY DEGREE – WSU

President Bardo nominated Wayne Woolsey to receive an honorary doctorate degree at Wichita State University’s December 2018 Commencement. Regent Murfin moved to approve. Regent Murguia seconded, and the motion carried.

NON-BUDGETARY LEGISLATIVE PROPOSALS AND LEGISLATIVE UPDATE

Matt Casey, Director of Government Relations, reported at the September meeting the Board reviewed the following non-budgetary legislative items:

- Kansas State University’s request to sell property in Cherokee County
- Kansas State University’s request to sell property in Saline County
- Postsecondary Technical Education Authority’s reauthorization

The Board discussed the process for reviewing non-budgetary legislative items. It was noted these items are not reviewed by a Board committee before being presented to the Board for first and second read and final action. The Board, in the future, would like to develop a process that includes Board committee review of these items. It was also clarified the land transactions would come back through the Board committee process after legislative authority is acquired. Regent Murfin moved to approve the three non-budgetary legislative items. Regent Murguia seconded. The motion carried.

Director Casey presented Kansas State University’s request to sell property in Riley County. This is the first read on this item.

ADJOURNMENT

Vice Chair Bangerter adjourned the meeting at 5:36 p.m.

Blake Flanders, President and CEO

Dennis Mullin, Chair

REPORTS AND CONSENT AGENDA

II. Introductions and Reports

- A. *Introductions*
- B. *Report from the Chair* Regent Mullin, Chair
- C. *Report from the President & CEO* Blake Flanders, President & CEO
- D. *Report from Council of Presidents* President Scott
- E. *Report from Council of Faculty Senate Presidents* Clifford Morris
- F. *Report from Students' Advisory Committee* Kyle Frank
- G. *Report from the University CEOs*

III. Standing Committee Reports

- A. *Academic Affairs* Regent Murguia
- B. *Fiscal Affairs & Audit* Regent Feuerborn
- C. *Governance* Regent Mullin

IV. Approval of Consent Agenda

- A. *Academic Affairs*
 - 1. **Act on Request to Approve a Master of Human Resource Management at Wichita State University** **Jean Redeker,**
VP, Academic Affairs

Summary

Universities may apply for approval of new academic programs following the guidelines in the Kansas Board of Regents Policy Manual. Wichita State University has submitted an application for approval and the proposing academic unit has responded to the requirements of the program approval process. Board staff concurs with the Council of Presidents, Council of Chief Academic Officers, and Board Academic Affairs Standing Committee in recommending approval.

Criteria	Program Summary
1. Program Identification	Title of proposed program: Human Resource Management Degree to be offered: Masters HRM Anticipated date of implementation: Spring 2019 Responsible department(s) or unit(s): Barton School of Business Total Semester Credit Hours: 30 CIP Code: 52.1001 Delivery: Online
2. Program Description	<p>The Barton School of Business at Wichita State University is proposing a new, fully online Master of Human Resource Management (HRM) degree. This new HRM program will produce human resource specialists for the State of Kansas.</p> <p>Human Resource (HR) professionals are responsible for the design and implementation of practices and policies relevant to employees. “Human resources managers plan, direct, and coordinate the administrative functions of an organization. They oversee the recruiting, interviewing, and hiring of new staff; consult with top executives on strategic planning; and serve as a link between an organization’s</p>

	<p>management and its employees” (§1).¹ Because the workplace demands are fast changing, so are the needs for new, effective HR practices to address the needs of the new workforce.</p> <p>In the program, students will take a series of classes focusing on key HRM areas, including employee relations, staffing, training, legal environment, workplace policies, and rewards. The program is designed for practicing HR professionals who wish to advance in the profession as well as for managers with HR responsibilities.</p>
<p>3. Demand/Need for the Program</p>	<p>The Bureau of Labor Statistics’ Occupational Outlook Handbook² predicts that the number of jobs for HR Managers is expected to grow by 9% (faster than average) between 2014 and 2024. Consistent with this growth, an Education Advisory Board report³ recently found that there is an increasing nationwide demand for master’s degree programs in Human Resource Management, particularly online programs.</p> <p>Based on this information, the WSU Management Department surveyed the Kansas chapters of the Society for Human Resource Management. Of the 110 survey respondents, 54 indicated they would be interested in enrolling in an online MHRM program offered by WSU, and 38 indicated they would be interested in enrolling by 2022.</p>
<p>4. Locational Advantage</p>	<p>Wichita, the most populated city in Kansas, and the surrounding metropolitan area contain many businesses of various sizes, all potential employers for the Master of Human Resource Management (MHRM) graduates. Because of these businesses, Wichita will provide the MHRM program with a locational advantage compared to a program located in a region with fewer businesses.</p> <p>The Barton School of Business is accredited by the Association to Advance Collegiate Schools of Business (AACSB), the premier business college accrediting agency. Because of its AACSB accreditation, the Barton School will provide the MHRM program with an advantage over a program located in a non-business college, or in a business college that is not AACSB-accredited. This program will be reviewed by AACSB in 2023 as part of the overall assessment of the Barton School of Business’s maintenance of accreditation review, a distinct advantage to ensure program rigor and quality.</p> <p>The WSU Management Department contains several prolific research faculty, award-winning instructors (in both online and face-to-face teaching formats), and administrators with experience at managing multiple degree programs (including an online, undergraduate HRM program).</p>
<p>5. Comparative Advantage</p>	<p>The Regents System program that is closest to the proposed MHRM program is Fort Hays State University’s online Master of Professional Studies (MPS) degree program with an HRM concentration. Additionally, Pittsburg State University’s online Master of Science</p>

¹ Bureau of Labor Statistics (April 27, 2018). Occupational handbook: Human resource managers. Retrieved from: <https://www.bls.gov/ooh/management/human-resources-managers.htm>

² Ibid.

³ Diaz, N.A. & Edmonds, L. (2015). Market demand for human resource development graduate programs. Education Advisory Board COE Forum. Retrieved from: <https://www.eab.com/-/media/EAB/Research-and-Insights/COE/Custom/2015/02/Market-Demand-for-Human-Resource-Development-Graduate-Programs.pdf>

	<p>degree in Human Resource Development is offered by their Department of Technology and Workforce Learning. The proposed WSU MHRM program will be housed in a business college, accredited by the Association to Advance Collegiate Schools of Business, and aligned with the Society for Human Resource Management competencies.</p> <p>Other similar Regents Systems programs include online and traditional Master of Business Administration (MBA) programs. All six Regents’ universities offer an MBA program; KU and FHSU have concentrations in HRM. WSU’s MBA program currently contains no required or elective HRM courses.</p> <p>As for similar online programs in the country, according to the Society for Human Resource Management website, there are 58 <u>online</u> master-level programs similar to the proposed MHRM program. Excluding the FHSU and PSU programs listed above, the closest program is at Wayland Baptist University in Plainview, Texas. There are no online or traditional (i.e., face-to-face) MHRM programs in the states that border Kansas. Locally, Friends University’s MBA program has an online concentration option in HRM.</p>																								
<p>6. Curriculum</p>	<p>The program consists of 30 semester credit hours. Twenty-four of the hours are composed of eight required courses; the remaining six hours are composed of elective courses with the student’s career interests in mind. If a student is more interested in research, he or she may choose up to six semester credit hours of research in lieu of the same number of semester credit hours of elective courses.</p> <p>Required Human Resource Management Courses – 24 semester credit hours (all required courses are 3 semester credit hours). Five courses have yet to have course codes assigned to them and are listed as TBD (to be determined) below.</p> <table border="0" data-bbox="613 1136 1406 1402"> <tr> <td>MGMT 885</td> <td>Advanced Strategic Management</td> <td>3 hours</td> </tr> <tr> <td>HRM 665</td> <td>Employment Law</td> <td>3 hours</td> </tr> <tr> <td>(TBD)</td> <td>Analytics</td> <td>3 hours</td> </tr> <tr> <td>MGMT 862</td> <td>Organizational Behavior</td> <td>3 hours</td> </tr> <tr> <td>(TBD)</td> <td>Rewards</td> <td>3 hours</td> </tr> <tr> <td>(TBD)</td> <td>Selection</td> <td>3 hours</td> </tr> <tr> <td>(TBD)</td> <td>Strategic HRM</td> <td>3 hours</td> </tr> <tr> <td>(TBD)</td> <td>Talent Development</td> <td>3 hours</td> </tr> </table>	MGMT 885	Advanced Strategic Management	3 hours	HRM 665	Employment Law	3 hours	(TBD)	Analytics	3 hours	MGMT 862	Organizational Behavior	3 hours	(TBD)	Rewards	3 hours	(TBD)	Selection	3 hours	(TBD)	Strategic HRM	3 hours	(TBD)	Talent Development	3 hours
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(TBD)	Talent Development	3 hours																							
<p>7. Faculty Profile</p>	<p>Existing Barton School faculty members will teach, coordinate the curriculum, advise students, schedule classes, and administer the program. The program faculty consist of the MHRM Program Director, core faculty, and supplemental faculty. The director will be a senior faculty member from the Human Resource Management Department. All faculty members possess doctoral degrees in their academic discipline.</p> <p>Faculty members are representative of the following academic disciplines: Human Resource Management, Business Management, Economics, Business Law, Marketing, Decision Sciences, Management Information Systems, and International Business.</p>																								
<p>8. Student Profile</p>	<p>Students interested in enrolling in this program may be full-time employees whose job involves some HRM-related tasks, employees who are interested in becoming HR managers, and/or any person interested in improving their HR knowledge and skill set, including recent baccalaureate graduates.</p>																								

	<p>Students interested in this major typically exhibit the following characteristics^{4,5}: strong communication skills, solid ethics, critical thinking skills, organizational skills, conflict-management skills, self-motivation, and structured problem-solving.</p>
<p>9. Academic Support</p>	<p>The WSU Office of Online Learning and the WSU Office of Instructional Design & Access will provide teaching and technical support for the program. The Barton School Dean, Associate Deans, and Management Department Chair will provide administrative support for the program; a senior HRM faculty member will serve as the program director.</p> <p>Current WSU Barton School of Business infrastructure is sufficient to support the new Human Resource Management program.</p>
<p>10. Facilities and Equipment</p>	<p>The Barton School of Business anticipates that the facilities are adequate to support the proposed program. The program will leverage WSU’s existing computer hardware, software, services, and network. No additional classrooms will be required, and no new faculty or administrative offices will be needed.</p>
<p>11. Program Review, Assessment, Accreditation</p>	<p>Like all WSU degree programs, this program will be reviewed and evaluated according to Kansas Board of Regents’ program review requirements. The Barton School Dean and Faculty are committed to ensuring that the program will be of rigor and high quality.</p> <p>In support of this commitment, a student learning assessment process will be created and implemented. The program director and faculty, the Management Department Chair, and Barton School Administrators will conduct regular assessments.</p> <p>Furthermore, the program has been designed to align with the competencies of the Society for Human Resource Management and with the AACSB graduate program guidelines. The program will be reviewed by AACSB in 2023 as part of the overall assessment of the Barton School of Business’s maintenance of accreditation review.</p> <p>Additionally, the Society for Human Resource Management (SHRM) maintains a list of HRM programs that are aligned with the SHRM competencies. WSU is committed to having the MHRM program stay in alignment with the SHRM competences as the competencies change. The Program Director will ensure that the program remains aligned.</p>

⁴ Concordia St. Paul (August 18, 2016). 6 *qualities of an hr manager*. Retrieved from: <https://online.csp.edu/blog/business/6-key-qualities-of-an-hr-manager>

⁵ Knisley, Rhonda (2018). E-Skill: What 6 qualities make a good human resources professional? Retrieved from: <http://blog.eskill.com/qualities-human-resources-professional/>

12. Costs/Financing	<p>No new General Use resources are needed for this Master of Human Resource Management degree.</p> <p>Funds generated from currently approved online and business school course fees will support this program. The Barton School of Business receives funds from a \$35 per semester credit hour (sch) undergraduate program fee, and a \$50 per sch graduate program fee. Additional funds come from a \$94.50 per sch online course fee.</p> <p>These funds will be used to compensate the program director (\$3,600/year, with fringe), new clinical assistant professor (\$108,000/year with fringe), and marketing expenses (\$5,000/year).</p> <p>No Graduate Assistants are required for this program.</p> <p>Additional and existing current Barton School faculty staffing is sufficient to develop, offer, and administer the MHRM program. The current staffing in the WSU Online Learning and Instructional Design & Access Offices are sufficient to provide teaching and technical support.</p>
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**New Program Proposal: Curriculum Summary
Wichita State University
Master of Human Resource Management (MHRM)**

Anticipated date of implementation: Spring 2019
Responsible department(s) or unit(s): Barton School of Business
Total number of semester credit hours: 30

Program Curriculum

The program consists of 30 credit hours. Twenty-four of the hours are composed of eight required courses; the remaining six hours are composed of elective courses. If a student is more interested in research, he or she may choose up to six credit hours of research in lieu of the same number of elective semester credit hours. The titles of the required and elective courses are listed below. Five courses have yet to have course codes assigned to them and are listed as TBD (to be determined) below.

Required Courses (24 hours)

1. MGMT 885	Advanced Strategic Management	3 hours
2. HRM 665	Employment Law	3 hours
3. (TBD)	Analytics	3 hours
4. MGMT 862	Organizational Behavior	3 hours
5. (TBD)	Rewards	3 hours
6. (TBD)	Selection	3 hours
7. (TDB)	Strategic HRM	3 hours
8. (TBD)	Talent Development	3 hours

Electives (6 hours)

1. IB 836	International Bus & Competition	3 hours
2. BLAW 810	Law and Ethics for Business	3 hours
3. ECON 804	Managerial Economics	3 hours
4. MGMT 662	Managing in Diverse Organizations	3 hours
5. MKT 803	Marketing Analysis	3 hours
6. DS 850	Operations Management	3 hours
7. MIS 874	Management Information Systems	3 Hours
8. HRM 891	Directed Studies	up to 6 hours

B. Fiscal Affairs & Audit

1. Act on EPSCoR Proposals

Jean Redeker,
VP, Academic Affairs

Summary

In accordance with the Guidelines for Coordination, Oversight and Fiscal Management of the Experimental Program to Stimulate Competitive Research (EPSCoR), approved in June 2011, the Kansas Board of Regents appointed a committee to review proposals for state funding. The EPSCoR Program Review Committee recommends the Board award \$593,265 in FY 2019 to fund ten proposals submitted by eight researchers. If approved, all FY 2019 funding be awarded.

Background

The Experimental Program to Stimulate Competitive Research (EPSCoR) is a federal program that encourages university partnerships with industry. The program is designed to stimulate sustainable science and technology infrastructure improvements in states that historically have received a disproportionately low per-capita average of federal research dollars.

In addition to EPSCoR and EPSCoR-like projects, funds are also made available through a companion program for projects that do not require state matching funds. Eligible projects promote national competitiveness in strategic technology niches that hold the most promise for the Kansas economy. Funding through this companion program pairs the state's science and technology research strengths with the ability of Kansas businesses to diversify and sustain a national and global competitive advantage. The EPSCoR Program Review Committee is responsible for reviewing proposals in light of Kansas research and development priorities, and for making recommendations to the Board regarding the suitability of projects for state matching funds

In FY 2017, KBOR invested approximately \$1 million in state matching funds for EPSCoR, EPSCoR-like, and companion program projects. KBOR's investment in these projects attracted a total commitment of \$11.5 million in federal and industry funds. In addition, another \$8.5 million in federal funds was received during the fiscal year as follow-on funding to projects that received state matching funds during previous fiscal years.

Request

At its October 24, 2018 meeting, the Program Review Committee considered funding for the following EPSCoR and EPSCoR-like projects and recommends approval of these awards.

- Dr. Doug Wright, Professor and Principal Investigator for the Kansas IDeA Network of Biomedical Research Excellence (K-INBRE), located at the University of Kansas Medical Center, requests funds to support bridging grant proposals. K-INBRE strengthens the ability of Kansas researchers to compete effectively for National Institutes of Health (NIH) funds. K-INBRE builds a "critical mass" of junior and senior investigators, as well as undergraduates, graduate students, and post-doctoral fellows supported with cutting-edge technology within a scientific research theme. The program brings together NIH-funded mentors, trainees, and new investigators from the state universities and three other institutions to advance a statewide initiative to build life sciences research in Kansas.

The Committee recommends \$125,000 to support four grant proposals to increase their competitiveness for NIH funding. This award provides a 29:1 leverage for state funds (federal:state).

- Dr. Susan Lunte, Ralph N. Adams Distinguished Professor of Chemistry and Pharmaceutical Chemistry, Director of COBRE Center for Molecular Analysis of Disease Pathways (CMADP) and Adams Institute for Bioanalytical Chemistry at the University of Kansas, requests support for the purchase of a 3-D printer. This printer will be added to the equipment available to researchers in the COBRE CMADP

Microfabrication Core and will enable printing at the micro-scale. When used for biomedical applications, the enhanced capabilities of this new technology allow higher-level research to occur.

The committee recommends funding \$44,754.50 toward the purchase of a 3-D printer. This award provides a 41.7:1 leverage for state funds (federal:state).

- Dr. L. Scott Miller, Kansas NASA EPSCoR Program Director, Wichita State University, requests funding for the three projects described below. The committee recommends funding these projects as set forth, contingent upon receipt of the corresponding NASA award.

- NASA Research Infrastructure Development (RID) grant awards bring research participants from state universities, government, and industry together to acquire the expertise and capabilities in areas important to both NASA and Kansas. This grant consists of two types of awards. The first is the Seed/Research Initiation (SRI) grant which assist investigators in starting research with a high probability for sustained growth and value. SRI grants address specific problems of interest to NASA and Kansas and promote collaboration between NASA and industry partners. Successful SRI grants lead to new and meaningful collaborations, additional grant awards, intellectual property, and commercialization opportunities.

The second type of award is the Partnership Development Grants (PDG) which promotes professional relationship growth. The typical PDG allows a faculty member and student to travel to a NASA center and/or industry for roughly a week's time. The faculty member is expected to initiate, develop, and formalize a meaningful professional link with the NASA or industry researchers - leading to continued collaborations and future grant submissions.

\$150,000 (\$50,000 per year for three years) is requested to meet the 1:1 match requirement, with the lead institution and investigator universities committing the remaining match funds. This award provides a 2.5:1 leverage for state funds (federal:state).

- NASA Cooperative Agreement Notice (CAN) for Research Awards support research activities addressing high-priority NASA research and technology development while supporting the state's research infrastructure, higher education, and economic development. Given NASA's single proposal submission restriction, a statewide competition is underway for the Kansas NASA EPSCoR Program (KNEP) to select CAN proposals for potential funding. Reviewers will evaluate the submissions relative to NASA, KNEP, and State of Kansas goals. The selected proposals will then be refined and formally submitted to NASA in December.

\$150,000 (\$50,000 per year for three years) is requested to meet the 50% match requirement, with investigator universities committing the remaining match funds. This award provides a 5:1 leverage for state funds (federal:state).

- Dr. Miller, as Director of KNEP, was previously awarded a three-year NASA Research Infrastructure Development (RID) grant in 2015. NASA has extended the program and awarded a fourth-year of funding.

\$50,000 is requested to meet the 1:1 match requirement for year four, with the lead institution and investigator universities committing the remaining match funds. This award provides a 2.5:1 leverage for state funds (federal:state).

- Dr. Juergen A. Richt, Regents Distinguished Professor and KBA Eminent Scholar, Kansas State University College of Veterinary Medicine, is seeking federal funding from the National Institutes of Health (NIH) to establish a Center of Biomedical Research Excellence (COBRE) on Emerging and

Zoonotic Infectious Diseases. As a part of this proposal, the University requests \$100,000 to support the acquisition of laser capture microdissection instrumentation. This instrumentation will enhance existing capabilities and ensure strong support to animal and pathology studies conducted by researchers. K-State has committed the remaining funding needed to purchase this equipment.

The committee recommends funding \$100,000 toward the purchase of a laser capture microdissection instrument. This award provides a 22.6:1 leverage for state funds (federal:state).

- Dr. Ian Lewis, Assistant Professor in the Department of Physics and Astronomy at the University of Kansas, requests support for his Department of Energy awarded project studying the physical, microscopic nature of dark matter and dark energy. This research will use neutrino detectors and colliders to observe exotic dark matter scenarios and directly produce dark matter in decays of new hypothetical particles. The requested funds would enable graduate students to complete the calculations resulting from the research, and travel to the partner lab to collaborate on their research programs in neutrinos and collider physics.

The committee recommends funding a total of \$150,000 over three years (\$38,312 in year one, \$55,043 in year two, and \$56,645 in year three) in support of this project. This award provides a 5:1 leverage for state funds (federal:state).

- Dr. Xianglin Li, Assistant Professor in the Department of Mechanical Engineering at the University of Kansas, requests support for his research aimed at improving the electrochemical performance of the Li-O₂ battery. Preliminary studies indicate electrodes not saturated with liquid electrolyte could obtain a higher current, power, and energy. This research will measure and reconstruct the pore-scale structure of the Li-O₂ battery to obtain a better understanding of the distributions of fluid.

The committee recommends funding a total of \$100,000 over five years (\$20,000 per year) in support of the proposal. This award provides a 7.5:1 leverage for state funds (federal:state) and is contingent upon receipt of an award from the Department of Energy's Early Career Research Program.

- Dr. David A. Fowle, Dean's Professor and Director, Environmental Studies Program in the Department of Geology at the University of Kansas, requests support for his research developing a green process for recycling LiCoO₂ batteries. The goal of this proposal is to develop an energy efficient, sustainable process for extracting and purifying metals from earth-abundant ores or lithium-ion batteries. This proposal would research the use of oxalate, which can be efficiently recovered and recycles, in the recycling process. The oxalate process has the potential for significant energy savings and reduction in energy-related emissions.

The committee recommends funding a total of \$211,320 over three years (\$70,444 in years one, two and three) in support of this project. This award provides a 2.1:1 leverage for state funds (federal:state) and is contingent upon receipt of an award from the Department of Energy.

The Program Review Committee prioritizes funding for EPSCoR and EPSCoR-like projects, and once those considerations are exhausted, reviews proposals for the Companion Program. Eligible projects promote national competitiveness in strategic technology niches that hold the most promise for the Kansas economy. Funding through this companion program pairs the state's science and technology research strengths with the ability of Kansas businesses to diversify and sustain a national and global competitive advantage.

- The committee recommends awarding \$44,754.50 to Dr. Ram Gupta, Assistant Professor, Pittsburg State University, to further research utilizing bio-wastes for use in energy storage devices such as batteries and supercapacitors. Preliminary research indicates that once carbonized, the biomass derived from soybean,

corn, and other crops has greater storage capacity than commercial carbon and the potential to be produced at a lower cost.

Recommendation

The FY 2019 appropriation for this purpose is \$993,265. The Board has previously committed \$400,000 in FY 2019 funds to other projects, leaving \$593,265 available and uncommitted for FY 2019. The EPSCoR Program Review Committee recommends approval of these awards totaling \$593,265 in FY 2019.

2. Act on Request to Appoint Member to EPSCoR Program Review Committee

Summary

The Guidelines for Coordination, Oversight and Fiscal Management of the Experimental Program to Stimulate Competitive Research (EPSCoR), approved in June 2011, include the requirement to appoint a committee to review proposals for state funding. This item asks the Board to appoint a new member to the EPSCoR Program Review Committee. Staff recommends approval of the following individual.

Background

The Experimental Program to Stimulate Competitive Research (EPSCoR) is a federal program that encourages university partnerships with industry. The program is designed to stimulate sustainable science and technology infrastructure improvements in states that historically have received a disproportionately low per-capita average of federal research dollars.

In addition to EPSCoR and EPSCoR-like projects, funds are also made available through a companion program for projects that do not require state matching funds. Eligible projects promote national competitiveness in strategic technology niches that hold the most promise for the Kansas economy. Funding through this companion program pairs the state's science and technology research strengths with the ability of Kansas businesses to diversify and sustain a national and global competitive advantage.

Established in 2011, the EPSCoR Program Review Committee is responsible for reviewing proposals in light of Kansas research and development priorities, and for making recommendations to the Kansas Board of Regents regarding the suitability of projects for state matching funds. The Board appoints a seven-member Committee comprising five members representing industry and academia. The two remaining members are *ex officio* with one appointed by the Department of Commerce and one appointed by the Kansas Board of Regents.

Current members of the Committee are: Sam Campbell, Chairman, CritiTech, Inc. (term ending 6/30/21), Donna Johnson, President & CEO, Pinnacle Technology, Inc. (term ending 6/30/21), Scott Bishop, Advanced Research & Development Manager, Spirit AeroSystems (term ending 6/30/20), John Parfet, Senior Project Manager, Catalent Pharma Solutions (term ending 6/30/20), Tim Dawsey, Dean, College of Technology, Pittsburg State University (term ending 6/30/19), and Jean Redeker, Vice President for Academic Affairs, Kansas Board of Regents (*ex officio*).

Request

In October 2018, the Secretary for the Department of Commerce appointed Wade Wiebe to serve on the EPSCoR Program Review Committee, subject to Board approval.

After graduating from the University of Kansas, Wade Wiebe has spent most of his time working in the financial industry. In 2006 he started his career with the State of Kansas at the Kansas Technology Enterprise Corporation (KTEC). When KTEC was absorbed by the Department of Commerce, he continued to manage various KTEC programs that were transferred as a result of the merger. In 2012, he accepted the position of Director of Administration for the Kansas Department of Transportation where he worked until his return to the Department of Commerce as the Director of Workforce Innovation in May 2018.

Recommendation

Staff recommends approval of the individual proposed for membership to the EPSCoR Program Review Committee.

3. Act on Allocation of FY 2020 Educational Building Fund Appropriation – System

**Nelda Henning,
Director of Facilities**

Summary and Staff Recommendation

The Board has responsibility for allocating the legislative appropriation from the Educational Building Fund in accordance with Board policy. To improve flexibility for the universities and to streamline the administrative processes necessary to monitor the funds, a new process was instituted with FY 2019 to allocate the dollars in the same manner, but not connect those dollars to projects in advance and require subsequent Board action to approve changes to the project list. The universities instead will report annually to the Board on how the funds were used after the fiscal year ends. As conditions change and circumstances warrant changes to projects, the universities will have the flexibility to re-allocate to the highest priority or most urgent projects. The share for each university was not changed, nor did the buildings which are eligible for EBF resources. Staff recommends the Board approve the allocation as identified below.

Background

The Educational Building Fund (EBF) was first established by the 1941 Legislature. The EBF is the primary source of state funds for building projects at the Regents institutions. Income to the fund is derived from a one mill, statewide levy on property subject to ad valorem taxation.

According to language in the EBF statute, the tax levy shall be for the use and benefit of the state institutions of higher education. K.S.A. 76-6b02 provides that the EBF shall be appropriated by the Legislature as needed for the construction, reconstruction, equipment, and repair of buildings and grounds at the state educational institutions under the control and supervision of the Board of Regents and for payment of debt service on revenue bonds issued to finance such projects, all subject to appropriation by the Legislature.

Prior to FY 1992, a majority of the EBF was allocated to the state universities for capital projects. Faced with mounting deferred maintenance needs and recognizing that institutional operating budgets would never be sufficient to address those needs, the Board and Legislature shifted the priority of the funds to rehabilitation and repair type projects. The EBF is generally appropriated to the Board for distribution among the campuses according to a standard formula for rehabilitation and repair projects. Through the budget process, the universities continue to submit their five-year capital plans to the Board for approval and to the Joint Committee on State Building Construction, as required by state law. The state universities will provide reports to the Board on how the funds were used for rehabilitation and repair projects on a regular basis.

Board policy for facilities currently determines how the Board shall allocate the state universities’ rehabilitation and repair funding from the EBF (Chapter II, Section E, 4, c) which reads as follows:

The Board receives an annual line item appropriation from the Educational Building Fund for rehabilitation and repair projects. This appropriation is allocated by the Board to the state universities pursuant to an “adjusted square footage” formula, which factors in gross square footage, building age and complexity of the physical plant.

**Allocation of Funds for Rehabilitation and Repair Projects for Institutions of Higher Education as
Appropriated to the Kansas Board of Regents
FY 2020 - \$44,000,000 (EBF)**

Adjusted gross square feet (EBF-Eligible Buildings Only):

	<u>Gross Sq. Feet</u>	<u>% of Total</u>	<u>Allocation</u>
University of Kansas	5,488,301	26.87	\$11,822,800
University of Kansas Medical Center	2,297,176	11.25	4,950,000
Kansas State University	6,105,374	29.90	13,156,000
Wichita State University	2,243,148	10.98	4,831,200
Emporia State University	1,232,601	6.04	2,657,600
Pittsburg State University	1,507,841	7.38	3,247,200
Fort Hays State University	<u>1,548,171</u>	<u>7.58</u>	<u>3,335,200</u>
Total	<u>20,422,612</u>	<u>100.00</u>	<u>\$44,000,000</u>

Staff Recommendation

Staff recommends the Board approve the EBF allocation for FY 2020 as noted above.

DISCUSSION AGENDA

V. Consideration of Discussion Agenda

A. Academic Affairs

1. **Act on Request to Approve the Continuance of Dr. Juergen Richt as Regent Distinguished Professor – KSU**

Regent Murguia
Jean Redeker,
VP, Academic Affairs

Summary and Recommendations

Board policy establishes the criteria for comprehensive performance evaluation of Distinguished Professor. The evaluation of the professor takes place every five years and the evaluation includes evidence of the professor’s professional activities and contributions to the State’s economic development. Kansas State University has requested Dr. Juergen Richt continue to serve as a Regents Distinguished Professor; staff recommends approval.

Background

In FY 1964, the Kansas Legislature appropriated funds to the Kansas Board of Regents to be used for the Regents Distinguished Professorship. The purpose of the program is to attract the best and brightest established faculty scholars to Kansas who would ultimately benefit the economic and industrial development of the state.

Board policy establishes the criteria for nomination as a Distinguished Professor as well as the reporting requirements. A comprehensive performance evaluation of the professor takes place every five years, and the evaluation includes evidence of the professor’s professional activities and contributions to the State’s economic development. Commentary from peer evaluators on the professor’s academic work may be included, though those evaluators cannot be connected with the Kansas Regents system.

The University of Kansas and Kansas State University each have one distinguished professorship position. The Legislature annually appropriates funds per professorship; in AY 2018, \$21,000 per professor was appropriated.

Request

Dr. Juergen Richt began serving as a Regents Distinguished Professor in August 2008, upon his appointment to the Kansas State University faculty. Dr. Richt is the Principal Investigator and Director of the Department of Homeland Security’s Center of Excellence for Emerging and Zoonotic Animal Diseases (CEEZAD), an organization with a scientific network led by KSU that includes 15 U.S. universities, 4 international universities, and several veterinary biologic companies. His research group comprises 21 positions with active recruitment for four additional positions. Only three positions are college funded; the remaining are funded through extramural funds. Not only does this represent a significant contribution to the state’s economy through taxes and purchasing power, but several have purchased homes in the Manhattan area as well.

Furthermore, Dr. Richt is actively involved in mitigating viruses through vaccine and therapy developments. Recent research focuses on vaccines for high-threat pathogens, including the Rift Valley Fever Virus, the African Swine Fever Virus, and the highly pathogenic Avian Influenza Virus. With funds from a Defense Threat Reduction Agency grant, CEEZAD led research on livestock safety with the new Vesicular Stomatitis Virus-Zaire Ebola virus, a vaccine designed to protect humans against Ebola Zaire infection. In Rift Valley Fever research, Dr. Richt’s team patented a recombinant subunit vaccine for virus protection in sheep and cattle and licensed it to Medgene Labs, a laboratory corporation focused on preventing animal diseases.

Dr. Richt’s work on transboundary and zoonotic diseases, of interest to the National Bio and Agro-Defense Facility (NBAF), represents potential opportunities for education and further collaboration. As an example, Dr. Richt is a mentor for the National Scientific Training Program Fellows funded by the United States Department

of Agriculture - Animal and Plant Health Inspection Service (USDA-APHIS), a workforce development program for NBAF. Under Dr. Richt's leadership, CEEZAD has hosted summer training programs for students interested in high-containment research and provided on-line content for disease outbreaks for responders at various levels of expertise.

Dr. Richt's work has enhanced the visibility and credibility of KSU on a national and international stage. He has spearheaded joint collaborations in animal disease research with multiple scientific partners around the world, including, most notably: Centro de Biología Molecular Severo Ochoa in Madrid, Spain; Icahn School of Medicine in Mount Sinai, New York; Avimex, headquartered in Queretaro, Mexico and in Mexico City, Mexico; Orion Integrated Biosciences, Inc. in New York; Jordan University of Science and Technology in Irbid, Jordan; University of Washington in Seattle; University of Victoria in British Columbia, Canada; and Iowa State University in Ames.

In addition to serving as a Regents Distinguished Professor, he was named a Kansas Eminent Scholar in Animal Health by the Kansas Bioscience Authority (KBA). Dr. Richt is also the recipient of the Iman Outstanding Faculty Award for Research, a prestigious KSU award recognizing a faculty member who has distinguished him or herself in their chosen profession through research that is aimed at improving the betterment of the educational experience. He has also received the Tubitak Award, an honor bestowed by the Turkish government for outstanding teaching at the Veterinary School in Istanbul, Turkey. Dr. Richt has authored/co-authored 69 peer-reviewed articles and several book chapters; served on editorial boards for numerous journals; continues to pioneer scientific advancements through consultations, keynote addresses, and seminar presentations; and has received funding from diverse federal, non-profit, and private industry sources, including United States Department of Agriculture, National Institutes of Health, National Pork Board, MRI Global, and Kansas Bioscience Authority, to name a few.

Dr. Richt's packet includes:

- a joint letter from KSU's President Richard Myers and Provost Charles Tabor;
- peer letters of evaluation from:
 - Heinz Geldmann, M.D., University of Manitoba
 - K. Gus Kousoulas, Ph.D., Louisiana State University
 - N. James MacLachlan, Distinguished Professor Emeritus, University of California, Davis
 - Barbara Sherry, Ph.D., North Carolina State University
 - Charles Wood, Ph.D., University of Nebraska, Lincoln
- Five-year Comprehensive Report
- Dr. Juergen Richt's current vita

Recommendation

Staff recommends Professor Juergen A. Richt continue as a Regents Distinguished Professor.

2. Act on Request to Name an Academic Unit – KSU President Myers

Summary

Kansas State University requests approval to name an academic unit, the College of Engineering, after an individual. According to Board policy “academic units shall be named for an individual, individuals or business entity by the Board upon the recommendation of the chief executive officer of the state university and the Board Academic Affairs Committee. No public communication of a proposed name shall be made until the name is presented for consideration to the open meeting of the Academic Affairs Committee.”

B. Fiscal Affairs & Audit

1. Act on FY 2020 Housing and Food Service Rate Adjustment Proposals Submitted by State Universities

Regent Feuerborn
 Elaine Frisbie
 VP, Finance & Administration

Background

According to Board policy (Ch.II.D.1c.(i)(1), the state universities submit housing rates to the Board for first reading in November, with final action taken by the Board in December. Accordingly, all six universities submitted proposals which, if approved, will take effect for the academic year 2019-2020. Food service rate proposals are also provided in the same sequence, as a student cost that typically accompanies on-campus housing.

User fees must cover the cost of operating these auxiliary enterprises. The six universities have different housing and food service rate structures that account for different circumstances, such as the amount of outstanding bonded indebtedness, occupancy rates, age of facilities, and economies of scale related to the capacity of the housing and food service operations.

To illustrate the rate increases for each university, the following tables compare the current and proposed annual (two semester) rate at each institution for a range of housing and dining options. The tables do not capture the entire array of options from which students have to choose but are somewhat illustrative of the cost variances.

Modest Double Occupancy Room and Limited Dining Option

	Proposed AY 2018-2019	Proposed AY 2019-2020	\$ Increase	% Increase	Projected Occupancy Rate*
ESU	\$8,822	\$9,020	\$198	2.24%	94.3%
FHSU	\$7,811	\$8,022	\$211	2.7%	90.0%
KSU	\$9,170	\$9,440	\$270	2.9%	87.7%
KU	\$10,350	\$10,350	\$ --	--	97.0%
PSU	\$7,154	\$7,354	\$200	2.8%	84.0%
WSU	\$8,450	\$8,650	\$200	2.37%	96.0%

ESU – Towers/Trusler/Singular Double Room Rate plus 14 Block Meal Plan

FHSU – McMIndes Hall Double Room Rate plus 10 Meals/Week Plan

KSU – Goodnow Traditional Double Room plus Any 14 Meals/Week Plan

KU – Ellsworth Residence Hall Double Room plus Any 14 Meals/Week Plan

PSU – Double Room plus 160 Block Meal Plan (\$100 Dining Dollars)

WSU – Shocker Hall 2 Private Bedroom Suite/1 Bath plus \$500 Dining Dollars

**Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.*

Renovated/New Construction Room and Unlimited Dining Option

	Proposed AY 2018-2019	Proposed AY 2019-2020	\$ Increase	% Increase	Projected Occupancy Rate*
ESU	N/A	\$9,852	N/A	N/A	94.3%
FHSU	\$8,300	\$8,524	\$224	2.7%	90.0%
KSU	\$11,730	\$12,040	\$310	2.6%	87.7%
KU	\$13,528	\$13,730	\$202	1.5%	97.0%
PSU	\$7,778	\$7,996	\$218	2.8%	84.0%
WSU	\$12,470	\$12,780	\$310	2.5%	96.0%

ESU – Schallenkamp Double Room Rate (*will be new for the year*) plus All Access Meal Plan

FHSU – Victor E/Tiger Village Room Rate plus Open Access Meal Plan

KSU – Wefald Traditional Private Double Room Rate Plus All Access Meal Plan

KU – 4-Person, 2-Bath Suite (2 bedrooms) Rate plus All Access Meal Plan

PSU – Double Room Rate plus 7 Day Unlimited Meal Plan

WSU – The Flats 2 Bedroom Apartment-Single Room Rate plus All Access Meal Plan

**Occupancy rate is projected as of the Fall 20th Day student count, except for FHSU, which averages the Fall and Spring 20th day counts together. Several factors may affect occupancy rates – including availability of rooms and requirements that students live on the campus. With some exceptions, ESU, FHSU, PSU and WSU require some students to live on campus.*

Each university describes in the respective documentation the business case for the various proposed increases. Furthermore, each state university provides summary financial information for its housing system. Generally, the proposed increases are driven by anticipated inflationary costs and facility maintenance and enhancements. Each university indicates the proposed increases were reviewed by the appropriate campus groups with student representation.

The College Board’s “*Trends in College Pricing*” reports on the prices charged by colleges and universities in 2018-2019, how prices have changed over time, and how they vary within and across types of institutions, states, and regions. The report includes a calculation of average room and board charges weighted by the number of undergraduates living in college housing. The national average room and board for four-year, public institutions is \$11,140 for AY 2018-2019, a \$330, or 3.1 percent increase over the prior year. The report further distinguishes public four-year institutions between those that offer doctoral, master’s and bachelor’s programs. The national average for doctoral-granting public institutions is \$11,630, a \$360 or 3.2 percent increase. The average for master’s-granting institutions is \$10,230, a \$300 or 3.0 percent increase. The report can be found at <http://trends.collegeboard.org/college-pricing>.

**Emporia State University
Division of Student Affairs
Department of Residential Life and Memorial Union Corporation
Statement of Proposed Residence Hall and Contract Board Rates
Academic Year 2019-2020**

Emporia State University requests authorization to amend the Comprehensive Fee Schedule, effective fall semester 2019 as follows:

I. DESCRIPTION OF RATE ADJUSTMENT

Figures shown represent academic year totals, unless otherwise noted. The housing and meal contract’s default time period includes both the fall 2019 and the spring 2020 semesters.

Room & Board Options

	<u>From*</u>	<u>To*</u>	<u>Increase</u>	<u>% Change</u>	<u>Room(1) + Board</u>	<u>% Change</u>
Schallenkamp Double	N.A.	\$6,120	N.A.	N.A.		
Schallenkamp Single	N.A.	\$7,400	N.A.	N.A.		
Towers Suite	\$5,560	\$5,680	\$120	2.2%		
Towers/Trusler/Singular Double	\$5,280	\$5,380	\$100	1.9%		
Towers/Trusler/Singular Private	\$6,380	\$6,510	\$130	2.0%		
All Access Meal Plan	\$3,632	\$3,732	\$100	2.75%	\$9,112	2.24%
14 Block Meal Plan	\$3,542	\$3,640	\$ 98	2.75%	\$9,020	2.24%
9 Block Meal Plan	\$2,934	\$3,014	\$ 80	2.75%	\$8,394	2.19%

(1) – Based on Towers/Trusler/Singular double room rate.

II. JUSTIFICATION FOR RATE ADJUSTMENT

Residence Hall Rate Adjustment

Proposed room rates for FY 2020 have been held to an increase near 2.0%. Schallenkamp rates are based upon pro forma projections that prescribe revenue required to meet expenditures. Primary change in expenditures for FY 2020 arises from debt service related to bond refinancing, new construction, and ongoing renovations. Modest increases in expenditures are anticipated for employee benefits and utilities.

Memorial Union Rate Adjustment

The proposed rates for meal plans represent a 2.75% increase in food plan costs to students, of which 2.6% reflects the Consumer Price Index Urban (CPIU) “food away from home”. Primary change in expenditures for FY 2020 are contracted obligations to food vendor and anticipated increases in employee benefits and utilities.

III. STUDENT REVIEW OF FEE ADJUSTMENT

The Residence Hall and meal plan increases and housing rates were developed in consultation with students who live in the residence halls and serve on the Memorial Union Board of Directors, which has student board member positions representing the Residence Halls and Associated Student Government. The proposed meal plan pricing information contained in this document was presented to the Memorial Union Board of Directors and approved

by that body on October 8, 2018. Beginning October 3, 2018, and continuing through October 10, 2018, residence hall councils were presented information related to housing rates for FY 2020. Comments and suggestions were received and considered when preparing this final proposal for housing and meal rates.

IV. ALTERNATIVES TO PROPOSAL

None considered.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The percent increase in the housing rate will result in an estimated \$75,000 in additional revenue and have no impact on the housing program occupancy. The percent increase in the board rate will result in an estimated \$69,904 in additional revenue and have no impact on the board plan participation. Total students impacted are estimated at 910. The revenue increase estimated for FY 2020 is largely due to opening Schallenkamp Hall and the expected increased occupancy rate.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Given the modest level of increase and based on student review, there is no expected impact on student occupancy rates.

**Emporia State University
FY 2020 Rate Increase Request
Supplemental Financial Information**

	Projected FY 2020	Estimated FY 2019	Actual FY 2018	Actual FY 2017
Gross Operating Revenue	\$4,981,027	\$3,877,750	\$4,210,482	\$4,398,221
Transfer In - Renewal/Replacement	0	0	2,112,323	0
Gross Operating Expense	<u>2,178,849</u>	<u>2,136,127</u>	<u>2,103,119</u>	<u>2,124,067</u>
Gross Revenue Gain/(Loss)	2,802,178	1,741,623	4,219,686	2,274,154
Capital Improvement Expenditures	50,000	100,000	38,443	49,378
Debt Service	3,059,038	796,750	274,493	714,169
Other Capital Expenditures	0	0	322,480	831,602
Depreciation Replacement Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>599,321</u>
Net Revenue/(Loss)	<u>\$(306,860)</u>	<u>\$844,873</u>	<u>\$3,584,270</u>	<u>\$79,684</u>
Ending Balance	\$5,347,347	\$5,654,207	\$4,809,334	\$1,225,064
Long Term Debt Outstanding⁶	\$33,295,000	\$34,915,000	\$35,410,000	\$5,235,000
Occupancy Rate - Fall 20th Day	94.3%	88.8%	91.2%	91.8%

Capital Improvements Detail

FY 2020 Major Repairs	\$50,000
FY 2019 Major Repairs	\$100,000

Capital Improvements Description

FY 2020 Major Repairs – Singular Hall HVAC replacement
 FY 2019 Major Repairs – Towers Complex internet and wireless update and masonry repair
 FY 2018 Major Repairs – Towers Complex fan coil units, community kitchen and roofs
 FY 2017 Major Repairs – Morse roof repairs, and internet and wireless update
 FY 2017 Major Repairs – Towers fan coil unit replacement, continued door replacement, and furniture

⁶ As of June 30.

**FORT HAYS STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS**
Department of Residential Life

Consistent with Board of Regents policy, the following amendments to the Comprehensive Fee Schedule are submitted for the Board's November 2018 meeting.

Recommended Residence Hall & Apartment Rates – 2019-2020
Rates are reported for both fall and spring semesters

McMindes Hall Double Room Rates, Fall & Spring Semester

Accommodations/Plan	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$3,864	\$3,968	\$104	2.70%
Open access meal plan	\$7,994	\$8,210	\$216	2.70%
10 meals per week	\$7,811	\$8,022	\$211	2.70%
7 meals per week	\$7,752	\$7,961	\$209	2.70%

Proposed Victor E Village Hall Room Rates, Fall & Spring Semester*

Accommodations/Plan	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,170	\$4,283	\$113	2.70%
Open access meal plan	\$8,300	\$8,524	\$224	2.70%
10 meals per week	\$8,117	\$8,336	\$219	2.70%
7 meals per week	\$8,057	\$8,275	\$218	2.70%

Proposed Tiger Village Housing Rates

Accommodations/Plan	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$4,170	\$4,283	\$113	2.70%
Open access meal plan	\$8,300	\$8,524	\$224	2.70%
10 meals per week	\$8,117	\$8,336	\$219	2.70%
7 meals per week	\$8,057	\$8,275	\$218	2.70%

Residence Hall Single Room Rates, Fall & Spring Semester*

Premium charge of \$638 will be added for any single room accommodation in standard McMindes, Victor E Village, and Tiger Village Rooms. This results in an increase of 2.7 in the room charge for the next academic year.

Tiger Place Suites, Fall & Spring Semester

Accommodations/Plan	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$5,003	\$5,138	\$135	2.70%
Open access meal plan	\$9,140	\$9,387	\$247	2.70%
10 Meals per week	\$8,956	\$9,198	\$242	2.70%
7 Meals per week	\$8,895	\$9,135	\$240	2.70%

Dane G. Hansen Scholarship Hall, Fall & Spring Semester

Accommodations/Plan	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
No meal plan	\$2,840	\$2,917	\$77	2.70%
Open access meal plan	\$6,970	\$7,158	\$188	2.70%
10 Meals per week	\$6,787	\$6,970	\$183	2.70%
7 Meals per week	\$6,728	\$6,910	\$182	2.70%

Wooster Place Apartment, Fall & Spring Semester (10 Months)

Accommodations (Not Furnished)	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
1 Bedroom	\$5,559	\$5,709	\$150	2.70%
2 Bedroom	\$6,029	\$6,192	\$163	2.70%
2 Bedroom Shared	\$4,915	\$5,048	\$133	2.70%

Stadium Place Apartment, Fall & Spring Semester (10 Months)

Accommodations	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
2 Bedroom	\$6,029	\$6,192	\$163	2.70%
4 Bedroom	\$5,472	\$5,620	\$148	2.70%

Additional Fees

Fee	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
Application fee	\$40	\$40	\$0	0%
Late fee	\$25	\$25	\$0	0%

Weekly Rates

Accommodations	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	\$131	\$135	\$4	2.70%
Guest room	\$182	\$187	\$5	2.70%

Daily Rates

Accommodations	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
Early arrival for students with housing contracts	\$59	\$61	\$2	2.70%
Guest Room	\$81	\$83	\$2	2.70%

Summer Term

Accommodations	2018-2019 Rate	2019-2020 Proposed Rate	Difference in Amount	Difference in Percentage
Camper daily rate for a double room	\$13	\$13	\$0	0%
Camper daily rate for a single room	\$26	\$26	\$0	0%

**FORT HAYS STATE UNIVERSITY
PROPOSED INCREASES IN RESIDENCE HALL, CONTRACT BOARD AND APARTMENT
RENTAL RATES AND FEES
2019 -2020**

Business Impact of Proposed Rates

Expenditure Impact

The proposed increase of 2.7%, in the traditional residence halls, suites, and apartments and an increase of 2.7% in contract board rates will generate approximately \$293,000 in additional revenue for the 2019 fiscal year. The Higher Education Pricing Index for the past year was 3.7%. These resources will become part of the base budget and will be used for capital improvements and increases in ongoing operating expenses as a result of inflation.

Capital improvements include upgrades to security (electronic key access) which includes all facilities within the next three years. Phase one of the project is scheduled to begin in the summer of 2019 and will include updating all resident room doors and wing entry doors in the west wing of McMIndes, along with all resident and wing entry doors in 1st floor east wing of McMIndes. Phase two will be completed in the summer of 2020, updating of all resident room doors and wing entry doors on floors 2-6 of the east wing. Continuation of the McMIndes west wing 4th – 6th floor renovations during the summer of 2019 will include asbestos abatement, furnishing upgrades, and electrical upgrades. Stadium Place apartments also continue to be renovated as kitchen cabinets and carpet are replaced in building A and the landings at Wooster Place Apartments buildings E-F will be repaired.

Estimated Benefits from Proposal

The proposed rate increase in university housing rates will be used to help offset general operating expense increases including health insurance cost increases and normal inflation, increases in the board rates proposed by Chartwells, our food service provider, due to increases in overall food and costs of operation, and will help fund facility improvements throughout residential life. Scheduled facility improvements include asbestos abatement in McMIndes Hall to allow for removing of built in furniture to be replaced with modular furniture, electrical improvements in McMIndes Hall and the addition of electronic key access. The door card access project planning will begin FY 2019 with completion estimated to take two summers.

Alternatives to Proposal

The proposed rate increases depicted in the accompanying “Recommended Residence Hall and Apartment Rates 2019-2020,” were determined to be the most advantageous to all parties concerned. The rate proposal was presented to the Residence Hall Association Executive Board at their meeting on Tuesday, October 9, 2018, and was approved. No alternatives were discussed.

Impact of Not Implementing Proposal

The rate increases proposed are to cover anticipated and known increases in operational costs for Residential Life. While the operation could survive without the increase, future plans for the maintenance, improvement, and replacement of facilities would have to be reconsidered. The goal of Residential Life over the next four years is to replace or refurbish all its facilities and to accomplish that its price increases minimally should be near inflation during that time period.

Residential Life					
Supplemental Financial Information	Projected	Estimated	Actual	Actual	Actual
KBOR Rate Increase Request	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016
Gross Operating Revenue	\$ 11,293,473	\$ 11,000,248	\$ 10,807,476	\$ 9,751,424	\$ 9,462,606
Gross Operating Expense	\$ 6,977,540	\$ 6,783,654	\$ 6,595,295	\$ 5,935,227	\$ 5,791,555
Gross Operating Revenue(Loss)	\$ 4,315,933	\$ 4,216,594	\$ 4,212,181	\$ 3,816,197	\$ 3,671,051
Capital Improvements Expense*	\$ 2,125,000	\$ 1,825,000	\$ 4,941,671	\$ 3,571,636	\$ 2,128,874
Annual Debt Service**	\$ 2,880,536	\$ 2,847,410	\$ 2,361,890	\$ 1,110,965	\$ 1,040,003
Other Capital Expenditures				\$ -	
Net Operating Revenue(Loss)	\$ (689,603)	\$ (455,816)	\$ (3,091,380)	\$ (866,404)	\$ 502,174
Occupancy Rate	90%	90%	90%	88%	88%
Reserve Balance (EOY)	\$ 1,019,222	\$ 1,708,825	\$ 2,164,641	\$ 5,256,021	\$ 6,122,425
L/T Debt Outstanding	\$ 24,465,000	\$ 25,255,000	\$ 26,025,000	\$ 26,765,000	\$ 26,765,000
Capital Improvements Planned*					
FY 2019		\$ 1,825,000			
FY 2020	\$ 2,125,000				
* Capital Improvements Description:					
FY 2019- McMIndes Hall Improvements including doors and electronic access, Wooster deck repairs					
FY 2020- McMIndes doors, electronic access and electrical upgrades, Wooster deck repair					
Debt Service:					
** Agnew replacement cash flow guarantee and annual bond payment					

**KANSAS STATE UNIVERSITY
HOUSING AND FOOD SERVICE RATES
NOVEMBER 2018 (Revised)**

I. DESCRIPTION OF RATE ADJUSTMENT

Manhattan Campus Academic Year ^{1, 2, 3, 4}
Effective July 1, 2019

Rates listed for both Fall and Spring Semester

<u>Single Students Per Person</u>	<u>Room Rate</u>		<u>% Change</u>
	<u>2018-2019</u>	<u>2019-2020</u>	
Traditional Rooms			
Traditional small single <i>Boyd, Putnam</i>	\$5,700	\$5,700	0.0%
Traditional small single <i>Haymaker, Moore</i>	\$5,540	\$5,740	3.6%
Traditional private single <i>Wefald</i>	\$8,400	\$8,750	4.2%
Traditional double <i>Boyd, Ford, Haymaker, Moore, Putnam</i>	\$4,950	\$5,080	2.6%
Traditional double <i>Goodnow</i>	\$5,150	\$5,250	1.9%
Traditional double <i>Marlatt</i>	\$5,250	\$5,250	0.0%
Traditional private double <i>West</i>	\$5,800	\$5,900	1.7%
Traditional private double <i>Wefald</i>	\$7,000	\$7,250	3.6%
Traditional triple <i>Boyd, Putnam</i>	\$4,900	\$4,950	1.0%
Traditional quad <i>Ford</i>	\$4,950	\$5,080	2.6%
Suites			
1 person private suite <i>Boyd, Putnam, Van Zile</i>	\$7,800	\$8,000	2.6%
1 person private suite <i>Marlatt</i>	\$8,000	\$8,200	2.5%
1 person by 1 person suite <i>Van Zile</i>	\$7,400	\$7,400	0.0%
1 person by 2 person suite (1 person side) <i>Van Zile</i>	\$7,300	\$7,300	0.0%
2 person private suite <i>Ford, Haymaker, Van Zile</i>	\$7,300	\$7,500	2.7%
2 person private suite <i>Goodnow, Marlatt</i>	\$7,450	\$7,650	2.7%
2 person private suite <i>West</i>	\$7,980	\$7,980	0.0%
2 person by 1 person suite (2 person side) <i>Van Zile</i>	\$7,000	\$7,000	0.0%
2 person by 2 person suite <i>Ford, Haymaker, Van Zile</i>	\$6,950	\$7,200	3.6%
2 person by 2 person suite <i>Goodnow, Marlatt</i>	\$7,130	\$7,300	2.4%
3 person room with private unattached bathroom <i>Ford, Haymaker</i>	\$5,900	\$6,000	1.7%
3 person room with private unattached bathroom <i>Goodnow, Marlatt</i>	\$6,100	\$6,250	2.5%
3 person private suite <i>Boyd, Putnam</i>	\$7,000	\$7,150	2.1%
3 person private suite <i>Goodnow, Marlatt</i>	\$7,300	\$7,470	2.3%
3 person private suite <i>Haymaker</i>	\$7,500	\$7,700	2.7%
3 person private suite <i>West</i>	\$7,730	\$7,790	0.8%
4 person private suite <i>Ford, Haymaker</i>	\$6,450	\$6,650	3.1%
4 person private suite <i>Goodnow, Marlatt</i>	\$6,690	\$6,850	2.4%

Clusters

1 person inside cluster suite <i>Boyd, Putnam</i>	\$7,300	\$7,450	2.1%
2 person inside cluster suite <i>Boyd, Putnam</i>	\$7,050	\$7,050	0.0%
3 person inside cluster suite <i>Boyd, Putnam</i>	\$6,800	\$6,800	0.0%
Honors House	\$5,600	\$5,720	2.1%
Cooperative House ⁵	\$7,820	\$7,990	2.2%

¹ Includes housekeeping service other than within rooms.

² Application fee of \$30.00 (non-refundable) is assessed each academic year and is due before the contract will be processed. Up to \$25.00 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions.

³ For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms”.

⁴ Students may deposit funds into Cat Cash to be used in all K-State Student Union and Housing and Dining Services retail options, including JP’s Sports Grill, Cornerstone Coffee and Bakery, Derby Bakery, Quick Cats convenience stores, Cliffside Rec Center convenience store and Housing laundry facilities. Students will have limited Grab and Go meals with all residential meal plans.

⁵ Plus assisting with house and food service operations on an average of one hour per day. Rate includes meals.

Meal plans for residence hall and Honors House residents ⁶

Rates listed per academic year

	<u>2018-2019</u>	<u>2019-2020</u>	<u>% Change</u>
All Access (unlimited access)	\$4,730	\$4,790	1.3%
Any 14 (14 swipes per week)	\$4,020	\$4,190	4.2%

⁶ Sunday evening meals are not served.

Polytechnic Campus Academic Year ⁷

Effective July 1, 2019

Rates listed for both Fall and Spring Semester

<u>Single Students Per Person</u>	Rooms and Meals		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>% Change</u>
Residence halls - 14 meal plan			
Double room	\$6,706	\$6,974	4.0%
Single room	\$10,596	\$11,020	4.0%
Residence halls - 19 meal plan			
Double room	\$7,170	\$7,456	4.0%
Single room	\$11,060	\$11,502	4.0%

Other Polytechnic campus housing fees			
Application fee	\$35	\$35	0.0%
Contract fee	\$75	\$75	0.0%

⁷ For dates, misuse fees, locking in returner rates and more, refer to “Student Housing Contract Terms.”

Manhattan Campus Apartments ^{8,9}
Effective July 1, 2019

	<u>2018-2019</u>	<u>2019-2020</u>	<u>% Change</u>
Traditional (12-month rate per apartment)			
1 bedroom unfurnished	\$6,120	\$6,300	2.9%
2 bedroom unfurnished	\$7,140	\$7,320	2.5%
Renovated (12-month rate per apartment)			
1 bedroom unfurnished	\$7,020	\$7,260	3.4%
2 bedroom unfurnished	\$8,100	\$8,340	3.0%
Highly Renovated (12-month rate per apartment)			
1 bedroom unfurnished	\$7,500	\$7,860	4.8%
2 bedroom unfurnished	\$9,060	\$9,480	4.6%
3 bedroom unfurnished	\$9,600	\$10,020	4.4%
Modern Construction (12-month rate per person)			
1 bedroom unfurnished	\$8,760	\$9,180	4.8%
2 bedroom 1 bath unfurnished	\$6,960	\$7,200	3.4%
2 bedroom 2 bath unfurnished	\$7,320	\$7,620	4.1%
3 bedroom unfurnished	\$6,060	\$6,120	1.0%
4 bedroom unfurnished	\$5,460	\$5,520	1.1%
Studio unfurnished	\$7,800	\$8,160	4.6%
Studio loft unfurnished	\$8,460	\$8,880	5.0%
Town house unfurnished	\$11,976	\$11,976	0.0%
2 bedroom 1 bath furnished-hybrid apartment ¹⁰	\$6,800	\$7,150	5.1%
2 bedroom 2 bath furnished-hybrid apartment ¹⁰	\$7,100	\$7,500	5.6%
3 bedroom furnished-hybrid studio ¹⁰	\$6,050	\$6,350	5.0%
4 bedroom furnished-community studio ¹⁰	\$5,550	\$5,850	5.4%

⁸ In addition to the monthly rates, a refundable deposit of \$400.00 is required at time of application. A non-refundable application fee of \$30.00 is assessed each academic year and is due before the contract will be processed. Up to \$25.00 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the fall semester and December 1 for the spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by Cashiers and Student Accounts and subject to their terms and conditions. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.

⁹ Students provide linen, dishes, telephone and electricity.

¹⁰ 10-month room contract. Furniture is provided and rate includes electricity.

Summer Session
Effective May 2019
Rates listed per week

	Double Room as Single		Double Room	
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2018-2019</u>	<u>2019-2020</u>
Manhattan campus				
Room and 14 meals	\$400	\$415	\$270	\$285
Room and 20 meals	\$415	\$430	\$280	\$295
Polytechnic campus				
Room and 10 meals	\$417	\$419	\$242	\$244
Room and 15 meals	\$443	\$446	\$268	\$271

Optional meal plans for residents of Housing and Dining Services
apartments, faculty/staff and off-campus students

Rates listed per academic year

	<u>2018-2019</u>	<u>2019-2020</u>
Manhattan Campus		
Optional Jardine resident 50 meal plan (50 entrances)	\$1,190	\$1,190
Optional Jardine resident 100 meal plan (100 entrances)	\$2,260	\$2,260
Optional Jardine resident all-access meal plan ¹¹	\$4,730	\$4,790
Optional faculty/staff 25 breakfast/lunch meal plan (25 entrances)	\$520	\$520
Optional faculty/staff 50 breakfast/lunch meal plan (50 entrances)	\$1,040	\$1,040
Optional faculty/staff 100 any meal plan (100 entrances)	\$2,340	\$2,340
Optional off-campus student 50 breakfast/lunch meal plan (50 entrances)	\$1,060	\$1,060
Optional off-campus student 100 any meal plan (100 entrances)	\$2,510	\$2,510
Optional off-campus student 150 any meal plan (150 entrances)	\$3,580	\$3,580
Polytechnic Campus		
Optional 5 meal plan (lunch, M-F)	\$898	\$898

¹¹ Must buy full year plan.

II. JUSTIFICATION FOR RATE ADJUSTMENT

The traditional double room rate with the 14 meal plan used by half of students results in a 3.3% rate increase for the Manhattan campus. The proposed rates are recommended to cover anticipated increased operational costs within the Housing and Dining auxiliary. Increased expenditures for salaries and benefits are expected due to increasing KPERs and health insurance rates. In addition, there is more competition in the markets for building trades positions resulting in higher salary increases to recruit and retain these positions. Facility maintenance and repair costs continue escalating and building supplies costs are increasing due to the strong economy and real and perceived tariff effects. Contracted services, such as elevator maintenance, have had steep increases due to skilled labor shortages. Although food prices have held steady overall during the past year, recent weather-related catastrophes may have impact in coming months. Technology costs have increased in the wake of the Hale Library fire as hardware and software have been replaced or adjusted. Capital improvement projects are expected to be \$1,755,000 including Haymaker Hall roof replacement and eyebrow renovations and the second phase of asbestos abatement in Moore Hall. If Legislative and Board of Regents approval is received, \$15 million will be borrowed

in FY 2020 for life and safety improvements to Derby Dining Center and added to the long term debt outstanding principal amount. The annual debt service costs are increased by \$1 million for the Derby Dining Center construction project.

Salaries and fringe benefit increases	- \$1,346,000
Other Operating Expenditures:	
Contracted Services Increase for Simplex Grinnell, elevator maintenance, etc.	-\$411,000
Scholarships	-\$879,000
Other increases including food and technology costs	-\$188,000
Capital Improvement projects and maintenance and renovations	-\$1,755,000

III. STUDENT REVIEW OF FEE ADJUSTMENT

On the Manhattan campus, the Associate Vice President for Housing and Dining met with the Executive Board of the Association of Residence Halls, comprised of residence hall students, and reviewed the proposed rate increases. Students had the opportunity to ask questions and provide feedback before the rates were finalized and submitted to the Board of Regents.

The Polytechnic campus senior administration met with the Student Auxiliary Committee in early October to begin discussion on the room and board rates for Fiscal Year 2020. The Student Governing Association (SGA) Vice President was included in all of the discussions and agreed to request a 5.0% rate increase to the Board of Regents. After bringing the proposed rate increase to the full SGA board, the students asked that the rate increase be reduced. After discussion, the Student Auxiliary Committee decided to reduce the rate to 4.0% and administration concurred.

IV. ALTERNATIVES TO PROPOSAL

Housing and Dining Services on both campuses are self-supporting auxiliary units. Their operations are managed effectively and efficiently to keep rate increases low. As a self-supporting unit, they are responsible for funding all of their cost increases including maintaining and renovating the residence halls, dining centers and apartment buildings. It is necessary to have adequate reserves to fund debt service and finance future capital improvements during times of enrollment fluctuations. Therefore, it is necessary to request rate increases. No other alternatives were identified to replace the fee adjustments.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

The proposed rate increases and an estimated increase of 100 new students generates an additional \$2,821,000 in revenue with \$2,596,000 from the Manhattan campus and \$225,000 from the Polytechnic campus. Approximately 5,000 students living in residence halls, the cooperative house, the honors house and apartments will be affected by the rate increase.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

The rate increase is not projected to have a negative impact on student occupancy. We are projecting the Fall 2018 increase of 85 new freshmen in the residence halls to continue in Fall 2019, with an additional 100 new students living in the residence halls.

**KANSAS STATE UNIVERSITY
FY 2020 RATE INCREASE REQUEST
SUPPLEMENTAL FINANCIAL INFORMATION**

	Projected FY 2020	Projected FY 2019	Actual FY 2018	Actual FY 2017
Gross Operating Revenue	\$50,596,000	\$47,775,000	\$46,335,000	\$46,473,000
Gross Operating Expense	\$39,999,000	\$37,175,000	\$33,424,000	\$36,713,000
Gross Operating Revenue ¹ Gain/(Loss)	\$10,597,000	\$10,600,000	\$12,911,000	\$9,760,000
Capital Improvements Expenditures*	\$1,755,000	\$2,453,000	\$4,428,000	\$4,976,000
Annual Debt Service	\$9,727,000	\$8,735,000	\$8,871,000	\$8,833,000
Other Capital Expenditures	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$175,000</u>	<u>\$162,000</u>
Net Operating Revenue/(Loss)	<i>(\$935,000)</i>	<i>(\$638,000)</i>	<i>(\$563,000)</i>	<i>(\$4,211,000)</i>
Housing System Earned Fund Balance	\$13,898,000	\$14,833,000	\$15,471,000	\$16,034,000
L/T Debt Outstanding	\$132,260,000	\$121,165,000	\$124,900,000	\$128,465,000
Occupancy Rate	87.7%	92.9%	86.2%	86.6%

*Capital Improvements Planned:

FY 2019: \$2,453,000 - rehabilitation and repair renovations including two wing renovations in Marlatt and Goodnow, replacement of Haymaker roof, Pittman gas line and architect fees for Derby Dining Center renovations.

FY 2020: \$1,755,000 - rehabilitation and repair renovations including phase 2 of Moore Hall asbestos abatement, Kramer Complex recreation court and Haymaker Hall eyebrow reconfiguration.

¹ The university continues to maintain the best practice of maintaining cash reserves equal to 1.25 times annual debt service even though the bond covenants no longer require it.

**UNIVERSITY OF KANSAS
 KU Student Housing
 FY2020 Business Case for Increasing Student Housing and Dining Rates
 Submitted to Kansas Board of Regents, November 2018**

The University of Kansas requests authorization in Fiscal Year 2020 for the following adjustments to housing and dining plan rates.

I. DESCRIPTION OF RATE ADJUSTMENT

The University continues to offer a wide variety of housing and dining options for students who choose to live on campus. The double/two-person room in a Renovated Residence Hall is the most common option for students who wish to live in a residence hall and is reported as the residence hall standard.

For Fiscal Year 2020, the proposed rate for a renovated residence hall double room will remain at \$6,084, a 0% increase. Residential Dining also proposes a 0% increase for the 14 meals per week plan, remaining \$4,266 for the academic year. For Fiscal Year 2020, a renovated residence hall double room (\$6,084) plus the 14 meals per week plan (\$4,266) will total \$10,350, a 0% increase over the total for Fiscal Year 2019.

Although the comparison rates show no increase, the aggregate room increase across all student housing options at the University of Kansas is proposed at 1.59%. Proposed Fiscal Year 2020 rates will cover expected increases, including utilities, maintenance, staff salaries, and benefits.

Rates for on-campus housing and dining plans proposed to be effective July 1, 2019:

RESIDENCE HALLS

Renovated Residence Halls	2018-19	2019-20	\$ Incr.	% Incr.
Double Room (<i>Ellsworth, Hashinger, GSP</i>)	\$6,084	\$6,084	\$ 0	0.0
Double Room w/Bath; 4-Person Suite (<i>Lewis, Templin, Ellsworth</i>)	\$6,430	\$6,540	\$110	1.7
2-Person Suite (<i>any</i>) & 2-Person Studio (<i>Ellsworth</i>)	\$6,430	\$6,540	\$110	1.7
Double Room as Single* (<i>Ellsworth, GSP, Hashinger</i>) & 1-Person Suite (<i>Templin</i>)	\$8,098	\$8,236	\$138	1.7
Double, 3-Person, 4-Person Room (<i>Corbin Hall</i>)	\$7,076	\$7,196	\$120	1.7
Single Room (<i>Corbin Hall</i>)	\$8,918	\$9,070	\$152	1.7

* 2-person room contracted by a single resident on a space-available basis

Suite-Style Residence Halls	2018-19	2019-20	\$ Incr.	% Incr.
2-Person, Sgl Suite-2 bedrooms (<i>Oswald-Self</i>)	\$9,804	\$9,972	\$168	1.7
2-Person, Sgl Suite-2 bedrooms (<i>Downs</i>)	\$9,804	\$10,394	\$224	2.2
4-Person, Dbl Suite-2 bedrooms (<i>Oswald-Self</i>)	\$8,708	\$8,856	\$148	1.7
4 & 2-Person, Dbl Semi-Suite (<i>Oswald-Self</i>)	\$7,746	\$7,878	\$132	1.7
4 & 2-Person, Dbl Semi-Suite (<i>Downs</i>)	\$7,746	\$7,916	\$170	2.2
4-Person, 2-Bath Suite-4 bedrooms (<i>Downs</i>)	\$10,170	\$10,394	\$224	2.2
4-Person, 2-Bath Suite-2 bedrooms (<i>Downs</i>)	\$9,118	\$9,320	\$202	2.2

Rates listed for residence halls are for the academic year, and include occupancy during Thanksgiving and Spring Break periods; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

APARTMENTS

Sunflower Duplex Apartments	2018-19	2019-20	\$ Incr.	% Incr.
Two Bedroom Apartment, <i>monthly rent</i>	\$790	\$804	\$14	1.7

This monthly contract rate includes water and sanitation. Electricity and natural gas charges are billed separately to residents. Internet and cable television service is optional. Sunflower Duplex Apartments are unfurnished and offered as short-term, transitional housing for new faculty and staff relocating to Lawrence.

Jayhawker Towers Apartments	2018-19	2019-20	\$ Incr.	% Incr.
Two Bedroom Apartment				
4 residents per apartment, <i>cost per resident</i>	\$3,868	\$3,934	\$66	1.7
2 residents per small apartment, <i>cost per resident</i>	\$5,434	\$5,528	\$94	1.7
2 residents per apartment, <i>cost per resident</i>	\$6,618	\$6,732	\$114	1.7

Renovated Two-Bedroom Apartments				
4 residents per apartment, <i>cost per resident</i>	\$5,006	\$5,092	\$86	1.7
2 residents per apartment, <i>cost per resident</i>	\$8,634	\$8,782	\$148	1.7

McCarthy Hall	2018-19	2019-20	\$ Incr.	% Incr.
4-bedroom apartment, <i>cost per resident</i>	\$10,792	\$11,028	\$236	2.2
2-bedroom apartment, <i>cost per resident</i>	\$11,780	\$12,038	\$258	2.2

Stouffer Place Apartments	2018-19	2019-20	\$ Incr.	% Incr.
4-bedroom apartment, <i>cost per resident</i>	\$10,792	\$11,028	\$236	2.2
2-bedroom apartment, <i>cost per resident</i>	\$11,780	\$12,038	\$258	2.2

Rates listed for Jayhawker Towers, McCarthy Hall, and Stouffer Place apartments are for the academic year and include continuous occupancy during all break periods; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

SCHOLARSHIP HALLS

Traditional Scholarship Halls	2018-19	2019-20	\$ Incr.	% Incr.
(<i>Battenfeld, Douthart, Grace Pearson, Pearson, Sellards, Stephenson</i>)	\$4,200	\$4,272	\$72	1.7

Suite-Style Scholarship Halls	\$4,640	\$4,720	\$80	1.7
(<i>K.K. Amini, Margaret Amini, Krehbiel, Rieger</i>)				

Meal Charge for the 10 halls listed above	\$2,268	\$2,268	\$0	0.0
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Miller and Watkins Halls*	\$2,834	\$2,834	\$0	0.0
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*The Elizabeth Miller Watkins Trust provides a rate subsidy for Miller and Watkins residents. Because Miller and Watkins residents cooperatively purchase and prepare their own food, there is no meal charge for residents of those two scholarship halls.

Rates listed for all scholarship halls are for the academic year, and include occupancy during Thanksgiving and Spring Break periods; all utilities plus data/internet; and unlimited, free access to resident laundry machines.

RESIDENTIAL DINING PLANS

The 14 Meals per week plan for Fiscal Year 2020 remains the comparison plan for KU Dining Services although the All Access plan offers the best value per meal and most flexibility for residents. The Block of 50 meals option is popular with off-campus students as well as with faculty and staff. KU Dining Services has made the decision to hold prices for all meal plans steady for the coming fiscal year.

As residence hall students complete the on-line housing sign-up process they select dining plans based on their personal preferences and needs.

	2018-19	2019-20	\$ Incr.	% Incr.
All Access Dining Plan Unlimited residential dining; \$250 Dining Dollars; to-go meals; guest meals; retail location passes	\$4,410	\$4,410	\$ 0	0.0
14 Meals per week Dining Plan 14 residential dining meals/week; \$300 Dining Dollars; to-go meals; guest meals	\$4,266	\$4,266	\$ 0	0.0
10 Meals per week Dining Plan 10 residential dining meals/week; \$400 Dining Dollars; to-go meals; guest meals	\$3,686	\$3,684	\$ 0	0.0
Block of 50 Residential Dining Meals 1 to-go meal and/or retail location pass per day; (plan for non-residence hall students)	\$ 425	\$ 425	\$ 0	0.0

II. JUSTIFICATION FOR RATE ADJUSTMENT

Rates are established to cover operating costs required to maintain a highly qualified staff and manage facilities. Current and future facilities plans focus on accessibility and life safety enhancements throughout the system. Roofs and mechanical systems are upgraded as part of an ongoing commitment to achieve greater energy efficiency.

III. STUDENT REVIEW OF FEE ADJUSTMENT

Rates for Fiscal Year 2020 have been proposed following study and review by staff in KU Student Housing, KU Dining Services, and the Student Housing Advisory Board (SHAB), which consists of faculty, staff, and students, including representatives from the Association of University Residence Halls (AURH); the Apartment Living Association (APLA); and, the All Scholarship Hall Council (ASHC). The proposals were reviewed by SHAB during their September meetings. In addition to SHAB meetings, the Director of KU Student Housing and the Director of KU Dining met with student government leaders and student groups for further discussion and to answer questions. These rates have been reviewed and recommended by the Vice Provost for Student Affairs. SHAB approval of these rates was confirmed at the October 11, 2018 meeting.

IV. ALTERNATIVES TO PROPOSAL

None identified. Only basic services are being provided and these charges are established to cover expenses associated with cost recovery including the cost of maintaining and remodeling the facilities. There are no state-appropriated funds in this auxiliary operation; therefore, user fees must cover total costs.

The annual operating budget of the auxiliary KU Student Housing operation is approximately \$36 million, with a physical plant insured replacement value of nearly \$500 million. Failure to increase revenue commensurate with

increased operating expenses would jeopardize the fiscal stability of the operation. These proposed rates were carefully evaluated prior to presentation to the Student Housing Advisory Board, staff in Student Affairs, and university administration. Rental income is pledged as part of a long-range renovation program which will continue to be financed by bonds. Each project is evaluated carefully with the expectation that income will support operating costs plus debt service. Inability to guarantee bond obligations would compromise the department’s ability to finance future renovation projects.

V. PROJECTION OF REVENUE FROM & NUMBER OF STUDENTS AFFECTED BY FEE ADJUSTMENT

KU Student Housing assignable space for Fiscal Year 2020 will be 5,348 students. The proposed rate increases will enable the housing and dining operations to continue providing exceptional on-campus living experiences, which remain a great value for the students’ dollar.

Estimated revenue increases over the previous year for each rate proposal:

Residence Halls	\$280,900	Sunflower Apartments	\$3,100
Scholarship Halls	\$35,000	Jayhawker Towers	\$69,800
Stouffer Place Apartments	\$149,700	McCarthy Hall	\$9,900
Potential Housing Revenue Impact	\$548,400		
Potential Dining Revenue Impact	\$ 0		

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

With the limited proposed increases for Fiscal Year 2020, KU on-campus housing and dining rates will remain an outstanding value, well below national averages, reflecting good management practices and a continued commitment to good stewardship of students’ money. With the proposed increase in rates, on-campus student occupancy is forecast to remain stable for Fiscal Year 2020.

**UNIVERSITY OF KANSAS
FY 2020 Rate Increase Request Supplemental Financial Information**

	Projected FY 2020	Estimated FY 2019	Actual FY 2018	Actual FY 2017
Gross Operating Revenue	36,400,000	35,960,000	32,995,580	29,232,031
Gross Operating Expense	<u>(22,200,000)</u>	<u>(21,741,700)</u>	<u>(21,177,540)</u>	<u>(19,683,983)</u>
Gross Operating Revenue (Loss)	\$14,200,000	\$14,218,300	\$11,818,040	\$9,548,048
Capital Improvements Expenditures	(900,000)	(4,234,585)	(814,527)	(1,471,554)
Annual Debt Service	(14,621,911)	(13,696,355)	(9,684,818)	(6,325,827)
Other Capital Expenditures	-0-	-0-	-0-	-0-
Net Operating Revenue (Loss)	<u>(1,321,911)</u>	<u>(3,712,640)</u>	<u>1,318,695</u>	<u>1,750,667</u>
Ending Balance	3,071,172	4,393,083	8,105,722	6,787,027
Occupancy Rate - Fall 20th Day	97.0%	93.4%	94.6%	99.2%
Long-Term Debt Outstanding (as of 6-30)	81,925,000	85,800,000	89,510,000	92,745,000
Lewis Hall (orig. 1998D), Ellsworth Hall (orig. 2002A) plus Towers A and D, 2010A Hashinger Hall and Templin Hall Refunding, 2005E-1 Ellsworth Hall, 2002 A-1 GSP Hall, 2011C Oswald-Self 2014C (McColum Replacement) Corbin Hall, 2017A				
L-Term Capital Lease Principal Outstanding (as of 6-30)	117,222,883	118,713,267	120,003,483	120,780,233

Capital Improvements Planned

FY2020	\$26.5M	Oliver Residence Hall Renovation
FY2022	\$9.6M	Jayhawker Tower B Renovation
FY2023	\$9.7M	Jayhawker Tower C Renovation

Capital Improvements Description

Oliver Residence Hall Renovation – Oliver Hall was built in 1966 and totals 183,525 gross square feet. Oliver is the last of the multi-story residence halls to be renovated as part of KU Student Housing’s planned improvement program. The scope of work for the renovation includes the resident rooms, restrooms, shared program space and improvements to the overall building mechanical and electrical systems. The project will bring the facility up to current building and life safety codes.

Jayhawker Tower B Renovation – Jayhawker Towers were first occupied in the late 1960s then acquired by the University in 1981. Renovation of Tower B will follow the same general program used in the Tower A and Tower D projects resulting in mechanical system and security upgrades plus improvements in student apartments.

Jayhawker Tower C Renovation – Following the same general program used for Tower A and D renovations, Tower C renovations will be the final step in the overall Jayhawker Towers project.

**PITTSBURG STATE UNIVERSITY
NOVEMBER 2018**

REQUEST AMENDMENT TO HOUSING RATES - Pittsburg State University

In accordance with Board Policy, Pittsburg State University requests that the Board of Regents consider for final action at its December 2018 meeting the following adjustments in housing rates to be effective with the 2019 Fall Semester.

	Academic Year	
	<u>18-19</u>	<u>19-20</u>
Residence Halls (annual)		
Double Room/7 Day Unlimited Meal Plan	\$7,778	\$7,996
Double Room/5 Day Unlimited Meal Plan (+\$100 Dining Dollars)	7,550	7,762
Double Room/160 Block Meal Plan (+100 Dining Dollars)	7,154	7,354
Double Room/900 Dining Dollar Meal Plan	6,276	6,606
Single room charge (maximum)	900	1000
Crimson Commons room additional charge	890	900
Willard Hall room additional charge	360	400
Student Family Apartments (monthly)		
Two Bedroom	\$500	\$525
Three Bedroom	565	590
Block 22 Apartments (monthly)		
Studio Unit II	\$525	\$550
Studio I	550	575
Loft	575	600
Flat	600	600
Suite II	625	625
Suite I	650	650
2 Bedroom/2 Bath (rate per bedroom/bath)	550	575
Suite Unit additional occupant charge	150	200
General Administration Fees		
Application fee	45	45
Payment Plan fee (optional/per semester)	25	25
Late Payment fee	30	30

Changes in meal plans are being introduced for the 19-20 academic year to better serve the needs of residence halls students. The 5 Day Unlimited Meal Plan (+100 Dining Dollars) will replace the 14 Access Meal Plan (+100 Dining Dollars). The 160 Block Meal Plan (+100 Dining Dollars) will replace the 10 Access Meal Plan (+100 Dining Dollars). The \$900 Dining Dollar Meal Plan replaces the \$800 Dining Dollar Meal Plan.

**Financial Impact Statement
Housing Rates**

I. DESCRIPTION OF RATE ADJUSTMENT

An increase in the rates is proposed. If approved, the new rate schedule would be effective for the 2019 fall semester.

	Academic Year		<u>Increase for</u>	
	<u>18-19</u>	<u>19-20</u>	<u>Annual Cost</u>	<u>%</u>
Residence Halls (annual)				
Double Room/7 Day Unlimited Meal Plan	\$7,778	\$7,996	\$218	2.80
Double Room/5 Day Unlimited Meal Plan (+100 Dining Dollars)	7,550	7,762	212	2.81
Double Room/160 Block Meal Plan (+100 Dining Dollars)	7,154	7,354	200	2.80
Double Room/900 Dining Dollars Meal Plan	6,276	6,606	330	5.26
Single room charge (maximum)	900	1000	100	11.11
Crimson Commons room charge	890	900	10	1.12
Willard Hall room charge	360	400	40	11.11
Application Fee	45	45	--	--
Payment Plan Fee (optional per semester)	25	25	--	--
Late payment fee	30	30	--	--
Apartments (monthly)				
<u>Crimson Village</u>				
Two Bedroom	\$500	\$525	25	5.00
Three Bedroom	565	590	25	4.42
<u>Block 22</u>				
Studio II	\$525	\$550	25	4.76
Studio I	550	575	25	4.55
Loft	575	600	25	4.35
Flat	600	600	--	--
Suite II	625	625	--	--
Suite I	650	650	--	--
2 Bdrm/2 Bath Units (rate per bedroom/bath)	550	575	25	4.55
Suite Unit additional occupant charge	150	200	50	33.33
General Administration Fees				
Application Fee	45	45	--	--
Payment Plan Fee (optional per semester)	25	25	--	--
Late payment fee	30	30	--	--

II. JUSTIFICATION FOR RATE ADJUSTMENT

A rate increase of approximately 2.8% for the majority of residence hall room and board packages is requested for next fiscal year to fund increased costs in employee benefits, wage adjustments for staff, anticipated increases in utility costs, and increase in daily rate cost for dining plan. A rate increase averaging 4.5% for some apartment contracts is requested to keep the rental rates in line with local market. The Director of University Housing in

consultation with the Assistant Director of University Housing Operations and the Vice President for Student Life developed the proposed rate increases with input from the students serving on the Residence Hall Assembly.

Last year rate increases were kept low at 1% to aid in managing the impact of opening Block 22. With Block 22 now successfully opened, a housing rate increase is requested this year that reflects inflationary impact to costs while remaining very competitive in the local market. Also note that PSU housing rates are the lowest among the Regents system and will remain so with this requested increase.

III. STUDENT REVIEW OF FEE ADJUSTMENT

A rate adjustment of up to 3% increase for residence halls was discussed with the members of the Residence Hall Assembly at their October 8, 2018, regular session. The assembly voted in favor of rate increases of this level if deemed necessary to maintain quality services and programs by the following vote: 18 affirmative; 0 negative; and, 1 abstaining. The group endorsed the university's continuing efforts to invest funds in the maintenance, staffing and programming for on-campus housing for students.

IV. ALTERNATIVES TO PROPOSAL

No significant alternatives were identified. The requested increase maintains competitive rates in the local market, maintains the lowest rates in the Regents system, and ensures the housing system can continue to cover direct costs and maintain the level of service.

V. PROJECTION OF REVENUE FROM AND NUMBER OF STUDENT AFFECTED BY FEE ADJUSTMENT

The proposed fee increase is projected to generate \$210,000. Approximately 1,100 students are projected to live in the residence halls.

VI. PROJECTED IMPACT OF RATE ADJUSTMENT ON STUDENT OCCUPANCY

Because residence halls are in direct competition with off-campus rentals for student occupancy, any rate increase must remain within the appropriate levels that the overall market will support. University Housing is committed to providing students with high quality accommodations at reasonable rates. Given the proximity to campus, the programmatic efforts of the departmental staff, the amenities and services provided, and the reliable maintenance provided by the University, residence hall rates are very competitive with other student housing options of equal quality in the community. With the lower overall student enrollment, the fall occupancy percentage fell slightly lower. The housing system is at 83% occupancy of normal capacity for the Fall 2018 semester.

**Pittsburg State University Housing
KBOR Rate Increase Request
Supplemental Financial Information
October 16, 2018**

	Projected FY 2020	Estimated FY 2019	Actual FY 2018	Actual FY 2017
Gross Operating Revenue	\$8,718,000	\$8,508,000	\$8,508,389	\$8,813,301
Salaries and Benefits	1,989,000	1,935,000	1,934,641	2,032,801
Other Operating Expenses	3,533,000	3,437,000	3,010,340	3,216,535
Gross Operating Revenue Gain/(Loss)	\$3,196,000	\$3,136,000	\$3,563,408	\$3,563,965
Capital Improvements Expense	300,000	232,000	387,084	271,699
Annual Debt Service	2,350,000	2,533,952	2,526,823	2,465,231
Other Capital Expenditures	****400,000	***400,000	**400,000	*400,000
Net Operating Revenue/(Loss)	\$146,000	(\$29,952)	\$249,501	427,035
Operating Fund Balance (EOY)	\$3,379,923	\$3,233,923	\$3,263,875	\$3,014,374
L/T Debt Outstanding	\$19,955,000	\$21,250,000	\$22,125,000	\$23,010,000
Occupancy Rate	84.0%	83.1%	84.1%	88.8%

Capital Improvement Comments

*FY 2017 \$400,000 for repayment of internal loan on Nation Hall project (2nd of 5 years)

**FY 2018 \$400,000 for repayment of internal loan on Nation Hall project (3rd of 5 years)

***FY 2019 \$400,000 for repayment of internal loan on Nation Hall project (4th of 5 years)

****FY 2020 \$400,000 for repayment of internal loan on Nation Hall project (5th of 5 years)

**Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2020
Fiscal Impact Statement and Business Case
Submitted to the Kansas Board of Regents**

Proposed Housing and Board Rates for Fiscal Year 2020

Wichita State University requests authorization to amend the Comprehensive Fee Schedule for Fiscal Year 2020, for the following adjustments to housing and board rates in the residence halls.

**Wichita State University
Proposed Housing and Board Rates for Fiscal Year 2020
Academic Year 2019-2020**

Proposed Fiscal Year 2020 Residential Board Options			
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Meal Plan by Type	FY2019 Rate	Proposed FY2020 Rate	Percent Increase
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Academic Year 2019-2020

Unlimited Plan	\$4,170	\$4,280	2.64%
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The Flats and The Suites Dining Plans

\$500 Dining Dollars	\$500	\$500	0%
\$750 Dining Dollars	\$750	\$750	0%
\$1000 Dining Dollars	\$1000	\$1000	0%

Summer Term Meal Plan Prices 2020

\$500 Dining Dollars	\$500	\$500	0%
\$750 Dining Dollars	\$750	\$750	0%
\$1000 Dining Dollars	\$1000	\$1000	0%

Notes to Meal Plans

Note 1- Our dining provider requires all mandatory unlimited meal plan holders to have dining dollars in addition to the base rate as listed above. They can choose from \$75, \$250, and \$400 per semester.

Note 2 – The Flats and The Suites residents can purchase the unlimited meal plan (with choice of dining dollars) as well as those meal plans designated just for them.

Note 3 – Residents may purchase additional Shocker Dollars at face value at any time directly from our dining provider.

**The Flats
Proposed Fiscal Year 2020 Room Options**

Unit Type Style	FY2019 Per Person Occupancy Rate	Proposed FY2020 Per Person Occupancy Rate	Percent Increase
Standard Plan for The Flats			
3 or 4 Bedroom Double with Unlimited Access Meal Plan	N/A*	\$11,180	N/A*
Academic Year 2019-2020			
1 Bedroom Apartment	\$9000	\$9200	2.22%
2 Bedroom Apartment-Double Room*	N/A*	\$6900	N/A*
2 Bedroom Apartment- Single Room	\$8300	\$8500	2.41%
3 or 4 Bedroom Apartment-Double Room*	N/A*	\$6900	N/A*
3 or 4 Bedroom Apartment- Single Room	\$7700	\$7900	2.60%
3 or 4 Bedroom Apartment-Expandable Single Room	N/A	\$7200**	N/A

Summer Session 2020			
1 Bedroom Apartment	\$262.50	\$268.92	2.44%
2 Bedroom Apartment-Double Room*	N/A*	\$201.25*	N/A*
2 Bedroom Apartment-Single Room	\$242.08	\$247.92	2.41%
3 or 4 Bedroom Apartment-Double Room*	N/A*	\$201.25*	N/A*
3 or 4 Bedroom Apartment-Single Room	\$224.58	\$230.42	2.60%
3 or 4 Bedroom Apartment-Expandable Single Room	N/A	\$210.00**	N/A
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			
* Fairmount Towers rates were used in FY18 and FY19 for these room types. Fairmount Towers is no longer in use.			
**Expandable single room is a new rate for FY20			

**The Suites
Proposed Fiscal Year 2020 Room Options**

Unit Type Style	FY2019 Per Person Occupancy Rate	Proposed FY2020 Per Person Occupancy Rate	Percent Increase
Standard Plan for The Suites			
2 Bedroom Double with Unlimited Access Meal Plan	N/A	\$11,260	N/A
Academic Year 2019-2020			
1 Bedroom Suite	N/A	\$9100	N/A
2 Bedroom Hybrid Suite- Double Room	N/A	\$6830	N/A

2 Bedroom Hybrid Suite- Single Room	N/A	\$7630	N/A
2 Bedroom Suite- Single Room	N/A	\$8150	N/A
4 Bedroom Suite- Single Room	N/A	\$7730	N/A

Summer Session 2020			
1 Bedroom Suite	N/A	\$265.42	N/A
2 Bedroom Hybrid Suite- Double Room	N/A	\$199.21	N/A
2 Bedroom Hybrid Suite- Single Room	N/A	\$222.54	N/A
2 Bedroom Apartment- Single Room	N/A	\$237.71	N/A
4 Bedroom Apartment- Single Room	N/A	\$225.46	N/A
Rates per Room Type vary by session (which are 2, 4 and 8 weeks), and are thus listed at a weekly rate.			

Shocker Hall Proposed Fiscal Year 2020 Room Options
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Unit Type Style	FY2019 Per Person Occupancy Rate	Proposed FY2020 Per Person Occupancy Rate	Percent Increase
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Standard Plan for Shocker Hall			
2 shared bedroom suite/1 bath with Unlimited Access Meal Plan	\$10,830	\$11,260	2.59%

Academic Year 2019-2020

1 private bedroom/1 bath	\$8,900	\$9100	2.25%
2 private bedroom suite/1 bath	\$7,950	\$8150	2.52%
4 private bedroom suite/2 bath	\$7,540	\$7730	2.52%
4 private bedroom suite/1 bath	\$7,440	\$7630	2.55%
2 private bedroom suite/1 bath (hyb 4-bed suite)	\$7,440	\$7630	2.55%
3 private bedroom suite/1 bath (room B)	\$7,440	\$7630	2.55%
3 private bedroom suite/1bath (rooms A & C)	\$7,230	\$7410	2.49%
2 shared bedroom suite/1 bath	\$6,660	\$6830	2.55%
1 shared bedroom/1 bath (hyb- 4 bed suite)	\$6,660	\$6830	2.55%
1 shared bedroom/1 bath	\$6,660	\$6830	2.55%
Triple 2 bedroom/ 1 bath	\$5,330	\$5460	2.44%

Summer Session: Weekly Rate 2020*

1 private bedroom/1 bath	\$259.58	\$265.42	2.25%
2 private bedroom suite/1 bath	\$231.88	\$237.71	2.52%
4 private bedroom suite/2 bath	\$219.92	\$225.46	2.52%
4 private bedroom suite/1 bath	\$217.00	\$222.54	2.55%
2 private bedroom suite/1 bath (hyb 4-bed suite)	\$217.00	\$222.54	2.55%
3 private bedroom suite/1 bath (room B)	\$217.00	\$222.54	2.55%
3 private bedroom suite/1bath (rooms A & C)	\$210.88	\$216.13	2.49%

2 shared bedroom suite/1 bath	\$194.25	\$199.21	2.55%
1 shared bedroom/1 bath (hyb- 4 bed suite)	\$194.25	\$199.21	2.55%
1 shared bedroom/1 bath	\$194.25	\$199.21	2.55%
Triple 2 bedroom/ 1 bath	\$155.46	\$159.25	2.44%
Rates per Room Type vary by session (which are 2, 4 and 8 weeks) and are thus listed at a weekly rate.			

Other Housing Fees Proposed Fiscal Year 2020			
Fee Description	FY2019 Rate	Proposed FY2020 Rate	Percent Increase
Non-refundable Application Fee	\$75.00	\$75.00	0.00%
Late Payment Fee *	\$100.00	\$100.00	0.00%
Contract Prepayment – Shocker Hall, The Suites, & The Flats	\$200.00	\$200.00	0.00%
Living Learning Community Activity Fee**	\$25.00	\$60.00	140%
Additional Dates Outside Contract Term (Daily Rate)	\$35.00	\$35.00	0%
* Two \$100 late fees are applied each semester: on the first business day after last day to pay, and ninety days into the semester.			
**Adding StrengthsQuest program which adds \$30 per person per year. This is an optional program students can opt-into.			

Expenditure Impact of the Proposal

The revenue received from the proposed housing and board rates will be used to pay for operating expenditures, utilities, staffing, capital expenditures, major remodeling and improvements and debt service on the residence halls.

Board rates reflect a mandatory meal plan in accordance with WSU’s food service management contract.

Revenue Impact of the Proposal

For FY17, WSU did not increase its board rates in order to keep costs to students as low as possible. To make up for a lack of increased revenue, WSU found ways to cut expenses in order to help balance its budget. For FY18 and FY19, WSU increased its rates to begin to catch the rates up to the original funding model. We are seeking to increase the rates approximately 2.6% again to keep pace with the original funding model and to pay for increases to building repairs and utility costs.

Student Involvement with the Proposal

Student feedback on rates and increases on meal costs were conducted with a number of task force meetings in October. These meetings were held to allow students feedback on the current housing structure, future rates, and room assignments:

Tuesday, October 2	8:45 - 9:30 PM	Student Focus Group #1 – Flats Activity Board	Flats Clubhouse
Tuesday, October 2	7:45 – 8:30 PM	Student Focus Group #2 - Shocker Hall Activity Council	Shocker Hall Multi-Purpose Room
Wednesday, October 3	6:30 – 7:30 PM	Student Focus Group #3 –Student Government Association	Rhatigan Student Center

Estimated Benefits from the Proposal

Students who live on campus accrue a variety of benefits, including easy access to classrooms, laboratories, dining facilities, Ablah Library, the Heskett Center, the Innovation Campus additions, and the Rhatigan Student Center. Professional and paraprofessional staff members live in each building to provide academic and personal support services to the residents. Additionally, residents are provided with laundry facilities, meeting facilities, and are more easily able to participate in campus events and activities compared to those who commute. Wireless and wired internet access is also provided.

Alternatives to the Proposal

Alternatives to the proposed rates have not been identified. WSU did not raise rates for FY17, raised rates 3% in FY18, and 2% in FY19. We have found that our rates are now significantly behind the rates modeled in the pro forma for Shocker Hall. While cuts in expenditures were made to cover inflationary increases in basic services, planned improvements and contractual agreements as mentioned above, it is necessary to now increase rates as further cuts cannot be made without sacrificing services to students. As an auxiliary operation, housing must cover all expenses through fees charged to students living in the residence hall facilities.

Impact of Not Implementing the Proposal

If the proposed housing and board rates are not implemented, the current financial stability of the housing and residence life operations would be compromised. Financial stability is also important to maintaining quality ratings on the outstanding revenue bonds.

Implementation Date

If approved, the rates will become effective on July 1, 2019. Rates for the summer session housing will become effective with the beginning of the summer contract of 2019.

Implications of New Model on Occupancy

As table below will show, our occupancy numbers have continued to climb. WSU anticipates having its third consecutive largest housing population next year.

Supplemental Financial Information

<u>Revenue and Expenditures</u>	<u>Projected FY 2020</u>	<u>Projected FY 2019</u>	<u>Actual FY 2018</u>	<u>Actual FY 2017</u>	<u>Actual FY 2016</u>
Gross Operating Revenue	\$ 15,643,735	\$ 13,342,112	\$ 12,387,783	\$ 11,846,291	\$ 11,474,238
Gross Operating Expenditures – See Note 1	10,526,102	8,521,945	7,523,528	6,448,161	6,574,953
Gross Operating Revenue (Loss)	\$ 5,117,633	\$ 4,820,167	\$ 4,864,255	\$ 5,398,126	\$ 4,899,285
Annual Debt Service	4,878,433	4,877,523	4,872,992	4,882,236	\$ 4,879,073
Other Capital Expenditures	89,200	388,500	101,506	105,909	266,596
Transfers (In) Out	-	-	-	-	(1,109,434)
Other Operating (Revenue) Expenditures	\$ 4,967,633	\$ 5,266,023	\$ 4,974,499	\$ 4,988,145	\$ 4,036,235
Net Operating Revenue (Loss)	\$ 150,000	\$ (445,856)	\$ (101,243)	\$ 409,981	\$ 863,050
Less Capital Improvement Expense	\$ 150,000	\$ 381,894	\$ 137,520	\$ 143,728	\$ 162,455
Net Change in Fund Balance	\$ -	\$ (827,750)	\$ (247,764)	\$ 266,254	\$ 700,595
Occupancy Rate – See Note 2	96.00%	96.00%	98.00%	95.06%	78.66%
Housing System Cash Balance	\$ 5,130,714	\$ 5,130,714	\$ 5,958,464	\$ 6,327,351	\$ 6,093,287
Long Term Debt Outstanding	\$ 58,715,000	\$ 60,610,000	\$ 62,435,000	\$ 64,190,000	\$ 65,900,000

Notes to Supplemental Financial Information

Note 1 Operating revenues and expenditures are expected to increase 17.25% and 23.52% respectively in fiscal year 2020 as a result of WSU leasing The Suites, a new suite style residence hall on WSU’s Innovation Campus.

Note 2 The occupancy rate shown in the table above is occupancy rate after increasing capacity in excess of original building design. The following table shows occupancy rate based on original design.

<u>Projected FY 2020</u>	<u>Projected FY 2019</u>	<u>Actual FY 2018</u>	<u>Actual FY 2017</u>	<u>Actual FY 2016</u>
104.88%	123.27%	115.00%	81.53%	67.49%

**2. Act on Requests to Amend Capital Improvement
Plan and Approve Architectural Program
Statement for Construction of Multicultural
Student Center – KSU**

**Nelda Henning,
Director of Facilities**

Kansas State University requests approval to amend the FY 2019 capital improvement project plan and to accept the program statement for the construction of the Multicultural Student Center. The University is home to more than 4,100 multicultural students and 49 multicultural organizations. The Center will provide a central space that encourages intercultural interaction and engages students, faculty and staff from all over the world. Creation of the Center has been discussed for many years and was prioritized during the inaugural KSUnite event in November 2017. A university-wide team was engaged to provide recommendations on the facility's use, features, location and design.

The 14,340 square foot facility will be adjacent to the K-State Student Union. The facility will be designed in a manner so that it can operate independently or in concert with the Union. Careful planning will ensure logistical support while maintaining a unique experience as users transition between the structures. The Center will include a welcome area; gathering, meeting and performance practice space; student and multicultural student organization group spaces; a kitchen; office space and core support space, such as a lactation room and student organization storage space. Meeting spaces will be designed to allow small rooms to be transformed into larger rooms to accommodate a variety of events. The estimated project cost is \$5.5 million and will be financed from private gifts. As of October 2018, \$4.2 million has been raised to fund the project.

C. *Other Matters*

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|---|-------------------------------|
| <p>1. Act on Request to Adopt Resolution to Designate
Dr. Edward Hammond as President Emeritus at
Fort Hays State University</p> | <p>President Mason</p> |
|---|-------------------------------|

Summary

President Mason has requested that the Board confer upon Dr. Edward Hammond, President of Fort Hays State University from 1987-2014, the title of President Emeritus of Fort Hays State University. Board policy indicates that factors to consider in bestowing this distinction on a retired President include: “distinguished administrative service that advances the strength, growth and integrity of the university, and outstanding contributions to the higher education system, the community and the State, as well as length of service to the university.” As noted in the Resolution provided for consideration by Fort Hays State University, Dr. Hammond has exceeded these criteria through his service to Fort Hays State University.

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| <p>2. Receive Update on Strategic Program Alignment
Pilot – KU & WSU</p> | <p>Chancellor Girod, KU
Provost Muma, WSU</p> |
|---|--|

Summary

At its June meeting, the Board approved a policy related to strategic alignment of programs and directed staff to establish guidelines to implement the policy. As outlined in the Guidelines to implement the policy, each institution will present at to the Board a list of at least two programs for strategic alignment review. The University of Kansas and Wichita State University were subsequently selected to pilot the policy and will present their respective processes for implementing the Guidelines at the December Board meeting.

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|---|---|
| <p>3. Receive Progress Report on the Review of
University Faculty Reward Structures</p> <ul style="list-style-type: none"> • Emporia State University • Fort Hays State University • Kansas State University | <p>President Garrett, ESU
President Mason, FHSU
President Myers, KSU</p> |
|---|---|

Summary

At its September 2017 meeting, the Board adopted a theme related to faculty development. The faculty play an important role in the student experience as well as our institutions’ successes. Developing their talents both in the classroom and in conducting research is important for the universities and the State. In light of the rapidly changing higher education environment and recognizing the uniqueness of institutional mission, last year the Board directed state universities to review their reward structures to ensure they support faculty members’ professional success throughout their career. KU, PSU, and WSU detailed the results thus far of their institutional reviews last month. ESU, FHSU, and KSU will update the Board on the progress of their institutional reviews at the December Board meeting.

4. Receive Non-Budgetary Legislative Items

**Matt Casey,
Director, Government Relations**

Summary

Last month, the Board received a first read on Kansas State University’s legislative request to sell property in Riley County. This item is ready for final action.

Two additional legislative items are being presented to the Board for first read this month. Board staff has submitted a request to amend a statute, thus allowing the Board to purchase cyber security insurance for the Board Office through the collaborative process being utilized by the state universities. The University of Kansas request to sell Oldfather Studio, 1621 West 9th, Lawrence, Kansas.

SECOND READ

1. Legislative Proposal: Request to sell property in Riley County

Issue Background: Kansas State University is seeking approval to sell property in the area referred to as the North Campus Corridor (NCC). The 4.4713 acres proposed for sale is adjacent to the K-State Grain Science Campus and the Agronomy Farm and Experimental Fields. Also, the property is contiguous with land owned and under development by the Kansas State University Foundation. This sale of the property provides a unique opportunity to bring business and industry partners to the area in the realm of animal health, infectious disease, and issues related to global foods and nutrition.

Rationale/Consequences: The KSU Foundation, with Kansas State University’s agreement, recently finalized a commercial master plan to create homes for over 5,000 industry partner jobs that are expected in the NCC in the future. The 2015 Kansas State University North Campus Corridor Master Plan (NCCMP) includes two proposed buildings in this general location with the purpose labeled as “Research/University Partners”. The updated K-State Office Park Master Plan (OPMP) shifts one of the proposed buildings closer to Kimball Avenue and the parking to the north of the building, adjacent to the existing parking. This adjustment will enhance the corridor. Construction of future buildings on the site would begin based upon space demand as the Office Park fills.

Fiscal and Administrative Impact: There is no fiscal impact to the University.

Impact on Other State Agencies: No fiscal impact to other state agencies. There could be potential workforce benefit to State agency or other government employees with trailing partners looking for employment and conversely employees in the NCC with trailing partners who are potential State agency or other government employees.

What would happen if proposal was not enacted? The property would remain as property of Kansas State University. The opportunity to enhance economic development in the community, surrounding region and state would not be realized.

Draft Proposed Legislation:

Kansas State University, following approval by the state board of regents, is hereby authorized and empowered to convey all property located in Riley County, Kansas. A Tract of land being part of the Southeast Quarter of Section 1, Township 10 South, Range 7 East, and part of Government Lot 19 in Section 6, Township 10 South, Range 8 East of the Sixth Principle Meridian, in the City of Manhattan, Riley County, Kansas.

BEGINNING at the Southwest corner of Lot 2, KSU FOUNDATION ADDITION, UNIT 2, monumented by a found ½-inch reinforcing rod; Thence South 89°12'16" West, 250.00 feet, on the North Right-of-Way line of

Kimball Avenue, as established in Book 277, Page 365; Thence departing said Right-of-Way line, North 02°20'41" West, 108.03 feet, parallel with and 250.00 feet West of the West line of said Lot 2; Thence North 47°31'54" West, 260.47 feet, on a line parallel with and 20.00 feet Northeast of an existing building located at 1980 Kimball Avenue and designated as IGP Institute; Thence North 02°20'41" West, 28.75 feet, parallel with and 434.69 feet West of the West line of said Lot 2; Thence North 42°24'43" East, 497.38 feet, on a line parallel with and 30.00 feet Southeast of an existing building located at 1980 Kimball Avenue, designated as Grain Science Center; Thence North 89°12'16" East, 84.52 feet, to a point on the West line of said KSU

FOUNDATION ADDITION, UNIT 2, said point lying South 02°20'41" East, 125.00 feet Northwest Corner of Lot 3, said KSU FOUNDATION ADDITION UNIT 2; Thence South 02°20'41" East, 678.03 feet, on said West line, to POINT OF BEGINNING, said Tract containing 194,769 square feet or 4.4713 acres.

When the sale is made, the proceeds thereof shall be deposited in restricted use account of Kansas state university of agriculture and applied science.

FIRST READ

1. Legislative Proposal: Request to Purchase Cyber Security Insurance for Board of Regents

Issue Background: K.S.A. 2017 Supp. 75-4101, *et seq.*, generally prohibits state agencies from purchasing insurance of any kind except as provided in state law. State universities are granted one of the exceptions from this statute for most insurance purchases. Requests for purchases governed by the statute, such as for the Board of Regents Office, are administered by the Surety Bonds and Insurance Committee. The Board of Regents seeks to participate in a collaborative purchase of cyber security insurance with the state universities. Within that purchase, each university and the Board Office will have individualized premiums, according to their specific risk assessment.

Rationale/Consequences: Institutions of higher education possess a wide array of personal information on students, including health center data and financial information. The higher education market for cyber insurance has now matured to address common threats related to phishing, ransomware and malware, data breaches, human error, lost and stolen devices, denial of service attacks and other network outages. Each university has its own IT security plan, as does the Board of Regents, to mitigate the risks of a data breach or network outage.

Because this type of insurance has not been considered by Kansas state government previously, it is not clear whether the Committee has the authority to purchase coverage on behalf of the Board, or whether the Committee could grant an exemption to the Board to make the purchase itself as has been requested. Board staff have a conference call scheduled with the Committee membership on Monday, December 10, and will know the results of that discussion by the time of the Board meeting. In anticipation of the possibility that the Committee feels it must reject the Board's request, legislation has been drafted to accommodate the purchase by the Board.

Fiscal and Administrative Impact: The universities and the Board Office consider this insurance policy as an important element to address the risks facing each organization. Self-insurance for this type of incident could pose a substantial financial risk.

What would happen if proposal was not enacted? The Board Office (the State) would assume the financial risk for the release of students' personal information.

Draft Proposed Legislation:

Section 1. K.S.A. 2018 Supp. 75-4101 is hereby amended to read as follows: 75-4101. (a) There is hereby created a committee on surety bonds and insurance, which shall consist of the state treasurer, the attorney general and the commissioner of insurance or their respective designees. The commissioner of insurance shall be the chairperson of the committee and the director of purchases or the director's designee shall be ex officio secretary. The committee shall meet on call of the chairperson and at such other times as the committee shall determine but at least once each month on the second Monday in each month. Meetings shall be held in the office of the commissioner of insurance. The members of the committee shall serve without compensation. The secretary shall be the custodian of all property, records and proceedings of the committee. Except as provided in this section and K.S.A. 74-4925, 74-4927, 75-6501 through 75-6511 and 76-749, and amendments thereto, no state agency shall purchase any insurance of any kind or nature or any surety bonds upon state officers or employees, except as provided in this act. Except as otherwise provided in this section, health care coverage and health care services of a health maintenance organization for state officers and employees designated under K.S.A. 75-6501(c), and amendments thereto, shall be provided in accordance with the provisions of K.S.A. 75-6501 through 75-6511, and amendments thereto.

(b) The Kansas turnpike authority may purchase group life, health and accident insurance or health care services of a health maintenance organization for its employees or members of the highway patrol assigned, by contract or agreement entered pursuant to K.S.A. 68-2025, and amendments thereto, to police toll or turnpike facilities, independent of the committee on surety bonds and insurance and of the provisions of K.S.A. 75-6501 through 75-6511, and amendments thereto. Such authority may purchase liability insurance covering all or any part of its operations and may purchase liability and related insurance upon all vehicles owned or operated by the authority independent of the committee on surety bonds and insurance and such insurance may be purchased without complying with K.S.A. 75-3738 through 75-3744, and amendments thereto. Any board of county commissioners may purchase such insurance or health care services, independent of such committee, for district court officers and employees any part of whose total salary is payable by the county. Nothing in any other provision of the laws of this state shall be construed as prohibiting members of the highway patrol so assigned to police toll or turnpike facilities from receiving compensation in the form of insurance or health maintenance organization coverage as herein authorized.

(c) The agencies of the state sponsoring a foster grandparent or senior companion program, or both, shall procure a policy of accident, personal liability and excess automobile liability insurance insuring volunteers participating in such programs against loss in accordance with specifications of federal grant guidelines. Such agencies may purchase such policy of insurance independent of the committee on surety bonds and insurance and without complying with K.S.A. 75-3738 through 75-3744, and amendments thereto.

(d) Any state educational institution as defined by K.S.A. 76-711, and amendments thereto, may purchase insurance of any kind or nature except employee health insurance. Such insurance shall be purchased on a competitively bid or competitively negotiated basis in accordance with procedures prescribed by the state board of regents. Such insurance may be purchased independent of the committee on surety bonds and insurance and without complying with K.S.A. 75-3738 through 75-3744, and amendments thereto.

(e) (1) The state board of regents may enter into one or more group insurance contracts to provide health and accident insurance coverage or health care services of a health maintenance organization for all students attending a state educational institution as defined in K.S.A. 76-711, and amendments thereto, and such students' dependents, except that such insurance shall not provide coverage for elective procedures that are not medically necessary as determined by a treating physician. The participation by a student in such coverage shall be voluntary. In the case of students who are employed by a state educational institution in a student position, the level of employer contributions toward such coverage shall be determined by the board of regents.

(2) The state board of regents is hereby authorized to independently provide, through self-insurance or the purchase of insurance contracts, health care benefits for employees of a state educational institution, as such term is defined in K.S.A. 76-711, and amendments thereto, when the state health care benefits program is insufficient to satisfy the requirements of 22 C.F.R. § 62.14, as in effect upon the effective date of this section. Such healthcare benefits shall be limited to only those for whom the state health care benefits program does not meet federal requirements.

(3) The state board of regents may purchase cyber security insurance as the board deems necessary to protect student records, labor information and other statutorily protected data it maintains, independent of the committee on surety bonds and insurance and without complying with K.S.A. 75-3738 through 75-3744, and amendments thereto.

(4) The state board of regents may adopt rules and regulations necessary to administer and implement the provisions of this section.

Section 2. K.S.A. 2018 Supp. 75-4101 is hereby repealed.

Section 3. This act shall take effect and be in force from and after its publication in the *Kansas Register*.

2. Legislative Proposal: KU request to sell Oldfather Studio, 1621 West 9th, Lawrence, Kansas

Issue Background: The University of Kansas requests approval to sell **Oldfather Studios** located at 1621 West 9th, Lawrence, KS. The facility is located approximately a half mile from campus. The facility was a gift of Charles and Hortense Oldfather in 1991. The building was used for Film and Media Studies until space in Summerfield Hall was renovated to accommodate the program in 2017. The Oldfather facility is in poor condition and located away from campus.

Rationale/Consequences: The Oldfather facility is in poor condition with steel buttresses along the west foundation wall to prevent further failure and floor slabs have settled creating large horizontal gaps in the masonry walls. The deferred maintenance of the building's mechanical, electrical and plumbing systems are beyond their useful life. The cost of renewal is nearly half the replacement value of the building.

Fiscal and Administrative Impact: There is no fiscal impact to the university. Selling the property would remove a fiscal liability in maintaining the property.

What would happen if proposal was not enacted?: The facility would remain as property of the University of Kansas. Leaving the building vacant would be a liability.

Draft Proposed Legislation: The University of Kansas, following approval by the state Board of Regents, is hereby authorized and empowered to convey all of the rights, title and interest by quitclaim deed in the following described real estate located at 1621 West 9th, Lawrence, KS with the property description of HILLCREST THIRD ADD LT 23; AND 36-12-19 BEG 938.52 W OF INTER 9TH & E LINE NW/4, S 330, W 157.06, N 333.3, E 106.92 TO POB 251(S) X 163(S) (I) and the Legal Description of HILLCREST THIRD ADD LT 23 ALSO 36-12-19 BEG AT PT ON CL WARREN ST (NOW 9TH ST) PRODUCED FROM CITY OF LAWRENCE 15 CHS 84 LKS W OF E BNDRY OF NW 1/4 36-12-19 TH S08.5DEGW 5 CHS 5 LKS TH E 2 CHS 38 LKS TH N 5 CHS TH W 1 CH 62 LKS TO PT BEG 1A (U09706 & U10483 COMBINED 1992). When the sale is finalized, the proceeds should be deposited in a restricted use account at the University of Kansas. The funds would be utilized to address deferred maintenance on the Lawrence Campus.

5. Receive Information on Governor’s Executive Order 18-19

**Julene Miller,
General Council**

Summary

Governor Colyer issued Executive Order No. 18-19 on November 21 to provide a new parental leave benefit to certain Executive Branch employees. In the Order he encourages the state universities to adopt comparable policies for their employees. Board staff recommend referring the issue to the Council of Presidents to gather relevant information and to make a recommendation on such a policy to the Board’s Fiscal Affairs and Audit Committee at its February meeting.

Background

On November 21, Governor Colyer issued an Executive Order providing for paid parental leave for certain Executive Branch employees upon the birth or adoption of a child occurring on or after November 21, 2018. The Executive Order calls for six weeks paid leave for each parent who is the primary caregiver of a newborn or newly adopted child and three weeks paid leave for each parent who is the secondary caregiver of a newborn or newly adopted child. Other limitations and criteria are set forth in the Executive Order and in the Department of Administration Bulletin, No. 18-01, that provides guidance for implementing the Order.

The Governor’s Executive Order is written so as not to apply to state university employees, however it specifically encourages the universities to adopt comparable policies for their employees. Board action would be required to enable the universities to adopt such policies.

Staff is unaware of any specific study, research or background leading to the Executive Order, but a quick in-house search produced a variety of approaches by public universities and higher education systems to the issue of parental leave. Some provide for paid leave while others provide only unpaid leave; some recognize parental leave specifically as a part of Family Medical Leave, while others create a discrete leave policy; the amount of leave differs from policy to policy; etc. Preliminary numbers provided by the State Employee Health Plan indicate that an average of 350 births per year over the last three years have occurred at the state universities. This number would not account for adoptions or individuals who are not on the State Employee Health Plan.

Staff Recommendation

Staff recommends that the Board direct the Council of Presidents to gather information regarding the impact and benefit to establishing an additional leave policy for new parents, and to make a recommendation back to the Board’s Fiscal Affairs and Audit Committee. If the recommendation is to adopt an expanded leave policy, it should specify the scope and parameters of the proposed policy and the rationale for each point. Consideration should be given to: How the proposed policy would apply to individuals holding nine-month appointments, part-time positions and student employees; any other eligibility qualifications, such as minimum length of service; amount and type of leave to be granted; the effective date of the policy; limitations as to period of time in which such leave must be taken and how other leave is affected; etc. If the recommendation is to not adopt such a leave policy, it should include a detailed explanation for that position. The final, detailed recommendation should be presented to the Committee at its February meeting.

REPORTS AND DISCUSSION AGENDA

VI. Introductions and Reports

- A. *Introductions*
- B. *System Council of Presidents* President Calvert
- C. *Report from the Community Colleges*
- D. *Report from the Technical Colleges* President Schears

VII. Consideration of Discussion Agenda

- A. *Presentation*
 - 1. **Receive Information on Army University** **Colonel Michael Harlan,
Army University**

Summary

The proclamation creating Army University was signed in 2016, and since that time, staff from Army University, the Kansas Board of Regents, and postsecondary institutions have collaborated to create educational opportunities for service members and veterans. Over 150 bridge programs have been developed with Kansas postsecondary institutions which accelerate progress toward a credential or degree. Army University staff have replicated the model developed in Kansas and are collaborating with other states to scale this initiative nationwide. In addition, significant progress has been made by Army University staff in the anticipated launch of a course catalog.

An update from Army University will be provided.

B. Fiscal Affairs & Audit

Regent Feuerborn

1. Receive Information on Costs to Deliver Concurrent Enrollment Programs

Elaine Frisbie
VP, Finance & Administration

Summary

The Board prioritized the review of concurrent enrollment as one of its goals for 2017-2018. The State Board of Education and Kansas Board of Regents Coordinating Council met multiple times and charged two working groups with making recommendations on identification of five courses offered for statewide delivery, standardized eligibility requirements for students, agreement on a common rate for tuition/fees, and identification of alternative delivery methods. The recommendations were presented to the 2018 Legislature, but no action was taken to provide state financing of concurrent enrollment for high school students. The Board subsequently decided to gather additional information on the costs that colleges incur to provide instruction to high school students under all dual enrollment modes. The results of the cost study survey are detailed below. The median expenditure per credit hour for all dual enrollment courses is \$76; for Composition I, the median per credit hour expenditure is \$70. These medians are representative of the two most recently completed academic years.

Background

Kansas high school students have multiple ways to earn college credit before they graduate from high school. These avenues include Concurrent Enrollment Partnership (CEP) and dual enrollment courses, and three forms of credit for prior learning based on test scores associated with Advanced Placement (AP) courses, the College Level Examination Program (CLEP), and the International Baccalaureate Diploma Programme (IBDP).

Like CEP courses, dual enrollment programs allow high school students to take courses and to receive both high school and college credit. These programs include high school students taking classes on the college campus or extension site during or outside the school day, online courses, and courses taught by a regular or adjunct faculty member from the college at the high school during the school day. Transportation constraints and schedule conflicts preclude many high school students from taking dual enrollment courses offered on college campuses during the school day.

A Concurrent Enrollment Partnership (CEP) is an agreement between a college or university and a school district to provide eligible high school students with college courses taught by approved high school faculty during the normal high school day. The student receives both high school and college credit. In Academic Year 2017, 14,983 students (headcount) enrolled, on average, in two general education college courses (30,989 enrollments) through concurrent enrollment partnerships for a total of 100,659 credit hours.

These students will benefit from the Board’s systemwide transfer policy by taking courses that will transfer to any Kansas public college or university offering an equivalent course. In Academic Year 2012, the Board prioritized systemwide transfer and, to date, has approved 84 courses available for systemwide guaranteed transfer. The pass rate for CEP students enrolled in systemwide transfer courses in AY 2017 was 96.7%.

Concurrent Enrollment Task Force

The Board received a letter from Senator Baumgardner in June 2017, encouraging the Board to create a task force to identify opportunities to expand concurrent enrollment in the state. At the same time, the Board received a report from its First Generation Task Force recommending expansion of concurrent enrollment partnerships (CEP) in the state to open access and reduce costs for first generation students to give them an early start and realize academic success at the postsecondary level. At the 2017 retreat, the Board prioritized the review of concurrent enrollment as one of its goals for that year and asked the Kansas Board of Education and the Kansas Board of Regents Coordinating Council to serve as the task force to take up this issue.

The Coordinating Council comprised two Board of Regents members, two Board of Education members, as well as President Flanders and Commissioner Watson, both of whom serve as *ex-officio* members. The Council held four meetings from late 2017 to early 2018. At its final meeting the Task Force voted to form two working groups to make recommendations to the Board President and CEO and the Commissioner of Education on the following topics:

- Identification of five courses offered for statewide delivery,
- Establishment of standardized eligibility requirements for students,
- Agreement on a common rate for tuition/fees, and
- Identification of alternative delivery methods.

Both working groups included representatives from two technical colleges, four community colleges, and two universities who agreed to serve, as well as two superintendents representing secondary education. The groups each met twice in January 2018 and developed a set of recommendations. Those recommendations were sent to institutions for a public comment period, and the recommendations and public comments were then reviewed by Commissioner Watson and President Flanders. The final recommendations were shared with the 2018 Legislature.

Student Access Across Kansas

Concurrent enrollment opportunities are effective in increasing the percentage of students who enroll in college and these programs are linked to increases in college retention and completion rates. Low-income, first-generation and other underserved populations, in particular, benefit from concurrent enrollment programs.

While most every community has at least one assigned higher education provider, it is apparent that high school students in Kansas do not have access to the same level of concurrent enrollment opportunities. Student eligibility requirements and course tuition vary widely by institution. For instance, some institutions offer full tuition waivers, while others charge full price. In addition, students eligible for a course in one service area may not meet the eligibility requirements in a neighboring service area. Some institutions purchase textbooks for students, while other institutions require students to buy educational materials supporting the course. In short, concurrent opportunities are more closely tied to where a student resides in Kansas as opposed to the right to choose a postsecondary institution.

Because the Board's service area requirement restricts high schools to using the assigned postsecondary provider for concurrent enrollment, high school students do not have the option to choose a provider. If these market restrictions are kept in place, it is essential to eliminate the variance in costs and eligibility requirements. The Board has decided to examine service areas this academic year to assess if the delivery model for off-campus instruction continues to meet the educational needs of Kansans.

2018 Cost Study

One of the final recommendations was that a cost study be performed to identify direct costs the institutions incur to provide postsecondary courses to high school students. The Board Office engaged Danette Toone, former President of Cloud Community College to assist with gathering cost data from the two-year colleges in the summer of 2018. Danette distributed instructions to the colleges, aggregated the submitted information, and provided it to Board staff. The results and analysis are provided below.

All 25 of the public two-year colleges offer some form of dual enrollment program and provided information on the costs incurred. As agreements between school districts and colleges have separately developed over time, costs are not consistent across the state. Reported data from the 19 community colleges and six technical colleges reflects FY 2017 actual and FY 2018 estimated expenditures. Washburn University elected to not provide any cost information, as the University indicated that it does not receive any additional state funds in support of their

offerings to high school students. None of the 25 two-year colleges receive additional state funds for providing instruction to high school students; rather, they rely on agreements with the participating school districts.

For the most recent two years, the reported systemwide expenditures for all dual enrollment programs totaled \$24,434,612. These expenditures were reported for a two-year total of 275,924.50 credit hours.

- The total cost for all reported credit hours over the two years was \$88.56 per credit hour;
- The average cost per credit hour for all courses was \$119.46; and
- The median cost per credit hour for all courses was \$76.19.

Costs per credit hour vary widely from college to college as do the types of costs reported. Reported costs for each two-year college are detailed below with notable variances highlighted.

Two-Year Reported Expenditures and Student Credit Hours - All Courses			
	<u>College</u>	<u>Student Credit</u>	<u>Per Credit Hour</u>
	<u>Expenditures \$</u>	<u>Hours #</u>	<u>Expenditures</u>
Independence Community College	\$ 407,088	606	\$ 671.76
Salina Area Technical College	757,540	2,932	258.37
Kansas City Ks Community College	5,682,821	29,100	195.29
Cowley Community College	908,222	4,952	183.41
Manhattan Area Technical College	653,961	3,650	179.17
Flint Hills Technical College	761,840	4,943	154.12
Barton Community College	1,168,786	7,932	147.35
Neosho County Community College	1,184,552	9,498	124.72
Highland Community College	1,364,963	14,117	96.69
Dodge City Community College	246,483	2,793	88.25
Pratt Community College	516,032	5,898	87.49
Northwest Ks Technical College	504,898	6,033	83.69
Labette Community College	499,629	6,558	76.19
Cloud County Community College	809,493	11,042	73.31
Butler Community College	1,519,285	23,428	64.85
Johnson County Community College	3,257,590	51,488	63.27
Colby Community College	352,569	5,990	58.86
Seward County Community College	452,443	7,753	58.36
Coffeyville Community College	209,064	3,689	56.68
North Central Ks Technical College	95,648	1,718	55.67
Allen Community College	539,494	10,004	53.93
Hutchinson Community College	757,079	15,336	49.37
WSU Tech	1,307,375	31,560	41.43
Garden City Community College	227,471	6,876	33.08
Fort Scott Community College	250,286	8,029	31.17
System Two-Year Total	\$ 24,434,612	275,925	\$ 88.56
System Median	\$ 653,961	6,876	\$ 76.19

Total Expenditures

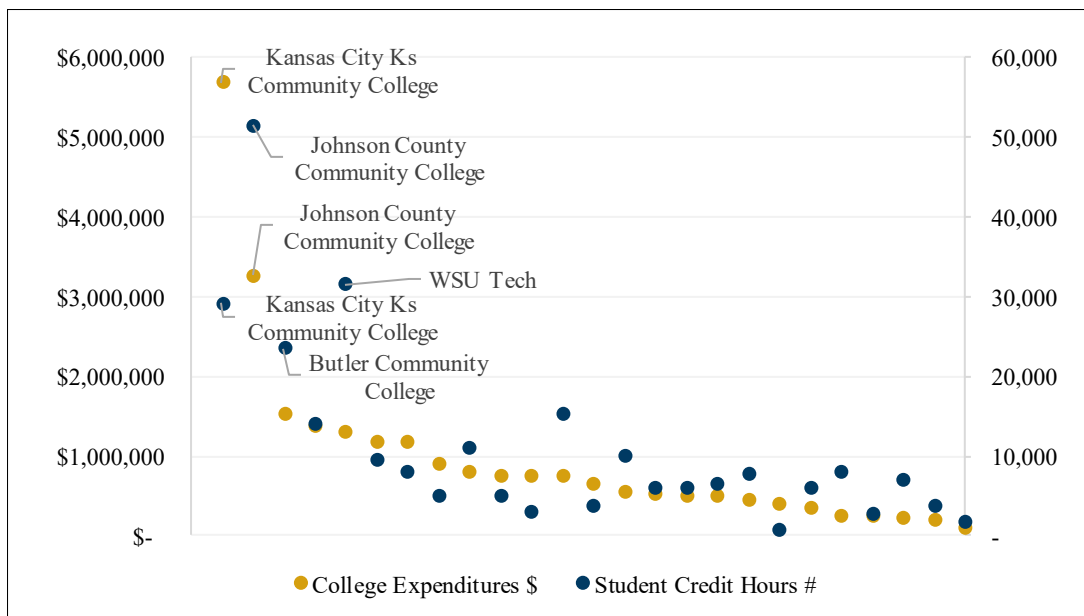
The largest programs were Kansas City Kansas Community College at \$5,682,821 for 29,100 credit hours, followed by Johnson County Community College at \$3,257,590 for 51,488 credit hours.

The lowest reported two-year expenditures for all dual enrollment were from North Central Kansas Technical College at \$95,648 for 1,718 credit hours. The next lowest total was at Coffeyville Community College (\$209,064 for 3,689 credit hours).

Total Credit Hours

Two-year reported credit hours systemwide totaled 275,925 credit hours, for an average per institution over the two years of 11,037 credit hours. Reported hours range from a low of 606 at Independence Community College to a high of 51,488 at Johnson County Community College.

To show the variances in a visual format, the following graph plots college expenditures (left scale) and student credit hours (right scale). The graph also demonstrates how similar a number of the institutions are in terms of their expenditures under \$1.0 million and fewer than 10,000 student credit hours.

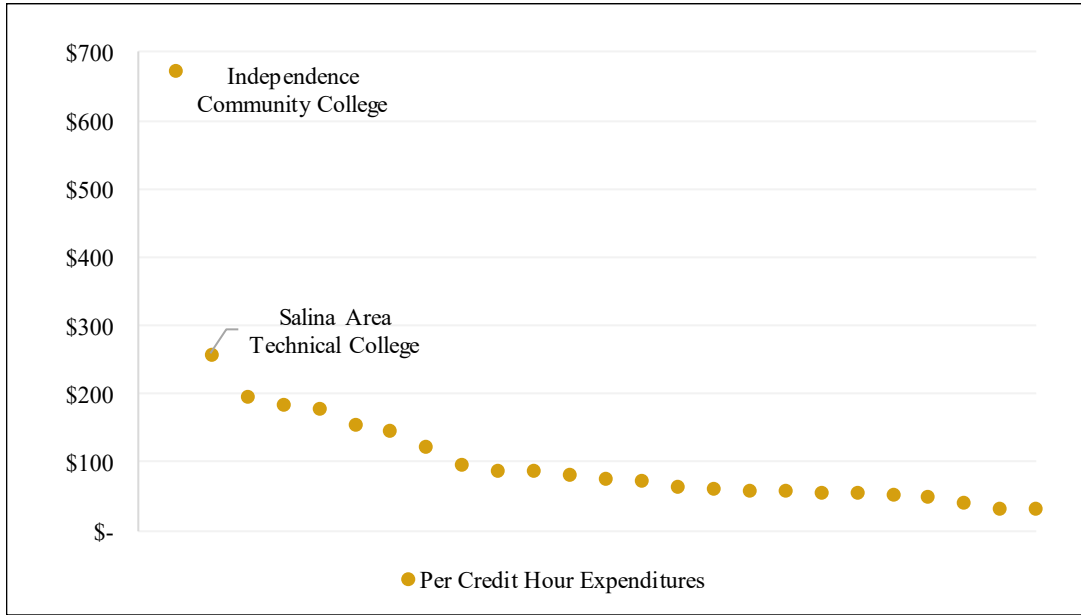


Per Credit Hour Expenditures

For all courses, the lowest per credit hour cost reported for the two-year period was at Fort Scott Community College at \$31.17 per credit hour. The next lowest was Garden City Community College at \$33.08 per credit hour.

The highest cost per credit hour was reported by Independence Community College at \$671.76 per credit hour. The next highest was Salina Area Technical College at \$258.37 per credit hour. The systemwide average excluding the Independence Community College value is \$96.45 per credit hour.

- Independence Community College reported the highest per credit hour rate of all 25 Colleges, but also the lowest number of credit hours for all Colleges at 606.
- Only eight Colleges out of 25 were over \$100 per credit hour, although the costs at the two highest cost institutions brought the statewide average up to \$119.46.



Expenditures by Type

As expenditures by College vary widely, so do the types of expenditures each institution reports, although salaries and fringe benefits dominate the costs. Systemwide, salaries and employer paid fringe benefits (including instructors, site coordinators, faculty representatives, and recruiters) represent 63.3% of total expenditures. Administrative and overhead costs account for the second highest share, closely followed by “all other” and then by textbooks and software, information technology. “All other” includes student testing, instructor evaluation and training and mileage of college staff to go to the high school. Not every College reported expenses in every category within the two years.

Reported Expenditures by Type - All Dual Enrollment Courses		
Salaries & Fringe Benefits	\$15,468,755	63.3%
Administrative & Overhead	2,944,238	12.0%
Textbooks & Software	2,225,221	9.1%
Information Technology	885,901	3.6%
All Other	2,910,496	11.9%
Total	\$24,434,612	100.0%

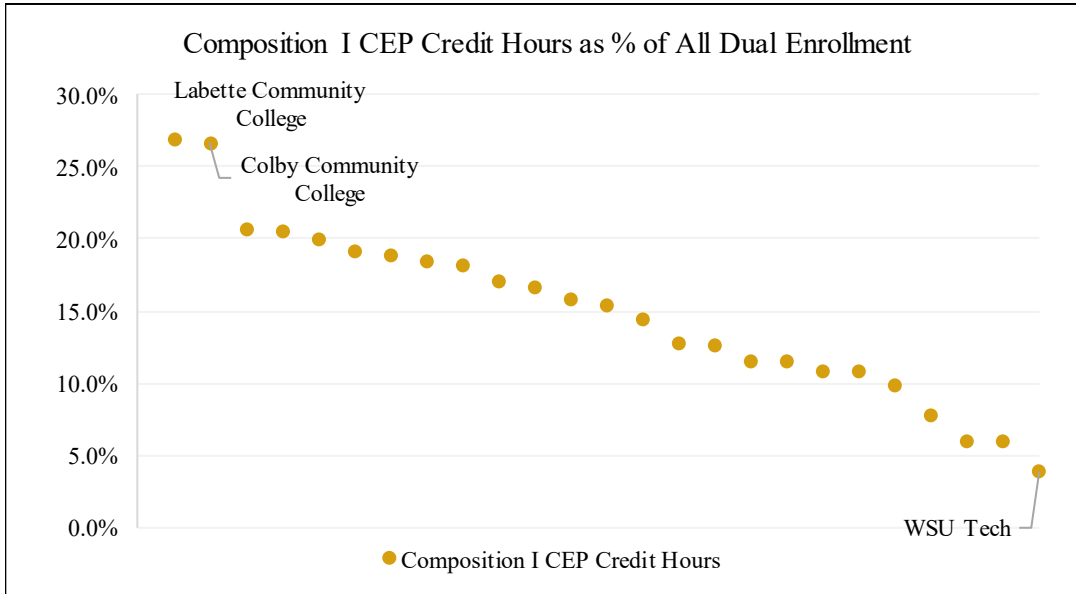
Composition I

Since the recommendations of the Coordinating Council included a first-year pilot program involving a single course (Composition I), data was also provided by the 25 two-year colleges on costs related to delivery of that specific course. The reported systemwide expenditures for Composition I over the two years totaled \$3.1 million (\$3,099,573). These expenditures were reported for 35,246 credit hours.

- The cost for all reported Composition I hours over the two years was \$87.94 per credit hour;
- The average cost per credit hour for all Composition I was \$126.21; and
- The median cost per credit hour for all was \$70.08.

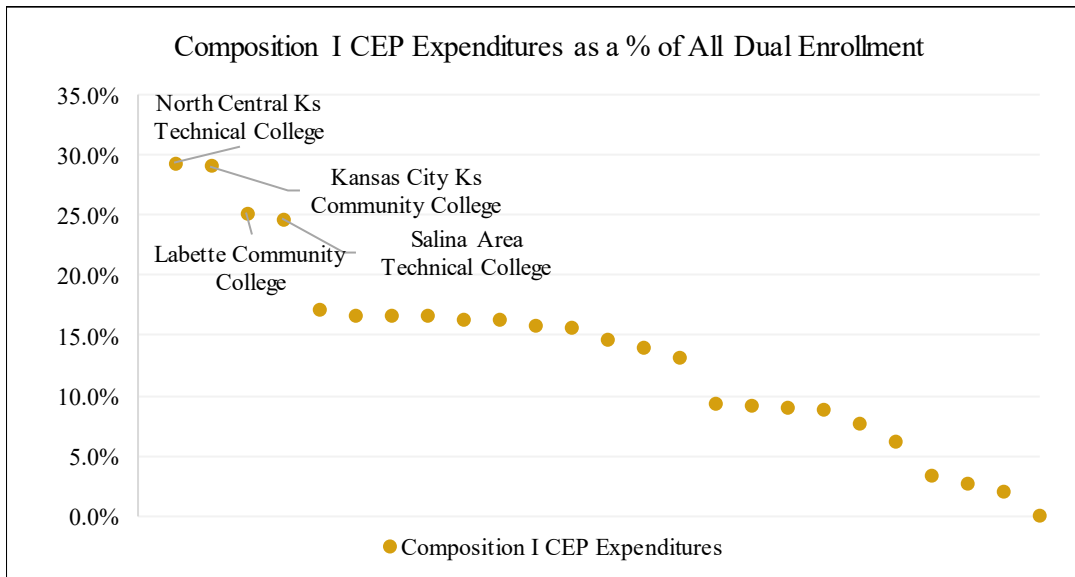
Composition I Credit Hours Compared to All Dual Enrollment Credit Hours

On a systemwide basis, Composition I concurrent enrollment courses represented 12.8% of total concurrent enrollment credit hours, ranging from a low of 3.9% at WSU Tech to a high of 27.0% at Manhattan Area Technical College. The graph below represents the percentage of Composition I credit hours to all dual enrollment by institution:



Expenditures for Composition I as a Percentage of all Dual Enrollment Expenditures

On a systemwide basis, Composition I concurrent enrollment expenditures represented 12.7% of total concurrent enrollment expenditures, ranging from a low percentage of 0.1% at Coffeyville Community College to a high of 29.3% at Colby Community College. The graph below represents the percentages of Composition I credit hours to all concurrent enrollment by institution:



Total Composition I Expenditures

Reported costs to deliver Composition I at each two-year college are reflected in the table below:

Two-Year Reported Expenditures and Student Credit Hours - Composition 1			
	<u>College</u>	<u>Student Credit</u>	<u>Per Credit Hour</u>
	<u>Expenditures \$</u>	<u>Hours #</u>	<u>Expenditures</u>
Independence Community College*	\$ 64,111	66	\$ 971.38
Salina Area Technical College	187,028	318	588.14
Cowley Community College	143,712	825	174.20
Kansas City Ks Community College	344,077	2,257	152.45
Butler Community College	441,625	3,372	130.97
Barton Community College	194,130	1,494	129.94
Johnson County Community College	542,844.50	5,115	106.13
Neosho County Community College	104,463	1,104	94.62
Colby Community College	103,185	1,092	94.49
Highland Community College	223,610	2,697	82.91
Labette Community College	125,818	1,752	71.81
Dodge City Community College	40,868	578	70.71
Flint Hills Technical College	69,152	987	70.06
Cloud County Community College	118,745	1,710	69.44
Pratt Community College	46,381	684	67.81
Northwest Ks Technical College	16,983	359	47.31
North Central Ks Technical College	12,544	273	45.95
Seward County Community College	45,250	990	45.71
Allen Community College	92,093	2,061	44.68
Garden City Community College	31,821	864	36.83
Fort Scott Community College	40,806	1,374	29.70
WSU Tech	34,796	1,224	28.43
Hutchinson Community College	58,622	2,844	20.61
Manhattan Area Technical College	18,334	984	18.63
Coffeyville Community College	222	222	1.00
System Two-Year Total	\$ 3,101,219	35,246	\$ 87.99
System Median	\$ 69,152	1,092	\$ 70.06

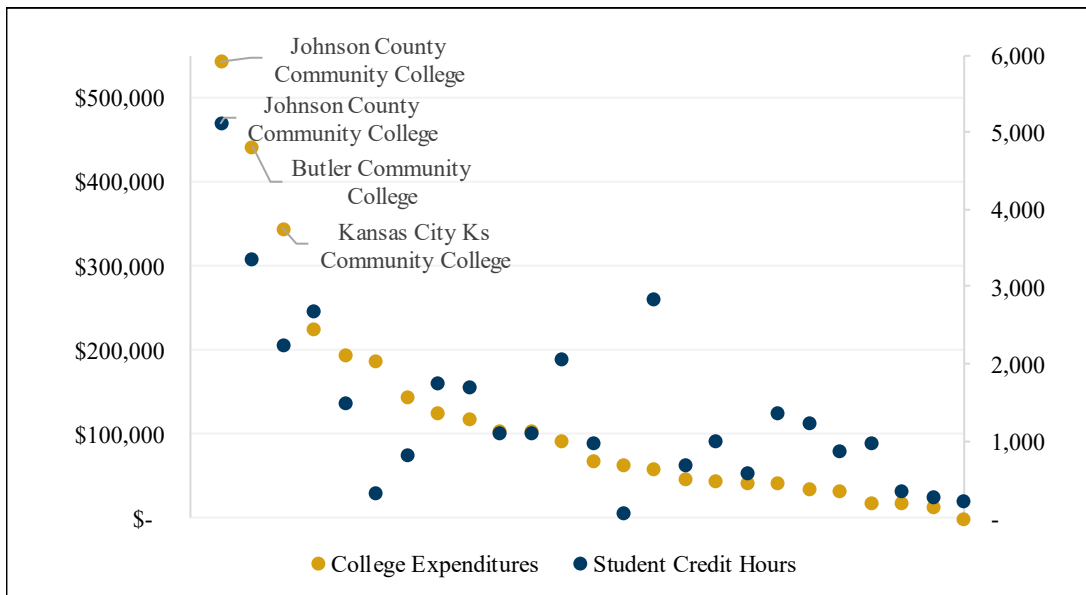
The lowest reported two-year expenditures for Composition I were from Coffeyville Community College at \$222 for 222 credit hours. The next lowest total was at North Central Kansas Technical College (\$12,544 for 273 credit hours).

The highest reported two-year expenditures were from Johnson County Community College at \$542,845 for 5,115 credit hours, followed by Kansas City Kansas Community College at \$344,077 for 2,257 credit hours.

Total Credit Hours

Two-year reported credit hours systemwide totaled 35,246 credit hours, for an average of 705 credit hours. Reported hours range from a low of 66 at Independence Community College to a high of 5,115 at Johnson County Community College.

To show the variances in a visual format, the following graph plots college expenditures (left scale) and student credit hours (right scale) for Composition I only. Again, the graph demonstrates how similar a number of the institutions are in terms of their expenditures between \$30,000 and \$125,000 and fewer than 2,000 student credit hours.



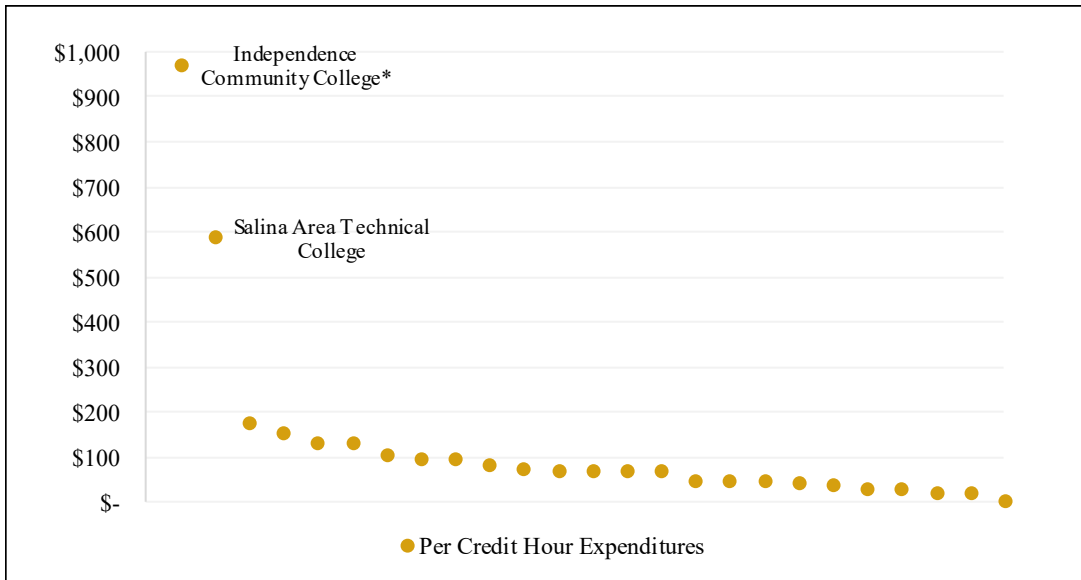
Per Credit Hour Expenditures

The lowest per credit hour cost reported for the two-year period was at Coffeyville Community College at \$1.00 per credit hour (\$221.89 for 222 credit hours). The next lowest was Manhattan Area Technical College at \$18.63 per credit hour (\$18,334 for 984 credit hours).

- Eight of the 25 colleges are under \$50 per credit hour.

The highest cost per credit hour was reported by Independence Community College at \$971 per credit hour (expenditures of \$64,111 for 66 credit hours). The next highest was Salina Area Technical College at \$588 per credit hour (\$187,028 for 1,224 credit hours).

- Independence Community College reported the highest per credit hour rate of all 25 Colleges, but also the lowest number of credit hours for all Colleges at 66.
- Only seven Colleges out of 25 were over \$100 per credit hour, although the costs at the two highest cost institutions brought the statewide average up to \$126.21.



Selected Expenditures by Type

Systemwide, salaries and employer paid benefits (including instructors, site coordinators, faculty representatives, and recruiters) consume the majority of total expenditures. Administrative/overhead costs account for 12.7%, textbooks and software, 12.6%, information technology, 5.7% and “all other” 9.8%.

Reported Expenditures by Type - Composition I			
Salaries & Fringe Benefits	\$	1,835,623	59.2%
Administrative & Overhead		393,681	12.7%
Textbooks & Software		390,188	12.6%
Information Technology		177,202	5.7%
All Other		302,880	9.8%
Total	\$	3,099,573	100.0%

2. Receive Information on Recommendations from Data Review Committee

Summary

Community and technical college leadership suggested that Board of Regents’ data collections be evaluated to determine if any could be eliminated or modified to focus the workload on fewer collections. A Data Review Committee was formed from campus volunteers with a charge to review data collections and requirements, and identify areas where duplication is present, or where data requirements may be condensed or eliminated. The Committee was also charged to develop recommendations on how modifications might be made to existing reporting to gain greater efficiency.

Background

The membership of the committee represented each of the sectors, and the Board of Regents expresses its appreciation for their work.

Natalie Alleman Beyers	Director of Institutional Planning & Research, Johnson County Community College
Karen Fife	Director of Institutional Effectiveness, Kansas City Kansas Community College
David Warren	Computer/System Specialist, Kansas State University
Teresa Wehmeier	Institutional Research and Data Analyst, Seward County Community College
Sherri Knitig	Assistant to the President, Northwest Kansas Technical College
Gwen Bohling	Senior Principal Analyst, University of Kansas
Louise Williams	Coordinator of Institutional Research, Washburn University Institute of Technology
Marti Leisinger	Associate Director, Data, Research & Planning – IPEDS State Coordinator, KBOR
Charmine Chambers	Associate Director for Workforce Development/Data/Finance, KBOR
April Henry	Director for Workforce Development, KBOR

The committee began its work by studying the specific areas of concern. Institutions provide a large quantity of data at both the state and federal levels, and initial feedback included reference of issues at both levels. The committee identified three over-arching areas of opportunities regarding data collections. These include:

1. Redundancy in data collections;
2. Technical solutions to allow institutions to quickly adjust to changing data requirements; and
3. Communication and awareness (changes required, subsequent reporting available to institutions, etc.).

The Committee’s work has been documented in detail with the Data, Research and Planning Unit within the Board of Regents Office, which will continue to work with the institutions to find ways to improve upon the various data collections, in terms of both data quality and the workload impact to the collection participants.

The reports to be changed are as follows:

- Merge the Fall Census Day Collection merged with the Fall KHEER Collection
- Eliminate the voluntary Business, Training, and Enrichment (BTE) Collection
- Use the annual Academic Year Collection in lieu of the Spring KHEER Collection

No recommendation was made to mandate that every public institution observe the same academic year.

The Committee does not recommend elimination of the biannual special collections used to determine state funding for the Excel in CTE, AOK and GED Accelerator programs. The annual Academic Year Collection could be used for funding, except that the timing of the collection lags behind the fiscal year.

C. Other Matters

**1. Receive Report from Kansas Postsecondary
Technical Education Authority**

**Ray Frederick,
Chair, TEA**

Summary

The Kansas Postsecondary Technical Education Authority (TEA) has been addressing various issues since the last Board update. Items of note include establishing TEA Goals and Objectives for fiscal year 2019 and reviewing existing Career Technical Education programs for proper classification pursuant to K.S.A. 71-1802.

The TEA appreciates its strong working relationship with the Board and looks forward to continuing our work with the Board in pursuit of additional support from the State during the upcoming legislative session.

D. Governance

1. Discuss New Board Member Conflict of Interest Disclosure Statements and Act on Actual or Apparent Conflicts

Regent Mullin
Julene Miller,
General Counsel

Summary and Staff Recommendation

In accordance with the Board’s policy, newly appointed and confirmed Regents have reported their actual and apparent conflicts of interest on forms provided to them by Board staff. Additionally, an ongoing Regent has reported a recent potential conflict. A summary of those reports is before the Board for review and/or determination of whether any restrictions should be placed on the reported activities.

Staff recommends approving continued membership of one new Regent on the identified board because the benefit of such continue service outweighs the potential for actual conflict. Board approval of this continued service should be conditioned on the member’s recognition that his duty is first and foremost to the Kansas Board of Regents and that if any actual conflict does arise, he will take appropriate action to manage or remedy the conflict.

Regarding the contracts/transactions in which one Regent has reported interests, staff recommends directing the involved Regent to excuse himself from participating on behalf of the Board in matters involving or related to those contracts or transactions.

Background

At its June 2010 meeting, the Board of Regents adopted policy governing Board member conflicts of interest.

This policy calls for each Board member to disclose, at the time of taking office and subsequently as the need arises, certain transactional interests, memberships and affiliations, and provides that the Board will review the disclosures and make participation determinations.

Disclosure forms were provided to the new Board members, at the time of their orientation, for completion and return to the Board President and CEO. Those completed forms have been received and reviewed by President Flanders, the Board’s general counsel and the Governance Committee. Additionally, an ongoing Regent has reported a recent potential conflict. A summary of the disclosures (responses to any question answered in the affirmative) is provided below.

In accordance with Board policy, the Board is to now:

- Include the reported interests in the minutes of a Board meeting; and
- With regard to each reported membership or affiliation on a governing board or affiliated corporation, make a determination regarding the permissibility of accepting or continuing to serve in such capacity; and
- With regard to each contract or transaction, direct the involved Regent to excuse himself or herself from participating on behalf of the Board in actions involving that contract or transaction.

Memberships and Affiliations

The Board policy requires each Board member who is appointed to or otherwise invited to serve on the governing board of any institution regulated by the Board, or of any affiliated corporation of any institution governed, coordinated or regulated by the Board, to disclose this interest. Board policy then requires that the Board, together with the involved Regent, “make a determination regarding the permissibility of accepting or retaining such an appointment in accordance with the following guidelines:

“(i) If an independent observer, having knowledge of all the relevant circumstances, would reasonably conclude that the Board member has an actual or apparent conflict of interest in holding such a position, the Board member should not accept or retain the position;

“(ii) If, however, involvement by the Board member would bring compelling benefit to the institution, the Board may approve such involvement subject to any conditions the Board deems appropriate to assure both propriety and the appearance of propriety.”

The reported and known memberships and affiliations to be reviewed by the Board pursuant to the above-quoted provision are as follows:

1. One new Regent has reported service on the *governing* board of a non-controlled *affiliated corporation* of an institution that is *governed* by the Board:
 - Regent Hutton serves as a member of the Board of Trustees of the Kansas State University Foundation.

Staff recommends approving continued service of Regent Hutton on this board. Service on the board of an affiliated corporation that exists to raise and manage funds for its respective educational institution is generally in line with the Board’s mission and goals and would be unlikely to constitute an actual conflict of interest for the Regent involved.

Board approval of continued service of Regent Hutton on this board should be conditioned on his recognition that his duty is first and foremost to the Kansas Board of Regents and that if any actual conflict does arise, he will take appropriate action to manage or remedy the conflict.

Contracts or Transactions

The policy states that “no member of the Board having such interest shall participate on behalf of the Board in the authorization of any such contract or transaction.”

The contracts or transactions in which a newly appointed Regent and an ongoing Regent have reported a direct or indirect interest are as follows:

1. Two Regents have reported an Interest in an entity that has entered, or may enter, a contract or transaction with an *institution* that is *governed* by the Board:
 - Regent Hutton has an ownership and employment interest in, and his son is the majority stockholder and CEO of, a construction company (Hutton Construction) that has one or more contracts for construction services at Kansas State University;
 - Regent Bangerter has an ownership interest in a law firm (Bangerter Law, PA) that is representing a client in a workers’ compensation claim against Fort Hays State University.

Staff recommends directing the involved Regents to excuse themselves from participating on behalf of the Board in matters involving or related to these contracts or transactions. The Board would be unlikely to act on any workers’ compensation claim, but the Board and its Fiscal Affairs and Audit Committee would be asked to approve certain transactions related to construction on university/state property.

VIII. Adjournment

AGENDA

**KANSAS BOARD OF REGENTS
ACADEMIC AFFAIRS STANDING COMMITTEE
December 12, 2018
10:45 am – noon**

The Board Academic Affairs Standing Committee will meet in the Board Room located in the Curtis State Office Building at 1000 SW Jackson, Suite 520, Topeka, Kansas, 66612.

I. Call To Order

- A. Approve Minutes from the November 26, 2018, committee meeting *Regent Brandau-Murguia*

II. New Business

- A. **BAASC 19-02** Approval of Performance Reports for Academic Year 2017 *Jean Redeker, KBOR Institutional representative*
- B. Act on Naming of Academic Unit *Charles Taber, KSU*

III. Next BAASC Meeting

January 7, 2019, teleconference at 11:30 am

IV. Adjourn

Meeting Schedule

Meeting Dates	Location	Time	Agenda Materials Due
January 7, 2019	Conference Call	11:30 am	December 17, 2018
January 16, 2019 (tentative)	Topeka	10:30 am	December 28, 2018
February 4, 2019	Conference Call	11:30 am	January 21, 2019
March 4, 2019	Conference Call	11:30 am	February 18, 2019
March 20, 2019	Topeka	10:30 am	March 1, 2019
April 1, 2019	Conference Call	11:30 am	March 18, 2019
April 29, 2019	Conference Call	11:30 am	April 15, 2019
May 15, 2019 (tentative)	Topeka	10:30 am	April 26, 2019
June 3, 2019	Conference Call	11:30 am	May 20, 2019
June 19, 2019 (tentative)	Topeka	10:30 am	May 31, 2019

MINUTES

**Kansas Board of Regents
Board Academic Affairs Standing Committee
MINUTES
Monday, November 26, 2018**

The Board Academic Affairs Standing Committee of the Kansas Board of Regents met by conference call at 11:35 a.m. on Monday, November 26, 2018.

In Attendance:

Members:	Regent Murguia	Regent Thomas	Regent Van Etten	Regent Schmidt
Staff:	Jean Redeker Max Fridell	Karla Wiscombe Natalie Yoza	Sam Christy-Dangermond	Julene Miller

Institutions Represented:

Barton CC	Cloud County CC	Coffeyville CC	Cowley CC
Highland CC	Hutchinson CC	KSU	KU
KUMC	Pratt CC	PSU	WSU

The meeting was called to order at 11:35 a.m.

Approval of Minutes

Regent Thomas moved to approve the September 19th and October 22nd meeting minutes. Following the second of Regent Van Etten, the motion passed.

Agenda Planning for December 12th Board Meeting

- Jean Redeker presented the request for approval for a Master of Human Resource Management at Wichita State University. Rick Muma, WSU, was available to answer questions.

Regent Van Etten moved the Master of Human Resource Management at WSU be placed on the Board agenda. Regent Thomas seconded, and the motion carried.

- Jean Redeker presented the request for the Continuance of Dr. Juergen Richt, KSU, as a Regents Distinguished Professor.

Regent Thomas moved to place the request for the Continuance of Dr. Juergen Richt, KSU, as a Regents Distinguished Professor on the Board agenda. Regent Van Etten seconded, and the motion carried.

Other Board Matters

A. BAASC 19-02 Approval of Performance Reports for Academic Year 2017 was presented by Jean Redeker for the following institutions:

B.

University/College	Funding Recommendation
Kansas State University	100% funding
University of Kansas Medical Center	100% funding
Wichita State University	100% funding
Cloud County Community College	100% funding
Manhattan Area Technical College	100% funding
Salina Area Technical College	100% funding

Discussion was held, and Rick Muma answered questions about WSU's retention rates. Regents had questions for MATC about indicators related to developmental education and students retained/completing. Jean Redeker will contact the college and forward its response to BAASC.

Regent Murguia moved that the above listed institutions receive the recommended funding. Following the second of Regent Van Etten, the motion passed.

The meeting adjourned at 12:12 p.m.

AGENDA

**Fiscal Affairs and Audit Standing Committee
Wednesday, December 12, 2018
10:15-11:45 AM, Kathy Rupp Conference Room**

I. OLD BUSINESS

- A. Follow up on issues raised during the November 27 teleconference regarding FAA items on the Board's agenda and any other questions/clarifications about Board agenda items

II. NEW BUSINESS

- A. **FAA 19-04** Receive accountability reports on outcomes from major state funding investments (KUMC, KSU, KSU-Veterinary Medical Center, WSU)
 - Dr. Rush, KSU-Veterinary Medical Center
 - Dr. Dorhout, Kansas State University
 - Jeff Reene, KU Medical Center
 - Andy Schlapp, Wichita State University
- B. **FAA 19-03** Staff Overview of Board's Capital Budgeting Process and Status of Campus Master Plans
- C. Regular Board agenda items under Fiscal Affairs and Audit (e.g., Final Action on State Universities' Housing and Food Service Rates, Act on Allocation of EBF Appropriation)
- D. Audits for committee review and discussion (standing item)
- E. Other Committee Business

III. OTHER COMMITTEE ITEMS

Next meeting dates:

January 8, 11:00 am Agenda planning conference call
January 16, 10:15 am Board Office, Topeka

February 5, 11:00 am, Agenda planning conference call
February 20, 10:15 am Board Office, Topeka

AGENDA

**Board Governance Committee
Wednesday, December 12, 2018
8:45-10:00**

- I. APPROVE MINUTES FROM NOVEMBER 7, 2018**
- II. CONSIDER 2018-2019 GOVERNANCE COMMITTEE TOPICS**
 - A. GOV 19-03**, Discuss and develop recommendations for an outline of a new strategic plan for the higher education system in Kansas -- Update
 - B. GOV 19-01**, Review Board Member COI disclosures and make recommendations to address any actual or perceived conflicts
 - C. GOV 19-06**, Review proposed revisions to policies as they arise
 - 1. Board President and CEO Authority
 - 2. Academic Unit Naming
 - 3. Service Areas
 - 4. Policy on leasing space in developer-owned buildings
 - 5. Policy on multiple year agreements
- IV. OTHER BUSINESS?**
- V. NEXT MEETING DATES**
 - 1. January 16
 - 2. February 20

MINUTES

GOVERNANCE COMMITTEE November 7, 2018 Minutes

The Kansas Board of Regents Governance Committee met on Wednesday, November 7, 2018. Regent Shane Bangerter called the meeting to order at 9:00 a.m. Proper notice was given according to law.

Members Present: Shane Bangerter
 Ann Brandua-Murguia
 Bill Feuerborn
 Dave Murfin

Member Absent: Dennis Mullin, Chair

MINUTES

Regent Feuerborn moved to approve the minutes of September 19, 2018. Regent Murguia seconded, and the motion carried.

UPDATE ON COMMUNICATION PLAN

One item that the Board identified as a priority this year is developing and implementing a unified communication and advocacy plan for all sectors of the higher education system. Matt Casey, Director of Government Relations, and Matt Keith, Director of Communications, presented an update on the progress of the plan. Director Casey reported the Council of Government Relations Officers have been meeting regularly to discuss strategies for the upcoming legislative session including ways to involve business partners who want to advocate on behalf of higher education. He stated that the university CEOs and President Flanders have been busy since the Board retreat meeting with legislators to discuss the Board's priorities and noted the CEOs will continue to meet with legislators throughout the session. Director Keith reported the university communication directors are working to develop messaging around the Board's system priorities and other common topics for the system. The Board office will also host webinars to share messaging and important information with communications teams across the entire public higher education system. The Committee members requested to see some of the communication materials that are being used.

BOARD PRESIDENT AND CEO POLICIES

At the Board retreat, the Regents indicated a desire to review the policies that establish the responsibilities and authorities delegated by the Board to the Board President and CEO. General Counsel Julene Miller reviewed the current policies that delegate authority to the Board President and reviewed proposed amendments to the Contracts policy and the Private Postsecondary policy. The Committee discussed the Contracts policy, which authorizes the Board President to execute contracts on behalf of the Board. Regent Bangerter noted he would like to add reasonable thresholds to the policy that would require Board approval of a contract if it goes over a certain amount or length of time. It was noted these provisions are common in the facilities policies. The other Committee members concurred with this recommendation. The members also noted they liked adding the memoranda of agreement process to the policy. These policies will be reviewed by the Committee again at its December meeting.

(Draft Policies filed with Official Minutes)

BUILDING NAMING, ACADEMIC UNIT NAMING, AND SERVICE AREA POLICIES

General Counsel Miller reviewed the current policies on Naming of Buildings, Academic Unit Naming, and Service Areas/Geographic Jurisdiction. On the Naming of Buildings policy, she clarified that the policy allows

the Board to name facilities after a major university donor, but it is at the Board's discretion; the universities cannot sell naming rights. The policy on Academic Unit Naming is being reviewed to determine if it should include criteria and a process for submitting requests to the Board, which would be similar to the Naming of Buildings process. General Counsel Miller stated the review of the service area policy is a Board goal this year. The Committee discussed the changing landscape of higher education including distance education. The Committee will continue to discuss this policy at its December meeting.

AGENDA

**System Council of Presidents
Kansas Board of Regents Office
1000 S.W. Jackson
Topeka, KS
December 12, 2018
8:15 a.m. – 8:45 a.m.
Kathy Rupp Conference Room**

1. Act on November 7, 2018 minutes
2. Discuss State Authorization Reciprocity Agreement (SARA) Guidelines
3. Discuss Governor's Executive Order 18-19

MINUTES

**System Council of Presidents
Emporia State University
Memorial Union, Room 222 – Preston Room
Wednesday, November 7, 2018
10:00 a.m.-10:30 am**

Members present: President Steve Scott, Pittsburg State University – Co-Chair
President Mike Calvert, Pratt Community College – Co-Chair
President Richard Myers, Kansas State University
President John Bardo, Wichita State University
President Allison Garrett, Emporia State University
Interim Provost Jeff Briggs, Fort Hays State University
Interim Provost Carl Lejuez, University of Kansas
President Ben Schears, Northwest Kansas Technical College

Members absent: Chancellor Douglas Girod, University of Kansas
President Tisa Mason, Fort Hays State University
President Jerry Farley, Washburn University
President Daniel Barwick, Independence Community College
President Dennis Rittle, Cowley County Community College
President Ken Trzaska, Seward County Community College

President Calvert, serving as co-chair, called the meeting to order at 10:08 a.m.

1. Minutes from September 19, 2018 meeting – moved by President Garrett, seconded by President Bardo, approved.
2. Report from System Council of Chief Academic Officers.

SCOCAO provided updates on the Transfer and Articulation Council, the Get Ahead Initiative, and Reverse Transfer’s communication plan & best practices. All involved are encouraging students to opt in so awards can be granted in a timely manner. A communication plan has been drafted and is under review.

SCOCAO discussed proposed changes to the State Authorization Agreement (SARA) guidelines. There was concern from KCIA. Discussions will continue at their December meeting.

They also discussed proposed changes to KBOR Policy Ch III.A.9, Definition of Baccalaureate Degree (history of board policy). They were given a report from the Faculty Senate Presidents and historic info from Board staff. From this, they determined a pro and con list should be developed from both 2- and 4-year institutions. This discussion will continue at their December meeting.

3. Receive information on how the Board office calculates FTE.

President Flanders explained the regent’s office data team looked closely at what standard should be used and decided to use a method in line with IPEDS, in which FTE is currently calculated

based on 30 credit hours. President Scott mentioned there was confusion this fall on what the numbers meant. He raised the question of how we can help educate those we serve on the data we present. President Myers stated KSU has many full-time students who enroll in 12 credit hours each semester. President Flanders stated the board is firm on using FTE, but additional information could be included to assist in understanding. This would be a good topic to cover at the retreat next August.

4. Receive an update on the Board strategic planning process

President Flanders mentioned Foresight 2020 is coming to an end, so the Board is assessing where we are and what type of report we should use moving forward. Several focus groups were held in locations throughout the state to collect feedback. President Flanders introduced Jimmy Clark, senior director of state policy for HCM Strategists (contracted through the Lumina Foundation), who will assist the Board in developing the next plan. Clark provided brief remarks and cited the importance of state involvement in attainment.

5. Other matters.

No other matters were discussed.

There being no further business, the meeting adjourned at 10:42 a.m.

AGENDA

**Council of Presidents
Kansas Board of Regents Office
1000 S.W. Jackson
Topeka, KS
December 12, 2018
9:45 a.m. – 10:30 a.m.
Board Room**

1. Approve minutes of November 7, 2018 meeting
2. Report from Council of Chief Academic Officers: Lynette Olson
3. Report from Council of Chief Business Officers: Doug Ball
4. Report from Council of Government Relations Officers: Shawn Naccarato
5. Report from University Support Staff Council: Michael Woodrum
6. Report from Council of Chief Diversity Officers: Deatrea Rose
7. Sports betting and the impact on athletics
8. Other matters

MINUTES

**Council of Presidents
Emporia State University
Memorial Union, Room 222 – Preston Room
Wednesday, November 7, 2018
10:30 a.m. – adjournment**

Members present: President Steve Scott, Pittsburg State University – Chair
President Richard Myers, Kansas State University
President John Bardo, Wichita State University
President Allison Garrett, Emporia State University
Interim Provost Jeff Briggs, Fort Hays State University
Interim Provost Carl Lejuez, University of Kansas

Members absent: Chancellor Douglas Girod, University of Kansas
President Tisa Mason, Fort Hays State University

The meeting was convened at 10:53 am by President Scott.

1. Minutes from September 19, 2018 meeting – moved by President Myers, seconded by President Bardo, approved.
2. Report from Council of Chief Academic Officers – Lynette Olson, Provost and Vice President for Academic Affairs, Pittsburg State University

COCAO discussed the following program requests:

- Master of Human Resource Management (second reading) at WSU – approved unanimously by COCAO and COPs.
- Master of Science in Nursing (first reading) at ESU – will consider for second reading at their December meeting.

The Council of Faculty Senate Presidents provided an update and outlined their perspective on the proposal from KU & JCCC regarding the definition of a baccalaureate degree.

Other matters to be discussed over their lunch meeting:

- Information items
- Proposed amendments to the policy on naming of academic unit
- Program review report – due to Max February 19, 2019
- Tilford Conference – funding and role of Council of Chief Diversity Officers
- Breakfast with the regents – February 21, 2019

3. Report from Council of Business Officers – Doug Ball, Chief Financial Officer and Vice President for Administration, Pittsburg State University

COBO discussed:

- Housing and dining rates – COBO reviewed and discussed proposals in preparation for the first reading and discussion at Fiscal Affairs.

- COPS request for healthcare insurance cost comparisons – COBO is working with Board staff to gather relevant data on cost changes over time and comparisons to other organizations, companies or benchmarks.
 - Cyber Insurance Update – Based on investigation by KSU and KU, COBO is moving forward with exploring a Cyber Insurance program for the state universities. Our insurance broker, Gallagher, will coordinate this project. Data is being gathered from the institutions that is needed to design the program and obtain coverage options. Potential options to be considered are expected in December/January.
4. Report from Council of Government Relations Officers – Shawn Naccarato, Chief Strategy Officer, Pittsburg State University

COGRO has continued weekly meetings via conference call and meeting in person once a month. An update on the election outcome was given. President Scott reminded the CEOs of the Board’s direction to engage with legislators. President Flanders reminded the CEOs to encourage business leaders to do the same.

5. Report from University Support Staff Council – Michael Woodrum, President of University Support Staff Senate, Pittsburg State University

USS Council reported:

- The survey discussed last year, intended to go to all University Support Staff and University Professional Staff, will proceed. The staff senate leadership from KU has chosen not to participate. The other 5 schools are prepared to move forward with the survey, and will work with the Docking Institute at Fort Hays to refine the questions. They anticipate it will be sent after the first of the year. Prior to it going out to staff, they will present a copy to the University CEO's for approval.
- USS continue to have concerns about the cost of health insurance and the negative affect the rising cost of insurance is having on paychecks. They are preparing to take a closer look at the actual dollar amount changes these costs are having on paychecks and will have that data to present to COPS in December.

6. Other matters

President Myers requested to discuss the definition of a full-time student. This was discussed during SCOPs. President Flanders mentioned it should be on the retreat agenda next August.

President Bardo shared WSU’s request for expansion of Shocker City and Shocker Select that is on the Board’s agenda for this afternoon.

There being no other business, the meeting was adjourned at 11:30 a.m.

AGENDA

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
December 12, 2018
8:15 am – 9:15 am

The System Council of Chief Academic Officers will meet in the Board room located at 1000 SW Jackson, Suite 520, Topeka, KS 66612. SCOCAO is co-chaired by Todd Carter, Seward County CC, and Lynette Olson, PSU.

- I. Welcome and Introductions** Todd Carter, Co-Chair
 - A. *Introductions*
 - B. *Approve Meeting Minutes from November 7, 2018*

- II. Transfer and Articulation Council Update** Jon Marshall, Allen CC

- III. Other Matters**
 - A. *Proposed Changes to the State Authorization Reciprocity Agreement (SARA) Guidelines* Jean Redeker, KBOR
 - *Kansas Independent College Association*
 - B. *Proposed Changes to KBOR Policy Ch. III.A.9, Definition of Baccalaureate Degree* David Cook, KU
 - *Institutional Feedback* Michael McCloud, JCCC
 - C. *Concurrent Enrollment Partnership Report* Karla Wiscombe, KBOR
 - *Due January 31, 2019, KBOR Policy Ch. III.A.13*

- IV. Adjournment**

<i>SCOCAO Academic Year 2019 Meeting Dates</i>		
<i>Meeting Dates</i>	<i>Location</i>	<i>Agenda Materials Due</i>
January 16, 2019	Topeka	December 28, 2018
February 20, 2019	Topeka	February 1, 2019
March 20, 2019	Topeka	March 1, 2019
April 17, 2019	Lawrence	March 29, 2019
May 15, 2019	Topeka	April 26, 2019
June 19, 2019	Topeka	May 31, 2019

MINUTES

**System Council of Chief Academic Officers
MINUTES
Wednesday November 7, 2018**

The November 7, 2018, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Lynette Olson at 8:30 a.m. The meeting was held on the Emporia State University campus.

In Attendance:

Members:	Lynette Olson, PSU David Cordle, ESU Charles Taber, KSU Rick Muma, WSU	Jeff Briggs, FHSU Carl Lejuez, KU Steve Loewen, FHTC	Brad Bennett, Colby CC Kim Hansen, Pratt CC JuliAnn Mazachek, Washburn
Staff:	Jean Redeker Tim Peterson	Karla Wiscombe Max Fridell	Sam Christy-Dangermond
Others:	Jon Marshall, Allen CC Steven Lovett, ESU Rob Catlett, ESU Erin Shaw, Highland CC Michael McCloud, JCCC Matt Lindsey, KICA Robert Klein, KUMC David Cook, KU Matt Pounds, NWKTC	Willow Dean, Butler CC Michelle Schoon, Cowley CC Adam Borth, Fort Scott CC Steve Lovett, ESU Brian Niehoff, KSU Gina Crabtree, WSU Cliff Morris, PSU Linnea GlenMaye, WSU Sarah Carpenter, ESU Bulletin	Kim Krull, Butler CC Lori Winningham, Butler CC Marlon Thornburg, Coffeyville CC Ed Kremer, KCKCC Suzy Auten, KSU Betty Smith-Campbell, WSU Nancy Zenga-Beneda, Cloud CC Scott Lucas, WSU Tech Jimmy Clark, HMS Strategists, LLC

Co-Chair Lynette Olson welcomed everyone and started the introductions.

APPROVAL OF MINUTES

Steve Loewen moved that the minutes of the September 19, 2018, meeting be approved. Following the second of Rick Muma, the motion carried.

UPDATES

A. Transfer and Articulation Council (TAAC) update was provided by Jon Marshall, Allen Community College. The 2018 Kansas Core Outcome Group (KCOG) conference was hosted by KU at the Edwards Campus on October 12th. On October 31st, TAAC met to review and approved the core outcomes articulated for the five new disciplines. TAAC will continue to review core outcomes at the next meeting for the remaining disciplines. The 2019 KCOG conference will be hosted by KU, and WSU will host the 2020 and 2021 KCOG conferences.

Eric Ketchum, Highland CC and Mike Williams, KU were named as the new co-chairs for TAAC.

B. Get Ahead Initiative update was provided by Tim Peterson, KBOR. Tim Peterson introduced Jimmy Clarke, HCM Strategists, LLC. The Get Ahead Initiative has been completed under budget, and an updated website analysis handout was distributed. Discussion was held, and a thank you goes to Lori Winningham and the KS Council of Instructional Administrators (KCIA) for gathering the

information on online certificates and associate programs. All institutions are doing great work and continue to make adult students aware of the continuing education possibilities.

- C. Sam Christy-Dangermond, KBOR, discussed the Reverse Transfer data and the Reverse Transfer Communication Plan. She asked that SCOCAO members review the Communication Plan and send feedback by November 21st. Matt Keith is working on obtaining all institution Reverse Transfer logos. Each university has selected at least one community college to partner with to focus on improving their communication and Reverse Transfer procedures to increase the number of students opting in.

Reverse Transfer Best Practices Presentation

Gina Crabtree presented the process that is used at Wichita State University.

- WSU processes the information at the end of the term.
- The system automatically identifies students with at least 45 transfer credit hours and at least 1 credit hour at WSU.
- All students identified receive an e-mail informing them of the opportunity for Reverse Transfer and they are encouraged to “Opt In.”
- The e-mails are sent from Gina’s account, so she will receive replies and give the students personal responses.
- If students do not complete the “Opt In” step, reminder e-mails are sent.
- When students check the “Opt In” box through their WSU portal, the processing team is notified.
- The processing team will collect all individual transcripts and forward them to the appropriate community college for degree audits via the National Student Clearinghouse.
- The team will also monitor progress from the community colleges.
- If students fail to respond to the e-mails, they will continue to receive e-mails at the end of each semester until they choose to “Opt In or Opt Out.”
- The Registrar’s Office is continuously communicating with faculty on reverse transfer opportunities.

Willow Dean presented the process that is used at Butler Community College.

- At the end of the term, Butler CC receives the transcripts from WSU via the National Student Clearinghouse.
- The transcripts are reviewed, and the information is entered into the system.
- A degree audit is conducted for each student to determine for which degree they may be eligible. This is not specific to a degree track.
- Staff look for any possible course substitutions and notify students what courses they are missing for completion.
- Butler may waive their 1-2 cr hr physical education course requirement for students who are missing this course to award the degree.
- If the student qualifies, a degree will be awarded to the student.
- The transcript will be printed and sent with a cover letter to the university.
- This is offered at no cost to the student (no transcript fee and no graduation fees).
- Suggestion has been made for a communication plan for outgoing students reminding them of future degree opportunities.

OTHER MATTERS

- A. Jean Redeker presented the proposed changes to the State Authorization Reciprocity Agreement (SARA) Guidelines.

Discussion was held, and feedback has been received from KCIA. Suggested revisions from September have been incorporated in the current document. She reminded SCOCAO that SARA is to protect the student and not the institution. Some members were interested in an appeal process and KCIA is asking for some type of consideration before a decision is made to put an institution on provisional status with SARA. The Co-Chair suggested that language for such considerations or appeal, and any further suggested revisions be sent to Jean by November 20th.

- B. Proposed changes to KBOR Policy Ch. III.A.9, Definition of Baccalaureate Degree were presented. David Cook, KU, stated further discussions have occurred and a pilot program has been suggested by the Council of Faculty Senate Presidents (COFSP). The COFSP Chair affirmed the Council did not support the policy amendments and may support a pilot, but would need further information before doing so - including data to support the pilot. SCOCAO focused on the policy amendments and is requesting that all two- and four-year institutions provide feedback about the proposed amendments (pros, cons, and comments). Universities will send their feedback to Carl Lejuez, and the two-year institutions will send feedback to the Board office by November 20th. The compiled information will be included with SCOCAO's next agenda.

ADJOURNMENT

Steve Loewen moved to adjourn the meeting. Following the second of Rick Muma, the motion passed. The Co-Chair adjourned the meeting at 9:40a.m.

AGENDA

COUNCIL OF CHIEF ACADEMIC OFFICERS AGENDA
December 12, 2018
9:15 am – 9:45 am
or upon adjournment of SCOCAO
reconvene at noon

The Council of Chief Academic Officers will meet in the Board Room located at 1000 SW Jackson, Suite 520, Topeka, KS 66612.

I. Call To Order

- A. *Approve meeting minutes from November 17, 2018* Lynette Olson, Chair

II. Requests

- A. *Act on Master of Science in Nursing (Second Reading)* ESU
- B. *Act on Request to Change the Name of Bachelor of Science in Recreation to Bachelor of Science in Sport Leadership and Recreation* ESU
- C. *Act on Request to Change the Name of College of Human Ecology to College of Health and Human Sciences* KSU

III. Council of Faculty Senate Presidents Update

Clifford Morris, PSU

IV. Other Matters

- A. *Informational items that do not require COCAO approval* COCAO Members
- B. *Credit for Prior Learning (CPL) update* Sam Christy-Dangermond, KBOR
 - *International Baccalaureate*
 - *CPL Website*
- C. *Policy on Naming of Academic Unit* Jean Redeker, KBOR
- D. *Continued discussion of Tilford Conference* COCAO Members
 - *Chair of Council of Chief Diversity Officers* Deatrea Rose, PSU

V. Adjournment

COCAO Academic Year 2019 Meeting Dates				
<i>Meeting Dates</i>	<i>Location</i>	<i>Lunch Rotation</i>	<i>Agenda Materials</i>	<i>New Program/Degree Requests</i>
January 16, 2019	Topeka	KSU	December 28, 2018	December 5, 2018
February 20, 2019	Topeka	KUMC	February 1, 2019	January 9, 2019
March 20, 2019	Topeka	PSU	March 1, 2019	February 6, 2019
April 17, 2019	Lawrence	KU	March 29, 2019	March 6, 2019
May 15, 2019	Topeka	Washburn	April 26, 2019	April 3, 2019
June 19, 2019	Topeka	KSU	May 31, 2019	May 8, 2019

MINUTES

Council of Chief Academic Officers Wednesday November 7, 2018

The November 7, 2018, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 9:45 a.m. The meeting was held on the Emporia State University campus.

In Attendance:

Members:	Lynette Olson, PSU Charles Taber, KSU Rick Muma, WSU	David Cordle, ESU Carl Lejuez, KU JuliAnn Mazachek, Washburn	Jeff Briggs, FHSU Robert Klein, KUMC
Staff:	Jean Redeker Sam Christy- Dangermond	Karla Wiscombe	Max Fridell
Others:	Jon Marshall, Allen CC Steven Lovett, ESU Rob Catlett, ESU Erin Shaw, Highland CC Michael McCloud, JCCC Matt Lindsey, KICA Matt Pounds, NWKTC David Cook, KU Sarah Carpenter, ESU Bulletin	Willow Dean, Butler CC Michelle Schoon, Cowley CC Adam Borth, Fort Scott CC Steve Lovett, ESU Brian Niehoff, KSU Gina Crabtree, WSU Cliff Morris, PSU Linnea GlenMaye, WSU	Kim Krull, Butler CC Lori Winningham, Butler CC Marlon Thornburg, Coffeyville CC Ed Kremer, KCKCC Suzy Auten, KSU Betty Smith-Campbell, WSU Nancy Zenga-Beneda, Cloud CC Scott Lucas, WSU Tech Jimmy Clark, HMS Strategists, LLC

Chair Lynette Olson welcomed everyone.

Approval of Minutes

The minutes of the September 19, 2018, and October 17, 2018, meeting were unanimously approved.

Program Requests

- WSU - Master of Human Resource Management (second reading)
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.
- ESU – Master of Science in Nursing (first reading)
David Cordle introduced Linda Adams Wendling, Brent Thomas, and Jerald Spotswood. Linda Adams Wendling presented the degree program and answered questions. If there are further comments or questions, please contact David Cordle prior to the December 12, 2018, meeting. This is a first reading and no action is required.

Council of Faculty Senate Presidents (CoFSP) Update

Clifford Morris, PSU, stated COFSP met last week and discussed the proposal seeking to change KBOR Policy Ch. III.A.9, Definition of a Baccalaureate Degree. CoFSPs is concerned about the students and shared the following:

- The 4-year institutions have not found that the problem described in the proposal exists; because of articulation agreements and course-by-course comparisons, most credits are able to be transferred from community colleges with little duplication (i.e., retaking) of courses.
- By expanding the number of credit hours from community colleges, 4-year institutions will be less able to ensure rigor.
- No data has been provided to the 4-year institutions in support of the proposal. Council members asked to see the data that supports the proposal's presumptions/premises.
- If the problem identified by the proposal exists, it would be better addressed at the K-12 level where students are able to acquire a significant number of community college hours, many of which may not be necessary and/or ultimately count toward a baccalaureate degree.
- Does the proposal take into account students who change from an associate degree pathway to a baccalaureate degree pathway and/or students who change majors?

The Chair recessed the meeting at 9:55 am.

COCAO reconvened at 12:10 pm.

OTHER MATTERS

- WSU's Master of Human Resource Management degree program presented at COPs today was unanimously approved.
- Jean Redeker presented the proposed amendments to the Policy on Naming of Academic Unit. Discussion was held and COCAO will review the information and provide feedback at the next meeting.
- Jean Redeker informed COCAO of the February 19, 2019, due date for the Program Review Report.
- COCAO discussed the Tilford conference.
Jeff Briggs updated COCAO on the 2018 Tilford Conference. The 2019 Tilford Conference will be hosted by KU and KUMC. Discussion was held regarding the lead consultation role for the Tilford Conference and COCAO's interaction with the Council of Chief Diversity Officers.

COCAO requested the chair of the Council of Chief Diversity Officers come to the next meeting to address COCAO's concerns. Lynette Olson will provide three or four of the concerns to the chair.

As the 2019 Tilford conference develops, Carl Lejuez will share the vision and goals of the planning committee with COCAO.

- Breakfast with the Regents is Feb. 21, 2019.
- Undergraduate Research Day is Feb. 20, 2019.
- Graduate Research Day is Feb. 26, 2019.
- Karla Wiscombe reviewed the processes of the Transfer and Articulation Council (TAAC) determining appropriate courses for Systemwide Transfer and the approval procedures for the courses recommended by TAAC to the Board of Academic Affairs and, finally, to the full Board.

ADJOURNMENT

The Chair adjourned the meeting at 1:20 pm.

CURRENT FISCAL YEAR MEETING DATES

Fiscal Year 2019

<u>Meeting Dates</u>	<u>Agenda Material Due to Board Office</u>
August 8-10, 2018	
September 19-20, 2018	August 29, 2018 at noon
October 17, 2018 (FHSU Campus Visit)	
November 7, 2018 (ESU)	October 17, 2018 at noon
December 12-13, 2018	November 20, 2018 at noon
January 16-17, 2019	December 26, 2019 at noon
February 20-21, 2019	January 30, 2019 at noon
March 20-21, 2019	February 27, 2019 at noon
April 17, 2019 (KU)	March 27, 2019 at noon
May 15-16, 2019	April 24, 2019 at noon
June 19-20, 2019	May 29, 2019 at noon

TENTATIVE MEETING DATES

Fiscal Year 2020

Meeting Dates

- August 6-8, 2019 – Budget Workshop/Retreat
- September 18-19, 2019
- October 16-17, 2019
- November 20-21, 2019
- December 18-19, 2019
- January 15-16, 2020
- February 19-20, 2020
- March 18-19, 2020
- April 15-16, 2020
- May 20-21, 2020
- June 17-18, 2020

COMMITTEES (2018-2019)

Dennis Mullin, Chair
Shane Bangerter, Vice Chair

Standing Committees

Academic Affairs

Ann Brandau-Murguia – Chair
 Allen Schmidt
 Daniel Thomas
 Helen Van Etten

Fiscal Affairs and Audit

Bill Feuerborn – Chair
 Shane Bangerter
 Mark Hutton
 Dave Murfin

Governance

Dennis Mullin – Chair
 Shane Bangerter
 Ann Brandau-Murguia
 Bill Feuerborn
 Dave Murfin

Regents Retirement Plan

Shane Bangerter – Chair

Board Representatives and Liaisons

Education Commission of the States	Ann Brandau-Murguia
Postsecondary Technical Education Authority	Ray Frederick Dong Quach
Midwest Higher Education Compact (MHEC)	Helen Van Etten Blake Flanders
Washburn University Board of Regents	Helen Van Etten
Transfer and Articulation Advisory Council	Shane Bangerter
Governor’s Education Council	Daniel Thomas Helen Van Etten