

## Council of Chief Academic Officers

### MINUTES Wednesday September 19, 2018

The September 19, 2018, meeting of the Council of Chief Academic Officers was called to order by Chair Lynette Olson at 9:30 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

#### **In Attendance:**

Members:	Lynette Olson, PSU Charles Taber, KSU Rick Muma, WSU	David Cordle, ESU Carl Lejuez, KU JuliAnn Mazachek, Washburn	Jeff Briggs, FHSU Mike Werle, KUMC
Staff:	Jean Redeker Sam Christy-Dangermond	Karla Wiscombe	Max Fridell
Others:	Jon Marshall, Allen CC Kim Krull, Butler CC Adam Borth, Fort Scott CC Erin Shaw, Highland CC Michael McCloud, JCCC David Cook, KU Spencer Wood, KSU Mike Calvert, Pratt CC Cliff Morris, PSU	Elaine Simmons, Barton CC Aron Potter, Coffeyville CC Michelle Schoon, Cowley CC Ryan Ruda, Garden City CC Rick Moehring, JCCC Brian Niehoff, KSU Matt Pounds, NWKTC Michal Fitzpatrick, Pratt CC	Lori Winningham, Butler CC Brad Bennett, Colby CC Nancy Zenger-Beneda Cloud County CC Cindy Hoss, Hutchinson CC Ed Kremer, KCKC Debra Sullivan, KSU Todd Carter, Seward County CC Betty Smith Campbell, WSU

Chair Lynette Olson welcomed everyone and started the introductions around the room.

#### **Approval of Minutes**

The minutes of the June 20, 2018, meeting was unanimously approved.

#### **Program Requests**

- PSU - Master of Science in Materials Science (second reading)  
The Council unanimously approved this degree request, and it will be presented to Council of Presidents (COPs) today for approval.
- KSU – Bachelor of Science in Educational Studies (second reading)  
The Council unanimously approved this degree request, and it will be presented to COPs today for approval.

#### **Other Requests**

Mike Werle, KUMC requested COCAO approve to change the name of the Department of Family Medicine to the Department of Family Medicine and Community Health. The Council unanimously approved the department name change.

#### **Council of Faculty Senate Presidents (COFSP) Update**

Clifford Morris, PSU, stated COFSP discussed the proposed changes to the Expedited Program Approval Policy. The council had no concerns with the procedure language; however, COFSP requested clarification for campus expedition be provided. Discussion was held, and COCAO requested that COFSP work on the on-campus expedition process.

Rick Muma moved to approve the amendments to the Expedited Program Approval Policy. Following the second of Carl Lejuez, the motion carried.

COFSP requested lunch be provided on Board day as the COFSP meeting is scheduled during the lunch hour. The consensus of COCAO is to provide lunch to COFSP.

The Chair recessed the meeting at 9:50 am.

COCAO reconvened at 12:02 pm.

### **OTHER MATTERS**

- The degree programs presented at COPs today were unanimously approved.
- COCAO discussed the October 17<sup>th</sup> conference call, and the call will begin at 9:00 am.
- KBOR website updates were presented by Max Fridell and Samantha Christy-Dangermond.
  - Max Fridell informed COCAO of the New Program Proposal Form location: [https://www.kansasregents.org/academic\\_affairs/new\\_program\\_approval](https://www.kansasregents.org/academic_affairs/new_program_approval). After discussion, COCAO requested minor modifications to the form. COCAO appreciates the time and effort that was put into this project.
  - Samantha Christy-Dangermond talked about the KBOR Credit for Prior Learning website, as well as the CLEP and AP information posted on the institutions CPL website. College Board completed a second review of the universities website and will provide a consultant who can offer insight to align the institutions' websites with policy. Sam will contact each university for the appropriate individual to work with the College Board consultant.
- COCAO discussed the Tilford conference. Jeff Briggs, FHSU, distributed handouts. Discussion was held, and COCAO requested the Council of Chief Diversity Officers provide an update on how to include COCAO in the Tilford conference planning. Consensus is to continue discussion at the November COCAO meeting.

The Chair recessed the meeting at 12:50 pm.

COCAO reconvened at 1:00 pm.

- COCAO discussed AY2018 Board Theme: Faculty Reward Structures. Reports are scheduled to be presented to the Board in November or December.

### **ADJOURNMENT**

The Chair adjourned the meeting at 1:15 pm.