

**System Council of Chief Academic Officers
MINUTES**

Wednesday, February 19, 2020

The February 19, 2020, meeting of the System Council of Chief Academic Officers was called to order by Co-Chair David Cordle at 8:32 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	Brad Bennett, Colby CC	David Cordle, ESU	Lori Winningham, Butler CC
	Erin Shaw, Highland CC	Matt Pounds, NWK Tech	Charles Taber, K-State
	Carl Lejuez, KU	Jill Arensdorf, FHSU	Howard Smith, PSU
	Rick Muma, WSU	Juliann Mazachek, Washburn	Beth Ann Krueger, KCKCC
Staff:	Daniel Archer	Sam Christy-Dangermond	Amy Robinson
	Karla Wiscombe	Tim Peterson	Erin Wolfram
	Natalie Yoza	Charmine Chambers	Scott Smathers
	Cindy Farrier	Judd McCormack	Marti Leisinger
Others:	Kathleen Kottas, Barton CC	Lori Winningham, Butler CC	Michelle Schoon, Cowley CC
	Steve Loewen, FHTC	Aron Potter, Coffeyville CC	Marlon Thornburg, Coffeyville CC
	Mike Calvert, Pratt CC	Marc Malone, Garden City CC	Joe McCann, Seward County CC
	Cindy Hoss, Hutchinson CC	Michael McCloud, JCCC	Stanton Gartin, Salina Area Tech
	Brian Niehoff, K-State	Jean Redeker, KU	Jennifer Ball, Washburn
	Adam Borth, Fort Scott CC	Ryan Ruda, Garden City CC	Greg Schneider, ESU
	Kevin Bracker, PSU	Shelly Gehrke, ESU	

Co-Chair Brad Bennett welcomed everyone and those present introduced themselves.

Approval of Minutes

David Cordle moved to approve the minutes of the January 15, 2020 meeting and Rick Muma seconded the motion. With no discussion or corrections, the motion passed.

Transfer and Articulation Council (TAAC) Update

Karla Wiscombe provided an update from the February 12, 2020 TAAC meeting. There were eight institutions submitting courses not previously offered at their institutions. These courses have been approved for Systemwide Transfer. The Committee also looked at several courses for the 2020 Kansas Core Outcomes Conference being held at Wichita State University on October 16.

Karla demonstrated the new Transfer KS portal. The portal can be accessed from the home page of the KBOR website as well as on the KBOR Transfer and Articulation page https://www.kansasregents.org/academic_affairs/transfer-articulation. Karla noted the portal can sort transfer courses by subjects, SWT course titles, and institutions, with the ability to produce a list of all 91 transfer courses. Karla asked institutions to look for any courses that have not been offered in the past and that may be offered in the future. Erin Wolfram created a set of instructions to export all 91 courses, but Karla noted the moment the data is exported, it becomes outdated, as it is being pulled from course inventory in real time. Karla discussed that the course inventory may still have inaccuracies and asked for everyone to look again to ensure their institutional course inventory is up to date. She thanked those who have made updates already. Karla sent

an email asking institutions to certify the nine new courses. These will be added to the Transfer KS portal and Karla stated if any personnel have issues completing this they can contact her for assistance.

Erin Wolfram mentioned that core outcomes with effective, approval, and review dates can be accessed by individual courses in the Transfer KS portal. Erin also noted that if you want to quickly view SWT courses with effective dates, this information can be found under the Transfer and Articulation page on the KBOR website.

Open Educational Resources (OER) Update

Erin stated that KBOR has tentative approval for systemwide membership with Open Textbook Network (OTN). Paperwork is being processed to receive official approval from the Department of Administration. The benefits of OTN membership include:

1. Sending four state ambassadors to the OTN Summer Institute in July 2020. These ambassadors will then serve as statewide experts and trainers across Kansas.
2. OTN staff members will come to Kansas two times in the first year of membership to conduct statewide trainings for additional state OER representatives.
3. Mechanisms for statewide OER data collection.

OER will create cost savings for students. She noted there is a statewide OER showcase on March 26th 1-4pm at Washburn University for administrators, faculty, and staff across Kansas. This event is free and the OER Steering Committee will provide an update of their action plan, a key-note speaker from LibreNet will present, and there will be a poster session highlighting OER across institutions. An email will be sent out about this event and Erin encouraged each institution to present a poster and invite their peers.

There is also a statewide OER Conference on September 18 at FHSU. A call for presentation proposals will go out soon and this information will be placed on the KBOR website. The OER Steering Committee is looking for proposals related to three main topics:

1. Introduction to OER
2. Practices and Application
3. Instruction, Support, and Advocacy

Erin stated this event is for everyone from novices to experts. There will be key-note presentations and break-out sessions, and the cost will be minimal. Erin will send out more details soon.

The last item Erin discussed is the development of an OER website through KBOR. This will provide information on upcoming events, benefits of the OTN membership, general OER resources, and highlights of what individual institutions are doing with OER.

High Impact Practices

Daniel Archer gave a short update on proposed systemwide high impact practices. Daniel previously requested feedback from universities and community colleges and thanked those who submitted their practices. He noted there were a few high impact practices that everyone agreed on such as:

1. Creating an OER Initiative: KBOR is assisting with OER to create opportunities, which includes OTN membership. The Committee did not object with listing OER as a high impact practice.
2. Developing a statewide campaign to promote full-time students completing 30 credit hours per year. Data shows students completing 30 credit hours per year are more likely to graduate, they graduate sooner, and in turn spend less on associated costs. Data also show this is effective at all types of institutions.
3. The Board directed goal to create a transfer framework that will strengthen associate-to-baccalaureate transfer between community colleges and universities.

Daniel stated that KBOR is not trying to mandate any specific practices. KBOR plans to provide consistent messaging strategies, help build campaigns, obtain memberships that benefit students, and assist with current efforts. Erin Shaw asked if institutions that are currently working on these items will be required to shift their messaging in the future. Daniel responded a committee will be formed and he would not want to take away any current momentum from current individual initiatives; however, it could be beneficial for everyone to use the same messaging. Brad Bennett asked if these practices are going to become the new performance agreements. Daniel responded this was not the goal but noted there is a metric on the KBOR website for on-time graduation. Juliann Mazachek asked for mindfulness of what “on-time graduation” is. She noted they work with a large group of students and on-time may mean different time frames for different student populations.

Daniel discussed potential systemwide high impact practices. He noted there were potential high impact practices that he received positive feedback on implementing, such as:

1. Math pathways
2. Expanding corequisite remediation; and
3. Developing meta-majors

Daniel commented he believes before committing to the above practices there is a need to study and explore these through looking at them through faculty, student, and Board lenses.

Daniel discussed non-systemwide initiatives which individual institutions are implementing or plan to continue implementing. Daniel provided a list to the Committee and asked if anyone has additional initiatives to add they can contact him.

Daniel discussed the next steps in moving forward with these high impact practices. Pillar 1 is being focused on currently, and he anticipates the Board will approve these initiatives in June 2020. Brian Niehoff asked if the term “high impact practices” is set in stone, noting that this term is used for academic teaching and can confuse some due to these dual definitions.

Program Articulation

Daniel Archer stated this was originally assigned to BAASC but has since been directed to SCOCAO. He will be working on a report over the next month that addresses current challenges with the 2+2 programs and highlights successful initiatives in other states which may provide options.

Policy Revision

Karla Wiscombe discussed new US Department of Education regulations governing the recognition of accrediting agencies and other areas of the Higher Education Act, which take effect July 1, 2020. The Higher Learning Commission (HLC) is currently the accrediting body for Kansas. Due to these changes, Board policy must be amended to align with the new federal regulations. Outdated language in the Systemwide Transfer and Articulation section will also be updated at this time.

Classification of Instructional Programs (CIP) Code Update

Marti Leisinger provided an update on changes to CIP codes, which will be reflected in the 2020 edition of the CIP (CIP-2020). This will include almost 70 new four-digit series and more than 300 new six-digit codes. Marti noted that institutions may want to review the changes to make sure the CIP they are using for reporting is the CIP which best describes the content of their programs. New and historical classifications can be found at <https://nces.ed.gov/ipeds/cipcode/resources.aspx?y=56>. In the next few weeks KBOR will be asking institutions to update the CIP codes in KBOR Program Inventory to align with federal reporting. KBOR will be contacting IR officers at impacted institutions to let them know what specific CIP codes need to be changed. Marti does not believe there will be an impact to KSdegreestats.org or Program Review.

KCIA Update

Brad Bennett provided a brief update from the KCIA meeting on February 18, 2020. Brad thanked the KBOR staff who attended, noting it's helpful to get updates and spend time with them, in general. Brad stated KCIA members are helping each other from an accreditation standpoint. For example, KCIA has individuals who volunteered to do mock visits of the two-year colleges for HLC that are non-peer reviewers. Brad noted in the past they have used consultants which can be costly. Brad noted they have the KCIA retreat the third week of May 2020.

Adjournment

Jill Arensdorf motioned to adjourn the meeting, and Chuck Taber seconded the motion. The motion passed and the meeting adjourned at 9:05 a.m.