

**System Council of Chief Academic Officers
MINUTES**

Tuesday, September 8th, 2020

The September 8, 2020 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Brad Bennett at 10:15 a.m. The meeting was originally scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

In Attendance:

Members:	Rick Muma, WSU Charles Taber, K-State Barbara Bichelmeyer, KU Jill Arensdorf, FHSU	Brad Bennett, Colby CC David Cordle, ESU Howard Smith, PSU Jerry Pope, KCKCC	Corey Isbell, NCKTC JuliAnn Mazachek, Washburn Daniel Archer, KBOR
Staff:	Sam Christy-Dangermond Karla Wiscombe	Amy Robinson Tara Lebar	Cindy Farrier
Others:	Brian Niehoff, K-State Jason Sharp, Labette CC Sandy Valenti, ESU Linnea GlenMaye, WSU Haley Reiter, FHSU Robert Klein, KUMC Scott Lucas, WSU Tech	Jean Redeker, KU Lua Yuille, KU Mickey McCloud, JCCC Michelle Schoon, Cowley CC Monette Depew, Pratt CC Aleks Sternfeld-Dunn, WSU Jennifer Ball, Washburn Heather Morgan, KACCT	Jane Holwerda, Dodge City CC Mark Allen, Independence CC Cindy Hoss, Hutchinson CC Brenton Phillips, Cloud County CC Jon Marshall, Allen County CC Aron Potter, Coffeyville CC Jane Holwerda, Dodge City CC Luke Dowell, Seward County CC

Co-Chair Brad Bennett welcomed everyone. Brad notified the Committee that he has taken a new position and Erin Shaw will be replacing him as Co-Chair. Brad will be the President of Seward County Community College and will remain in the Kansas college system.

Approval of Minutes

Rick Muma moved to approve the minutes of the June 17, 2020 meeting, and Chuck Taber seconded the motion. With no corrections or discussion, the motion passed.

Transfer and Articulation Council (TAAC) Update

Linnea Glenmayer provided an update on the 2020 Kansas Core Outcomes Group (KCOG) Conference. Each year, faculty from all 32 institutions are invited to participate in the conference to articulate core outcomes for specified courses recommended for Systemwide Transfer (SWT). TAAC has approved 13 review courses and 6 new courses for this year's conference. Linnea noted review courses are reviewed every five years. Linnea provided a brief overview of the review and approval procedures, and more information can be found on the KBOR website at https://www.kansasregents.org/academic_affairs/transfer-articulation/annual-kcog-conference.

Karla Wiscombe provided information on revising SWT courses. In order to make changes to any SWT courses, institutions must complete the *Revise/Add to Existing Systemwide Transfer Course* form located at https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council. The instructions for revisions, located on page five of the agenda, are also located on the website. Karla noted she wanted to ensure the Chief Academic Officers were aware of the process, which will also be provided to IR staff.

Other Matters

- Brad Bennett noted that the Kansas Council of Instructional Administrators (KCIA) has not met this fall yet. The next meeting will probably be in October, and meetings will continue to be held virtually. Brad noted that there are several new members joining the group.
- Daniel Archer provided an update on the General Education Working Group. Barbara Bichelmeyer, KU, and Jon Marshall, Allen CC, will be co-chairs, and the first meeting is September 29th. Daniel expects there to be a routine update each month.
- Sam Christy-Dangermond provided an update on Performance Reports. She stated that all reports for AY2019 have been turned in and she thanked everyone for their work on them. BAASC approved 6 reports in August, and the remaining 27 will likely be reviewed on BAASC conference calls in November, December, and January. Institutions not qualifying for 100% of new funding will most likely be under review in January. Sam will contact institutions closer to those dates as schedules are finalized. Sam clarified that changes to the funding guidelines due to Covid-19 will not go into effect until AY2020 reports.
- Sam Christy-Dangermond and Tara Lebar provided an OER Steering Committee update. Sam reported that we were still finalizing the contract to join the OTN (Open Text Network) which has changed names to OEN (Open Educational Network) since the last meeting in June. In August the contract was reevaluated, and a new contract will be presented for review soon. Sam introduced Tara Lebar, the new Associate Director. Tara discussed OER webinars planned to start this fall. We emailed the OER webinar schedule to Chief Academic Officers last week, and it can also be found on the KBOR website at https://www.kansasregents.org/academic_affairs/open-educational-resources/oer-conference. Tara noted the committee has discussed ways to connect and inform all schools in our system, and in the coming weeks Tara will be contacting each institution to help identify a school liaison for the dissemination of information.
- Tara Lebar provided an Apply Kansas update. Tara noted the Apply Kansas campaign kicks off in October. This provides high schools the opportunity to create an event for seniors to submit applications and learn about financial aid resources throughout the month of October. The program started in 2015 and has grown to 142 registered schools this year. Tara noted the Apply Kansas Steering Committee discussed programming changes to accommodate for virtual, hybrid & in-person learning events. She also mentioned that high school counselors throughout the state may be contacting institutions' admissions offices to request help for these events.
- Daniel Archer reminded the members that university staff can request a State Authorization Letter from KBOR Academic Affairs staff. These may be needed for the United States Department of Education, HLC, or programmatic accreditors. Requests can be directly sent to the Executive Assistant at arobinson@ksbor.org.

Next Meeting and Adjournment

Chuck Taber moved to adjourn the meeting, and Rick Muma seconded the motion. With no corrections or discussion, the motion passed. The meeting adjourned at 10:34 a.m.