The System Council of Chief Academic Officers (SCOC AO) will meet by video conference. Questions can be emailed to arobinson@ksbor.org. SCOC AO is co-chaired by Erin Shaw, Highland CC, and Shirley Lefever, WSU.

I. Call to Order
   A. Introductions
   B. Approval of Minutes from January 20, 2021

II. Transfer and Articulation Council (TAAC) Update

III. Other Matters
   A. FAFSA Completion Event Webinar
   B. OER Training Update
   C. Apply Kansas Report/Update
   D. Discuss Proposed Revisions to the New Academic Units and Academic Programs policy
   E. General Education (GE) Working Group Update
   F. Online Proctoring RFP Working Group Update

IV. Next SCOCAO Meeting – March 17th, 2021

V. Adjournment

Date Reminders:
- Virtual Capitol Graduate Research Summit will be live for 1 week starting Feb. 18th: https://ltblogs.fhsu.edu/cgrs2021/
- Kansas Council of Instructional Administrators (KCIA) meets next on Feb. 18th
**System Council of Chief Academic Officers (SCOCAO)**

The System Council of Chief Academic Officers, established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board’s Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person the morning of the first day of the monthly Board meeting. Membership includes:

- Shirley Lefever, Co-Chair, WSU
- Erin Shaw, Co-Chair, Highland CC
- Jill Arensdorf, FHSU
- Charles Taber, K-State
- Barbara Bichelmeyer, KU
- Howard Smith, PSU
- David Cordle, ESU
- Lori Winningham, Butler CC
- Jerry Pope, KCKCC
- Corey Isbell, NCK Tech
- Sarah Robb, Neosho County CC
- JuliAnn Mazachek, Washburn
- Daniel Archer, KBOR

**System Council of Chief Academic Officers**  
**AY 2021 Meeting Schedule**

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Location</th>
<th>Institution Materials Due</th>
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<tbody>
<tr>
<td>September 08, 2020 @ 10:15 am</td>
<td>Video Conference</td>
<td>August 19, 2020</td>
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<tr>
<td>November 18, 2020</td>
<td>Video Conference *originally at ESU</td>
<td>October 28, 2020</td>
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<tr>
<td>December 16, 2020</td>
<td>Video Conference</td>
<td>November 24, 2020</td>
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<td>January 20, 2021</td>
<td>Video Conference</td>
<td>December 30, 2020</td>
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<td>February 17, 2021</td>
<td>Video Conference</td>
<td>January 27, 2021</td>
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<td>March 17, 2021</td>
<td>Topeka</td>
<td>February 24, 2021</td>
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<td>April 14, 2021</td>
<td>FHSU</td>
<td>March 24, 2021</td>
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<tr>
<td>May 19, 2021</td>
<td>Topeka</td>
<td>April 28, 2021</td>
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<tr>
<td>June 16, 2021</td>
<td>Topeka</td>
<td>May 26, 2021</td>
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*SCOCAO meets from 8:30-9am unless noted otherwise.
The January 20, 2021 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Erin Shaw at 8:30 a.m. The meeting was initially scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

**In Attendance:**

**Members:**
- Shirley Lefever, WSU
- Chuck Taber, K-State
- Barbara Bichelmeyer, KU
- Jill Arensdorf, FHSU
- David Cordle, ESU
- Howard Smith, PSU
- Jerry Pope, KCKCC
- Corey Isbell, NCK Tech
- Lori Winningham, Butler CC
- Sarah Robb, Neosho County CC
- JuliAnn Mazachek, Washburn

**Staff:**
- Daniel Archer
- Karla Wiscombe
- Cindy Farrier
- Amy Robinson
- Tara Lebar
- Sam Christy-Dangermond
- Tim Peterson

**Others:**
- Adam Borth, Fort Scott CC
- Brian Niehoff, K-State
- Greg Belcher, PSU
- Jerry Farley, Washburn
- Jason Sharp, Labette CC
- Kim Krull, Butler CC
- Rochelle Rowley, ESU
- Mickey McCloud, JCCC
- Scott Lucas, WSU Tech
- Aron Potter, Coffeyville CC
- Brent Thomas, ESU
- Cindy Hess, Hutchinson CC
- Heather Morgan, KACCT
- Jean Redeker, KU
- Kim Zant, Cloud County CC
- Steve Loewen, FHTC
- Robert Klein, KUMC
- Shelly Gehrke, ESU
- Aleks Sternfeld-Dunn, WSU
- Alysia Johnston, Fort Scott CC
- Elaine Simmons, Barton County CC
- Jane Holwerda, Dodge City CC
- Linea GlenMaye, WSU
- Michelle Schoon, Cowley CC
- Brad Bennett, Seward County CC
- Luke Dowell, Seward County CC
- Michael Smith, ESU

Co-Chair Erin Shaw welcomed everyone. Roll call was taken for members and presenters.

**Approval of Minutes**

Chuck Taber moved to approve the minutes of the November 18, 2020 meeting, and Jill Arensdorf seconded the motion. With no corrections, the motion passed.

**Transfer and Articulation Council (TAAC) Update**

Linnea GlenMaye provided an update from the Council. TAAC recommends approval for eight new Systemwide Transfer (SWT) courses, and these will be up for Board approval later in the day. If approved by the Board, the courses will be effective summer 2021, and this will bring the total number of Systemwide Transfer courses to 108. The new SWT courses are 1) Principles of Marketing, 2) Criminal Law, 3) Children's Literature, 4) Intermediate Algebra, 5) Meteorology Lecture and Lab, 6) Meteorology Lecture, 7) Meteorology Lab, and 8) Old Testament. TAAC is also working through the approval process for the 13 courses reviewed at KCOG based on the SWT course 5-year review cycle process. As part of the KCOG review process, faculty recommend new courses for articulation at the next fall KCOG. TAAC will consider these recommendations at their next meeting on February 10, 2021. Linnea stated they would welcome any new course suggestions, and these can be sent to Karla Wiscombe at kwiscombe@ksbor.org.
Kansas Micro-Internship Pilot Program
Tim Peterson, Senior Project Director at KBOR, provided information and materials on the new Kansas Micro-Internship Pilot Program. The program originated as the Ad-Astra Micro-Internship Program and has been renamed the Kansas Micro-Internship Pilot Program. The goal of this new initiative is to establish a statewide Micro-Internship pilot program that supports the Board’s "Building a Future" strategic plan. This also correlates with the Kansas Department of Commerce's aim to "connect businesses, job seekers, educational institutions and training providers to ensure the state's workforce is equipped to meet industry needs and to help create economic success for Kansas residents and businesses". Tim stated approximately 41% of recent graduates are underemployed, noting this was pre-pandemic data. The new program will increase the talent pipeline in Kansas and allow employers to find talent more expeditiously. Tim noted the internships enable employers to see work examples instead of only reviewing a resume and transcripts. Tim provided an overview of the program, provided information on program management and promotion, funding sources, requirements, benefits, and the program's launching and evaluation.

Jill Arensdorf asked for clarification on who was recruiting employers and if those employers were in Kansas. Tim responded that it was an across the board effort and many promising avenues for referring and recruiting are being identified. Tim noted they have 3,400 existing employers who come from both in-state and out-of-state. Tim anticipates the program will work with Kansas private and public sector entities such as the Kansas Chamber of Commerce, the local Chamber of Commerce, the Kansas Association of Colleges and Employers, and local chapters of the Society of Human Resource Managers, to name a few.

College Board CLEP Report
Tara Lebar provided the annual CLEP report data as provided in her materials. She noted that CLEP and the credit awarding process are governed by Kansas State Statute and KBOR policy for state universities. KBOR policy encourages all Kansas public post-secondary institutions to adopt this state university policy. Tara discussed requirements for this process and data from the report. Tara noted the report usually includes two years of testing data; however, due to COVID-19 and anticipated 2020 data changes, she provided a three-year comparison and will continue to do so until the 2020 data is cycled through. The College Board 2020 CLEP summary reports for 2-year and 4-year institutions can be found on the KBOR website at:
https://www.kansasregents.org/resources/Kansas_Board_of_Regents-4yr.pdf

Concurrent Enrollment Partnership (CEP) Report and Policy Information
Karla Wiscombe discussed the upcoming CEP report and associated policy and reporting requirements. Karla noted much of the data requested in Section C, item i. is collected in the Kansas Higher Education Data System (KHEDS). Section C, item ii., which includes a list of all high schools with CEP agreements, is due to Tara Lebar by January 31, 2021. Based on the list of high school partnerships, Karla and Tara will choose two high schools for institutions to provide copies of CEP agreements, student guides, and reports from the annual review of CEP courses. Part 2 submissions will be due March 1, 2021. Karla provided additional information on the process as provided in her materials. Karla noted 80% of CEP courses are Systemwide Transfer courses, and the Transfer Portal website link would be an excellent resource to include in student guides. Karla welcomed questions and any discussion on the CEP reports.

Next Meeting and Adjournment
The next meeting is scheduled for February 17, 2021, at 8:30 a.m. David Cordle moved to adjourn the meeting, and Sarah Robb seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 9:03 a.m.
Apply Kansas
2020 Annual Report

THE NUMBERS
108 Schools
151 Schools (registered)
5910 Applications
4897 Students
3605 Kansas Public Applications

October 2020 College Application Month

Apply Kansas gives high school seniors time & space during the school day to work on their post high school plans. With help and guidance from school staff, community & postsecondary partners, seniors submit college applications & supplemental forms.
Apply Kansas in a pandemic?

2020 brought new challenges to our Apply Kansas campaign. With high schools doing virtual, hybrid & in-person learning modes, and buildings restricting outside visitors, counselors used a variety of strategies to make college accessible for the class of 2021.

2020 Impact

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<thead>
<tr>
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<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
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<tbody>
<tr>
<td>Schools</td>
<td>40</td>
<td>65</td>
<td>83</td>
<td>108</td>
</tr>
<tr>
<td>Students</td>
<td>3,948</td>
<td>4,080</td>
<td>5,035</td>
<td>4,897</td>
</tr>
<tr>
<td>Apps</td>
<td>5,622</td>
<td>5,286</td>
<td>6,041</td>
<td>5,910</td>
</tr>
</tbody>
</table>

Despite the challenges of 2020, student participation & applications held steady thanks to the increase in high school participation.

On the Map

Over 150 high schools registered to host an Apply Kansas event in 2020. While we cover all parts of Kansas, we haven’t reached every high school. We’d love to include your school this fall!

Register today:
https://www.kansasregents.org/students/apply-kansas

Social Media:
@applyks
#APPLYKS
@applyks

To find out more information or how you can become involved for Fall 2021, contact Tara Lebar at APPLYKS@ksbor.org or 785-430-4279
Discuss Proposed Revisions to the New Academic Units and Academic Programs policy

Daniel Archer
VP Academic Affairs

Summary
Current Board policy does not provide an explicit outlet for community and technical colleges to provide comments on new degree proposals submitted by universities seeking to offer associate-level degrees. This issue paper 1) provides policy background information, 2) examines the current comment period process for state universities that submit new degree program proposals, and 3) includes a proposed policy revision that will enable community and technical colleges to issue comments when a university proposes to offer an associate degree.

February 17, 2021

Background
While universities are not prohibited from offering associate-level degrees, it should be noted that the Board policy (Ch. II, A.7. i.) states the following about universities requesting to offer such degrees:

“Associate Degree Programs: The roles of the state universities and the State's community colleges and technical colleges should be clearly differentiated. Therefore, the Board of Regents discourages the state universities from offering associate degrees in academic or technical programs where the baccalaureate is available; provided, however, that the Board acknowledges that student demand and community needs may engender requests for associate degree programs, particularly in areas of technology education. Requests by state universities for associate level programs shall be considered through the new program approval process.”

Current Board policy specifies that all new degree programs (associate, baccalaureate, masters, and doctoral) proposed by state universities require a 45-day comment period in which other institutions can express concerns, comments, and objections.

While this process has provided opportunities for universities to issue comments about degree proposals, the policy does not definitively address cases in which a community or technical college may wish to comment on a university proposing to offer an associate degree. In the end, the community and technical colleges, which may be impacted by a state university offering an associate degree, are not explicitly noted in the comment period when such a degree proposal is submitted.

On January 20, 2021, BAASC determined that it was necessary to revise the New Academic Units and Academic Programs policy to ensure that the comment period explicitly included community and technical colleges when universities propose to offer associate degrees. An excerpt of the policy with proposed revisions is detailed below.
Ch. II. A.7.

... 

d. Approval of New Academic Program Proposals

i. Overview

(1) When the Board considers the establishment of a new degree program or major, information regarding its need, quality, cost and means of assessment become paramount. The minimization of unnecessary program duplication is a high priority of the Kansas Board of Regents.

(2) State universities must submit a complete program proposal to board Board staff and enter the proposed program into the Program Inventory Database. Once board Board staff receives a complete program proposal and the program is entered into the Program Inventory Database, the proposal will be available electronically for institutions to view. All institutions shall be automatically notified of the proposed program by email through the Program Inventory Database. If a state university wishes to express concerns about a proposed associate, baccalaureate, masters, or doctoral degree, the president or chief academic officer shall address such concerns in writing to the Board staff within 45 calendar days of notification of the proposed program. Institutions with concerns, comments or objections to the program must state those in writing to Board Staff within 45 calendar days of notification of the proposed program. If a community or technical college wishes to express concerns about a proposed associate degree, the president or chief academic officer shall address such concerns in writing to the Board staff within 45 calendar days of notification of the proposed program. During the 45 calendar day calendar comment period, the list of concerns, comments and objections will be compiled by Board staff and forwarded to the state university for follow-up. The state university proposing the program is expected to communicate with other institutions filing concerns, comments or objections to minimize or eliminate the identified issues. Final proposals must include evidence that concerns, comments or objections have been addressed. This process is designed to make the approval process more transparent, improve proposals and reduce potential conflict related to unnecessary duplication. The 45 calendar day calendar comment period shall run concurrently with the approval procedures for new academic program proposals.

The Board President and Chief Executive Officer, or designee, shall determine if each proposed program is similar to others in the state and may serve the same potential student population. A similar program is one that has a like CIP code, title, content or competencies. If the President and Chief Executive Officer, or designee, determines that one or more similar programs exist, the following information included in the program proposal narrative shall be taken into account: the ability/inability to offer the program collaboratively, the level of student interest in the program, existing and future labor market demand, and availability of clinical sites, if applicable.

Board staff shall compile, analyze and make recommendations to the Board on the information provided in the program proposal narrative. The recommendations and information provided shall be reviewed by the Board Academic Affairs Standing Committee to determine whether the program represents unnecessary program duplication before forwarding the proposal to the full Board for action.