

**System Council of Chief Academic Officers
MINUTES**

Wednesday, February 17, 2021

The February 17, 2021 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Erin Shaw at 8:30 a.m. The meeting was initially scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

In Attendance:

Members:	Shirley Lefever, WSU Chuck Taber, K-State Barbara Bichelmeyer, KU Jill Arensdorf, FHSU	Erin Shaw, Highland CC David Cordle, ESU Howard Smith, PSU Jerry Pope, KCKCC	Corey Isbell, NCK Tech Sarah Robb, Neosho County CC JuliAnn Mazachek, Washburn
Staff:	Daniel Archer Karla Wiscombe Cindy Farrier	Amy Robinson Tara Lebar April Henry	Sam Christy-Dangermond Steve Funk
Others:	Adam Borth, Fort Scott CC Brian Niehoff, K-State Heather Morgan, KACCT Jean Redeker, KU Linnea GlenMaye, WSU Monette DePew, Pratt CC Robert Klein, KUMC	Aron Potter, Coffeyville CC Cindy Hoss, Hutchinson CC Jennifer Ball, Washburn Kim Zant, Cloud County CC Mickey McCloud, JCCC Michelle Schoon, Cowley CC Shelly Gehrke, ESU	Aleks Sternfeld-Dunn, WSU Elaine Simmons, Barton County CC Jane Holwerda, Dodge City CC Kim Morse, Washburn Kaye Monk-Morgan, WSU Luke Dowell, Seward County CC Scott Lucas, WSU Tech

Co-Chair Erin Shaw welcomed everyone. Roll call was taken for members and presenters.

Approval of Minutes

Chuck Taber moved to approve the minutes of the January 20, 2021 meeting, and Barbara Bichelmeyer seconded the motion. With no corrections, the motion passed.

Transfer and Articulation Council (TAAC) Update

Linnea GlenMaye provided an update from the Council. The Council last met on February 10, where TAAC approved community colleges' requests to offer systemwide courses not previously offered at their specific institutions. The deadline to submit new, not previously offered SWT courses to TAAC for inclusion in the Transfer Portal is March 1. At the next meeting on March 10, TAAC will begin choosing courses to review at the next 2021 KCOG Conference on October 8. Linnea stated the selection process includes several considerations. They typically look for courses offered at a minimum of 12 institutions and courses recommended from the last KCOG Conference. Linnea noted courses that meet general education and introductory program requirements are prioritized. TAAC also takes into account the top 10 majors in terms of enrollment. TAAC members and institutional representatives are asked to decide on courses they would like to submit for review.

Linnea stated this is the time of year where TAAC considers revisions to their policies and procedures. TAAC will start this review process at their March meeting, and it could take several months.

Last month TAAC completed the approval of 13 review courses, and the Transfer Portal has been updated to reflect updated learning outcomes for these courses. Review courses do not need further approval from the Board.

FAFSA Completion Event Webinar

Tara Lebar provided an update from the FAFSA Completion Event held on January 20, 2021. The webinar was a direct result of a December request from the Coordinating Council to look into measures that can be immediately taken to support the 2020-21 high school seniors due to pandemic impacts. The FAFSA Completion Event Webinar was a joint effort between KBOR and KSDE to increase the FAFSA completion rate across Kansas and was offered to high school counselors, principals, and staff. Attendees were provided resources and assistance to have step-by-step information to create their own completion event within their institution and community. These resources can be found on the KBOR website at

<https://www.kansasregents.org/students/apply-kansas/fafsa-events>. Tara noted they encouraged high school representatives to contact the Financial Aid departments at their local higher education institutions as resources to help with these events. While there is more work to be done to increase FAFSA completion rates statewide, this was a step to support high school seniors currently while looking at future actions that can be taken.

OER Training Update

Tara Lebar provided an update from the February 10 Open Education Resource (OER) training event. Fifty-two faculty members from across all Kansas institutions participated in this train-the-trainer event with the Open Education Network (OEN). These participants are now able to lead future OER faculty workshops. To jumpstart this effort, KBOR is providing four faculty workshops beginning in March. The workshops are free of charge and open to the first 25 faculty members across KBOR institutions that register. Attendees will learn more about OER curriculum options and how the use of OER classroom materials can impact students' financial and access challenges. Participants of these workshops will also be offered the opportunity to review an OER text of their choosing from the Open Text Library and be eligible for a \$150 stipend for their submitted text review. The hope is to introduce this workshop format across our KBOR system, and individual institutions that have future grants or initiatives can replicate the format and use these KBOR trainers. Tara will email out a flyer for the March workshops, which will include dates and links to register, and the information can also be found on the KBOR website at https://www.kansasregents.org/academic_affairs/open-educational-resources.

Apply Kansas Report/Update

Tara Lebar provided an updated 2020 Apply Kansas report and went over the data. Out of 151 registered high schools, 108 submitted summary data. Those schools had 4,897 seniors submitting a total of 5,910 applications, 3,600 of which were to Kansas public institutions. Tara noted this is the first time KBOR has tracked the number of applications to Kansas public institutions. Since it is the first year for this metric, she is unclear if this number is accurate. Tara will provide additional training to the high school site coordinators and better survey questions in the future to ensure the accuracy of this new metric. Tara stated data compared to previous years showed an increase in school participation and a slight decline in the number of students participating and application submissions, noting this was likely a result of pandemic challenges. Tara stated the goal is to continue increasing the number of participating schools to eventually include all high schools in Kansas and specifically target high schools with lower FAFSA completion rates. Tara will also be asking for support in the future to provide institutional promotional materials and institutional representatives who can participate in the Apply Kansas events next October. This information can be found at the KBOR Apply Kansas website at <https://www.kansasregents.org/students/apply-kansas>.

Discuss Proposed Revisions to the New Academic Units and Academic Programs policy

Daniel Archer stated BAASC requested revisions to the New Academic Units and Academic Programs policy to ensure community colleges are included in the comment period when a university proposes to offer an Associate Degree. Regent Kiblinger requested this be presented to BAASC on their March 2 conference call. Daniel asked if anyone had any questions or concerns on the proposed edits to the policy, and none were presented.

General Education (GE) Working Group Update

Daniel Archer provided an overview from the GE Working Group. They started by looking at sixteen core

knowledge and skill areas from the Association of American Colleges and Universities (AAC&U). The group identified eight of these areas with a high or moderate level of agreement among our institutions through surveys and group discussion. The group agreed to use five of the knowledge and skill areas: 1) Written Communication, 2) Oral Communication, 3) Quantitative Literacy, 4) Cultural Awareness and Diversity, and 5) Critical Thinking. The group had interest in using three of the knowledge and skill areas but agreed they needed further discussion before finalizing: 1) Problem Solving, 2) Information Literacy, and 3) Inquiry & Analysis. The GE Working Group will meet in March to continue finalizing knowledge and skill areas they would like all students to exhibit to complete their general education. Five faculty members from across KBOR institutions have been added to the group, which helped the conversations move forward.

Online Proctoring RFP Working Group Update

Daniel Archer stated the group, which is comprised of representatives across KBOR 2 and 4-year institutions, reviewed proposals from seven vendors. This group narrowed it down to four finalists and awarded contracts to two vendors: Examity and Honorlock. The contracts will go through the Governance Committee, who is currently meeting, and then ultimately to Blake Flanders, KBOR CEO and President. Daniel will send out pricing information in an email.

Next Meeting and Adjournment

The next meeting is scheduled for March 17, 2021, at 8:30 a.m. Jill Arensdorf moved to adjourn the meeting, and Corey Isbell seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 8:56 a.m.