

Emporia State University Qualified Admission Policy

The following policies pertain to the admission of new undergraduate students, hereafter referred to as “applicants,” at Emporia State University (also referred to herein as “ESU”) and are intended to be compliant with Qualified Admissions Rules & Regulations approved by the Kansas Board of Regents (“KBOR Qualified Admissions Regulations”). Relevant KBOR Qualified Admissions Regulations include K.A.R. 88-29a-1 through 88-29c-10, and can be found on the [KBOR website](#).

The policies set forth herein are subject to, and shall be construed in accordance with, the KBOR Qualified Admissions Regulations and applicable KBOR policies, which are hereby incorporated by reference.

The policies set forth herein are applicable to applicants entering ESU in summer 2021 or later.

1. COMPLETE APPLICATION FILE

Complete application file must consist of the following information:

- A. Complete application for admission.
- B. Verification of payment of all applicable application fees.
- C. Official copy of the final transcript from each high school attended, including a transcript documenting graduation from high school, or a high school equivalency credential. Home school students must submit documentation showing completion of their high school requirements.
- D. When required below, an official copy of all ACT or SAT scores.
- E. Students who have attempted or earned college credit must submit official transcripts from all previously attended institutions.
- F. Any other materials required by ESU for advising or placement purposes.

2. DEGREE SEEKING STUDENT:

A degree seeking student is a student who has been accepted for enrollment at Emporia State University and who has formally indicated to ESU the intent to complete a program of study that is designated by the United States Department of Education as a program that is eligible for federal financial aid.

A. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF AN APPLICANT WITH 24 OR MORE TRANSFERABLE CREDIT HOURS

1. The requirements established in this policy shall apply to any applicant who has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University. Pursuant to K.S.A. 72-3223, concurrent credit shall qualify as college credit. If any applicant under this provision does not meet the requirements of K.A.R. 88-29-4, the applicant may be admitted by means of the exception window described in K.A.R. 88-29-8a (for resident transfer) or K.A.R. 88-29-8b (for nonresident transfer), in accordance with Section 2.D. below.
2. Emporia State University shall admit any Kansas resident who meets both of the following criteria:
 - a. Has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University; and
 - b. Has earned a cumulative GPA of 2.0 or higher on a 4.0 scale in all postsecondary coursework.
3. Emporia State University may admit any non-resident who meets both of the following criteria:
 - a. Has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University; and

- b. Has earned a cumulative GPA of 2.0 or higher on a 4.0 scale in all postsecondary coursework.

B. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF A KANSAS RESIDENT WHO IS UNDER THE AGE OF 21

The requirements established in this policy shall apply to any applicant determined to be a Kansas resident for fee purposes pursuant to K.S.A 76-729 and amendments thereto, except the requirements shall not apply to any applicant who has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University.

1. Emporia State University shall admit any applicant who is under the age of 21 who meets the following requirements:
 - a. Has graduated from an accredited high school **and** has either achieved a minimum cumulative GPA of 2.25 on a 4.00 scale *or* has achieved a minimum ACT composite score or superscore of 21 (or a minimum combined SAT-I of 1060 (critical reading and math scores)), **and** has achieved a minimum cumulative GPA of 2.0 on a 4.0 scale on all transferable college credit hours. **OR**
 - b. Has graduated from a non-accredited private secondary school (which may include a home school pursuant to K.A.R. 88-29c-1(m)) **and** has achieved a minimum ACT composite score or superscore of 21 (or a minimum combined SAT-I of 1060 (critical reading and math scores)) **and** has achieved a minimum cumulative GPA of 2.0 on a 4.0 scale on all transferable college credit hours. **OR**
 - c. Has earned a high school equivalency credential with at least the prescribed minimum scores, as defined in K.A.R. 88-29c-1 (overall GED score of 680 or higher and a minimum score of 180 on each subset) **and** has achieved a minimum ACT composite score or superscore of 21 (or a minimum combined SAT of 1060 (critical reading and math scores)) **and** has achieved a minimum cumulative GPA of 2.0 on a 4.0 scale on all transferable college credit hours.
2. Applicants who do not meet the above requirements may be admitted in the exceptions window subject to availability, in accordance with Section 2.D. below.

C. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF A KANSAS RESIDENT WHO IS 21 OR OLDER

These requirements shall apply to any applicant who is a Kansas resident and who would be 21 years of age or older on the first day of classes at Emporia State University, except that the requirements shall not apply to any applicant who has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University. To qualify for admission, the student must have:

1. A final, official high school transcript from an accredited high school showing date of graduation, or
2. Earned a high school equivalency credential with at least the prescribed minimum scores, as defined in K.A.R. 88-29c-1 (overall GED score of 680 or higher and a minimum score of 180 on each subset), or
3. Documentation of graduation from a non-accredited private secondary school, which may include completion of home school course of study pursuant to K.A.R. 88-29c-1(m).
4. Applicants who do not meet the above requirements may be admitted in the exceptions window subject to availability, in accordance with Section 2.D. below.

D. EXCEPTION WINDOW FOR KANSAS RESIDENTS AND NON-RESIDENTS

1. Emporia State University may admit any Kansas resident or non-resident who does not meet the applicable requirements by means of a ten percent exceptions window specified in K.A.R. 88-29a-8 through K.A.R. 88-29a-8c, which are incorporated herein by reference.

A ten percent exception window exists for both resident and non-resident freshman class admissions and resident and non-resident transfer admissions.

2. Qualified Admissions Exceptions Procedure

A committee will review a prospective applicant's file if they do not meet the Kansas Board of Regents Qualified Admissions criteria outlined in this document regardless of the applicant's age. Applicants seeking admission must submit a written "Letter of Intent" stating their understanding of their academic ability as well as their commitment to pursue all resources and support programs Emporia State University offers supporting an applicant's successful completion of a degree program. After transcripts, ACT test scores and a "Letter of Intent" are received, the application file is to be reviewed by the Admissions Review Committee. In the review, the committee evaluates all application materials and looks at the strengths of the ACT score, high school GPA/transfer GPA and content of the letter of intent. Only then is determination made as to the applicant's eligibility to be admitted through the ten percent exception window. For resident or non-resident student with 24 or more transferable credit hours, the committee will review appropriate transcripts. Applications will be reviewed, and admission decisions made in order of receipt in the Registrar's Office with the exception that applicants in military service will be given preference as specified in K.S.A. 76-717. This admission decision may include placing an applicant in the Provisional admission category. Students admitted in this category are granted permission to enroll subject to restrictions that may include enrollment in a limited number of credit hours per semester, enrollment in developmental or college preparatory courses, participation in a specified advising program, and/or achievement of a 2.0 grade point average at the end of their first academic year of enrollment.

E. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF A NON-RESIDENT WHO IS UNDER THE AGE OF 21

These requirements shall apply to any applicant who is a non-resident, except the requirements shall not apply to any applicant who has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University.

1. Emporia State University shall admit any non-resident who is under the age of 21 who meets the following requirements:
 - a. Has graduated from an accredited high school **and** has either achieved a minimum cumulative GPA of 2.25 on a 4.00 scale *or* has achieved a minimum ACT composite or superscore of 21 (or a minimum combined SAT of 1060 (critical reading and math scores)), **and** has achieved a minimum cumulative GPA of 2.0 on a 4.0 scale on all transferable college credit hours.
2. Emporia State University may admit any non-resident who is under the age of 21 who meets the following requirements:
 - a. Has graduated from a non-accredited private secondary school (which may include a home school pursuant to K.A.R. 88-29c-1(m)) **and** has achieved a minimum ACT composite score or superscore of 21 (or a minimum combined SAT-I of 1060 (critical reading and math scores)) **and** has achieved a minimum cumulative GPA of 2.0 on a 4.0 scale on all transferable college credit hours. **OR**
 - b. Has earned a high school equivalency credential with at least the prescribed minimum scores, as defined in K.A.R. 88-29c-1 (overall GED score of 680 or higher and a minimum score of 180 on each subset) **and** has achieved a minimum ACT composite score or superscore of 21 (or a minimum combined SAT-I of 1060 (critical reading and

math scores)) *and* has achieved a minimum cumulative GPA of 2.0 on a 4.00 scale on all transferable college credit hours.

3. Applicants who do not meet the above requirements may be admitted in the exceptions window subject to availability, in accordance with Section 2.D. above.

F. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF A NON-RESIDENT WHO IS OVER THE AGE OF 21

These requirements shall apply to any applicant who is a non-resident, except the requirements shall not apply to any applicant who has earned 24 or more credit hours from an institution of higher education that are transferable to Emporia State University.

1. Emporia State University may admit any non-resident who is over the age of 21 who meets the following requirements:
 - a. Has graduated from an accredited high school, **OR**
 - b. Has earned a high school equivalency credential with at least the prescribed minimum scores, as defined in K.A.R. 88-29c-1 (overall GED score of 680 or higher and a minimum score of 180 on each subset).
2. Applicants who do not meet the above requirements may be admitted in the exceptions window subject to availability, in accordance with Section 2.D. above.

3. QUALIFICATIONS REQUIRED FOR THE ADMISSION OF A NON-DEGREE SEEKING STUDENT

A non-degree seeking student is a student who has been accepted for enrollment at Emporia State University and who has formally indicated to ESU the intent to enroll for self-enrichment or other reasons, excluding the intent to complete a program of study that is designated by the United States Department of Education as a program that is eligible for federal financial aid. Non-degree seeking students must provide a complete application for admission and verification that all applicable application fees have been paid in order to be admitted. No transcripts are required for non-degree seeking students.

A. Transition from degree-seeking to non-degree seeking:

Any student requesting to change from a degree seeking status to a non-degree seeking status would need to notify the Emporia State University Registrar's Office of their intent to change status. If approved, the student would be coded as a non-degree seeking student and financial aid eligibility would be removed. (Students cannot change status for the sole purpose of bypassing admission requirements.)

B. Transition from non-degree seeking to degree seeking:

Non-degree students requesting to change to degree-seeking status must be reviewed for adherence to qualified admissions criteria, as set forth herein. Those meeting criteria and approved will be changed to degree-seeking status with the University Registrar. Those not otherwise meeting criteria may be admitted in the exceptions window subject to availability, in accordance with Section 2.D. above.

4. Emporia State University will not consider any post-secondary credit that is not accredited or has not been granted pre-accreditation status by an agency recognized by the United States Department of Education.

5. ADMISSION CATEGORIES

- A. Regular admission category includes any applicant that is given permission from ESU to enroll as a degree-seeking student at ESU without any conditions or restrictions other than that the student will be subject to all policies of ESU. This admission category pertains to any student admitted pursuant to 2A, 2B, 2C, 2E and 2F of this policy.

- B. Provisional admission category (also may be referred to as “Probation” admission category). Students admitted in this category are granted permission to enroll subject to restrictions that may include enrollment in a limited number of credit hours per semester, enrollment in developmental or college preparatory courses, participation in a specified advising program, and/or achievement of a 2.0 grade point average at the end of their first academic year of enrollment. Specific restrictions, provisions, and time frames may vary by student, will be set by the designated admissions exception process, and will be communicated to the admitted student. Students can exit the provisional admission category by compliance and completion of the restrictions or requirements set upon their enrollment as indicated above. A provisionally admitted student may be denied admission to a specific degree program. Students who fail to exit the provisional admission category in a period of time set by ESU based on set restrictions shall be disenrolled and will not be allowed to enroll in subsequent semesters until the restrictions have been met.