Revise Course Information in the Transfer KS Portal for Existing Kansas Systemwide Transfer (SWT) Courses

***Please only submit one revision or additional course per form.

This form is to be used by institutions to submit revisions or add an additional course section to existing courses in the Transfer KS Portal.

If you are adding a SWT course not previously listed in the Transfer KS Portal, please complete the “Adding Kansas SWT Course” form.

Institution Name: ____________________________ Today’s Date: ____________

Individual Completing Form: ____________________________ E-mail Address: ____________________________

Which of the following describes this revision?

☐ Revision to current course (i.e. revised course ID, title, cr. hrs.)  ☐ Adding another course with the same Kansas Regents Shared Number (KRSN)

<table>
<thead>
<tr>
<th>KRSN #</th>
<th>KRSN Title</th>
<th>Revised/Added Course ID</th>
<th>Revised/Added Course Title</th>
<th>Cr. Hours</th>
<th>Effective Date</th>
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Detailed information on changes and/or added course (i.e. old course ID, title, credit hours, etc.):

The signature below indicates responsibility for the institution to maintain structures and practices that ensure the course meets or exceeds the core outcomes specified by the Kansas Core Outcome Group for the above requested SWT course previously approved by the Kansas Board of Regents.

Institutional Chief Academic Officer Signature: ____________________________ Date: ____________ Print for signature

Submit Completed form to: Dr. Karla Wiscombe - Academic Affairs, Kansas Board of Regents – kwiscombe@ksbor.org – 785-430-4282.