Northstar Digital Literacy Assessment

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★ LEADING HIGHER EDUCATION ★

Using Northstar Digital Literacy Assessments

- Two ways to use Northstar
  - Public site
    - You will need to print results for each assessment taken
  - Digital badges and reporting

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I just want quality points. . .

- If you do not *ever* plan to offer students digital badges through Northstar or use the reporting functions. . .
  - *You do not need to sign-up to be a sponsor site*
  - *You do not need to train official proctors*
  - *You do need to print all Northstar results before closing the screen when the student finishes the assessment because students who are tested outside of the digital badging process do not show on reports and the results will be lost once the student moves off that screen.*

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Necessary Links

Public website

https://www.digitalliteracyassessment.org

Admin Interface

https://www.digitalliteracyassessment.org/admin/index.php

Proctor site

https://digitalliteracyassessment.org/assessment/proctored/login.php

Agency site

http://www.digitalliteracyassessment.org/agency/ecaeed

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Digital Badges and Reporting

- Become a sponsor site under KBOR- mostly free to local programs

- Awarding certification
  - Assigning and training proctors
  - Registering learners and learner's start code
  - Computer Authorization Pin
  - Administering the assessment

Sponsor Sites

Click

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Sponsor Sites

- You fill out the application
- Be sure to add in the comments that your organization is part of the Kansas Board of Regents Adult Education program, otherwise they will charge you $300

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Sponsor Sites

- After you complete the sponsor application you will receive an e-mail with your log in information
- You can then go to the admin interface

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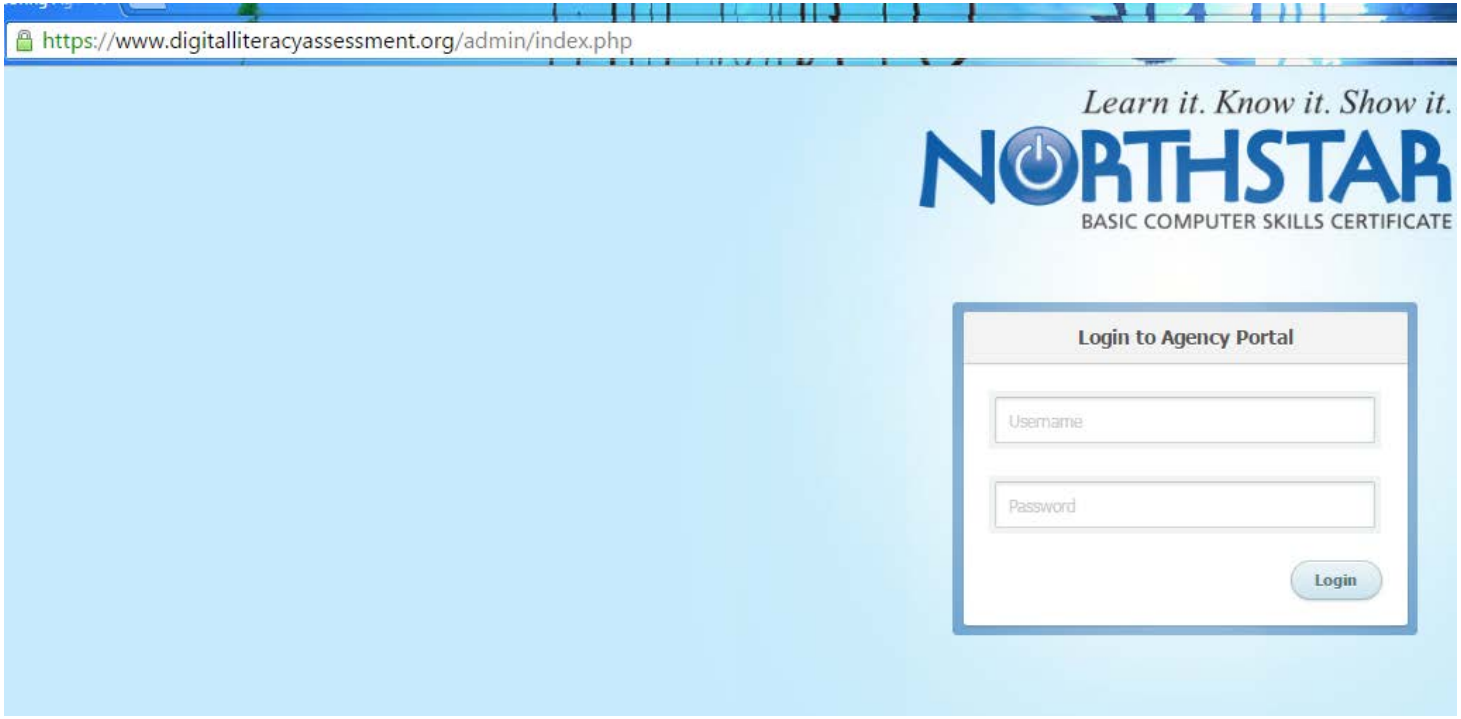
Admin Interface



- digitalliteracyassessment.org/admin

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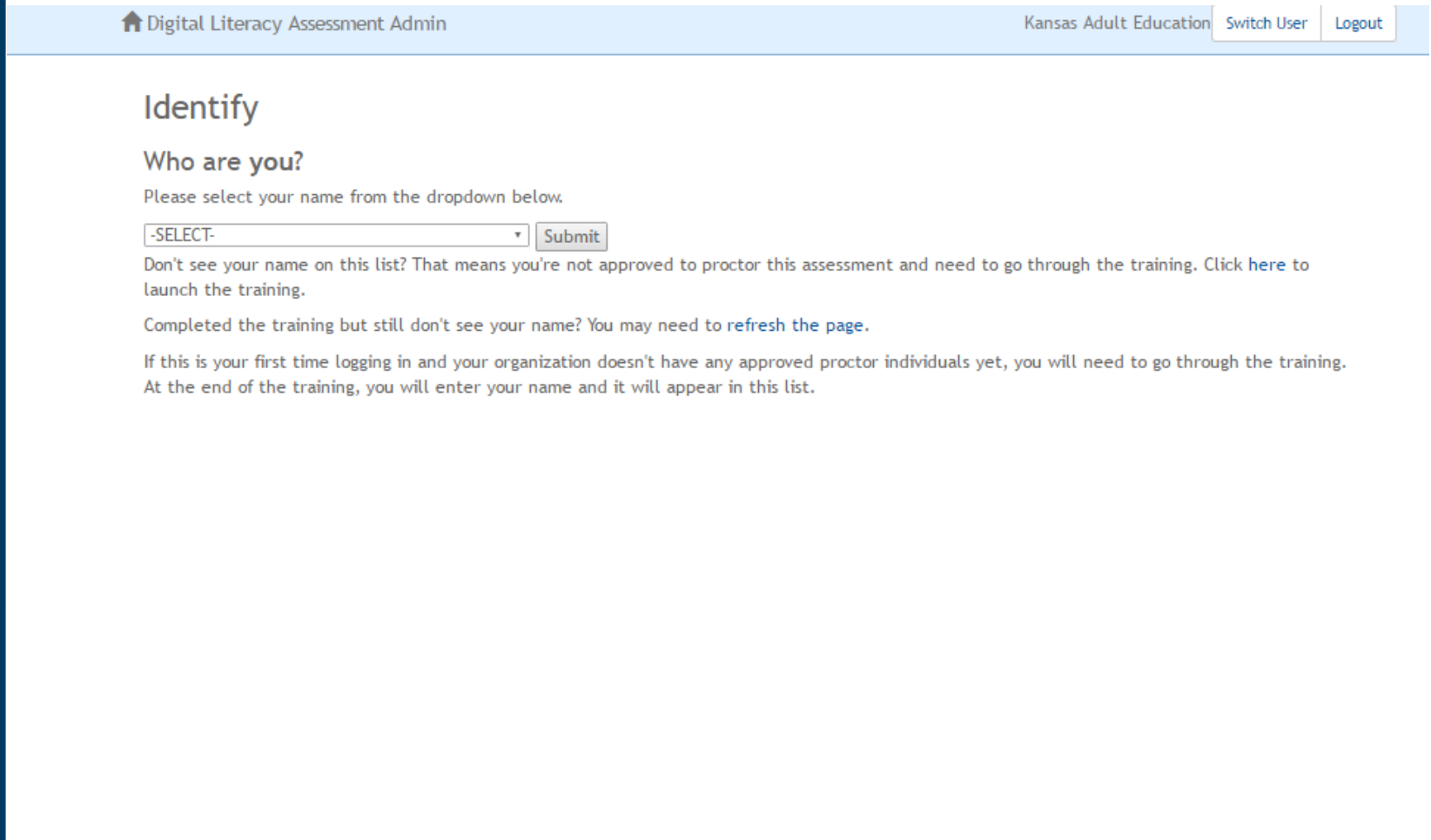

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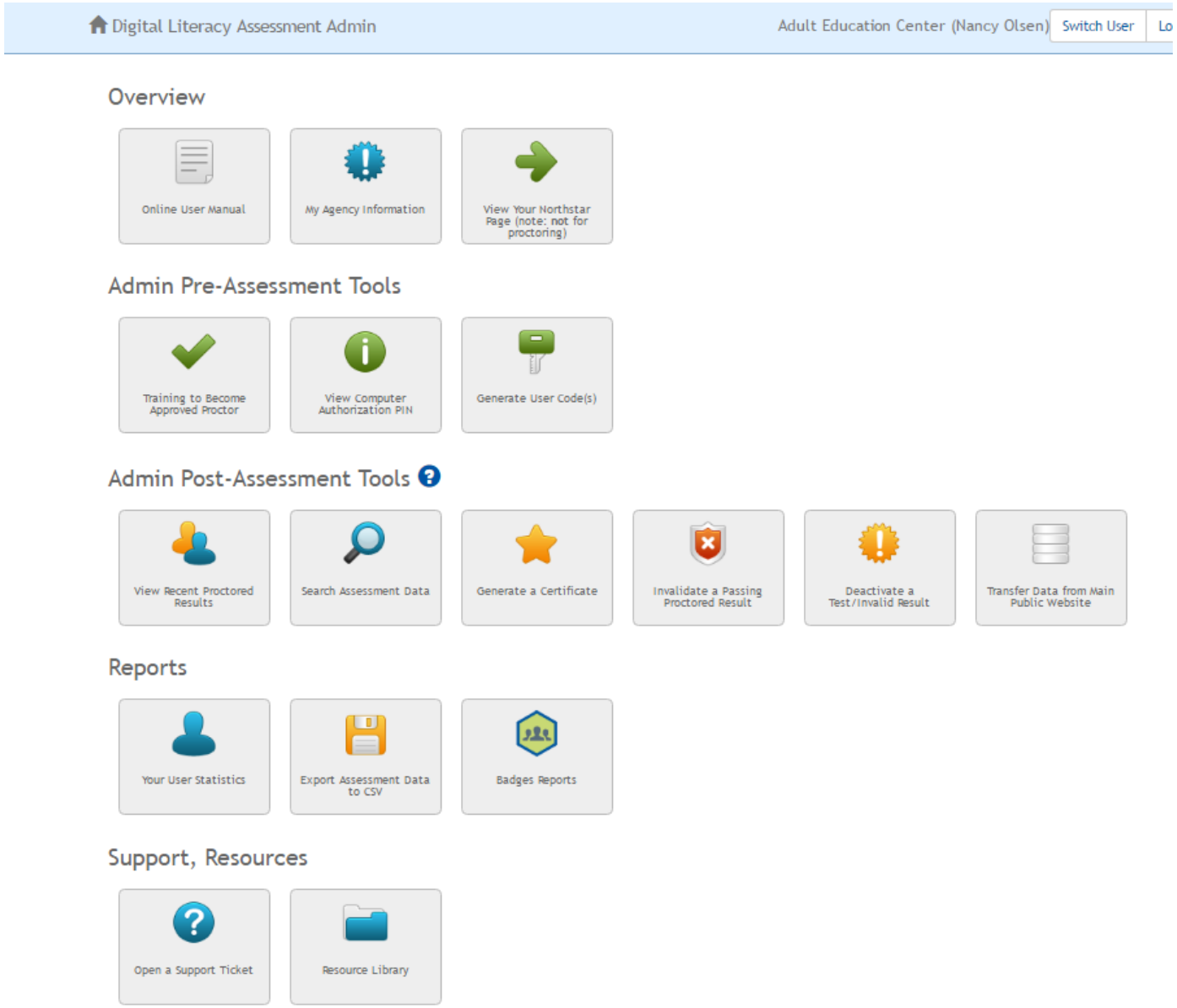
Admin Interface



Proctor Training

- Start from Admin Interface
- Takes 20 minutes
- After completion add your name to the proctor list

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Registering Students

- You can register as many students as you want at the same time

Generate User Codes

Enter names below and hit submit. The generated codes will be valid for the calendar date that you request them. Names should be separated by a comma (","), semicolon (";") or new line (enter). Whitespace ignored.

Note:

- Remember that you must check the user's ID before proctoring the assessment. Make sure to spell their name correctly!
- If possible, avoid Microsoft Internet Explorer as the browser used for the assessment. Internet Explorer has issues both with the assessment technology and badging technology. Preferred browsers are Google Chrome, Mozilla Firefox, and Safari.

Fred Jones
Sam Jones
Henry Smith
John Smith

Submit

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Registering Students

- Registering the learner will create a unique access code or “start” code
- All you enter to register the learner is his or her name
- Prior to starting a student on an assessment through the certification site you will need to authenticate the computer by entering the access code

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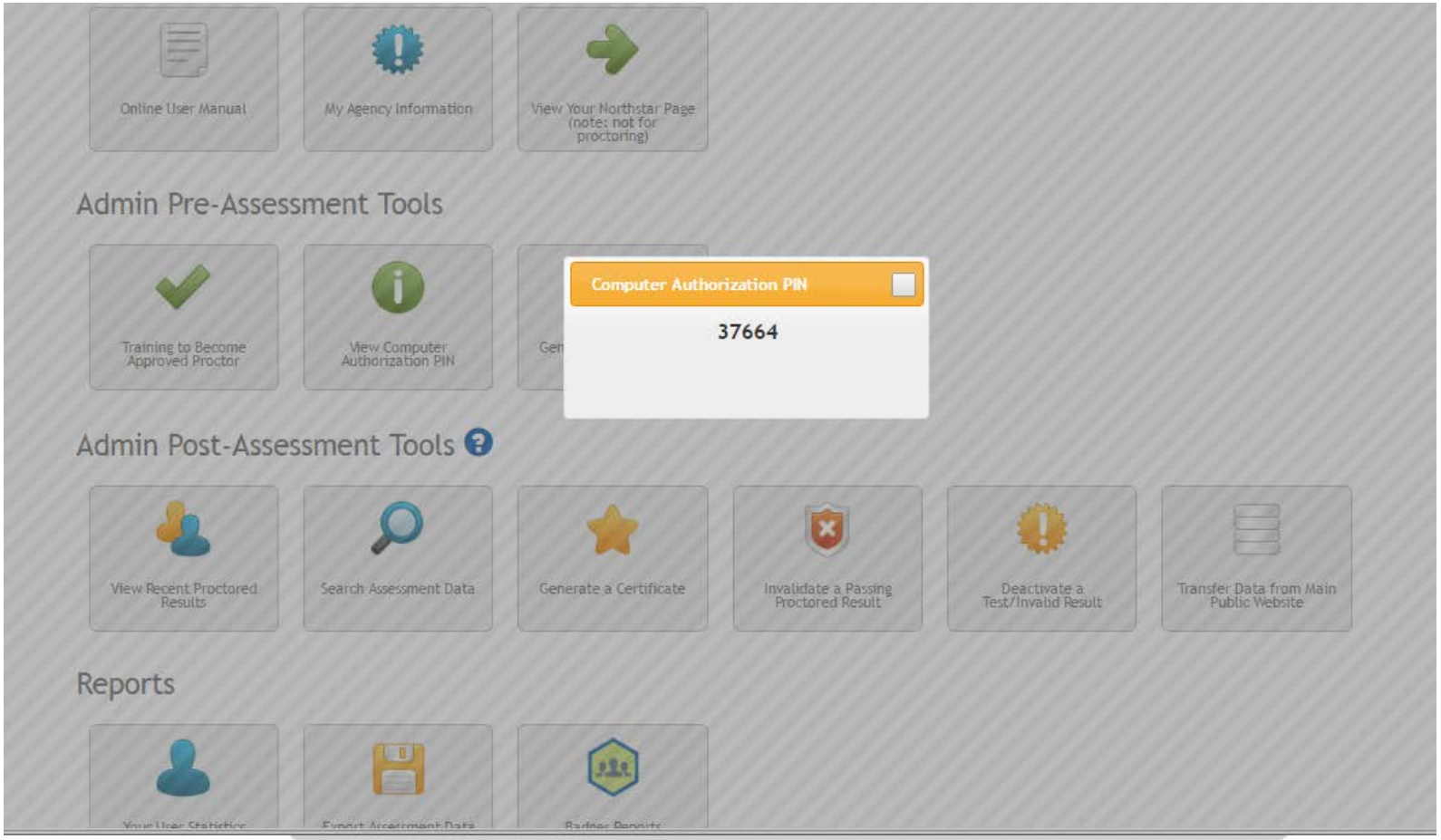

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- To print certificates you log in to the administrative interface and click “View Recent Proctored Results”. This will show you the results for students completing the proctored assessment.
- You can invalidate learner assessments through the administrative interface but once an assessment is invalidated it cannot be changed.
- click “Generate a Certificate” to create a certificate for all modules the learner has passed.

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Questions?