Selection and Approval Process for Systemwide Transfer (SWT) Courses

Selection Criteria for SWT Courses
The list of criteria used when recommending courses to review for systemwide transfer is not limited to others but will be considered initially:

- Courses that facilitate timely degree completion
- Courses that meet General Education requirements
- Courses up for review (5-year cycle)
- Frequency of transfer across institutions
- Lower division instruction* (as defined in Kansas Board of Regents (KBOR) policy)
- Number of institutions offering the course (minimum target of 12)
- Number of Kansas Core Outcomes Groups (KCOGs) that can be accommodated
- Recommendation of KCOGs

*Lower-division instruction means course content and teaching at a level appropriate for first and second-year postsecondary students, generally, but available to more advanced students who have no prior experience in the subject.

Approval Process

After courses are recommended by faculty or are suggested based on university general education requirements:

1. Transfer and Articulation Council (TAAC) researches faculty-recommended courses and identifies appropriate courses for SWT based on criteria. (Jan. - July)
2. Chief Academic Officers (CAO) submit equivalent course information for identified courses and designate faculty representatives to attend the Kansas Core Outcomes Groups Conference (KCOG). (Aug. - Sept.)
3. Faculty representatives:
   a. write outcomes for identified courses at KCOG and send reports to TAAC.
   b. recommend future SWT courses. (Oct.)
4. TAAC approves outcomes and recommends new courses to the Board. (Nov. - Dec.)
5. Board approves new courses effective upcoming summer and provides additional direction. (Dec. - Jan.)