

**APPROVED MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The May 25, 2017 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair	Rita Johnson
Eddie Estes by conference call	Thomas Burke
Lana Gordon	Kathy Howell
Randy Watson/Jay Scott	Bruce Akin
Mike Johnson	

Members Absent

Debbie Gann
Brad Kling for Antonio Soave
Joe Glassman

Others Represented

Hutchinson Community College	Coffeyville Community College
Johnson County Community College	Cowley Community College
North Central Kansas Technical College	Seward County Community College
Colby Community College	Salina Area Technical College
Flint Hills Technical College	Manhattan Area Technical College
Kansas City Kansas Community College	

Kansas Board of Regents Staff Present

Scott Smathers	Connie Beene
April Henry	Charmine Chambers
Laura Leite	Pam Greene
Susan Henry	Susan Hancock
Elaine Frisbie	

The meeting was called to order by Chair Frederick at 10:01 A.M.

APPROVAL OF MINUTES

Motion: Member Burke moved to approve the minutes of April 27, 2017. Following a second by Member Estes, the motion carried.

REPORTS

Introductions
None.

Chair's Report

Chair Frederick reported that on May 12 he was invited to attend an Engineering Fair at Maize South High School in Wichita, and he was very impressed with the students. On May 11, he participated in the

Technical Program and Curriculum Committee meeting and mentioned specifically the good discussions by the committee regarding apprenticeship programs.

Member Liaison Reports

Jay Scott shared KSDE recent developments. He thanked the community colleges and technical colleges for collaborative efforts on SB 155 and partnerships with high schools, making SB155 classes easy to identify, which is appreciated. He reported he met with KBOR Vice President for Workforce Development Smathers regarding an effectiveness study of SB155. This year is the fourth graduating class of SB155 students and it is important to review the effectiveness of the program, with regards to continuing education to the two and four year institutions upon graduation. The Advancing CTE cross-agency group consisting of representatives from the Kansas Department of Labor, Kansas Department of Commerce, Kansas Department of Education, and KBOR Workforce Development recently met regarding identification of gaps in their systems, setting goals in the area of employer education co-ownership. KBOR/KSDE Staff Kathleen Mercer and Jay Scott presented the benefits of individual plans of study to the System of Chief Academic Officers of all postsecondary institutions which was well received.

Member Tom Burke shared that on May 12 in Oxford, Mississippi he was inducted into the University of Mississippi Education Hall of Fame.

Vice President for Workforce Development Report

Vice President Smathers reported that the KTIP report has been corrected and revised. The newest copy is on the KBOR website. He informed the TEA that the Workforce Development unit is in the process of some personnel changes with Associate Director Symons retiring, Associate Director Tincher moving to his role with Adult Education, GED Administrator Wood moving to the Perkins Associate Director position, and a new GED Administrator being hired. He reported he participated in the commencement exercises at Salina Area Technical College and Hutchinson Community College. He thanked them for that opportunity and commented that it was great to see the close relationship of students to faculty and administrators. He commented he appreciates the value of the Community College newsletter as it shows good news about the colleges and events

Report from the Community Colleges

Chair Frederick recognized President Mike Calvert from Pratt Community College to provide a report and update on activities from the community colleges including employer engagement and SB 155 effectiveness. He also shared concerns regarding funding.

Report from the Technical Colleges

Chair Frederick recognized President Eric Burks from North Central Kansas Technical College to provide a report and update on activities from the technical colleges including the success of SkillsUSA and SB155 effectiveness. He also expressed the need to change the culture regarding the view of the value of technical colleges. He also shared concerns regarding funding.

CONSENT AGENDA

Chair Frederick recognized Member R. Johnson to lead discussion regarding the Technical Program and Curriculum Committee consent agenda item.

The following new program request was reviewed by the Technical Program and Curriculum Committee and is recommended to the TEA for approval:

Washburn Institute of Technology
Commercial Truck Driving (49.02085) – Technical Certificate A/16 credit hours

Motion: Member Estes moved to approve the Washburn Institute of Technology Commercial Truck Driving (49.02085) – Technical Certificate A/16 credit hours program request. Following a second by Member Burke, the motion carried.

Kansas Department of Education Report

Chair Frederick recognized Kansas Department of Education Commissioner Dr. Randy Watson who presented a report on upcoming activities with higher education partners and a PowerPoint on “Kansans Can”, focusing on leading the world in the success of each student.

CONSIDERATION OF DISCUSSION AGENDA

Budget and Finance Committee

Chair Frederick recognized KBOR Vice President for Finance and Administration Frisbie to present the following recommended proposed funding distributions for the current year, which are expected to be prorated due to the State budget cuts.

Excel in CTE Initiative	\$7,841,689
AO-K Proviso	\$ 188,001
GED Accelerator	\$ 42,490

Motion: Member Howell moved to approve the 2017 Special Collections Distributions as presented. Following a second by Member Akin, the motion passed.

Vice President Frisbie presented the following tentative pending legislative grant appropriations for FY 2018:

2018 <i>Tentative</i> Tiered Technical Education State Aid	\$55,968,922
2018 <i>Tentative</i> Non-Tiered Course Credit Hour Grant	\$73,436,476
2018 <i>Tentative</i> Vocational Capital Outlay	\$ 2,616,448
2018 <i>Tentative</i> Technology Equipment Grant	\$ 382,536

Motion: Member M. Johnson moved to approve the tentative legislative grant appropriations as presented. Following a second by Member Burke, the motion carried.

State Innovative Technology Internship Grant

Chair Frederick recognized KBOR Senior Associate Director Leite to present the State Innovative Technology Internship Grant requests for approval by the TEA as follows:

\$3,000 request from Kansas City Kansas Community College for Instructor Kristen F. Ball.

Project: Instructor will utilize grant funds to gain a more in-depth knowledge of the environment of an Administrative Office Professional, specifically at a government workforce center and the needs of employers seeking to hire students. This opportunity will provide insight of the technological skills and problem-solving abilities needed to be successful for the students so they can be incorporated into the curriculum. Knowledge will be gained on new office technology and software. In addition, this position will provide information for the students on the types of positions that employers are filling in the area. Knowledge will also be acquired in ethics, confidentiality, resource management, teamwork and soft skills. The required business/industry match for this project will be met by a donation of training time. The internship will be completed at Kansas Works, Kansas City, Kansas.

\$3,000 request from Salina Area Technical College for Instructor Brian Adam Hitchens.

Project: Instructor will utilize grant funds to gain a more in-depth knowledge of auto repair while working in an auto repair shop. Competencies enhanced and kept up-to date will include repairing and straightening, filling and finishing techniques. In addition, current industry safety standards will be observed and shadowing the repair estimation process will take place. The instructor will gain the skills necessary to provide up-to date auto body repair instruction for students and make the connections needed to help find employment for graduates. The required business/industry match for this project will be met by a donation of a used Hunter Road Force wheel balancer valued at \$4,000. The internship will be completed at Conking Cars, Salina, Kansas.

\$2,000 request from Flint Hills Technical College for Instructor Laura L. Moore.

Project: Instructor will utilize grant funds to gain a broader knowledge of law office operations. Working in an office atmosphere will help the instructor to refresh her office skills and verify that she is teaching the most current office procedures. The experience will allow faculty to adapt new technology and real-life scenarios to the classroom. In addition to the basic office operations, the experience of working at the law-firm will allow the instructor to supplement curriculum with information on how a law office operates in comparison to another business office. The required business/industry match for this project will be met by a donation of training time. The internship will be completed at Stanley R. Ausemus Law Office, Emporia, Kansas

\$2,000 request from Coffeyville Community College for Instructor Shawn William Parker.

Project: The instructor will utilize grant funds to gain knowledge of the help desk and trouble ticket environment and integrate the knowledge of the day-to-day operations of a multi-location help desk job into the classroom. The instructor would also be able to bring back to the students, first-hand knowledge about the importance of complaint management. This internship will provide up-to-date knowledge of the IT skills as they pertain to the day-to-day functions of a multi-location help desk employee. An increased knowledge of working with a large manufacturing company will also be important to share with students in the classroom. The required business/industry match for this project will be met by a donation of training time valued at \$2,560. The internship will be completed at CVR Energy, Coffeyville, Kansas.

\$3,000 request from Seward County Community College for Instructor Dawn Michelle Unruh.

Project: The instructor will utilize grant funds to gain hands-on training of the skills involved in OB nursing while caring for antepartum, intrapartum, postpartum and newborn clients. During the internship, the instructor will be provided with real client experiences to help facilitate teaching/learning in the classroom setting while teaching students who are enrolled in the SCCC nursing program. The instructor will gain real obstetrical setting knowledge, how to incorporate communication and critical thinking while evaluating the family during pregnancy and the changing family role. In addition, using evidence-based practice while applying the nursing process and experiencing human responses to actual or potential problems. The required business/industry match for this project will be met by a donation of training time. The internship will be completed at St. Catherine Hospital, Garden City, Kansas.

Motion: Member Howell moved to approve the State Innovative Technology Internship Grants as requested and recommended for approval by the Budget and Finance Committee. Following a second by Jay Scott, the motion carried.

Chair Frederick called on Associate Director Leite to present an additional grant award request which was not completed in time to be reviewed by the Budget and Finance Committee and is being presented to the TEA for approval.

\$2,300 request from Flint Hills Technical College for Instructor Thomas John Geyer.

Project: The instructor will utilize grant funds to gain hands-on training of the skills involved in the operation of a coal fired power plant. Understanding coal fired power generation will also help in the instructor's knowledge of alternative power generation and how it can be integrated in the present system. This first-hand knowledge will provide the experience needed to better instruct the students in the Energy Industry Fundamentals course. The instructor will learn all the inputs, energy transfers, and outputs of a coal fired power plant. Plus, the measures taken to eliminate or reduce the environmental impacts of a coal fired power plant will also be studied during this internship. The required business/industry match for this project will be met by a donation of training time. The internship will be completed at Westar Energy, St. Mary's, Kansas.

Motion: Member Akin moved to approve the State Innovative Technology Internship Grant request by Flint Hills Technical College as presented by Associate Director Leite. Following a second by Member R. Johnson, the motion carried.

Next Year TEA Budget Recommendations & Priorities

Chair Frederick recognized Vice President Frisbie who informed the TEA that KBOR seeks recommendations and priorities from the TEA for FY 2019.

Chair Frederick invited comments from members to submit to KBOR for FY 2019.

Members discussed concerns over fully funding Excel in CTE funding, credential incentive funding, and restoration of the 4% budget cuts and requested that Vice President Frisbie relay these items to KBOR as priority items from the TEA.

Apprenticeship Program Discussion

Chair Frederick recognized Member R. Johnson to share the Technical Program and Curriculum Committee discussions on May 11, 2017 conference call regarding Apprenticeship Programs and degrees.

The committee agreed after discussion that a task force or work group should be formed to further investigate and discuss; members of the group to be made up of two representatives from community and technical colleges, and interested TEA members, for one or two meeting in the summer, to present a summary of the discussions and their recommendation to the TEA in the fall. Member Johnson asked for submission of names to Vice President Smathers of those interested in participation.

Adult Education Report

Chair Frederick recognized KBOR Senior Director for Career Technical Education Beene to present an adult education report. Director Beene shared details of the annual report on the Adult Education programs funded by the federal Adult Education and Family Literacy Act. Programs include Adult Basic Education, Adult Secondary Education, and English as a Second Language.

Nursing Grant

Chair Frederick recognized KBOR Senior Director Beene to present information on the Nursing Grant for TEA approval. Director Beene reported that 24 proposals were received; 14 from two-year institutions and 10 from four-year institutions. Of the 24 proposals, 7 applied for 10% of total fund set aside as they didn't meet either the accreditation or NCLEX minimum score requirement. A team consisting of KBOR staff in the Workforce Development and Academic Affairs units, and representation from the Kansas Board of Nursing reviewed the proposals and recommend the proposals for approval by the TEA. Director Beene expressed thanks to Member Howell for her assistance with the Nursing Grant Initiative.

Motion: Member Howell moved to approve the 24 recommended Nursing Grant proposals and to submit them to KBOR for approval. Following a second by R. Johnson, the motion carried.

Workforce AID Presentation

Chair Frederick recognized Stan Ahlerich with the Department of Commerce to present an update on Workforce AID. Presented a recap of the success and partnerships of Workforce AID, and thanking KBOR and the TEA for their support. Workforce AID is a program that is growing and changing according to business and industry needs, with approximately two million dollars infused into the economy by the Department of Commerce and 600 jobs for Kansas companies.

Legislative Update

Chair Frederick recognized Vice President Frisbie to provide the TEA with a legislative update on the budget, taxes and K-12. Vice President Frisbie reported that the legislative focus now is the budget, and we will watch for the effects of a new budget on taxes, funding for K-12 and state agency budgets.

Election of TEA Officers

Chair Frederick recognized Nominating Committee Member Howell to present their recommendations for FY2018 TEA Chair and Vice Chair. Member Howell reported that the committee met several weeks ago, and recommends approval for Ray Frederick to continue as Chair of the TEA, with Debbie Gann to serve as Vice Chair.

Motion: Member Burke moved to approve Ray Frederick as Chair and Debbie Gann as Vice Chair of the TEA for FY 18. Following a second by Member M. Johnson, the motion carried.

RECOGNIZE TOM BURKE & KATHY HOWELL

Chair Frederick recognized Member Burke and Member Howell, whose TEA terms were ending. Chair Frederick thanked them for their commitment and service and presented them each with a certificate of service.

2017-2018 MEETING CALENDAR

Chair Frederick requested that Vice President Smathers inform members of the 2017-2018 TEA meeting calendar. The meeting calendar will be provided later as the KBOR calendar has been set. There will be no TEA meeting in June or July.

ADJOURNMENT

Chair Frederick adjourned the meeting at 12:27 PM.

Respectfully submitted by:
Susan Henry, Executive Assistant