

**Postsecondary Technical Education Authority**

**AGENDA**

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

**10:00 AM - THURSDAY, April 27, 2017**

**CONFERENCE CALL**

**I. CALL TO ORDER**

- A. Approve Previous Minutes (March 30, 2017) Chair Frederick

**II. REPORTS**

- A. Introductions Chair Frederick  
B. Chair's Report Chair Frederick  
C. Member Liaison Reports TEA Members  
D. Vice President for Workforce Development Report Vice President Smathers

**III. DISCUSSION AGENDA**

- Budget and Finance Committee Member Gann  
a. **State Innovative Technology Internship Grant** Senior Associate Director Leite  
    Johnson County Community College  
1) **State Innovative Technology Grant**  
    a. Neosho County Community College  
    b. Northwest Kansas Technical College  
    c. Wichita Area Technical College

**IV. OTHER MATTERS**

- A. Integrating Academics with CTE Grants Senior Associate Director Leite  
B. Apprenticeship Program Discussion Vice President Smathers

- V. NEXT MEETING REMINDER** (Thursday, May 25, 2017) Chair Frederick

**VI. ADJOURNMENT**

**Conference Call Information**

Dial In Number: **866-620-7326**

Conference Code: **854-799-8672**

**PRELIMINARY MINUTES  
KANSAS POSTSECONDARY  
TECHNICAL EDUCATION AUTHORITY  
MEETING**

The March 30, 2017 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

**Members Present**

Ray Frederick Jr., Chair	Rita Johnson
Kathy Howell	Eddie Estes
Thomas Burke	Lana Gordon
Brad Kling for Antonio Soave	Joe Glassman by telephone
Mike Johnson	Bruce Akin
Debbie Gann	

**Members Absent**

Randy Watson

**Others Represented**

Coffeyville Community College	Cowley Community College
Flint Hills Technical College	Hutchinson Community College
Johnson County Community College	Kansas City Kansas Community College
North Central Kansas Technical College	Manhattan Area Technical College
Barton Community College	Wichita Area Technical College
Ft. Scott Community College	Seward Community College
KACCT	

**Kansas Board of Regents Staff Present**

Scott Smathers	Elaine Frisbie
Connie Beene	April Henry
Charmine Chambers	Susan Henry
Pam Greene	Cindy Farrier
Tobias Wood	Chris Lemon
Susan Symons	Susan Hancock
Laura Leite	Matt Casey
Blake Flanders	

The meeting was called to order by Chair Frederick at 10:00 A.M.

**APPROVAL OF MINUTES**

**Motion:** Member Estes moved to approve the minutes of January 18, 2017. Following a second by Member Gann, the motion carried.

**REPORTS**

**Introductions**

None.

**Chair's Report**

Chair Frederick informed the members of the TEA that on February 15, 2017 he met with Steve Kearney and Clark Coco of Washburn Institute of Technology for informal discussions regarding course delivery to smaller school districts and responding to the needs of all districts. On February 16, 2017 Chair Frederick reported he attended the letter of intent signing day at Washburn Institute of Technology, a successful event with 38 institutions participating. Chair Frederick thanked and congratulated Clark Coco for being instrumental in the development of this initiative. On March 1, 2017 Chair Frederick attended an event sponsored by the Kansas Department of Commerce regarding workforce demands. Brad Klinge also participated, and Cargill, Inc. provided a speaker. Common concerns were expressed by employers over the challenges in hiring employees to fill the skills gap. On March 6, 2017, Chair Frederick met for lunch with KBOR Vice President for Workforce Development Smathers in Wichita discussions regarding the TEA.

**Member Liaison Report**

Member Mike Johnson reported that on January 19, 2017 he had the opportunity to attend the Higher Ed day at the Capitol. This was the first-time community colleges and technical colleges have been a part of this day, with 18-19 institution representatives participating with displays with good traffic from the legislature. Member Johnson thanked KBOR Director Matt Casey for arranging for this involvement. Member Estes reported he spent a week in Washington D.C. and expressed that now is our opportunity to make our voices heard to the new administration and to educate them about what Kansas is doing. Member Estes met with Jerry Moran, Roger Marshall, Bill Dalton and Pat Roberts. Discussions included WIOA, Carl Perkins funding, and the fires in western Kansas. Member Estes expressed that participation in the Kansas Workforce Summit is important, at a time when the budget cuts are only proposals. The Kansas SB155 program is now being copied nationwide and Kansas should be proud of the work we have been doing.

**Vice President for Workforce Development Report**

Vice President Smathers introduced Susan Hancock as the new Director for Workforce Training and Education, a shared position with the Kansas Department of Commerce. Director Hancock reported that she is currently working on 4-5 Workforce AID projects.

Vice President Smathers reported that this month KBOR staff has been busy working on Kansas DegreeStats data. Colleges are providing costs and benefits of the degrees. Last year universities began participating in DegreeStats. This year community colleges and technical colleges are participating, reviewing their data from 2014-2016 and reporting only on associates degrees.

Vice President Smathers reported that KBOR received a request from Senator Baumgardner, asking for information by college for SB155 credit hours, amounts paid to high schools and statistics regarding program failure. Information provided to the Senator included the completion average and general information on SB155 payments. The state was allocated approximately 20 million dollars this year for SB155, however expenditures will exceed that amount, and approximately 25 million dollars is needed to fully fund the program. If additional funds for SB155 are not received from the State, institutions will be required to prorate repayment for the complete year at the rate currently estimated to be around 18.1%. Member R. Johnson added that last year was prorated and asked how that payment compares to what is expected for this year. Vice President Smathers responded that last year the prorated amount was approximately 5.74%. Member M. Johnson said that the Governor has been very supportive of SB-155 and believes that positive pressure and direct discussion with the Governor's office would be appropriate. Member Howell and Member Estes agreed.

**CONSENT AGENDA**

**Technical Program and Curriculum Committee**

Chair Frederick recognized Committee Chair R. Johnson, who stated that the Committee met March 21, 2017, and recommended approval of the following new programs by the TEA:

Barton Community College

Scale Technician (51.0805) – Technical Certificate A/25 credit hours

Hutchinson Community College

Pharmacy Technology (51.0805) - Associate of Applied Science degree/64 credit hours

Hutchinson Community College

Surgical Technology (51.0909) - Associate of Applied Science degree/64.5 credit hours

Northwest Kansas Technical College

Occupational Therapy Assistant (51.0803) - Associate of Applied Science degree/68 credit hours

Wichita Area Technical College

Emergency Medical Technician (51.0904) - Technical Certificate A/19 credit hours

**Motion:** Member M. Johnson moved to have the Wichita Area Technical College Emergency Medical Technician program removed from the Consent Agenda as he will likely be the dissenting vote, and requested that the Barton Community College Scale Technician program be removed from the Consent Agenda as he will abstain from voting as he is the current Trustee for Barton Community College. Following a second by Member Estes, the motion carried.

**Motion:** Following discussion, Member Estes moved to approve the Hutchinson Community College Pharmacy Technology (51.0805) - Associate of Applied Science degree/64 credit hour program, the Hutchinson Community College Surgical Technology (51.0909) - Associate of Applied Science degree/64.5 credit hour program and the Northwest Kansas Technical College Occupational Therapy Assistant (51.0803) - Associate of Applied Science degree/68 credit hour program as submitted. Following a second by Member Burke, the motion carried.

**DISCUSSION AGENDA**

Chair Frederick called on Member M. Johnson to lead discussion regarding the Barton Community College Scale Technician (51.0805) – Technical Certificate A/25 credit hour program. Member M. Johnson responded that he did not have further comment regarding the vote on the Barton Community College program other than he will abstain from voting as he is the current Trustee of Barton Community College.

**Motion:** Member Gann moved to approve the Barton Community College Scale Technician (51.0805) – Technical Certificate A/25 credit hour program as submitted. Following a second by Member Howell, the motion carried.

Member M. Johnson stated that he requests collaboration of the Wichita Area Technical College Emergency Medical Technician program.

Member R. Johnson responded that the Technical Program and Curriculum Committee discussed and tabled the program initially with concerns of duplication of programs, and requested that the institutions participate in collaboration discussions. Member R. Johnson added that institutions should be allowed to deliver programs to meet the needs in their own county. Member R. Johnson stated that Vice President Smathers met with WATC and Hutchinson Community College as the largest service provider of the program in Sedgwick county, and the parties agreed to a transitional plan moving toward Wichita Area Technical College as the program provider. Chair Frederick applauded the cooperation of the institutions.

**Motion:** Following discussion, Member Howell moved to approve the Wichita Area Technical College Emergency Medical Technician (51.0904) - Technical Certificate A/19 credit hour program as submitted. Following a second from Member R. Johnson, the motion carried. Member M. Johnson was the single dissenting vote.

### **CONSIDERATION OF DISCUSSION AGENDA**

Chair Frederick called on Budget and Finance Committee Chair Gann who recognized Vice President for Finance and Administration Frisbie to provide a budget update. Vice President Frisbie shared that the State budget is short several million dollars, but it doesn't appear there will be additional cuts to the universities, community colleges or technical colleges. The Governor could issue a budget amendment for FY 2017 to address the shortfall in SB155 funding. Further updates on the budget are expected.

### **OTHER MATTERS**

#### **Outcome Metrics**

Chair Frederick called on Associate Director Chambers to provide an update on Outcome Metrics. Associate Director Chambers shared that AY 2015 is the third academic year included in the pilot program, and the first year that all institutions participated in the incentive funding programs. Associate Director Chambers briefly highlighted the report.

**Motion:** Member M. Johnson moved to approve the Outcome Metrics Incentive Funding. Following a second by Member R. Johnson, the motion carried.

#### **Approval of 2018 SB155 Qualifying Credentials**

Chair Frederick called on Associate Director Chambers to provide an update and request for approval of 2018 SB155 Qualifying Credentials funding. Associate Director Chambers shared the Qualifying Credentials list to be recommended for approval by KBOR. SB155 incentive funding for credentials doesn't affect the tuition funding for SB155. The school is responsible for paying one half of the test fees and the State is to pay one half of the fees. Test fees range from free to about \$400 depending on the credential. Currently, funding has been reduced to \$50,000 for testing fees.

**Motion:** Member Burke moved to approve the 2018 Qualifying Credentials funding. Following a second by Member Akin, the motion carried.

**Legislative Update**

Chair Frederick recognized Director of Government Relations Casey to provide a Legislative Update. Director Casey reported that this was the first year for KBOR participation in Higher Education Day. The Legislature first adjournment day is April 7<sup>th</sup> and they will return May 1<sup>st</sup> for a veto session. HB2212 is the TEA sunset extension bill and the house committee approved it with no amendments. The Senate Education Committee approved the bill with a 2-year extension and discussed reducing the budget for the TEA. Chair Frederick thanked Member Burke for his testifying to both the House and Senate Committees. SB174 is the WSU/WATC affiliation bill and it is being sent to the Governor to sign approval.

**WIOA Guidance for Postsecondary Institutions**

Chair Frederick recognized Senior Director of Adult and Career Technical Education Beene to give an update on WIOA Guidance for Postsecondary Institutions receiving Carl D. Perkins or AEFLA funds. Senior Director Beene informed the TEA that it is hoped that the Carl Perkins funding will be signed into law by July 1, 2018. Senior Director Beene reported that the WIOA legislation was passed and that she met with the community college and technical college presidents to provide guidance to assist in compliance with federal regulations.

**Creation of a Residency Requirement Committee**

Chair Frederick informed the TEA Member M. Johnson agreed to lead the residency requirement committee which will be researching and assessing the residence requirements of community colleges and technical colleges. Member Gann agreed to lead the TEA officer nominating committee for the nomination of officers for FY 2018.

**COLLEGE ANNOUNCEMENTS/COMMENTS**

Chair Frederick welcomed Dr. Marlon Thornburg, Vice President for Innovation and Business Initiatives from Coffeyville Community College and Mr. Dennis Sander, Vice President of Finance and Operations from Seward County Community College. Each vice president gave a brief presentation to the TEA regarding their institution's current events, statistics and accomplishments. TEA members expressed their gratitude for jobs well done.

**NEXT MEETING REMINDER**

Chair Frederick reminded TEA Members of the next meeting April 27, 2017 by conference call beginning at 10:00 A.M.

**ADJOURNMENT**

Meeting adjourned at 12:05 PM.

Respectfully submitted by:  
Susan Henry, Executive Assistant

## Requests for State Innovative Technology Internship Grant Award

### Summary and Staff Recommendation

**Purpose:** *K.S.A. 72-4467 established the Kansas Technology Innovation and Internship program to provide funds to career technical institutions for start-up support for innovative technical courses or programs in emerging technologies, manufacturing or areas of skill shortages. These funds are appropriated on an annual basis and awarded to institutions through a competitive grant process.*

**Eligible Institutions:** *Public postsecondary career technical institutions delivering approved technical education programs in Kansas.*

04/27/17

### Purpose of the Grant Awards

**FY17 Appropriation \$179,284**

Provide internships to enable faculty of the career technical education institutions to work in an industrial setting or to enable industrial employees to work in an educational setting at such career technical education institutions.

### Descriptions of Technology Grant proposal:

- **\$1,050 Johnson County Community College** **Barbara C. Millard**

**Project:** Instructor will utilize grant funds to gain more in-depth knowledge of call center operations, fulfillment, rewards program management, graphic design and print, small business support services, web services and social media. The instructor will develop contacts for future internships and job possibilities for students and gain the application of classroom knowledge for the workplace. This opportunity will provide insight into how Social Media marketing, Customer Relationship Management, Web Services and Graphic and Print should be integrated into the traditional Marketing course, especially with respect to small business.

**Business/Industry Match:** The required business/industry match for this project will be met by a donation of training time. The internship will be completed at Deluxe, Lenexa, Kansas.

### Staff Recommendation:

KBOR staff has reviewed and recommends this proposal and hereby submits it to the TEA for discussion and approval.

## Requests for State Innovative Technology Grant Award

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**Eligible Institutions:** Public postsecondary career technical institutions delivering approved technical education programs in Kansas

04/27/17

### Criteria for Technology Grant Awards

**FY17 Appropriation \$179,284**

Grants awarded shall meet the following conditions:

- Private business must provide financial or in-kind support, or any combination thereof, to the career technical education institution equaling 100% of the amount of the grant (this match must come from a business other than the one who may sell technology equipment and/or services to the institution.)
- The technical course or program must be new to Kansas, or if an equivalent course or program is already in existence in Kansas, the new course or program is not offered at a site within 100 miles of a site at which the existing, equivalent course or program is offered, and
- The technical course or program must relate to a business or industry located in the service area of the career technical institution.
- The technical course or program must relate to emerging technologies, manufacturing or documented areas of skill shortages.
- Upon completion of the project, institutions receiving a grant award must submit all required reports and forms within the required timeframe.

### The following is a summary of the proposals submitted and award amounts requested for consideration:

- **\$15,572 Neosho County Community College**  
**Project:** Requested grant funds to complete the welding laboratory for the welding training program in LaHarpe, Kansas that will be used at the Rural Regional Technology Center. Grant funds will be used to purchase classroom equipment and welding booth dividers. Funds will also be used to send the new welding instructors to welding training by the American Welding Society.  
**Business/Industry Match:** The required business/industry match for this project totals \$15,572 which includes four Industrial Maid Ventilation Units donated by B & W Trailer Hitches, Humboldt, KS.

- **\$5,499 Northwest Kansas Technical College**

**Project:** Requested grant funds will be used to purchase a thermal imaging camera that will supplement the drone that is currently being used by the Crime Scene Investigation program. The thermal imaging camera is an attachable camera that will pair with the drone to apply practical applications and an in-depth program designed to provide students with the skills necessary to successfully gain employment in the law enforcement field.

**Business/Industry Match:** The business/industry match consists of the purchase of the Drone for use with the camera. The drone was purchased by the Cheyenne County Sheriff's office Saint Francis, KS.

- **\$50,000 Wichita Area Technical College**

**Project:** Requested grant funds will be used to purchase structural and electrical instructional equipment to help implement new industry training that leads to manufacturer-based certifications in the use of aerospace-specific tools and equipment. The equipment purchased is essential to build a prototype kit of industry-based equipment that will provide necessary tools to match sufficient, industry-expected quality as well as the quantity needed to teach the training and allow students the opportunity to test for the certifications.

**Business/Industry Match:** The business/industry match consists of administrative and support staff salaries to develop curriculum, implement the program and monitor the certifications by the National Coalition of Certification Centers.

**Recommendation:**

KBOR staff has reviewed and recommends these proposals and hereby submits them to the TEA for discussion and approval.

## Carl D. Perkins State Leadership and Reserve Fund

### Summary

*The Carl D. Perkins Act provides two categories of funds to support statewide projects: Reserve Fund and Leadership Fund. Each year, KBOR releases Requests for Proposals to support specific projects and initiatives that meet the statutory intent for these funds. 4/27/17*

The Carl Perkins Leadership Fund provides support for developing and expanding the use of technology in CTE, professional development programs, partnership development, and improvement of academic and technical skills of students.

To be eligible for 2018 Leadership Funds, proposals had to address the integration of academics with CTE, and include one of the following:

- Implementing new partnerships between academics and career technical education programs
- Implementing strategies which result in completion of degree and certification programs
- Providing appropriate professional development to support integration of academic instructors in the career technical education classroom

The following institutions submitted proposals for projects that were funded with Perkins Leadership Funds:

Butler Community College	\$51,139
Coffeyville Community College	\$ 770
Johnson County Community College	\$ 8,400
Kansas City Kansas Community College	<u>\$26,495</u>
	<b>\$86,804</b>